

CITY COUNCIL VEHICLE POLICY

PURPOSE: To establish a policy for vehicle use and reimbursement for City elected officials.

POLICY:

- I. Car Allowance:** This allowance is an option for reimbursing ~~City employees~~ City Councilmembers who extensively use their personal vehicles on City business.
- A. Councilmembers constantly use their personal vehicles to attend various committee, board and commission meetings; visit building/project sites; meet with constituents; and respond to emergency situations.
- B. Their vehicles must be available twenty-four hours a day, seven days a week.
- ~~C. The allowance replaces mileage reimbursement and is available in the amount of \$50, \$100, \$200, or \$300.~~
- ~~D. City directors receive a \$200/month allowance.~~
- ~~E. The City Manager does not receive a car allowance since his vehicle is provided for him under the terms of his contract.~~
- F.C. Each Councilmember ~~should~~ is eligible to receive a ~~\$200~~ \$500/month car allowance, if they use their personal car for City related business.
- II. City Vehicle Policy:** Equitable guidelines should be established regarding Councilmember's use of the City automobile in lieu of a car allowance set forth in Section I above.
- A. City cars should be available for any Councilmember attending any function in their capacity as a City Councilmember.
- B. Reasonable, short side trips in the course of this commute to attend a City related function are permissible.
- C. The City car shall not be used in place of a Councilmember's personal vehicle unless such use is within the scope of these guidelines.