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COST PROPOSAL

The guaranteed maximum fee for our proposed scope of work identified in our proposal for the project is \$1,498,500; this fee will not be exceeded provided there are no changes in the Scope of Services. Additionally, we recommend allocation of a contingency fee equivalent to 10 percent of the total budget.

The Tables on the following pages show detailed hours and budget by task and sub-task for all team members. Two tables are shown: one for hours and one for fees. Fees include all personnel costs, sub-contractors' costs, and direct costs, and delivery of products identified in the Scope of Services. Direct costs include travel and related costs (meals, lodging, etc.), data gathering (such as traffic counts and noise measurements), workshop materials printing, and printing of copies of documents specified in the RFP.

Our cost proposal is based on the following assumptions:

- Meeting Attendance. The budget assumes attendance at meetings as shown in the Chapter 5. Meetings with City Staff will occur as needed throughout the planning process, during Consultant's visit to Moreno Valley for other meetings, or over the phone. All meetings are assumed to be attended by D&B, except for specific EIR meetings that will be led by RECON. Other sub-consultant attendance as noted or as required. Costs of additional meeting attendance would be on a time and materials basis if requested; such costs are not included within the guaranteed maximum fee.
- Consolidated Comments and Direction. Unless otherwise noted in Chapter 5, City staff will provide a single set of consolidated, non-conflicting comments on the review drafts of all documents. Unless otherwise specified, each product will be finalized following one round of staff review; additional iterations and reviews will be considered additional service.
- Presentations, Agendas, Meetings Summaries. VMA or D&B will prepare agendas, handouts, presentations, and meeting summaries for all public meetings. VMA or D&B will also prepare agendas and presentations for all decision-maker meetings that we attend. As decision-maker meetings are structured around review of products, these products would be forwarded to City staff in advance of the meetings. We assume that City staff will be responsible for staff reports.
- Electronic files. Electronic files of all documents will be provided in PDF and Word via email or file transfer service. PDFs will be provided in high-resolution print format and lower-resolution web-compatible format, as appropriate. D&B will also provide native electronic files of all documents created by the consultant team upon completion of the project – these may be in Word or for graphic-intensive documents, in Adobe InDesign. Maps will be provided in Illustrator or ArcGIS format, depending on native format.
- Printed Documents. The consultant team will assume responsibility for printed documents as specified below and/or in Chapter 5. Unless otherwise specified, only electronic copies of documents

will be provided. Our budget includes costs for printing workshop/meeting materials (e.g. large format maps, handouts, etc.). We will also provide printed copies of draft and final products as specified in the RFP and described in Chapter 5. Additional printed copies of any other product can be provided for additional cost.

- Travel Expenses and Other Direct Costs. The budget includes direct costs related to the project, including travel expenses, in-house printing costs, and other similar reimbursable items. These will be billed at cost (i.e., without any mark-up).
- Reallocation by Task/Sub-consultant. Dyett & Bhatia reserves the right to reallocate budget by task or consultant team member, provided the overall project budget is not affected.
- Final EIR Effort. Because the effort to prepare the Final EIR (Response to Comments on the Draft EIR) is not predictable in advance, our budget assumes that 90 hours of consultant time. In our experience, this will be sufficient for a project of the scale of the Moreno Valley Comprehensive General Plan Update and Climate Action Plan.
- EIR Filing Fees. The City will be responsible for paying all EIR filing fees; these are not included in the budget.
- Increased Costs Due to Delay and Suspension. Should the project extend beyond May of 2021, for no fault of consultant, the budget for remaining work would be adjusted to account for change in costs/billing rates (based on change in the San Francisco CPI). Should the project be suspended for longer than three months for no fault of consultant, the City and consultant will confer if additional re-start costs are necessary.

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ADDITIONS & EXCEPTIONS TO THE RFP

The Consultant Team has no requested additions or exceptions to the sample agreement for consulting services provided in the RFP.

PROPOSAL FOR CITY OF MORENO VALLEY

Moreno Valley Comprehensive General Plan Update and EIR

HOURS BY TASK

September 17, 2019

	Task 1	Task 2	Task 3	Task 4	Task 5	Task 6	Task 7	Task 8	Task 9	TOTAL
	Project Initiation and Ongoing Project Management	Vision and Issue Identification	Existing Conditions Analysis, Trends, and Opportunities Assessment	Alternatives Exploration	Preferred Plan and Key Goals	Draft General Plan Update	Climate Action Plan	Environmental Impact Report	Final General Plan and Hearings	
Dyett & Bhatia										
Andrew Hill, Principal	180	79	98	92	64	220	40	32	32	837
Rajeev Bhatia, Principal	48	30	24	18	18	48	8			194
Senior Associate	32	27	148	84	80	148	8		30	557
Associate	98	105	200	124	120	424	120	40	40	1271
Planner/Urban Designer	24	72	248	148	110	556	325	80	64	1627
GIS Specialist	64	40	72	92	48	148	48	32	16	560
Project Assistant/Graphic Designer	16	57	56	48	40	98	32	16	32	395
Sub-Total	462	410	846	606	480	1642	581	200	214	5441
Recon Environmental										
Principal	2			4				20		26
Environmental Project Director	4			16				311		331
Senior Environmental Planner	4			12				294		310
Associate Environmental Planner				5				145		150
Principal Biologist				5				35		40
Associate Biologist								86		86
Assistant Biologist								30		30
Cultural Env. Project Director								41		41
Cultural Associate								76		76
Senior Air Quality/GHG Specialist								66		66
Associate Air Quality/GHG Specialist								88		88
Assistant Environmental Planner								216		216
Associate Noise Specialist								54		54
Senior Noise Specialist								56		56
GIS Specialist								128		128
Production Supervisor								86		86
Resource Monitor I								34		34
Sub-Total	10	0	0	42	0	0	0	1766	0	1818
Fehr & Peers										
Principal	12		24	24		60		8	12	140
Associate	12		39	27		80		50	12	220
Transportation Planner			99	99		104		60		362
GIS / Support	2		48	16		48		40	2	156
Sub-Total	26	0	210	166	0	292	0	158	26	878
Keyser Marston										
Senior Principal	8		26	68		16	12			130
Senior Associate	4		44	44		32	24			148
Senior Analyst	2		76	26						104
Sub-Total	14	0	146	138	0	48	36	0	0	382
VMA Communications										
Valerie Martinez, Principal	1	20		12		2				35
Senior Associate	4	61		21		36				122
Associate		134		36		56				226
Graphic Designer		55		15		30				100
Sub-Total	5	270	0	84	0	124	0	0	0	483
TKE Engineering										
Principal in Charge	12		4	4						20
Project Manager	24		36	24						84
Associate Engineer										0
Assistant Engineer	8		88	48						144
AutoCAD Technician			48	36						84
Clerical	8		16	8						32
Sub-Total	52	0	192	120	0	0	0	0	0	364
Urban Field Studio										
Frank Fuller, Principal			8	4	4	16				32
Jane Lin, Principal/Project Manager	8		16	32	24	80			8	168
Sub-Total	8	0	24	36	28	96	0	0	8	200
TOTAL HOURS	577	680	1418	1192	508	2202	617	2124	248	9566

Moreno Valley Comprehensive General Plan Update and EIR

BUDGET BY TASK

September 17, 2019

	Hourly Rate	Task 1 Project Initiation and Ongoing Project Management	Task 2 Vision and Issue Identification	Task 3 Existing Conditions Analysis, Trends, and Opportunities Assessment	Task 4 Alternatives Exploration	Task 5 Preferred Plan and Key Goals	Task 6 Draft General Plan Update	Task 7 Climate Action Plan	Task 8 Environmental Impact Report	Task 9 Final General Plan and Hearings	TOTAL
Dyett & Bhatia											
Andrew Hill, Principal	\$220	\$39,600.00	\$17,380.00	\$21,560.00	\$20,240.00	\$14,080.00	\$48,400.00	\$8,800.00	\$7,040.00	\$7,040.00	\$184,140.00
Rajeev Bhatia, Principal	240	11,520.00	7,200.00	5,760.00	4,320.00	4,320.00	11,520.00	1,920.00	0.00	0.00	46,560.00
Senior Associate	160	7,680.00	4,800.00	3,840.00	2,880.00	2,880.00	7,680.00	1,280.00	0.00	0.00	31,040.00
Associate	140	13,720.00	14,700.00	28,000.00	17,360.00	16,800.00	59,360.00	16,800.00	5,600.00	5,600.00	177,940.00
Planner/Urban Designer	125	3,000.00	9,000.00	31,000.00	18,500.00	13,750.00	69,500.00	40,625.00	10,000.00	8,000.00	203,375.00
GIS Specialist	125	8,000.00	5,000.00	9,000.00	11,500.00	6,000.00	18,500.00	6,000.00	4,000.00	2,000.00	70,000.00
Project Assistant/Graphic Designer	95	1,520.00	5,415.00	5,320.00	4,560.00	3,800.00	9,310.00	3,040.00	1,520.00	3,040.00	37,525.00
Direct Cost (printing)		60.00	120.00	2,400.00	1,870.00	3,650.00	3,650.00			8,700.00	20,450.00
Other Direct Cost (travel, delivery, etc)		1,600.00	7,200.00	1,200.00	1,800.00	1,800.00	2,800.00	800.00		2,400.00	19,600.00
Sub-Total		\$86,700.00	\$70,815.00	\$108,080.00	\$83,030.00	\$67,080.00	\$230,720.00	\$79,265.00	\$28,160.00	\$36,780.00	\$790,630.00
Recon Environmental											
Principal	\$218	\$436.00	\$0.00	\$0.00	\$872.00	\$0.00	\$0.00	\$0.00	\$4,360.00	\$0.00	\$5,668.00
Environmental Project Director	198	792.00	0.00	0.00	3,168.00	0.00	0.00	0.00	61,578.00	0.00	65,538.00
Senior Environmental Planner	177	708.00	0.00	0.00	2,124.00	0.00	0.00	0.00	52,038.00	0.00	54,870.00
Associate Environmental Planner	145	0.00	0.00	0.00	725.00	0.00	0.00	0.00	21,025.00	0.00	21,750.00
Principal Biology	218	0.00	0.00	0.00	1,090.00	0.00	0.00	0.00	7,630.00	0.00	8,720.00
Associate Biology	145	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12,470.00	0.00	12,470.00
Assistant Biology	110	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,300.00	0.00	3,300.00
Cultural Env. Project Director	198	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,118.00	0.00	8,118.00
Cultural Associate	218	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16,568.00	0.00	16,568.00
Senior Air Quality/GHG Specialist	177	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11,682.00	0.00	11,682.00
Associate Air Quality/GHG Specialist	145	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12,760.00	0.00	12,760.00
Assistant Environmental Planner	110	0.00	0.00	0.00	0.00	0.00	0.00	0.00	23,760.00	0.00	23,760.00
Associate Noise Specialist	145	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,830.00	0.00	7,830.00
Senior Noise Specialist	177	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,912.00	0.00	9,912.00
GIS Specialist	120	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,360.00	0.00	15,360.00
Production Supervisor	100	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,600.00	0.00	8,600.00
Resource Monitor I	70	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,380.00	0.00	2,380.00
Direct Cost (record search, printing, mailing, travel etc.)									11,000.00		11,000.00
Sub-Total		\$1,936.00	\$0.00	\$0.00	\$7,979.00	\$0.00	\$0.00	\$0.00	\$290,371.00	\$0.00	\$300,286.00
Fehr & Peers											
Principal	\$285	\$3,420.00	\$0.00	\$6,840.00	\$6,840.00	\$0.00	\$17,100.00	\$0.00	\$2,280.00	\$3,420.00	\$39,900.00
Associate	185	2,220.00	0.00	7,215.00	4,995.00	0.00	14,800.00	0.00	9,250.00	2,220.00	40,700.00
Transportation Planner	135	0.00	0.00	13,365.00	13,365.00	0.00	14,040.00	0.00	8,100.00	0.00	48,870.00
GIS / Support	130	260.00	0.00	6,240.00	2,080.00	0.00	6,240.00	0.00	5,200.00	260.00	20,280.00
Direct Cost: Traffic Counts		545.00		15,000.00							15,000.00
Other Direct Costs				1,704.50	1,114.00				1,241.50	545.00	7,759.00
Sub-Total		\$6,445.00	\$0.00	\$50,364.50	\$28,394.00	\$0.00	\$54,789.00	\$0.00	\$26,071.50	\$6,445.00	\$172,509.00
Keyser Marston											
Senior Principal	\$280	\$2,240.00	\$0.00	\$7,280.00	\$19,040.00	\$0.00	\$4,480.00	\$3,360.00	\$0.00	\$0.00	\$36,400.00
Senior Associate	188	750.00	0.00	8,250.00	8,250.00	0.00	6,000.00	4,500.00	0.00	0.00	27,750.00
Senior Analyst	150	300.00	0.00	11,400.00	3,900.00	0.00	0.00	0.00	0.00	0.00	15,600.00
Direct Cost											0.00
Sub-Total		\$3,290.00	\$0.00	\$26,930.00	\$31,190.00	\$0.00	\$10,480.00	\$7,860.00	\$0.00	\$0.00	\$79,750.00
VMA Communications											
Valerie Martinez, Principal	\$200	\$200.00	\$4,000.00	\$0.00	\$2,400.00	\$0.00	\$400.00	\$0.00	\$0.00	\$0.00	\$7,000.00
Senior Associate	150	600.00	9,150.00	0.00	3,150.00	0.00	5,400.00	0.00	0.00	0.00	18,300.00
Associate	85	0.00	11,390.00	0.00	3,060.00	0.00	4,760.00	0.00	0.00	0.00	19,210.00
Graphic Designer	115	0.00	6,325.00	0.00	1,725.00	0.00	3,450.00	0.00	0.00	0.00	11,500.00
Direct Cost			6,699.00		3,548.00		4,048.00				14,295.00
Sub-Total		\$800.00	\$37,564.00	\$0.00	\$13,883.00	\$0.00	\$18,058.00	\$0.00	\$0.00	\$0.00	\$70,305.00
TKE Engineering											
Principal in Charge	\$160	\$1,920.00	\$0.00	\$640.00	\$640.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,200.00
Project Manager	150	3,600.00	0.00	5,400.00	3,600.00	0.00	0.00	0.00	0.00	0.00	12,600.00
Associate Engineer	130	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Assistant Engineer	120	960.00	0.00	10,560.00	5,760.00	0.00	0.00	0.00	0.00	0.00	17,280.00
AutoCAD Technician	110	0.00	0.00	5,280.00	3,960.00	0.00	0.00	0.00	0.00	0.00	9,240.00
Clerical	75	600.00	0.00	1,200.00	600.00	0.00	0.00	0.00	0.00	0.00	2,400.00
Direct Cost											0.00
Sub-Total		\$7,080.00	\$0.00	\$23,080.00	\$14,560.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$44,720.00
Urban Field Studio											
Frank Fuller, Principal	235	\$0.00	\$0.00	\$1,880.00	\$940.00	\$940.00	\$3,760.00	\$0.00	\$0.00	\$0.00	\$7,520.00
Jane Lin, Principal/Project Manager	185	1,480.00	0.00	2,960.00	5,920.00	4,440.00	14,800.00	0.00	0.00	1,480.00	31,080.00
Direct Cost		300.00		400.00		600.00				400.00	1,700.00
Sub-Total		\$1,780.00	\$0.00	\$5,240.00	\$6,860.00	\$5,980.00	\$18,560.00	\$0.00	\$0.00	\$1,880.00	\$40,300.00
TOTAL FEE		\$108,031.00	\$108,379.00	\$213,694.50	\$185,896.00	\$73,060.00	\$332,607.00	\$87,125.00	\$344,602.50	\$45,105.00	\$1,498,500.00