

REVISED AGENDA*

(Item Deleted: G.6 – Directly Elected Mayor)

**CITY COUNCIL OF THE CITY OF MORENO VALLEY
MORENO VALLEY COMMUNITY SERVICES DISTRICT
CITY AS SUCCESSOR AGENCY FOR THE
COMMUNITY REDEVELOPMENT AGENCY OF
THE CITY OF MORENO VALLEY
MORENO VALLEY HOUSING AUTHORITY
BOARD OF LIBRARY TRUSTEES**

February 11, 2014

**SPECIAL PRESENTATIONS – 5:30 P.M.
REGULAR MEETING – 6:00 P.M.**

City Council Study Sessions

First & Third Tuesdays of each month – 6:00 p.m.

City Council Meetings

Second & Fourth Tuesdays of each month – 6:00 p.m.

City Council Closed Sessions

*Immediately following Regular City Council Meetings and
Study Sessions, unless no Closed Session Items are Scheduled*

City Hall Council Chamber - 14177 Frederick Street

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, in compliance with the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Mel Alonzo, ADA Coordinator, at 951.413.3705 at least 48 hours before the meeting. The 48-hour notification will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Victoria Baca, Mayor Pro Tem
Jesse L. Molina, Council Member

Tom Owings, Mayor

Richard A. Stewart, Council Member
Yxstian Gutierrez, Council Member

REVISED AGENDA*
CITY COUNCIL OF THE CITY OF MORENO VALLEY
February 11, 2014

CALL TO ORDER – 5:30 PM

SPECIAL PRESENTATIONS

- 1) Southern California Chapter of the American Public Works Association (APWA) 2013 Project of the Year Award for the Cactus Avenue / Nason Street Improvement Project
- 2) Inland Empire Branch of the American Public Works Association (APWA) 2013 Project of the Year Award for the Morrison Park Fire Station #99
- 3) Introduction of 2014 Miss Moreno Valley Scholarship Pageant Delegates

REVISED AGENDA*
JOINT MEETING OF THE
CITY COUNCIL OF THE CITY OF MORENO VALLEY
MORENO VALLEY COMMUNITY SERVICES DISTRICT
CITY AS SUCCESSOR AGENCY FOR THE
COMMUNITY REDEVELOPMENT AGENCY OF THE
CITY OF MORENO VALLEY
MORENO VALLEY HOUSING AUTHORITY
AND THE BOARD OF LIBRARY TRUSTEES

THE CITY COUNCIL RECEIVES A SEPARATE STIPEND FOR CSD MEETINGS

REGULAR MEETING - 6:00 PM
FEBRUARY 11, 2014

CALL TO ORDER

Joint Meeting of the City Council, Community Services District, City as Successor Agency for the Community Redevelopment Agency, Housing Authority and the Board of Library Trustees - actions taken at the Joint Meeting are those of the Agency indicated on each Agenda item.

PLEDGE OF ALLEGIANCE

INVOCATION

Pastor Paul Cunningham - Renewal Christian Fellowship

ROLL CALL

INTRODUCTIONS

PUBLIC COMMENTS ON MATTERS ON THE AGENDA WILL BE TAKEN UP AS THE ITEM IS CALLED FOR BUSINESS, BETWEEN STAFF'S REPORT AND CITY COUNCIL DELIBERATION (SPEAKER SLIPS MAY BE TURNED IN UNTIL THE ITEM IS CALLED FOR BUSINESS.)

PUBLIC COMMENTS ON ANY SUBJECT NOT ON THE AGENDA UNDER THE JURISDICTION OF THE CITY COUNCIL

Those wishing to speak should complete and submit a BLUE speaker slip to the Bailiff. There is a three-minute time limit per person. All remarks and questions shall be addressed to the presiding officer or to the City Council and not to any individual Council member, staff member or other person.

AGENDA
February 11, 2014

JOINT CONSENT CALENDARS (SECTIONS A-D)

All items listed under the Consent Calendars, Sections A, B, C, and D are considered to be routine and non-controversial, and may be enacted by one motion unless a member of the City Council, Community Services District, City as Successor Agency for the Community Redevelopment Agency, Housing Authority or the Board of Library Trustees requests that an item be removed for separate action. The motion to adopt the Consent Calendars is deemed to be a separate motion by each Agency and shall be so recorded by the City Clerk. Items withdrawn for report or discussion will be heard after public hearing items.

A. CONSENT CALENDAR-CITY COUNCIL

A.1 ORDINANCES - READING BY TITLE ONLY

Recommendation: Waive reading of all Ordinances.

A.2 MINUTES - REGULAR MEETING OF JANUARY 28, 2014 (Report of: City Clerk's Department)

Recommendation:

1. Approve as submitted.

A.3 CITY COUNCIL REPORTS ON REIMBURSABLE ACTIVITIES (Report of: City Clerk's Department)

Recommendation:

1. Receive and file the Reports on Reimbursable Activities for the period of January 22 – February 4, 2014.

A.4 APPROVAL OF PAYMENT REGISTER FOR DECEMBER, 2013 (Report of: Financial & Management Services Department)

Recommendation:

1. Adopt Resolution No. 2014-04. A Resolution of the City Council of the City of Moreno Valley, California, approving the Payment Register for the month of December, 2013 in the amount of \$11,135,500.49.

A.5 APPROVE THE AGREEMENT FOR PROFESSIONAL CONSULTANT SERVICES WITH PSOMAS FOR DESIGN AND CONSTRUCTION SUPPORT FOR THE ALESSANDRO BOULEVARD AND ELSWORTH STREET INTERSECTION IMPROVEMENT, PROJECT NO. 801 0047 70 77 (Report of: Public Works Department)

Recommendations

1. Approve the Agreement for Professional Consultant Services with PSOMAS, for the Alessandro Boulevard and Elsworth Street

AGENDA
February 11, 2014

Intersection Improvement.

2. Authorize the City Manager to execute the Agreement for Professional Consultant Services with PSOMAS.
3. Authorize the issuance of a Purchase Order to PSOMAS for the amount of \$126,550 when the contract has been signed by all parties.
4. Authorize the Public Works Director/City Engineer to execute any subsequent related amendments to the Agreement for Professional Consultant Services with PSOMAS, not to exceed the Purchase Order amount, subject to the approval of the City Attorney.

A.6 ACCEPTANCE OF CALIFORNIA DEPARTMENT OF RESOURCES, RECOVERY AND RECYCLING USED OIL PAYMENT PROGRAM AWARD (Report of: Public Works Department)

Recommendation:

1. Approve the acceptance of the Used Oil Payment Program grant funds awarded by California Department of Resources, Recovery and Recycling (CalRecycle), in the amount of \$56,091.00.

A.7 AMENDMENT TO SPECIAL DISTRICT FINANCING POLICY (FISCAL POLICY #3.7) (Report of: Financial & Management Services Department)

Recommendation:

1. Adopt Resolution No. 2014-05. A Resolution of the City Council of Moreno Valley, California, Adopting an Amended Special District Financing Policy for the Public Financing of Public Facilities or Service of Public Facilities through the Establishment of Assessment Districts, Landscape and Lighting Maintenance Districts or Community Facilities Districts.

A.8 APPROVE AMENDMENT TO EQUIPMENT LEASE AND PURCHASE OPTION AGREEMENT WITH MUNI-FED ENERGY, INC. FOR THE LITE OWL ENERGY SAVINGS PROJECT (Report of: Public Works Department)

Recommendations

1. Approve the Amendment to the Equipment Lease and Purchase Option Agreement with Muni-Fed Energy Inc., for the Lite Owl Energy Savings Project.
2. Authorize the City Manager to execute the Amendment on behalf of the city.

- A.9 AUTHORIZATION TO AWARD BID TO ONESOURCE DISTRIBUTORS IN THE AMOUNT OF \$1,185,300.00 FOR THE PURCHASE OF EQUIPMENT FOR 33 KV SUBSTATION (Report of: Public Works Department)

Recommendations

1. Award the bid to OneSource Distributors, the lowest responsible bidder, for the purchase of equipment for the 33 kV substation.
2. Authorize the issuance of a Purchase Order to OneSource Distributors for \$1,185,300.00.
3. Authorize the re-appropriation of \$331,541 from the Centerpointe-Crosstown Feeder from JFK and Perris to Heacock and Cactus project to the Moval South 33 kV Substation project.

- A.10 APPROVE A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MORENO VALLEY, CALIFORNIA, TO AMEND THE ELECTRIC RATES FOR MORENO VALLEY UTILITY (Report of: Public Works Department)

Recommendation:

1. Adopt Resolution No. 2014-06. A Resolution of the City Council of the City of Moreno Valley, California, to Amend the Electric Rates for Moreno Valley Utility.

- A.11 CITY LEGISLATIVE PLATFORM (Report of: City Manager Department)

Recommendations

1. Approve recommended revisions to City Administrative Policy #1.10.
2. Approve the proposed Legislative Platform.

- A.12 DELEGATE AUTHORITY TO THE CITY ATTORNEY TO ISSUE ADMINISTRATIVE SUBPOENAS RELATED TO UTILITY USERS TAX AUDIT DATA (Report of: Financial & Management Services Department)

Recommendation:

1. Adopt Resolution No. 2014-07. A Resolution of the City Council of the City of Moreno Valley, California, Authorizing the City Attorney to Issue Administrative Subpoenas Related to the Utility Users Tax Audit Data Requests.

- A.13 CALL SPECIAL MUNICIPAL ELECTION FOR JUNE 3, 2014 AND ADOPT RESOLUTIONS COMMENCING THE SPECIAL MUNICIPAL ELECTION PROCESS (Report of: City Clerk Department)

Recommendations

1. Adopt the following resolutions to commence the Special Municipal Election process: Adopt Resolution No. 2014-08. A Resolution Calling and Giving Notice of the Holding of a Special Municipal Election on Tuesday, June 3, 2014 for the Submission of the Question of the Recall of a Certain Officer and the Election of a Candidate to Fill the Vacancy if the Recall Prevails.
2. Adopt Resolution No. 2014-09. A Resolution of the City Council of the City of Moreno Valley, California, Requesting the Board of Supervisors of the County of Riverside to Consolidate a Special Municipal Election with the Statewide Primary Election to be Held on Tuesday, June 3, 2014, Pursuant to Section 10403 of the California Elections Code.
3. Adopt Resolution No. 2014-10. A Resolution of the City Council of the City of Moreno Valley, California, Adopting Regulations for Candidates for Elective Office Pertaining to Candidates' Statements Submitted to the Voters for the Election to Be Held on Tuesday, June 3, 2014.

- A.14 APPROVE THE FIRST AMENDMENT TO THE AGREEMENT WITH MEYERS NAVE FOR ON-CALL LEGAL SERVICES AND APPROVE THE FIRST AMENDMENT TO ENGAGEMENT FOR LEGAL SERVICES
(Report of: City Attorney Department)

Recommendations

1. Approve the First Amendment to Agreement for On-Call Legal Services with Meyers Nave to provide legal services on an as-needed basis.
2. Authorize the City Attorney to execute the First Amendment to Agreement for On-Call Legal Service with Meyers Nave.
3. Approve the First Amendment to Engagement of Legal Services (Subpoenas).
4. Authorize the City Attorney to execute the First Amendment to Engagement of Legal Services (Subpoenas).

B. CONSENT CALENDAR-COMMUNITY SERVICES DISTRICT

- B.1 ORDINANCES - READING BY TITLE ONLY

Recommendation: Waive reading of all Ordinances.

- B.2 MINUTES - REGULAR MEETING OF JANUARY 28, 2014 (Report of: City

AGENDA
February 11, 2014

Clerk's Department)

Recommendation:

1. Approve as submitted.

C. CONSENT CALENDAR - HOUSING AUTHORITY

C.1 ORDINANCES - READING BY TITLE ONLY

Recommendation: Waive reading of all Ordinances.

C.2 MINUTES - REGULAR MEETING OF (Report of: City Clerk's Department)

Recommendation:

1. Approve as submitted.

D. CONSENT CALENDAR - BOARD OF LIBRARY TRUSTEES

D.1 ORDINANCES - READING BY TITLE ONLY

Recommendation: Waive reading of all Ordinances.

D.2 MINUTES - REGULAR MEETING OF JANUARY 28, 2014 (Report of: City Clerk's Department)

Recommendation:

1. Approve as submitted.

E. PUBLIC HEARINGS

Questions or comments from the public on a Public Hearing matter are limited to five minutes per individual and must pertain to the subject under consideration. Those wishing to speak should complete and submit a GOLDENROD speaker slip to the Bailiff.

E.1 A PUBLIC HEARING REGARDING GENERAL PLAN HOUSING ELEMENT UPDATE (PA13-0027), APPLICANT IS THE CITY OF MORENO VALLEY (Report of: Community & Economic Development Department)

Recommendations That the City Council:

1. RECOGNIZE that this item is exempt from the provisions of the California Environmental Quality Act (CEQA), as provided for in CEQA Guidelines, Section 15061(b)(3), which states the general rule is that CEQA applies only to projects which have the potential for causing a significant effect on the environment.
2. APPROVE Resolution No. 2014-11. A Resolution of the City Council

AGENDA
February 11, 2014

of the City of Moreno Valley, California, approving PA13-0027: an Amendment of the City of Moreno Valley General Plan Housing Element (2014-2021).

F. ITEMS REMOVED FROM CONSENT CALENDARS FOR DISCUSSION OR SEPARATE ACTION

G. REPORTS

G.1 CITY COUNCIL REPORTS ON REGIONAL ACTIVITIES (Informational Oral Presentation - not for Council action)

a) Report by Council Member Jesse Molina on Riverside Transit Agency (RTA)

b) Report by Council Member Jesse Molina on Riverside County Transportation Commission (RCTC)

G.2 APPROVE AGREEMENT BETWEEN VAL VERDE SCHOOL DISTRICT AND THE CITY OF MORENO VALLEY FOR THE STUDENT RECOGNITION BANNER PROGRAM (Report of: Public Works Department)

Recommendations That the City Council:

1. Approve the Agreement for the Student Recognition Banner Program.
2. Authorize the City Manager to execute the Agreement for the Student Recognition Banner Program and authorize the Public Works Director/City Engineer to approve any changes subject to the approval of the City Attorney.

G.3 PUBLIC MEETING REGARDING THE MAIL BALLOT PROCEEDINGS FOR ASSESSOR'S PARCEL NUMBERS (APNS) 482-190-019; AND 316-210-071, -073, -075, AND -079 BALLOTING FOR NPDES (Report of: Financial & Management Services Department)

Recommendations That the City Council:

1. Accept public comments regarding the mail ballot proceedings for APNs 482-190-019; and 316-210-071, -073, -075, and -079 for approval of the National Pollutant Discharge Elimination System (NPDES) maximum commercial/industrial regulatory rate.

G.4 PUBLIC MEETING REGARDING THE MAIL BALLOT PROCEEDINGS FOR ASSESSOR'S PARCEL NUMBERS (APNS) 482-190-019; AND 316-210-071, -073, -075, AND -079. BALLOTING FOR CSD ZONE M (Report of: Financial & Management Services Department)

AGENDA
February 11, 2014

Recommendations That the CSD:

1. Accept public comments regarding the mail ballot proceedings for APNs 482-190-019; and 316-210-071, -073, -075, and -079 for inclusion into and approval of the annual charges for the CSD Zone M (Commercial, Industrial, and Multifamily Improved Median Maintenance) program.

- G.5 DECLARING INTENTION TO ESTABLISH CITY OF MORENO VALLEY COMMUNITY FACILITIES DISTRICT NO. 2014-01 AND TO AUTHORIZE THE LEVY OF A SPECIAL TAX THEREIN (Report of: Financial & Management Services Department)

Recommendations That the City Council:

1. Adopt Resolution No. 2014-12. A Resolution of the City Council of the City of Moreno Valley Declaring its Intention to Establish City of Moreno Valley Community Facilities District No. 2014-01 and to Authorize the Levy of a Special Tax Therein.

- G.6 APPOINTMENTS TO THE ARTS COMMISSION (Report of: City Clerk Department)

Recommendations That the City Council:

1. Appoint the applicant who received majority vote by the City Council.
2. If a vacancy is not filled by a majority vote of the City Council, authorize the City Clerk to re-advertise the position as vacant and carry over the current applications for reconsideration of appointment at a future date.

- G.7 CITY MANAGER'S REPORT (Informational Oral Presentation - not for Council action)

- G.8 CITY ATTORNEY'S REPORT (Informational Oral Presentation - not for Council action)

H. LEGISLATIVE ACTIONS

H.1 ORDINANCES - 1ST READING AND INTRODUCTION - NONE

H.2 ORDINANCES - 2ND READING AND ADOPTION - NONE

H.3 ORDINANCES - URGENCY ORDINANCES - NONE

H.4 RESOLUTIONS - NONE

**CLOSING COMMENTS AND/OR REPORTS OF THE CITY COUNCIL,
COMMUNITY SERVICES DISTRICT, CITY AS SUCCESSOR AGENCY FOR THE
COMMUNITY REDEVELOPMENT AGENCY OR HOUSING AUTHORITY**

Materials related to an item on this Agenda submitted to the City Council/Community Services District/City as Successor Agency for the Community Redevelopment Agency/Housing Authority or Board of Library Trustees after distribution of the agenda packet are available for public inspection in the City Clerk's office at 14177 Frederick Street during normal business hours.

*** (Deleted Item G.6 – Directly Elected Mayor)**

CLOSED SESSION

A Closed Session of the City Council, Community Services District, City as Successor Agency for the Community Redevelopment Agency and Housing Authority will be held in City Manager's Conference Room, Second Floor, City Hall. The City Council will meet in Closed Session to confer with its legal counsel regarding the following matter(s) and any additional matter(s) publicly and orally announced by the City Attorney in the Council Chamber at the time of convening the Closed Session.

- **PUBLIC COMMENTS ON MATTERS ON THE CLOSED SESSION AGENDA UNDER THE JURISDICTION OF THE CITY COUNCIL**

There is a three-minute time limit per person. Please complete and submit a BLUE speaker slip to the City Clerk. All remarks and questions shall be addressed to the presiding officer or to the City Council and not to any individual Council member, staff member or other person.

The Closed Session will be held pursuant to Government Code:

1 **SIGNIFICANT EXPOSURE TO LITIGATION PURSUANT TO PARAGRAPH (2) OR (3) OF SUBDIVISION (D) OF SECTION 54956.9**

Number of Cases: 5

2 **SECTION 54956.9(d)(4) - CONFERENCE WITH LEGAL COUNSEL - INITIATION OF LITIGATION**

Number of Cases: 5

REPORT OF ACTION FROM CLOSED SESSION, IF ANY, BY CITY ATTORNEY

ADJOURNMENT

CERTIFICATION

I, Jane Halstead, City Clerk of the City of Moreno Valley, California, certify that the City Council Agenda was posted in the following places pursuant to City of Moreno Valley Resolution No. 2007-40:

City Hall, City of Moreno Valley
14177 Frederick Street

AGENDA
February 11, 2014

Moreno Valley Library
25480 Alessandro Boulevard

Moreno Valley Senior/Community Center
25075 Fir Avenue

Jane Halstead, CMC,
City Clerk

Date Posted: February 6, 2014

AGENDA
February 11, 2014

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MINUTES
CITY COUNCIL JOINT MEETING OF THE CITY OF MORENO VALLEY
January 28, 2014

CALL TO ORDER

SPECIAL PRESENTATIONS

- 1) Officer of the 2nd Quarter - Officer Jason Santistevan
- 2) Officer of the 3rd Quarter and Top Cop Memorial Award - Officer Richard Dixon

**MINUTES
JOINT MEETING OF THE
CITY COUNCIL OF THE CITY OF MORENO VALLEY
MORENO VALLEY COMMUNITY SERVICES DISTRICT
CITY AS SUCCESSOR AGENCY FOR THE
COMMUNITY REDEVELOPMENT AGENCY
OF THE CITY OF MORENO VALLEY
MORENO VALLEY HOUSING AUTHORITY
BOARD OF LIBRARY TRUSTEES
MORENO VALLEY HOUSING AUTHORITY
MORENO VALLEY PUBLIC FACILITIES FINANCING CORPORATION (MVPFFC)
MORENO VALLEY PUBLIC FINANCING AUTHORITY (MVPFA)
MORENO VALLEY INDUSTRIAL DEVELOPMENT AUTHORITY (IDA)**

THE CITY COUNCIL RECEIVES A SEPARATE STIPEND FOR CSD MEETINGS

**REGULAR MEETING – 6:00 PM
January 28, 2014**

INVOCATION

Joint Prayer given by Paul Lovato – Resident; and
Pastor Eddie Ogwo - Heartbeat of God Assembly

CALL TO ORDER

The Joint Meeting of the City Council of the City of Moreno Valley, Moreno Valley Community Services District, City as Successor Agency for the Community Redevelopment Agency of the City of Moreno Valley, Moreno Valley Housing Authority and the Board of Library Trustees was called to order at 6:07 p.m. by Mayor Tom Owings in the Council Chamber located at 14177 Frederick Street

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Pete Bleckert.

ROLL CALL

Council:

Tom Owings	Mayor
Victoria Baca	Mayor Pro Tem
Yxstian Gutierrez	Council Member
Jesse Molina	Council Member
Richard Stewart	Council Member

MINUTES
January 28, 2014

Staff:

Jane Halstead	City Clerk
Kathy Gross	Executive Assistant
Richard Teichert	Chief Financial Officer/City Treasurer
Suzanne Bryant	City Attorney
Michelle Dawson	City Manager
Tom DeSantis	Assistant City Manager
Ahmad Ansari	Public Works Director
Chris Paxton	Administrative Services Director
Joel Ontiveros	Police Chief
Abdul Ahmad	Fire Chief
John Terrell	Community and Economic Development Director

PUBLIC COMMENTS **ON ANY SUBJECT NOT ON THE AGENDA** UNDER THE JURISDICTION OF THE CITY COUNCIL

Scott Heveran - Recall signs; addressed resident groups

Marcia Amino - Municipal Law Book and General Law City

Craig Givens - Recall

Curtis Gardner - Recall

Louise Palomarez - Comments from other residents

Elmina Callendar - Ongoing noise complaints since November 2013

Chris Baca - Comments from other residents; recall efforts; public speaker

Pete Bleckert - Continuing negativity towards past Council; red light cameras

Mayor Tom Owings commented that the discourse in the City is not productive, it is moving the City apart; words do matter on both sides; negative innuendos not called for; not fair to our children who listen; called for those that support him, to curtail their discourse; apologized to Council Member Stewart for a personal attack on him; the Mayor stated he had

MINUTES
January 28, 2014

been a resident for 4 to 5 years, has no motive and is an honest man; was on Council 4 months when his home was raided; asked for professional opinion from Council Member Stewart on what a kangaroo court was.

Council Member Stewart replied that a kangaroo court is not really a court, not factual; people get together and they do not present facts; also commented on Council Member Gutierrez attending the California League of Cities conference.

Mayor Tom Owings commented that the Council has had to endure nine months of waiting; inquired how Council's good reputation would be restored. He called for no further discourse in the City.

Council Member Gutierrez asked for civility at Council Meetings; children should be able to attend a Council Meeting

JOINT CONSENT CALENDARS (SECTIONS A-D) OF THE CITY COUNCIL OF THE CITY OF MORENO VALLEY, MORENO VALLEY COMMUNITY SERVICES DISTRICT, CITY AS SUCCESSOR AGENCY FOR THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF MORENO VALLEY, MORENO VALLEY HOUSING AUTHORITY AND THE BOARD OF LIBRARY TRUSTEES

Mayor Tom Owings opened public comments on matters of the Joint Consent Calendar, which were received from Scott Heveran, Debra Craig, Deanna Reeder, Susan Gilmore Owings, Daryl Terrell, Chris Baca, and Louis Palomarez (all on A.12)

A. CONSENT CALENDAR-CITY COUNCIL

A.1 ORDINANCES - READING BY TITLE ONLY

Recommendation: Waive reading of all Ordinances.

A.2 MINUTES - SPECIAL MEETING OF JANUARY 7, 2014 (Report of: City Clerk's Department)

Recommendation:
Approve as submitted.

A.3 MINUTES - REGULAR MEETING OF JANUARY 14, 2014 (Report of: City Clerk's Department)

Recommendation:

MINUTES
January 28, 2014

Approve as submitted.

- A.4 APPROVE THE SECOND AMENDMENT TO THE AGREEMENT FOR PROFESSIONAL CONSULTANT SERVICES WITH RICK ENGINEERING COMPANY FOR THE MORENO MASTER DRAINAGE PLAN LINE “F”, STAGE 2 CHANNEL IMPROVEMENTS, PROJECT NO. 804 0005 70 77
(Report of: Public Works Department)

Recommendations

1. Approve the Second Amendment to the Agreement for Professional Consultant Services for Surveying Services with Rick Engineering Company, for the Moreno Master Drainage Plan Line “F”, Stage 2 Channel Improvements.
2. Authorize the City Manager to execute the Second Amendment to the Agreement for Professional Consultant Services with Rick Engineering Company.
3. Authorize a Change Order to increase Purchase Order Number 2014-00000384 with Rick Engineering Company for the amount of \$27,390 when the contract has been signed by all parties.

- A.5 AUTHORIZATION TO AWARD THE PROJECT SPECIFIC AGREEMENT FOR ON-CALL PROFESSIONAL CONSULTANT SERVICES TO OVERLAND, PACIFIC & CUTLER, INC. FOR VARIOUS PROJECTS
(Report of: Public Works Department)

Recommendations

1. Approve the “Project Specific Agreement for On-Call Professional Consultant Services” (Agreement) with Overland, Pacific & Cutler, Inc. (OPC) to provide Professional Consultant Real Property Services for various projects.
2. Authorize the Chief Financial Officer to execute the Agreement with OPC.
3. Authorize the issuance of a Purchase Order to OPC for the amount of \$50,000 when the Agreement has been signed by all parties.
4. Authorize the Public Works Director/City Engineer to execute any subsequent amendments to the Agreement with OPC within the purchase order amount, subject to the approval of the City Attorney.

MINUTES
January 28, 2014

A.6 RESOLUTION AUTHORIZING THE CITY'S PARTICIPATION IN THE EMPLOYMENT RISK MANAGEMENT AUTHORITY
(Report of: Administrative Services Department)

Recommendation:

Adopt Resolution No. 2014-02, a Resolution of the City Council of the City of Moreno Valley, California, authorizing participation in the Employment Risk Management Authority (ERMA), and authorize the City Manager to execute all required documents.

A.7 APPROVE THE FIRST AMENDMENT TO THE AGREEMENT FOR PROFESSIONAL CONSULTANT SERVICES WITH PARSONS FOR THE SR-60/MORENO BEACH DRIVE INTERCHANGE IMPROVEMENTS (PHASE 1) – PROJECT NO. 801 0038 70 77
(Report of: Public Works Department)

Recommendations

1. Approve the “First Amendment to Agreement for Professional Consultant Services” with Parsons to provide additional construction support services during construction of the SR-60/Moreno Beach Drive Interchange Phase 1 Improvements for \$20,000.
2. Authorize the City Manager to execute the First Amendment to Agreement for Professional Consultant Services with Parsons.
3. Authorize a Change Order to increase the Purchase Order with Parsons for the amount of \$20,000 when the First Amendment has been signed by all parties.

A.8 APPROVE THE SECOND AMENDMENT TO THE AGREEMENT WITH FALCON ENGINEERING SERVICES, INC. FOR THE SR-60/MORENO BEACH DRIVE INTERCHANGE IMPROVEMENTS (PHASE 1) – PROJECT NO. 801 0038 70 77
(Report of: Public Works Department)

Recommendations

1. Approve the “Second Amendment to Agreement for Professional Consultant Services” with Falcon Engineering Services, Inc. (Falcon) to provide additional construction management and inspection services for the SR-60/Moreno Beach Drive Interchange Phase 1 Improvements project for \$99,131.63.
2. Authorize the City Manager to execute the Second Amendment to Agreement for Professional Consultant Services with Falcon.

MINUTES
January 28, 2014

3. Authorize a Change Order to increase the Purchase Order with Falcon for the amount of \$99,131.63 when the Second Amendment has been signed by all parties.

A.9 ADOPT A RESOLUTION ACCEPTING CALTRANS' RELINQUISHMENT OF DAY STREET FROM THE SR-60 WESTBOUND RAMP INTERSECTION TO CANYON SPRINGS PLAZA ENTRANCE
PROJECT NO. 801 0036 70 77
(Report of: Public Works Department)

Recommendations

1. Adopt Resolution No. 2014-03, a resolution of the City Council of the City of Moreno Valley, California, accepting relinquishment of a portion of Day Street constructed by Caltrans and approving the agreements with Caltrans for the relinquishment of a portion of Day Street – Project No. 801 0036 70 77.
2. Authorize the City Manager to execute Agreements, Amendments, Memoranda of Understanding (MOU), and/or documents in connection with the Relinquishment, subject to the approval of the City Attorney.
3. Direct the City Clerk to forward the Resolution to the Mayor for execution, and to the County Recorder's office for recordation.

A.10 DEBT MANAGEMENT POLICY (Report of: Financial & Management Services Department)

Recommendation:

Adopt the revised Debt Management Policy, as reviewed and recommended by the Finance Sub Committee.

A.11 RATIFY COMMITMENT OF MATCHING FUNDS AND ACCEPTANCE OF THE RIVERSIDE COUNTY TRANSPORTATION COMMISSION'S MEASURE A REGIONAL ARTERIAL GRANT, AUTHORIZE EXECUTION OF A MEMORANDUM OF UNDERSTANDING, AND AUTHORIZE AN APPROPRIATION OF FUNDS FOR THE CACTUS AVENUE WIDENING PROJECT FROM VETERANS WAY TO HEACOCK STREET, PROJECT NO. 801 0031 70 77 (Report of: Public Works Department)

Recommendations

1. Ratify the City's pledge of matching funds for the Western Riverside County Measure A Regional Arterial (MARA) grant funds from the Riverside County Transportation Commission for the Cactus Avenue Widening Project from Veterans Way to Heacock Street.

MINUTES
January 28, 2014

2. Accept the grant award amount of up to \$1,527,500 total for the construction of the Cactus Avenue Widening Project from Veterans Way to Heacock Street.
3. Authorize the City Manager to execute a Memorandum of Understanding (MOU) with Riverside County Transportation Commission (RCTC) when it is received for the Cactus Avenue Widening Project from Veterans Way to Heacock Street, subject to approval of the City Attorney.
4. Authorize the Chief Financial Officer to appropriate \$1,527,500 as revenue and \$2,350,000 as expense in the Capital Projects Reimbursements fund (Fund 3008) for the construction of the Cactus Avenue Widening Project from Veterans Way to Heacock Street upon fund allocation from RCTC.

A.12 CERTIFICATION OF SUFFICIENCY PETITION FOR RECALL OF COUNCIL MEMBER TOM OWINGS, DISTRICT 3 (Report of: City Clerk Department)

Recommendations

Accept the City Clerk's Certificate of Sufficiency for the recall petition of Council Member Tom Owings, District 3.

A.13 CITY COUNCIL REPORTS ON REIMBURSABLE ACTIVITIES

Recommendation:

Receive and file the Reports on Reimbursable Activities for the period of January 8 – 21, 2014.

B. CONSENT CALENDAR-COMMUNITY SERVICES DISTRICT

B.1 ORDINANCES - READING BY TITLE ONLY

Recommendation: Waive reading of all Ordinances.

B.2 MINUTES - SPECIAL MEETING OF JANUARY 7, 2014 (Report of: City Clerk's Department)

Recommendation:

Approve as submitted.

B.3 MINUTES - REGULAR MEETING OF JANUARY 14, 2014 (Report of: City Clerk's Department)

Recommendation:

Approve as submitted.

MINUTES
January 28, 2014

C. CONSENT CALENDAR - COMMUNITY REDEVELOPMENT AGENCY

C.1 ORDINANCES - READING BY TITLE ONLY

Recommendation: Waive reading of all Ordinances.

C.2 MINUTES - SPECIAL MEETING OF JANUARY 7, 2014 (Report of: City Clerk's Department)

Recommendation:

Approve as submitted.

C.3 MINUTES - REGULAR MEETING OF JANUARY 14, 2014 (Report of: City Clerk's Department)

Recommendation:

Approve as submitted.

D. CONSENT CALENDAR - BOARD OF LIBRARY TRUSTEES

D.1 ORDINANCES - READING BY TITLE ONLY

Recommendation: Waive reading of all Ordinances.

D.2 MINUTES - SPECIAL MEETING OF JANUARY 7, 2014 (Report of: City Clerk's Department)

Recommendation:

Approve as submitted.

D.3 MINUTES - REGULAR MEETING OF JANUARY 14, 2014 (Report of: City Clerk's Department)

Recommendation:

Approve as submitted.

Motion to Approve Joint Consent Calendar Items A.1 through D.2 by m/Mayor Pro Tem Victoria Baca, s/Council Member Jesse L. Molina

Approved by a vote of 5-0.

ADJOURNMENT OF THE CITY COUNCIL MEETING TO ANNUAL/REGULAR MEETING OF THE MORENO VALLEY PUBLIC FACILITIES FINANCING CORPORATION (MVPFFC)

MINUTES
January 28, 2014

**ANNUAL/REGULAR MEETING OF THE MORENO VALLEY PUBLIC FACILITIES
FINANCING CORPORATION (MVPFFC)**

CALL TO ORDER at 7:20 p.m.

ROLL CALL

**PUBLIC COMMENTS ON ANY SUBJECT NOT ON THE AGENDA UNDER THE
JURISDICTION OF THE CORPORATION**

Those wishing to speak should complete and submit a BLUE speaker slip to the Bailiff. There is a three-minute time limit per person. All remarks and questions shall be addressed to the presiding officer or to the City Council and not to any individual Council member, staff member or other person.

Chairperson Tom Owings opened the agenda item for public comments; there being none, public comments were closed.

SPECIAL ORDER OF BUSINESS

- 1 There are no reports or issues before the Corporation.

**ADJOURNMENT OF THE MORENO VALLEY PUBLIC FACILITIES FINANCING
CORPORATION (MVPFFC) TO ANNUAL/REGULAR MEETING OF THE
MORENO VALLEY PUBLIC FINANCING AUTHORITY(MVPFA)**

**ANNUAL/REGULAR MEETING OF THE MORENO VALLEY PUBLIC
FINANCING AUTHORITY (MVPFA)**

CALL TO ORDER at 7:21 p.m.

ROLL CALL

**PUBLIC COMMENTS ON ANY SUBJECT NOT ON THE AGENDA UNDER THE
JURISDICTION OF THE AUTHORITY**

Those wishing to speak should complete and submit a BLUE speaker slip to the Bailiff. There is a three-minute time limit per person. All remarks and questions shall be addressed to the presiding officer or to the City Council and not to any individual Council member, staff member or other person.

MINUTES
January 28, 2014

Chairperson Tom Owings opened the agenda item for public comments; there being none, public comments were closed.

SPECIAL ORDER OF BUSINESS

- 1 MINUTES - MVPFA SPECIAL MEETING OF DECEMBER 10, 2013 (Report of: City Clerk's Office)

Recommendation:
Approve as submitted.

Approve as submitted by m/Council Member Jesse L. Molina, s/Mayor Pro Tem Victoria Baca

Approved by a vote of 5-0.

ADJOURNMENT OF THE MORENO VALLEY PUBLIC FINANCING AUTHORITY (MVPFA) TO ANNUAL/REGULAR MORENO VALLEY INDUSTRIAL DEVELOPMENT AUTHORITY (IDA)

ANNUAL/REGULAR MEETING OF THE MORENO VALLEY INDUSTRIAL DEVELOPMENT AUTHORITY (IDA)

CALL TO ORDER at 7:23 p.m.

ROLL CALL

PUBLIC COMMENTS ON ANY SUBJECT NOT ON THE AGENDA UNDER THE JURISDICTION OF THE AUTHORITY

Those wishing to speak should complete and submit a BLUE speaker slip to the Bailiff. There is a three-minute time limit per person. All remarks and questions shall be addressed to the presiding officer or to the City Council and not to any individual Council member, staff member or other person.

Chairperson Tom Owings opened the agenda item for public comments; there being none, public comments were closed.

SPECIAL ORDER OF BUSINESS

- 1 There are no reports or issues before the Authority.

MINUTES
January 28, 2014

ADJOURNMENT OF THE ANNUAL/REGULAR MORENO VALLEY INDUSTRIAL DEVELOPMENT AUTHORITY (IDA) TO THE JOINT MEETING OF THE CITY COUNCIL OF THE CITY OF MORENO VALLEY, MORENO VALLEY COMMUNITY SERVICES DISTRICT, CITY AS SUCCESSOR AGENCY FOR THE COMMUNITY REDEVELOPMENT AGENCY AND THE HOUSING AUTHORITY

RECONVENE JOINT MEETING OF THE CITY COUNCIL OF THE CITY OF MORENO VALLEY, MORENO VALLEY COMMUNITY SERVICES DISTRICT, CITY AS SUCCESSOR AGENCY FOR THE COMMUNITY REDEVELOPMENT AGENCY AND THE HOUSING AUTHORITY

E. PUBLIC HEARINGS - NONE

F. ITEMS REMOVED FROM CONSENT CALENDARS FOR DISCUSSION OR SEPARATE ACTION - None

G. REPORTS

**G.1 APPOINTMENT TO THE PLANNING COMMISSION
(Report of: City Clerk Department)**

Recommendations That the City Council:

1. Appoint one (1) member for a term expiring March 31, 2015.
2. If the appointment is not made, authorize the City Clerk to re-notice the position as vacant.

Mayor Tom Owings opened the agenda item for public comments; there being none, public comments were closed.

Motion to approve staff report by m/Council Member Yxstian Gutierrez, s/Mayor Pro Tem Victoria Baca.

Approved by a vote of 5-0.

Appoint one (1) member, Jeffrey Barnes for a term expiring March 31, 2015 by m/Mayor Pro Tem Victoria Baca, s/Council Member Yxstian Gutierrez

Approved by a vote of 5-0.

**G.2 APPOINTMENTS TO THE CITY COUNCIL ADVISORY BOARDS AND COMMISSIONS
(Report of: City Clerk Department)**

MINUTES
January 28, 2014

Recommendations That the City Council:

1. Review the ballots for appointments to various City Council Boards and Commissions (to be provided by the City Clerk) and mark your choices where appropriate.
2. Appoint those applicants who received majority vote by the City Council.
3. If vacancies are not filled by a majority vote of the City Council, authorize the City Clerk to re-advertise the positions as vacant and carry over the current applications for reconsideration of appointment at a future date.

Mayor Tom Owings opened the agenda item for public comments; there being none, public comments were closed.

Appoint those applicants who received majority vote by the City Council. The following applicants received the majority vote: Accessibility Appeals Board – Kenneth A. Maddocks – term expiring June 30, 2014; Library Commission - Carrie Kleckner, Karen Singleton – terms expiring June 30, 2015; Senior Citizens’ Board – Vonzetta Fielding and Delanna Townsend – terms expiring June 30, 2014 and Sara Anderson – term expiring June 30, 2015 by m/Mayor Pro Tem Victoria Baca, s/Council Member Jesse L. Molina

Approved by a vote of 5-0.

- G.3 MONTHLY REPORT: MORENO VALLEY ANIMAL SHELTER ADOPTION RATE (Report of: Administrative Services Department)

Recommendations That the City Council:

Receive and file the Monthly Report: Moreno Valley Animal Adoption Rate for the periods of November 1, 2013 to November 30, 2013 and December 1, 2013 to December 31, 2013.

- G.4 2014 COUNCIL COMMITTEE PARTICIPATION APPOINTMENTS (Report of: City Clerk Department)

Recommendations That the City Council:

1. Appoint Mayor Tom Owings to serve as the City of Moreno Valley’s representative on the March Joint Powers Commission (MJPC).
2. Appoint Mayor Pro Tem Victoria Baca to serve as the City of Moreno Valley’s representative on the March Joint Powers

MINUTES
January 28, 2014

Commission (MJPC).

3. Appoint Council Member Jesse L. Molina to serve as the City of Moreno Valley's alternate representative on the March Joint Powers Commission (MJPC).
4. Appoint Council Member Richard A. Stewart to serve as the City of Moreno Valley's representative on the Riverside County Habitat Conservation Agency (RCHCA).
5. Appoint Council Member Jesse L. Molina to serve as the City of Moreno Valley's alternate representative on the Riverside County Habitat Conservation Agency (RCHCA).
6. Appoint Mayor Tom Owings to serve as the City of Moreno Valley's representative on the Riverside County Transportation Commission (RCTC).
7. Appoint Council Member Jesse L. Molina to serve as the City of Moreno Valley's alternate representative on the Riverside County Transportation Commission (RCTC).
8. Appoint Council Member Jesse L. Molina to serve as the City of Moreno Valley's representative on the Riverside Transit Agency (RTA).
9. Appoint Mayor Pro Tem Victoria Baca to serve as the City of Moreno Valley's alternate representative on the Riverside Transit Agency (RTA).
10. Appoint Mayor Tom Owings to serve as the City of Moreno Valley's representative on the Western Riverside Council of Governments (WRCOG).
11. Appoint Mayor Pro Tem Victoria Baca to serve as the City of Moreno Valley's alternate representative on the Western Riverside Council of Governments (WRCOG).
12. Appoint Council Member Jesse L. Molina to serve as the City of Moreno Valley's representative on the Western Riverside County Regional Conservation Authority (RCA).
13. Appoint Council Member Richard A. Stewart serve as the City of Moreno Valley's alternate representative on the Western Riverside County Regional Conservation Authority (RCA).

MINUTES
January 28, 2014

14. Approve the appointments to the remaining various committees and regional bodies, as noted on the 2014 Council Committee Participation – Mayor’s Recommendations list.

Mayor opened the item for public comments, which was received from Tom Jerele, Sr.

1. Appoint Mayor Tom Owings to serve as the City of Moreno Valley’s representative on the March Joint Powers Commission (MJPC) by m/Mayor Pro Tem Victoria Baca, s/Council Member Jesse L. Molina

Approved by a vote of 5-0.

2. Appoint Mayor Pro Tem Victoria Baca to serve as the City of Moreno Valley’s representative on the March Joint Powers Commission (MJPC) by m/Council Member Jesse L. Molina, s/Mayor Pro Tem Victoria Baca

Approved by a vote of 5-0.

3. Appoint Council Member Jesse L. Molina to serve as the City of Moreno Valley’s alternate representative on the March Joint Powers Commission (MJPC) by m/Mayor Pro Tem Victoria Baca, s/Council Member Jesse L. Molina

Approved by a vote of 5-0.

4. Appoint Council Member Richard A. Stewart to serve as the City of Moreno Valley’s representative on the Riverside County Habitat Conservation Agency (RCHCA) by m/Council Member Jesse L. Molina, s/Council Member Yxstian Gutierrez

Approved by a vote of 5-0.

5. Appoint Council Member Jesse L. Molina to serve as the City of Moreno Valley’s alternate representative on the Riverside County Habitat Conservation Agency (RCHCA) by m/Council Member Jesse L. Molina, s/Mayor Pro Tem Victoria Baca

Approved by a vote of 5-0.

6. Appoint Mayor Tom Owings to serve as the City of Moreno Valley’s representative on the Riverside County Transportation Commission (RCTC) by m/Council Member Jesse L. Molina, s/Mayor Pro Tem Victoria Baca

Approved by a vote of 5-0.

7. Appoint Council Member Jesse L. Molina to serve as the City of Moreno Valley's alternate representative on the Riverside County Transportation Commission (RCTC) by m/Mayor Pro Tem Victoria Baca, s/Council Member Jesse L. Molina

Approved by a vote of 5-0.

8. Appoint Council Member Jesse L. Molina to serve as the City of Moreno Valley's representative on the Riverside Transit Agency (RTA) by m/Mayor Pro Tem Victoria Baca, s/Council Member Yxstian Gutierrez

Approved by a vote of 5-0.

9. Appoint Mayor Pro Tem Victoria Baca to serve as the City of Moreno Valley's alternate representative on the Riverside Transit Agency (RTA) by m/Council Member Jesse L. Molina, s/Mayor Pro Tem Victoria Baca

Approved by a vote of 5-0.

10. Appoint Mayor Tom Owings to serve as the City of Moreno Valley's representative on the Western Riverside Council of Governments (WRCOG) by m/Council Member Jesse L. Molina, s/Mayor Pro Tem Victoria Baca

Approved by a vote of 5-0.

11. Appoint Mayor Pro Tem Victoria Baca to serve as the City of Moreno Valley's alternate representative on the Western Riverside Council of Governments (WRCOG) by m/Council Member Jesse L. Molina, s/Council Member Yxstian Gutierrez

Approved by a vote of 5-0.

12. Appoint Council Member Jesse L. Molina to serve as the City of Moreno Valley's representative on the Western Riverside County Regional Conservation Authority (RCA) by m/Mayor Pro Tem Victoria Baca, s/Council Member Yxstian Gutierrez

Approved by a vote of 5-0.

MINUTES
January 28, 2014

13. Appoint Council Member Richard A. Stewart to serve as the City of Moreno Valley's alternate representative on the Western Riverside County Regional Conservation Authority (RCA) by m/Council Member Jesse L. Molina, s/Council Member Yxstian Gutierrez

Approved by a vote of 5-0.

14. Approve the appointments to the remaining various committees and regional bodies, as noted on the 2014 Council Committee Participation – Mayor's Recommendations List by m/Council Member Jesse L. Molina, s/Mayor Pro Tem Victoria Baca

Approved by a vote of 5-0.

G.5 CITY MANAGER'S REPORT (Informational Oral Presentation - not for Council action)

City Manager Michelle Dawson reported a few announcements: The City's award winning Technology Services Division is offering free GIS training to our residents and businesses this Saturday, February 1. GIS is Geographic Information Systems which is mapping software that has layers of data integrated within it. The Moreno Valley map viewer is available to anyone to access on our website and can be used for any number of tasks such as printing maps, viewing street sweeping schedules, or creating mailing lists. Moreno Valley's GIS includes over 50 layers of data. Free training on map viewer will be held at our EOC this Saturday, offering two classes, one at 8:30 a.m. and the second at 10:30 a.m. Please RSVP to Technology Services at 951.413.3410.

Business license renewal time for Moreno Valley business owners have the option of renewing on-line, and on the City's website for further information. The deadline for renewals is January 31, 2014.

Your Moreno Valley Library is creating new programming and hosting important events to benefit all of our residents. A new Family Night is now offered on Thursday nights at 6:00 p.m. and a new Teen Night is now offered on Wednesdays at 5:00 p.m.

Lastly, I want to welcome our Police Chief, Joel Ontiveros back into our fold. Chief Ontiveros took personal time to make his annual trip to Mexico on a missionary outreach. The Chief does this every year as part of POWER Ministries, which is an acronym for purposeful outreach with eternal results. I thank Joel for his annual commitment to serving others, we are fortunate to have a Police Chief with a servant's heart.

MINUTES
January 28, 2014

G.6 CITY ATTORNEY'S REPORT (Informational Oral Presentation - not for Council action)

None.

H. LEGISLATIVE ACTIONS

H.1 ORDINANCES - 1ST READING AND INTRODUCTION - NONE

H.2 ORDINANCES - 2ND READING AND ADOPTION - NONE

H.3 ORDINANCES - URGENCY ORDINANCES - NONE

H.4 RESOLUTIONS - NONE

CLOSING COMMENTS AND/OR REPORTS OF THE CITY COUNCIL, COMMUNITY SERVICES DISTRICT, CITY AS SUCCESSOR AGENCY FOR THE COMMUNITY REDEVELOPMENT AGENCY OR HOUSING AUTHORITY

Mayor Tom Owings

- Read a script from *Dr. Martin Luther King, Jr.* who read this to a group of middle school children right before his death.

"Now each of you is in the process of building the structure of your lives, and the question is whether you have a proper, a solid and a sound blueprint."

"I want to suggest some of the things that should begin your life's blueprint. Number one in your life's blueprint, should be a deep belief in your own dignity, your worth and your own somebodiness. Don't allow anybody to make you feel that you're nobody. Always feel that you count. Always feel that you have worth, and always feel that your life has ultimate significance."

Other topics on the speech included: *The basic principle to achieve excellence in various fields of endeavor, what your life's work will be, set out to do it well, doing the best job possible.*

- Mayor Tom Owings stated, we would all do well to listen to Martin

MINUTES
January 28, 2014

Luther King, Jr.

- Encouraged City management to find a way to honor Martin Luther King, Jr. in the month of February in an appropriate fashion.

Council Member Jesse L. Molina

- Read the last few lyrics to the Black National Anthem:

*"Lest our feet stray from the places, our God, where we met Thee.
Lest our hearts, drunk with the wine of the world, we forget Thee.
Shadowed beneath Thy hand, may we forever stand, True to our
God, true to our native land."*

- Kudos to Steve Fries with the Animal Shelter, as the City is striving for a no-kill Moreno Valley.
- Glad to hear about the social events being offered at the Library, as we need more social events.
- Encourage those in attendance to let their needs be known. Thanked City staff and those in attendance.
- Commended City Manager Michelle Dawson for a job well done.

Council Member Yxstian Gutierrez

- Congratulations to Police Officers
- Commended Steve Fries, Animal Services and adoption rates
- Supports the performing arts programs to help the children
- Will be rolling out financial literacy workshops for his constituents in District 4
- Read a quote from *Mahatma Ghandi*:

"Do not worry in the least about yourself, leave all worry to God," - this appears to be the commandment in all religions.

This need not frighten anyone. He who devotes himself to service with a clear conscience, will day by day grasp the necessity for it in greater measure, and will continually grow richer in faith. The path of service can hardly be trodden by one who is not prepared to renounce self-interest, and to recognize the conditions of his birth. Consciously or unconsciously, every one of us does render some

MINUTES
January 28, 2014

service or other. If we cultivate the habit of doing this service deliberately, our desire for service will steadily grow stronger, and will make not only for our own happiness but that of the world at large.”

- We need to act on things in a positive manner.
- Kudos to Rick Teichert for balancing the budget; commended City staff.
- Attended California League of California Cities - New Mayors and Council Members training with the City Manager, Michelle Dawson.
- Committed to transparency and building the public's trust; encourages Council meeting decorum.
- Accessibility and openness to issues; good intentions to do his best as a public servant; has a good heart and wants to serve as a public servant.
- Working towards establishing Youth Commission; has long term goals; imagines the community as a model community; a community with residents have jobs which he will strive for; imagines the community with children having access to music and arts; and imagines the community in supporting public safety.

Council Member Richard Stewart

- Reported he attended along with staff the Chamber of Commerce event honoring the Citizen of the Year, Dr. Judy White.

Mayor Pro Tem Victoria Baca

- Thanked Council Member Stewart for representing the City at the Chamber event
- Invited to visit Victoriano Middle School by Superintendent, Dr. Lopez, along with the Mayor, on the STEM Education program and Technology program. An amazing program; great steps the school has taken to improve the education for these students at the middle school level.

Children made presentations utilizing iPad; children were articulate and engaged with their teacher and visitor.

- Visited Rancho Verde High School's Performing Arts Program, Cisco Networking, ceramics lab, Air Force Junior ROTC, and the

MINUTES
January 28, 2014

construction program they have on site. Encouraged others to visit the schools; not all kids want to go to college; those that opt to take a different course can.

- Visited Val Verde Continuation High School; they print P.E. clothes and letterman's jackets. Encouraged parents to not let their children drop out, there is something for all the children; very impressed with the program.
- Council has open door policy; agreed with Dr. Gutierrez wholeheartedly and that all Council Members have an open door policy; fully accessible.
- Reported she has never been contacted by the Recall group; there has never been any discussion, questioning or explanations
- Commented on accusations and that ever since her house had been raided in April of last year, she nor her attorney had heard one word; does not know what she has been accused of.

CLOSED SESSION

A Closed Session of the City Council, Community Services District, City as Successor Agency for the Community Redevelopment Agency and Housing Authority will be held in the City Manager's Conference Room, Second Floor, City Hall. The City Council will meet in Closed Session to confer with its legal counsel regarding the following matter(s) and any additional matter(s) publicly and orally announced by the City Attorney in the Council Chamber at the time of convening the Closed Session.

• PUBLIC COMMENTS ON MATTERS ON THE CLOSED SESSION AGENDA UNDER THE JURISDICTION OF THE CITY COUNCIL

There is a three-minute time limit per person. Please complete and submit a BLUE speaker slip to the City Clerk. All remarks and questions shall be addressed to the presiding officer or to the City Council and not to any individual Council member, staff member or other person.

The Closed Session will be held pursuant to Government Code:

City Attorney, Suzanne Bryant reported: Pursuant to Government Code section 54956.9(d)(1) as listed on the Closed Session Agenda as item number 1(A), we will be discussing Silver Creek Industries v. City of Moreno Valley filed in Riverside Superior Court as case number RIC 1306308.

We will also be discussing the initiation of litigation against STI Trucking and Materials, and SureTec Insurance Company pursuant to Government Code section 54956.9(d)(4) as listed on the Closed Session agenda as item 3.

I do anticipate having reportable action.

1 SECTION 54956.9(d)(1) - CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

a) Silver Creek Industries, Inc. V. City of Moreno Valley

2 SIGNIFICANT EXPOSURE TO LITIGATION PURSUANT TO PARAGRAPH (2) OR (3) OF SUBDIVISION (D) OF SECTION 54956.9

Number of Cases: 5

MINUTES
January 28, 2014

3 SECTION 54956.9(d)(4) - CONFERENCE WITH LEGAL COUNSEL - INITIATION OF LITIGATION

City of Moreno Valley V. STI Inc. Trucking and Materials, SureTec Insurance Company.

Number of Cases: 1

REPORT OF ACTION FROM CLOSED SESSION, IF ANY, BY CITY ATTORNEY

City Attorney, Suzanne Bryant reported: Tonight, in Closed Session, the Council ratified initiation of litigation against STI Trucking and Materials, and SureTec Insurance Company. Owings, Baca, Stewart, Molina and Gutierrez all voted in favor.

ADJOURNMENT

There being no further business to conduct, the meeting was adjourned at 9:05 p.m. by unanimous informal consent.

Submitted by:

Jane Halstead, City Clerk, CMC
Secretary, Moreno Valley Community Services District
Secretary, City as Successor Agency for the Community Redevelopment Agency of the City of Moreno Valley
Secretary, Moreno Valley Housing Authority
Secretary, Board of Library Trustees

Approved by:

Tom Owings, Mayor
President, Moreno Valley Community Services District
Chairperson, City as Successor Agency for the Community Redevelopment Agency of the City of Moreno Valley
Chairperson, Moreno Valley Housing Authority
Chairperson, Board of Library Trustees

MINUTES
January 28, 2014

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Report to City Council

TO: Mayor and City Council

FROM: Jane Halstead, City Clerk

AGENDA DATE: February 11, 2014

TITLE: CITY COUNCIL REPORTS ON REIMBURSABLE ACTIVITIES

RECOMMENDED ACTION

Recommendation:

1. Receive and file the Reports on Reimbursable Activities for the period of January 22 – February 4, 2014.

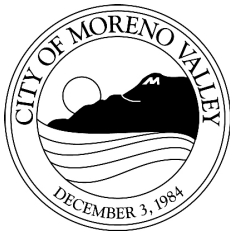
<i>Reports on Reimbursable Activities</i>			
January 22 – February 4, 2014			
Council Member	Date	Meeting	Cost
Victoria Baca		None	
Yxstian A. Gutierrez	1/22/14 1/24/14	League of California Cities New Mayors and Council Members Academy	\$1,338.68
Jesse L. Molina	2/4/14	Moreno Valley Hispanic Chamber of Commerce Adelante	\$10.00
Tom Owings		None	
Richard A. Stewart	1/22/14	Moreno Valley Chamber of Commerce Wake-Up Moreno Valley	\$15.00
	1/24/14	Moreno Valley Chamber of Commerce Installation and Awards Banquet	\$75.00

Prepared By:
Cindy Miller
Executive Assistant to the Mayor/City Council

Department Head Approval:
Jane Halstead
City Clerk

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APPROVALS	
BUDGET OFFICER	<i>me</i>
CITY ATTORNEY	<i>SMB</i>
CITY MANAGER	<i>d</i>

Report to City Council

TO: Mayor and City Council

FROM: Richard Teichert, Chief Financial Officer

AGENDA DATE: February 11, 2014

TITLE: APPROVAL OF PAYMENT REGISTER FOR DECEMBER, 2013

RECOMMENDED ACTION

Recommendation:

1. Adopt Resolution No. 2014-04. A Resolution of the City Council of the City of Moreno Valley, California, approving the Payment Register for the month of December, 2013 in the amount of \$11,135,500.49.

DISCUSSION

To facilitate Council's review, the Payment Register lists in alphabetical order all checks and wires in the amount of \$25,000 or greater, followed by a listing in alphabetical order of all checks and wires less than \$25,000. The Payment Register also includes the fiscal year-to-date (FYTD) amount paid to each vendor.

FISCAL IMPACT

The disbursements itemized in the attached Payment Register are reflected in the 2013-14 budget. Therefore, there is no fiscal impact other than the expenditure of budgeted funds.

ATTACHMENTS

- Attachment 1: Proposed Resolution
Attachment 2: Payment Register for Month of December, 2013

Prepared By:
Dena Heald
Financial Operations Division Manager

Department Head Approval:
Richard Teichert
Chief Financial Officer

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RESOLUTION NO. 2014-04

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MORENO VALLEY, CALIFORNIA, APPROVING THE PAYMENT REGISTER FOR THE MONTH OF DECEMBER, 2013

WHEREAS, the Financial & Management Services Department has prepared and provided the Payment Register for the period December 1, 2013 through December 31, 2013, for review and approval by the City Council of the City of Moreno Valley; and

WHEREAS, it is in the best interest of the City that the referenced Payment Register be approved.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF MORENO VALLEY, CALIFORNIA, that the Payment Register for the period December 1, 2013 through December 31, 2013, in the total amount of \$11,135,500.49 is approved.

APPROVED AND ADOPTED this 11th day of February, 2014.

Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney

1
Resolution No. 2014-04
Date Adopted: February 11, 2014

RESOLUTION JURAT

STATE OF CALIFORNIA)
COUNTY OF RIVERSIDE) ss.
CITY OF MORENO VALLEY)

I, Jane Halstead, City Clerk of the City of Moreno Valley, California, do hereby certify that Resolution No. 2014-04 was duly and regularly adopted by the City Council of the City of Moreno Valley at a regular meeting thereof held on the 11th day of February, 2014 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

CITY CLERK

Resolution No. 2014-04²
Date Adopted: February 11, 2014



**City of Moreno Valley
Payment Register
For Period 12/1/2013 through 12/31/2013**

CHECKS IN THE AMOUNT OF \$25,000 OR GREATER

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
BEDON CONSTRUCTION, INC	11010	12/02/2013	16690	CONSTRUCTION CONTRACT - MV MASTER DRAINAGE LINE F	\$477,848.71
Remit to: TEMECULA, CA					FYTD: \$2,037,587.63
BEDON CONSTRUCTION, INC	11113	12/09/2013	16720	CONSTRUCTION CONTRACT - MV LINE F	\$778,316.79
Remit to: TEMECULA, CA					FYTD: \$2,037,587.63
CITY OF MORENO VALLEY VEBA TRUST	11164	12/16/2013	2014-00000179	4020 - EXEC VEBA*	\$72,249.30
Remit to: MORENO VALLEY, CA					FYTD: \$161,713.28
COUNTY OF RIVERSIDE SHERIFF	11193	12/17/2013	SH0000022477	CONTRACT LAW ENF. BILLING #2 (7/25-8/21/13)	\$2,388,689.72
Remit to: RIVERSIDE, CA					FYTD: \$15,061,482.16
DATA TICKET, INC.	11198	12/23/2013	50650TPC	THIRD PARTY COLLECTIONS-CODE-NOV13	\$69,976.77
			49534TPC	THIRD PARTY COLLECTIONS-CODE-SEPT13	
			49913	ADMIN CITATION PROCESSING-CODE-OCT13	
			49913TPC	THIRD PARTY COLLECTIONS-CODE-OCT13	
			49974	REAL ESTATE DEMANDS-CODE-OCT13	
			50065	CITATION PROCESSING SVCS-CODE-OCT13	
			49534	CITATION PROCESSING SVCS-CODE-SEPT13	
			1113TKSTKMV	SHIPPING & POSTAGE CHARGES-CODE-NOV13	
			48971	CITATION PROCESSING SVCS-CODE-AUG13	
			50650	CITATION PROCESSING SVCS-CODE-NOV13	
			50811	ADMIN CITATION PROCESSING-CODE-NOV13	
			50265TPC	THIRD PARTY COLLECTIONS-CODE-OCT13	
			49482TPC	THIRD PARTY COLLECTIONS-CODE-SEPT13	

-45-

Item No. A.4



**City of Moreno Valley
Payment Register
For Period 12/1/2013 through 12/31/2013**

CHECKS IN THE AMOUNT OF \$25,000 OR GREATER

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
DATA TICKET, INC.	11198	12/23/2013	50581	REAL ESTATE DEMANDS-CODE-NOV13	\$69,976.77
			48971TPC	THIRD PARTY COLLECTIONS-CODE-AUG13	
			49452	REAL ESTATE DEMANDS-CODE-SEPT13	
			49040TPC	ADMIN CITATION PROCESSING-CODE-AUG13	
			49040	ADMIN CITATION PROCESSING-CODE-AUG13	
			48427TPC	THIRD PARTY COLLECTIONS-CODE-JUL13	
			48427	CITATION PROCESSING SVCS-CODE-JUL13	
			48359	REAL ESTATE DEMANDS-CODE-JUL13	
			48490TPC	THIRD PARTY COLLECTIONS-CODE-JUL13	
			48490	ADMIN CITATION PROCESSING-CODE-JUL13	
			50812	ADMIN CITATION PROCESSING-PD-NOV13	
			48861	REAL ESTATE DEMANDS-CODE-AUG13	
			49482	ADMIN CITATION PROCESSING-CODE-SEPT13	

Remit to: NEWPORT BEACH, CA	FYTD: \$170,768.53
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EASTERN MUNICIPAL WATER DISTRICT	219394	12/02/2013	NOV-13 12/02/13	WATER CHARGES	\$34,819.96
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Remit to: PERRIS, CA	FYTD: \$1,101,538.97
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EASTERN MUNICIPAL WATER DISTRICT	219599	12/23/2013	DEC-13 12/23/13	WATER CHARGES	\$43,642.47
			NOV-13 12/23/13	WATER CHARGES	

Remit to: PERRIS, CA	FYTD: \$1,101,538.97
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EMPLOYMENT DEVELOPMENT DEPARTMENT	11149	12/13/2013	2014-00000192	CA TAX - STATE TAX WITHHOLDING*	\$35,700.80
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**City of Moreno Valley
Payment Register
For Period 12/1/2013 through 12/31/2013**

CHECKS IN THE AMOUNT OF \$25,000 OR GREATER

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
Remit to: SACRAMENTO, CA					<u>FYTD:</u> \$504,344.70
EMPLOYMENT DEVELOPMENT DEPARTMENT	11238	12/27/2013	2014-00000207	CA TAX - STATE TAX WITHHOLDING*	\$31,382.89
Remit to: SACRAMENTO, CA					<u>FYTD:</u> \$504,344.70
ENCO UTILITY SERVICES MORENO VALLEY LLC	11201	12/23/2013	40-282A-03	WORK AUTHORIZATION 40-282A	\$331,605.10
			40-295B-02	WORK AUTHORIZATION 40-295B	
			40-298B-01	WORK AUTHORIZATION 40-298B-01	
			40-247A-09	WORK AUTHORIZATION 40-247A	
			40-247B-12	WORK AUTHORIZATION 40-247B	
			40-295A-02	WORK AUTHORIZATION 40-295A	
			0405-1-175	DISTRIBUTION CHARGES 8/5-9/5/13	
			40-295B-01	WORK AUTHORIZATION 40-295B	
			40-292B-02	WORK AUTHORIZATION 40-292B	
			40-247B-13	WORK AUTHORIZATION 40-247B	
			40-284-08	WORK AUTHORIZATION 40-284	
			40-292A-02	WORK AUTHORIZATION 40-292A	
			40-291B-02	WORK AUTHORIZATION 40-291B	
			40-291B-01	WORK AUTHORIZATION 40-291B	
			40-291A-04	WORK AUTHORIZATION 40-291A	
			40-291A-03	WORK AUTHORIZATION 40-291A	
			40-298A-01	WORK AUTHORIZATION 40-298A	
			40-292A-03	WORK AUTHORIZATION 40-292A	
			40-295A-01	WORK AUTHORIZATION 40-295A	



**City of Moreno Valley
Payment Register
For Period 12/1/2013 through 12/31/2013**

CHECKS IN THE AMOUNT OF \$25,000 OR GREATER

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
ENCO UTILITY SERVICES MORENO VALLEY LLC	11201	12/23/2013	40-284-09	WORK AUTHORIZATION 40-284	\$331,605.10
			40-282B-06	WORK AUTHORIZATION 40-282B	
			40-282B-05	WORK AUTHORIZATION 40-282B	
			40-280B-02	WORK AUTHORIZATION 40-280B	
			40-280B-01	WORK AUTHORIZATION 40-280B	
			40-280A-07	WORK AUTHORIZATION 40-280A	
			40-280A-06	WORK AUTHORIZATION 40-280A	
			40-292B-03	WORK AUTHORIZATION 40-292B	

Remit to: ANAHEIM, CA FYTD: \$1,743,366.45

FALCON ENGINEERING SERVICES, INC.	11026	12/02/2013	2012-14	INSPECTION SERVICES - SR-60/NASON IC	\$120,426.41
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Remit to: CORONA, CA FYTD: \$1,062,489.79

FR/CAL MORENO VALLEY, LLC	219525	12/09/2013	PA06-0152	REFUND-GRADING DEPOSIT FOR PROJ.PA06-0152/PM 35150	\$84,672.00
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Remit to: LOS ANGELES, CA FYTD: \$84,672.00

GLOBAL TRAFFIC TECHNOLOGIES	11033	12/02/2013	31913	TRAFFIC EQUIPMENT - EMERGENCY VEHICLE PRE-EMPTION	\$296,099.40
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Remit to: OAKDALE, MN FYTD: \$296,099.40

INTERNAL REVENUE SERVICE CENTER	11150	12/13/2013	2014-00000193	FED TAX - FEDERAL TAX WITHHOLDING*	\$142,268.50
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Remit to: OGDEN, UT FYTD: \$1,880,559.57

INTERNAL REVENUE SERVICE CENTER	11240	12/27/2013	2014-00000208	FED TAX - FEDERAL TAX WITHHOLDING*	\$124,036.62
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**City of Moreno Valley
Payment Register
For Period 12/1/2013 through 12/31/2013**

CHECKS IN THE AMOUNT OF \$25,000 OR GREATER

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
Remit to: OGDEN, UT					FYTD: \$1,880,559.57
LIBRARY SYSTEMS & SERVICES, LLC	219476	12/02/2013	13782	LIBRARY SVCS OPERATIONS & MATERIALS-NOV13	\$111,630.00
Remit to: GERMANTOWN, MD					FYTD: \$289,678.00
MARY ERICKSON COMMUNITY HOUSING	11209	12/23/2013	MV113	REHAB & ACQUISITION OF 24410 & 24420 MEYERS AVE	\$29,597.69
Remit to: SAN CLEMENTE, CA					FYTD: \$131,049.52
MEYERS, NAVE, RIBACK, SILVER & WILSON	219496	12/09/2013	2013100697	LEGAL SERVICES-MJPA-OCT13	\$40,867.12
			2013110008	LEGAL SERVICES-FED SUBPOENAS	
			2013100698	LEGAL SERVICES-FED SUBPOENAS	
			2013100696	LEGAL SERVICES-OCT13	
			2013100692	LEGAL SERVICES-MJPA-OCT13	
Remit to: OAKLAND, CA					FYTD: \$130,072.48
MORENO VALLEY UTILITY	219608	12/23/2013	DEC-13 12/23/13	ELECTRICITY	\$57,288.79
Remit to: HEMET, CA					FYTD: \$480,080.41
MV HEMLOCK LIMITED PARTNERSHIP	11347	12/27/2013	W131203	REMAINING RDA LOAN FUNDS	\$943,000.00
Remit to: RIVERSIDE, CA					FYTD: \$1,743,000.00
NATIONWIDE RETIREMENT SOLUTIONS CP	11157	12/13/2013	2014-00000189	8010 - DEF COMP 457 - NATIONWIDE*	\$39,647.16
Remit to: COLUMBUS, OH					FYTD: \$425,723.44

-49-

Item No. A.4



City of Moreno Valley
Payment Register
 For Period 12/1/2013 through 12/31/2013

CHECKS IN THE AMOUNT OF \$25,000 OR GREATER

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
PEDLEY SQUARE VETERINARY CLINIC	11135	12/09/2013	AUG-2013	VETERINARY SERVICES FOR MV ANIMAL SHELTER	\$49,403.00
			JUL-2013	VETERINARY SERVICES FOR MV ANIMAL SHELTER	
			OCT-2013	VETERINARY SERVICES FOR MV ANIMAL SHELTER	
			SEP-2013	VETERINARY SERVICES FOR MV ANIMAL SHELTER	
Remit to: RIVERSIDE, CA					FYTD: \$67,246.28
PERS HEALTH INSURANCE	11346	12/09/2013	W131201	EMPLOYEE HEALTH INSURANCE	\$189,314.88
Remit to: SACRAMENTO, CA					FYTD: \$1,178,678.56
PERS RETIREMENT	11151	12/06/2013	P131122	PERS RETIREMENT DEPOSIT - CLASSIC	\$231,710.31
Remit to: SACRAMENTO, CA					FYTD: \$3,164,968.69
PERS RETIREMENT	11244	12/20/2013	P131206	PERS RETIREMENT DEPOSIT - CLASSIC	\$227,284.04
Remit to: SACRAMENTO, CA					FYTD: \$3,164,968.69
POWELL CONSTRUCTORS, INC.	219610	12/23/2013	12	CONSTRUCTION CONTRACT - SR-60/MORENO BEACH PH I	\$394,346.68
Remit to: FONTANA, CA					FYTD: \$1,379,939.41
PRICE FAMILY CHARITABLE TRUST	219611	12/23/2013	2ND QTR 2013	SALES TAX REIMBURSEMENT (4/1-6/30/13)	\$121,824.00
Remit to: LA JOLLA, CA					FYTD: \$242,201.00
PTM GENERAL ENGINEERING SERVICES, INC.	219417	12/02/2013	1104131326	CONSTRUCTION CONTRACT - PEDESTRIAN ENHANCEMENTS	\$169,277.65
Remit to: RIVERSIDE, CA					FYTD: \$255,873.95
PTM GENERAL ENGINEERING SERVICES, INC.	219614	12/23/2013	1202131326	CONSTRUCTION CONTRACT - PEDESTRIAN ENHANCEMENTS	\$86,596.30



**City of Moreno Valley
Payment Register
For Period 12/1/2013 through 12/31/2013**

CHECKS IN THE AMOUNT OF \$25,000 OR GREATER

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
Remit to: RIVERSIDE, CA					FYTD: \$255,873.95
RIVERSIDE CONSTRUCTION COMPANY, INC	11154	12/11/2013	W131202	RETENTION RELEASE PER ESCROW AGREEMENT	\$37,138.63
Remit to: RIVERSIDE, CA					FYTD: \$3,570,199.19
RIVERSIDE CONSTRUCTION COMPANY, INC	11220	12/23/2013	131003	CONSTRUCTION CONTRACT - SR-60/NASON OC	\$740,353.11
Remit to: RIVERSIDE, CA					FYTD: \$3,570,199.19
SHELL ENERGY NORTH AMERICA (US) L.P.	11183	12/16/2013	1248368	ELECTRIC ENERGY PURCHASE FOR MV UTILITY	\$434,106.40
Remit to: PHILADELPHIA, PA					FYTD: \$3,314,156.28
SOUTHERN CALIFORNIA EDISON 1	219426	12/02/2013	7500347758	WDAT CHARGES-GRAHAM ST. LOCATION	\$33,281.66
			7500347762	WDAT CHARGES-SUBSTATION 115KV INTERCONNECTION	
			7500347761	WDAT CHARGES-FREDERICK AVE. LOCATION	
			7500347759	WDAT CHARGES-GLOBE ST. LOCATION	
			7500347757	WDAT CHARGES-IRIS AVE. LOCATION	
			7500347760	WDAT CHARGES-NANDINA AVE. LOCATION	
Remit to: ROSEMEAD, CA					FYTD: \$1,555,348.90
SOUTHERN CALIFORNIA EDISON 1	219549	12/16/2013	NOV-13 12/16/13	ELECTRICITY	\$96,699.12
Remit to: ROSEMEAD, CA					FYTD: \$1,555,348.90
SOUTHERN CALIFORNIA EDISON 1	219621	12/23/2013	NOV-13 12/23/13	ELECTRICITY	\$71,269.63
Remit to: ROSEMEAD, CA					FYTD: \$1,555,348.90

-51-

Item No. A.4



City of Moreno Valley
Payment Register
 For Period 12/1/2013 through 12/31/2013

CHECKS IN THE AMOUNT OF \$25,000 OR GREATER

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
SOUTHERN CALIFORNIA EDISON 3	219505	12/09/2013	WDT999	INTERCONNECTION FACILITIES AGREEMENT - SAN MICHELE ROAD WDAT	\$79,458.00
Remit to: ROSEMEAD, CA					<u>FYTD:</u> \$205,751.66
STANDARD INSURANCE CO	11090	12/02/2013	131201a	LIFE & DISABILITY INSURANCE	\$26,609.58
Remit to: PORTLAND, OR					<u>FYTD:</u> \$186,410.07
STATE WATER RESOURCES CONTROL BOARD	219626	12/23/2013	WD-0088338	SWRCB ANNUAL PERMIT FEES	\$39,974.00
Remit to: SACRAMENTO, CA					<u>FYTD:</u> \$39,974.00
THINK TOGETHER, INC	11227	12/23/2013	111000-13/14-4	ASES PROGRAM MANAGEMENT SERVICES	\$493,437.50
Remit to: LOS ANGELES, CA					<u>FYTD:</u> \$1,982,718.92
TRUGREEN LANDCARE	11228	12/23/2013	7623593	LANDSCAPE MAINT.-ZONES E-4 & E-4A	\$25,968.80
			7614859	INSTALLATION OF PLANT MATERIAL-ALONG CACTUS EAST SIDE OF JFK DR.	
			7615497	INSTALLATION OF PLANT MATERIAL-BARE PLANTER ALONG MOR. BEACH DR.	
			7618765	INSTALLATION OF PLANT MATERIAL-IRIS AVE CTR ISLAND NEAR OLIVER	
			7626039	IRRIGATION REPAIRS FOR NOV.-ZONE E-4	
			7623591	LANDSCAPE MAINT.-ZONE E-16	
			7623594	LANDSCAPE MAINT.-ZONE S	
			7618599	INSTALLATION OF 140 YARDS OF MULCH	
			7623590	LANDSCAPE MAINT.-ZONE M	
Remit to: SAN FRANCISCO, CA					<u>FYTD:</u> \$149,819.59



City of Moreno Valley
Payment Register
 For Period 12/1/2013 through 12/31/2013

CHECKS IN THE AMOUNT OF \$25,000 OR GREATER

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
U.S. BANK/CALCARDS	11142	12/09/2013	11-27-13	PAYMENT FOR NOV. 2013 CALCARD ACTIVITY	\$193,159.14
Remit to: ST. LOUIS, MO					<u>FYTD:</u> \$1,483,724.04
WRCOG WESTERN RIVERSIDE CO. OF GOVT'S.	219555	12/16/2013	NOV-13 TUMF	TUMF FEES COLLECTED FOR 11/1-11/30/13 -RESIDENT. SINGLE FAMILY	\$79,857.00
Remit to: RIVERSIDE, CA					<u>FYTD:</u> \$1,533,301.69

TOTAL AMOUNTS OF \$25,000 OR GREATER	\$10,074,835.63
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City of Moreno Valley
Payment Register
 For Period 12/1/2013 through 12/31/2013

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
ABILITY COUNTS, INC	219582	12/23/2013	ACI10422	LANDSCAPE MAINT-CFD#1-NOV13	\$2,065.00
Remit to: CORONA, CA					FYTD: \$12,390.00
ACTION DOOR REPAIR CORP.	11160	12/16/2013	87504	BAY DOOR REPAIRS-FS#58	\$140.00
Remit to: ORLANDO, FL					FYTD: \$9,757.08
ADAMS, MARK L.	11002	12/02/2013	131201	RETIREE MED DECEMBER '13	\$318.73
Remit to: REDLANDS, CA					FYTD: \$2,231.11
ADLERHORST INTERNATIONAL INC.	11003	12/02/2013	19321	MONTHLY K-9 TRAINING-IVAN-OCT13	\$7,395.01
			19320	MONTHLY K-9 TRAINING-OZZI-OCT13	
			19319	MONTHLY K-9 TRAINING-DRE-OCT13	
			18611	NEW SET K-9 & BASIC HANDLER COURSE	
Remit to: RIVERSIDE, CA					FYTD: \$10,007.14
ADVANCE REFRIGERATION & ICE SYSTEMS, INC	219583	12/23/2013	3284-37184	ICE MACHINE MAINT/REPAIRS-PSB	\$220.00
Remit to: RIVERSIDE, CA					FYTD: \$3,518.41
ADVANCED ELECTRIC	219477	12/09/2013	10863	CITY HALL TV INSTALLATION-MAIN LOBBY & CONF. ROOM	\$3,870.00
			10864	ELECTRICAL REPAIRS-EOC	
			10924	ELECTRICAL WORKS-CH GRAPHICS	
			10927	ELECTRICAL REPAIRS-CRC	
			10929	ELECTRICAL WORKS-CH MVTV3	
Remit to: RIVERSIDE, CA					FYTD: \$42,129.93



**City of Moreno Valley
Payment Register
For Period 12/1/2013 through 12/31/2013**

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
ADVANCED ELECTRIC	219533	12/16/2013	10907	ELECTRICAL REPAIRS-COMMUNITY PARK	\$6,370.74
			10911	ELECTRICAL REPAIRS-SUNNYMEAD PARK	
			10909	ELECTRICAL REPAIRS-ADRIENNE MITCHELL PARK	
			10908	ELECTRICAL REPAIRS-JFK PARK	
			10905	ELECTRICAL REPAIRS-VISTA HEIGHTS PARK	
			10906	ELECTRICAL REPAIRS-COMMUNITY PARK	
			10902	ELECTRICAL REPAIRS-VICTORIANO PARK	
			10904	ELECTRICAL REPAIRS-WOODLAND PARK	
Remit to: RIVERSIDE, CA					FYTD: \$42,129.93
ADVANCED ELECTRIC	219584	12/23/2013	10920	ELECTRICAL WORKS-CITY HALL 2ND FLR	\$1,536.45
			10928	ELECTRICAL WORKS-CRC	
			10926	ELECTRICAL WORKS-FS#58	
Remit to: RIVERSIDE, CA					FYTD: \$42,129.93
ADVANTAGE TITLE, INC.	219642	12/23/2013	APN488292003	REFUND OF DUPLICATE PAYMENT-CODE ABATEMENT FEES	\$4,766.03
Remit to: RIVERSIDE, CA					FYTD: \$4,766.03
AECOM TECHNICAL SERVICES INC	11161	12/16/2013	37390757 (07)	ENGINEERING SERVICES - PERRIS BLVD. WIDENING	\$7,097.36
Remit to: ONTARIO, CA					FYTD: \$11,802.00
AES OVERHEAD DOOR & GATE COMPANY, INC.	11110	12/09/2013	10513	PSB GATE REPAIRS-GATE #3 & #5	\$742.37
Remit to: RANCHO CUCAMONGA, CA					FYTD: \$3,668.37
AGUILAR, JOSE	219643	12/23/2013	R13-068003	AS REFUND-OVERPMT ON LICENSE	\$19.00

-55-

Item No. A.4



City of Moreno Valley
Payment Register
 For Period 12/1/2013 through 12/31/2013

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
Remit to: MORENO VALLEY, CA					FYTD: \$19.00
AHMED, MAGDALENA	219644	12/23/2013	1094440	REFUND CLASS CANCELLED	\$101.00
Remit to: MORENO VALLEY, CA					FYTD: \$101.00
AIR EXCHANGE INC	219534	12/16/2013	32548	PLYMOVENT MAINT/REPAIR-FS#99	\$341.63
Remit to: Fairfield, CA					FYTD: \$3,099.67
ALHADDAD, QASSEM	219645	12/23/2013	1094454	REFUND DUE TO LACK OF REGISTRATION	\$91.00
Remit to: MORENO VALLEY, CA					FYTD: \$91.00
ALPHA AUTOMATION	11004	12/02/2013	4698	DATA SERVICE FOR FUEL TANKS	\$101.22
Remit to: LOS ANGELES, CA					FYTD: \$190.44
AMERICAN FORENSIC NURSES	11005	12/02/2013	63910	PHLEBOTOMY SERVICES	\$2,916.68
			63888	PHLEBOTOMY SERVICES	
			63962	PHLEBOTOMY SERVICES	
Remit to: PALM SPRINGS, CA					FYTD: \$29,977.36
AMERICAN FORENSIC NURSES	11111	12/09/2013	64054	PHLEBOTOMY SERVICES	\$3,191.28
			63938	PHLEBOTOMY SERVICES	
			63996	PHLEBOTOMY SERVICES	
			64075	PHLEBOTOMY SERVICES	
			64019	PHLEBOTOMY SERVICES	
Remit to: PALM SPRINGS, CA					FYTD: \$29,977.36
AMERICAN TOWERS	11162	12/16/2013	1587170	RADIO EQUIPMENT TOWER LEASE-DEC13	\$3,150.00



**City of Moreno Valley
Payment Register
For Period 12/1/2013 through 12/31/2013**

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
Remit to: CHARLOTTE, NC					FYTD: \$9,450.00
AMTECH ELEVATOR SERVICES	219585	12/23/2013	DVB05044C13	ELEVATOR ROUTINE MAINT-CITY HALL-DEC13	\$221.92
			DVB65909C13	ELEVATOR ROUTINE MAINT-EOC-DEC13	
Remit to: PASADENA, CA					FYTD: \$5,715.89
ANIMAL EMERGENCY CLINIC, INC.	11112	12/09/2013	146F	AFTER HOURS EMERGENCY VET SVCS	\$275.00
			146C	AFTER HOURS EMERGENCY VET SVCS	
			146B	AFTER HOURS EMERGENCY VET SVCS	
			146A	AFTER HOURS EMERGENCY VET SVCS	
Remit to: GRAND TERRACE, CA					FYTD: \$1,280.00
ANIMAL HEALTH AND SANITARY SUPPLY	219586	12/23/2013	29790	MISC. KENNEL SUPPLIES	\$699.64
Remit to: RIVERSIDE, CA					FYTD: \$4,026.71
ARMIJO, JOSE	219561	12/16/2013	R13-067844	AS REFUND-SPAY/NEUTER & RABIES DEPOSITS	\$95.00
Remit to: CORONA, CA					FYTD: \$95.00
ARROWHEAD WATER	11006	12/02/2013	03K0029647997	WATER PURIF. UNIT RENTAL-FIRE ST. #58	\$459.92
			03K0032414377	WATER PURIF. UNIT RENTAL-PUBLIC SAFETY BLDG.	
			03K0029648052	WATER PURIF. UNIT RENTAL-FIRE ST. #65	
			03K0029648037	WATER PURIF. UNIT RENTAL-FIRE ST. #91	
			03K0029647971	WATER PURIF. UNIT RENTAL-FIRE ST. #2	
			03K0029647948	WATER PURIF. UNIT RENTAL-FIRE ST. #48	
			03K0032389744	WATER PURIF. UNIT RENTAL-FIRE ST. #99	

-57-

Item No. A.4



City of Moreno Valley
Payment Register
 For Period 12/1/2013 through 12/31/2013

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
ARROWHEAD WATER	11006	12/02/2013	03K0029115144	WATER PURIF. UNIT RENTAL-LIBRARY	\$459.92
			03K0032901514	WATER PURIF. UNIT RENTAL-ANNEX 1	
			03K0029115110	WATER PURIF. UNIT RENTAL-CITY YARD & TRANSP. TRAILER	
			03K0028990919	WATER PURIF. UNIT RENTAL-CITY HALL	
			03K0030878268	WATER PURIF. UNIT RENTAL-EOC	
			03K0029647914	WATER PURIF. UNIT RENTAL-FIRE ST. #6	
Remit to: LOUISVILLE, KY					FYTD: \$3,725.88
ARROWHEAD WATER	11195	12/23/2013	03K0029115177	WATER PURIF. UNITS RENTAL-ANIMAL SHELTER	\$111.21
			03K0029115201	WATER PURIF. UNIT RENTAL-SENIOR CENTER	
			03K0029115359	WATER PURIF. UNIT RENTAL-CRC	
Remit to: LOUISVILLE, KY					FYTD: \$3,725.88
ASTENGO, ANNA	219449	12/02/2013	R13-067177	AS-REFUND-SPAY/NEUTER DEPOSIT	\$75.00
Remit to: ESCONDIDO, CA					FYTD: \$75.00
AT&T MOBILITY	219381	12/02/2013	872455379X110613	CELLULAR PHONE SVC-MCC	\$91.74
Remit to: CAROL STREAM, IL					FYTD: \$550.86
AT&T MOBILITY	219587	12/23/2013	872455379X120613	CELLULAR PHONE SVC-MCC	\$91.74
Remit to: CAROL STREAM, IL					FYTD: \$550.86
AT&T/MCI	219382	12/02/2013	4869342	LANDLINE PHONE SVC-PD GANG TASK FORCE	\$184.57
Remit to: CAROL STREAM, IL					FYTD: \$1,108.98
AVERY, MICHAEL	219450	12/02/2013	R13-067491	AS-REFUND-SPAY/NEUTER DEPOSIT	\$75.00



City of Moreno Valley
Payment Register
 For Period 12/1/2013 through 12/31/2013

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$75.00
AYARS, MARGARET E.	11007	12/02/2013	131201	RETIREE MED NOV-DEC '13, PD DEC '13	\$637.46
Remit to: YUCAIPA, CA					<u>FYTD:</u> \$3,824.76
BACHER, GRACE	219383	12/02/2013	131201	RETIREE MED DECEMBER '13	\$255.43
Remit to: HEMET, CA					<u>FYTD:</u> \$1,740.94
BANUELOZ, FRANK	219646	12/23/2013	1089215	REFUND DUE TO MEDICAL	\$91.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$91.00
BARNES, DARLENE	11008	12/02/2013	131201	RETIREE MED JAN-OCT '13, PD DEC '13	\$1,292.03
Remit to: CHERRY VALLEY, CA					<u>FYTD:</u> \$1,292.03
BARRAGAS, ROSA	219573	12/16/2013	MV3130917014	REFUND-CITATION DISMISSED	\$57.50
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$57.50
BAUTISTA, JOSEPH C.	11009	12/02/2013	131201	RETIREE MED DECEMBER '13	\$318.73
Remit to: FONTANA, CA					<u>FYTD:</u> \$2,231.11
BEHAVIOR ANALYSIS TRAINING INSTITUTE	219588	12/23/2013	JAN 27-31, 2014	INVESTIGATIVE INTERVIEW CLASS TUITION-POSSON,RODRIGUEZ,TOMETICH	\$1,416.00
Remit to: SANTA ROSA, CA					<u>FYTD:</u> \$3,685.00
BEHAVIOR ANALYSIS TRAINING INSTITUTE	219589	12/23/2013	JAN. 27-31, 2014	INVESTIGATIVE INTERVIEW CLASS TUITION-P. GROTEFEND	\$481.00
Remit to: SANTA ROSA, CA					<u>FYTD:</u> \$3,685.00

-59-

Item No. A.4



City of Moreno Valley
Payment Register
 For Period 12/1/2013 through 12/31/2013

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
BELMUDES, DEBRA	11011	12/02/2013	131201	RETIREE MED DECEMBER '13	\$318.73
Remit to: MORENO VALLEY, CA					FYTD: \$2,231.11
BENESYST	11106	12/02/2013	1113145	FLEX ADMIN SVCS	\$388.30
			1113285	COBRA ADMIN FEE	
Remit to: MINNEAPOLIS, MN					FYTD: \$2,740.66
BENITEZ, GLORIA	219647	12/23/2013	1097050	REFUND DUE TO LACK OF REGISTRATION	\$91.00
Remit to: MORENO VALLEY, CA					FYTD: \$91.00
BEST, BEST & KRIEGER, LLP	11012	12/02/2013	714446	LEGAL SVCS-GENERAL BK MATTERS	\$136.50
Remit to: RIVERSIDE, CA					FYTD: \$12,249.92
BIO-TOX LABORATORIES	219384	12/02/2013	27833	BLOOD TOXICOLOGY ANALYSIS	\$6,736.90
			27834	BLOOD TOXICOLOGY ANALYSIS	
Remit to: RIVERSIDE, CA					FYTD: \$80,837.14
BIO-TOX LABORATORIES	219590	12/23/2013	27971	BLOOD TOXICOLOGY ANALYSIS	\$6,178.10
			27970	BLOOD TOXICOLOGY ANALYSIS	
Remit to: RIVERSIDE, CA					FYTD: \$80,837.14
BMW MOTORCYCLES OF RIVERSIDE	11114	12/09/2013	6006557	MAINT & REPAIRS FOR NEW TRAFFIC MOTORCYCLES	\$1,783.85
			6006508	MAINT & REPAIRS FOR NEW TRAFFIC MOTORCYCLES	
Remit to: RIVERSIDE, CA					FYTD: \$63,240.74



City of Moreno Valley
Payment Register
 For Period 12/1/2013 through 12/31/2013

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
BMW MOTORCYCLES OF RIVERSIDE	11163	12/16/2013	6006640	MAINT & REPAIRS FOR NEW TRAFFIC MOTORCYCLES	\$1,287.51
Remit to: RIVERSIDE, CA					FYTD: \$63,240.74
BOTKIN, MIA M.	219465	12/02/2013	MVP64428	REFUND-CITATION DISMISSED	\$432.50
Remit to: MORENO VALLEY, CA					FYTD: \$432.50
BOX SPRINGS MUTUAL WATER COMPANY	219535	12/16/2013	11272013	WATER USAGE-721-1 ZONE E-1	\$88.51
Remit to: MORENO VALLEY, CA					FYTD: \$628.30
BRAUN BLAISING MCLAUGHLIN	219536	12/16/2013	14824	LEGAL SERVICES-MVU-OCT13	\$5,334.83
Remit to: SACRAMENTO, CA					FYTD: \$16,294.99
BROWN, LATIFAH	219466	12/02/2013	MV1130813007	REFUND-CITATION OVERPAYMENT	\$25.00
Remit to: MORENO VALLEY, CA					FYTD: \$25.00
BROWN, ROSALINDA	219451	12/02/2013	R13-067557	AS-REFUND-RABIES DEPOSIT	\$20.00
Remit to: MORENO VALLEY, CA					FYTD: \$20.00
BROWN, SHERRY	11013	12/02/2013	131201	RETIREE MED DECEMBER '13	\$318.73
Remit to: MORENO VALLEY, CA					FYTD: \$2,868.57
BUCKINGHAM, STAN	219385	12/02/2013	131201	RETIREE MED DECEMBER '13	\$318.73
Remit to: TEMECULA, CA					FYTD: \$2,231.11
BURKE, JOHN R.	219386	12/02/2013	131201	JULY-OCT '13 (LB) JUNE-OCT'13 (JB), JAN-MAR'12 (BOTH), PD DEC'13	\$1,573.50

-61-

Item No. A.4



City of Moreno Valley
Payment Register
 For Period 12/1/2013 through 12/31/2013

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
Remit to: REDLANDS, CA					<u>FYTD:</u> \$4,523.80
BURKE, WILLIAMS & SORENSEN, LLP.	219478	12/09/2013	172016	LEGAL SERVICES-OCT13-L. COMPTON CASE	\$2,156.94
Remit to: LOS ANGELES, CA					<u>FYTD:</u> \$9,511.94
BURKE, WILLIAMS & SORENSEN, LLP.	219591	12/23/2013	172762	LEGAL SVCS-LESLIE COMPTON CASE	\$940.00
Remit to: LOS ANGELES, CA					<u>FYTD:</u> \$9,511.94
CAIN, GREGORY	11014	12/02/2013	131201	RETIREE MED DECEMBER '13	\$318.73
Remit to: TAMPA, FL					<u>FYTD:</u> \$2,231.11
CALDERA, ROSALINDA	219648	12/23/2013	1097643	REFUND FOR TOWNGATE RENTAL	\$200.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$200.00
CALIFORNIA DEPARTMENT OF SOCIAL SERVICES	219592	12/23/2013	FAC. 334803516	COMMUNITY CARE LICENSING FEES-FACILITY #334803516	\$440.00
Remit to: RIVERSIDE, CA					<u>FYTD:</u> \$440.00
CALIFORNIA FACILITY SPECIALTIES	219593	12/23/2013	958 978	REPAIRS OF BASKETBALL BACKBOARD-CRC GYM CRC GYM BOTTOM LIMIT SWITCH & INSTALLATION SVCS	\$987.60
Remit to: SAN DIMAS, CA					<u>FYTD:</u> \$987.60
CALIFORNIA WATERSHED ENGINEERING CORP.	11015	12/02/2013	13836	PLAN CHECK SVCS-PWQMP-OCT13	\$9,091.00
Remit to: FULLERTON, CA					<u>FYTD:</u> \$16,773.25



**City of Moreno Valley
Payment Register
For Period 12/1/2013 through 12/31/2013**

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
CALIFORNIA WATERSHED ENGINEERING CORP.	219479	12/09/2013	13847	PLAN CHECK SVCS-PWQMP-NOV13	\$802.25
Remit to: ANAHEIM, CA					FYTD: \$16,773.25
CANNON, ANA M.	11016	12/02/2013	131201	RETIREE MED DECEMBER '13	\$318.73
Remit to: HASLET, TX					FYTD: \$2,231.11
CARRILLO, CRYSTAL	219649	12/23/2013	R13-068414	AS REFUND-TRAP DEPOSIT	\$50.00
Remit to: MORENO VALLEY, CA					FYTD: \$50.00
CARTER, ROSALYN	11017	12/02/2013	131201	RETIREE MED OCT '13, PD DEC '13	\$318.73
Remit to: MORENO VALLEY, CA					FYTD: \$1,593.65
CEMEX	219387	12/02/2013	9427357157	PORTLAND CEMENT	\$524.27
Remit to: PASADENA, CA					FYTD: \$19,019.27
CEMEX	219480	12/09/2013	9427264051	PORTLAND CEMENT	\$2,200.21
			9427335293	PORTLAND CEMENT	
			9427232734	PORTLAND CEMENT	
			9427312887	PORTLAND CEMENT	
			9427216806	PORTLAND CEMENT	
Remit to: PASADENA, CA					FYTD: \$19,019.27
CEMEX	219594	12/23/2013	9427413544	PORTLAND CEMENT	\$2,405.47
			9427467639	PORTLAND CEMENT	
			9427521090	PORTLAND CEMENT	
			9427372497	PORTLAND CEMENT	

-63-

Item No. A.4



City of Moreno Valley
Payment Register
 For Period 12/1/2013 through 12/31/2013

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
CEMEX	219594	12/23/2013	9427453272	PORTLAND CEMENT	\$2,405.47
Remit to: PASADENA, CA					<u>FYTD:</u> \$19,019.27
CENTRAL OCCUPATIONAL MEDICINE PROVIDERS	11115	12/09/2013	01-0333758	EMPLOYMENT PHYSICAL/DRUG TESTING	\$536.00
			01-0330654	EMPLOYMENT PHYSICAL/DRUG TESTING	
			04-0315373	EMPLOYMENT PHYSICAL/DRUG TESTING	
			04-0315372	EMPLOYMENT PHYSICAL/DRUG TESTING	
			04-0315371	EMPLOYMENT PHYSICAL/DRUG TESTING	
			01-0330668	EMPLOYMENT PHYSICAL/DRUG TESTING	
			04-0315496	EMPLOYMENT PHYSICAL/DRUG TESTING	
			04-0315494	EMPLOYMENT PHYSICAL/DRUG TESTING	
			04-0313614	EMPLOYMENT PHYSICAL/DRUG TESTING	
			04-0317095	EMPLOYMENT PHYSICAL/DRUG TESTING	
			04-0319925	EMPLOYMENT PHYSICAL/DRUG TESTING	
			07-0200228	EMPLOYMENT PHYSICAL/DRUG TESTING	
			07-0200244	EMPLOYMENT PHYSICAL/DRUG TESTING	
			04-0315495	EMPLOYMENT PHYSICAL/DRUG TESTING	
Remit to: RIVERSIDE, CA					<u>FYTD:</u> \$3,662.14
CENTRAL OCCUPATIONAL MEDICINE PROVIDERS	11196	12/23/2013	04CTY107-0321142	EMPLOYMENT PHYSICAL/DRUG TESTING	\$300.00
			04CTY107-0321615	EMPLOYMENT PHYSICAL/DRUG TESTING	
Remit to: RIVERSIDE, CA					<u>FYTD:</u> \$3,662.14



**City of Moreno Valley
Payment Register
For Period 12/1/2013 through 12/31/2013**

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
CENTRAL OCCUPATIONAL MEDICINE PROVIDERS	219474	12/02/2013	04-0319753	PRE-EMPLOYMENT PHYSICAL/DRUG TESTING	\$145.00
			04-0319752	PRE-EMPLOYMENT PHYSICAL/DRUG TESTING	
			04-0319930	PRE-EMPLOYMENT PHYSICAL/DRUG TESTING	
Remit to: RIVERSIDE, CA					FYTD: \$3,662.14
CHANDLER ASSET MANAGEMENT, INC	11116	12/09/2013	13987	INVESTMENT MANAGEMENT SVCS-NOV13	\$14,005.00
			13815	INVESTMENT MANAGEMENT SVCS-OCT13	
Remit to: SAN DIEGO, CA					FYTD: \$51,042.00
CHAO, PATRICIA	219650	12/23/2013	1094883	REFUND DUE CANCELLED CLASS	\$72.00
Remit to: RIVERSIDE, CA					FYTD: \$72.00
CHAPMAN, JOYCE	219452	12/02/2013	R13-067295	AS-REFUND-S/N AND RABIES DEPOSITS	\$95.00
Remit to: PALM DESERT, CA					FYTD: \$95.00
CHAPMAN, STEVE	219388	12/02/2013	131201	RETIREE MED DECEMBER '13	\$318.73
Remit to: REDLANDS, CA					FYTD: \$2,231.11
CHAPPELL, ISAAC	11018	12/02/2013	131201	RETIREE MED DECEMBER '13	\$318.73
Remit to: MORENO VALLEY, CA					FYTD: \$2,231.11
CINTAS CORPORATION	11019	12/02/2013	150198500	UNIFORM RENTAL SVC.-CFD #1	\$751.84
			150198506	UNIFORM RENTAL SVC.-GOLF COURSE	
			150194996	UNIFORM RENTAL SVC.-PARK MAINT.	
			150198493	UNIFORM RENTAL SVC.-PARK MAINT.	

-65-

Item No. A.4



City of Moreno Valley
Payment Register
 For Period 12/1/2013 through 12/31/2013

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
CINTAS CORPORATION	11019	12/02/2013	150195009	UNIFORM RENTAL SVC.-GOLF COURSE	\$751.84
			150195003	UNIFORM RENTAL SVC.-CFD #1	
			150187900	UNIFORM RENTAL SVC.-CONCRETE MAINT.	
			150194999	UNIFORM RENTAL SVC.-ST. SIGNS/STRIPING	
			150198495	UNIFORM RENTAL SVC.-TRAFFIC SIGNAL	
			150198496	UNIFORM RENTAL SVC.-ST. SIGNS/STRIPING	
			150187893	UNIFORM RENTAL SVC.-GRAFFITI RMVL	
			150187894	UNIFORM RENTAL SVC.-VEHICLE MAINT.	
			150187897	UNIFORM RENTAL SVC.-ST. SWEEPING	
			150198505	UNIFORM RENTAL SVC.-FACILITIES	
			150187899	UNIFORM RENTAL SVC.-STREET MAINT.	
			150194998	UNIFORM RENTAL SVC.-TRAFFIC SIGNAL	
			150191424	UNIFORM RENTAL SVC.-GRAFFITI RMVL	
			150184382	UNIFORM RENTAL SVC.-FACILITIES	
			150191431	UNIFORM RENTAL SVC.-CONCRETE MAINT.	
			150191430	UNIFORM RENTAL SVC.-STREET MAINT.	
			150191429	UNIFORM RENTAL SVC.-DRAIN MAINT.	
			150191426	UNIFORM RENTAL SVC.-ST. SWEEPING	
			150191425	UNIFORM RENTAL SVC.-VEHICLE MAINT.	
			150187898	UNIFORM RENTAL SVC.-DRAIN MAINT.	
			150191433	UNIFORM RENTAL SVC.-GOLF COURSE	
			150191420	UNIFORM RENTAL SVC.-PARK MAINT.	
			150195008	UNIFORM RENTAL SVC.-FACILITIES	
			150191427	UNIFORM RENTAL SVC.-CFD #1	



City of Moreno Valley
Payment Register
 For Period 12/1/2013 through 12/31/2013

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
Remit to: ONTARIO, CA					FYTD: \$8,955.47
CINTAS CORPORATION	11117	12/09/2013	150195001	UNIFORM RENTAL SVC.-VEHICLE MAINT.	\$371.32
			150195004	UNIFORM RENTAL SVC.-ST. SWEEPING	
			150195005	UNIFORM RENTAL SVC.-DRAIN MAINT.	
			150195006	UNIFORM RENTAL SVC.-STREET MAINT.	
			150195007	UNIFORM RENTAL SVC.-CONCRETE MAINT.	
			150198497	UNIFORM RENTAL SVC.-GRAFFITI RMVL	
			150198498	UNIFORM RENTAL SVC.-VEHICLE MAINT.	
			150198501	UNIFORM RENTAL SVC.-ST. SWEEPING	
			150198502	UNIFORM RENTAL SVC.-DRAIN MAINT.	
			150198503	UNIFORM RENTAL SVC.-STREET MAINT.	
			150194997	UNIFORM RENTAL SVC.-PURCHASING	
			150191421	UNIFORM RENTAL SVC.-PURCHASING	
			150195000	UNIFORM RENTAL SVC.-GRAFFITI RMVL	
			150198504	UNIFORM RENTAL SVC.-CONCRETE MAINT.	
			150198494	UNIFORM RENTAL SVC.-PURCHASING	

Remit to: ONTARIO, CA					FYTD: \$8,955.47
CINTAS CORPORATION	11197	12/23/2013	150202017	UNIFORM RENTAL SVC.-CFD #1	\$672.75
			150205514	UNIFORM RENTAL SVC.-ST. SIGNS/STRIPING	
			150205521	UNIFORM RENTAL SVC.-STREET MAINT.	
			150209061	UNIFORM RENTAL SVC.-ST. SIGNS/STRIPING	
			150205518	UNIFORM RENTAL SVC.-CFD #1	
			150205511	UNIFORM RENTAL SVC.-PARK MAINT.	

-67-

Item No. A.4



**City of Moreno Valley
Payment Register
For Period 12/1/2013 through 12/31/2013**

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
CINTAS CORPORATION	11197	12/23/2013	150202022	UNIFORM RENTAL SVC.-FACILITIES	\$672.75
			150209060	UNIFORM RENTAL SVC.-TRAFFIC SIGNAL	
			150202010	UNIFORM RENTAL SVC.-PARK MAINT.	
			150202012	UNIFORM RENTAL SVC.-TRAFFIC SIGNAL	
			150205524	UNIFORM RENTAL SVC.-GOLF COURSE	
			150209070	UNIFORM RENTAL SVC.-FACILITIES	
			150202013	UNIFORM RENTAL SVC.-ST. SIGNS/STRIPING	
			150202023	UNIFORM RENTAL SVC.-GOLF COURSE	
			150202019	UNIFORM RENTAL SVC.-DRAIN MAINT.	
			150205520	UNIFORM RENTAL SVC.-DRAIN MAINT.	
			150205519	UNIFORM RENTAL SVC.-ST. SWEEPING	
			150205516	UNIFORM RENTAL SVC.-VEHICLE MAINT.	
			150205515	UNIFORM RENTAL SVC.-GRAFFITI RMVL	
			150202021	UNIFORM RENTAL SVC.-CONCRETE MAINT.	
			150202020	UNIFORM RENTAL SVC.-STREET MAINT.	
			150205513	UNIFORM RENTAL SVC.-TRAFFIC SIGNAL	
			150202018	UNIFORM RENTAL SVC.-ST. SWEEPING	
			150202015	UNIFORM RENTAL SVC.-VEHICLE MAINT.	
			150202014	UNIFORM RENTAL SVC.-GRAFFITI RMVL	
			150205522	UNIFORM RENTAL SVC.-CONCRETE MAINT.	

Remit to: ONTARIO, CA	FYTD:	\$8,955.47
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CISNEROS, LETICIA	219651	12/23/2013	1091307	REFUND FOR CANCELLED CLASS	\$112.00
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Remit to: MORENO VALLEY, CA	FYTD:	\$112.00
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**City of Moreno Valley
Payment Register
For Period 12/1/2013 through 12/31/2013**

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
CITY OF MORENO VALLEY VEBA TRUST	11020	12/02/2013	2014-00000164	4020 - EXEC VEBA*	\$2,072.16
Remit to: MORENO VALLEY, CA					FYTD: \$154,090.78
CITY OF MORENO VALLEY VEBA TRUST	11252	12/26/2013	2014-00000199	4020 - EXEC VEBA*	\$1,785.00
Remit to: MORENO VALLEY, CA					FYTD: \$154,090.78
CIVIC RESOURCE GROUP, LLC	11247	12/23/2013	22000	CMMS REPLACEMENT PROJ-NOV13	\$5,000.00
Remit to: LOS ANGELES, CA					FYTD: \$22,100.00
CLEMENTS, SHAYNE	219453	12/02/2013	R13-066218	AS-REFUND-RABIES DEPOSIT	\$20.00
Remit to: RIVERSIDE, CA					FYTD: \$20.00
COLE, RICHARD	219652	12/23/2013	R13-066838	AS REFUND-RABIES DEPOSIT	\$20.00
Remit to: MORENO VALLEY, CA					FYTD: \$20.00
COLETTA, LEANN M.	219473	12/02/2013	131201	RETIREE MED 1/2 FEB - NOV '13, PD DEC '13	\$1,641.60
Remit to: MENIFEE, CA					FYTD: \$1,641.60
COLONIAL SUPPLEMENTAL INSURANCE	219556	12/16/2013	7133069-1201571a	SUPPLEMENTAL INSURANCE	\$5,965.22
Remit to: COLUMBIA, SC					FYTD: \$37,024.10
COMMUNITY HEALTH CHARITIES	219389	12/02/2013	2014-00000165	8725 - CH CHARITY	\$83.00
Remit to: COSTA MESA, CA					FYTD: \$1,239.00
COMMUNITY HEALTH CHARITIES	219537	12/16/2013	2014-00000180	8725 - CH CHARITY	\$83.00

-69-

Item No. A.4



City of Moreno Valley
Payment Register
 For Period 12/1/2013 through 12/31/2013

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
Remit to: COSTA MESA, CA					<u>FYTD:</u> \$1,239.00
COMMUNITY HEALTH CHARITIES	219703	12/26/2013	2014-00000200	8725 - CH CHARITY	\$83.00
Remit to: COSTA MESA, CA					<u>FYTD:</u> \$1,239.00
COMMUNITY NOW	11165	12/16/2013	1005	PROF. CONSULTANT SVCS-SR2S PROGRAM	\$2,905.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$18,280.00
COMMUNITY NOW	219531	12/09/2013	1006	NEIGHBORHOODS/NEXTDOOR.COM CONSULTANTS	\$1,000.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$18,280.00
COMMUNITY WORKS DESIGN GROUP	219532	12/09/2013	10709	DESIGN SERVICES - FS SECURITY FENCING	\$3,701.00
Remit to: RIVERSIDE, CA					<u>FYTD:</u> \$3,701.00
COMPU COM	219595	12/23/2013	62064269	ACROBAT PROF XI NEW LICENSE-PW/TRANS	\$336.58
Remit to: DALLAS, TX					<u>FYTD:</u> \$2,298.29
CONTRERAS, ROSA	219653	12/23/2013	1098071	REFUND FOR WINTER YOUTH BASKETBALL LEAGUE	\$72.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$72.00
COSIO, STEPHANIE	219562	12/16/2013	R13-067903	AS REFUND-SPAY/NEUTER DEPOSIT	\$75.00
Remit to: RIVERSIDE, CA					<u>FYTD:</u> \$75.00
COSSEY, RASHAWNDA	219522	12/09/2013	1089988	REFUND FOR WINTER YOUTH BASKETBALL LEAGUE	\$91.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$91.00
COSSEY, RASHAWNDA	219654	12/23/2013	1089988	REFUND DUE TO MOVE	\$91.00



City of Moreno Valley
Payment Register
 For Period 12/1/2013 through 12/31/2013

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
Remit to: MORENO VALLEY, CA					FYTD: \$91.00
COSTCO	219596	12/23/2013	20122	SNACK SUPPLIES FOR SKATE PARK	\$1,057.34
			20112	SNACK SUPPLIES FOR A CHILD'S PLACE	
Remit to: MORENO VALLEY, CA					FYTD: \$12,304.68
COUNSELING TEAM, THE	219475	12/02/2013	21793	EMPLOYEE SUPPORT SVCS-HR	\$2,500.00
			21919	EMPLOYEE SUPPORT SVCS-HR	
Remit to: SAN BERNARDINO, CA					FYTD: \$28,408.75
COUNSELING TEAM, THE	219597	12/23/2013	21961	CRISIS INTERVENTION-11/20/13	\$1,993.75
			22006	EMPLOYEE SUPPORT SVCS-HR	
Remit to: SAN BERNARDINO, CA					FYTD: \$28,408.75
COUNTRY SQUIRE ESTATES	219538	12/16/2013	NOV 2013	REFUND-UUT FOR EXEMPT RESIDENTS	\$53.49
Remit to: ONTARIO, CA					FYTD: \$464.62
COUNTY OF RIVERSIDE	219390	12/02/2013	SEPTEMBER 2013	RECORDING FEES FOR 2ND LIEN RELEASE FOR 16281 BREEZEWOOD	\$23.00
Remit to: RIVERSIDE, CA					FYTD: \$392,980.99
COUNTY OF RIVERSIDE	219391	12/02/2013	9990170000-1212	VPN CONNECTION FOR CODE ENFORCEMENT STAFF	\$33.36
			9990170000-1310	VPN CONNECTION FOR CODE ENFORCEMENT STAFF	
Remit to: RIVERSIDE, CA					FYTD: \$392,980.99
COUNTY OF RIVERSIDE	219481	12/09/2013	9990085000-1307	TRAFFIC MOTOR RADIO COMMUNICATION SERVICES FOR PD/JUL-OCT 2013	\$8,571.36

-71-

Item No. A.4



City of Moreno Valley
Payment Register
 For Period 12/1/2013 through 12/31/2013

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
Remit to: RIVERSIDE, CA					<u>FYTD:</u> \$392,980.99
COUNTY OF RIVERSIDE 1	219392	12/02/2013	PU0000003001	JANITORIAL SUPPLIES-SHERIFF STATION EXPLORERS	\$2,668.94
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$5,933.19
COUNTY OF RIVERSIDE SHERIFF	219515	12/09/2013	SH0000022853	LAW ENFORCEMENT SERVICES-JAG GRANT 2010/EXTRA DUTY HOURS	\$12,330.20
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$15,061,482.16
CRAWFORD, DERIC	219655	12/23/2013	1098348	REFUND TO DUE CLIENT MOVING	\$470.00
Remit to: INGLEWOOD, CA					<u>FYTD:</u> \$470.00
CUETO, EDWARD	219523	12/09/2013	1092140	REFUND FOR CRC RENTAL	\$500.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$500.00
D & D SERVICES DBA D & D DISPOSAL, INC.	219598	12/23/2013	74743	DECEASED ANIMAL DISPOSAL SVCS-NOV13	\$745.00
Remit to: VALENCIA, CA					<u>FYTD:</u> \$5,215.00
DALE, KATHLEEN	11021	12/02/2013	131201	RETIREE MED DECEMBER '13	\$318.73
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$2,231.11
DANIEL, CHERYL	219656	12/23/2013	1088194	REFUND DUE TO SCHEDULE CONFLICK	\$91.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$91.00
DATA TICKET, INC.	11022	12/02/2013	49912	ADMIN CITATION PROCESSING-B&S-OCT13	\$204.30
Remit to: NEWPORT BEACH, CA					<u>FYTD:</u> \$170,768.53



City of Moreno Valley
Payment Register
 For Period 12/1/2013 through 12/31/2013

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
DATAQUICK CORPORATE HEADQUARTERS	219539	12/16/2013	B1-2232234	ONLINE SOFTWARE SUBSCRIPTION-POP UNIT-NOV13	\$130.50
Remit to: LOS ANGELES, CA					FYTD: \$783.00
DAUGHERTY, MAURICE	219444	12/02/2013	12/9-12/13/13	TRAVEL PER DIEM-ADV. GANG INVESTIGATIONS TRAINING	\$200.00
Remit to: MORENO VALLEY, CA					FYTD: \$200.00
DELTA DENTAL OF CALIFORNIA	11118	12/09/2013	BE000676324	EMPLOYEE DENTAL INSURANCE	\$9,609.21
Remit to: SAN FRANCISCO, CA					FYTD: \$60,696.09
DELTACARE USA	219516	12/09/2013	BE000677345	EMPLOYEE DENTAL INSURANCE	\$5,115.94
Remit to: DALLAS, TX					FYTD: \$30,815.00
DENNIS GRUBB & ASSOCIATES, LLC	11199	12/23/2013	1216	PLAN REVIEW SVCS 10/16-10/31/13-FIRE PREV.	\$10,270.00
Remit to: MIRA LOMA, CA					FYTD: \$78,025.00
DEVELOPMENTAL CLIENT CARE BUSINESS	219563	12/16/2013	R13-068086	AS REFUND-TRAP DEPOSIT	\$50.00
Remit to: MORENO VALLEY, CA					FYTD: \$50.00
DHILLON MANAGEMENT SERVICES	11119	12/09/2013	DMS-13-006(a)	PERFORMANCE AUDIT-FIRE PREVENTION (PARTIAL PYMT)	\$3,500.00
Remit to: FULLERTON, CA					FYTD: \$6,000.00
DIAZ, ALEIDA	219657	12/23/2013	1098077	REFUND FOR WINTER YOUTH BASKETBALL LEAGUE	\$101.00
Remit to: MORENO VALLEY, CA					FYTD: \$101.00
DILLER, VICKIE	219658	12/23/2013	R13-067794	AS REFUND-SPAY/NEUETER DEPOSIT	\$75.00

-73-

Item No. A.4



City of Moreno Valley
Payment Register
 For Period 12/1/2013 through 12/31/2013

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
Remit to: RIVERSIDE, CA					<u>FYTD:</u> \$75.00
DLS LANDSCAPE, INC	11023	12/02/2013	14307	LANDSCAPE MAINT-ZONE A-NOV13	\$12,390.00
			14306	LANDSCAPE MAINT-CFD#1-NOV13	
Remit to: REDLANDS, CA					<u>FYTD:</u> \$86,730.00
DLS LANDSCAPE, INC	11248	12/23/2013	14357	LANDSCAPE MAINT-ZONE A-DEC13	\$12,390.00
			14356	LANDSCAPE MAINT-CFD#1-DEC13	
Remit to: REDLANDS, CA					<u>FYTD:</u> \$86,730.00
DOMINGUEZ, ROMALO	219564	12/16/2013	R13-058547	AS REFUND-RABIES DEPOSIT	\$20.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$20.00
DORY, ALLEEN F.	219393	12/02/2013	131201	RETIREE MED DECEMBER '13	\$146.32
Remit to: HEMET, CA					<u>FYTD:</u> \$2,211.03
DOSHIER, MYRNA	219565	12/16/2013	R13-067404	AS REFUND-SPAY/NEUTER DEPOSIT	\$75.00
Remit to: RIVERSIDE, CA					<u>FYTD:</u> \$75.00
DURAN, BLANCA	219445	12/02/2013	NOV-2013	INSTRUCTOR SERVICES-FOLKLORIC DANCE ADULT & YOUTH CLASSES	\$138.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$651.00
E.R. BLOCK PLUMBING & HEATING, INC.	11200	12/23/2013	113584	BACKFLOW DEVICE TESTING-ZONE E7-ADDL WORK	\$3,912.80
			113484	BACKFLOW DEVICE TESTING-VARIOUS LOCATIONS	
			113942	REPLACED BACKFLOW-ZONE D	



**City of Moreno Valley
Payment Register
For Period 12/1/2013 through 12/31/2013**

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
E.R. BLOCK PLUMBING & HEATING, INC.	11200	12/23/2013	113583	BACKFLOW DEVICE TESTING-ZONE E7-ADDL WORK	\$3,912.80
			113715	BACKFLOW DEVICE TESTING-VARIOUS LOCATIONS	
			113585	BACKFLOW DEVICE TESTING-ZONE E7-ADDL WORK	
Remit to: RIVERSIDE, CA					FYTD: \$13,938.08
EASTERN MUNICIPAL WATER DISTRICT	219482	12/09/2013	NOV-13 12/09/13	WATER CHARGES	\$6,471.47
			OCT-13 12/09/13	WATER CHARGES	
Remit to: PERRIS, CA					FYTD: \$1,076,944.64
EASTERN MUNICIPAL WATER DISTRICT	219540	12/16/2013	NOV-13 12/16/13	WATER CHARGES	\$24,253.90
Remit to: PERRIS, CA					FYTD: \$1,076,944.64
EASTERN MUNICIPAL WATER DISTRICT	219541	12/16/2013	12-12-13EMWD	EMWD EMINENT DOMAIN SETTLEMENT	\$2,721.00
Remit to: PERRIS, CA					FYTD: \$1,076,944.64
ECHEVERRIA, NANCY	219659	12/23/2013	1094444	REFUND DUE TO CLASS CANCELLED	\$47.00
Remit to: MEAD VALLEY, CA					FYTD: \$47.00
EDGELANE MOBILE PARK	11166	12/16/2013	NOV 2013	REFUND-UUT FOR EXEMP RESIDENTS	\$14.98
Remit to: LOS ANGELES, CA					FYTD: \$92.26
EDGEMONT COMMUNITY SERVICES DISTRICT	219542	12/16/2013	14-05	LIGHTING USER FEES-FY13/14	\$727.50
Remit to: RIVERSIDE, CA					FYTD: \$2,677.31

-75-

Item No. A.4



City of Moreno Valley
Payment Register
 For Period 12/1/2013 through 12/31/2013

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
EGGERSTEN, ANNE	219395	12/02/2013	131201	RETIREE MED DECEMBER '13	\$255.43
Remit to: RANCHO MIRAGE, CA					FYTD: \$1,740.94
EKPO, JOY	219660	12/23/2013	1091672	REFUND ON RENTAL DEPOSIT	\$300.00
Remit to: MORENO VALLEY, CA					FYTD: \$300.00
EMPLOYMENT DEVELOPMENT DEPARTMENT	11194	12/13/2013	3RD QTR 2013	UNEMPLOYMENT INSURANCE 7/1-9/30/13	\$20,456.55
Remit to: SACRAMENTO, CA					FYTD: \$504,344.70
ENCO UTILITY SERVICES MORENO VALLEY LLC	11024	12/02/2013	40-273A-11	WORK AUTHORIZATION 40-273A	\$1,902.50
			40-273A-10	WORK AUTHORIZATION 40-273A	
Remit to: ANAHEIM, CA					FYTD: \$1,743,366.45
ENCO UTILITY SERVICES MORENO VALLEY LLC	11120	12/09/2013	40-290A-05	FEES FOR SERVICES - NASON/CACTUS TO FIR	\$1,672.47
Remit to: ANAHEIM, CA					FYTD: \$1,743,366.45
ENCO UTILITY SERVICES MORENO VALLEY LLC	11191	12/16/2013	40-247A-08	WORK AUTHORIZATION 40-247A	\$5,989.82
			40-247B-11	WORK AUTHORIZATION 40-247B	
Remit to: ANAHEIM, CA					FYTD: \$1,743,366.45
ENNIS PAINT	219581	12/16/2013	261302	THERMOPLASTIC PAINT	\$4,677.90
Remit to: DALLAS, TX					FYTD: \$4,677.90
ESGIL CORPORATION	11025	12/02/2013	10133620	PLAN CHECK SVCS-OCT13	\$3,259.82



City of Moreno Valley
Payment Register
 For Period 12/1/2013 through 12/31/2013

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
ESGIL CORPORATION	11025	12/02/2013	09133588	PLAN CHECK SVCS-SEPT13	\$3,259.82
Remit to: SAN DIEGO, CA					FYTD: \$7,079.92
ESQYUVEL, JONATHAN	219661	12/23/2013	1086857	REFUND FOR RENTAL	\$300.00
Remit to: MORENO VALLEY, CA					FYTD: \$300.00
EVANS ENGRAVING & AWARDS	11107	12/02/2013	111113-8	EMPLOYEE OF THE QTR PLAQUE-2ND QTR	\$30.24
Remit to: MORENO VALLEY, CA					FYTD: \$437.06
-77- EVANS ENGRAVING & AWARDS	11121	12/09/2013	83013-26(a)	PLAQUE FOR RUTH VAN HALA-PARKS	\$84.18
			110413-30	NAME PLATES FOR SUCCESSOR AGENCY BOARD/STAFF	
			102213-09	PLAQUE FOR PLANNING COMMISSIONER-A. CROTHERS	
Remit to: MORENO VALLEY, CA					FYTD: \$437.06
EVERITT, DAVID	219396	12/02/2013	131201	RETIREE MED DECEMBER '13	\$318.73
Remit to: HEMET, CA					FYTD: \$2,549.84
EXCEL LANDSCAPE, INC	11122	12/09/2013	78701	IRRIGATION REPAIRS-WQP/NPDES	\$58.10
			78700	IRRIGATION REPAIRS-E-7	
Remit to: CORONA, CA					FYTD: \$56,616.24
EXCEL LANDSCAPE, INC	11167	12/16/2013	78837	LANDSCAPE MAINT-WQB/NPDES-NOV13	\$9,017.17
			78831	LANDSCAPE MAINT-ZONE E-7-NOV13	
Remit to: CORONA, CA					FYTD: \$56,616.24
FAST SIGNS	219397	12/02/2013	70-34131	NAME PLATE - CATHY PARADA	\$247.86
			70-34078	MILITARY APPRECIATION BANNER & BRACKET KIT	

Item No. A.4



City of Moreno Valley
Payment Register
 For Period 12/1/2013 through 12/31/2013

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
FAST SIGNS	219397	12/02/2013	70-34015	NAME PLATE FOR CUBICLE-MOSALLAM ALMASRI	\$247.86
Remit to: MORENO VALLEY, CA					FYTD: \$1,431.00
FEENSTRA, JOHN	11027	12/02/2013	131201	RETIREE MED DECEMBER '13	\$361.25
Remit to: REDLANDS, CA					FYTD: \$2,435.16
FIRST AMERICAN CORE LOGIC, INC.	11168	12/16/2013	80998897	REAL QUEST WEB SVCS-CODE-OCT13 (IMAGING)	\$640.00
			80998899	REAL QUEST ONLINE ACCESS-OCT13	
Remit to: DALLAS, TX					FYTD: \$4,480.00
FIRST CHOICE SERVICES	11202	12/23/2013	535393	EMPLOYEE PAID COFFEE SVC-CRC	\$422.03
			535409	EMPLOYEE PAID COFFEE SVC-CH/CITY COUNCIL	
			535408	EMPLOYEE PAID COFFEE SVC-CH/COUNCIL CHAMBERS	
			535407	EMPLOYEE PAID COFFEE SVC-CH/PUBLIC WORKS	
			821499	EMPLOYEE PAID COFFEE SVC-CH/BREAKROOM	
			535395	EMPLOYEE PAID COFFEE SVC-CITY YARD	
Remit to: ONTARIO, CA					FYTD: \$4,267.39
FITNESS 19 CA 155 11C	219398	12/02/2013	2014-00000166	8730 - GYM MEMBERSHIP*	\$146.50
Remit to: MORENO VALLEY, CA					FYTD: \$1,278.50
FITNESS 19 CA 155 11C	219704	12/26/2013	2014-00000201	8730 - GYM MEMBERSHIP*	\$143.00
Remit to: MORENO VALLEY, CA					FYTD: \$1,278.50
FLORES, HOMERO	219524	12/09/2013	7008680-08	SOLAR INCENTIVE REBATE	\$8,988.00



**City of Moreno Valley
Payment Register
For Period 12/1/2013 through 12/31/2013**

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
Remit to: MORENO VALLEY, CA					FYTD: \$8,988.00
FLORES, JOSE FRANCISCO	219467	12/02/2013	MV1131002035	REFUND-CITATION OVERPAYMENT	\$47.50
Remit to: PERRIS, CA					FYTD: \$47.50
FOSTER, NANCY A.	11028	12/02/2013	131201	RETIREE MED DECEMBER '13	\$318.73
Remit to: GRASS VALLEY, CA					FYTD: \$2,231.11
FOSTER, ZACHARY F.	11029	12/02/2013	131201	RETIREE MED DECEMBER '13	\$318.73
Remit to: GRASS VALLEY, CA					FYTD: \$2,231.11
FRANCHISE TAX BOARD	219399	12/02/2013	2014-00000167	1015 - GARNISHMENT - CREDITOR %*	\$888.09
Remit to: SACRAMENTO, CA					FYTD: \$6,748.59
FRANCHISE TAX BOARD	219543	12/16/2013	2014-00000186	1015 - GARNISHMENT - CREDITOR %*	\$1,448.43
Remit to: SACRAMENTO, CA					FYTD: \$6,748.59
FRANCHISE TAX BOARD	219705	12/26/2013	2014-00000202	1015 - GARNISHMENT - CREDITOR %*	\$389.00
Remit to: SACRAMENTO, CA					FYTD: \$6,748.59
FRANKLIN, L. C.	219557	12/16/2013	11/4-11/21/13	MILEAGE REIMBURSEMENT	\$144.08
Remit to: PERRIS, CA					FYTD: \$1,113.07
FRAZEE INDUSTRIES, INC	219400	12/02/2013	9530501171850	GRAFFITI REMOVAL PRODUCTS	\$925.97
Remit to: LOS ANGELES, CA					FYTD: \$7,277.74
FRAZEE INDUSTRIES, INC	219483	12/09/2013	9530501162440	GRAFFITI REMOVAL PRODUCTS	\$529.13

-79-

Item No. A.4



City of Moreno Valley
Payment Register
 For Period 12/1/2013 through 12/31/2013

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
Remit to: LOS ANGELES, CA					FYTD: \$7,277.74
FRAZEE INDUSTRIES, INC	219600	12/23/2013	9530501177141	GRAFFITI REMOVAL PRODUCTS	\$757.38
Remit to: LOS ANGELES, CA					FYTD: \$7,277.74
FRESQUEZ, JOHN	219601	12/23/2013	120113	SPORTS OFFICIATING SERVICES-SOFTBALL	\$80.00
Remit to: MORENO VALLEY, CA					FYTD: \$500.00
FUSCOE ENGINEERING, INC	219484	12/09/2013	114563	PLAN CHECK SVCS-PA07-0048/PM35500	\$596.25
Remit to: IRVINE, CA					FYTD: \$9,882.00
FUSCOE ENGINEERING, INC	219602	12/23/2013	114798 114760	CONSULTANT PLAN CHECK SVCS-PA12-0005/TM36436 CONSULTANT PLAN CHECK SVCS-PA07-0048/PM35500	\$6,108.50
Remit to: IRVINE, CA					FYTD: \$9,882.00
G/M BUSINESS INTERIORS, INC.	219485	12/09/2013	0095401-IN 0095302-IN 0095161-IN 0095070-IN	CITY HALL 2ND FLOOR REMODELLING PROJ. CITY HALL 2ND FLOOR REMODELLING PROJ. CITY HALL 2ND FLOOR REMODELLING PROJ. CITY HALL 2ND FLOOR REMODELLING PROJ.	\$13,471.42
Remit to: RIVERSIDE, CA					FYTD: \$104,084.24
GARCIA, MANUEL	11030	12/02/2013	131201	RETIREE MED OCT '13, PD DEC '13	\$318.73
Remit to: CORONA, CA					FYTD: \$2,231.11
GAYTAN, FERNANDO	219662	12/23/2013	1091305	REFUND DUE TO LACK OF REGISTRATION	\$36.00
Remit to: MORENO VALLEY, CA					FYTD: \$36.00



City of Moreno Valley
Payment Register
 For Period 12/1/2013 through 12/31/2013

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
GENERAL SECURITY SERVICES, INC.	11031	12/02/2013	175781	SECURITY SVCS-CH 11/12-11/14/13	\$425.69
			175783	SECURITY SVCS-LIBRARY 11/10 & 11/15-11/16/13	
Remit to: WILMINGTON, CA					FYTD: \$31,935.35
GENERAL SECURITY SERVICES, INC.	11169	12/16/2013	175843	SECURITY SVCS-ELECTRIC UTILITY 11/18-11/21/13	\$199.42
Remit to: WILMINGTON, CA					FYTD: \$31,935.35
GENERAL SECURITY SERVICES, INC.	11203	12/23/2013	175990	SECURITY SVCS-LIBRARY 12/1-12/7/13	\$1,998.05
			175972	SECURITY SVCS-CRC 12/2-12/5/13	
			175888	SECURITY SVCS-CRC SPECIAL EVENTS 11/28/13	
			175881	SECURITY SVCS-TOWNGATE 11/30/13	
			175842	SECURITY SVCS-CRC 11/18-11/21/13	
			175928	SECURITY SVCS-CITY HALL 11/25-11/27/13	
			175930	SECURITY SVCS-LIBRARY 11/24-11/30/13	
			175844	SECURITY SVCS-LIBRARY 11/17-11/23/13	
	175841	SECURITY SVCS-CITY HALL 11/18-11/22/13			
Remit to: WILMINGTON, CA					FYTD: \$31,935.35
GENERAL SECURITY SERVICES, INC.	11249	12/23/2013	175720	SECURITY SVCS-CRC 11/4-11/7/13	\$1,196.52
			175970	SECURITY SVCS-TOWNGATE 12/5/13	
			175660	SECURITY SVCS-CRC 10/28-10/31/13	
			175969	SECURITY SVCS-TOWNGATE 12/7/13	
			175829	SECURITY SVCS-SENIOR CTR 11/23/13	

-81-

Item No. A.4



City of Moreno Valley
Payment Register
 For Period 12/1/2013 through 12/31/2013

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
GENERAL SECURITY SERVICES, INC.	11249	12/23/2013	175782	SECURITY SVCS-CRC 11/11-11/14/13	\$1,196.52
Remit to: WILMINGTON, CA					FYTD: \$31,935.35
GEORGE, RODNEY	219454	12/02/2013	7009868-05	SOLAR INCENTIVE REBATE	\$12,342.00
Remit to: MORENO VALLEY, CA					FYTD: \$12,342.00
GERREN , JAMAL	219663	12/23/2013	1094866	REFUND DUE TO LACK OF REGISTRATION	\$22.00
Remit to: MORENO VALLEY, CA					FYTD: \$22.00
GIBBS, GIDEN, LOCHER,TURNER, SENET & WITTBRODT LLP	11032	12/02/2013	221922-001	LEGAL SVCS-GENERAL MATTERS	\$314.50
Remit to: LOS ANGELES, CA					FYTD: \$39,816.66
GIBBS, GIDEN, LOCHER,TURNER, SENET & WITTBRODT LLP	11123	12/09/2013	221517-002	LEGAL SERVICES - MORRISON PARK FS	\$1,813.82
Remit to: LOS ANGELES, CA					FYTD: \$39,816.66
GIBBS, GIDEN, LOCHER,TURNER, SENET & WITTBRODT LLP	11170	12/16/2013	221922-002	LEGAL SVCS-LINEAR PARK BOND SAFEGUARD	\$266.50
Remit to: LOS ANGELES, CA					FYTD: \$39,816.66
GIBSON, GARRETT	219664	12/23/2013	R13-068130	AS REFUND-RABIES DEPOSIT	\$20.00
Remit to: HUNTINGTON BEACH, CA					FYTD: \$20.00
GONZALES, CECILIA	11034	12/02/2013	131201	RETIREE MED DECEMBER '13	\$318.73
Remit to: CORONA, CA					FYTD: \$956.19
GONZALES, DOMILENA R.	11035	12/02/2013	131201	RETIREE MED NOV'13, PD DEC '13	\$318.73



City of Moreno Valley
Payment Register
 For Period 12/1/2013 through 12/31/2013

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
Remit to: MORENO VALLEY, CA					FYTD: \$1,912.38
GOZDECKI, DAN	11171	12/16/2013	DEC-2013 ADULT DEC-2013 YOUTH	INSTRUCTOR SERVICES-KUNG FU CLASS INSTRUCTOR SERVICES-KUNG FU CLASS	\$621.00
Remit to: MORENO VALLEY, CA					FYTD: \$4,239.00
GRAVES & KING, LLP	219486	12/09/2013	1310-0009459	LEGAL SERVICES-RE: CONNER CASE	\$14,102.30
Remit to: RIVERSIDE, CA					FYTD: \$55,561.09
GREENSTONE MATERIALS	219487	12/09/2013	15007 14672	DISPOSAL OF ASPHALT & CONCRETE SPOILS DISPOSAL OF ASPHALT & CONCRETE SPOILS	\$682.00
Remit to: SAN JUAN CAPISTRANO, CA					FYTD: \$2,058.00
GREENSTONE MATERIALS	219603	12/23/2013	14949 15132	DISPOSAL OF ASPHALT & CONCRETE SPOILS DISPOSAL OF ASPHALT & CONCRETE SPOILS	\$446.00
Remit to: SAN JUAN CAPISTRANO, CA					FYTD: \$2,058.00
GRIFFIN, MARLENE C	11036	12/02/2013	131201	RETIREE MED DECEMBER '13	\$255.43
Remit to: GREEN VALLEY, AZ					FYTD: \$1,740.94
GRIFFIN, TEDDI ANN	219468	12/02/2013	11182013	REFUND-CITATION #S MVP59532/MVP96745/MVP60732	\$174.00
Remit to: MORENO VALLEY, CA					FYTD: \$174.00
GUERRA, CYNTHIA	219566	12/16/2013	R13-068387	AS REFUND-RET ADOPT, CHIP,VACS,LIC	\$65.00
Remit to: MORENO VALLEY, CA					FYTD: \$65.00

-83-

Item No. A.4



City of Moreno Valley
Payment Register
 For Period 12/1/2013 through 12/31/2013

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
GUEST SERVICES	219488	12/09/2013	P. VILLALOBOS	MEAL TICKET FOR P. VILLALOBOS - COURSE: R0615/JAN. 19-24, 2014	\$167.32
Remit to: EMMITSBURG, MD					<u>FYTD:</u> \$635.12
GUEST SERVICES	219489	12/09/2013	C. RODRIGUEZ	MEAL TICKET FOR CARLOS RODRIGUEZ-COURSE: R0615/JAN. 19-24, 2014	\$167.32
Remit to: EMMITSBURG, MD					<u>FYTD:</u> \$635.12
GUILLAN, REBECCA S.	11037	12/02/2013	131201	RETIREE MED NOV '13, PD DEC '13	\$297.39
Remit to: ADVANCE, NC					<u>FYTD:</u> \$2,088.60
GUTIERREZ, ROBERT	11038	12/02/2013	131201	RETIREE MED DECEMBER '13	\$318.73
Remit to: LA VERNE, CA					<u>FYTD:</u> \$2,231.11
HABITAT FOR HUMANITY RIVERSIDE	11124	12/09/2013	DRAW NO. 03	NSP 3-8 SINGLE FAMILY HOMES-24265 MYERS AVE	\$11,446.89
Remit to: RIVERSIDE, CA					<u>FYTD:</u> \$97,430.41
HAMLIN, WILLIAM R.	11039	12/02/2013	131201	RETIREE MED DECEMBER '13	\$318.73
Remit to: BEAUMONT, CA					<u>FYTD:</u> \$2,231.11
HANES, MARTIN D.	11040	12/02/2013	131201	RETIREE MED DECEMBER '13	\$318.73
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$2,231.11
HANTULI, BASEM	219665	12/23/2013	1098079	REFUND FOR WINTER YOUTH BASKETBALL LEAGUE	\$76.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$76.00
HARDING, JOHN	219401	12/02/2013	131201	RETIREE MED DECEMBER '13	\$318.73



**City of Moreno Valley
Payment Register
For Period 12/1/2013 through 12/31/2013**

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
Remit to: BANNING, CA					FYTD: \$2,231.11
HARDY, TERENCE ALLEN	219469	12/02/2013	MV1120914034	REFUND-CITATION OVERPAYMENT	\$115.00
Remit to: MORENO VALLEY, CA					FYTD: \$115.00
HARRIS & ASSOCIATES	11204	12/23/2013	23062	CONSULTANT PLAN CHECK SVCS-OCT13	\$4,342.50
			23061	CONSULTANT PLAN CHECK SVCS-OCT13	
Remit to: CONCORD, CA					FYTD: \$37,761.50
HARRIS, CLIFFORD	219574	12/16/2013	MV4130819026	REFUND-CITATION DISMISSED	\$407.50
Remit to: RIVERSIDE, CA					FYTD: \$407.50
HARTMANN, RICK	219402	12/02/2013	131201	RETIREE MED DECEMBER '13	\$318.73
Remit to: SAN DIMAS, CA					FYTD: \$2,231.11
HATFIELD, CHARLES	11041	12/02/2013	131201	RETIREE MED DECEMBER '13	\$210.74
Remit to: LAS VEGAS, NV					FYTD: \$1,668.65
HDL COREN & CONE	219490	12/09/2013	0019852-IN	CONTRACT SVCS PROPERTY TAX-OCT-DEC13	\$4,387.50
Remit to: DIAMOND BAR, CA					FYTD: \$9,370.00
HEFFLEY, ROSS W.	11042	12/02/2013	131201	RETIREE MED DECEMBER '13	\$318.73
Remit to: HEMET, CA					FYTD: \$2,231.11
HERRERA, REINNA	219455	12/02/2013	R13-067637	AS-REFUND-RET ADOP,VACS,CHIP, RAB DEP	\$87.00
Remit to: RIVERSIDE, CA					FYTD: \$87.00

-85-

Item No. A.4



City of Moreno Valley
Payment Register
 For Period 12/1/2013 through 12/31/2013

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
HERRERA, SAMANTHA LEE	219470	12/02/2013	11182013	REFUND FOR CITATION #S MV3130321050 & MV3130404048	\$230.00
Remit to: EASTVALE, CA					FYTD: \$230.00
HERRERO, MARGARET	219567	12/16/2013	R13-067328	AS REFUND-SPAY/NEUTER DEPOSIT	\$75.00
Remit to: RIVERSIDE, CA					FYTD: \$75.00
HERRICK, ROBERT D.	219403	12/02/2013	131201	RETIREE MED DECEMBER '13	\$318.73
Remit to: MORENO VALLEY, CA					FYTD: \$2,231.11
HERTOL, KALA	219575	12/16/2013	MV2121127020	REFUND-CITATION OVERPAYMENT	\$40.50
Remit to: MORENO VALLEY, CA					FYTD: \$40.50
HLP, INC.	11125	12/09/2013	8962	WEB LICENSE FEE-OCT13	\$30.10
Remit to: LITTLETON, CO					FYTD: \$18,716.35
HLP, INC.	11205	12/23/2013	9061	WEB LICENSE ANNUAL SVC FEE	\$916.80
			9042	WEB LICENSE FEE-NOV13	
Remit to: LITTLETON, CO					FYTD: \$18,716.35
HOLT, ANITRA N	219404	12/02/2013	131201	RETIREE MED DECEMBER '13	\$318.73
Remit to: CLERMONT, FL					FYTD: \$2,231.11
HONDA YAMAHA OF REDLANDS	219544	12/16/2013	27493	MAINT & REPAIRS-TRAFFIC DUI GENERATORS	\$433.17
			27494	MAINT & REPAIRS-TRAFFIC DUI GENERATORS	
			27495	MAINT & REPAIRS-TRAFFIC DUI GENERATORS	
Remit to: REDLANDS, CA					FYTD: \$2,379.76



City of Moreno Valley
Payment Register
 For Period 12/1/2013 through 12/31/2013

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
HOUSER, EDITH E.	219405	12/02/2013	131201	RETIREE MED DECEMBER '13	\$318.73
Remit to: MORENO VALLEY, CA					FYTD: \$2,231.11
HUBBARD, NICOLE	219526	12/09/2013	1093598	REFUND FOR TOWNGATE RENTAL	\$200.00
Remit to: MORENO VALLEY, CA					FYTD: \$200.00
HUNSAKER & ASSOCIATES, INC.	219491	12/09/2013	13100406	PLAN CHECK REVIEW SVCS-PM 34050-9/26-10/30/13	\$224.00
Remit to: IRVINE, CA					FYTD: \$15,488.25
ICMA RETIREMENT CORP	11155	12/13/2013	2014-00000187	8030 - DEF COMP 457 - ICMA	\$9,769.93
Remit to: BALTIMORE, MD					FYTD: \$116,235.00
ICMA RETIREMENT CORP	11237	12/27/2013	2014-00000194	8030 - DEF COMP 457 - ICMA	\$8,769.77
Remit to: BALTIMORE, MD					FYTD: \$116,235.00
IES COMMERCIAL, INC	11126	12/09/2013	104134	ACCESS CONTROL SYSTEM & CARD READERS-PSB	\$2,020.30
Remit to: TEMPE, AZ					FYTD: \$12,407.31
IH2 PROPERTY WEST, LP	219456	12/02/2013	YR2013-BL#27239	REFUND OF OVERPAYMENT FOR BL#27239	\$244.00
Remit to: CORONA, CA					FYTD: \$244.00
IL SORRENTO MOBILE PARK	219492	12/09/2013	OCT-NOV 2013	REFUND-UUT FOR EXEMPT RESIDENTS	\$80.54
Remit to: MORENO VALLEY, CA					FYTD: \$449.95
ING USA ANNUITY & LIFE INSURANCE CO.	219406	12/02/2013	2014-00000168	8792 - ING - EMPLOYEE *	\$325.00
Remit to: DES MOINES, IA					FYTD: \$2,275.00

-87-

Item No. A.4



City of Moreno Valley
Payment Register
 For Period 12/1/2013 through 12/31/2013

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
ING USA ANNUITY & LIFE INSURANCE CO.	219706	12/26/2013	2014-00000203	8792 - ING - EMPLOYEE *	\$325.00
Remit to: DES MOINES, IA					<u>FYTD:</u> \$2,275.00
INLAND CONTRACTORS, INC.	11127	12/09/2013	13165M	EMERGENCY ABATEMENT SVCS-25604 SAN LUPE AVE	\$6,860.00
Remit to: RIVERSIDE, CA					<u>FYTD:</u> \$6,860.00
INLAND EMPIRE MAGAZINE	219695	12/23/2013	INV35144	AD PLACEMENT-CRC BALLROOM-DEC ISSUE	\$895.00
Remit to: RIVERSIDE, CA					<u>FYTD:</u> \$895.00
INLAND EMPIRE PROPERTY SERVICE, INC	11128	12/09/2013	3159	NUISANCE ABATEMENT SVCS-25549 SANTA BARBARA ST	\$8,420.75
			3166	NUISANCE ABATEMENT SVCS-22555 BELCANTO DR	
			3165	NUISANCE ABATEMENT SVCS-APN 256-181-010	
			3164	NUISANCE ABATEMENT SVCS-APN 256-182-048	
			3162	NUISANCE ABATEMENT SVCS-24621 FREEPORT DR	
			3169	NUISANCE ABATEMENT SVCS-13373 PERRIS BLVD	
			3161	NUISANCE ABATEMENT SVCS-11773 CARLISLE ST	
			3160	NUISANCE ABATEMENT SVCS-10451 MORNING RIDGE DR	
			3163	NUISANCE ABATEMENT SVCS-11620 KITCHING AVE	
			3172	NUISANCE ABATEMENT SVCS-14846 TOLEDO CT	
			3158	NUISANCE ABATEMENT SVCS-24538 WEBSTER AVE	
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$65,876.93
INLAND EMPIRE PROPERTY SERVICE, INC	11172	12/16/2013	3168	WEED ABATEMENT SVCS-EQUESTRIAN CTR	\$2,218.00
			3170	WEED ABATEMENT SVCS-APN 291-191-10 & 12	



City of Moreno Valley
Payment Register
 For Period 12/1/2013 through 12/31/2013

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$65,876.93
INSIDE PLANTS, INC.	219604	12/23/2013	49183	INDOOR PLANTS MAINT-DEC13	\$327.00
Remit to: CORONA, CA					<u>FYTD:</u> \$1,962.00
J D H CONTRACTING	11043	12/02/2013	111813-01	LIBRARY BLDG. (EXTERIOR) REPAIRS	\$4,941.90
			111813-02	LIBRARY-PRESSURE WASH SIDEWALKS	
			111813-03	LIBRARY ENTRANCE ROOFING REPAIRS	
Remit to: RIVERSIDE, CA					<u>FYTD:</u> \$55,378.87
J D H CONTRACTING	11206	12/23/2013	120813-01	CRIND DOWN RAISED CONCRETE AT CITY HALL ENTRANCE	\$735.00
Remit to: RIVERSIDE, CA					<u>FYTD:</u> \$55,378.87
JACK HENRY & ASSOCIATES	219605	12/23/2013	1578284	PROFIT STARS CHARGES-OCT13	\$500.35
Remit to: MONETT, MO					<u>FYTD:</u> \$2,228.00
JAM FIRE PROTECTION, INC	219545	12/16/2013	022D003301	FIRE SUPPRESSION PANEL MAINT.	\$1,686.80
			022D002469	FIRE SUPPRESSION MAINT-FM 200	
Remit to: MONROVIA, CA					<u>FYTD:</u> \$1,686.80
JANNEY & JANNEY ATTORNEY SVCS, INC.	219493	12/09/2013	00131133036	MONTHLY RETAINER-DELIVERY OF COURT FILINGS-DEC13	\$75.00
Remit to: RIVERSIDE, CA					<u>FYTD:</u> \$720.00
IAURIGUE, VILMA	219666	12/23/2013	1095116	REFUND STUDENT DROPPED	\$158.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$158.00

-89-

Item No. A.4



City of Moreno Valley
Payment Register
 For Period 12/1/2013 through 12/31/2013

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
JENKINS, PAUL	11044	12/02/2013	131201	RETIREE MED DECEMBER '13	\$318.73
Remit to: LAS VEGAS, NV					FYTD: \$1,274.92
JOE A. GONSALVES & SON	11129	12/09/2013	24060	LEGISLATIVE ADVOCACY SVCS-DEC13	\$3,045.00
Remit to: SACRAMENTO, CA					FYTD: \$21,135.00
JOHNSON, ELLEN	219407	12/02/2013	131201	RETIREE MED DECEMBER '13	\$318.73
Remit to: MORENO VALLEY, CA					FYTD: \$1,912.38
JONES, HERBERT G.	219457	12/02/2013	7012341-04	SOLAR INCENTIVE REBATE	\$12,630.00
Remit to: MORENO VALLEY, CA					FYTD: \$12,630.00
JONES, SUSAN	11045	12/02/2013	131201	RETIREE MED DECEMBER '13	\$318.73
Remit to: MORENO VALLEY, CA					FYTD: \$2,231.11
KDM MERIDIAN, INC.	11173	12/16/2013	3444	SURVEYING SERVICES - PEDESTRIAN ENHANCEMENTS	\$6,370.00
Remit to: LAKE FOREST, CA					FYTD: \$13,925.00
KEPLER, JANELLE	11174	12/16/2013	DEC-2013	INSTRUCTOR SERVICES-CHEERLEADING 101 & HIP HOP JAZZ CLASSES	\$664.80
Remit to: RIVERSIDE, CA					FYTD: \$3,363.20
KINES, CHARLES	219458	12/02/2013	R13-066419	AS-REFUND-SPAY/NEUTER DEPOSIT	\$75.00
Remit to: TWENTYNINE PALMS, CA					FYTD: \$75.00
KING, PATRICIA A.	219408	12/02/2013	131201	RETIREE MED DECEMBER '13	\$210.74
Remit to: LAS VEGAS, NV					FYTD: \$1,452.67



**City of Moreno Valley
Payment Register
For Period 12/1/2013 through 12/31/2013**

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
KLAUMINZER, DEBI	219527	12/09/2013	7011788-02	SOLAR INCENTIVE REBATE	\$14,000.00
Remit to: MORENO VALLEY, CA					FYTD: \$14,000.00
KOLB, CHARLES E.	11046	12/02/2013	131201	RETIREE MED DECEMBER '13	\$318.73
Remit to: MORENO VALLEY, CA					FYTD: \$2,231.11
KOLLAR, KYLE	11047	12/02/2013	131201	RETIREE MED DECEMBER '13	\$318.73
Remit to: MORENO VALLEY, CA					FYTD: \$2,231.11
KRONICK, MOSKOVITZ, TIEDEMANN & GIRARD	11048	12/02/2013	269252	LEGAL SVCS-DISSOLUTION OF REDEVELOPMENT	\$3,437.50
Remit to: SACRAMENTO, CA					FYTD: \$3,767.50
KUPSAK, STEVE	11049	12/02/2013	131201	RETIREE MED OCT '13, PD DEC '13	\$318.73
Remit to: LAS VEGAS, NV					FYTD: \$1,533.26
KUSTOM SIGNALS, INC.	219409	12/02/2013	488268	MAINT & REPAIRS-TRAFFIC RADAR/LASER	\$204.00
Remit to: KANSAS CITY, MO					FYTD: \$476.21
KYLE, GARY M.	11050	12/02/2013	131201	RETIREE MED DECEMBER '13	\$318.73
Remit to: PRESCOTT VALLEY, AZ					FYTD: \$2,231.11
KZNNY, SELVA	219667	12/23/2013	1097051	REFUND DUE TO SCHEDULE CONFLICT	\$99.00
Remit to: MORENO VALLEY, CA					FYTD: \$99.00
LAFATA, JOSEPHINE	11051	12/02/2013	131201	RETIREE MED DECEMBER '13	\$318.73
Remit to: MORENO VALLEY, CA					FYTD: \$2,231.11

-91-

Item No. A.4



City of Moreno Valley
Payment Register
 For Period 12/1/2013 through 12/31/2013

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
LAMONICA, TRACEY	219459	12/02/2013	R13-065276	AS-REFUND-SPAY/NEUTER DEPOSIT	\$75.00
Remit to: PACIFIC PALISADE, CA					<u>FYTD:</u> \$75.00
LANCE, SOLL & LUNGHARD, LLP	219546	12/16/2013	8969	AUDIT SERVICES-CAFR & SUCCESSOR AGENCY	\$6,102.00
Remit to: BREAA, CA					<u>FYTD:</u> \$74,314.00
LANCE, SOLL & LUNGHARD, LLP	219606	12/23/2013	9027	AUDIT SVCS-2013 CSD FINANCIAL AUDIT-FINAL	\$2,200.00
Remit to: BREAA, CA					<u>FYTD:</u> \$74,314.00
LARA, MARIA VICTORIA	219576	12/16/2013	MV98202	REFUND-CITATION OVERPAYMENT	\$60.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$60.00
LATITUDE GEOGRAPHICS	219696	12/23/2013	201301070	GEOCORTEX ESSENTIALS HTML5 SITE DEVT-FINAL ACCEPTANCE	\$3,257.10
Remit to: VICTORIA, BC					<u>FYTD:</u> \$21,714.00
LAW OFFICES OF CHARLES P. BOYLSTON	219446	12/02/2013	MCC1300074	SETTLEMENT AGREEMENT-RE: COMPTON CASE	\$2,500.00
Remit to: COLTON, CA					<u>FYTD:</u> \$2,500.00
LAWN TECH EQUIPMENT	11130	12/09/2013	501063	REPAIR PARTS & LABOR-TREE TRIMMING EQUIPT.	\$109.85
			501064	REPAIR PARTS & LABOR-TREE TRIMMING EQUIPT.	
Remit to: RIVERSIDE, CA					<u>FYTD:</u> \$225.26
LAWN TECH EQUIPMENT	11207	12/23/2013	501932	REPAIR PARTS & LABOR-TREE TRIMMING EQUIPT.	\$88.20
Remit to: RIVERSIDE, CA					<u>FYTD:</u> \$225.26
LAWYERS TITLE	219528	12/09/2013	DEPOSIT REFUND	REFUND OF DEPOSIT HELD-PROP. ADDRESS: 13431 NOTTINGHAM AVE., MV.	\$5,000.00



City of Moreno Valley
Payment Register
 For Period 12/1/2013 through 12/31/2013

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
Remit to: RIVERSIDE, CA					<u>FYTD:</u> \$5,000.00
LAYNE, ESTER	219668	12/23/2013	1094445	REFUND DUE TO LACK OF REGISTRATION	\$125.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$125.00
LAZARUS, MARGERY A.	219558	12/16/2013	10/8-10/21/13	MILEAGE REIMBURSEMENT	\$28.82
Remit to: CORONA, CA					<u>FYTD:</u> \$119.79
LEE, CHRIS	219669	12/23/2013	1091310	REFUND DUE TO CLASS CANCELLATION	\$112.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$112.00
LEIGHTON CONSULTING, INC.	11131	12/09/2013	13381 13634	GEOTECHNICAL SERVICES - SR-60/NASON OC GEOTECHNICAL SERVICES - SR-60/NASON OC	\$18,887.84
Remit to: IRVINE, CA					<u>FYTD:</u> \$93,642.47
LEIVAS, INC. DBA. LEIVAS LIGHTING	11208	12/23/2013	236355	LANDSCAPE LIGHTING MAINT-NOV13	\$150.00
Remit to: RIVERSIDE, CA					<u>FYTD:</u> \$6,637.40
LEUNG, DORIS	219670	12/23/2013	R13-068454	AS REFUND-OVERPMT ON LICENSE	\$19.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$19.00
LEWIS, CAROLYN S.	11052	12/02/2013	131201	RETIREE MED DECEMBER '13	\$318.73
Remit to: MIDLAND, TX					<u>FYTD:</u> \$2,231.11
LEXISNEXIS PRACTICE MGMT.	11175	12/16/2013	1311081565	LEGAL RESEARCH TOOLS-CITY ATTY-NOV13	\$1,180.00
Remit to: LOS ANGELES, CA					<u>FYTD:</u> \$7,080.00

-93-

Item No. A.4



City of Moreno Valley
Payment Register
 For Period 12/1/2013 through 12/31/2013

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
LIEBERT, CASSIDY, WHITMORE	219494	12/09/2013	12122013	REGIS-ELIMINATION OF BIAS WEBINAR-S. BRYANT	\$55.00
Remit to: LOS ANGELES, CA					FYTD: \$19,071.50
LIEBERT, CASSIDY, WHITMORE	219607	12/23/2013	172928	LEGAL SERVICES/MO-00012	\$6,643.40
			172929	LEGAL SERVICES/MO140-00013	
Remit to: LOS ANGELES, CA					FYTD: \$19,071.50
LINDO, HERMINA G.	11053	12/02/2013	131201	RETIREE MED OCT '13 (MED), PD DEC '13	\$209.80
Remit to: TITUSVILLE, FL					FYTD: \$1,708.52
LOGAN, CHARLES	11054	12/02/2013	131201	RETIREE MED DECEMBER '13	\$210.74
Remit to: LAS VEGAS, NV					FYTD: \$1,342.91
LONGDYKE, DENNIS	11055	12/02/2013	131201	RETIREE MED DECEMBER '13	\$318.73
Remit to: BEAUMONT, CA					FYTD: \$2,231.11
LUCKY PUP DOG RESCUE	219568	12/16/2013	R13-067337	AS REFUND-SPAY/NEUTER DEPOSIT	\$75.00
Remit to: SAN DIEGO, CA					FYTD: \$75.00
LUMLEY, ROBERT C.	11056	12/02/2013	131201	RETIREE MED DECEMBER '13	\$318.73
Remit to: MORENO VALLEY, CA					FYTD: \$2,231.11
MALCOLM SMITH MOTORCYCLES, INC.	11176	12/16/2013	100097851	MAINT & REPAIRS-TRAFFIC MOTORCYCLES	\$1,081.36
			100099096	MAINT & REPAIRS-TRAFFIC MOTORCYCLES	
Remit to: RIVERSIDE, CA					FYTD: \$8,865.72



**City of Moreno Valley
Payment Register
For Period 12/1/2013 through 12/31/2013**

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
MALINCHAK, RANDY	219569	12/16/2013	R13-067591	AS REFUND-SPAY/NEUTER DEPOSIT	\$75.00
Remit to: UPLAND, CA					<u>FYTD:</u> \$75.00
MANLEY, BRYAN	219460	12/02/2013	R13-066627	AS-REFUND-RABIES DEPOSIT	\$20.00
Remit to: RIVERSIDE, CA					<u>FYTD:</u> \$20.00
MARCH JOINT POWERS AUTHORITY	219697	12/23/2013	0029735	GAS CHARGES-BLDG 823-NOV13	\$6.98
			0029739	GAS CHARGES-BLDG 938-NOV13	
Remit to: RIVERSIDE, CA					<u>FYTD:</u> \$189,569.89
MARIPOSA HORTICULTURAL ENTERPRISES, INC.	11108	12/02/2013	61879	LANDSCAPE MAINT-DSG-2 ADDL WORK-OCT13	\$9,113.82
			61599	LANDSCAPE MAINT-E-2 BASE-OCT13	
Remit to: IRWINDALE, CA					<u>FYTD:</u> \$113,043.00
MARIPOSA HORTICULTURAL ENTERPRISES, INC.	11132	12/09/2013	61598	LANDSCAPE MAINT-ZONE D-OCT13	\$16,231.61
Remit to: IRWINDALE, CA					<u>FYTD:</u> \$113,043.00
MARTINEZ, VANESSA	219671	12/23/2013	1094867	REFUND DUE TO LACK OF REGISTRATION	\$38.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$38.00
MATHIS, NOLAN	11057	12/02/2013	131201	RETIREE MED OCT '13, PD NOV '13	\$298.20
Remit to: JACKSON, KY					<u>FYTD:</u> \$2,087.40
MATTHEWS, DARRIOUS	219461	12/02/2013	7011005-03	SOLAR INCENTIVE REBATE	\$5,108.00

-95-

Item No. A.4



City of Moreno Valley
Payment Register
 For Period 12/1/2013 through 12/31/2013

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$5,108.00
MAXINOSKI, SUE A.	11058	12/02/2013	131201	RETIREE MED DECEMBER '13	\$318.73
Remit to: AVINGER, TX					<u>FYTD:</u> \$2,231.11
MCCAIN TRAFFIC SUPPLY	219495	12/09/2013	INV0169327	TRAFFIC SIGNAL SUPPLIES	\$2,133.01
Remit to: VISTA, CA					<u>FYTD:</u> \$51,699.76
MCFARLAND, ASHLEY	219570	12/16/2013	R13-067966	AS REFUND-RET ADOPT,CHIP,LIC,VACS	\$82.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$82.00
MCWILLIAMS, MARIA	219672	12/23/2013	1094881	REFUND DUE TO CANCELLED CLASS	\$90.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$90.00
MEEKS, DANIEL	11210	12/23/2013	111013	SPORTS OFFICIATING SERVICES-SOFTBALL	\$440.00
			110613	SPORTS OFFICIATING SERVICES-SOFTBALL	
			121213	SPORTS OFFICIATING SERVICES-SOFTBALL	
			111413	SPORTS OFFICIATING SERVICES-SOFTBALL	
			120113	SPORTS OFFICIATING SERVICES-SOFTBALL	
			111713	SPORTS OFFICIATING SERVICES-SOFTBALL	
			120513	SPORTS OFFICIATING SERVICES-SOFTBALL	
Remit to: PERRIS, CA					<u>FYTD:</u> \$1,520.00
MENGISTU, YESHIALEM	219559	12/16/2013	11/1-11/22/13	MILEAGE REIMBURSEMENT	\$116.39
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$822.65



**City of Moreno Valley
Payment Register
For Period 12/1/2013 through 12/31/2013**

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
MERCHANTS LANDSCAPE SERVICES INC	11177	12/16/2013	41513	LANDSCAPE MAINT-ZONES E8,E12,E14 &E15-NOV13	\$18,199.83
			41514	LANDSCAPE MAINT-ZONES E3 & E3A-NOV13	
Remit to: Santa Ana, CA					FYTD: \$129,222.01
MERCHANTS LANDSCAPE SERVICES INC	11211	12/23/2013	41622	LANDSCAPE MAINT-ADDL WORK-ZONE E3-NOV13	\$5,930.55
			41624	LANDSCAPE MAINT-ZONE E3 ADDL WORK-NOV13	
			41631	LANDSCAPE MAINT-ADDL WORK-ZONE E12-NOV13	
			41623	LANDSCAPE MAINT-ADDL WORK- ZONE E3-NOV13	
			41632	IRRIGATION REPAIRS-ZONE E12-NOV13	
			41633	IRRIGATION REPAIRS-ZONE E3-NOV13	
Remit to: Santa Ana, CA					FYTD: \$129,222.01
MESSIN, LOUIS	11059	12/02/2013	131201	RETIREE MED DECEMBER '13	\$318.73
Remit to: BULLHEAD CITY, AZ					FYTD: \$2,231.11
MEYERS, ROBERT	219517	12/09/2013	OCT-2013	INSTRUCTOR SERVICES-PHOTOGRAPHY CLASS	\$84.00
Remit to: MORENO VALLEY, CA					FYTD: \$174.60
MICON CONSTRUCTION, INC.	11212	12/23/2013	7739-01	ADA IMPROVEMENTS AT BETHUNE PARK	\$9,913.50
Remit to: PLACENTIA, CA					FYTD: \$34,683.50
MILES, ROBERT	11060	12/02/2013	131201	RETIREE MED DECEMBER '13	\$146.32
Remit to: MORENO VALLEY, CA					FYTD: \$1,057.13
MINARD, MARK E.	11061	12/02/2013	131201	RETIREE MED DECEMBER '13	\$318.73

-97-

Item No. A.4



City of Moreno Valley
Payment Register
 For Period 12/1/2013 through 12/31/2013

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
Remit to: REDLANDS, CA					<u>FYTD:</u> \$2,231.11
MOLLICA, MIKE	11062	12/02/2013	131201	RETIREE MED DECEMBER '13	\$401.42
Remit to: DUNNELLON, FL					<u>FYTD:</u> \$2,809.94
MONROVIA NURSERY COMPANY	11213	12/23/2013	1376578	LANDSCAPING FOR CRC ENTRYWAY PLANTERS	\$1,769.06
Remit to: AZUSA, CA					<u>FYTD:</u> \$1,769.06
MONTGOMERY PLUMBING INC	219410	12/02/2013	092313	PLUMBING REPAIRS-ANIMAL SHELTER	\$127.50
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$4,658.50
MORA, PATRICIA A.	11063	12/02/2013	131201	RETIREE MED DECEMBER '13	\$318.73
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$2,231.11
MORALES, KAREN R.	219411	12/02/2013	131201	RETIREE MED DECEMBER '13	\$318.73
Remit to: PERRIS, CA					<u>FYTD:</u> \$956.19
MORENO VALLEY CHAMBER OF COMMERCE	219518	12/09/2013	3971	WAKE-UP MEETING ATTENDANCE-11/20/13	\$90.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$2,486.07
MORENO VALLEY CITY EMPLOYEES ASSOC.	11156	12/13/2013	2014-00000188	8710 - MVCEA EMPLOYEE DUES	\$1,321.50
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$17,522.50
MORENO VALLEY CITY EMPLOYEES ASSOC.	11243	12/27/2013	2014-00000195	8710 - MVCEA EMPLOYEE DUES	\$1,327.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$17,522.50



City of Moreno Valley
Payment Register
 For Period 12/1/2013 through 12/31/2013

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
MORENO VALLEY UTILITY	219579	12/16/2013	7013411-OCT/NOV	ELECTRICITY-UTILITY FIELD OFFICE	\$166.52
Remit to: HEMET, CA					<u>FYTD:</u> \$480,080.41
MORGAN , KEN	219577	12/16/2013	MV95600	REFUND-CITATION DISMISSED	\$32.50
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$32.50
MORGAN, LISA A.	11064	12/02/2013	131201	RETIREE MED DECEMBER '13	\$318.73
Remit to: MENTONE, CA					<u>FYTD:</u> \$2,188.88
MOSALLAM, ALMASRI	219673	12/23/2013	1098073	REFUND FOR WINTER YOUTH BASKETBALL LEAGUE	\$91.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$91.00
MOSCROP, JEANETTE	219674	12/23/2013	R13-068492	AS REFUND-SPAY/NEUTER DEPOSIT	\$75.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$75.00
MUNI-FED ENERGY, INC.	11178	12/16/2013	1019	E-SERIES EQUIPMENT LEASE-NOV13	\$851.43
Remit to: LONG BEACH, CA					<u>FYTD:</u> \$4,553.30
MUNI-FED ENERGY, INC.	11214	12/23/2013	1021	E-SERIES EQUIPMENT LEASE-DEC13	\$851.43
Remit to: LONG BEACH, CA					<u>FYTD:</u> \$4,553.30
MUNOZ, ARIEL	219519	12/09/2013	6/19-7/31/13	MILEAGE REIMBURSEMENT	\$297.76
			8/5-8/27/13	MILEAGE REIMBURSEMENT	
			9/9-9/30/13	MILEAGE REIMBURSEMENT	
			10/1-10/31/13	MILEAGE REIMBURSEMENT	
			11/6-11/25/13	MILEAGE REIMBURSEMENT	

-99-

Item No. A.4



City of Moreno Valley
Payment Register
 For Period 12/1/2013 through 12/31/2013

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$668.88
MUSSER, DAVID	219547	12/16/2013	OCT-2013	INSTRUCTOR SERVICES-WATERCOLOR TECHNIQUE CLASS	\$504.00
			NOV-2013	INSTRUCTOR SERVICES-WATERCOLOR TECHNIQUE CLASS	
Remit to: MENIFEE, CA					<u>FYTD:</u> \$1,470.00
NATIONWIDE RETIREMENT SOLUTIONS CP	11158	12/13/2013	2014-00000190	8020 - DEF COMP PST - NATIONWIDE	\$1,514.60
Remit to: COLUMBUS, OH					<u>FYTD:</u> \$425,723.44
NATIONWIDE RETIREMENT SOLUTIONS CP	11241	12/27/2013	2014-00000196	8010 - DEF COMP 457 - NATIONWIDE*	\$24,647.00
Remit to: COLUMBUS, OH					<u>FYTD:</u> \$425,723.44
NATIONWIDE RETIREMENT SOLUTIONS CP	11242	12/27/2013	2014-00000197	8020 - DEF COMP PST - NATIONWIDE	\$2,056.95
Remit to: COLUMBUS, OH					<u>FYTD:</u> \$425,723.44
NATURE'S IMAGE, INC.	219609	12/23/2013	13-04-687	DETENTION BASIN MAINTENANCE 1 YR.-PROJ. NO. DBF/09 - 50% BILLING	\$11,944.00
Remit to: LAKE FOREST, CA					<u>FYTD:</u> \$23,888.00
NAVARRETTE, RALPH	11065	12/02/2013	131201	RETIREE MED DECEMBER '13	\$146.32
Remit to: RANCHO CUCAMONGA, CA					<u>FYTD:</u> \$1,057.13
NELSON, ROBERT	11066	12/02/2013	131201	RETIREE MED DECEMBER '13	\$255.43
Remit to: ONTARIO, CA					<u>FYTD:</u> \$1,740.94
NELSON, RUTH L.	11067	12/02/2013	131201	RETIREE MED DECEMBER '13	\$173.37



**City of Moreno Valley
Payment Register
For Period 12/1/2013 through 12/31/2013**

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
Remit to: PERRIS, CA					<u>FYTD:</u> \$1,040.22
NEUSTAEDTER, CRAIG S	219412	12/02/2013	131201	RETIREE MED DECEMBER '13	\$318.73
Remit to: IRVINE, CA					<u>FYTD:</u> \$2,231.11
NEW HORIZON MOBILE HOME PARK	11179	12/16/2013	NOV 2013	REFUND-UUT FOR EXEMPT RESIDENTS	\$20.75
Remit to: LOS ANGELES, CA					<u>FYTD:</u> \$132.95
NGUYEN, DAITRANG	219675	12/23/2013	1091306	REFUND FOR T4T'S PROGRAM	\$146.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$146.00
NGUYEN, QUANG	11134	12/09/2013	SEP-NOV 2013	MILEAGE REIMBURSEMENT	\$200.58
Remit to: BUENA PARK, CA					<u>FYTD:</u> \$452.58
NIEBURGER, JUDITH A.	219413	12/02/2013	131201	RETIREE MED DECEMBER '13	\$401.42
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$2,809.94
NINYO & MOORE GEOTECHNICAL	11215	12/23/2013	176523	GEOTECHNICAL SERVICES - SR-60 MORENO BEACH PH 1	\$2,268.75
Remit to: SAN DIEGO, CA					<u>FYTD:</u> \$25,401.50
NOBLE, ANGELA	219676	12/23/2013	1098081	REFUND DUE TO LACK OF REGISTRATION	\$101.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$101.00
NOGUERA, ROSA	219677	12/23/2013	1097649	REFUND FOR TOWNGATE	\$200.00
Remit to: PERRIS, CA					<u>FYTD:</u> \$200.00
ONEILL, BARBARA	219462	12/02/2013	R13-065966	AS-REFUND-SPAY/NEUTER DEPOSIT	\$75.00

-101-

Item No. A.4



City of Moreno Valley
Payment Register
 For Period 12/1/2013 through 12/31/2013

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
Remit to: RIVERSIDE, CA					FYTD: \$75.00
ORROCK, POPKA, FORTINO & BRISLIN	11180	12/16/2013	90-041M STMT 1	LEGAL DEFENSE COSTS - M. DAVIS CASE	\$4,172.43
			90-037M STMT 6	LEGAL DEFENSE COSTS - O. RODRIGUEZ CASE	
			90-039M STMT 4	LEGAL DEFENSE COSTS - M. MOSLEY CASE	
Remit to: RIVERSIDE, CA					FYTD: \$15,164.07
ORROCK, POPKA, FORTINO & BRISLIN	11216	12/23/2013	90-040M STMT 1	LEGAL DEFENSE COSTS - WALDEN ENVIRONMENT CASE	\$3,711.64
			90-038M STMT 4	LEGAL DEFENSE COSTS - N. THOMPSON CASE	
Remit to: RIVERSIDE, CA					FYTD: \$15,164.07
PACIFIC ALARM SERVICE, INC	11068	12/02/2013	R 98606	BURGLAR ALARM SYSTEM RENT/SVC/MONITORING-MVU SUBSTATION/DEC '13	\$244.00
Remit to: BEAUMONT, CA					FYTD: \$8,507.00
PACIFIC TELEMAGEMENT SERVICES	11217	12/23/2013	594608a	STATION PAY PHONE SERVICES	\$313.20
			594608	PAY PHONE SERVICES	
Remit to: SAN RAMON, CA					FYTD: \$2,223.72
PAINTER, DONALD FORBES	219471	12/02/2013	MV3121218018	REFUND CITATION OVERPAYMENT	\$82.00
Remit to: SAN DIEGO, CA					FYTD: \$82.00
PARSONS TRANSPORTATION GROUP, INC.	11181	12/16/2013	1311A185	ENGINEERING SERVICES - SR-60/MORENO BEACH PH II	\$19,726.37
			1311A184	ENGINEERING SERVICES - SR-60/NASON OC	



**City of Moreno Valley
Payment Register
For Period 12/1/2013 through 12/31/2013**

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
Remit to: IRVINE, CA					<u>FYTD:</u> \$206,719.53
PATTERSON, ALFREY	219414	12/02/2013	131201	RETIREE MED DECEMBER '13	\$146.32
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$1,057.13
PERRY, NORMA	11069	12/02/2013	131201	RETIREE MED DECEMBER '13	\$318.73
Remit to: LOCKEFORD, CA					<u>FYTD:</u> \$2,231.11
PERS LONG TERM CARE PROGRAM	219415	12/02/2013	2014-00000169	4720 - PERS LONG TERM CARE	\$458.63
Remit to: PASADENA, CA					<u>FYTD:</u> \$6,420.82
PERS LONG TERM CARE PROGRAM	219548	12/16/2013	2014-00000183	4720 - PERS LONG TERM CARE	\$458.63
Remit to: PASADENA, CA					<u>FYTD:</u> \$6,420.82
PERS LONG TERM CARE PROGRAM	219707	12/26/2013	2014-00000204	4720 - PERS LONG TERM CARE	\$458.63
Remit to: PASADENA, CA					<u>FYTD:</u> \$6,420.82
PERS RETIREMENT	11152	12/06/2013	P131108a	PERS RETIREMENT - CLASSIC	\$4,612.32
Remit to: SACRAMENTO, CA					<u>FYTD:</u> \$3,164,968.69
PERS RETIREMENT	11153	12/06/2013	P131108b	PERS RETIREMENT - PEPRA	\$7,455.93
Remit to: SACRAMENTO, CA					<u>FYTD:</u> \$3,164,968.69
PERS RETIREMENT	11245	12/23/2013	P131122a	PERS RETIREMENT - CLASSIC	\$3,670.92
Remit to: SACRAMENTO, CA					<u>FYTD:</u> \$3,164,968.69

-103-

Item No. A.4



City of Moreno Valley
Payment Register
 For Period 12/1/2013 through 12/31/2013

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
PERS RETIREMENT	11246	12/23/2013	P131122b	PERS RETIREMENT - PEPPRA	\$8,420.83
Remit to: SACRAMENTO, CA					<u>FYTD:</u> \$3,164,968.69
PETTY CASH - FINANCE	219416	12/02/2013	11/21/13	PETTY CASH FUND REPLENISHMENT	\$922.12
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$4,016.31
PIP PRINTING	11136	12/09/2013	54428	PRINTING OF SMOKE DETECTOR NOTICE FORMS	\$226.80
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$5,079.32
PIP PRINTING	11182	12/16/2013	54441	PRINTING/BINDING SVCS-6/30/13 CAFR	\$1,509.80
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$5,079.32
PODOLSKY, PAULA	219678	12/23/2013	1094865	REFUND DUE TO UNAVAILABLE INSTRUCTOR	\$72.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$72.00
POUNDS, NANCY	11070	12/02/2013	131201	RETIREE MED NOV '13, PD DEC '13	\$318.73
Remit to: BOISE, ID					<u>FYTD:</u> \$2,231.11
PRICE, GEORGE E.	11071	12/02/2013	131201	RETIREE MED DECEMBER '13	\$318.73
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$2,231.11
PROFESSIONAL COMMUNICATIONS NETWORK PCN	219497	12/09/2013	131200459	LIVE ANSWERING SERVICE FOR TOW PROGRAM	\$492.80
Remit to: RIVERSIDE, CA					<u>FYTD:</u> \$4,100.65



**City of Moreno Valley
Payment Register
For Period 12/1/2013 through 12/31/2013**

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
PROFESSIONAL COMMUNICATIONS NETWORK PCN	219612	12/23/2013	131300454	LIVE ANSWERING SERVICE FOR TOW PROGRAM	\$508.25
Remit to: RIVERSIDE, CA					FYTD: \$4,100.65
PSOMAS	219498	12/09/2013	92091	SURVEYING SERVICES - SR-60/NASON OC	\$21,001.99
			92334	SURVEYING SERVICES - SR-60/NASON OC	
Remit to: SANTA ANA, CA					FYTD: \$79,648.61
PSOMAS	219613	12/23/2013	92259	DESIGN SERVICES - MV LINE F	\$2,050.00
Remit to: SANTA ANA, CA					FYTD: \$79,648.61
PULLIAM, TRENT D.	11072	12/02/2013	131201	RETIREE MED DECEMBER '13	\$318.73
Remit to: MISSION VIEJO, CA					FYTD: \$2,231.11
PVP COMMUNICATIONS, INC.	11073	12/02/2013	18362	TRAFFIC MOTOR HELMET/KIT FOR PD	\$1,624.60
Remit to: TORRANCE, CA					FYTD: \$13,880.67
RAIMI & ASSOCIATES, INC	11218	12/23/2013	13-722	HIGHWAY 60 CORRIDOR STUDY (PA13-0003)	\$8,101.72
Remit to: BERKELEY, CA					FYTD: \$16,242.05
RAMCO SHEET METAL	219571	12/16/2013	BL#16838 YR2013	REFUND OF OVERPAYMENT	\$70.92
Remit to: COVINA, CA					FYTD: \$70.92
RAMEY, PETER	11074	12/02/2013	131201	RETIREE MED SEPT '13, PD DEC '13	\$318.73
Remit to: MORENO VALLEY, CA					FYTD: \$5,418.41
RAMIREZ, SUSAN	219679	12/23/2013	1094884	REFUND CLASS CANCELLED	\$72.00

-105-

Item No. A.4



City of Moreno Valley
Payment Register
 For Period 12/1/2013 through 12/31/2013

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
Remit to: MEAD VALLEY, CA					<u>FYTD:</u> \$72.00
RAY-RAMIREZ, DARCY L.	219418	12/02/2013	131201	RETIREE MED DECEMBER '13	\$318.73
Remit to: RIVERSIDE, CA					<u>FYTD:</u> \$2,231.11
RC STORE MAINTENANCE, INC	219615	12/23/2013	201918	CLEANING OF DUCTS AND DIVIDER WALL IN CRC GYM	\$2,061.00
Remit to: CORONA, CA					<u>FYTD:</u> \$2,061.00
RENEWAL CHRISTIAN FELLOWSHIP, ATTN: NANCY ARTMAN	219680	12/23/2013	1097646	REFUND FOR TOWNGATE RENTAL	\$200.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$200.00
REPUBLIC MASTER CHEFS TEXTILE RENTAL SERVICE	11137	12/09/2013	11139414	LINENS RENTAL FOR CRC BANQUET ROOM	\$40.64
			S269911	LINENS FOR SPECIAL EVENTS AT CRC	
Remit to: LOS ANGELES, CA					<u>FYTD:</u> \$1,632.63
REPUBLIC MASTER CHEFS TEXTILE RENTAL SERVICE	11219	12/23/2013	S275454	LINENS FOR SPECIAL EVENTS AT CRC	\$287.32
			11156796	LINENS RENTAL FOR CRC BANQUET ROOM	
			S273416	LINENS FOR SPECIAL EVENTS AT CRC	
			11151020	LINENS RENTAL FOR CRC BANQUET ROOM	
Remit to: LOS ANGELES, CA					<u>FYTD:</u> \$1,632.63
RICHARD DIXON	219447	12/02/2013	12/9-12/13/13	TRAVEL PER DIEM-ADV. GANG INVESTIGATIONS TRAINING	\$200.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$200.00



City of Moreno Valley
Payment Register
 For Period 12/1/2013 through 12/31/2013

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
RICHARDSON, RHONDA	219681	12/23/2013	1094901	REFUND DUE TO LACK OF REGISTRATION	\$37.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$37.00
RIGHTWAY SITE SERVICES, INC.	219419	12/02/2013	732004	PORTABLE RESTROOM/SVC-COTTONWOOD GOLF COURSE	\$381.30
			732005	PORTABLE RESTROOMS/SVC-EQUESTRIAN CENTER	
Remit to: LAKE ELSINORE, CA					<u>FYTD:</u> \$4,760.47
RIGHTWAY SITE SERVICES, INC.	219499	12/09/2013	732075	PORTABLE TOILETS ON WHEELS/SERVICE FOR M&O DIV.	\$190.08
Remit to: LAKE ELSINORE, CA					<u>FYTD:</u> \$4,760.47
RIGHTWAY SITE SERVICES, INC.	219616	12/23/2013	733138	PORTABLE RESTROOMS/SVC-MARCH MIDDLE SCHOOL	\$842.28
			733198	PORTABLE TOILETS ON WHEELS/SERVICE FOR M&O DIV.	
			733137	PORTABLE RESTROOMS/SVC-EQUESTRIAN CENTER	
			733136	PORTABLE RESTROOM/SVC-COTTONWOOD GOLF COURSE	
Remit to: LAKE ELSINORE, CA					<u>FYTD:</u> \$4,760.47
RIVAS, JACKELYN	219682	12/23/2013	1052350	REFUND FOR T4T AT TOWNGATE	\$52.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$52.00
RIVERSIDE MEDICAL CLINIC	219617	12/23/2013	178687160 10/24	FLU SHOTS	\$670.00
			178622090 10/24	FLU SHOTS	
Remit to: RIVERSIDE, CA					<u>FYTD:</u> \$670.00
ROBLES, CHRISTINE	219683	12/23/2013	1097921	REFUND FOR WINTER YOUTH BASKETBALL LEAGUE	\$89.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$89.00
ROCHA, SARA L.	11075	12/02/2013	131201	RETIREE MED SEPT-NOV '13 & DEC-FEB '14 MEDI, PD DEC '13	\$814.20

-107-

Item No. A.4



City of Moreno Valley
Payment Register
 For Period 12/1/2013 through 12/31/2013

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
Remit to: QUEEN CREEK, AZ					<u>FYTD:</u> \$1,628.40
RODRIGUEZ, ANNETTE	219684	12/23/2013	1097618	REFUND ENTRY ERROR	\$20.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$20.00
RODRIGUEZ, ANNETTE	219685	12/23/2013	1097619	REFUND DUE TO ENTRY ERROR	\$6.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$6.00
RODRIGUEZ, YOLANDA	219686	12/23/2013	1091308	REFUND FOR CANCELLED CLASS	\$112.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$112.00
ROGERS, EUGENE	11076	12/02/2013	131201	RETIREE MED DECEMBER '13	\$318.73
Remit to: PEBBLE BEACH, CA					<u>FYTD:</u> \$2,231.11
ROMAN, PEDRO	219472	12/02/2013	MV1130730018	REFUND CITATION OVERPAYMENT	\$118.50
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$118.50
ROSS, DAVID T.	11077	12/02/2013	131201	RETIREE MED DECEMBER '13	\$318.73
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$2,231.11
ROSSON, LOUIS A.	11078	12/02/2013	131201	RETIREE MED DECEMBER '13	\$173.37
Remit to: PERRIS, CA					<u>FYTD:</u> \$1,891.69
RUSSO, JOHN	11079	12/02/2013	131201	RETIREE MED DECEMBER '13	\$146.32
Remit to: RANCHO MIRAGE, CA					<u>FYTD:</u> \$1,057.13
SAFEWAY SIGN CO.	11221	12/23/2013	96310	TRAFFIC SIGNS, POSTS, HARDWARE	\$3,296.48



**City of Moreno Valley
Payment Register
For Period 12/1/2013 through 12/31/2013**

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
Remit to: ADELANTO, CA					FYTD: \$17,580.80
SALAIZ, STEVE	219500	12/09/2013	NOV-2013	INSTRUCTOR SERVICES-TAE KWON DO CLASS	\$39.00
Remit to: MIRA LOMA, CA					FYTD: \$315.00
SAN BERNARDINO & RIVERSIDE CO FIRE EQUIP	11222	12/23/2013	67154	FIRE EXTINGUISHER SERVICE FOR SKATE PARK	\$151.80
			67152	FIRE EXTINGUISHER SERVICE FOR SUNNYMEAD PARK	
			67151	FIRE EXTINGUISHER PURCHASE & SERVICE FOR MORRISON PARK	
			67150	FIRE EXTINGUISHER SERVICE FOR BETHUNE PARK	
			67153	FIRE EXTINGUISHER PURCHASE FOR COMMUNITY PARK	
Remit to: SAN BERNARDINO, CA					FYTD: \$3,771.14
SC SIGNS	219420	12/02/2013	JUL2012-JUN2013	SITE POSTINGS OF PUBLIC HEARING NOTICES FOR PUBLIC MEETINGS	\$5,130.00
Remit to: TEMECULA, CA					FYTD: \$5,130.00
SCHIEFELBEIN, LORI C.	219421	12/02/2013	131201	RETIREE MED NOV '13, PD DEC '13	\$318.73
Remit to: BULLHEAD CITY, AZ					FYTD: \$10,751.30
SCHIEFELBEIN, LORI C.	219501	12/09/2013	NOV 2013	CONSULTANT SERVICES-ROTATIONAL TOW PROGRAM	\$1,058.75
Remit to: BULLHEAD CITY, AZ					FYTD: \$10,751.30
SCHUMAN, MICHAEL	11080	12/02/2013	131201	RETIREE MED DECEMBER '13	\$318.73
Remit to: GARDNERVILLE, NV					FYTD: \$2,231.11
SCOTT FAZEKAS & ASSOCIATES, INC	219502	12/09/2013	17131	PLAN CHECK SERVICES FOR BLDG. & SAFETY DEPT.	\$10,299.06

-109-

Item No. A.4



City of Moreno Valley
Payment Register
 For Period 12/1/2013 through 12/31/2013

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
SCOTT FAZEKAS & ASSOCIATES, INC	219502	12/09/2013	17080	PLAN CHECK SERVICES FOR BLDG. & SAFETY DEPT.	\$10,299.06
Remit to: IRVINE, CA					FYTD: \$29,977.79
SECTRAN SECURITY, INC	219618	12/23/2013	13120656 - CH	ARMORED TRANSPORT SERVICES-CITY HALL	\$477.00
			13120656 - ENT	ARMORED TRANSPORT SERVICES-MV UTILITY	
			13120656 - PR	ARMORED TRANSPORT SERVICES-PARKS & COMM. SVCS.	
Remit to: LOS ANGELES, CA					FYTD: \$2,862.00
SECURITY LOCK & KEY	11223	12/23/2013	26279	DOOR LOCK CHANGE AT PSB	\$67.50
Remit to: YUCAIPA, CA					FYTD: \$8,166.05
SHARRETT, SHARON K.	11081	12/02/2013	131201	RETIREE MED DECEMBER '13	\$173.37
Remit to: ONTARIO, CA					FYTD: \$1,216.19
SHAW, DIANE	219687	12/23/2013	1094456	REFUND DUE TO LACK OF REGISTRATION	\$91.00
Remit to: MORENO VALLEY, CA					FYTD: \$91.00
SHELDON, STUART H.	11082	12/02/2013	131201	RETIREE MED DECEMBER '13	\$318.73
Remit to: MURRIETA, CA					FYTD: \$2,091.59
SHELL OIL CO.	219619	12/23/2013	065124489312	FUEL PURCHASE-PD MOTORCYCLES	\$1,182.25
Remit to: COLUMBUS, OH					FYTD: \$8,361.98
SINGER & COFFIN, APC	11184	12/16/2013	4117	LEGAL SERVICES - SR-60/MORENO BEACH PH II	\$3,890.00
Remit to: IRVINE, CA					FYTD: \$38,966.85



**City of Moreno Valley
Payment Register
For Period 12/1/2013 through 12/31/2013**

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
SIRE TECHNOLOGIES/HYLAND SOFTWARE	11250	12/23/2013	234494	VOTING ADMIN & TRAINING	\$19,926.14
			238662	SIRE MEETING MGT & VOTING SYSTEM LICENSE MAINT.	
			240188	SIRE TRAVEL EXPENSES	
			237193	VOTING MODULE/INSTALL/IMPLEMENTATION & TEST	
			234216	PROF. CONSULTANT SVCS-ECM MILESTONE 1	
Remit to: WESTLAKE, OH					FYTD: \$57,029.39
SKECHERS	219688	12/23/2013	7013669-01/NOV13	SOLAR INCENTIVE REBATE-NOV. 2013 FOR 29800 EUCALYPTUS, MV.	\$2,894.81
Remit to: MANHATTAN BEACH, CA					FYTD: \$2,894.81
SKY PUBLISHING	219422	12/02/2013	13_6_221	PRINTING OF WINTER/SPRING 2014 SOARING RECREATION GUIDES	\$11,108.00
Remit to: MORENO VALLEY, CA					FYTD: \$32,942.00
SKY PUBLISHING	219503	12/09/2013	13_6_259	1/2 PAGE MAGAZINE ADVERTISEMENT-BOTTLES & CANS RECYCLING	\$2,325.00
			13_7_10	FULL PAGE MAGAZINE ADVERTISEMENT-HOLIDAY TRASH & RECYCLE SERVICE	
Remit to: MORENO VALLEY, CA					FYTD: \$32,942.00
SKY TRAILS MOBILE VILLAGE	11185	12/16/2013	NOV 2013	REFUND-UUT FOR EXEMPT RESIDENTS	\$67.32
Remit to: LOS ANGELES, CA					FYTD: \$480.27
SLAGERMAN, SUSAN A.	11083	12/02/2013	131201	RETIREE MED OCT-NOV '13, PD DEC '13	\$637.46
Remit to: MORENO VALLEY, CA					FYTD: \$1,912.38

-111-

Item No. A.4



City of Moreno Valley
Payment Register
 For Period 12/1/2013 through 12/31/2013

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
SMELTZER, JOY	219689	12/23/2013	1097626	REFUND DUE TO ENTRY ERROR	\$7.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$7.00
SMITH, MARIA A.	11084	12/02/2013	131201	RETIREE MED DECEMBER '13	\$318.73
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$2,231.11
SMUS, PAULA	219423	12/02/2013	131201	RETIREE MED DECEMBER '13	\$318.73
Remit to: RIVERSIDE, CA					<u>FYTD:</u> \$1,274.92
SOCO GROUP, INC	11085	12/02/2013	698072	FUEL FOR CITY VEHICLES & EQUIPMENT	\$6,152.60
Remit to: PERRIS, CA					<u>FYTD:</u> \$223,167.66
SOLANO, ALEX	219620	12/23/2013	108	SOUND SERVICES FOR LIVING WAY CHURCH EVENT ON 12/7/13	\$500.00
Remit to: SAN BERNARDINO, CA					<u>FYTD:</u> \$500.00
SOSA, HUGO	11086	12/02/2013	NOV-2013	INSTRUCTOR SERVICES-TRADITIONAL KARATEDO CLASS	\$480.00
Remit to: ELK GROVE, CA					<u>FYTD:</u> \$3,294.00
SOSA, HUGO	11186	12/16/2013	DEC-2013	INSTRUCTOR SERVICES-TRADITIONAL KARATEDO CLASS	\$510.00
Remit to: ELK GROVE, CA					<u>FYTD:</u> \$3,294.00
SOUTH COAST AIR QUALITY MGMT DISTRICT	219424	12/02/2013	2651324	ANNUAL OPERATING FEES-CRC GENERATOR	\$434.94
			2652415	EMISSIONS FEES-CRC GENERATOR	
Remit to: DIAMOND BAR, CA					<u>FYTD:</u> \$5,227.84
SOUTHERN CALIFORNIA EDISON 1	219425	12/02/2013	NOV-13 12/2/13	ELECTRICITY	\$3,107.17



**City of Moreno Valley
Payment Register
For Period 12/1/2013 through 12/31/2013**

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
Remit to: ROSEMEAD, CA					FYTD: \$1,499,962.79
SOUTHERN CALIFORNIA EDISON 1	219504	12/09/2013	NOV-13 12/9/13	ELECTRICITY	\$5,785.85
Remit to: ROSEMEAD, CA					FYTD: \$1,499,962.79
SOUTHERN CALIFORNIA EDISON 1	219580	12/16/2013	707-6081 NOV-13 721-3449 NOV-13 587-9520 OCT-NOV	ELECTRICITY IFA CHARGES-SUBSTATION ELECTRICITY-FERC CHARGES	\$16,373.28
Remit to: ROSEMEAD, CA					FYTD: \$1,499,962.79
SOUTHERN CALIFORNIA EDISON 1	219698	12/23/2013	DEC-13 12/23/13	ELECTRICITY	\$1,177.25
Remit to: ROSEMEAD, CA					FYTD: \$1,499,962.79
SOUTHERN CALIFORNIA GAS CO.	219622	12/23/2013	NOV-2013	GAS CHARGES	\$5,327.93
Remit to: MONTEREY PARK, CA					FYTD: \$21,372.47
SPARKLETTS	219427	12/02/2013	7387294 110713	BOTTLED WATER/SVC-COTTONWOOD GOLF COURSE	\$5.00
Remit to: DALLAS, TX					FYTD: \$525.07
SPARKLETTS	219506	12/09/2013	10050036 110213 10050036 070213 10050036 100213 10050036 080213 10050036 090213	BOTTLED WATER/SVC-EOC/ERF BOTTLED WATER/SVC-EOC/ERF BOTTLED WATER/SVC-EOC/ERF BOTTLED WATER/SVC-EOC/ERF BOTTLED WATER/SVC-EOC/ERF	\$83.99
Remit to: DALLAS, TX					FYTD: \$525.07

-113-

Item No. A.4



City of Moreno Valley
Payment Register
 For Period 12/1/2013 through 12/31/2013

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
SPARKLETTS	219694	12/23/2013	7364596 100213	BOTTLED WATER/SVC-CREEKSIDE ELEMENTARY "A CHILD'S PLACE"	\$195.24
			7363683 120213	BOTTLED WATER/SVC-ARMADA ELEMENTARY "A CHILD'S PLACE"	
			7364551 092313	BOTTLED WATER/SVC-SUNNYMEAD ELEMENTARY "A CHILD'S PLACE"	
			7364551 102313	BOTTLED WATER/SVC-SUNNYMEAD ELEMENTARY "A CHILD'S PLACE"	
			7364551 112313	BOTTLED WATER/SVC-SUNNYMEAD ELEMENTARY "A CHILD'S PLACE"	
			7363683 110213	BOTTLED WATER/SVC-ARMADA ELEMENTARY "A CHILD'S PLACE"	
			7363683 100213	BOTTLED WATER/SVC-ARMADA ELEMENTARY "A CHILD'S PLACE"	
			7364596 120213	BOTTLED WATER/SVC-CREEKSIDE ELEMENTARY "A CHILD'S PLACE"	
			7364596 110213	BOTTLED WATER/SVC-CREEKSIDE ELEMENTARY "A CHILD'S PLACE"	
			7387294 120713	BOTTLED WATER/SVC-COTTONWOOD GOLF COURSE	

Remit to: DALLAS, TX

FYTD: \$525.07

SPECK, GARY B.

11087

12/02/2013

131201

RETIREE MED DECEMBER '13

\$318.73

Remit to: MORENO VALLEY, CA

FYTD: \$2,231.11

SPENCER, MARTHA

11088

12/02/2013

131201

RETIREE MED DECEMBER '13

\$146.32

Remit to: MORENO VALLEY, CA

FYTD: \$1,057.13

SPRINT

11089

12/02/2013

417544340-084

CELLULAR PHONE SERVICE FOR PD GTF

\$63.72

Remit to: CAROL STREAM, IL

FYTD: \$2,687.85

SPRINT

11138

12/09/2013

634235346-039

CELLULAR PHONE SERVICE FOR PD SET

\$370.47



City of Moreno Valley
Payment Register
 For Period 12/1/2013 through 12/31/2013

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
Remit to: CAROL STREAM, IL					FYTD: \$2,687.85
STANDARD INSURANCE CO	219520	12/09/2013	131201	SUPPLEMENTAL INSURANCE	\$1,356.93
Remit to: PORTLAND, OR					FYTD: \$186,410.07
STANLEY CONVERGENT SECURITY SOLUTNS, INC	11091	12/02/2013	10774477	ALARM SYSTEM MONITORING SERVICES-FIRE ST. #99	\$1,816.92
			10776005	ALARM SYSTEM MONITORING SERVICES-FIRE ST. #58	
			10765794	ALARM SYSTEM MONITORING SERVICES-CITY YARD/TRANSP. TRAILER	
			10761248	ALARM SYSTEM MONITORING SERVICES-SENIOR CENTER	
			10747484	ALARM SYSTEM MONITORING SERVICES-MARCH ASES BLDG. 823	
			10737420	ALARM SYSTEM MONITORING SERVICES-EOC	
			10770067	ALARM SYSTEM MONITORING SERVICES-ANIMAL SHELTER	
Remit to: PALATINE, IL					FYTD: \$28,430.29
STANLEY CONVERGENT SECURITY SOLUTNS, INC	11139	12/09/2013	10750583	SECURITY SYSTEM MONITORING-SUNNYMEAD/BETHUNE PARKS SNACK BARS	\$186.17
Remit to: PALATINE, IL					FYTD: \$28,430.29
STANLEY CONVERGENT SECURITY SOLUTNS, INC	11187	12/16/2013	10797575	INSTALL ALARMS FOR LASSELLE SPORTS PARK STORAGE ROOMS	\$5,580.00
			10796827	INSTALL SECURITY MONITORING EQUIPMENT AT LASSELLE SPORTS PARK	
Remit to: PALATINE, IL					FYTD: \$28,430.29
STANLEY CONVERGENT SECURITY SOLUTNS, INC	11224	12/23/2013	10531064	REMOVAL OF ALL ALARM AND ACCESS EQUIPMENT AT ANNEX 4	\$979.25

-115-

Item No. A.4



City of Moreno Valley
Payment Register
 For Period 12/1/2013 through 12/31/2013

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
STANLEY CONVERGENT SECURITY SOLUTNS, INC	11224	12/23/2013	10502875	PANIC BUTTON/REWIRE & TESTING AT CITY HALL	\$979.25
			10446425	SECURITY EQUIPMENT SERVICE CALL-TROUBLE SHOOT CITY HALL ZONE #3	
Remit to: PALATINE, IL					<u>FYTD:</u> \$28,430.29
STATE BAR OF CALIFORNIA	219623	12/23/2013	207114 - YR 2014	2014 MEMBERSHIP DUES FOR SUZANNE BRYANT	\$420.00
Remit to: LOS ANGELES, CA					<u>FYTD:</u> \$420.00
STATE BOARD OF EQUALIZATION 1	11348	12/19/2013	113013	SALES & USE TAX REPORT FOR 11/1-11/30/13	\$1,565.00
Remit to: SACRAMENTO, CA					<u>FYTD:</u> \$12,882.00
STATE DISBURSEMENT UNIT	11159	12/13/2013	2014-00000191	1005 - GARNISHMENT - CHILD SUPPORT*	\$1,804.74
Remit to: WEST SACRAMENTO, CA					<u>FYTD:</u> \$25,901.83
STATE DISBURSEMENT UNIT	11239	12/27/2013	2014-00000198	1005 - GARNISHMENT - CHILD SUPPORT*	\$1,744.30
Remit to: WEST SACRAMENTO, CA					<u>FYTD:</u> \$25,901.83
STATE OF CALIF. DEPT OF TRANSPORTATION	219521	12/09/2013	08-323024	ADVANCED DEPOSIT - SR-60/NASON	\$350.40
Remit to: SAN BERNARDINO, CA					<u>FYTD:</u> \$1,601.61
STATE OF CALIFORNIA	219578	12/16/2013	7012864-10	MV UTILITY REFUND-CARMEN FLEMING	\$273.78
Remit to: SACRAMENTO, CA					<u>FYTD:</u> \$273.78
STATE OF CALIFORNIA DEPT. OF JUSTICE	219428	12/02/2013	000046	LIVE SCAN FINGERPRINTING APPS FOR PD	\$3,129.00



City of Moreno Valley
Payment Register
 For Period 12/1/2013 through 12/31/2013

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
Remit to: SACRAMENTO, CA					<u>FYTD:</u> \$19,145.00
STATE OF CALIFORNIA DEPT. OF JUSTICE	219507	12/09/2013	988967 (PCS)	FINGERPRINTING SERVICES-PARKS CONTRACT CLASS INSTRUCTOR	\$32.00
Remit to: SACRAMENTO, CA					<u>FYTD:</u> \$19,145.00
STATE OF CALIFORNIA DEPT. OF JUSTICE	219508	12/09/2013	994607 (HR)	FINGERPRINTING SERVICES - HR DEPT/EMPLOYMENT RELATED	\$512.00
			994607 (BL)	FINGERPRINTING SERVICES - BUSINESS LIC. RELATED	
Remit to: SACRAMENTO, CA					<u>FYTD:</u> \$19,145.00
STATE OF CALIFORNIA DEPT. OF JUSTICE	219624	12/23/2013	005430	LIVE SCAN FINGERPRINTING APPS FOR PD	\$2,306.00
Remit to: SACRAMENTO, CA					<u>FYTD:</u> \$19,145.00
STATE OF CALIFORNIA DEPT. OF JUSTICE	219625	12/23/2013	009384	BLOOD ALCOHOL ANALYSIS SERVICES FOR PD	\$385.00
Remit to: SACRAMENTO, CA					<u>FYTD:</u> \$19,145.00
STENO SOLUTIONS TRANSCRIPTION SVCS., IN	11225	12/23/2013	42641	TRANSCRIPTION SERVICES FOR PD	\$2,462.72
Remit to: CORONA, CA					<u>FYTD:</u> \$13,981.28
STEWART, CLIFFORD	11092	12/02/2013	131201	RETIREE MED DECEMBER '13	\$210.74
Remit to: GLENDALE, AZ					<u>FYTD:</u> \$1,452.67
STK ARCHITECTURE, INC.	11140	12/09/2013	19933	CONSTRUCTION ADMIN SVCS - FS # 6 STORAGE	\$888.00
Remit to: TEMECULA, CA					<u>FYTD:</u> \$11,674.21

-117-

Item No. A.4



City of Moreno Valley
Payment Register
 For Period 12/1/2013 through 12/31/2013

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
STK ARCHITECTURE, INC.	11188	12/16/2013	19966	DESIGN SERVICES - CITY HALL 1ST FLOOR RESTROOM	\$2,156.00
			19969	DESIGN SERVICES - FS #6 STORAGE BLDG	
Remit to: TEMECULA, CA					FYTD: \$11,674.21
STORLIE-SICKLES, ELIZABETH	11093	12/02/2013	131201	RETIREE MED DECEMBER '13	\$318.73
Remit to: MORENO VALLEY, CA					FYTD: \$2,549.84
STRADLING, YOCCA, CARLSON & RAUTH	11226	12/23/2013	285023-0000	LEGAL SERVICES	\$3,329.64
Remit to: NEWPORT BEACH, CA					FYTD: \$27,094.22
STRICKLER, JOHN W.	11094	12/02/2013	131201	RETIREE MED DECEMBER '13	\$318.73
Remit to: SAN BERNARDINO, CA					FYTD: \$2,231.11
SUNDOWN WINDOW TINTNG	11251	12/23/2013	C52133	WINDOW TINTING AT ANNEX #1 FOR MV UTILITY - WO#13-0961	\$167.00
Remit to: RIVERSIDE, CA					FYTD: \$167.00
SUNNYMEAD ACE HARDWARE	219509	12/09/2013	53991	MISC. SUPPLIES FOR FIRE STATION	\$50.73
			53962	MISC. SUPPLIES FOR FIRE STATION	
Remit to: MORENO VALLEY, CA					FYTD: \$1,005.07
SUNNYMEAD ACE HARDWARE	219627	12/23/2013	54487	MISC. SUPPLIES FOR PD	\$81.33
			54323	MISC. SUPPLIES FOR PD	
Remit to: MORENO VALLEY, CA					FYTD: \$1,005.07
SUNNYMEAD VETERINARY CLINIC	219550	12/16/2013	252624	VETERINARY SERVICES FOR MV ANIMAL SHELTER	\$406.00



**City of Moreno Valley
Payment Register
For Period 12/1/2013 through 12/31/2013**

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
Remit to: MORENO VALLEY, CA					FYTD: \$1,031.00
SUNNYMEAD VETERINARY CLINIC	219628	12/23/2013	254773	SPAY/NEUTER SERVICES FOR MV ANIMAL SHELTER	\$270.00
			257791	VETERINARY SERVICES FOR MV ANIMAL SHELTER	
Remit to: MORENO VALLEY, CA					FYTD: \$1,031.00
TEODORO, DOMINGO C.	219463	12/02/2013	ACCT 7008688-04	SOLAR INCENTIVE REBATE	\$5,654.00
Remit to: MORENO VALLEY, CA					FYTD: \$5,654.00
-119- THERMAL COMBUSTION INNOVATORS	219429	12/02/2013	113083	BIOHAZARDOUS MEDICAL WASTE PICK UP FROM ANIMAL SHELTER	\$364.33
			115708	BIOHAZARDOUS MEDICAL WASTE PICK UP FROM ANIMAL SHELTER	
			114505	BIOHAZARDOUS MEDICAL WASTE PICK UP FROM ANIMAL SHELTER	
			116911	BIOHAZARDOUS MEDICAL WASTE PICK UP FROM ANIMAL SHELTER	
			112036	BIOHAZARDOUS MEDICAL WASTE PICK UP FROM ANIMAL SHELTER	
Remit to: COLTON, CA					FYTD: \$525.12
THERMAL-COOL INC.	219629	12/23/2013	WO-4120	SERVICE A/C UNIT AT EQUESTRIAN CENTER	\$170.00
			WO-4119	SERVICE A/C UNIT AT SUNNYMEAD PARK SNACK BAR	
Remit to: RIVERSIDE, CA					FYTD: \$17,424.42
THOMPSON COBURN LLP	11141	12/09/2013	3012805	LEGAL SERVICES FOR MVU RE: RELIABILITY STANDARDS COMPLIANCE	\$108.61
Remit to: WASHINGTON, DC					FYTD: \$1,866.94

Item No. A.4



City of Moreno Valley
Payment Register
 For Period 12/1/2013 through 12/31/2013

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
TIME WARNER CABLE	219510	12/09/2013	INV-1565958	ADVERTISING - USED OIL RECYCLING COMMERCIAL	\$4,754.00
			INV-1569371	ADVERTISING - USED OIL RECYCLING COMMERCIAL	
Remit to: PASADENA, CA					<u>FYTD:</u> \$7,779.38
TIME WARNER CABLE	219630	12/23/2013	INV-1575008	ADVERTISING - USED OIL RECYCLING COMMERCIAL	\$2,654.00
Remit to: PASADENA, CA					<u>FYTD:</u> \$7,779.38
TIME WARNER CABLE	219631	12/23/2013	31518001 12/1/13	CABLE TV SERVICE FOR COTTONWOOD GOLF COURSE	\$61.91
Remit to: PITTSBURGH, PA					<u>FYTD:</u> \$7,779.38
TIME WARNER CABLE 2	219511	12/09/2013	11/5/13 STMT	CABLE/BROADBAND SVC-FS #58 TRAINING ROOM-ACCT #8448400551506863	\$195.98
Remit to: CITY OF INDUSTRY, CA					<u>FYTD:</u> \$1,186.31
TR DESIGN GROUP, INC.	11189	12/16/2013	1834	DESIGN SERVICES - FIRESTATION NO. 48	\$9,680.50
Remit to: RIVERSIDE, CA					<u>FYTD:</u> \$36,585.10
TRICHE, TARA	219560	12/16/2013	DEC-2013	INSTRUCTOR SERVICES-DANCE CLASSES	\$2,704.70
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$13,730.70
TRINITY BAPTIST CHURCH	219529	12/09/2013	#13326282	DUPLICATE PAYMENT FOR CIT 13326282	\$32.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$32.00
TROXEL, GERALD	219530	12/09/2013	R13-058263	REFUND AS - TRAP DEPOSIT	\$50.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$50.00
TURF STAR, INC.	219699	12/23/2013	2278218-00	PARTS & LABOR FOR COTTONWOOD GOLF COURSE EQUIPMENT REPAIR	\$929.02



**City of Moreno Valley
Payment Register
For Period 12/1/2013 through 12/31/2013**

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
TURF STAR, INC.	219699	12/23/2013	6829330-00	PART FOR COTTONWOOD GOLF COURSE EQUIPMENT REPAIR	\$929.02
Remit to: SAN FRANCISCO, CA					FYTD: \$1,717.27
TW TELECOM	219430	12/02/2013	05846353a 05846353	INTERNET & DATA SERVICES TELECOM SVCS-LOCAL/LONG DISTANCE CALLS	\$3,124.26
Remit to: DENVER, CO					FYTD: \$18,770.41
U.S. HEALTHWORKS MEDICAL GROUP	219431	12/02/2013	2389647-CA 2396299-CA	EMPLOYMENT DOT EXAMS EMPLOYMENT DOT EXAM	\$260.00
Remit to: LOS ANGELES, CA					FYTD: \$1,617.79
U.S. HEALTHWORKS MEDICAL GROUP	219632	12/23/2013	130-073600 11/08 130-073600 10/28	HEALTH INSURANCE CLAIM-EMPLOYEE INJURY TREATMENT HEALTH INSURANCE CLAIM-EMPLOYEE INJURY TREATMENT	\$370.63
Remit to: LOS ANGELES, CA					FYTD: \$1,617.79
UNDERGROUND SERVICE ALERT	11229	12/23/2013	1120130443 (c) 1120130443 (a) 1120130443 (b)	DIGALERT TICKETS SUBSCRIPTION SERVICE DIGALERT TICKETS SUBSCRIPTION SERVICE DIGALERT TICKETS SUBSCRIPTION SERVICE	\$268.88
Remit to: CORONA, CA					FYTD: \$2,545.50
UNION BANK OF CALIFORNIA 1	219432	12/02/2013	835872	INVESTMENT SAFEKEEPING SERVICES	\$291.67
Remit to: SAN DIEGO, CA					FYTD: \$1,750.02
UNITED ROTARY BRUSH CORP	11095	12/02/2013	277715	STREET SWEEPER BROOM KITS/RECONDITIONING	\$453.65

-121-

Item No. A.4



City of Moreno Valley
Payment Register
 For Period 12/1/2013 through 12/31/2013

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
Remit to: POMONA, CA					<u>FYTD:</u> \$23,224.01
UNITED ROTARY BRUSH CORP	11230	12/23/2013	277883	STREET SWEEPER BROOM KITS/RECONDITIONING	\$2,128.72
			277817	STREET SWEEPER BROOM KITS/RECONDITIONING	
Remit to: POMONA, CA					<u>FYTD:</u> \$23,224.01
UNITED STATES TREASURY - 4	219433	12/02/2013	2014-00000170	1001 - GARNISHMENT - IRS TAX LEVY	\$50.38
Remit to: FRESNO, CA					<u>FYTD:</u> \$697.37
UNITED STATES TREASURY - 4	219551	12/16/2013	2014-00000184	1001 - GARNISHMENT - IRS TAX LEVY	\$50.38
Remit to: FRESNO, CA					<u>FYTD:</u> \$697.37
UNITED STATES TREASURY - 4	219708	12/26/2013	2014-00000205	1001 - GARNISHMENT - IRS TAX LEVY	\$50.38
Remit to: FRESNO, CA					<u>FYTD:</u> \$697.37
UNITED WAY OF INLAND VALLEYS	219434	12/02/2013	2014-00000171	8720 - UNITED WAY	\$242.00
Remit to: RIVERSIDE, CA					<u>FYTD:</u> \$3,529.00
UNITED WAY OF INLAND VALLEYS	219552	12/16/2013	2014-00000185	8720 - UNITED WAY	\$242.00
Remit to: RIVERSIDE, CA					<u>FYTD:</u> \$3,529.00
UNITED WAY OF INLAND VALLEYS	219709	12/26/2013	2014-00000206	8720 - UNITED WAY	\$242.00
Remit to: RIVERSIDE, CA					<u>FYTD:</u> \$3,529.00
USA MOBILITY/ARCH WIRELESS	11231	12/23/2013	W6218870L	PAGER SERVICE	\$34.68
Remit to: SPRINGFIELD, VA					<u>FYTD:</u> \$208.02



**City of Moreno Valley
Payment Register
For Period 12/1/2013 through 12/31/2013**

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
VACATE PEST ELIMINATION COMPANY	11096	12/02/2013	44155	GOPHER & RODENT CONTROL-AQUEDUCT	\$360.00
			45165	GOPHER & RODENT CONTROL-AQUEDUCT	
			44158	GOPHER & RODENT CONTROL-ELECTRIC UTILITY SUBSTATION	
			44544	GOPHER & RODENT CONTROL-AQUEDUCT	
			44548	GOPHER & RODENT CONTROL-ELECTRIC UTILITY SUBSTATION	
			45169	GOPHER & RODENT CONTROL-ELECTRIC UTILITY SUBSTATION	
			44844	GOPHER & RODENT CONTROL-AQUEDUCT	
			44847	GOPHER & RODENT CONTROL-ELECTRIC UTILITY SUBSTATION	
Remit to: MORENO VALLEY, CA					FYTD: \$10,245.00
VACATE PEST ELIMINATION COMPANY	11143	12/09/2013	45503	TREATMENT FOR BEES & HIVE REMOVAL SERVICES	\$300.00
Remit to: MORENO VALLEY, CA					FYTD: \$10,245.00
VARIABLE SPEEDS SOLUTIONS INC	11232	12/23/2013	10237	PUMP REPAIR-PARTS & LABOR - ZONE E-14	\$2,311.95
Remit to: HUNTINGTON BEACH, CA					FYTD: \$7,831.95
VASQUEZ, CAROL	219435	12/02/2013	131201	RETIREE MED OCT '13 PD DEC '13	\$318.73
Remit to: RIALTO, CA					FYTD: \$2,231.11
VERIZON	219633	12/23/2013	EQN6913105-13301	BACKBONE COMMUNICATION CHARGES	\$260.92
			EQN6913105-13332	BACKBONE COMMUNICATION CHARGES	
Remit to: TRENTON, NJ					FYTD: \$7,242.77
VERIZON CALIFORNIA	219436	12/02/2013	951-UH2-7052-NOV	PHONE CHARGES - ERC	\$622.80

-123-

Item No. A.4



City of Moreno Valley
Payment Register
 For Period 12/1/2013 through 12/31/2013

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
Remit to: DALLAS, TX					<u>FYTD:</u> \$5,355.24
VERIZON CALIFORNIA	219634	12/23/2013	1258220327DEC-13	FIOS SERVICES FOR FIRE STATION 99	\$101.56
Remit to: DALLAS, TX					<u>FYTD:</u> \$5,355.24
VERIZON CALIFORNIA	219635	12/23/2013	951-UH2-7052-DEC	PHONE CHARGES - ERC	\$622.80
Remit to: DALLAS, TX					<u>FYTD:</u> \$5,355.24
VERIZON CALIFORNIA	219700	12/23/2013	951 247-7459/NOV 951 247-7459/DEC	PHONE CHARGES/CONTROLLER & ALARM-LASSELLE SPORTS PARK PHONE CHARGES/CONTROLLER & ALARM-LASSELLE SPORTS PARK	\$259.28
Remit to: DALLAS, TX					<u>FYTD:</u> \$5,355.24
VERIZON WIRELESS	219437	12/02/2013	9714776948	CELLULAR SERVICE FOR PD TICKET WRITERS	\$159.00
Remit to: DALLAS, TX					<u>FYTD:</u> \$1,113.30
VICTOR MAGANA	219448	12/02/2013	12/9-12/13/13	TRAVEL PER DIEM-ADV. GANG INVESTIGATIONS TRAINING	\$200.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$200.00
VICTOR MEDICAL CO	219512	12/09/2013	3404543	ANIMAL MEDICAL SUPPLIES/VACCINES	\$550.31
Remit to: LAKE FOREST, CA					<u>FYTD:</u> \$12,381.95
VICTOR MEDICAL CO	219553	12/16/2013	3420882	ANIMAL MEDICAL SUPPLIES/VACCINES	\$1,159.49
Remit to: LAKE FOREST, CA					<u>FYTD:</u> \$12,381.95
VIGIL, ERNEST	11097	12/02/2013	131201	RETIREE MED DECEMBER '13	\$318.73
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$2,231.11



**City of Moreno Valley
Payment Register
For Period 12/1/2013 through 12/31/2013**

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
VISION SERVICE PLAN	11144	12/09/2013	131201	EMPLOYEE VISION INSURANCE	\$3,697.19
Remit to: SAN FRANCISCO, CA					FYTD: \$22,304.34
VOYAGER FLEET SYSTEM, INC.	11233	12/23/2013	869211615348	CNG FUEL PURCHASES	\$2,524.68
Remit to: HOUSTON, TX					FYTD: \$11,019.94
VULCAN MATERIALS CO, INC.	219438	12/02/2013	70162118	ASPHALTIC MATERIALS	\$427.20
			70164681	ASPHALTIC MATERIALS	
			70162117	ASPHALTIC MATERIALS	
Remit to: LOS ANGELES, CA					FYTD: \$15,405.16
VULCAN MATERIALS CO, INC.	219636	12/23/2013	70178370	ASPHALTIC MATERIALS	\$1,728.18
			70178369	ASPHALTIC MATERIALS	
			70185850	ASPHALTIC MATERIALS	
			70172721	ASPHALTIC MATERIALS	
			70175185	ASPHALTIC MATERIALS	
			70170168	ASPHALTIC MATERIALS	
			70170169	ASPHALTIC MATERIALS	
			70185849	ASPHALTIC MATERIALS	
			70188152	ASPHALTIC MATERIALS	
			70190905	ASPHALTIC MATERIALS	
			70193094	ASPHALTIC MATERIALS	
			70195130	ASPHALTIC MATERIALS	
Remit to: LOS ANGELES, CA					FYTD: \$15,405.16
WAGGONER JR., GLENN C.	11098	12/02/2013	131201	RETIREE MED OCT '13, PD DEC '13	\$318.73

-125-

Item No. A.4



City of Moreno Valley
Payment Register
 For Period 12/1/2013 through 12/31/2013

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
Remit to: RIVERSIDE, CA					<u>FYTD:</u> \$2,231.11
WAGNER, GARY D.	11099	12/02/2013	131201	RETIREE MED DECEMBER '13	\$318.73
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$2,231.11
WAGNER, MARIANNE K	11100	12/02/2013	131201	RETIREE MED DECEMBER '13	\$318.73
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$2,231.11
WAGY, CARYLON	219439	12/02/2013	131201	RETIREE MED OCT '13 MED & DENTAL, PD DEC '13	\$291.58
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$1,549.16
WAHLQUIST, DAVE	219701	12/23/2013	112013	CONSULTING SERVICES FOR HR	\$2,340.00
Remit to: RIVERSIDE, CA					<u>FYTD:</u> \$2,340.00
WEBFORTIS, LLC	219637	12/23/2013	9191	CRM/IT CONSULTING SERVICES-CRM TROUBLESHOOTING	\$330.00
Remit to: WALNUT CREEK, CA					<u>FYTD:</u> \$948.75
WELLS FARGO CORPORATE TRUST	219513	12/09/2013	1016706	TRUSTEE FEES - MV 87-1 2007 SPEC TAX REF BDS 11/29/13-11/28/14	\$8,500.00
			1016536	2013 TRIP COPS ANNUAL TRUSTEE FEE	
			1016707	TRUSTEE FEES - MV 87-1 IMPROV AREA #1 REF BD 11/29/13-11/28/14	
Remit to: MINNEAPOLIS, MN					<u>FYTD:</u> \$4,229,785.01
WELLS FARGO CORPORATE TRUST	219554	12/16/2013	1016708	TRUSTEE FEE - MV CRA 07 TA SERIES A - 11/29/13 TO 11/28/14	\$2,000.00
Remit to: MINNEAPOLIS, MN					<u>FYTD:</u> \$4,229,785.01
WERKING, BRAD	219690	12/23/2013	R13-068004	AS REFUND-OVERPMT ON LICENSE	\$19.00



City of Moreno Valley
Payment Register
 For Period 12/1/2013 through 12/31/2013

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
Remit to: MORENO VALLEY, CA					FYTD: \$19.00
WEST COAST ARBORISTS, INC.	11101	12/02/2013	92593	TREE TRIMMING & REMOVAL SERVICES - ZONE E-3	\$21,035.00
			92081	TREE TRIMMING & REMOVAL SERVICES - ZONE D	
			92080	TREE TRIMMING & REMOVAL SERVICES - ZONE E-1 & E-2	
			92592	TREE TRIMMING & REMOVAL SERVICES - ZONES M, E-1 & E-7	
Remit to: ANAHEIM, CA					FYTD: \$45,430.00
WEST COAST ARBORISTS, INC.	11234	12/23/2013	92861	TREE REMOVAL SERVICES - ZONE D	\$5,565.00
			92860	TREE TRIMMING & REMOVAL SERVICES - ZONE E-3 & E-4	
Remit to: ANAHEIM, CA					FYTD: \$45,430.00
WEST PAYMENT CENTER	219638	12/23/2013	828541283	AUTO TRACK SERVICES FOR PD INVESTIGATIONS	\$746.51
Remit to: CAROL STREAM, IL					FYTD: \$7,467.12
WESTBROOK, PATTI	219691	12/23/2013	R13-067117	AS REFUND-SPAY/NEUTER DEPOSIT	\$75.00
Remit to: RIVERSIDE, CA					FYTD: \$75.00
WESTERN MUNICIPAL WATER DISTRICT	219440	12/02/2013	23866-018292/OC3	WATER CHARGES-SKATE PARK	\$1,646.17
			23821-018257/OC3	WATER CHARGES-MFPCC LANDSCAPE	
			24753-018620/OC3	WATER CHARGES-MARB BALL FIELDS	
			23821-018258/OC3	WATER CHARGES-MFPCC BLDG 938	
Remit to: ARTESIA, CA					FYTD: \$17,091.15
WESTERN MUNICIPAL WATER DISTRICT	219639	12/23/2013	24753-018620/NV3	WATER CHARGES-MARB BALL FIELDS	\$1,022.92

-127-

Item No. A.4



City of Moreno Valley
Payment Register
 For Period 12/1/2013 through 12/31/2013

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
WESTERN MUNICIPAL WATER DISTRICT	219639	12/23/2013	23821-018258/NV3	WATER CHARGES-MFPCC BLDG 938	\$1,022.92
			23866-018292/NV3	WATER CHARGES-SKATE PARK	
			23821-018257/NV3	WATER CHARGES-MFPCC LANDSCAPE	
Remit to: ARTESIA, CA					FYTD: \$17,091.15
WHITE-VERNE, FUNTE	219692	12/23/2013	1092361	REFUND STUDENT DROPPED	\$29.00
Remit to: MORENO VALLEY, CA					FYTD: \$29.00
WIBERG, CHRISTOPHER	219441	12/02/2013	131201	RETIREE MED DECEMBER '13	\$318.73
Remit to: ANAHEIM, CA					FYTD: \$2,231.11
WIELIN, RONALD A.	11102	12/02/2013	131201	RETIREE MED DECEMBER '13	\$318.73
Remit to: BANNING, CA					FYTD: \$2,231.11
WILLDAN ENGINEERING	11145	12/09/2013	002-13737	PLAN CHECK & INSPECTION SERVICES FOR BLDG. & SAFETY DEPT.	\$18,161.84
Remit to: ANAHEIM, CA					FYTD: \$275,853.23
WILLDAN FINANCIAL SERVICES	11103	12/02/2013	010-22587	CSD ZONE B BENEFIT ANALYSIS SERVICES	\$1,320.00
Remit to: TEMECULA, CA					FYTD: \$8,605.00
WILLIAMS, MONICA	219693	12/23/2013	1091309	REFUND DUE TO CANCELLATION OF CLASS	\$52.00
Remit to: MORENO VALLEY, CA					FYTD: \$52.00
WILLIS, ROBERT H	219640	12/23/2013	111713	SPORTS OFFICIATING SERVICES-SOFTBALL	\$320.00
			111013	SPORTS OFFICIATING SERVICES-SOFTBALL	
			120513	SPORTS OFFICIATING SERVICES-SOFTBALL	



**City of Moreno Valley
Payment Register
For Period 12/1/2013 through 12/31/2013**

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
WILLIS, ROBERT H	219640	12/23/2013	121213	SPORTS OFFICIATING SERVICES-SOFTBALL	\$320.00
			111413	SPORTS OFFICIATING SERVICES-SOFTBALL	
Remit to: PERRIS, CA					FYTD: \$2,020.00
WILSON-BEILKE, DENESE	219442	12/02/2013	131201	RETIREE MED DECEMBER '13	\$318.73
Remit to: GLENDORA, CA					FYTD: \$3,187.30
WURM'S JANITORIAL SERVICES, INC.	11146	12/09/2013	22669	JANITORIAL SERVICES-EMP. RESOURCE CTR.	\$532.81
Remit to: CORONA, CA					FYTD: \$157,641.32
WURM'S JANITORIAL SERVICES, INC.	11190	12/16/2013	22625	CARPET CLEANING FOR FIRE STATIONS #2, 6, 58, 65, AND 91	\$2,119.50
			22621	CLEANING OF PANELS FOR NEW RECEPTIONIST CUBICLE-CITY HALL	
Remit to: CORONA, CA					FYTD: \$157,641.32
WURM'S JANITORIAL SERVICES, INC.	11235	12/23/2013	22724	JANITORIAL SERVICES-PUBLIC SAFETY BLDG.	\$24,200.13
			22732	SPECIAL CLEANINGS FOR EVENT RENTALS AT TOWNGATE COMM. CTR.	
			22731	SPECIAL CLEANINGS FOR EVENT RENTALS AT CRC	
			22725	JANITORIAL SERVICES-GANG TASK FORCE OFFICE	
			22729	JANITORIAL SERVICES-SUNNYMEAD ELEMENTARY	
			22720	JANITORIAL SERVICES-CITY HALL	
			22721	JANITORIAL SERVICES-EOC	
			22728	JANITORIAL SERVICES-SUNNYMEAD MIDDLE SCHOOL/ASES	
			22726	JANITORIAL SERVICES-RAINBOW RIDGE ELEMENTARY	

-129-

Item No. A.4



City of Moreno Valley
Payment Register
 For Period 12/1/2013 through 12/31/2013

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
WURM'S JANITORIAL SERVICES, INC.	11235	12/23/2013	22723	JANITORIAL SERVICES-MARCH FIELD PARK COMM. CTR.	\$24,200.13
			22730	JANITORIAL SERVICES-CONFERENCE & REC CTR.	
			22751	JANITORIAL SERVICES-CITY YARD & TRANSP. TRAILER	
			22752	JANITORIAL SERVICES-LIBRARY	
			22753	JANITORIAL SERVICES-SENIOR CENTER	
			22755	JANITORIAL SERVICES-ANNEX 1 BLDG.	
			22756	JANITORIAL SERVICES-TOWNGATE COMM. CTR.	
			22727	JANITORIAL SERVICES-RED MAPLE ELEMENTARY FOR NOV./DEC.	
Remit to: CORONA, CA					<u>FYTD:</u> \$157,641.32
XEROX CAPITAL SERVICES, LLC	219443	12/02/2013	070949763	COPIER LEASE/BILLABLE PRINTS FOR GRAPHICS DEPT.	\$1,055.23
			070949764	COPIER LEASE FOR GRAPHICS DEPT.	
Remit to: PASADENA, CA					<u>FYTD:</u> \$19,632.47
XEROX CAPITAL SERVICES, LLC	219641	12/23/2013	071417596	COPIER LEASE FOR PARKS DEPT.	\$1,946.19
			071417595	COPIER LEASE/BILLABLE PRINTS FOR PARKS DEPT.	
Remit to: PASADENA, CA					<u>FYTD:</u> \$19,632.47
XEROX CAPITAL SERVICES, LLC	219702	12/23/2013	071417597	COPIER LEASE/BILLABLE PRINTS FOR GRAPHICS DEPT.	\$1,016.77
			071417598	COPIER LEASE FOR GRAPHICS DEPT.	
Remit to: PASADENA, CA					<u>FYTD:</u> \$19,632.47
YAMASHITA, JULIA J.	11104	12/02/2013	131201	RETIREE MED OCT '13, PD DEC '13	\$146.90
Remit to: LAGUNA WOODS, CA					<u>FYTD:</u> \$1,028.30



City of Moreno Valley
Payment Register
 For Period 12/1/2013 through 12/31/2013

CHECKS UNDER \$25,000

<u>Vendor Name</u>	<u>Check/EFT Number</u>	<u>Payment Date</u>	<u>Inv Number</u>	<u>Invoice Description</u>	<u>Payment Amount</u>
YANG, SAM	219572	12/16/2013	R13-066753	AS REFUND-RABIES DEPOSIT	\$20.00
Remit to: MORENO VALLEY, CA					<u>FYTD:</u> \$20.00
YENULONIS, LAURA	219464	12/02/2013	B1302287	REFUND FEES CHARGED FOR MECHANICAL RATHER THAN HEATER PERMIT	\$216.90
Remit to: COLTON, CA					<u>FYTD:</u> \$216.90

TOTAL CHECKS UNDER \$25,000	\$1,060,664.86
GRAND TOTAL	\$11,135,500.49

-131-

Item No. A.4

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APPROVALS	
BUDGET OFFICER	<i>me</i>
CITY ATTORNEY	<i>SMB</i>
CITY MANAGER	<i>[Signature]</i>

Report to City Council

TO: Mayor and City Council

FROM: Ahmad R. Ansari, P.E., Public Works Director/City Engineer

AGENDA DATE: February 11, 2014

TITLE: APPROVE THE AGREEMENT FOR PROFESSIONAL CONSULTANT SERVICES WITH PSOMAS FOR DESIGN AND CONSTRUCTION SUPPORT FOR THE ALESSANDRO BOULEVARD AND ELSWORTH STREET INTERSECTION IMPROVEMENT, PROJECT NO. 801 0047 70 77

RECOMMENDED ACTION

Recommendations:

1. Approve the Agreement for Professional Consultant Services with PSOMAS, for the Alessandro Boulevard and Elsworth Street Intersection Improvement.
2. Authorize the City Manager to execute the Agreement for Professional Consultant Services with PSOMAS.
3. Authorize the issuance of a Purchase Order to PSOMAS for the amount of \$126,550 when the contract has been signed by all parties.
4. Authorize the Public Works Director/City Engineer to execute any subsequent related amendments to the Agreement for Professional Consultant Services with PSOMAS, not to exceed the Purchase Order amount, subject to the approval of the City Attorney.

SUMMARY

This report recommends approval of the Agreement for Professional Consultant Services with PSOMAS for design and construction support for the Alessandro Boulevard and Elsworth Street Intersection Improvement. The project is funded by the Federal Highway Safety Improvement Program (HSIP) under the jurisdiction of Caltrans District 8 Local Assistance with City matching funds from Measure A (1/2 Cent Local

Sales Tax) fund(s), and has been approved in the Fiscal Year 2013/2014 Capital Improvement Plan (CIP).

DISCUSSION

This project will improve safety and efficiency and accommodate all users by modifying the existing traffic signals at Alessandro Boulevard/Elsworth Street including removing median-mounted traffic signal poles, improving vehicular head placement, removing steep cross-gutters and replacing them with catch basins connected to an existing storm drain system, implementing advanced dilemma zone protection, installing Americans with Disability Act (ADA) compliant pedestrian access ramps, and installing new signing and striping.

On July 10, 2012 the City Council approved submittal of the grant application for the Cycle 5 HSIP. On October 17, 2012 the California Department of Transportation (Caltrans) announced successful grant applications which included this project in the amount of \$760,500 (90% of the estimated project costs). On January 8, 2013 City Council accepted the Caltrans Cycle 5 HSIP grant award, approved an appropriation of \$845,000 in Measure A for the design and construction phases which included the \$84,500 City match and the \$760,500 Caltrans reimbursable amount, and amended the Fiscal Year 2012/2013 Adopted CIP to identify this project as being funded. On December 16, 2013, the City received Caltrans authorization to use the grant funds and start the project design.

The consultant's scope of work consists of three (3) phases. The first phase of the work will be the planning/environmental, the second phase will be the design (Plans, Specifications, and Estimate), and the third phase will be the construction support. Requests for Proposals (RFP) for professional consultant services were e-mailed to a list of professional consultants, it was posted to the City's website, and advertised in the Press Enterprise. The City received five (5) proposals in response to the RFP. A Selection Committee, comprised of City staff reviewed and rated all proposals, based on qualifications-based selection criteria. The top three firms were invited for interviews. PSOMAS was selected as a result of a competitive selection process as the most qualified consultant for this project. The firm demonstrated a very thorough understanding of the work, had recently completed a very similar project, and demonstrated excellent technical ability in all critical areas. The firm proposed and committed qualified staff and subconsultants. City staff has conducted contract negotiations with PSOMAS and agreed with PSOMAS' final fee proposal, which provides the City with a savings of approximately \$50,000 compared to the original fee proposal. The current proposal includes approximately \$92,000 for the design phase and \$35,000 for the construction engineering phase.

ALTERNATIVES

1. Approve and authorize the recommended actions as presented in this staff report. *This alternative will provide for the timely construction of the Alessandro Boulevard and Elsworth Street Intersection Improvements.*

2. Do not approve and authorize the recommended actions as presented in this staff report. *This alternative will delay the timely construction of the Alessandro Boulevard and Elsworth Street Intersection Improvements and result in the loss of HSIP funding.*

FISCAL IMPACT

The Cycle 5 HSIP grant for the Alessandro Boulevard at Elsworth Street intersection improvements will provide for reimbursement of up to \$760,500 (90% of project costs). The City will provide a local match of \$84,500, the total estimated cost to the City upon reimbursement by Caltrans. The project is fully funded by Measure A funds (Fund 2001) and included in the Fiscal Year 2013/2014 CIP. These funds can only be used for transportation related improvements. There is no impact to the General Fund.

AVAILABLE FUND IN FISCAL YEAR 2013/2014:

Alessandro Boulevard / Elsworth Street Intersection Improvement	
Measure A Funds	
(Account No. 2001-70-77-80001 Project No. 801 0047 70 77)	<u>\$840,249</u>
Total	<u>\$840,249</u>

ESTIMATED PROJECT RELATED COSTS:

Design	\$92,000
Construction	\$688,000
Construction Engineering	\$35,000
Project Administration	\$25,000
Total	<u>\$840,000</u>

ANTICIPATED PROJECT SCHEDULE:

Complete Design.....	December 2014
Receive Caltrans Authorization for Construction	July 2015
Complete Construction.....	September 2016

CITY COUNCIL GOALS

PUBLIC SAFETY:

Provide a safe and secure environment for people and property in the community, control the number and severity of fire and hazardous material incidents, and provide protection for citizens who live, work and visit the City of Moreno Valley.

PUBLIC FACILITIES AND CAPITAL PROJECTS:

Ensure that needed public facilities, roadway improvements, and other infrastructure improvements are constructed and maintained.

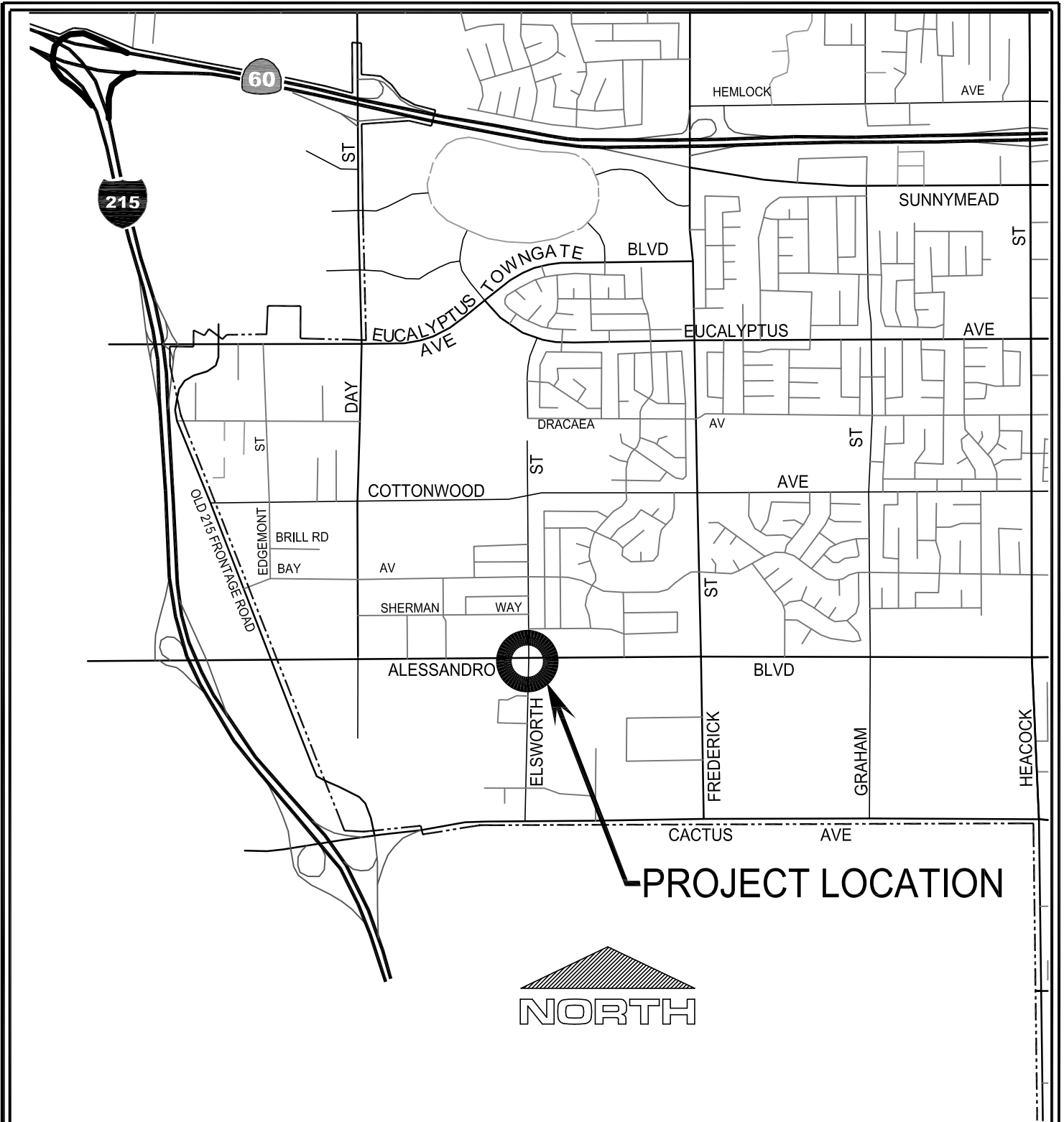
ATTACHMENTS

Attachment 1: Location Map
Attachment 2: Agreement for Professional Consultant Services with PSOMAS

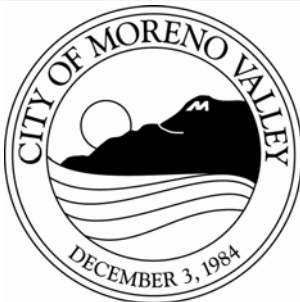
Prepared By:
Henry Ngo, P.E.
Senior Engineer

Department Head Approval:
Ahmad R. Ansari, P.E.
Public Works Director/City Engineer

Concurred By:
Prem Kumar, P.E.
Deputy Public Works Director/Assistant City Engineer



Date: 12 Dec 12 - 4:40 pm
 File: W:\CopPro\Michael\HSJP FY 12-13\Alessandro-Elsworth Map.dwg
 User: deepaks



<h1>LOCATION MAP</h1>	
Public Works Department Transportation Division	ALESSANDRO BOULEVARD AND ELSWORTH STREET INTERSECTION IMPROVEMENT PROJECT
Scale: None	
ATTACHMENT I	

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**AGREEMENT FOR PROFESSIONAL
CONSULTANT SERVICES
PROJECT NO. 801 0047 70 77**

This Agreement is by and between the City of Moreno Valley, California, a municipal corporation, hereinafter described as "City," and **PSOMAS**, a California corporation, hereinafter described as "Consultant." This Agreement is made and entered into effective on the date the City signs this Agreement.

RECITALS

WHEREAS, the City has determined it is in the public interest to proceed with the work hereinafter described as "Project"; and

WHEREAS, the City has determined the Project involves the performance of professional and technical services of a temporary nature as more specifically described in Exhibit "A" (City's Request for Proposal) and Exhibit "B" (Consultant's Proposal) hereto; and

WHEREAS, the City does not have available employees to perform the services for the Project; and

WHEREAS, the City has requested the Consultant to perform such services for the Project; and

WHEREAS, the Consultant is professionally qualified in California to perform the professional and technical services required for the Project;

THEREFORE, the City and the Consultant, for the consideration hereinafter described, mutually agree as follows:

**AGREEMENT FOR PROFESSIONAL
CONSULTANT SERVICES
PROJECT NO. 801 0047 70 77**

DESCRIPTION OF PROJECT

1. The Project is described as professional consultant design services for:

ALESSANDRO BOULEVARD AND ELSWORTH STREET

INTERSECTION IMPROVEMENT

Project No. 801 0047 70 77

SCOPE OF SERVICES

2. The Consultant's scope of service is described on Exhibit "B" attached hereto and incorporated herein by this reference. In the event of a conflict, the City's Request for Proposal shall take precedence over the Consultant's Proposal.

3. The City's responsibility is described on Exhibit "C" attached hereto and incorporated herein by this reference.

PAYMENT TERMS

4. The City agrees to pay the Consultant and the Consultant agrees to receive a "Not-to-Exceed" fee of **\$126,550** in accordance with the payment terms provided on Exhibit "D" attached hereto and incorporated herein by this reference.

TERM OF AGREEMENT

5. This agreement will terminate on **December 31, 2017** unless the termination date is extended by an amendment to the agreement.

TIME FOR PERFORMANCE

6. The Consultant shall commence services upon receipt of written direction to proceed from the City.

**AGREEMENT FOR PROFESSIONAL
CONSULTANT SERVICES
PROJECT NO. 801 0047 70 77**

7. The Consultant shall perform the work described on Exhibit "A" in accordance with the schedule set forth in Exhibit "E" attached hereto and incorporated by this reference.

8. The Consultant and the City agree that the schedule in Paragraph 7 above represents their best estimates with respect to completion dates, and both the Consultant and the City acknowledge that it will not unreasonably withhold approval of the Consultant's requests for extensions of time in which to complete the work required of the Consultant hereunder.

9. The Consultant shall not be responsible for performance delays caused by others or delays beyond the Consultant's reasonable control, and such delays shall extend the time for performance of the work by the Consultant. Delays caused by non-performance or unjustified delay in performance by a subconsultant of the Consultant are not considered to be beyond the Consultant's reasonable control.

10 (a) The Consultant agrees that the personnel, including the principal Project manager, and all subconsultants assigned to the Project by the Consultant, shall be subject to the prior approval of the City.

(b) No change in subconsultants or key personnel shall be made by the Consultant without written prior approval of the City.

**AGREEMENT FOR PROFESSIONAL
CONSULTANT SERVICES
PROJECT NO. 801 0047 70 77**

SPECIAL PROVISIONS

11. It is understood and agreed that the Consultant is, and at all times shall be, an independent contractor and nothing contained herein shall be construed as making the Consultant or any individual whose compensation for services is paid by the Consultant, an agent or employee of the City, or authorizing the Consultant to create or assume any obligation or liability for or on behalf of the City.

12. The Consultant may also retain or subcontract for the services of other necessary consultants with the prior written approval of the City. Payment for such services shall be the responsibility of the Consultant. Any and all subconsultants employed by the Consultant shall be subject to the terms and conditions of this Agreement, except that the City shall have no obligation to pay any subconsultant for services rendered on the Project.

13. The Consultant and the City agree to use reasonable care and diligence to perform their respective services under this Agreement. Unless hereinafter specified, neither party shall be responsible for the services of the other or any subcontractor or subconsultant employed by the other party.

14. The Consultant shall comply with all applicable federal, state, and local laws in the performance of work under this Agreement.

15. To the maximum extent allowable by law, the Consultant agrees to indemnify, defend, and save the City, the Moreno Valley Housing Authority (MVHA), and the Moreno

**AGREEMENT FOR PROFESSIONAL
CONSULTANT SERVICES
PROJECT NO. 801 0047 70 77**

Valley Community Services District (CSD), their officers, agents and employees harmless from any and all liability, claims, demands, damages, or injuries to any person, including injury to the Consultant's employees and all claims that arise out of, pertain to, or relate to the negligence, recklessness or willful misconduct of the Consultant, its officers, agents or employees, or its subconsultant(s) or any person acting for the Consultant or under its control or direction; provided, however, that this indemnification and hold harmless shall not include claims arising from the negligence or willful misconduct of the City, MVHA and CSD, their officers, agents or employees.

16. (a) The Consultant shall procure and maintain, at its sole expense, throughout the term of this Agreement and any extension thereof, Professional Errors and Omission Insurance coverage in the form and substance and with carriers acceptable to the City. Such coverage limits shall not be less than \$1,000,000 per claim and aggregate.

(b) During the entire term of this Agreement, the Consultant agrees to procure and maintain General Liability Insurance in form and substance and with carriers acceptable to the City at its sole expense to protect against loss from liability imposed by law for damages on account of bodily injury, including death therefrom, suffered or alleged to be suffered by any person or persons whomever, resulting directly or indirectly from any act or activities of the Consultant its sub-consultant or any person acting for the Consultant or under its control or direction, and also to protect against loss from liability imposed by law for damages to any property of any persons caused directly or indirectly by or from acts

**AGREEMENT FOR PROFESSIONAL
CONSULTANT SERVICES
PROJECT NO. 801 0047 70 77**

or activities of the Consultant or its subconsultants, or any person acting for the Consultant or under its control or direction.

(c) Such General Liability Insurance shall be maintained in full force and effect throughout the terms of the Agreement and any extension thereof in the minimum limits provided below:

	<u>General Liability</u>
Bodily Injury	\$1,000,000 per occurrence
Property Damage	\$ 500,000 per occurrence

A combined single limit policy with aggregate limits in the amount of \$2,000,000 will be considered equivalent to the above minimum limits.

(d) If the operation under this Agreement results in an increased or decreased risk in the opinion of the City Manager, then the Consultant agrees that the minimum limits hereinabove designated shall be changed accordingly upon request by the City Manager.

(e) The Consultant shall procure and maintain, at its sole expense, and throughout the term of this Agreement and any extension thereof, Public Liability and Property Damage Insurance coverage for owned and non-owned automotive equipment operated on City premises. Such coverage limits shall not be less than \$1,000,000 combined single limit.

**AGREEMENT FOR PROFESSIONAL
CONSULTANT SERVICES
PROJECT NO. 801 0047 70 77**

(f) The Consultant shall procure and maintain, at its sole expense, Workers' Compensation Insurance in such amounts as will fully comply with the laws of the State of California and which shall indemnify, insure and provide legal defense for both the Consultant and the City, MVHA and CSD against any loss, claim, or damage arising from any injuries or occupational diseases happening to any worker employed by the Consultant in the course of carrying out the Agreement.

(g) The City of Moreno Valley, the Moreno Valley Housing Authority, and the Moreno Valley Community Services District, their officers, employees and agents shall be named as additional insured on all policies of insurance except errors and omissions and worker's compensation.

(h) A Certificate of Insurance and appropriate additional insured endorsement evidencing the above insurance coverage shall be submitted to the City Clerk prior to the execution of this Agreement on behalf of the City.

(i) The Certificate of Insurance or an appropriate binder shall bear an endorsement containing the following provisions:

"Solely as respect to services done by or on behalf of the named insured for the City of Moreno Valley, it is agreed that the City of Moreno Valley, the Moreno Valley Housing Authority, and the Moreno Valley Community Services District, their officers, employees and agents are included as additional insured under this general liability

**AGREEMENT FOR PROFESSIONAL
CONSULTANT SERVICES
PROJECT NO. 801 0047 70 77**

policy and the coverage(s) provided shall be primary insurance and not contributing with any other insurance available to the City of Moreno Valley, the Moreno Valley Housing Authority, and the Moreno Valley Community Services District, its officers, employees and agents, under any third party liability policy."

(j) Insurance companies providing insurance hereunder shall be rated (A minus: VII - Admitted) or better in Best's Insurance Rating Guide and shall be legally licensed and qualified to conduct insurance business in the State of California.

(k) The terms of the insurance policy or policies issued to provide the above insurance coverage shall not be amended to reduce the above required insurance limits and coverages nor shall such policies be canceled by the carrier without thirty (30) days prior written notice by certified or registered mail of amendment or cancellation to the City, except that cancellation for non-payment of premium shall require ten (10) days prior written notice by certified or registered mail. In the event the said insurance is canceled, the Consultant shall, prior to the cancellation date, submit to the City Clerk new evidence of insurance in the amounts established.

17. During the performance of this Agreement, the Consultant will not unlawfully discriminate against any employee or applicant for employment because of race, religion, creed, color, national origin, sex, or age. The Consultant will treat employees during employment without regard to their race, religion, creed, color, national origin, sex, or age.

**AGREEMENT FOR PROFESSIONAL
CONSULTANT SERVICES
PROJECT NO. 801 0047 70 77**

18. Consultant and subconsultants shall pay prevailing wage rates when required by the Labor Laws of the State of California.

19. (a) The Consultant shall deliver to the Public Works Director/City Engineer of the City or his/her designated representative, immediately upon request in both hard copy and electronic format, all documents, drawings, models, presentation materials, renderings, calculations, specifications, permits and permit-related documents, surveys, materials tests, geotechnical reports, etc., if available, developed to date for the City's project and any other City-provided documents, which shall become the property of the City for all purposes, which also includes the patent rights with respect to any discovery or invention which arises or is developed in the course of or under this Agreement, and copyrights. The Consultant may retain for its files, at its expense, copies of any and all materials, including drawings, documents, and specifications, produced by the Consultant in performance of this Agreement. It shall be understood that the City shall be the owner of all project-related documents and drawings at all times and during all phases of the project. The City reserves the right to ask for a hard copy and/or an electronic copy of the documents developed to date at any time during the period of this agreement.

(b) The Consultant shall be entitled to copies of all furnished materials for his files and his subconsultants, if any, for professional services related to the City's project.

**AGREEMENT FOR PROFESSIONAL
CONSULTANT SERVICES
PROJECT NO. 801 0047 70 77**

(c) The City agrees to hold the Consultant free and harmless from any claim arising from any unauthorized use of computations, maps, and other documents prepared or provided by the Consultant under this Agreement, if used by the City on other projects without the permission of the Consultant. Consultant acknowledges that Consultant work product produced under this agreement may be public record under State law.

20. (a) The City may terminate this Agreement without cause on the part of Consultant by giving at least ten (10) days written notice to the Consultant. The written notice shall specify the date of termination. Upon receipt of such notice, the Consultant may continue services on the project through the date of termination, provided that no service(s) shall be commenced or continued after receipt of the notice, which is not intended to protect the interest of the City. The City shall pay the Consultant within thirty (30) days after the date of termination for all non-objected to services performed by the Consultant in accordance herewith through the date of termination.

(b) Upon notice of termination, the Consultant shall deliver to the Public Works Director/City Engineer of the City or his/her designated representative, in both hard copy and electronic format, all documents, drawings, models, presentation materials, renderings, calculations, specifications, permits and permit-related documents, surveys, materials tests, geotechnical reports, etc., if available, developed to date for the City's project and any other City-provided documents, which shall become the property of the

**AGREEMENT FOR PROFESSIONAL
CONSULTANT SERVICES
PROJECT NO. 801 0047 70 77**

City. The Consultant may retain for its files, at its expense, copies of any and all materials, including drawings, documents, and specifications, produced by the Consultant in performance of this Agreement. It shall be understood that the City shall be the owner of all project-related documents and drawings, regardless of the completeness of said documents.

(c) The Consultant shall be entitled to copies of all furnished materials for his files and his subconsultants, if any, for professional services related to the City's project.

(d) The City agrees to hold the Consultant harmless from any claim arising from any unauthorized use of computations, maps, and other documents prepared or provided by the Consultant. Consultant acknowledges that Consultant work product produced under this Agreement may be public record under State law.

(e) Either party may terminate this Agreement for cause. In the event the City terminates this Agreement for cause, the Consultant shall perform no further service(s) under the Agreement unless the notice of termination authorizes such further work.

21. This Agreement is binding upon the City and the Consultant and their successors and assigns. Except as otherwise provided herein, neither the City nor the Consultant shall assign, sublet, or transfer its interest in this Agreement or any part thereof without the prior written consent of the other.

**AGREEMENT FOR PROFESSIONAL
CONSULTANT SERVICES
PROJECT NO. 801 0047 70 77**

22. A City representative shall be designated by the City and a Consultant representative shall be designated by the Consultant. The City representative and the Consultant representative shall be the primary contact person for each party regarding performance of this Agreement. The City representative shall cooperate with the Consultant, and the Consultant's representative shall cooperate with the City in all matters regarding this Agreement and in such a manner as will result in the performance of the services in a timely and expeditious fashion.

23. This Agreement represents the entire and integrated Agreement between the City and the Consultant, and supersedes all prior negotiations, representations or Agreements, either written or oral. This Agreement may be modified or amended only by a subsequent written Agreement signed by both parties.

24. Where the payment terms provide for compensation on a time and materials basis, the Consultant shall maintain adequate records to permit inspection and audit of the Consultant's time and materials charges under this Agreement. The Consultant shall make such records available to the City at the Consultant's office during normal business hours upon reasonable notice. Nothing herein shall convert such records into public records. Except as may be otherwise required by law, such records will be available only to the City. Such records shall be maintained by the Consultant for three (3) years following completion of the services under this Agreement.

**AGREEMENT FOR PROFESSIONAL
CONSULTANT SERVICES
PROJECT NO. 801 0047 70 77**

25. The City and the Consultant agree that, to the extent permitted by law, until final approval by the City, all data shall be treated as confidential and will not be released to third parties without the prior written consent of both parties.

26. The Consultant shall employ no City official or employee in the work performed pursuant to this Agreement. No officer or employee of the City shall have any financial interest in this Agreement in violation of federal, state, or local law.

27. Subject to the provisions of Section 19 (a) above, all plans, drawings, specifications, reports, logs, and other documents prepared by the Consultant in its performance under this Agreement shall, upon demand by the City, be delivered to and become the property of the City for the limited use as set out above, provided that the Consultant shall be entitled, at its own expense, to make copies thereof for its own use.

28. The laws of the State of California shall govern the rights, obligations, duties, and liabilities of the parties to this Agreement, and shall also govern the interpretation of this Agreement. Venue shall be vested in the Superior Court of the State of California, County of Riverside.

29. If the funding source for this Agreement includes Federal funds, the following provisions must be complied with:

(a) Executive Order 11246 of September 24, 1965, entitled "Equal Employment Opportunity," as amended by Executive Order 11375 of October 13, 1967, and as supplemented in Department of Labor regulations (41 CFR chapter 60);

**AGREEMENT FOR PROFESSIONAL
CONSULTANT SERVICES
PROJECT NO. 801 0047 70 77**

(b) the Copeland "Anti-Kickback" Act (18 U.S.C. 874) as supplemented in Department of Labor regulations (29 CFR Part 3);

(c) the Davis-Bacon Act (40 U.S.C. 276a to 276a-7) as supplemented by Department of Labor regulations (29 CFR Part 5);

(d) Sections 103 and 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C. 327-330) as supplemented by Department of Labor regulations (29 CFR Part 5);

(e) Access by the grantee, the subgrantee, the Federal grantor agency, the Comptroller General of the United States, or any of their duly authorized representatives to any books, documents, papers, and records of the contractor which are directly pertinent to that specific contract for the purpose of making audit, examination, excerpts, and transcriptions;

(f) Retention of all required records for three years after grantees or subgrantees make final payments and all other pending matters are closed;

(g) All applicable standards, orders, or requirements issued under section 306 of the Clean Air Act (42 U.S.C. 1857(h)), section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR part 15);

(h) Mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Pub. L. 94-163, 89 Stat. 871);

**AGREEMENT FOR PROFESSIONAL
CONSULTANT SERVICES
PROJECT NO. 801 0047 70 77**

(i) all requirements and regulations pertaining to reporting;

(j) in the case of occurrence of termination for cause, the City shall use all retained payments and any progress payments due for work completed before the termination to liquidate the Consultant's liability to the City. If the retained and unpaid amounts are insufficient, the City shall take steps to recover the additional sum from the Consultant.

SIGNATURE PAGE FOLLOWS

**AGREEMENT FOR PROFESSIONAL
CONSULTANT SERVICES
PROJECT NO. 801 0047 70 77**

IN WITNESS HEREOF, the parties have each caused their authorized representative to execute this Agreement.

City of Moreno Valley

PSOMAS

BY: _____
City Manager

BY: _____

Date

TITLE: _____
(President or Vice President)

<p><u>INTERNAL USE ONLY</u></p> <p>APPROVED AS TO LEGAL FORM:</p> <p>_____ City Attorney</p> <p>_____ Date</p> <p>RECOMMENDED FOR APPROVAL:</p> <p>_____ Department Head</p> <p>_____ Date</p>
--

Date

BY: _____

TITLE: _____
(Corporate Secretary)

Date

- Attachments: Exhibit "A" – City's Request for Proposal
 Exhibit "B" – Consultant's Proposal
 Exhibit "C" – City's Responsibility
 Exhibit "D" – Terms of Payment
 Exhibit "E" – Consultant's Schedule

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**REQUEST FOR PROPOSAL
FOR PROFESSIONAL DESIGN CONSULTANT SERVICES
FOR ALESSANDRO BOULEVARD AND ELSWORTH STREET
INTERSECTION IMPROVEMENT PROJECT
PROJECT NUMBER: 801 0047 70 77 FOR
THE CITY OF MORENO VALLEY'S CAPITAL PROJECTS DIVISION**

I. INVITATION

You are hereby invited to submit a Proposal for Professional Design Consultant Services, associated with the Alessandro Boulevard and Elsworth Street Intersection Improvement Project.

Five (5) copies (one of the copies shall be unbound and paper clipped, with no tabs, holes, perforations, or cardboard inserts, suitable for copying with an automatic-feed copy machine and one copy shall be on compact disk) of your Proposal shall be submitted before **6:00 p.m., October 10, 2013**, addressed to City of Moreno Valley, Capital Projects Division, 14177 Frederick Street (hand delivery), P.O. Box 88005, Moreno Valley, California 92552-0805 (mail delivery), Attention: Henry Ngo, Senior Engineer, P.E.

II. GENERAL PROJECT DESCRIPTION

This project will improve safety and efficiency and accommodate all users by modifying existing traffic signal at Alessandro Boulevard/Elsworth Street including removing median-mounted traffic signal poles, improving vehicular head placement, removing steep cross gutters, implementing advanced dilemma zone protection, installing ADA compliant pedestrian access ramps at Alessandro Boulevard/Elsworth Street, and installing new signing and striping. The work shall be in accordance with the requirements of the Caltrans Local Assistance Procedures Manual, City of Moreno Valley standards, Caltrans standard plans (latest version), and the California Manual on Uniform Traffic Control Devices (latest version).

III. PROJECT FUNDING AND SCHEDULE

The project is funded by the Federal Highway Safety Improvement Program (HSIP) under the jurisdiction of Caltrans District 8 Local Assistance with the City matching funds from Measure A (1/2 Cent Local Sales Tax) fund(s). It is imperative that all activities associated with this project conform to the Caltrans Local Assistance Procedures Manual, otherwise, funding will be jeopardized.

The City's tentative schedule is the following:

Proposal due:	October 10, 2013
Notice to Proceed:	November 2013
Planning/Environmental Clearance:	January 2014 - June 2014
Design:	July 2014 - December 2014
Advertise for Construction:	August 2015
Award Construction Contract:	December 2015
Construction:	January 2016 - September 2016

**REQUEST FOR PROPOSAL FOR
PROFESSIONAL CONSULTANT SERVICES
PROJECT NO. 801 0047 70 77**

IV. SCOPE OF SERVICES

The City is requesting firms to provide Professional Design Consultant Services for the Alessandro Boulevard and Elsworth Street Intersection Improvement Project. The scope of work consists of three (3) phases. The first phase of the work will be the planning/environmental, the second phase will be the design (PS&E), and the third phase will be the construction support. The work shall be in accordance with the requirements of the Caltrans Local Assistance Procedures Manual, City of Moreno Valley standards, Caltrans standard plans (latest version), and the California Manual on Uniform Traffic Control Devices (latest version).

A. GENERAL

1. Meetings

As a minimum, the Consultant shall schedule and attend meetings in the planning phase as follows:

- a. Kickoff meeting including sub-consultants (if any).
- b. Project Development Team (PDT) meetings, monthly.
- c. City Council Meeting/Council Study Session

2. Schedule

The project schedule shall be developed by the Consultant for the design and construction utilizing Microsoft Project®. The schedule shall be provided to the City in both digital and hard copy. An updated schedule is to be handed out during the PDT Meetings.

The project schedule shall be divided into tasks and subtasks in full detail including, but are not limited to, City function timeline, critical path, and other outside sources such as agencies or utilities. Some of the tasks shall be, but are not limited to, planning, environmental, design, relevant City Council meetings, Caltrans review, advertising, and construction. The schedule is to indicate anticipated durations for all tasks.

**B. PHASE I – PLANNING, ENVIRONMENTAL, AND CONCEPTUAL DESIGN
(35% COMPLETE)**

1. Report of Project Issues

The consultant shall provide a Report of Project Issues based on the findings of research and investigation of record information. The report, at a minimum, shall include, but not be limited to, the following:

- a. The report shall itemize the results of all research and investigation including cataloging the sources of information.

**REQUEST FOR PROPOSAL FOR
PROFESSIONAL CONSULTANT SERVICES
PROJECT NUMBER: 801 0047 70 77**

- b. Identify locations of potential conflicts or constraints that may impact the design of the project.
- c. Identify conflicts of potholed underground utilities and overhead improvements.
- d. Identify right-of-way, easement and environmental constraints.

2. Research of Record Information

- a. The Consultant shall provide engineering services related to the research and investigation of utility company and agency records to secure all the information required to identify, locate and accurately lay out all underground improvements, easements, centerline, right-of-way and private property lines. The research should include, but not be limited to, utility maps and street improvement plans.
- b. The City will provide copies of available pertinent City records, such as survey ties, benchmarks, street plans, tract and parcel maps the City knowingly has in its possession.

3. Environmental

The environmental procedures shall be in compliance with the Caltrans Local Assistance Procedures Manual (LAPM). The Preliminary Environmental Study (PES) with comments and photographs; Natural Environmental Study (NES); and required maps/documents at a minimum will be submitted to Caltrans. The Consultant shall prepare, submit, and coordinate with Caltrans through final approval of the environmental document on behalf of the City. The City will review all documents before submission to Caltrans.

The Consultant shall ensure complete environmental documents and reports are submitted for review. The Consultant shall address all comments generated by the City and/or Caltrans in order to receive a final approval.

Should the Consultant believe that further environmental study is needed, the Consultant shall meet with City Staff to identify the additional work and applicable resource/regulatory agencies involved. Consultant shall submit the estimated cost and schedule to prepare the additional environmental studies and/or report, permit applications, or other materials to obtain clearance through all applicable agencies for the project.

4. Surveying and Topographic Mapping

The Consultant shall perform all surveys necessary for the concept drawings and the design of the project establishing a uniform stationing on all streets, increasing northerly and easterly.

The Consultant shall collect field survey data necessary for the design of the proposed improvements along the roadway which shall include the preparation of

**REQUEST FOR PROPOSAL FOR
PROFESSIONAL CONSULTANT SERVICES
PROJECT NUMBER: 801 0047 70 77**

topographic base mapping through field survey methods. The field survey data shall be compiled to develop a topographic base map of the project area.

Topography shall include, but not be limited to, all features within the right of way and 25 feet beyond. The topography shall extend a minimum of 300 feet beyond the intersection of Alessandro Boulevard and Elsworth Street.

Field survey information shall also include all features within and around the project area, and the existing roadway profile and pavement limits. The consultant shall perform detailed surveying work, including the tie-out of any and all existing survey centerlines and property corner monuments that could be disturbed and affected by the proposed work.

The survey topography shall be submitted in ASC II format on CD-ROM and a hard copy plot provided using AutoCAD Land Development or compatible software approved by the City. Survey points with coordinates, elevations, and description key shall be AutoCAD Land Development Standard Survey Descriptions only, no other survey description will be allowed.

The Consultant shall indicate on the plans the stationing of all intersections, and the beginning or end of curves. Survey monuments and monument wells shall be noted for preservation and where missing installed per City standards by the Contractor. The setting or marking of the actual monuments setting or marking shall be performed by a land surveyor contracted by the City during or at the end of Construction, and a Record of Survey shall be submitted to the City. These items must be quantified and shown on the Improvement Plans, Specifications, and Estimate. The Consultant shall note that the Construction Contractor shall be responsible for replacing disturbed monuments or ties after construction is completed.

5. Existing Utilities Research

The Consultant shall conduct existing utility research for all utilities within the project limits to identify, locate, and accurately lay out all underground improvements.

The Consultant shall assist the City with Utility Notices. There will be first utility notice letter (Preliminary Project Notice) with response form, second utility notice letter (Prepare to Relocate) with response form, third utility notice letter (Notice to Relocate), and fourth utility notice letter (Notice to Relocate Immediately) to be sent out by the City to the Utility Companies.

The Consultant shall identify all utilities that could potentially conflict with the planned project, and determine special requirements for facilities including protection, relocation, right-of-way, easements, and construction.

6. Utility Potholing

The Consultant shall pothole all underground utilities to determine the depth for clearance or conflicts for any underground improvements such as gas lines, telephone lines, electrical lines, sewer lines, water lines, storm drain lines, etc. The Consultant shall submit to each utility company a preliminary set of plans that

**REQUEST FOR PROPOSAL FOR
PROFESSIONAL CONSULTANT SERVICES
PROJECT NUMBER: 801 0047 70 77**

provide the location, elevation of the utility, and the elevation of the improvement with the conflict area clouded to show the utility companies the areas of conflict with the proposed improvement. The potholing information and plan shall be submitted to the City after completion of that task. If an area of possible conflict was not potholed, the Consultant shall pothole the area to verify no conflicts, at no cost to the City. Potholes shall be repaired per City Standard Plan No. 602D.

It will be the responsibility of the Consultant to notify Underground Service Alert and provide traffic control during potholing operation

7. Right-of-Way

There is no right of way acquisition anticipated for this project. The Consultant is required to perform basic right-of-way research to ensure the needed right-of-way are identified and provide Right-of-Way Certification for Caltrans project clearance for authorization to proceed to construction. The improvement plan shall show existing property lines with all right-of-way and easement areas, assessor's parcel numbers, addresses, owners and/or types of businesses.

- a. The Consultant shall prepare all documents necessary for temporary construction easements and the City will have the documents executed by the affected property owners. This function must be completed at least thirty (30) days prior to finalizing plans and specifications for bidding purposes.
- b. The Consultant shall identify all utilities that have prior rights.

8. Preliminary Design (Conceptual Layout Plans, 35%)

The Consultant shall prepare conceptual layout plans showing the raised median, striping, tentative traffic signal pole locations, and locations for ADA compliant pedestrian access ramps. See **Exhibit "A"** for General Design Submission Requirements.

9. Submittals

- a. The Consultant shall submit five (5) sets of bond copies of the preliminary design drawings with each submittal for checking by the City, along with the previous red-lined check prints. The Consultant shall perform quality control on all submittals. The design drawings should be as complete, accurate, and error-free as possible before plan checking is considered, in order to reduce the number of plan checks required and related costs therefore to the City and Consultant.
- b. The Consultant shall, at no additional cost to the City, correct errors, omissions, and unworkable and/or improper design/drafting on the original drawings, which are discovered subsequent to the completion of the plan checking process.
- c. Consultant shall submit all necessary PES documentation to the City for initial review. Upon City review and addressing any comments, the Consultant shall submit the PES and supporting documents to Caltrans District 8, DLAE for

**REQUEST FOR PROPOSAL FOR
PROFESSIONAL CONSULTANT SERVICES
PROJECT NUMBER: 801 0047 70 77**

review. The Consultant shall address all Caltrans comments in order to receive final approval and findings are made.

C. PHASE II – DESIGN (PS&E)

Work on this phase shall not commence until the completion of Phase I and written authorization to proceed from the City. Any work performed prior to authorization by the City cannot be billed by the Consultant and will be subject to rework at the Consultant's expense based upon approvals granted during Phase I work. The design shall perform all the work involved for providing documents, plans, specifications, and estimates for the improvements. The design shall conform to requirements of the City of Moreno Valley, Caltrans LAPM, Caltrans standard plans (latest version), and CAMUTCD (latest version).

1. Improvement Plan Preparation

The street improvement plans, traffic signal plans and striping plans shall be in accordance with the current City of Moreno Valley standard plans or standards approved by the City Engineer. Existing utilities shall be indicated in plan view. These plans shall be prepared at 1"=20' scale, on 24" x 36" improvement plan sheets, and shall consist of:

- a. **Title Sheet** – include title sheet per City Standard Plan 710.
- b. **Detail/Typical Cross Section Sheets** - include typical sections and other details as required
- c. **Roadway Improvement Plans** - includes plans for the proposed intersection and ADA compliant pedestrian access ramps which includes all necessary removals and repairs to the existing AC pavement and PCC sidewalks, etc. Plans shall provide roadway improvements in accordance with the City's standards.
- d. **Traffic Signal Plans** – includes plans for the modified traffic signal at Alessandro Boulevard/Elsworth Street intersection. The traffic signal modification plans shall address removal of the existing median-mounted left-turn indications for Alessandro Boulevard, and shall provide for vehicular indications compliant with current standards for Elsworth Street. Underground utilities and structures shall be fully considered and shown. The design shall be accessible in accordance with existing law and design standards. Indicate on the Plans the installation of the advanced dilemma zone detection system equipment. Other relevant features of the traffic signal design include carrying over the existing protected left-turn phasing for all approaches, provision of emergency vehicle pre-emption, protection of existing fiber optic communication facilities, relocation of existing CCTV camera systems to the new poles, maintain existing battery back-up system in the service pedestal, poles and pole foundations designed to a wind velocity of 100 MPH or greater, and any other improvements necessary for the new traffic signal and/or traffic signal modification as directed by the City. The plans shall show lane dimensions, signal pole and push button pole placements, controller and power meter cabinet placements, conduit runs and hand holes or pull box

**REQUEST FOR PROPOSAL FOR
PROFESSIONAL CONSULTANT SERVICES
PROJECT NUMBER: 801 0047 70 77**

placements, lane channelization, detection loop placement, circuitry and conductor schedules, signal pole and mast arm schedules, phase schedules, schedules for signal heads, schedules for loop detectors, signal pole location details, emergency vehicle pre-emption details, and all other notes, schedules, details and/or drawing components required for complete traffic signal construction plans.

- e. **Signing and Striping Plans** – includes existing and proposed access ramp locations and types, curbs, driveways, existing and proposed striping, crosswalks, traffic lane widths, existing and proposed traffic signal loop detectors, and existing and proposed signing (including signs upstream of the project segment that may be affected by the project).
- f. **Advanced Dilemma Zone Detection System** – Provide a Concept of Operations and System Requirements document for provision of the advanced dilemma zone detection system. This document shall be developed collaboratively with City staff. Upon approval of the Concept of Operations and System Requirements by both the City and the State of California, incorporate the requirements into the construction documents. During bidding, be available to address bidders' requests for information. Evaluate bids against the construction documents to determine suitability of proposed product. A sample document conforming to the City's preferences and HSIP requirements is included as Attachment I.

2. Deliverables

The design deliverables shall include, but not be limited to (See **Exhibit "A"** for General Design Submission Requirements): Providing Improvement Plans ink on Mylar ready for advertising and bidding, along with Specifications (including appendices), and a complete Estimate, all wet seal stamp and signed by a licensed California Civil Engineer. The design shall be in compliance with current Federal Americans with Disabilities Act (ADA) and State Title 24 requirements, whichever is more restrictive. The design and scope of services shall also include: complete and detailed estimate of quantities; construction cost estimate; answers to all questions regarding the design during design, bidding and construction; review of the project site to ensure that the Plans are drawn correctly; and attendance at project related meetings, including the pre-construction meeting.

The Consultant shall monitor quality on all deliverables, calculations, and other work products. The Consultant shall prepare a Quality Control Plan for use on the project, and submit a copy to the City within thirty (30) calendar days of Notice-to-Proceed. This is not a separate task, but shall be included as part of project management.

The Plans, Specifications, and Estimate must conform to the City of Moreno Valley's standards and practices. The Consultant shall provide clear, concise, and complete plans and profiles which shall include, but are not limited to, the following items: project title; vicinity (location) map; title blocks; north arrows; scales 1"=20' for bridge and roadway improvements, nothing precludes the requirement to have drawings at a larger scale or larger scale for details; general notes; construction notes; construction legend; telephone numbers of utilities and other affected

**REQUEST FOR PROPOSAL FOR
PROFESSIONAL CONSULTANT SERVICES
PROJECT NUMBER: 801 0047 70 77**

agencies and businesses; details; centerline profile; future north and south curb line profiles; existing improvements; power poles; driveway approaches; edge of pavement, water service relocation and/or installation; sewer manhole lid and water valve lid adjustment; pedestrian ramps; painting of traffic stripes and thermoplastic legends; signs; traffic signal; traffic loops (if any); curb returns; details of private improvements to be constructed, reconstructed, or relocated, such as driveways, fences, gates, irrigation systems, trees and landscaping; overhead utility lines; and other details that are of benefit to the design of the project.

- a. All drawings shall be prepared with AutoCAD Civil 3D software or design software that is compatible with the AutoCAD Civil 3D software approved by the City. The design shall be plotted using permanent drafting ink on Mylar, and drafted on twenty-four inch by thirty-six inch (24" x 36") Mylar sheets. The final plans shall be signed by a Civil Engineer registered in the State of California. No "stick-ons" will be allowed. The originals and the electronic data of these drawings are to be considered to be the property of the City at all times, and shall be submitted to the City, along with a CD-ROM disk in AutoCAD Civil 3D format upon completion or as otherwise directed by the City. The electronic data shall also include all survey data and point information.

b. AutoCAD DRAWINGS

The topography map will be set up with the following guidelines:

- i. Drawing scale is 1" = 20'.
- ii. Lettering style shall be Complex and sizes will correspond to standard Leroy Scales (i.e. 80,100, 120, 140...500). City Title Block will be used.
- iii. The following is a table of items that shall be placed on designated layers as shown:

Description	Layer	Color
Points	POINTS	White
Point numbers	PNTS	Red
Point elevations	ELEV	Red
Point descriptions	DESC	Red
Contours	INTER	Brown
Index contours	INDEX	Yellow
Topography	TOPO	Yellow
Text	TEXT	Cyan
Centerline	CL	White
R/W	RW	Green
Curb and gutter	CG	White
Sidewalk	SW	White

- iv. The following is a table of Standard Survey Descriptions that shall be used on all survey-related work. Use a Z (code) for any shots **not** at ground surface i.e., use Z10 for top of fire hydrant.

**REQUEST FOR PROPOSAL FOR
PROFESSIONAL CONSULTANT SERVICES
PROJECT NUMBER: 801 0047 70 77**

** Input sequence number, space, description

Input #	Item	Input #	Item
01	Centerline	38	Transformer
01M	Centerline Monument	39	C.L. Improvement
01C	Control Point	40	A.C. Speed Bump
02	Mailbox	41	Wood Guard Rail
03	Water Meter	42	A.C. Bike Path
04	Power Pole	43	Curb
05	Gut Wire	44	Traffic Signal Box
06	Gate Valve	45	Concrete Apron
07	Fence	46	Concrete Slab
08	Tree	47	Concrete Rip Rap
09	Pedestal	48	Yellow Stripe
10	Fire Hydrant	49	White Stripe
11	Edge of Pavement	50	Delineator
12	Driveway	51	Landscape Area
13	Sewer Manhole	52	Block Wall
14	Utility Manhole	53	Top Asphalt
15	Utility Mark	54	Face of Curb (1/2" wide)
16	Sign	55	Gutter
17	Curb and Gutter	56	Street Light
18	Vertical Curb	57	Edge of Gravel
19	Asphalt Curb	58	Air Vac
20	Toe of Asphalt Curb	59	Drop Inlet
21	Top of Asphalt Curb	60	Toe of Dirt Berm
22	Flow Line of Culvert	61	Top of Dirt Berm
23	Miscellaneous	70	Temp. Storage Area
24	Walks	71	Stl. Conc. Guard Post
25	Bushes	72	Pump
26	Shrubs	73	Canopy Post
27	Gas Line Main	74	Curb Flush w/A.C.
28	Gate	75	Oil Riser
29	Water Line Main	76	Water Riser
30	Toe of Slope	77	Build. Corner
31	Top of Slope	78	Temp Storage Build.
32	Planter	79	Concrete Swale
33	Sprinkler Head	80	Eroded Undermined
34	Edge of Travel Way	81	Conc. Expansion Joint
35	Gas Valve	82	Head Wall
36	Transformer		
37	Ground Shot		

Other layers may be used; however, the layer should be named to correspond with the item referenced on that particular layer.

- c. The City will provide the Consultant with its boilerplate Specifications and Technical Provisions in Microsoft Word, Windows 2000 format. The City will be responsible for compiling the Project Specification. The Consultant will provide a write up for the project specific scope of work in the Technical Specifications and provide special Technical Provisions beyond the City's

**REQUEST FOR PROPOSAL FOR
PROFESSIONAL CONSULTANT SERVICES
PROJECT NUMBER: 801 0047 70 77**

standard Technical Provisions. The Specifications shall be signed by the consultant Civil Engineer registered in the state of California that is complete and ready for bidding purposes and awarding contracts for construction for the improvements. The latest edition of the Greenbook (Standard Specifications for Public Works Construction and subsequent amendments) will be used on the project, except for striping and traffic signs. The technical portion of the Caltrans Standard Specifications will be used for the striping and traffic signs.

Specifications for the project shall conform to the most recent applicable standards and specifications from:

- i. City of Moreno Valley
- ii. Standard Specifications for Public Works Construction (*Greenbook, current edition*)
- iii. State of California Transportation Department Standard Specifications and Standard Plans (latest version)
- iv. The consultant shall calculate the amount of liquidated damages and determine the length of time in working days for construction.

3. Submittals to City, Agencies, Utilities, Etc.

- a. The Consultant shall submit five (5) sets of bond copies of the design drawings with each submittal for checking by the City, along with the previous red lined check prints. The design drawings should be as complete, accurate, and error-free as possible before Plan checking is considered, in order to reduce the number of Plan checks required and related costs therefore to the City and Consultant. Submittals shall be 35% Conceptual, 65%, 100%, and final.
- b. The Consultant shall submit three (3) sets of quantity calculations with each submittal for checking by the City, along with the previous checked calculations.
- c. The Consultant shall submit two (2) sets of the contract documents with each submittal for checking by the City, along with the previous check prints. A disk in Microsoft Word format containing the final Contract Documents shall be submitted to the City.
- d. **The Consultant shall, at no additional cost to the City, correct errors, omissions, and unworkable and/or improper design/drafting on the original drawings, which are discovered subsequent to the completion of the Plan checking process.**
- e. The Consultant shall directly submit to **each utility company a final set of Plans that provide the location, elevation of the utility, and the elevation of the improvement with the conflict area clouded to show the utility companies the areas that conflict.**

**REQUEST FOR PROPOSAL FOR
PROFESSIONAL CONSULTANT SERVICES
PROJECT NUMBER: 801 0047 70 77**

- f. The City shall receive a copy of all correspondence, transmittals, submittals, and letters sent to utilities and agencies regarding the project.

4. Final Estimate of Quantities and Cost

The Consultant shall provide a construction quantity and cost estimate with each submittal of plans. The unit costs shall be based upon the most current cost information for recent similar projects in the area compiled by the Consultant and approved by the City.

- a. The estimated items of work with quantities shall include but not be limited to: itemizing all removals, relocations, PCC sidewalk, PCC curb & gutter, PCC pedestrian access ramps, traffic signal poles, traffic signal equipment, traffic signal wiring, aggregate base, Asphalt Concrete (AC) paving, survey monument wells, SWPPP preparation, painting of pavement legends & striping, signs, traffic control, raised pavement markers, and project signs. The estimated items of work with quantities shall be arranged in chronological order of construction and shall contain all the information needed to prepare the Engineer's Estimate of Costs. The engineer's estimate shall be prepared and submitted on the City's estimate form.
- b. The Consultant will be required to periodically submit updated preliminary cost estimates as design progresses.
- c. The Consultant's final construction cost estimate shall be based upon, and in agreement with, the final items of work with estimated quantities. Computations showing estimated quantities and costs for each location of work as well as the sum totals shall be submitted to the City for review along with a set of plans showing items of work with quantities on each sheet. Submission of computations does not relieve the Consultant's responsibility of submitting an accurate estimate of quantities.

5. Reproduction of the Design Drawings and Contract Documents

The City will have copies of the design drawings and Contract Specifications reproduced for bidding purposes.

6. Questions During Bidding And Pre-Construction Meeting

The Consultant shall answer questions regarding the Technical Provisions, the design drawings or conflicts in the design during the bidding process. The Consultant shall assist the City, at no charge, in preparation of Addenda regarding omissions or conflicts in the design.

D. PHASE III – CONSTRUCTION

1. Pre-Construction Meeting

The Consultant shall attend the Pre-construction Meeting and answer questions regarding the Technical Provisions and the design drawings during the meeting.

**REQUEST FOR PROPOSAL FOR
PROFESSIONAL CONSULTANT SERVICES
PROJECT NUMBER: 801 0047 70 77**

2. Construction

a. Questions During Construction

The Consultant shall be available to review design change request and assist the City in issuing Contract Change Orders. A line item shall be included in the proposal for design change request during construction.

The Consultant shall be available to answer questions regarding the Technical Provisions, the design drawings or conflicts in the design during the construction, and assist the City in issuing Contract Change Orders regarding omissions or conflicts in the design, at no charge to the City.

b. Preparation of As-Built Drawings

The Consultant shall incorporate all redline comments prepared by the Contractor and project inspector on the signed design Plans. The as-built drawings shall be provided to the City and approved prior to the release of the final progress payment. The Consultant shall attach hanging file tabs to the Mylar as-built drawings. A line item shall be included in the proposal for as-built drawings.

c. GASB 34 Documentation

The Consultant shall submit GASB 34 documentation in the City's format along with the as-built drawings. A line item shall be included in the proposal for GASB 34 documentation.

d. Owner Of Original Drawings, Documents And Other Information

The City will be the owner of all original drawings, documents, and digital information. All digital and or computer generated drawings shall be the property of the City and a copy shall be submitted to the City on a CD-RW disk.

V. CONSULTANT'S PROPOSAL AND COMPENSATION

The Consultant's Proposal shall be no more than 30 pages. The page limits exclude a cover letter of up to two pages, dividers, certificates, and appendices. Resumes, billing rates, project schedule, resource matrix, certificates, and other required forms shall be attached in the appendices. Proposals failing to provide sufficient information and assurances of performance to accurately assess each category of the required services and failing to comply with requirements and conditions of the Request for Proposal will not be given further consideration.

At a minimum, the Proposal shall include the following sections:

- A. **Project Understanding:** This section should clearly convey clear understanding of the nature of the work, identification of major project issues, and proposed solutions thereof, from both the Consultant and the sub-consultants (consultant team).

**REQUEST FOR PROPOSAL FOR
PROFESSIONAL CONSULTANT SERVICES
PROJECT NUMBER: 801 0047 70 77**

- B. **Approach and Management Plan:** This section provides the consultant team's proposed approach and management plan for providing services. Include an organization chart showing proposed relationship among consultant team/staff as well as any other parties that may have significant role in the delivery of this project.
- C. **Qualifications and Experience:** Provide qualifications and experience of the team for this project. Emphasize the specific qualifications and experience from projects similar to this project for the key team members including references. Identify and provide in-depth information for the proposed project manager's qualifications, track record and relevant experience.
- D. **Staffing Plan:** Discuss staffing plan, the workload, both current and anticipated, for all key team members, and their capacity to perform the requested services according to the proposed schedule. Discuss the firm/team's approach for completing the services required for this project within budget and schedule.
- E. **Work Plan and Schedule:** Include a description of how each task of the project will be conducted, identification of deliverables for each task and implementation schedule. The work plan should include sufficient detail to demonstrate a clear understanding of the project. Discuss the consultant team's approach for completing the project.
- F. **Quality Control and Assurance:** Discuss QA/QC proposed for each phase/deliverable for this project, including various independent plan check reviews and 95% plan biddability/constructability/claims avoidance reviews.
- G. **Additional Relevant Information:** Provide additional relevant information that may be helpful in the selection process (not to exceed two pages).

The Consultant's Proposal shall include the following statements:

1. A statement that this Request for Proposal shall be incorporated in its entirety as a part of the Consultant's Proposal.
2. A statement that this Request for Proposal and the Consultant's Proposal will jointly become part of the Agreement for Professional Consultant Services for this project when said Agreement is fully executed by the Consultant and the Mayor or City Manager of Moreno Valley.
3. A statement that the Consultant's Services to be provided, and fees therefore, will be in accordance with the City's Request for Proposal except as otherwise specified in the Consultant's Proposal under the heading "ADDITIONS OR EXCEPTIONS TO THE CITY'S REQUEST FOR PROPOSAL."
4. A single and separate section with the heading "ADDITIONS OR EXCEPTIONS TO THE CITY'S REQUEST FOR PROPOSAL" containing a complete and detailed description of all of the exceptions to the provisions and conditions of this Request for Proposal upon which the Consultant's Proposal is contingent and which shall take precedent over this Request for Proposal for Professional Consultant Services.

**REQUEST FOR PROPOSAL FOR
PROFESSIONAL CONSULTANT SERVICES
PROJECT NUMBER: 801 0047 70 77**

5. A statement of qualifications applicable to this project including the names, qualifications and proposed duties of the Consultant's Staff to be assigned to this project; a listing of recent similar projects completed including the names, titles, addresses, telephone numbers and email addresses of the appropriate persons whom the City could contact. If one or more of the Consultant's staff should become unavailable, the Consultant may substitute other staff of at least equal competence only after prior written approval by the City.
6. A resource allocation matrix *must* be submitted with the Proposal. The resource allocation matrix must list detailed tasks in rows and the appropriate individual (Job Title Only) as well as the number of hours that these individuals will be working on each task listed, will be included in adjacent columns. The resource allocation matrix and the project design schedule are required of both the primary consultant, as well as any sub-consultant. Failure to do so will result in the Consultant's Proposal being deemed incomplete and it will not receive further consideration. The Title Reports shall be a separate line item under the right-of-way task.

The resource allocation matrix, in addition to any tasks the Consultant chooses to list, shall include but not be limited to meetings, Traffic Studies, Hydrology/Hydraulics Studies, Storm Water Pollution Prevention Plans, right-of-way investigations, As-Built Drawings, and GASB 34 documentation.

7. A rate schedule *must* be submitted with the Proposal. The rate schedule must list titles, names, roles, and hourly billing rates in rows. A statement that said hourly rate schedule is part of the Consultant's Proposal for use in invoicing for progress payments and for extra work incurred shall also be included. All extra work will require prior approval from the City.
8. A statement of sub-consultant's (include relief personnel) qualifications applicable to this project including the names, qualifications and proposed duties of the sub-consultant's staff to be assigned to this project; a listing of recent similar projects completed including the names, titles, addresses, and telephone numbers of the appropriate persons whom the City could contact.

A statement that the Consultant acknowledges and understands that the Consultant will not be allowed to change the sub-consultant without written permission from the City.

9. A statement that all charges for Consultant services is a "Not-to-Exceed Fee" which must include conservatively estimated reimbursable expenses, as submitted with and made a part of said Consultant's Proposal.
10. A statement that the Consultant will document and provide the results of the work to the satisfaction of the City. This may include preparation of field and final reports, or similar evidence of attainment of the Agreement objectives.
11. A statement that the Consultant will immediately document and notify the City of any defects or hazardous conditions observed in the vicinity of the project site prior, during, or after the construction work.

**REQUEST FOR PROPOSAL FOR
PROFESSIONAL CONSULTANT SERVICES
PROJECT NUMBER: 801 0047 70 77**

12. A copy of the Consultant's hourly rate schedule and a statement that said hourly rate schedule is part of the Consultant's Proposal for use in invoicing for progress payments and for extra work incurred that is not part of this Request for Proposal. **An itemized cost breakdown for the work described herein must be submitted in a separate sealed envelope as part of the Proposal submittal.** All extra work will require prior approval from the City.
13. A statement that the Consultant will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin.
14. A statement that all federal laws and regulations shall be adhered to notwithstanding any state or local laws and regulations. In a case of conflict between federal, state or local laws or regulations the strictest shall be adhered to.
15. A statement that the Consultant shall allow all authorized federal, state, county, and City officials access to place of work, books, documents, papers, fiscal, payroll, materials, and other relevant contract records pertinent to this special project. All relevant records shall be retained for at least three years.
16. A statement that the Consultant shall comply with the Davis-Bacon Fair Labor Standards Act (40 USC 276-a through a-7), and the implementation regulations issued pursuant thereto (29 CFR Section 1, 5), any amendments thereof and the California Labor Code. Pursuant to the said regulations, entitled "Federal Labor Standards Provisions," Federal Prevailing Wage Decision" and State of California prevailing wage rates, respectively.
17. A statement that the Consultant shall comply with the Copeland Anti-Kickback Act (18 USC 874) and the Implementation Regulation (29 CFR 3) issued pursuant thereto, and any amendments thereof.
18. A statement that the Consultant offers and agrees to assign to the City all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 USC Sec. 15) or under the Cartwright Act (Chapter 2 [commencing with Section 16700] of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, services, or materials pursuant to the public works or the subcontract. This assignment shall be made and become effective at the time the City tenders final payment to the Consultant, without further acknowledgment by the parties.
19. This Agreement is subject to 49 CFR, Part 26 entitled "Participation by Disadvantaged Business Enterprises in Department of Transportation Financial Assistance Programs." Proposers who obtain DBE participation on this contract will assist Caltrans in meeting its federally mandated statewide overall DBE goal.

DBEs and other small businesses are strongly encouraged to participate in the performance of Agreements financed in whole or in part with federal funds (See 49 CFR 26, "Participation by Disadvantaged Business Enterprises in Department of Transportation Financial Assistance Programs"). The Proposer should ensure that DBEs and other small businesses have the opportunity to participate in the performance of the work that is the subject of this solicitation and should take all necessary and reasonable steps for this assurance. The Proposer shall not

**REQUEST FOR PROPOSAL FOR
PROFESSIONAL CONSULTANT SERVICES
PROJECT NUMBER: 801 0047 70 77**

discriminate on the basis of race, color, national origin, or sex in the award and performance of subcontracts.

Pursuant to recently released Race-Neutral DBE policy directives issued by the U.S. DOT in response to the Ninth Circuit U.S. Court of Appeals decision in *Western States Paving Co. v. Washington State Department of Transportation*, **the City has implemented a wholly Race-Neutral DBE Program.**

A Race-Neutral DBE Program is one that, while benefiting DBEs, is not solely focused on DBE firms. A Race-Neutral Program utilizes measures that can assist a wide variety of small businesses including DBEs, such as arranging solicitations, times for the presentation of proposals, quantities, specifications, and delivery schedules in ways that facilitate DBE and other small business participation (e.g., unbundling large contracts to make them more accessible to small businesses, requiring or encouraging prime Consultants to subcontract portions of work that they might, otherwise, perform with their own forces). However, under a Race-Neutral DBE Program, the City may no longer advertise DOT-assisted contracts containing numeric race-conscious goals or require a Proposer to utilize DBEs as a condition of award. Race-neutral DBE participation includes any time a DBE obtains a prime contract through customary competitive procurement procedures or is awarded a subcontract on a prime contract that does not carry a DBE goal.

20. Complete "Disclosure of Lobbying Activities" (Form LLL – see attached).
21. Complete List of Subconsultants
22. Complete Proposer's List of Subconsultants (DBE and Non-DBE) - Parts I and II (attached).

VI. GENERAL COMPLIANCE WITH LAWS AND WAGE RATES

The Consultant shall be required to comply with all federal, state, and local laws and ordinances applicable to the work. This includes compliance with prevailing wage rates and their payment in accordance with California Labor Code, Section 1775.

The Consultant is required to submit certified payrolls weekly. This applies to all applicable field personnel working on the project. In accordance with Section 1771.5 (b) (5) of the California Labor Code, the City will withhold payments when the payroll records are delinquent or inadequate.

VII. FEDERAL EMPLOYEE BENEFIT

No member of, or delegate to, the Congress of the United States, and no Resident Commissioner shall be admitted to any share or part of the Agreement to the said project or to any benefit to arise from the same.

The Consultant shall complete and include the "Certification for Contracts, Grants, Loans, and Cooperative Agreements" and "Disclosure of Lobbying Activities" forms (attached) with the Proposal.

**REQUEST FOR PROPOSAL FOR
PROFESSIONAL CONSULTANT SERVICES
PROJECT NUMBER: 801 0047 70 77**

VIII. PAYMENT TO CONSULTANT

- A. This work is to be performed for a "Not-to-Exceed Fixed Fee." This method of payment is similar to the Cost per Unit Work, which is defined in Chapter 10 of the Caltrans LAPM, as follows: The Consultant is paid based on the work performed.
- B. The Consultant shall provide a "Project Fee Schedule" indicating the fee for individual tasks with a "Not-to-Exceed Fee" which shall be the sum of all tasks by Part, phase, and milestone.
- C. Tasks shall include, but not be limited to, all Professional Consultant Services necessary to complete the work covered by this Proposal.
- D. The City will pay the Consultant for work completed based on milestones completed and accepted by the City. These Milestones are:
 - 1. Report of Project Issues complete.
 - 2. Environmental Clearance obtained.
 - 3. Phase 1, 35% Level Completion is complete.
 - 4. 65% Level Completion is complete.
 - 5. 95% Level Completion is complete.
 - 6. Phase 2, 100% Level Completion is complete.
 - 7. Project Bidding and Construction Support on a monthly basis.
 - 8. Any other additional authorized work on a task successfully completed and accepted basis.

The City shall make sole and final determination if a milestone as described above is complete and acceptable for payment.
- E. Monthly invoices will specifically identify job title, person-hours, and costs incurred by each task.
- F. Reimbursement costs such as mileage, printing, telephone, photographs, postage and delivery, are to be included in the "Not-to-Exceed Fee."
- G. All tasks including labor and reimbursable costs such as printing, postage, and delivery shall have supporting documentation presented at the time payment is requested.
- H. The City will pay the Consultant for all acceptable services rendered in accordance with the "Agreement for Professional Consultant Services."
- I. When the Consultant is performing, or is requested to perform, work beyond the scope of service in the "Agreement for Professional Consultant Services," an "Amendment to the Agreement" will be executed between the City and Consultant.
- J. The Consultant shall receive no compensation for any re-work necessary as result of the Consultant's errors or oversight.

**REQUEST FOR PROPOSAL FOR
PROFESSIONAL CONSULTANT SERVICES
PROJECT NUMBER: 801 0047 70 77**

IX. INSURANCE

- A. The Consultant shall provide Errors and Omissions Professional Insurance. Such coverage limits shall not be less than \$1,000,000 per claim and aggregate.
- B. The Consultant shall have Public Liability and Property Damage Insurance in the amounts as follows:

<u>GENERAL LIABILITY</u>		
Bodily Injury	\$1,000,000	per occurrence
Property Damage	\$ 500,000	per occurrence

A combined single limit policy with aggregate limits in the amount of \$2,000,000 will be considered equivalent to the above minimum limits.

- C. The Consultant shall have Public Liability and Property Damage Insurance coverage for owned and non-owned automotive equipment in the amount of not less than \$1,000,000.
- D. The Consultant shall have Workers' Compensation Insurance in the amounts as will fully comply with the laws of the State of California.
- E. A Certificate of Insurance or an appropriate binder shall bear an endorsement containing the following provisions:

"Solely as respect to services done by or on behalf of the named insured for the City of Moreno Valley, it is agreed that the City of Moreno Valley, the Moreno Valley Housing Authority, and the Moreno Valley Community Services District, its officers, employees and agents are included as additional insured under this general liability policy and the coverage(s) provided shall be primary insurance and not contributing with any other insurance available to the City of Moreno Valley, the Moreno Valley Housing Authority, and the Moreno Valley Community Services District, its officers and employees and agents, under any third party liability policy."

- F. Insurance companies providing insurance hereunder shall be rated (A minus: VII - Admitted) or better in Best's Insurance Rating Guide and shall be legally licensed and qualified to conduct insurance business in the State of California.
- G. The terms of the insurance policy or policies issued to provide the above insurance coverage shall not be amended to reduce the above required insurance limits and coverage's nor shall such policies be canceled by the carrier without thirty (30) days prior written notice by certified or registered mail of amendment or cancellation to the Agency, except that cancellation for non-payment of premium shall require ten (10) days prior written notice by certified or registered mail. In the event the said insurance is canceled, the Consultant shall, prior to the cancellation date, submit to the City Clerk new evidence of insurance in the amount established.
- H. It is the consultant's responsibility to ensure that all subconsultants comply with the following: Each subconsultant that encroaches within the City's right-of-way **and** affects (i.e., damages or impacts) City infrastructure must comply with the liability insurance requirements of the City's Land Development Division. Examples of such subconsultant work include soil sample borings, utility potholing, etc.

**REQUEST FOR PROPOSAL FOR
PROFESSIONAL CONSULTANT SERVICES
PROJECT NUMBER: 801 0047 70 77**

The "Application for Encroachment Permit" form (four pages), including "Application for Encroachment Permit Liability Insurance Requirements," is available in the Land Development Division and must be completed and submitted in full to the City. It is the Consultant's responsibility to ensure that all subconsultants submit the appropriate encroachment permit and insurance documentation at the same time that the Consultant's insurance documentation is submitted.

X. INDEMNIFICATION

- A. To the maximum extent allowable by law, the Consultant, when functioning in the capacity of a design professional, agrees to indemnify, defend, and save the City, the Moreno Valley Housing Authority, and the Moreno Valley Community Services District (CSD), their officers, agents and employees harmless from any and all liability, claims, demands, damages, or injuries to any person, including injury to the Consultant's employees and all claims that arise out of, pertain to, or relate to the negligence, recklessness or willful misconduct of the Consultant, its officers, agents or employees, or its subconsultant(s) or any person acting for the Consultant or under its control or direction; provided, however, that this indemnification and hold harmless shall not include claims arising from the negligence or willful misconduct of the City, MVHA, and CSD, their officers, agents or employees.
- B. The consultant, when not functioning in the capacity of a design professional, agrees to indemnify, defend, and save the City, the Moreno Valley Housing Authority, and the Moreno Valley Community Services District (CSD), their officers, agents and employees harmless from any and all liability, claims, demands, damages, or injuries to any person, including injury to the Consultant's employees and all claims which arise from or are connected with the negligent performance of or failure to perform the work or other obligations of the Consultant under this Agreement, or are caused or claim to be caused by the negligent acts of the Consultant, its officers, agents or employees, or its subconsultant(s) or any person acting for the Consultant or under its control or direction; provided, however, that this indemnification and hold harmless shall not include claims arising from the sole negligence or willful misconduct of the City, MVHA, and CSD, their officers, agents or employees.
- C. The City agrees to indemnify, defend and save the Consultant and their officers, agents and employees harmless from any and all liability, claims, damages or injuries to any person, including injury to the City's, MVHA's and CSD's employees and all claims which arise from or are connected with the negligent performance or failure to perform the services or other obligations of the City under this Agreement, or are caused or claim to be caused by the negligent acts of the City, MVHA and CSD, their officers, agents or employees, or its subcontractor(s) or any person acting for the City or under its control or direction; provided, however, that this indemnification and hold harmless shall not include any claims arising from the negligence or willful misconduct of the Consultant, its officers, agents or employees.

XI. TERMINATION FOR CONVENIENCE OF THE CITY

The City reserves the right to terminate the "Agreement for Professional Consultant Services" for the "convenience of the City" at any time by giving ten (10) days written notice to the Consultant of such termination and specifying the effective date thereof. All finished or unfinished drawings, maps, documents, field notes and other materials produced and

**REQUEST FOR PROPOSAL FOR
PROFESSIONAL CONSULTANT SERVICES
PROJECT NUMBER: 801 0047 70 77**

procured by the Consultant under the said aforementioned Agreement is, at the option of the City, City property and shall be delivered to the City by the Consultant within ten (10) working days from the date of such termination. The City will reimburse the Consultant for all acceptable work performed as set forth in the executed Agreement.

XII. INDEPENDENT CONTRACTOR

The Consultant's relationship to the City in the performance of the Consultant's services for this project is that of an independent Contractor. The personnel performing the said Services shall at all times be under the Consultant's exclusive direction and control and shall be employees of the Consultant and not employees of the City. The Consultant shall pay all wages, salaries and other amounts due his employees in connection with the performance of said work shall be responsible for all employee reports and obligations, including but not necessarily restricted to, social security, income tax withholding, unemployment compensation, and Workers' Compensation.

XIII. CONTRACT

The Contract includes the Agreement for Professional Consultant Services, City's Request for Proposal, Consultant's Proposal, and Exhibits.

The Political Reform Act and the City's Conflict of Interest Code require that consultants be considered as potential filers of Statements of Economic Interest. Consultants, as defined by Section 18701, may be required to file an Economic Interest Statement (Form 700) within 30 days of signing a Consultant Agreement with the City, on an annual basis thereafter if the contract is still in place, and within 30 days of completion of the contract.

XIV. GENERAL CONDITIONS

- A. Pre-contractual expenses are defined as expenses incurred by the Consultant in: (1) preparing the Proposal; (2) submitting the Proposal to the City; (3) presentation during selection interview; (4) negotiating with the City any matter related to this Proposal; (5) any other expenses incurred by the Consultant prior to an executed Agreement.

The City shall not, in any event, be liable for any pre-contractual expenses incurred by the Consultant.

- B. The City reserves the right to withdraw this RFP at any time without prior notice. Further, the City makes no representations that any Agreement will be awarded to any Consultant responding to this RFP. The City expressly reserves the right to postpone reviewing the Proposal for its own convenience and to reject any and all Proposals responding to this RFP without indicating any reasons for such rejection(s).
- C. The City reserves the right to reject any or all Proposals submitted. Any Contract awarded for these Consultant engagements will be made to the Consultant who, in the opinion of the City, is best qualified.

XV. OTHER REQUIREMENTS

The following requirements are mandatory:

**REQUEST FOR PROPOSAL FOR
PROFESSIONAL CONSULTANT SERVICES
PROJECT NUMBER: 801 0047 70 77**

- A. The Agreement may be subject to pre-award audit by the Department, which is estimated to take a minimum of thirty (30) calendar days from the time the Department receives the pre-award audit submittal. After the pre-award audit recommendations are received (if necessary), the Consultant's Proposal shall be adjusted by the Contract Manager to conform to the audit recommendations. The Consultant agrees that any audit recommendations regarding the contract amount, the Consultant's Proposal, or individual items of cost may be incorporated into the contract at the State's sole discretion. Refusal by the Consultant to incorporate the audit recommendations will be considered a breach of contract terms and cause for termination of the contract or rejection for consideration of contract.
- B. The Consultant shall commence services upon written direction to proceed from the City. No charges are to be incurred prior to the Notice to Proceed.
- C. The Consultant shall maintain adequate records to permit inspection and audit of the Consultant's time and materials charges under this Agreement. The Consultant shall make such records available to City, State, and the Federal Highway Administration at the Consultant's office during normal business hours upon reasonable notice. Nothing herein shall convert such records into public records. Except as may be otherwise required by law, such records will be available only to City, State, and the Federal Highway Administration. Such records shall be maintained by the Consultant for three (3) years following receipt of final payment.
- D. Cost Principles – Title 48 Code of Federal Regulations (CFR) Chapter 1, Part 31 and Uniform Administrative Requirements, Title 49 CFR, Part 18 are incorporated herein by reference. Any costs for which payment has been made to the Consultant that are determined by subsequent audit to be unallowable under 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31 et seq. or 49 CFR, Part 18, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments, are subject to repayment by the Consultant to the City.
- E. The Consultant warrants that he/she has not employed or retained any company or person, other than a bona fide employee working for the Consultant, to solicit or secure this agreement, and that he/she has not paid or agreed to pay any company or person, other than a bona fide employee, any fee, commission, percentage, brokerage fee, gift, or any other consideration, contingent upon or resulting from the award or formation of this agreement. For breach or violation of this warranty, the City shall have the right to annul this agreement without liability, or at its discretion to deduct from the agreement price or consideration, or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gift, or contingent fee.
- F. Subcontractors, Assignment and Transfer - Consultant services are considered to be a personal relationship between the City and the Consultant; therefore, subcontracting, assignment, or transfer of any of the work except as otherwise provided for in the executed agreement is expressly prohibited. All subcontracts exceeding \$25,000 in cost shall contain all required provisions of the prime contract.
- G. Reimbursement for transportation and subsistence costs shall not exceed the rates to be paid non-represented employees under current State Department of Personnel Administration rules listed in the Caltrans Travel Guide.

**REQUEST FOR PROPOSAL FOR
PROFESSIONAL CONSULTANT SERVICES
PROJECT NUMBER: 801 0047 70 77**

XVI. SELECTION CRITERIA

The Consultant may be invited to a selection interview. The Proposals will be rated/ranked according to the following criteria:

- A. The Firm's General Experience and Qualification Information (20 points) – Information about the company (and all sub-consultants) including professional licenses held; ability to furnish required insurance and meet stipulations of the City's "boiler plate" agreement; details about comparable projects completed by the firm, as well as local experience; and its ability to provide the required services.
- B. Experience of Key Personnel (40 points) – Background on key personnel (including all sub-consultants) qualifications, abilities, familiarity with state and federal procedures, local experience on comparable projects and length of service with the firm, reference information preferably with municipal agencies.
- C. Project Approach/Understanding (40 points) – Discussion of major issues identified on the project and how the consultant team plans to address them; the management approach and organization necessary to complete the specific project; and outline quality control measures to ensure delivery of a quality product on time and within budget.

Exhibits/Attachments (incorporated by reference):

Exhibit "A" – General Design Submission Requirements

Attachment "A" – Location Map

Attachment "B" – City Standard Consultant Agreement (no changes to this agreement will be allowed)

Attachment "C" – Exhibit 10-F Certification of Consultant, Commissions & Fees

Attachment "D" – Exhibit 10-I Notice to Proposers DBE Information

Attachment "E" – Exhibit 10-L Certification of Local Agency of Cost Analysis

Attachment "F" – Exhibit 10-P Nonlobbying Certification for Federal-Aid Contracts

Attachment "G" – Exhibit 15H UDBE Information – Good Faith Efforts

Attachment "H" – Sample Concept of Operation and System Requirement

**REQUEST FOR PROPOSAL FOR
PROFESSIONAL CONSULTANT SERVICES
PROJECT NUMBER: 801 0047 70 77**

Exhibit "A"
General Design Submission Requirements

The following typical elements of the General Design Submission Requirements are representative of the specific completion levels, but not necessarily all-inclusive.

1. **35% Level Completion:** Complete supporting plans and estimates for Project Report; complete Special (Technical) Provisions outline; resolve alternatives and alignment issues; identify preliminary right-of-way and easement needs; complete Geotechnical Report; complete Hydrology and Hydraulic reports; and complete environmental documentation; and obtain all environmental approvals.
 - Report of Project Issues if required, is based upon the City boiler format and is complete.
 - Basis for design are established and preliminary level design (foot print) is frozen. There are either few or no more basic design changes.
 - Initial plan review by all city departments, utility companies, and other associated agencies is complete.
 - As necessary, public meetings have taken place and the concept is established and approved.
 - City client departments have signed-off on the design.
 - City's Drawing standards are to be used.
 - Conceptual work is complete and the design is ready to proceed in to PS&E documentation phase.
 - Surveys are completed and boundaries established on plans.
 - Horizontal and Vertical alignments are established on plans.
 - Curb/gutter lines to centerline dimensions are shown on plans.
 - Intersection and corner radius information is shown on plans.
 - Parcel delineation, with site address and Assessors Parcel Number, are shown on plans.
 - Special (Technical) Provisions outline is established and is based on City's boiler format.
 - Preliminary Engineer's Estimate is compared to project budget – perform a reality check.
 - Design Schedule, with required critical path, is approved.
 - Inter-/Intra-discipline Quality Assurance/Quality Control check is performed.
 - Geotechnical Report is complete.
 - Hydrology and Hydraulic reports are complete and approved.
 - Utilities initial investigation is complete and tracked using a utility response matrix.
 - First meeting with utility companies has taken place and all are on-board.
 - Proposed utilities' connections/improvements, etc., are essentially agreed upon.
 - Existing utilities to be relocated, to be abandoned, and/or re-routed are established and agreed upon.
 - Meeting with all other interested parties, such as fire and police, etc., have taken place.
 - All preliminary right-of-way and easement needs are shown and analyzed, and ownership is investigated.
 - Required environmental form or Environmental Document is complete and approved.

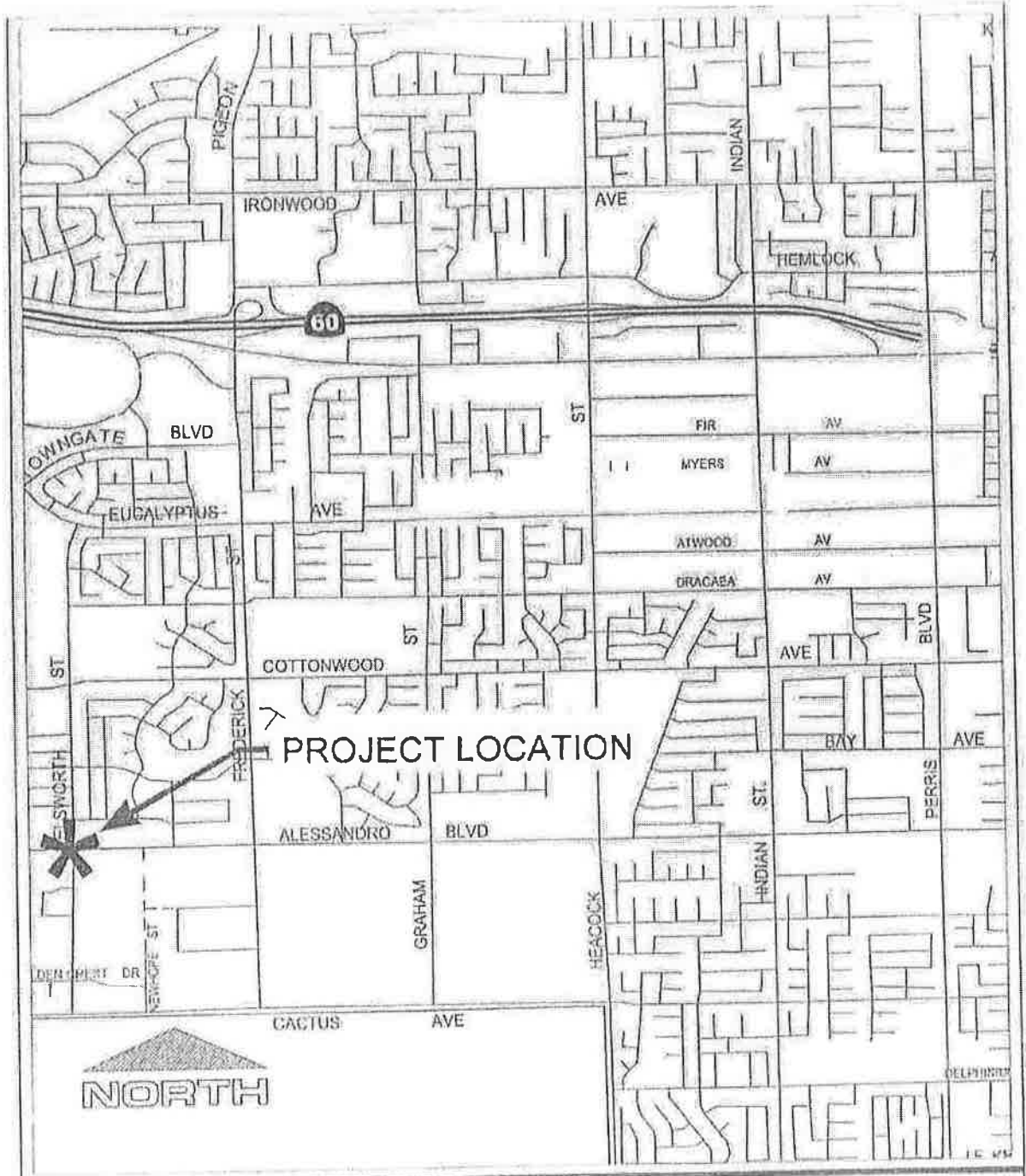
**REQUEST FOR PROPOSAL FOR
PROFESSIONAL CONSULTANT SERVICES
PROJECT NUMBER: 801 0047 70 77**

2. **65 % Level Completion:** Resolve right-of-way issues; complete detailed street, traffic signal, and drainage design; complete water quality improvements; complete project specific plans improvements.
 - Overall Design progress must be at a level that was established in the critical path.
 - Horizontal and Vertical alignments are complete.
 - Draft Specifications, including General Provisions and Special Provisions, are complete.
 - Complete Engineer's Estimate reflecting 65% complete level design work effort.
 - 2nd inter-/intra-discipline Quality Assurance/Quality Control check is performed for Plans, Specifications, and Engineer's Estimate (PS&E).
 - Must include a set of drawings and a comments matrix with responses proving that all comments made at 35% have been addressed.
 - Follow-up meetings with utility companies, if necessary, have taken place.
 - All existing utility conflicts are addressed and resolved, and tracked using a utility response matrix.
 - All right-of-way and easement needs are shown and finalized, and ownership is confirmed, if necessary, with Title Reports.

3. **95% Level Completion:** Obtain all needed right-of-way; complete plans, specifications, and estimates and submit for final review and comments.
 - All design documents (PS&E) are essentially complete as if ready to bid.
 - PS&E is ready to submit for review.
 - Specifications document includes General Provisions and Special Provisions and shall be complete in every manner.
 - Liquidated damage calculation is complete.
 - 100% Engineer's Estimate is complete. It shall be at or 10% (maximum) below the construction budget amount provided by the City.
 - 3rd inter-/intra-discipline Quality Assurance/Quality Control check is performed for Plans, Specifications, and Engineer's Estimate (PS&E).
 - Must include a set of drawings and a comments matrix with responses proving that all comments made at 65% have been addressed.
 - Ready for biddability, claim avoidance, and constructability reviews.
 - All right-of-way and easement documents have been obtained, or are in the final process of being obtained.

4. **100 % Level Completion:** Final detail to plans, specifications and estimates ready for signatures.
 - PS&E is ready for signature.
 - Must include a set of drawings and a comments matrix with responses proving that all comments made at 95% have been addressed.
 - Project is ready for advertisement.
 - All available and applicable permits have been received.
 - Sign-off has been obtained from all entities having jurisdiction on approving the PS&E documents, including sign-off by the City's required departments or divisions.
 - All right-of-way and easement documents have been obtained.

Attachment "A"



LOCATION MAP



Public Works Department
Transportation Division

ATTACHMENT A

HIGHWAY SAFETY
IMPROVEMENT PROGRAM
CYCLE 5

Attachment "B"

**AGREEMENT FOR PROFESSIONAL
CONSULTANT SERVICES
PROJECT NO. XXX XXXX XX XX**

This Agreement is by and between the City of Moreno Valley, California, a municipal corporation, hereinafter described as "City," and **Name of Consultant Firm**, a (California corporation, partnership, sole ownership), hereinafter described as "Consultant." This Agreement is made and entered into effective on the date the City signs this Agreement.

RECITALS

WHEREAS, the City has determined it is in the public interest to proceed with the work hereinafter described as "Project"; and

WHEREAS, the City has determined the Project involves the performance of professional and technical services of a temporary nature as more specifically described in Exhibit "A" (City's Request for Proposal) and Exhibit "B" (Consultant's Proposal) hereto; and

WHEREAS, the City does not have available employees to perform the services for the Project; and

WHEREAS, the City has requested the Consultant to perform such services for the Project; and

WHEREAS, the Consultant is professionally qualified in California to perform the professional and technical services required for the Project;

THEREFORE, the City and the Consultant, for the consideration hereinafter described, mutually agree as follows:

**AGREEMENT FOR PROFESSIONAL
CONSULTANT SERVICES
PROJECT NO. XXX XXXX XX XX**

DESCRIPTION OF PROJECT

1. The Project is described as professional consultant design services for:

NAME OF CONSULTANT FIRM

Project No. xxx xxxx xx xx

SCOPE OF SERVICES

2. The Consultant's scope of service is described on Exhibit "B" attached hereto and incorporated herein by this reference. In the event of a conflict, the City's Request for Proposal shall take precedence over the Consultant's Proposal.

3. The City's responsibility is described on Exhibit "C" attached hereto and incorporated herein by this reference.

PAYMENT TERMS

4. The City agrees to pay the Consultant and the Consultant agrees to receive a "Not-to-Exceed" fee of \$_____ in accordance with the payment terms provided on Exhibit "D" attached hereto and incorporated herein by this reference.

TERM OF AGREEMENT

5. This agreement will terminate on _____ unless the termination date is extended by an amendment to the agreement.

TIME FOR PERFORMANCE

6. The Consultant shall commence services upon receipt of written direction to proceed from the City.

**AGREEMENT FOR PROFESSIONAL
CONSULTANT SERVICES
PROJECT NO. xxx xxxx xx xx**

7. The Consultant shall perform the work described on Exhibit "A" in accordance with the schedule set forth in Exhibit "E" attached hereto and incorporated by this reference.

Or

7. The Consultant shall perform the work described on Exhibit "A" in accordance with the design/construction schedule as stated in the Notice to Proceed.

8. The Consultant and the City agree that the schedule in Paragraph 7 above represents their best estimates with respect to completion dates, and both the Consultant and the City acknowledge that it will not unreasonably withhold approval of the Consultant's requests for extensions of time in which to complete the work required of the Consultant hereunder.

9. The Consultant shall not be responsible for performance delays caused by others or delays beyond the Consultant's reasonable control, and such delays shall extend the time for performance of the work by the Consultant. Delays caused by non-performance or unjustified delay in performance by a subconsultant of the Consultant are not considered to be beyond the Consultant's reasonable control.

10 (a) The Consultant agrees that the personnel, including the principal Project manager, and all subconsultants assigned to the Project by the Consultant, shall be subject to the prior approval of the City.

(b) No change in subconsultants or key personnel shall be made by the Consultant without written prior approval of the City.

**AGREEMENT FOR PROFESSIONAL
CONSULTANT SERVICES
PROJECT NO. xxx xxxx xx xx**

SPECIAL PROVISIONS

11. It is understood and agreed that the Consultant is, and at all times shall be, an independent contractor and nothing contained herein shall be construed as making the Consultant or any individual whose compensation for services is paid by the Consultant, an agent or employee of the City, or authorizing the Consultant to create or assume any obligation or liability for or on behalf of the City.

12. The Consultant may also retain or subcontract for the services of other necessary consultants with the prior written approval of the City. Payment for such services shall be the responsibility of the Consultant. Any and all subconsultants employed by the Consultant shall be subject to the terms and conditions of this Agreement, except that the City shall have no obligation to pay any subconsultant for services rendered on the Project.

13. The Consultant and the City agree to use reasonable care and diligence to perform their respective services under this Agreement. Unless hereinafter specified, neither party shall be responsible for the services of the other or any subcontractor or subconsultant employed by the other party.

14. The Consultant shall comply with all applicable federal, state, and local laws in the performance of work under this Agreement.

15. To the maximum extent allowable by law, the Consultant agrees to indemnify, defend, and save the City, the Moreno Valley Housing Authority (MVHA), and the Moreno Valley Community Services District (CSD), their officers, agents and employees harmless

**AGREEMENT FOR PROFESSIONAL
CONSULTANT SERVICES
PROJECT NO. xxx xxxx xx xx**

from any and all liability, claims, demands, damages, or injuries to any person, including injury to the Consultant's employees and all claims that arise out of, pertain to, or relate to the negligence, recklessness or willful misconduct of the Consultant, its officers, agents or employees, or its subconsultant(s) or any person acting for the Consultant or under its control or direction; provided, however, that this indemnification and hold harmless shall not include claims arising from the negligence or willful misconduct of the City, MVHA and CDS, their officers, agents or employees.

16. (a) The Consultant shall procure and maintain, at its sole expense, throughout the term of this Agreement and any extension thereof, Professional Errors and Omission Insurance coverage in the form and substance and with carriers acceptable to the City. Such coverage limits shall not be less than \$1,000,000 per claim and aggregate.

(b) During the entire term of this Agreement, the Consultant agrees to procure and maintain General Liability Insurance in form and substance and with carriers acceptable to the City at its sole expense to protect against loss from liability imposed by law for damages on account of bodily injury, including death therefrom, suffered or alleged to be suffered by any person or persons whomever, resulting directly or indirectly from any act or activities of the Consultant its sub-consultant or any person acting for the Consultant or under its control or direction, and also to protect against loss from liability imposed by law for damages to any property of any persons caused directly or indirectly by or from acts

**AGREEMENT FOR PROFESSIONAL
CONSULTANT SERVICES
PROJECT NO. xxx xxxx xx xx**

or activities of the Consultant or its subconsultants, or any person acting for the Consultant or under its control or direction.

(c) Such General Liability Insurance shall be maintained in full force and effect throughout the terms of the Agreement and any extension thereof in the minimum limits provided below:

	<u>General Liability</u>
Bodily Injury	\$1,000,000 per occurrence
Property Damage	\$ 500,000 per occurrence

A combined single limit policy with aggregate limits in the amount of \$2,000,000 will be considered equivalent to the above minimum limits.

(d) If the operation under this Agreement results in an increased or decreased risk in the opinion of the City Manager, then the Consultant agrees that the minimum limits hereinabove designated shall be changed accordingly upon request by the City Manager.

(e) The Consultant shall procure and maintain, at its sole expense, and throughout the term of this Agreement and any extension thereof, Public Liability and Property Damage Insurance coverage for owned and non-owned automotive equipment operated on City premises. Such coverage limits shall not be less than \$1,000,000 combined single limit.

**AGREEMENT FOR PROFESSIONAL
CONSULTANT SERVICES
PROJECT NO. xxx xxxx xx xx**

(f) The Consultant shall procure and maintain, at its sole expense, Workers' Compensation Insurance in such amounts as will fully comply with the laws of the State of California and which shall indemnify, insure and provide legal defense for both the Consultant and the City, MVHA and CSD against any loss, claim, or damage arising from any injuries or occupational diseases happening to any worker employed by the Consultant in the course of carrying out the Agreement.

(g) The City of Moreno Valley, the Moreno Valley Housing Authority, and the Moreno Valley Community Services District, their officers, employees and agents shall be named as additional insured on all policies of insurance except errors and omissions and worker's compensation.

(h) A Certificate of Insurance and appropriate additional insured endorsement evidencing the above insurance coverage shall be submitted to the City Clerk prior to the execution of this Agreement on behalf of the City.

(i) The Certificate of Insurance or an appropriate binder shall bear an endorsement containing the following provisions:

"Solely as respect to services done by or on behalf of the named insured for the City of Moreno Valley, it is agreed that the City of Moreno Valley, the Moreno Valley Housing Authority, and the Moreno Valley Community Services District, their officers, employees and agents are included as additional insured under this general liability

**AGREEMENT FOR PROFESSIONAL
CONSULTANT SERVICES
PROJECT NO. xxx xxxx xx xx**

policy and the coverage(s) provided shall be primary insurance and not contributing with any other insurance available to the City of Moreno Valley, the Moreno Valley Housing Authority, and the Moreno Valley Community Services District, its officers, employees and agents, under any third party liability policy."

(j) Insurance companies providing insurance hereunder shall be rated (A minus: VII - Admitted) or better in Best's Insurance Rating Guide and shall be legally licensed and qualified to conduct insurance business in the State of California.

(k) The terms of the insurance policy or policies issued to provide the above insurance coverage shall not be amended to reduce the above required insurance limits and coverages nor shall such policies be canceled by the carrier without thirty (30) days prior written notice by certified or registered mail of amendment or cancellation to the City, except that cancellation for non-payment of premium shall require ten (10) days prior written notice by certified or registered mail. In the event the said insurance is canceled, the Consultant shall, prior to the cancellation date, submit to the City Clerk new evidence of insurance in the amounts established.

17. During the performance of this Agreement, the Consultant will not unlawfully discriminate against any employee or applicant for employment because of race, religion, creed, color, national origin, sex, or age. The Consultant will treat employees during employment without regard to their race, religion, creed, color, national origin, sex, or age.

**AGREEMENT FOR PROFESSIONAL
CONSULTANT SERVICES
PROJECT NO. xxx xxxx xx xx**

18. Consultant and subconsultants shall pay prevailing wage rates when required by the Labor Laws of the State of California.

19. (a) The Consultant shall deliver to the Public Works Director/City Engineer of the City or his/her designated representative, immediately upon request in both hard copy and electronic format, all documents, drawings, models, presentation materials, renderings, calculations, specifications, permits and permit-related documents, surveys, materials tests, geotechnical reports, etc., if available, developed to date for the City's project and any other City-provided documents, which shall become the property of the City for all purposes, which also includes the patent rights with respect to any discovery or invention which arises or is developed in the course of or under this Agreement, and copyrights. The Consultant may retain for its files, at its expense, copies of any and all materials, including drawings, documents, and specifications, produced by the Consultant in performance of this Agreement. It shall be understood that the City shall be the owner of all project-related documents and drawings at all times and during all phases of the project. The City reserves the right to ask for a hard copy and/or an electronic copy of the documents developed to date at any time during the period of this agreement.

(b) The Consultant shall be entitled to copies of all furnished materials for his files and his subconsultants, if any, for professional services related to the City's project.

**AGREEMENT FOR PROFESSIONAL
CONSULTANT SERVICES
PROJECT NO. xxx xxxx xx xx**

(c) The City agrees to hold the Consultant free and harmless from any claim arising from any unauthorized use of computations, maps, and other documents prepared or provided by the Consultant under this Agreement, if used by the City on other projects without the permission of the Consultant. Consultant acknowledges that Consultant work product produced under this agreement may be public record under State law.

20. (a) The City may terminate this Agreement without cause on the part of Consultant by giving at least ten (10) days written notice to the Consultant. The written notice shall specify the date of termination. Upon receipt of such notice, the Consultant may continue services on the project through the date of termination, provided that no service(s) shall be commenced or continued after receipt of the notice, which is not intended to protect the interest of the City. The City shall pay the Consultant within thirty (30) days after the date of termination for all non-objected to services performed by the Consultant in accordance herewith through the date of termination.

(b) Upon notice of termination, the Consultant shall deliver to the Public Works Director/City Engineer of the City or his/her designated representative, in both hard copy and electronic format, all documents, drawings, models, presentation materials, renderings, calculations, specifications, permits and permit-related documents, surveys, materials tests, geotechnical reports, etc., if available, developed to date for the City's project and any other City-provided documents, which shall become the property of the

**AGREEMENT FOR PROFESSIONAL
CONSULTANT SERVICES
PROJECT NO. xxx xxxx xx xx**

City. The Consultant may retain for its files, at its expense, copies of any and all materials, including drawings, documents, and specifications, produced by the Consultant in performance of this Agreement. It shall be understood that the City shall be the owner of all project-related documents and drawings, regardless of the completeness of said documents.

(c) The Consultant shall be entitled to copies of all furnished materials for his files and his subconsultants, if any, for professional services related to the City's project.

(d) The City agrees to hold the Consultant harmless from any claim arising from any unauthorized use of computations, maps, and other documents prepared or provided by the Consultant. Consultant acknowledges that Consultant work product produced under this Agreement may be public record under State law.

(e) Either party may terminate this Agreement for cause. In the event the City terminates this Agreement for cause, the Consultant shall perform no further service(s) under the Agreement unless the notice of termination authorizes such further work.

21. This Agreement is binding upon the City and the Consultant and their successors and assigns. Except as otherwise provided herein, neither the City nor the Consultant shall assign, sublet, or transfer its interest in this Agreement or any part thereof without the prior written consent of the other.

**AGREEMENT FOR PROFESSIONAL
CONSULTANT SERVICES
PROJECT NO. xxx xxxx xx xx**

22. A City representative shall be designated by the City and a Consultant representative shall be designated by the Consultant. The City representative and the Consultant representative shall be the primary contact person for each party regarding performance of this Agreement. The City representative shall cooperate with the Consultant, and the Consultant's representative shall cooperate with the City in all matters regarding this Agreement and in such a manner as will result in the performance of the services in a timely and expeditious fashion.

23. This Agreement represents the entire and integrated Agreement between the City and the Consultant, and supersedes all prior negotiations, representations or Agreements, either written or oral. This Agreement may be modified or amended only by a subsequent written Agreement signed by both parties.

24. Where the payment terms provide for compensation on a time and materials basis, the Consultant shall maintain adequate records to permit inspection and audit of the Consultant's time and materials charges under this Agreement. The Consultant shall make such records available to the City at the Consultant's office during normal business hours upon reasonable notice. Nothing herein shall convert such records into public records. Except as may be otherwise required by law, such records will be available only to the City. Such records shall be maintained by the Consultant for three (3) years following completion of the services under this Agreement.

**AGREEMENT FOR PROFESSIONAL
CONSULTANT SERVICES
PROJECT NO. xxx xxxx xx xx**

25. The City and the Consultant agree that, to the extent permitted by law, until final approval by the City, all data shall be treated as confidential and will not be released to third parties without the prior written consent of both parties.

26. The Consultant shall employ no City official or employee in the work performed pursuant to this Agreement. No officer or employee of the City shall have any financial interest in this Agreement in violation of federal, state, or local law.

27. Subject to the provisions of Section 19 (a) above, all plans, drawings, specifications, reports, logs, and other documents prepared by the Consultant in its performance under this Agreement shall, upon demand by the City, be delivered to and become the property of the City for the limited use as set out above, provided that the Consultant shall be entitled, at its own expense, to make copies thereof for its own use.

28. The laws of the State of California shall govern the rights, obligations, duties, and liabilities of the parties to this Agreement, and shall also govern the interpretation of this Agreement. Venue shall be vested in the Superior Court of the State of California, County of Riverside.

29. If the funding source for this Agreement includes Federal funds, the following provisions must be complied with:

(a) Executive Order 11246 of September 24, 1965, entitled "Equal Employment Opportunity," as amended by Executive Order 11375 of October 13, 1967, and as supplemented in Department of Labor regulations (41 CFR chapter 60);

**AGREEMENT FOR PROFESSIONAL
CONSULTANT SERVICES
PROJECT NO. xxx xxxx xx xx**

(b) the Copeland "Anti-Kickback" Act (18 U.S.C. 874) as supplemented in Department of Labor regulations (29 CFR Part 3);

(c) the Davis-Bacon Act (40 U.S.C. 276a to 276a-7) as supplemented by Department of Labor regulations (29 CFR Part 5);

(d) Sections 103 and 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C. 327-330) as supplemented by Department of Labor regulations (29 CFR Part 5);

(e) Access by the grantee, the subgrantee, the Federal grantor agency, the Comptroller General of the United States, or any of their duly authorized representatives to any books, documents, papers, and records of the contractor which are directly pertinent to that specific contract for the purpose of making audit, examination, excerpts, and transcriptions;

(f) Retention of all required records for three years after grantees or subgrantees make final payments and all other pending matters are closed;

(g) All applicable standards, orders, or requirements issued under section 306 of the Clean Air Act (42 U.S.C. 1857(h)), section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR part 15);

(h) Mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Pub. L. 94-163, 89 Stat. 871);

**AGREEMENT FOR PROFESSIONAL
CONSULTANT SERVICES
PROJECT NO. xxx xxxx xx xx**

(i) all requirements and regulations pertaining to reporting;

(j) in the case of occurrence of termination for cause, the City shall use all retained payments and any progress payments due for work completed before the termination to liquidate the Consultant's liability to the City. If the retained and unpaid amounts are insufficient, the City shall take steps to recover the additional sum from the Consultant.

SIGNATURE PAGE FOLLOWS

**AGREEMENT FOR PROFESSIONAL
CONSULTANT SERVICES
PROJECT NO. xxx xxxx xx xx**

IN WITNESS HEREOF, the parties have each caused their authorized representative to execute this Agreement.

City of Moreno Valley

Name of Consultant Firm

BY: _____
City Manager

BY: _____

Date

TITLE: _____
(President or Vice President)

Date

<u>INTERNAL USE ONLY</u>
APPROVED AS TO LEGAL FORM:
_____ City Attorney
_____ Date
RECOMMENDED FOR APPROVAL:
_____ Department Head
_____ Date

BY: _____

TITLE: _____
(Corporate Secretary)

Date

- Attachments: Exhibit "A" – City's Request for Proposal
Exhibit "B" – Consultant's Proposal
Exhibit "C" – City's Responsibility
Exhibit "D" – Terms of Payment
Exhibit "E" – Consultant's Schedule

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CITY - SERVICES TO BE PROVIDED
TO CONSULTANT

1. Furnish the Consultant all in-house data which is pertinent to services to be performed by the Consultant and which is within the custody or control of the City, including, but not limited to, copies of record and off-record maps and other record and off-record property data, right-of-way maps and other right-of-way data, pending or proposed subject property land division and development application data, all newly developed and pertinent design and project specification data, and such other pertinent data which may become available to the City.
2. Provide timely review, processing, and reasonably expeditious approval of all submittals by the Consultant.
3. Provide timely City staff liaison with the Consultant when requested and when reasonably needed.

EXHIBIT "C"

TERMS OF PAYMENT

1. The Consultant's compensation shall not exceed \$_____.
2. The Consultant will obtain, and keep current during the term of this Agreement, the required City of Moreno Valley business license. Proof of a current City of Moreno Valley business license will be required prior to any payments by the City. Any invoice not paid because the proof of a current City of Moreno Valley business license has not been provided will not incur any fees, late charges, or other penalties. Complete instructions for obtaining a City of Moreno Valley business license are located at: http://www.moval.org/do_biz/biz-license.shtml.
3. The Consultant will electronically submit an invoice to the City for milestone payments along with documentation evidencing services completed to date. The milestone payment is based on actual time and materials expended in furnishing authorized professional services during the preceding period. The project milestones are identified in Section VIII titled "Payment to Consultant" of the City's Request for Proposal. At no time will the City pay for more services than have been satisfactorily completed and the City Engineer's determination of the amount due for any milestone payment shall be final. The consultant will submit all original invoices to Accounts Payable staff at AccountsPayable@moval.org. Accounts Payable questions can be directed to (951) 413-3073. Copies of invoices may be submitted to the Capital Projects Division at miab@moval.org or calls directed to (951) 413-3155.

EXHIBIT "D"
PROJECT NO. 803 0021 70 77

4. The Consultant agrees that City payments will be received via Automated Clearing House (ACH) Direct Deposit and that the required ACH Authorization form will be completed prior to any payments by the City. Any invoice not paid because the completed ACH Authorization Form has not been provided will not incur any fees, late charges, or other penalties. The ACH Authorization Form is located at:

http://www.moval.org/city_hall/forms.shtml#bf
5. The minimum information required on all invoices is:
 - A. Vendor Name, Mailing Address, and Phone Number
 - B. Invoice Date
 - C. Vendor Invoice Number
 - D. City-provided Reference Number (e.g. Project, Activity)
 - E. Detailed work hours by class title (e.g. Manager, Technician, or Specialist), services performed and rates, explicit portion of a contract amount, or detailed billing information that is sufficient to justify the invoice amount; single, lump amounts without detail are not acceptable.
6. The City shall pay the Consultant for all invoiced, authorized professional services within forty-five (45) days of receipt of the invoice for same.

Attachment "C"

EXHIBIT 10-F CERTIFICATION OF CONSULTANT, COMMISSIONS & FEES

I HEREBY CERTIFY that I am the _____, and duly authorized representative of the firm of _____, whose address is _____, and that, except as hereby expressly stated, neither I nor the above firm that I represent have:

- (a) employed or retained for a commission, percentage, brokerage, contingent fee, or other consideration, any firm or person (other than a bona fide employee working solely for me or the above consultant) to solicit or secure this contract; nor
- (b) agreed, as an express or implied condition for obtaining this contract, to employ or retain the services of any firm or person in connection with carrying out the contract; nor
- (c) paid, or agreed to pay, to any firm, organization or person (other than a bona fide employee working solely for me or the above consultant) any fee, contribution, donation, or consideration of any kind, for or in connection with, procuring or carrying out this contract.

I acknowledge that this Certificate is to be made available to the California Department of Transportation (Caltrans) in connection with this contract involving participation of federal-aid highway funds, and is subject to applicable state and federal laws, both criminal and civil.

(Date)

(Signature)

Distribution: 1) Local Agency Project File (Original & Contract)
2) DLAE (with contract copy)

Attachment "D"

EXHIBIT 10-1 NOTICE TO PROPOSERS DBE INFORMATION

The Agency has established a DBE goal for this Contract of _____ %

OR

The Agency has not established a goal for this Contract. However, proposers are encouraged to obtain DBE participation for this contract.

1. TERMS AS USED IN THIS DOCUMENT

- The term "Disadvantaged Business Enterprise" or "DBE" means a for-profit small business concern owned and controlled by a socially and economically disadvantaged person(s) as defined in Title 49, Code of Federal Regulations (CFR), Part 26.5.
- The term "Agreement" also means "Contract."
- Agency also means the local entity entering into this contract with the Contractor or Consultant.
- The term "Small Business" or "SB" is as defined in 49 CFR 26.65.

2. AUTHORITY AND RESPONSIBILITY

- A. DBEs and other small businesses are strongly encouraged to participate in the performance of Contracts financed in whole or in part with federal funds (See 49 CFR 26, "Participation by Disadvantaged Business Enterprises in Department of Transportation Financial Assistance Programs"). The Consultant must ensure that DBEs and other small businesses have the opportunity to participate in the performance of the work that is the subject of this solicitation and should take all necessary and reasonable steps for this assurance. The proposer must not discriminate on the basis of race, color, national origin, or sex in the award and performance of subcontracts.
- B. Proposers are encouraged to use services offered by financial institutions owned and controlled by DBEs.

3. SUBMISSION OF DBE INFORMATION

If there is a DBE goal on the contract, Exhibit 10-01 *Consultant Proposal DBE Commitment* must be included in the Request for Proposal. In order for a proposer to be considered responsible and responsive, the proposer must make good faith efforts to meet the goal established for the contract. If the goal is not met, the proposer must document adequate good faith efforts. All DBE participation will be counted towards the contract goal; therefore, all DBE participation shall be collected and reported.

Exhibit 10-02 *Consultant Contract DBE Information* must be included with the Request for Proposal. Even if no DBE participation will be reported, the successful proposer must execute and return the form.

4. DBE PARTICIPATION GENERAL INFORMATION

It is the proposer's responsibility to be fully informed regarding the requirements of 49 CFR, Part 26, and the Department's DBE program developed pursuant to the regulations. Particular attention is directed to the following:

- A. A DBE must be a small business firm defined pursuant to 13 CFR 121 and be certified through the California Unified Certification Program (CUCP).

- B. A certified DBE may participate as a prime consultant, subconsultant, joint venture partner, as a vendor of material or supplies, or as a trucking company.
- C. A DBE proposer not proposing as a joint venture with a non-DBE, will be required to document one or a combination of the following:
 - 1. The proposer is a DBE and will meet the goal by performing work with its own forces.
 - 2. The proposer will meet the goal through work performed by DBE subconsultants, suppliers or trucking companies.
 - 3. The proposer, prior to proposing, made adequate good faith efforts to meet the goal.
- D. A DBE joint venture partner must be responsible for specific contract items of work or clearly defined portions thereof. Responsibility means actually performing, managing, and supervising the work with its own forces. The DBE joint venture partner must share in the capital contribution, control, management, risks and profits of the joint venture commensurate with its ownership interest.
- E. A DBE must perform a commercially useful function pursuant to 49 CFR 26.55, that is, a DBE firm must be responsible for the execution of a distinct element of the work and must carry out its responsibility by actually performing, managing and supervising the work.
- F. The proposer shall list only one subconsultant for each portion of work as defined in their proposal and all DBE subconsultants should be listed in the bid/cost proposal list of subconsultants.
- G. A prime consultant who is a certified DBE is eligible to claim all of the work in the Contract toward the DBE participation except that portion of the work to be performed by non-DBE subconsultants.

5. RESOURCES

- A. The CUCP database includes the certified DBEs from all certifying agencies participating in the CUCP. If you believe a firm is certified that cannot be located on the database, please contact the Caltrans Office of Certification toll free number 1-866-810-6346 for assistance.
- B. Access the CUCP database from the Department of Transportation, Office of Business and Economic Opportunity Web site at: <http://www.dot.ca.gov/hq/bep/>.
 - 1. Click on the link in the left menu titled *Disadvantaged Business Enterprise*;
 - 2. Click on Search for a DBE Firm link;
 - 3. Click on *Access to the DBE Query Form* located on the first line in the center of the page.

Searches can be performed by one or more criteria. Follow instructions on the screen.

6. MATERIALS OR SUPPLIES PURCHASED FROM DBES COUNT TOWARDS THE DBE GOAL UNDER THE FOLLOWING CONDITIONS:

- A. If the materials or supplies are obtained from a DBE manufacturer, count 100 percent of the cost of the materials or supplies. A DBE manufacturer is a firm that operates or maintains a factory, or establishment that produces on the premises the materials, supplies, articles, or equipment required under the Contract and of the general character described by the specifications.
- B. If the materials or supplies purchased from a DBE regular dealer, count 60 percent of the cost of the materials or supplies. A DBE regular dealer is a firm that owns, operates or maintains a store, warehouse, or other establishment in which the materials, supplies, articles or equipment of the general character described by the specifications and required under the Contract are bought, kept in stock, and regularly sold or leased to the public in the usual course of business. To be a DBE regular dealer, the firm must be an established, regular business that engages, as its principal business and under its own name, in the

purchase and sale or lease of the products in question. A person may be a DBE regular dealer in such bulk items as petroleum products, steel, cement, gravel, stone or asphalt without owning, operating or maintaining a place of business provided in this section.

- C. If the person both owns and operates distribution equipment for the products, any supplementing of regular dealers' own distribution equipment shall be, by a long-term lease agreement and not an ad hoc or Agreement-by-Agreement basis. Packagers, brokers, manufacturers' representatives, or other persons who arrange or expedite transactions are not DBE regular dealers within the meaning of this section.
- D. Materials or supplies purchased from a DBE, which is neither a manufacturer nor a regular dealer, will be limited to the entire amount of fees or commissions charged for assistance in the procurement of the materials and supplies, or fees or transportation charges for the delivery of materials or supplies required on the job site, provided the fees are reasonable and not excessive as compared with fees charged for similar services.

Attachment "E"

EXHIBIT 10-L LOCAL AGENCY CERTIFICATION OF COST ANALYSIS
(48 CFR, CHAPTER 1, PART 15.404)

I, the undersigned, certify that I have performed a cost analysis in connection with this contract and will perform a cost analysis for any future contract modification for the fiscal period as specified below.

*Local Agency Certification Signature: _____

Local Agency Certifying Name and Title (Print):

Name: _____

Title: _____

Local Agency Contact Information

Email: _____

Phone number: _____

Consultant(s) Firm Name: _____

Date of Cost Analysis (mm/dd/yyyy): _____

Fiscal Period Covered: _____

Contract/Federal Project Number: _____

Date of Certification (mm/dd/yyyy): _____

*The Chief Financial Officer, Procurement Officer, Contract Administrator, or equivalent, who has authority to evaluate the quality and reasonableness of the consultant contract products or services and is able to certify on the local agency's behalf that an adequate cost analysis was conducted in conjunction with the contract.

Distribution: Retained in Local Agency Project files

Attachment "F"

EXHIBIT 10-P NONLOBBYING CERTIFICATION FOR FEDERAL-AID CONTRACTS

The prospective participant certifies by signing and submitting this proposal/bid to the best of his or her knowledge and belief that:

- (1) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The prospective participant also agrees by submitting his/her proposal/bid that he/she shall require that the language of this certification be included in all lower-tier subcontracts which exceed \$100,000 and that all such sub-recipients shall certify and disclose accordingly.

Attachment "G"

EXHIBIT 15-H DBE INFORMATION —GOOD FAITH EFFORTS

DBE INFORMATION - GOOD FAITH EFFORTS

Federal-aid Project No. _____ Bid Opening Date _____

The _____ (City/County of) _____ established a Disadvantaged Business Enterprise (DBE) goal of _____% for this project. The information provided herein shows that a good faith effort was made.

Lowest, second lowest and third lowest bidders shall submit the following information to document adequate good faith efforts. Bidders should submit the following information even if the "Local Agency Bidder DBE Commitment" form indicates that the bidder has met the DBE goal. This will protect the bidder's eligibility for award of the contract if the administering agency determines that the bidder failed to meet the goal for various reasons, e.g., a DBE firm was not certified at bid opening, or the bidder made a mathematical error.

Submittal of only the "Local Agency Bidder DBE Commitment" form may not provide sufficient documentation to demonstrate that adequate good faith efforts were made.

The following items are listed in the Section entitled "Submission of DBE Commitment" of the Special Provisions:

- A. The names and dates of each publication in which a request for DBE participation for this project was placed by the bidder (please attach copies of advertisements or proofs of publication):

Publications	Dates of Advertisement

- B. The names and dates of written notices sent to certified DBEs soliciting bids for this project and the dates and methods used for following up initial solicitations to determine with certainty whether the DBEs were interested (please attach copies of solicitations, telephone records, fax confirmations, etc.):

Names of DBEs Solicited	Date of Initial Solicitation	Follow Up Methods and Dates

- C. The items of work which the bidder made available to DBE firms including, where appropriate, any breaking down of the contract work items (including those items normally performed by the bidder with its own forces) into economically feasible units to facilitate DBE participation. It is the bidder's responsibility to demonstrate that sufficient work to facilitate DBE participation was made available to DBE firms.

Items of Work	Bidder Normally Performs Item (Y/N)	Breakdown of Items	Amount (\$)	Percentage Of Contract

- D. The names, addresses and phone numbers of rejected DBE firms, the reasons for the bidder's rejection of the DBEs, the firms selected for that work (please attach copies of quotes from the firms involved), and the price difference for each DBE if the selected firm is not a DBE:

Names, addresses and phone numbers of rejected DBEs and the reasons for the bidder's rejection of the DBEs:

Names, addresses and phone numbers of firms selected for the work above:

- E. Efforts made to assist interested DBEs in obtaining bonding, lines of credit or insurance, and any technical assistance or information related to the plans, specifications and requirements for the work which was provided to DBEs:

F. Efforts made to assist interested DBEs in obtaining necessary equipment, supplies, materials or related assistance or services, excluding supplies and equipment the DBE subcontractor purchases or leases from the prime contractor or its affiliate:

G. The names of agencies, organizations or groups contacted to provide assistance in contacting, recruiting and using DBE firms (please attach copies of requests to agencies and any responses received, i.e., lists, Internet page download, etc.):

Name of Agency/Organization	Method/Date of Contact	Results
-----------------------------	------------------------	---------

H. Any additional data to support a demonstration of good faith efforts (use additional sheets if necessary):

NOTE: USE ADDITIONAL SHEETS OF PAPER IF NECESSARY.

Attachment "H"

Concept of Operation

and

System Requirements

for

Emergency Vehicle Pre-Emption System

Prepared by:

**Transportation Engineering Division
City of Moreno Valley**

Prepared May 2013

Concept of Operation and System Requirements
for
Emergency Vehicle Pre-emption System



TABLE OF CONTENTS

1. INTRODUCTION/BACKGROUND	1
1.1. DEFINITIONS	1
2. ASSUMPTIONS.....	1
3. GOALS/CONCEPT OF OPERATIONS	2
4. SYSTEM REQUIREMENTS	3

LIST OF TABLES

Table 1. Project Goals/Concept of Operations	2
Table 2. Functional Requirements	4
Table 3. Performance Requirements	5
Table 4. Environmental and Quality Requirements	6
Table 5. Central Management Requirements	6



1. Introduction/Background

The City of Moreno Valley has successfully utilized Emergency Vehicle Pre-emption (EVP) technology to improve safety and response time for emergency responders and the public since the first deployment in the last decade. To guide future deployment at the approximately 130 signalized intersections which are not yet so equipped, the City has established system requirements as presented herein.

System requirements guide selection, procurement, installation, testing, and operation of future EVP systems. It is also a necessary precursor to utilizing many outside funding sources.

1.1. Definitions

Emergency Vehicle Pre-emption System: An electronic system whose purpose is to override traffic signal operation to provide preferential service to a properly configured approaching emergency vehicle, so that the vehicle may pass through the intersection on green; thereby improving response time and minimizing the possibility of colliding with other traffic.

Emitter: A light source capable of flashing in a pattern detectable by an optical EVP system, generally mounted within the light bar on an emergency vehicle.

Detector: A device mounted on or near traffic signal equipment which detects signals sent from emitters.

Discriminator: A device installed into a traffic signal controller cabinet which interprets signals received from detectors and activates the traffic signal controller's pre-emption logic. This device is responsible for decoding signals and addressing priority between multiple simultaneous pre-emption inputs.

Optical Signal Processor: A synonym for discriminator.

Phase selector: A synonym for discriminator.

2. Assumptions

Certain aspects of the EVP system deployment are out of the City of Moreno Valley's control and thus must be accommodated without prejudice by the system requirements:



- The City of Moreno Valley, the County of Riverside, and the City of Perris, among others, contract with Cal-Fire for fire services. Cal-Fire has not standardized emitter technology and uses a mixture of product, generally either GTT or Tomar.
- The City of Riverside, directly adjacent to Moreno Valley, uses GTT emitter equipment.
- In emergency situations, fire equipment from multiple agencies and locations is brought to bear under the principle of mutual-aid response. Thus there is no control over what emitter equipment may have need to use the EVP system.
- Ambulance services are privatized and multiple ambulance companies are present on a daily basis, all of which potentially may need to make use of the system. The equipment provided for said ambulances is varied.
- Cal-Fire has no plans to deploy Global Positioning Satellite (GPS) radio transmitters at this time.

3. Goals/Concept of Operations

The following project goals are established for all future EVP system deployments. The goals represent mandatory system features; EVP deployment would not be undertaken unless each and every goal can be attained by the procured system or systems. They also form a concept of operations which is suitable for use in validating the system as a final step in performing system acceptance testing. Detailed requirements map back to one or more goals.

Table 1. Project Goals/Concept of Operations

#	Goal	Discussion
G1	Consistently identify emergency vehicles which are responding to an emergency	The mission-critical nature of EVP leads to the goal that the system consistently respond to valid pre-emption requests.
G2	Be available and operational with a high degree of reliability	The mission-critical nature of EVP leads to the goal that the system be available and responsive.
G3	Do not cause pre-emption in the absence of valid calls	Since pre-emption is disruptive to traffic flow, the system shall be designed to minimize false calls.
G4	Detect emergency vehicles approaching from a sufficient distance to provide green/assign right-of-way and clear standing queues in most circumstances, assuming line of sight is available	Response time is improved only if the emergency vehicle can clear the intersection without slowing significantly. Moreno Valley's street network is linear and line of sight is generally available.



G5	Screen non-authorized users	Since pre-emption is disruptive to traffic flow, unauthorized use of the system must be preventable.
G6	Commercial off-the-shelf (COTS), proven product	Given that multiple suitable COTS products are available, the City has no reason to consider underwriting product development, given the significant risk to successful project delivery entailed by such an approach.
G7	Effective product warranty/guarantee	To protect the public's investment, product quality shall be guaranteed against defects in manufacturing or installation, for a sufficient period of time after deployment.
G8	Compatibility with existing traffic signal control equipment	Deployment of EVP equipment should not require replacement of existing equipment operating in good working order.
G9	Monitoring, event logging, and notification of equipment malfunction	The system shall be delivered with all hardware and software necessary to troubleshoot, diagnose, and alert the operator to equipment failures that would cause the system to be inoperative.
G10	Forestall obsolescence	The system shall support current technologies;
G11	Meets or exceeds state and federal standards	The system must conform to the requirements of professional standards such as the California Manual on Uniform Traffic Control Devices (CA MUTCD).

4. System Requirements

The system requirements are designed to establish a minimum level of functionality for EVP systems to ensure the project goals are met. The system requirements apply to intersection and central system components. Each system requirement is mapped back to the project goals. Each system requirement is known to be fully achievable by more than one product vendor; thus the system requirements support open and competitive procurement while maintaining the City's interest in successfully deploying a system which satisfies the project goals.

(continues)



Table 2. Functional Requirements

#	Requirement (Goal #)	Discussion
F1	The system shall be activated by existing strobe and LED emitters (G1)	The system must be capable of responding to the existing installed base of emitters. Retrofitting the vehicle fleet is Impractical. The City does not have control over the vehicle fleet and cannot control future procurement decisions by the fleet operators.
F2	The system shall be compatible with 170/332 type and Traconex/P cabinet intersection control equipment (G8)	The City has two types of signal control cabinets installed. For ease of maintenance and sparing, one system must be capable of interfacing with both cabinet types.
F3	The system shall be capable of being monitored via Ethernet and TCP/IP using standard 802.3u 100 Mbit/s full-duplex TWP equipment without the use of serial-to-Ethernet converter (G10)	The City is in the process of deploying an Ethernet field data communication network. Serial communication will not be supported and is considered to be an end-of-life technology.
F4	The system shall be capable of rejecting unencoded pre-emption requests while allowing properly encoded requests (G5, G11)	Unencoded pre-emption requests must be able to be restricted on a per-intersection basis in the event unauthorized use is observed to occur. CA MUTCD Section 4D.27 recommends encoding capability.
F5	A configurable "time out" function shall be provided (G3)	Equipment malfunction or parked emergency vehicles must not lock the intersection.
F6	The discriminator shall provide status indications on the front panel (G9)	Troubleshooting aid.
F7	The discriminator shall provide the ability to perform a detector function test (G9)	Troubleshooting aid.
F8	Detector shall be capable of being mounted per Caltrans standard plan ES-4E, Detail B (G8)	City has adopted Caltrans mounting method.
F9	Detector shall be capable of being aimed horizontally and vertically (G8)	Detector must be adaptable to installation conditions, including horizontal and vertical roadway alignment, without requiring vehicle head position adjustment
F10	Range shall be configurable based on actual observed optical signal strength at the desired range (G3)	Minor intersections near major intersections require accurate range setting to help prevent unnecessary pre-emption in the event the emergency vehicle turns at the major intersection.
F11	One detector unit shall be installed per approach (G1, G4)	Although two-channel detector units are available, manufacturers' literature indicates their use may compromise detection on one approach.

F12	The discriminator shall prevent simultaneous preemption by two or more emergency vehicles on separate approaches to the intersection (G11)	Mandatory requirement of California MUTCD Section 4D.27
F13	<p>All of the following:</p> <ul style="list-style-type: none"> • Product specifications (cut sheet) • Installation manual • Operation manual • Troubleshooting guide • Training materials <p>Shall be readily available for inspection prior to award for all system components to be supplied (both intersection equipment and central software); said documentation shall be complete, correct, and 100% consistent with the system requirements (G6)</p>	COTS equipment is presumed to have full product documentation available. The City is entitled to rely on published product information in determining suitability of the product.

Table 3. Performance Requirements

#	Requirement (Goal #)	Discussion
P1	The system shall consistently register pre-emption requests at a range of 2500 feet under all lighting conditions (day or night) using either LED or strobe emitters (G4)	<p>Green can be guaranteed no sooner than 17 seconds after pre-emption request received, due to minimum green, yellow, and all-red time. Another 14 seconds may be necessary to clear standing queues of five vehicles per lane, assuming four seconds of start-up lost time. At 50 miles per hour, an emergency vehicle covers 73 feet per second. 2500-foot range is necessary to ensure timely passage through each intersection.</p> <p>The procurement document will establish the criteria for determining compliance with P1.</p>
P2	The pre-emption input of the controller shall be activated within three seconds of emitter activation, at 2500 feet (G4)	An upper limit on the processing time is required to complement requirement P1.



P3	The device shall not register pre-emptions in the absence of a valid signal. (G3)	A well-designed product is expected to disrupt traffic only when necessary to serve an emergency vehicle. The procurement document will establish the criteria for determining compliance with P3.
P4	The system's ability to exceed the performance requirements shall be fully vetted by either reference deployments or testing prior to award (G6)	The City has certified to Caltrans that the project currently being prosecuted is a low-risk ITS deployment. One element of this certification is that the hardware be proven.

Table 4. Environmental and Quality Requirements

#	Requirement (Goal #)	Discussion
E1	Operating temperature range -37° C to +74° C (G2)	Caltrans Transportation Electrical Equipment Specifications (TEES), 2009, requirement 1.8.4
E2	Operating humidity range: 5% to 95% (G2)	2009 TEES 1.8.4
E3	The system, and each component of the system, shall be guaranteed free of defects in manufacture for a period of 10 years, in the installed configuration (G7)	The manufacturer of the system is expected to stand behind the deployed system as evidence of the product's ability to perform at a high level of reliability for the life of the system.
E4	A single business entity shall be responsible for warranting the system against defects in manufacturer and in performance as required by E3, so long as the system is installed in accordance with all manufacturers' requirements (G7)	The City does not wish to arbitrate disputes between multiple manufacturers. The act of installing the system in accordance with manufacturers' requirements must not limit the city's warranty rights.

Table 5. Central Management Requirements

#	Requirement (Goal #)	Discussion
C1	The central system shall alert the operator of failed equipment at networked intersections (G9)	To maximize system operability (uptime), notification must be provided of hardware malfunctions.

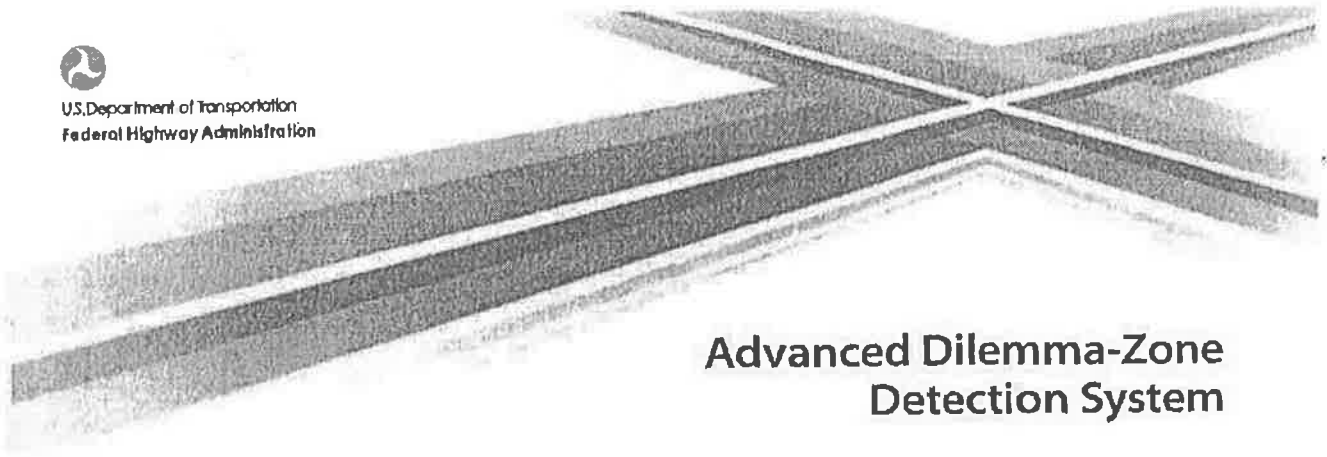


C2	The central system shall log pre-emption activities by time of day and location and allow custom queries to be performed by the operator (G9)	Logging of pre-emption activity is vital to maintaining the system in working order, and for detecting unauthorized use.
C3	The central system shall allow the operator to run pre-configured and custom reports (G9)	Configurable reporting supports C2.
C4	The central system shall allow for remote maintenance of networked systems (G9)	Remote maintenance allows staff resources to be applied to more productive use, while allowing for future system functionality to be easily added.
C5	The central system shall be designed to operate natively on the Windows platform (XP or later). (G8)	Compatibility with the City's existing computer software and training investment is essential.

Attachment "I"



U.S. Department of Transportation
Federal Highway Administration



Advanced Dilemma-Zone Detection System

Purpose

The Advanced Dilemma-Zone Detection system enhances safety at signalized intersections by modifying traffic control signal timing to reduce the number of drivers that may have difficulty deciding whether to stop or proceed during a yellow phase. This may reduce rear-end crashes associated with unsafe stopping and angle crashes due to illegally continuing into the intersection during the red phase.

Alternative Names

Detection-Control System (D-C5), Intelligent Detection-Control System.

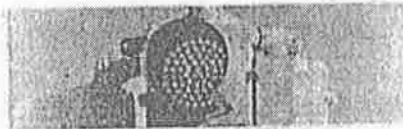
Operation

- The Advanced Dilemma-Zone Detection system minimizes the number of vehicles the intersection traffic control signal system exposes to an intersection-approach dilemma zone. This is accomplished by adjusting the start time of the yellow-signal phase either earlier or later, based on observed vehicle locations and speeds.
- Advanced Dilemma-Zone Detection is intended to safely control the major-road approaches to an isolated signalized intersection without creating excessive delay to minor movements.
- Advanced Dilemma-Zone Detection uses comprehensive detection equipment to measure vehicle speeds and flows. Based on the number of vehicles expected to be in the dilemma zone in the immediate future and the number of minor-street vehicles waiting to travel through the intersection, the Advanced Dilemma-Zone Detection system attempts to identify when (1) the fewest passenger cars will be in the dilemma zone, and (2) no heavy vehicles will be in the dilemma zone.
- Advanced Dilemma-Zone Detection uses the speed, location, and length of vehicles to calculate the location of the dilemma zone relative to both vehicle speeds and the intersection approach (i.e., the dilemma zone is dynamic: it occurs farther from the intersection for a faster traveling vehicle than it does for a slower vehicle). Based on this calculation, the system then adjusts the start time of the yellow phase to coincide with the point when the fewest possible vehicles are in their respective projected dilemma zones.

Potential Benefits

The Advanced Dilemma-Zone Detection system has several benefits relative to traditional multiple detector systems, which have upstream detection for vehicles in the dilemma zone but do not take the speed or size of individual vehicles into account. These benefits include:

- Reducing the frequency of red-light violations;
- Reducing the frequency of crashes associated with the traffic signal phase change (for example, rear-end and angle crashes);
- Reducing delay and stop frequency on the major road; and
- Maintaining or reducing overall intersection delay.



This summary is one in a series describing Innovative Intersection Safety Treatments. The summaries identify new technologies and techniques to improve intersection safety developed since NCHRP Report 500, Volumes 5 and 12, were published in 2003 and 2004, respectively. These treatments show promise for improving safety but comprehensive effectiveness evaluations are not yet available.



May 2009
FHWA-SA-09-008

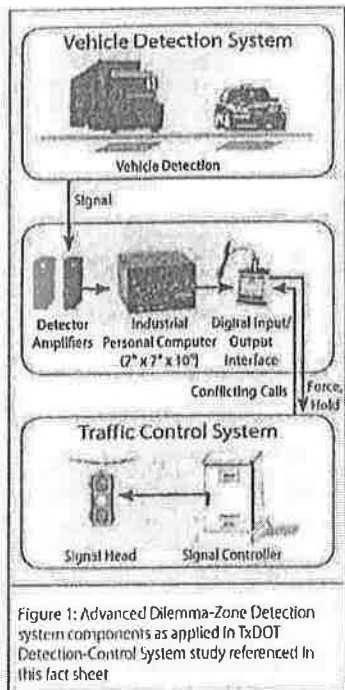


Figure 1: Advanced Dilemma-Zone Detection system components as applied in TxDOT Detection-Control System study referenced in this fact sheet

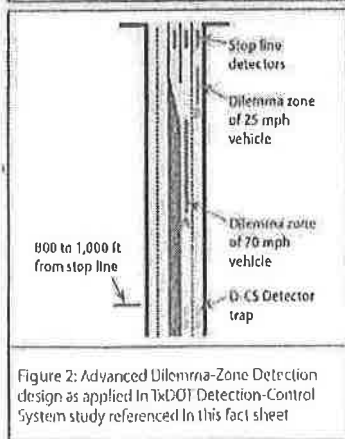


Figure 2: Advanced Dilemma-Zone Detection design as applied in TxDOT Detection-Control System study referenced in this fact sheet

Agency Experience

- An Advanced Dilemma-Zone Detection system was developed for the Texas Department of Transportation (TxDOT) to minimize both delay and crash frequency at rural intersections.
- This system was implemented as part of a study conducted by TxDOT at several intersections using commercially-available equipment in Texas. The evaluation of safety and operational benefits found that the system:
 - Reduced delay by 14 percent;
 - Reduced stop frequency by 9 percent;
 - Reduced red-light violations by 58 percent;
 - Reduced heavy-vehicle red-light violations by 80 percent; and
 - Reduced severe-crash frequency by 39 percent.

FIWA is conducting on-going effectiveness evaluations of the TxDOT study described above, and more complete results are expected in the spring of 2010.

Implementation Considerations

- At intersections with currently installed advance detector loops or cameras, it may be possible to use the existing detector loops and cameras as part of the Advanced Dilemma-Zone Detection implementation.
- Advanced Dilemma-Zone Detection may be most appropriate at high-speed, rural, and isolated intersections.
- Advanced Dilemma-Zone Detection systems are currently available as off-the-shelf products from some signal controller manufacturers.

Manual on Uniform Traffic Control Devices (MUTCD) Specifications

- There are no compliance issues with the MUTCD, as it does not prescribe detection locations for the green phase.

Costs

- Costs vary depending on the extent and type of existing detection infrastructure, but will generally be higher than costs associated with traditional detection systems (i.e., systems with upstream detection for vehicles in the dilemma zone but which do not take the speed or size of individual vehicles into account). Advance loop detectors or video technology, for example, can reduce the amount of necessary capital improvements.

Learn More

Jim Bonneson, Senior Research Engineer
Texas Transportation Institute

979.845.1713
j-bonneson@tamu.edu

Henry Wickes, Project Director
Traffic Operations Division, TxDOT

512.506.5125
hwickes@dot.state.tx.us

Ed Rice, Intersection Safety Team Leader
FHWA Office of Safety

202.366.9064
ed.rice@dot.gov

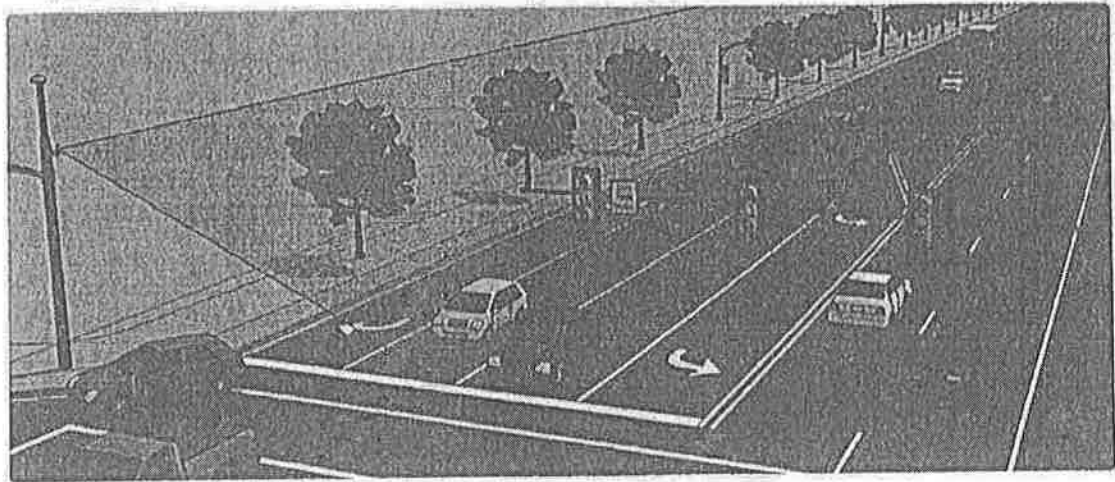
As part of the TxDOT study, the Advanced Dilemma-Zone Detection system was implemented at 200 rural intersections. While these systems may have provided additional benefits, the primary purpose of this study was to evaluate the performance of the system at high-speed rural intersections. For more information, please contact the Texas Department of Transportation, Traffic Operations Division, 2000 Ross Street, Austin, Texas 78761. Phone: 512.506.5125. Fax: 512.506.5126. Email: hwickes@dot.state.tx.us

Site Navigation

- [Home](#)
- [Products](#)
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SmartSensor Advance

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Long-Range Advance Detection

900'

SmartSensor Advance begins to detect vehicles up to 600 feet away from the stop bar, and the Extended Range sensor can detect semis and other high-profile vehicles at a range of 900 feet. These ranges are greater than most video detection systems and more effective than the single-zone detection offered by loops. By monitoring individual vehicles as they approach the intersection, SmartSensor Advance protects all vehicles in the dilemma zone and actually increases intersection efficiency.

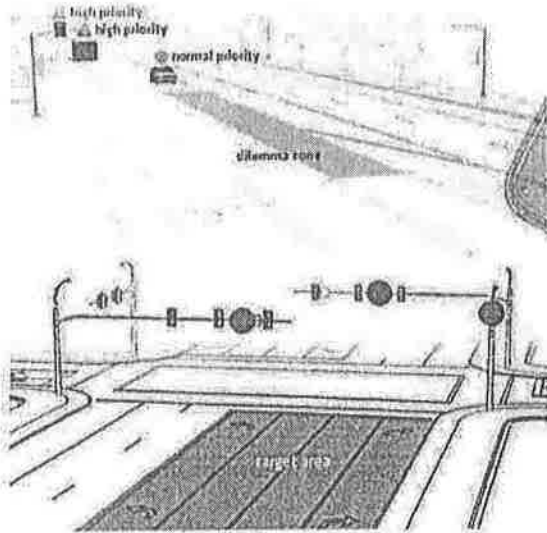
Continuous Vehicle Tracking



SmartSensor Advance tracks the speed, range and estimated time of arrival at the stop bar (ETA) of each vehicle it detects. With accurate ETA detections, SmartSensor Advance can determine the time, location and size of gaps in flowing traffic. ETA is then used to adjust the physical location of gap detection for dynamic protection of high-speed vehicles as far back as 500 feet, creating more gap-out opportunities and preventing green extension for low speed vehicles.

Truck Protection

SmartSensor Advance Extended Range boosts detection of high-profile vehicles out to 900 feet. Such advance detection allows the sensor to give enhanced dilemma zone protection to these high-profile vehicles, reducing truck crashes, hazardous load spills and fatality rates; as well as truck emissions, start-up delays and truck corridor delivery times.

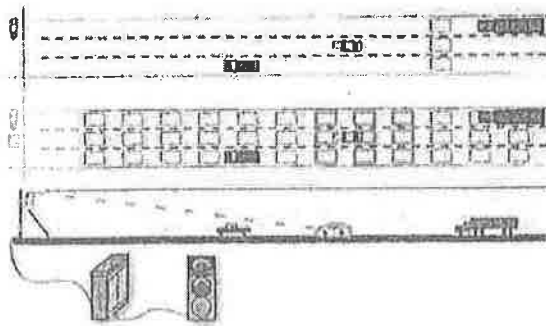


Flexible Mounting Options

The additional 300-foot range provided by SmartSensor Advance Extended Range increases the mounting options for the sensor, making it even easier to install. Overhead and straightforward mast arm installations are now even more effective, particularly on high-speed approaches.

Dynamic Zones

A single SmartSensor Advance is like having a series of contiguous loops between its minimum and maximum detection ranges. These "virtual loops" are dynamic because they can be activated based on a vehicle's speed, range and ETA. In other words, dynamic zones are adjusted for each unique vehicle, making intersections safer and more efficient. Loops can only detect vehicles at the moment they pass over the loop's fixed location, so there are times when no vehicles are detected, even though vehicles may be present in the dilemma zone. With SmartSensor Advance, any one of a series of virtual loops can be selectively activated based on user-defined detection criteria.



Criteria-based Signaling

SmartSensor Advance only places a call when user-defined ranges, speeds, ETAs or qualified counts are met. By using these parameters, SmartSensor Advance can provide superior protection against high-speed max-out. In contrast, loops only place calls based upon vehicle presence. When SmartSensor Advance detects a vehicle that meets the user-defined criteria, it sends a call to the controller, which then extends the green light.

Disclosure of Lobbying Activities (Form LLL)

INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of covered Federal action or a material change to previous filing pursuant to Title 31 U.S.C. section 1352. The filing of a form is required for such payment or agreement to make payment to lobbying entity for influencing or attempting to influence an officer or employee of any agency, a member of Congress an officer or employee of Congress or an employee of a Member of Congress in connection with a covered Federal action. Attach a continuation sheet for additional information if the space on the form is inadequate. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence, the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a follow-up report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last, previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, state and zip code of the reporting entity. Include Congressional District if known. Check the appropriate classification of the reporting entity that designates if it is or expects to be a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee if the prime is the first tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in Item 4 checks "Subawardee" then enter the full name, address, city, state and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organization level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (Item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identification in Item 1 (e.g., Request for Proposal (RFP) number, Invitation for Bid (IFB) number, grant announcement number, the contract grant, or loan award number, the application/proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitments for the prime entity identified in Item 4 or 5.
10. (a) Enter the full name, address, city, state and zip code of the lobbying entity engaged by the reporting entity identified in Item 4 to influenced the covered Federal action.
(b) Enter the full names of the individual(s) performing services and include full address if different from 10(a). Enter Last Name, First Name and Middle Initial (MI).
11. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is OMB NO: 0348-0046. Public reporting burden for this collection of information is estimated to average 30 minutes per response, including time for reviewing instruction, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, D.C. 20503.

**Certification for Contracts, Grants, Loans,
and Cooperative Agreements**

Certification for Contracts, Grants, Loans, and Cooperative Agreements
(Federal Fiscal Year _____ to _____)

I, hereby certify on behalf
(Name and title of Grantee official)

of The City of Moreno Valley, that
(Name of Grantee)

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, and contracts and subcontracts under grants, subgrants, loans, an cooperative agreements) which exceed \$100,000, and that all such subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Executed this _____ of _____, 20__.

By:
(Signature of authorized official)

(Title of authorized official)

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List of Subconsultants

LIST OF SUBCONSULTANTS

PROJECT NAME: _____

PROJECT NO: _____

CONSULTANT NAME: _____

NAME	DESCRIPTION OF SUBCONSULTANT'S WORK:
TELEPHONE	
ADDRESS	
CITY, STATE ZIP	

NAME	DESCRIPTION OF SUBCONSULTANT'S WORK:
TELEPHONE	
ADDRESS	
CITY, STATE ZIP	

NAME	DESCRIPTION OF SUBCONSULTANT'S WORK:
TELEPHONE	
ADDRESS	
CITY, STATE ZIP	

Duplicate this form as necessary to report all subconsultant(s) information.

Proposer's List of Subconsultants (DBE and Non-DBE) Parts I and II

PROPOSER'S LIST OF SUBCONSULTANTS (DBE AND NON-DBE) – PART I

The proposer shall list all subconsultants (both DBE and non-DBE) in accordance with Section 2-1.054 of the Standard Specifications and per Title 49, Section 26.11 of the Code of Federal Regulations. This listing is required in addition to listing DBE subconsultants elsewhere in the proposal. **Photocopy this form for additional firms.**

Firm Name/ Address/ City, State, ZIP	Phone/ Fax	Annual Gross Receipts	Description of Portion of Work to be Performed	Certified DBE?
<i>Name</i>	<i>Phone</i>	<input type="checkbox"/> < \$1 million		<input type="checkbox"/> YES
		<input type="checkbox"/> < \$5 million		<input type="checkbox"/> NO
<i>Address</i>	<i>Fax</i>	<input type="checkbox"/> < \$10 million		<i>If YES list DBE #:</i>
		<input type="checkbox"/> < \$15 million		
<i>City State ZIP</i>		<input type="checkbox"/> > \$15 million		<i>Age of Firm (Yrs.)</i>
<i>Name</i>	<i>Phone</i>	<input type="checkbox"/> < \$1 million		<input type="checkbox"/> YES
		<input type="checkbox"/> < \$5 million		<input type="checkbox"/> NO
<i>Address</i>	<i>Fax</i>	<input type="checkbox"/> < \$10 million		<i>If YES list DBE #:</i>
		<input type="checkbox"/> < \$15 million		
<i>City State ZIP</i>		<input type="checkbox"/> > \$15 million		<i>Age of Firm (Yrs.)</i>
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		<input type="checkbox"/> < \$15 million		
<i>City State ZIP</i>		<input type="checkbox"/> > \$15 million		<i>Age of Firm (Yrs.)</i>

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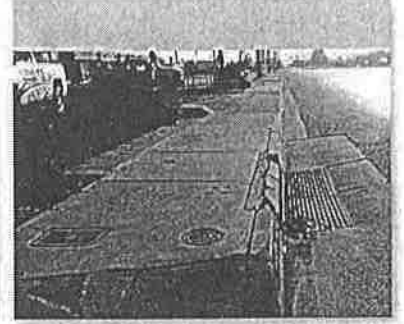
PROPOSER'S LIST OF SUBCONSULTANTS (DBE AND NON-DBE) – PART II

The proposer shall list all subconsultants who provided a quote or proposal but were not selected to participate as a subconsultant on this project. This is required for compliance with Title 49, Section 26 of the Code of Federal Regulations. **Photocopy this form for additional firms.**

Firm Name/ Address/ City, State, ZIP	Phone/ Fax	Annual Gross Receipts	Description of Portion of Work to be Performed	Certified DBE?
Name	Phone	<input type="checkbox"/> < \$1 million		<input type="checkbox"/> YES
		<input type="checkbox"/> < \$5 million		<input type="checkbox"/> NO
Address	Fax	<input type="checkbox"/> < \$10 million		If YES list DBE #:
		<input type="checkbox"/> < \$15 million		Age of Firm (Yrs.):
City State ZIP		<input type="checkbox"/> > \$15 million		
Name	Phone	<input type="checkbox"/> < \$1 million		<input type="checkbox"/> YES
		<input type="checkbox"/> < \$5 million		<input type="checkbox"/> NO
Address	Fax	<input type="checkbox"/> < \$10 million		If YES list DBE #:
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City State ZIP		<input type="checkbox"/> > \$15 million		
Name	Phone	<input type="checkbox"/> < \$1 million		<input type="checkbox"/> YES
		<input type="checkbox"/> < \$5 million		<input type="checkbox"/> NO
Address	Fax	<input type="checkbox"/> < \$10 million		If YES list DBE #:
		<input type="checkbox"/> < \$15 million		Age of Firm (Yrs.):
City State ZIP		<input type="checkbox"/> > \$15 million		
Name	Phone	<input type="checkbox"/> < \$1 million		<input type="checkbox"/> YES
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Address	Fax	<input type="checkbox"/> < \$10 million		If YES list DBE #:
		<input type="checkbox"/> < \$15 million		Age of Firm (Yrs.):
City State ZIP		<input type="checkbox"/> > \$15 million		

Distribution: 1) Original -- Local Agency File

P S O M A S



Professional Design Consultant Services

Alessandro Boulevard and Elsworth Street Intersection Improvement



City of Moreno Valley

Project Number 801 0047 70 77 | 10.10.13

October 10, 2013

Henry Ngo, PE, Senior Engineer
CITY OF MORENO VALLEY
Public Works Department, Capital Projects Division
14177 Frederick Street
Moreno Valley, CA 92552

Subject: Proposal for Professional Design Consultant Services for Alessandro Boulevard and Elsworth Street Intersection Improvement – Project Number 801 0047 70 77

Dear Mr. Ngo:

Psomas is pleased to submit to the City of Moreno Valley our proposal to provide preliminary engineering design, environmental engineering and final engineering design for the Alessandro Boulevard and Elsworth Street Intersection Improvement project. The Psomas Team is comprised of highly skilled and accomplished engineers and support staff required to complete this complex design effort. Our team has the expertise and experience to ensure the services are delivered within budget and on schedule. There are several reasons we believe Psomas is the best firm for this project, including:

- **Successful track record:** Psomas has provided design services for numerous intersection widening projects, including multiple-award winning projects such as the Pacific Coast Highway Congestion Relief Project and the Arbor on El Toro Road Traffic and Landscape Improvement Project. In addition, we have design experience directly for the City of Moreno Valley.
- **Top quality PS&E packages:** Psomas' proven approach ensures all issues are addressed during the Design Phase prior to construction, so that contractor change orders and construction delays are minimized, if not eliminated.
- **Proven approach:** Psomas prepares a detailed work plan at start-up that ensures each team member knows their specific responsibilities and the project milestones. The Project Manager utilizes this work plan and in-house management tools to lead the team through the design process, which includes a rigorous QA/QC Program, Value Engineering, and Constructability Review at the appropriate milestones.

1500 Iowa Avenue
Suite 210
Riverside, CA 92507

Tel 951.787.8421
Fax 951.682.3379
www.Psomas.com

Mr. Henry Ngo
Page 2 of 2
October 10, 2013

Our team will be led by **Arief Naftali, PE, TE, ENV SP**. Arief has more than 14 years of experience in civil engineering planning, design, program and project management for transportation and public works facilities. These projects have included interchange and intersection improvement projects, roadway widening and rehabilitation projects, as well as improvements to flood control facilities, drainage systems, and sewer and water systems. He has experience working with local Riverside County municipal agencies such as the cities of Moreno Valley, Riverside and Corona on a variety of projects.

Anissa Voyiatzes, PE, will provide overall leadership as Officer-in-Charge and Quality Control Manager, and ensure Arief's team has all the resources needed to provide outstanding service to the City. Anissa has more than 20 years of professional transportation engineering experience, including extensive experience working with public agencies to deliver quality roadway design packages on time and within budget. Anissa's specialty is public works engineering.

The Psomas Team on this project also includes the following subconsultants/technical experts:

- Koury Geotechnical Services, Inc. – Geotechnical Engineers
- LSA Associates, Inc – Environmental Planners
- LIN Consulting, Inc – Traffic Engineers

In these challenging economic times, it is incumbent upon every agency and its consultants to optimize the return on every dollar spent on capital improvement projects. Psomas is highly cognizant of this obligation and has the schedule, cost and quality control methods to do just that.

In addition, we can assure the City the highest level of responsiveness. We are confident you will find our team's experience and capabilities to be an excellent match to the needs of this project, and we stand ready to commence work immediately. Our team of professionals looks forward to establishing and maintaining a close working relationship with City staff through the completion of this project. Should you have any questions regarding our submittal, please do not hesitate to contact me by phone (714) 751-7373 or email at arief.naftali@psomas.com.

Sincerely,

PSOMAS



Arief Naftali, PE, TE, ENV SP
Project Manager

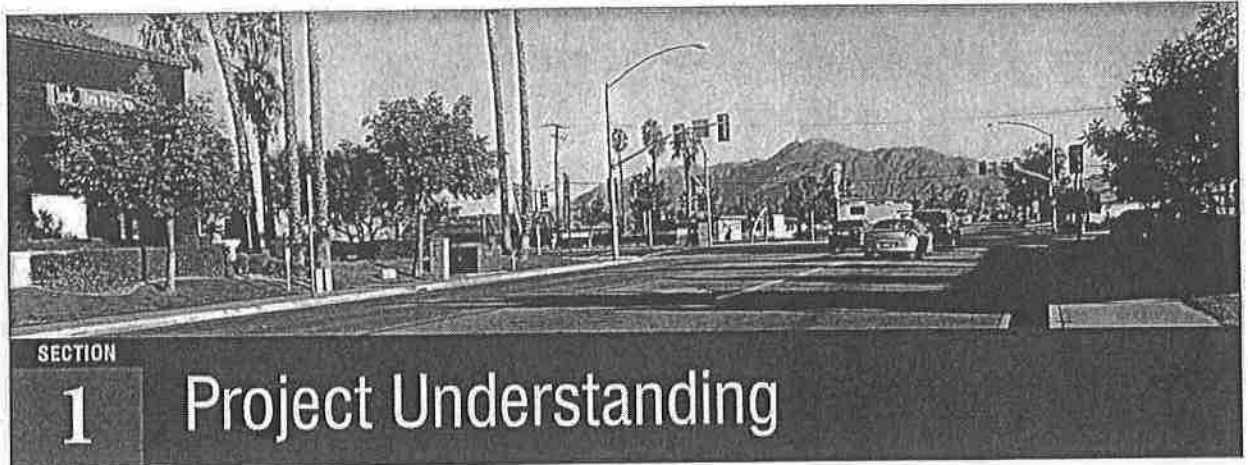


Anissa Voyiatzes, PE
Vice President



TABLE OF CONTENTS

Section 1:	Project Understanding _____	1
Section 2:	Approach and Management Plan _____	7
Section 3:	Qualifications and Experience _____	11
Section 4:	Staffing Plan _____	15
Section 5:	Work Plan and Schedule _____	17
Section 6:	Quality Control and Assurance _____	24
Section 7:	Additional Relevant Information _____	26
Section 8:	Required Statements _____	28
Section 9:	Additions or Exceptions to the City's Request for Proposal _____	30
Section 10:	Appendix _____	A-1
	Cost Proposal _____	Under separate cover



PROJECT UNDERSTANDING

The City of Moreno Valley seeks to improve safety and travel efficiency at the intersection of Alessandro Boulevard and Elsworth Street. Alessandro Boulevard is an east-west, six-lane divided major arterial roadway with 45 mph speed limit, while Elsworth Street is a north-south minor arterial roadway with an existing speed limit of 40 mph in the south and 35 mph in the north leg. According to available data, there were 38 accidents recorded between January 2007 and December 2011. More than half of them (21 accidents) were rear-end collisions on Alessandro Boulevard, most likely caused by sudden vehicle stoppage while attempting to cross through the intersection before the signal turns from green to yellow and red. Two additional rear-end accidents on Elsworth Street were most likely caused by the existing cross-gutter dips.

Recently, the City received \$760,500 in Federal funds through the HSIP program, coupled with \$84,500 in local money, to implement several safety mitigations at the intersection, including but not limited to:

- Improvement to the traffic signal hardware and equipment
- Removal and replacement of Type 1-A, pedestal mounted signal to mast-arm indicator
- Providing Advanced Dilemma Zone Detection system for all approaches on Alessandro Boulevard and Elsworth Street
- Elimination of cross-gutters to mitigate existing north-south "dip", and the associated drainage improvements

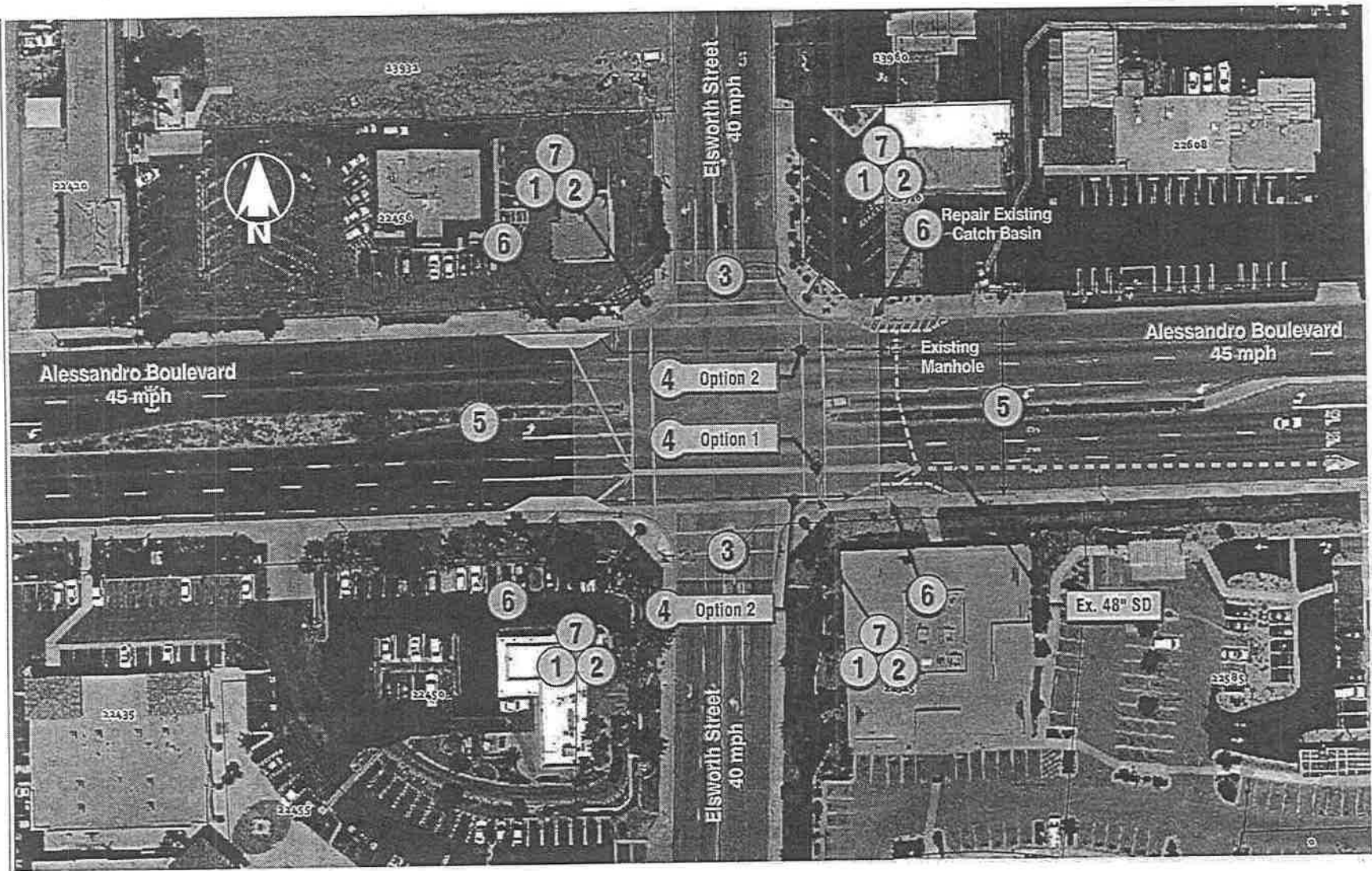
As elaborated in the following pages, Psomas and its key team members have performed site reconnaissance and identified key project issues for further analysis, evaluation and mitigation to confirm understanding of the work. An illustrated summary of these critical design elements is presented in Exhibit 1 on Page 2.

Safety and Driveability

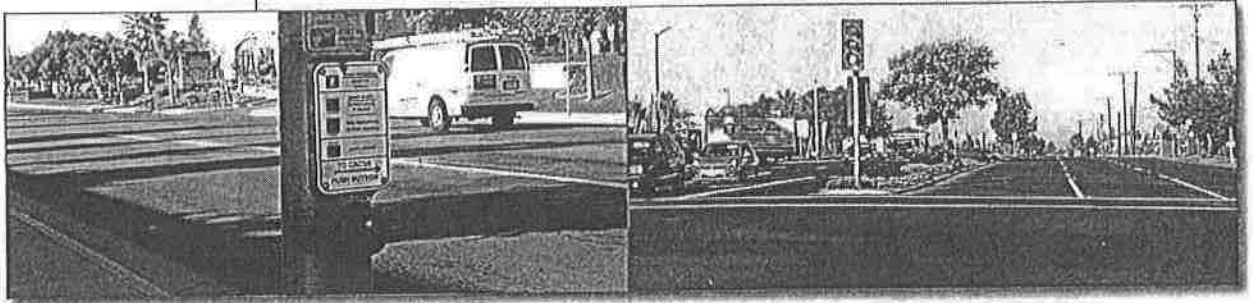
① Upgrade of Signal Equipment

As indicated in the RFP, upgrades of the existing traffic signal equipment at the intersection will include the removal of existing Type 1-A poles currently situated in the median. As a result, existing Type 19 standards with 30 foot mast-arms will need to be replaced with 29-5-100 standards with mast arms extending 50 to 55 feet. Additionally, three (3) pedestrian

EXHIBIT 1 | Key Project Issues



push buttons need to be replaced to meet ADA compliance. Existing Type 17 standards facing north and southbound traffic on Elsworth will also be replaced with those carrying 100 mph wind loading, to comply with the latest Caltrans' Standard Plan 2010.



PHOTOS 1 and 2 | PPBs and replacement of signal standards are part of the Traffic Signal Modifications required

2 Advanced Dilemma Zone Detection System

Installation of an Advanced Dilemma Zone Detection System is one of the primary objectives of this project. Psomas has retained LIN Consulting, Inc., (a DBE firm) who has had a long working relationship with the City to complement Psomas' traffic engineering capabilities. The team has performed preliminary research and would like to present two (2) potential technologies/systems of comparable costs for consideration:

1. Vantage Vector by Iteris
2. SmartSensor Advance Extended Range by Wavetronix

The following is a brief description and comparison between these two available technologies and selected cities that have implemented them:

VANTAGE VECTOR (ITERIS)	SMARTSENSOR ADVANCE EXTENDED RANGE (WAVETRONIX)
Uses both video and radar	Uses radar detection only
Includes advance and stop bar detection as a package	Advance detection comes standard by supplemental stop bar detection, as needed
400 foot range for video and 600 foot range for radar	Radar detection of 600 feet and up to 900 foot high profile vehicle
Also produces speed, count and occupancy data	Was initially developed for mitigating trucks in dilemma zone
Flexibility of mounting (signal or luminaire arm)	Primarily to be mounted on signal poles for advance detection
Implemented by cities of Glendale, Upland and Pico Rivera	Implemented by cities of Redondo Beach and West Covina

During Phase 1, benefits, limitations and costs of both options will continue to be explored and finalized for incorporation into the PS&E stage (Phase 2).

3 Physical Intersection Improvements

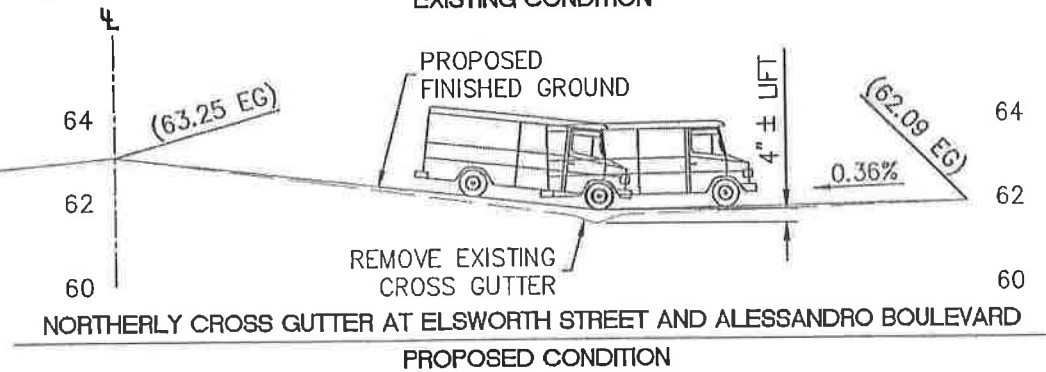
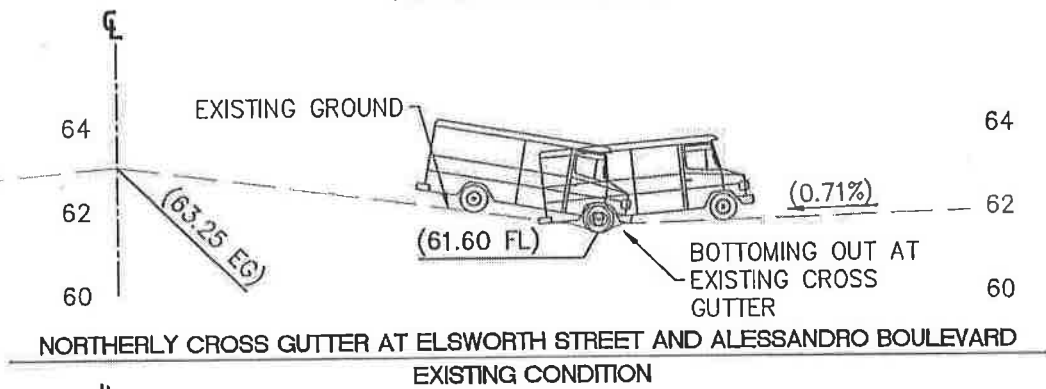
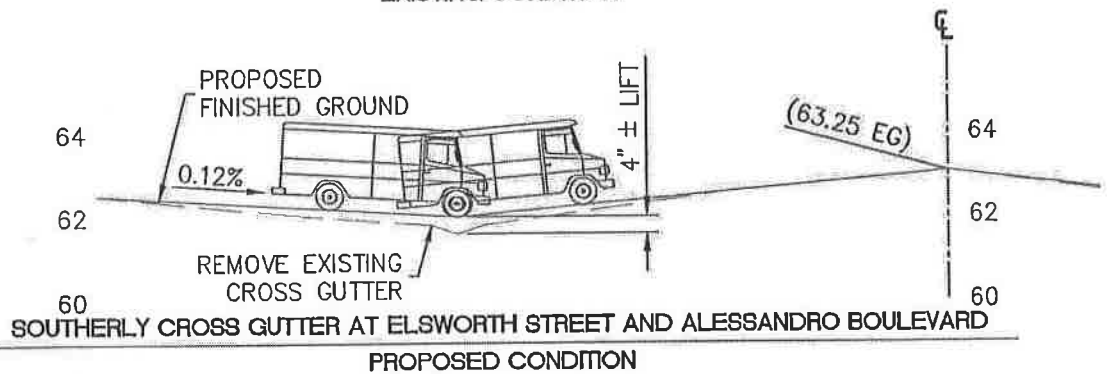
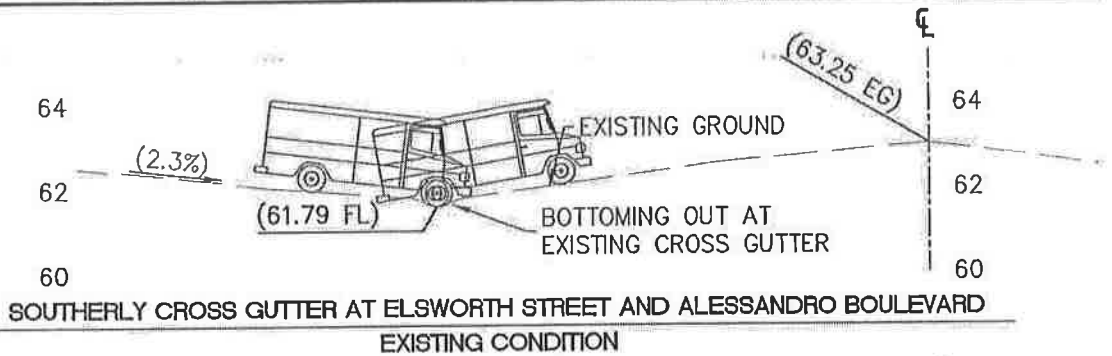
Recommended intersection improvements will revolve around the elimination of cross-gutters on the north and south sides; reprofiling of the intersection; and reconstruction of adjoining curb ramp, curb, gutter, and sidewalk, as needed to match existing grades.



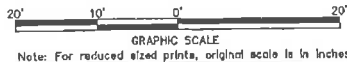
PHOTO 3 | Intersection reprofiling will require removal of existing cross-gutters

Psomas conducted a preliminary analysis for mitigating the existing 'dips' on the north and south sides of the intersection. Based on available record drawings, it was determined that by eliminating cross-gutters and lifting the centerline profile by four (4) inches, these dips can be mitigated, as shown in Exhibit 2 on Page 4. Design of new elevations for the intersection will then focus on creating a north-south 'high point' that gradually blends into existing crowns and surface at each approaching leg.

EXHIBIT 2 | Driveability Profiles Intersection of Alessandro Boulevard and Elsworth Street



CITY OF MORENO VALLEY



PSOMAS

The available record drawing reveals the intersection's pavement structural section to be 6-inch AC over 12-inch AB. Psomas recommends cold planing the existing AC and reprofiling it to new grades, potentially resulting in a slightly thicker AC for the intersection.

4 Drainage Infrastructure Improvements

Elimination of the cross-gutters and reprofiling of the intersection will create sump conditions along the west approach of Alessandro Boulevard. Psomas recommends new catch basins be installed with appropriate direct or indirect connections to the existing 48 inch reinforced concrete storm drain that now runs along Alessandro Boulevard approximately 11 feet north of the southerly curb.

Riverside County Flood Control and Water Conservation District (RCFCWCD) owns and maintains the 48-inch storm drain pipe, while the City owns and maintains existing 21- and 10-foot catch basins on the east side of the intersection and their 18-inch laterals. There are two (2) options for making the connection to the existing storm drain facilities.

OPTIONS	CONNECTION TO THE 48-INCH STORM DRAIN PIPE	CONNECTION TO THE EXISTING CATCH BASINS
Description	Demolish existing concrete bulkhead and extend existing 48-inch storm drain pipe to be connected with new 24-inch laterals from new catch basins on the west side of the intersection per standard 302A, 302B.	On the south, construct a new 24-inch lateral east-west, parallel with the curb line and connect to an existing catch basin on the east side of the intersection. On the north, construct a 24-inch lateral east-west and connect to a reconstructed manhole on the east side of the intersection.
Benefit	A more 'clean' connection to the main storm drain line without relying on the existing catch basins.	No disturbance to the existing 48-inch storm drain pipe. Encroachment permit is most likely not required.
Cost/Risk	Existing terminus of the storm drain pipe has less than 2 feet of cover per record drawing. Feasibility of extending the pipe needs to be seriously explored, because a flatter gradient than the existing 0.7% will be required. Encroachment permit with RCFCWCD needs to be fulfilled.	Utility conflicts must be avoided. On the south side, there is an existing 8-inch gas line in the parkway, and an electrical conduit and a waterline on the north side. Condition of the existing catch basin (about 22 years old) may be jeopardized by the new connection, and needs to be examined.

As mentioned earlier, the proposed catch basins will be in 'sump condition' and need to be designed for a 50-year storm event per the RCFCWCD requirements, with a secondary overland freeflow to prevent flooding of the roadway into private property if the catch basins were to be incapacitated. Any new underground lateral storm drain system will be designed for a 10-year storm event. Moreover, Psomas recommends repair of the existing catch basin at the northeast corner due to its broken condition.

5 Utility Coordination

Psomas has also conducted preliminary utility investigation and identified utility companies' own facilities within or by the intersection as shown in the table on the following page.

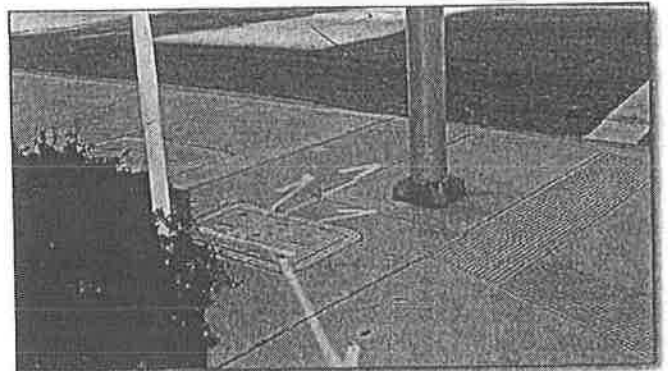


PHOTO 4 | Thorough utility research will be conducted for the intersection to facilitate design

NO.	TYPE OF UTILITIES	OWNERS/OPERATORS
1	Cable TV — Communication	Time Warner Cable
2	Electrical — Distribution	Southern California Edison
3	Gas — Distribution	Sempra Utilities
4	Gas — Transmission	Sempra Utilities
5	Gas/Natural Gas	Questar
6	Oil	Kinder Morgan
7	Electrical	City of Moreno Valley
8	Eastern Municipal Water District	Water and Sewer
9	Box Springs Mutual Water Company	Water
10	Telephone/Communication	AT&T Distribution

The Project Team understands the importance of potholing and verifying clearance from utility conflicts for the improvements, especially those associated with proposed storm drain pipes.

6 Water Quality Management Plan (WQMP)



PHOTO 5 | Inserts and filters to existing and new catch basins are recommended

The project site is under the jurisdiction of the Santa Ana Regional Water Quality Control Board. Per recent Water Quality Management Plan (WQMP) Guidance Document 2012, this project is not subject to WQMP requirements having less than 50% in increase of impervious surface area due to redevelopment. Treatment requirement applies only to the addition or replacement of the impervious area, and not to the existing developed area. Therefore, post-construction treatment requirement will be minimal.

Psomas recommends installation of inserts, filters, or screens at the new and existing catch basin locations to reduce pollutants from entering the storm drain system. If sufficient

parkway space is available, re-establishment of landscape and natural infiltration is also recommended. Preparation of the WQMP is not anticipated. It is assumed the Storm Water Pollution Prevention Plan (SWPPP) will be prepared by the Contractor.

Access

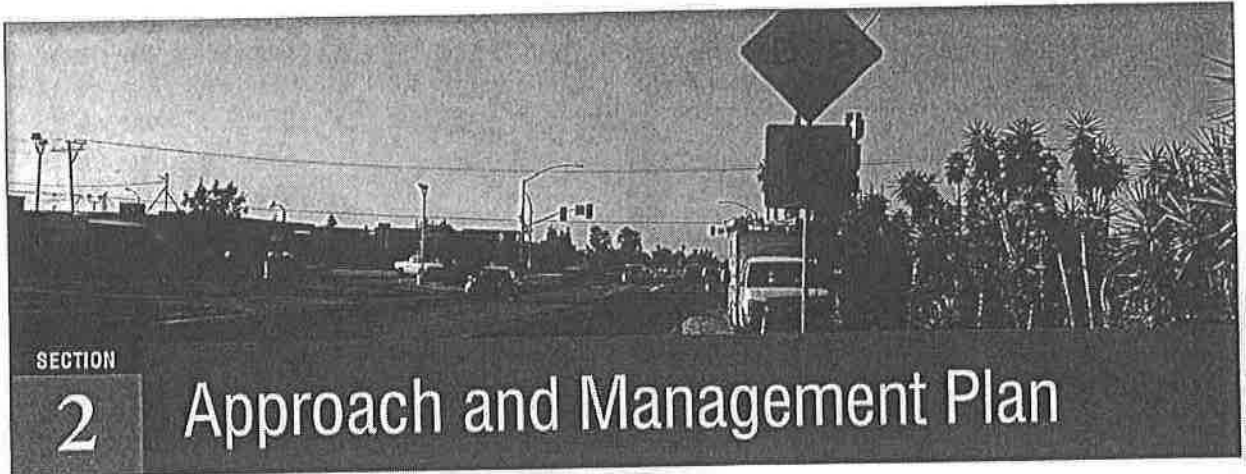
7 ADA Compliance, Curb Ramp and Crosswalk Consolidation



PHOTO 6 | Consolidation of crosswalks and curb ramps per City Standard Plan No. 411 will help avoid impact to an existing fire hydrant at the northeast corner.

Each corner is currently equipped with dual curb ramps that are not in compliance with ADA and City standards. The Psomas Team proposes not only to bring them up to standards, but also to consolidate access to a single ramp configuration for each corner in accordance with City Standard Plan No. 411. New curb ramps will also comply with the latest Design Information Bulletin (DIB) 82-05 which was recently published on October 1, 2013, by Caltrans.

Based on a recent site visit, the new curb ramp at the northeast corner will have to negotiate a fire hydrant constraint as shown on this picture.



SECTION

2

Approach and Management Plan

PSOMAS' APPROACH

Psomas' approach to managing this intersection improvement project aims to create a close working partnership between the Team and the City's Project Manager, Henry Ngo. Our approach puts a priority on providing adequate resources to complete this project with a relationship structured so the project is completed efficiently.

A successful partnership is prevalent when:

- The team is familiar with factors contributing to the success of this intersection improvement project, from the need and purpose to the funding requirements and constraints. Arief Naftali, PE, TE, ENV SP, will serve as Psomas' project manager. He will continually monitor the design process and progress, and disseminate this information to the City's project manager on a periodic basis.
- Psomas has access to abundant staffing and technical resources and, as such, our team is known for its unmatched responsiveness. As demonstrated in our Team's experience and in the following pages of this proposal, Psomas and its key team members have a proven track record of successfully completing public works projects of this type.

Communication

Psomas has a top-notch communications protocol. We strive to ensure our clients are never "in the dark" on critical project information and that there are no surprises on the projects we are managing. We maintain open lines of communication with our clients to report progress, identify problems, assign priorities, receive feedback, and document progress. From project start-up through project close-out, we focus our communication with our clients to make sure all required actions are taken in a timely manner. Psomas' FTP site, *ProjectWeb*, was developed to help address these needs. You can be confident that both Psomas and City staff will be aware of the project's status at all times. This level of coordination, coupled with project progress meetings, helps avoid problems and delays, and ensures that the project is on schedule and within budget. Psomas has used this management program with great success on all types and sizes of projects.

Our communications protocol includes the following services, at a minimum:

- Develop project scope, schedule and work plan and direct staff throughout all phases of assigned projects. This would include scheduled kick-off meetings for each task to clearly establish scope or work.

The Psomas Team believes in transparency and accountability to our clients. We incorporate into our milestones what we promise to deliver to our clients!

- Maintain a communications tracking system, approved by the City, that will identify all formal communications with the City and our subconsultants. We are ready to implement ProjectWeb, which would allow project information to be readily accessed by City staff and team members.
- Meet with the City's Project Manager and staff throughout the life of the contract in accordance with the schedule provided by the City.
- Conduct, participate in, document, and facilitate all meetings with affected parties.
- Submit peer review and quality control check prints and comments with each submittal.
- Provide copies of all utility coordination correspondence.
- Provide written scopes of work and fee resolution prior to the commencement of additional work.
- All direction reduced to writing with distribution to the City and all team members.
- Provide minutes of all project-related meetings.
- Provide written monthly status reports in conjunction with project invoicing.
- Provide detailed milestone-tied invoices broken down by task, staff hours and hourly rates.

Psomas has received numerous letters of commendation from satisfied clients; **two of these are included in Section 7 | Additional Relevant Information of this proposal.** Our ultimate goal is to complete the project successfully through partnership with City staff, ensure the City's project manager is always up-to-date on the status of each task, and eliminate surprises by providing detailed and constructible plans.

Coordination

One major facet in most projects is coordination with relevant stakeholders. The Psomas Team has a great deal of experience with similar contracts with other agencies in Riverside County specifically and in Southern California more broadly, including the County of Orange, as well as the cities of Riverside, Santa Ana, Seal Beach, Laguna Beach, and Dana Point, and many others.

Flexibility

The Psomas Team understands the importance of meeting timely deadlines. We commit to providing adequate staffing (both as to number of personnel and their qualifications) for each and every task. We can also commit to making use of personnel from other offices throughout the company and bringing on additional staff if needed. Psomas is the "right size" firm for this contract—big enough to handle each task associated with this project, but small enough to provide the City that personal touch and unmatched responsiveness. We encourage the City to examine our staff's availabilities in the Staffing Plan section of this proposal.

Documentation

Proper documentation is critical for all projects, especially for projects funded with local and federal dollars. We have an excellent understanding of these requirements and have successfully delivered many projects for local agencies under similar conditions.

Psomas' document control management policies are well suited to comply with the City's requirements. Our typical monthly project progress reports include the status of deliverables, utility and outside agency efforts, cost and schedule snapshot and analysis, issues discussion and recommended resolutions. These monthly progress reports will be tailored to the needs and desires of the City.

Psomas understands the mechanisms and characteristics of federally funded projects.

Key personnel assigned to this project are local experts in their respective disciplines with solid client-oriented focus and reputation.

Project Team

Psomas has selectively assembled reputable professionals to work on this project who are experts in their respective disciplines. A brief introduction for each key member shown on the organization chart is provided below.

ARIEF NAFTALI, PE, TE, ENV SP | PROJECT MANAGER | Mr. Naftali will serve as Project Manager for the Alessandro Boulevard/Elsworth Street intersection improvement project. Arief has worked on numerous roadway projects involving intersection improvements, corridor widening, rehabilitation, traffic signal, signing/stripping and traffic control designs for the City of Moreno Valley as staff engineers, project engineer and project manager. As such, he is thoroughly familiar with the City's procedures and standards, as well as with its leadership and key staff in the public works and transportation departments. Such familiarity and experience will facilitate successful execution of this project.

ANISSA VOYIATZES, PE | Officer-in-Charge and QA/QC Manager | Ms. Voyiatzes has more than 20 years of experience in civil engineering and street design. She has been a Program/Project Manager and QA/QC Manager on Psomas' roadway and intersection design, and pavement rehabilitation and reconstruction projects for many cities in Southern California, including Riverside, Los Angeles, Lake Forest, and Dana Point, and the Port of Long Beach.

REGINA HU, PE, ENV SP, QSD/P | Drainage/WQMP | Ms. Hu has over 14 years of experience in civil street and drainage design with strong emphasis on drainage design, water quality and SWPPP success. Her experience encompasses preparation of plans, specifications and estimates, and feasibility studies for cities similar to Moreno Valley.

JONATHAN LEVITUS, PE, ENV SP | Roadway Improvement | Mr. Levitus' qualifications are strong in planning and design of local roadways. His recent projects focus on developing roadway widening, rehabilitation, reconstruction and reprofiling plans that include signal installation and modification, signing, striping plans, and construction staging plans for detour routes. In many of these projects, Jonathan has dealt with flood control agencies, as well as Caltrans permit processing.

CLIFF SIMENTAL, PLS | Survey | Mr. Simental is Survey Team Leader for Psomas' Riverside office. He is a registered professional land surveyor with more than 35 years of surveying experience in California. Mr. Simental has a broad background including design surveys, construction, hydrographic, topographic, boundaries, and cadastral surveys. He has served as project manager in charge of on-call surveying services for various public agencies, including the City of Moreno Valley. This experience gives Mr. Simental a diverse range of experience working on a variety of survey projects, as well as working with client standards and design criteria similar to those of the City.

Subconsultants

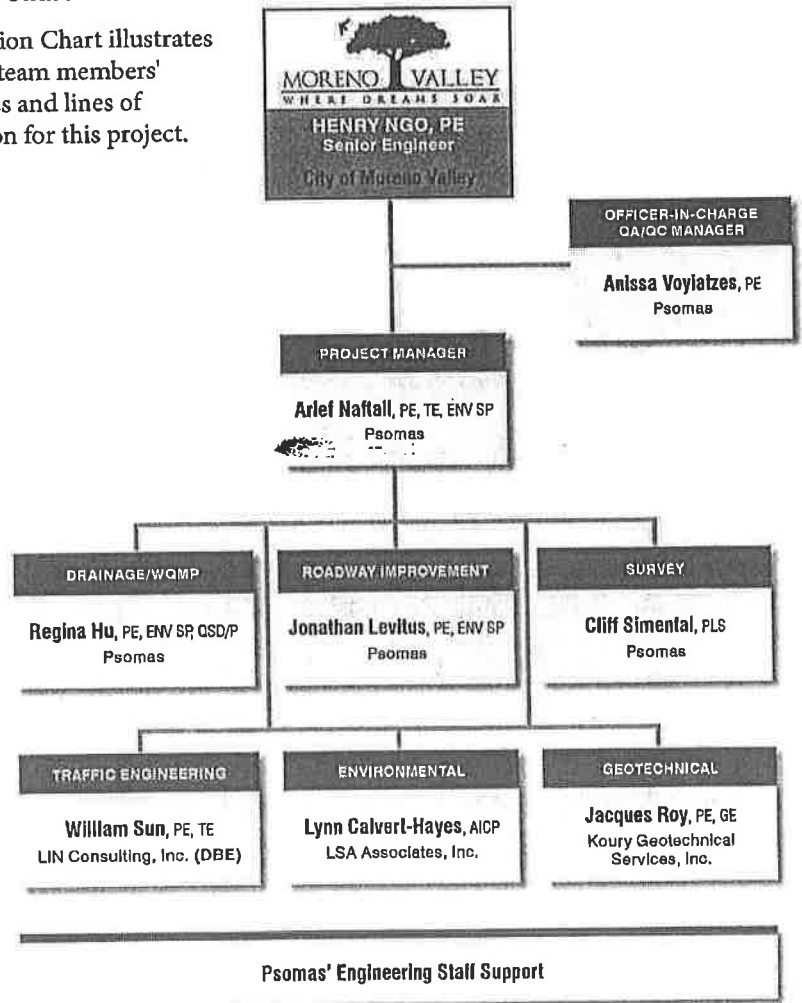
WILLIAM SUN, PE, TE | LIN Consulting, Inc. | Traffic Engineering | Mr. Sun has over 20 years of traffic engineering and transportation planning experience working as a consultant for various agencies throughout California. His extensive experience includes design of traffic signal systems, signal interconnect systems, signing/stripping, worksite traffic control plans, detour plans, street lighting, Intelligent Transportation Systems (ITS), traffic operation and analysis, and Transportation Management Plans (TMP).

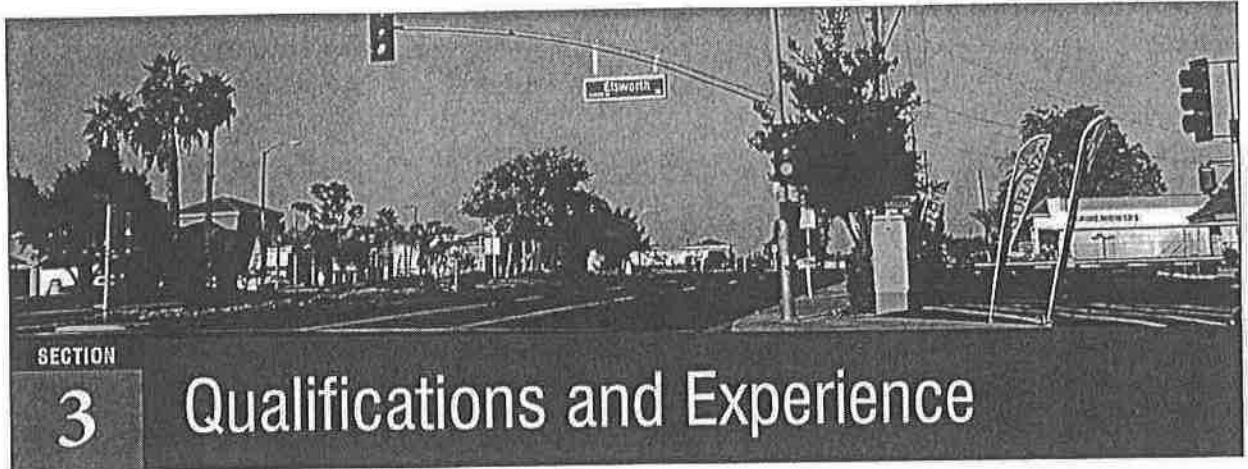
LYNN CALVERT-HAYES, AICP | LSA Associates, Inc. | Survey | Ms. Calvert-Hayes has more than 27 years of experience in land use plans, public agency cases, general and comprehensive environmental analysis (CEQA/NEPA), geology, soils and seismicity analysis, surface mining and reclamation plans, public agency case processing, preparation of environmental documents on Habitat Conservation Plan (HCP) and Multiple Species Habitat Conservation Plan (MSHCPs) with focus on transportation projects, residential and commercial specific plans, mixed-use developments, materials recovery facilities (MRF), surface mining permits, mitigation monitoring programs, and other specialized planning documents.

JACQUES ROY, PE, GE | Koury Geotechnical Services, Inc. | Geotechnical | Mr. Roy has more than 30 years of experience in the geotechnical field. He has performed a wide variety of geotechnical investigations for street and earthwork design and construction, including roads, bridges, residential, commercial, recreational, and public facilities. His geotechnical expertise includes shallow and deep foundations, conventional and post-tensioned slabs, precast driven and cast-in-place piles analysis, deep fill evaluation and monitoring, landslide evaluation and monitoring, liquefaction prediction, seismic evaluation, lateral pressure estimation, frost heave, expansive soils evaluation, observation and testing during construction, and quality control/quality assurance of earthwork during construction.

Organization Chart

The Organization Chart illustrates our proposed team members' respective roles and lines of communication for this project.





SECTION

3

Qualifications and Experience

RELEVANT PROJECT EXPERIENCE

Project Manager/Primary Point of Contact

Psomas' Project Manager, Arief Naftali, PE, TE, ENV SP, will be the single point of contact with the City's Project Manager.

Arief has over 14 years of comprehensive civil engineering experience for both public and private entities, from planning and plan preparation to providing support during construction. He is experienced in a wide variety of design, including traffic engineering, storm drain system, and street works; and has worked on numerous intersections, street widening, reconstruction, and rehabilitation projects for the City over the past 12 years. Representative of these successfully completed projects are:

- Traffic Signal Design at Lasselle Street/College Park Fire Station
- Traffic Signal Design and Signing/Striping of Alessandro Boulevard/Veterans Way (formerly Newhope Street)
- Traffic Signal Design and Intersection Reprofiting at Krameria Avenue/Kitching Street
- Traffic Signal Project Reports at Six Locations Around the City
- Perris Boulevard Widening from Ironwood to Manzanita Avenue
- Day Street/Cottonwood Avenue Street and Drainage Improvements (including Traffic Signal Installation)

Arief and the Psomas Team will be supported by Anissa Voyiatzes, PE, who has more than 20 years of experience providing engineering and design services to public work clients in Southern California on similar types of street improvement projects. In addition to being the Officer-in-Charge, Anissa will also be fulfilling an important QA/QC role, given her extensive and strong experience in street and drainage design. As Officer-in-Charge, she will ensure that Arief has all of the firm's resources available to make this project a success.

Relevant Project Experience

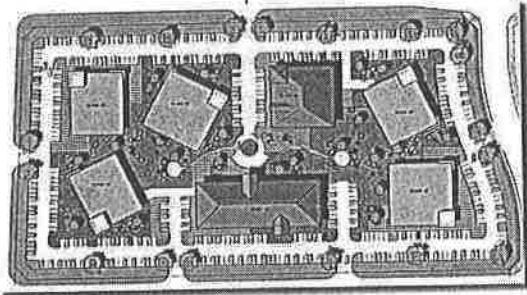
Provided on the following pages are descriptions of projects for which Psomas has provided similar services to those described in the City's RFP. A reference is included for each project and we encourage you to contact the individuals shown to verify the quality and timely completion of our work.

Moreno Valley Medical Office Park | Moreno Valley, CA

REFERENCE | Aardex LLC | 14143 Denver West Parkway, Suite 500, Golden, CO 80401 | Matthew Beecher, Development Manager (303) 552-6003

RELEVANCE TO PROJECT

Project Proximity/Location | Coordination with City of Moreno Valley and stakeholders



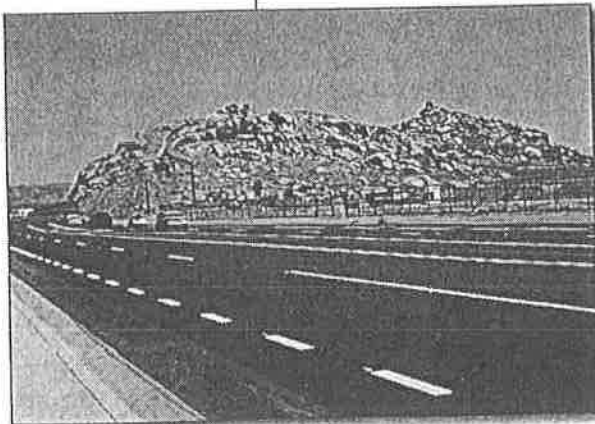
Psomas was responsible for the design of this 12-acre (7 parcels) medical office park. Our work included the design and survey services for this office complex located along Alessandro Boulevard at a major local intersection with Elsworth Street, in the city of Moreno Valley. This highly visible medical office complex included eight (8) single story medical office buildings. This work included processing the plans with the local departments and the local Water District and Fire Authority. This included providing the final engineering design for the development, including preparation of all precise grading, site pavement, storm drain, water, sewer, and erosion control plans, as well as the adjacent public improvements for Alessandro Boulevard, Elsworth Street, Business Center Drive, and Veterans Way. Our project was one of the first projects in Moreno Valley designed to provide on-site water quality treatment through the use of on-site drainage swales in the landscaped areas. Our survey mapping services included the preparation and processing of a Tentative Parcel Map, Final Parcel Map, and a Condominium Map.

Lasselle Street Widening | Moreno Valley, CA

REFERENCE | City of Moreno Valley | 14177 Frederick Street, Moreno Valley, CA 92552 | Prem Kumar | (951) 413-3130

RELEVANCE TO PROJECT

Street Design for the City of Moreno Valley | Similar Design Elements at a Larger Scale



Psomas provided engineering design services for the widening of Lasselle Street between John F. Kennedy Drive and Alessandro Boulevard. The Lasselle Street Widening was considered the City's most important roadway widening project with an accelerated design and construction schedule.

Lasselle is a north/south arterial rural highway. The principal goal of the project involved widening Lasselle from JFK Drive (southerly limit) to Alessandro (northerly limit) per City Standard Plan No. 104, including new pavement, curb and gutter, accessible sidewalk, bus turn-outs, drainage facilities and landscaping. Coordination with an adjacent major residential development and the City's implementation of the development agreement conditions was critical.

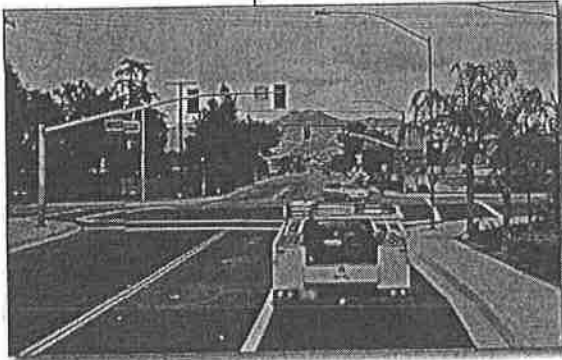
Storm drain improvements needed to be designed as part of the widening. The project required the study and design of additional drainage facilities per Riverside County Flood Control and Water Conservation District standards. The project also required extensive utility coordination with a very shallow 30-inch high pressure gas line, which was the most challenging.

Day Street/Cottonwood Avenue Intersection Improvements | Moreno Valley, CA

REFERENCE | City of Moreno Valley | 14177 Frederick Street, Moreno Valley, CA 92552 | Pren Kumar, Assistant City Engineer | 951/ 413-3130

RELEVANCE TO PROJECT

Intersection Design/Improvement with the City of Moreno Valley | Similar Design Elements: Curb, Gutter, Pavement, Storm Drain



Psomas' Project Manager was retained by the City of Moreno Valley to develop plans, specifications and estimates for the construction of new curb, gutter, driveways, and curb ramps at the southeast corner of Day Street and Cottonwood Avenue (west end of the City). Improvements were mostly done for the northbound traffic approach which had no curb and gutter. Northbound street approach was re-profiled to improve positive drainage flow with joining grades at private properties behind the new curb ramps, sidewalk and driveways. Other important design elements included the construction of a storm drainage connection to an existing system maintained and owned by the Riverside County Flood Control and Water Conservation District (RCFCWCD). The project included relevant traffic engineering elements involving Traffic Signal Modifications, and Signing/Striping designs.

Anaheim Boulevard and Ball Road Intersection Improvement | Anaheim, CA

REFERENCE | City of Anaheim | Public Works Department, 200 S. Anaheim Boulevard, Anaheim, CA 92805 | Tiberlus Rosu | 714/ 765-4113

RELEVANCE TO PROJECT

Intersection Design and Improvements | Similar Design Elements: Curb, Gutter, pavement, Drainage, Retaining Wall



Psomas led a multi-disciplinary design team for the widening of the Anaheim Boulevard and Ball Road intersection, providing civil engineering, survey, traffic, landscape and irrigation, and environmental services. The intersection is designated as a primary arterial on Orange County's Master Plan of Arterial Highways (MPAH) and the City's Circulation Element.

The project will correct existing operational deficiencies at this intersection by widening Anaheim Boulevard along the east curb, north and south legs of the intersection, to provide for additional through and left turn lanes, bike lanes, and raised landscaped medians. Major challenges of the project include stakeholder coordination, conformance to off-site improvements, right-of-way acquisition, and relocation of major utilities within the corridor.

Sidewalk and Street Improvements to La Rue Street | Riverside, CA

REFERENCE | Riverside County Economic Development Agency | 3403 10th Street, Suite 500, Riverside, CA 92501 | Erik Sydow | (951) 955-8247

RELEVANCE TO PROJECT

Similar Street Work and Design in Riverside County with Relevant Stakeholders

La Rue Street in unincorporated Riverside County is a local street that provides access from Mission Boulevard, a primary arterial for the City of Riverside, to a public middle school and local neighborhoods. The purpose of the Project was to develop a plan for the improvements along La Rue Street for the provision of accessible sidewalks, street improvements, and ancillary items. The focus was to collect and assess the existing conditions from Mission Boulevard to La Cañada and to develop the plan that fulfills EDA's goal to improve this section of La Rue Street while implementing a design that will provide cost effectiveness for EDA's redevelopment funds. The sidewalk provides access to



a local middle school crossing over SR 60, Union Pacific Railroad, and a local irrigation canal requiring coordination with Caltrans, CPUC, UPRR, RCFCWCD, Riverside County Transportation Department, local utility companies, and the local school. The SR 60 overcrossing has local grades exceeding 8.6% which complicated the retrofit of sidewalks into the existing section. Additional coordination with local property owners concerning encroachment into the public right-of-way was required. Psomas prepared conceptual plans and the plans specifications and estimates necessary for the successful bidding of the project.

Van Buren Boulevard Widening | Riverside, CA

REFERENCE | City of Riverside | 3900 Main Street, Riverside, CA 92522 | Edward Lara, Senior Engineer | (951) 826-2337

RELEVANCE TO PROJECT

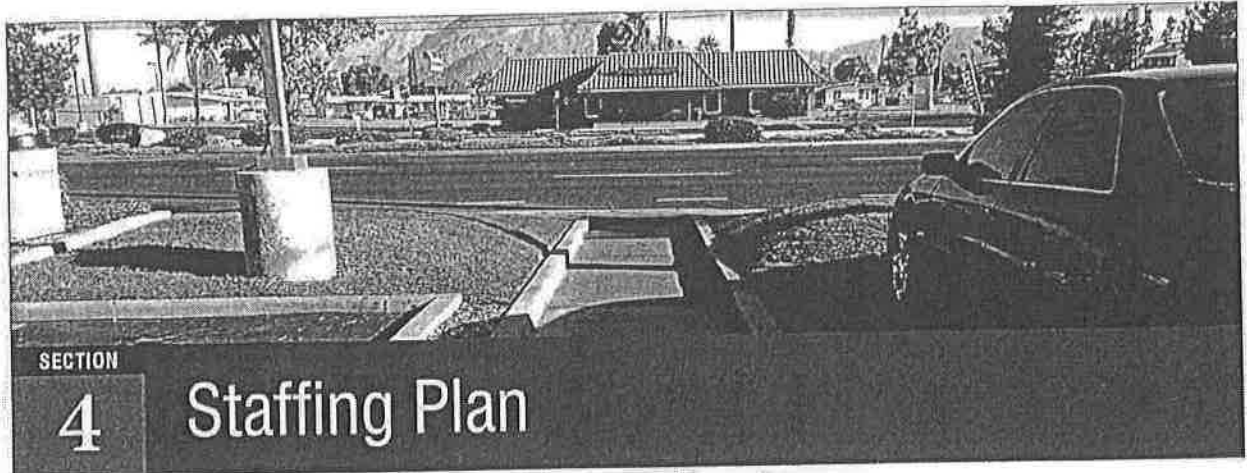
Similar Street Work and Design in Riverside County with Relevant Stakeholders

Psomas lead the multi-discipline consultant team to design the widening of Van Buren Boulevard, a major arterial, for approximately two miles from Jackson Street to 1,000 feet northerly of Jurupa Avenue. The purpose of the project was to reduce traffic congestion by adding an additional traffic lane in each direction, and to improve the parkway for



pedestrian access. The roadway was widened to provide up to six travel lanes, and intersections were improved to reduce congestion and improve traffic flow. The project also incorporated new landscaped medians, complete redesign of the drainage system, new street lights, ADA compliant sidewalks and curb ramps, new bus stops, parkway landscaping, and new traffic signals.

Right-of-way acquisition was required to construct the project improvements. The Psomas Team provided roadway engineering and right-of-way engineering to the City in support of their appraisal and acquisition services.



STAFFING PLAN

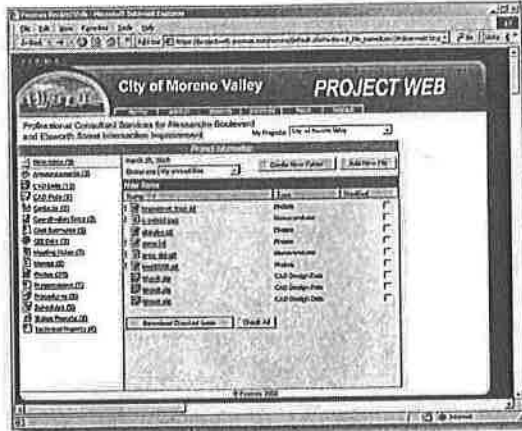
Staffing Plan and Work Load

The Psomas Team's current and anticipated workload and capacity to perform the City's requested services according to our proposed schedule is shown in the table below:

FIRM	KEY PERSONNEL AND ROLE	CURRENT PROJECT COMMITMENT	% AVAILABILITY FOR THIS PROJECT
PSOMAS	Ariel Naffali , PE, TE, ENV SP Project Manager	<ul style="list-style-type: none"> Avalon/Fries Street Closure Rosecrans Avenue Street Rehabilitation 	75%
	Anissa Voyialzes , PE Officer-in-Charge and QA/QC Manager	<ul style="list-style-type: none"> Rosecrans Avenue Street Rehabilitation Anaheim Street/Ball Road Port of Los Angeles, On-Call 	60%
	Regina Hu , PE, ENV SP, OSD/P Drainage/WQMP	<ul style="list-style-type: none"> CAL FIRE Developments Anaheim Street Rehabilitation 	70%
	Jonathan Levitus , PE, ENV SP Roadway Improvement	<ul style="list-style-type: none"> Town Center, Phase 2A – Dana Point Various Traffic Control Plans 	70%
	Cliff Simental , PLS Survey	<ul style="list-style-type: none"> I-215 Central, Construction Staking Devore Interchange Design/Build 	60%
LIN Consulting, Inc.	William Sun , PE, TE Traffic Engineering	<ul style="list-style-type: none"> Rosedale Highway PS&E, Traffic/Electric Playa Vista Fiber Optic and CCTV 	75%
LSA Associates, Inc.	Lynn Calvert-Hayes , AICP Environmental	<ul style="list-style-type: none"> State Street Extension Base Line Bridge Replacement 	65%
Koury Geotechnical Services, Inc.	Jacques Roy , PE, GE Geotechnical	<ul style="list-style-type: none"> Long Beach Jordan High School Oxnard Elementary School 	60%

Cost Control

Psomas is dedicated to controlling costs for our clients. With Psomas' regular and proactive communication throughout the course of a project, we are consistently able to deliver projects according to the scope and within budget, and also able to look for viable cost reduction methods. We make it a priority to be aware of a project's financial situation by submitting timely and complete billing records as well as completed and accurate cost estimates, both of which are important to a project's success.



For a design with tasks such as this project, cost controls are a direct result of having a solid project management control plan. Budget status and personnel utilization reports, by task and employee, are produced weekly using our financial management software as well as the intranet. Psomas' *Project-at-a-Glance* accounting system is linked with our intranet to facilitate information sharing and provide up-to-date project information. This information provides daily financial updates to the task managers. *Project-at-a-Glance* provides the management and accounting staff with a detailed account of each project and task with regards to budget, hours worked, individual employee hours, and project cost.

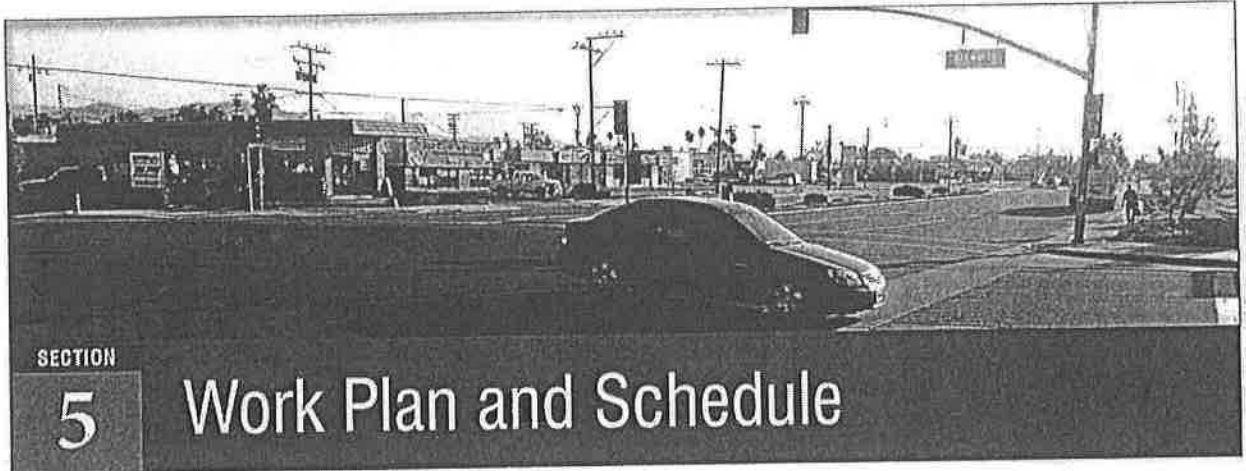
Schedule Control

It is said there are three elements to every successful project: quality; meeting the budget; and finishing the work on schedule. We propose to supplement all Phase authorizations with an updated schedule. This will improve the City's reporting ability, help identify problems that may result from delays, and readily afford the opportunity for modifying the schedule, when deemed necessary.

Our schedule control methods include, at a minimum:

- Review of the baseline schedule versus completed work on a weekly basis
- Consultation and coordination with our design team
- Discussion of schedule status at all project team meetings and within invoice submittals
- As-needed meetings to resolve schedule issues when critical path tasks are forecasted to be behind schedule

The Psomas Team has expertise in developing and maintaining schedules for any type of task the City may assign—from large roadway capital improvement projects to more local intersection improvement projects, such as this one.



SECTION

5

Work Plan and Schedule

WORK PLAN

The Psomas Team will perform the Scope of Services adhering to Phases 1, 2, and 3 of the Scope of Services in the RFP, with the following planned activities, additions and enhancements:

Phase 1

TASK 1 | Project Issues

The Project Team plans on discussing relevant project issues in the beginning during project **during kick-off**. The purpose of this step is to outline up front all Phase 1 issues associated with survey, utilities, potholing needs, pavement/geotechnical, drainage/storm drain mitigation, signal equipment upgrade, right-of-way, easement and environmental constraints within the project limits. Psomas will document findings of research and investigation in a succinct report of Project Issues according to the City's standard outline.

Deliverable | Report of Project Issues

In addition, Psomas anticipates the need to conduct a hydrology/hydraulic study and geotechnical investigation for the proposed improvements.

1A | Hydrology/Hydraulic Study

At a minimum, Psomas anticipates the need to conduct hydrology and hydraulic studies for the purpose of sizing new 'sump' catch basins and new storm drain laterals that are going to be connected into the existing catch basins (per Option 2 discussion in Project Understanding). Hydrology and hydraulic studies will be conducted based on available as-builts of on- and off-street developments to define relevant tributary areas based on methodology set by the Riverside County Flood Control and Water Conservation District (RCFCWCD).

In the event that Option 1 is required (**tentative**), then an Encroachment Permit with RCFCWCD will be pursued. Psomas anticipates the City will provide pertinent permit dues for such a purpose.

Deliverable | Technical Calculations and Finding incorporated into the Project Report (Report of Project Issues)

1B | Geotechnical Investigation

Geotechnical investigation and analysis will be performed for the purpose of determining soil conditions for the design and construction of new storm drain laterals and/or extension on Alessandro Boulevard.

Psomas' subconsultant, Koury Geotechnical (Koury), will review readily available geologic maps and existing studies covering the site. Site reconnaissance will also be performed to observe existing conditions and select proposed boring locations. The firm will mark the locations of proposed borings and notify Underground Service Alert of our intent to dig in accordance with State law. Koury will make a reasonable effort during the marking of the boring locations to avoid utility line conflicts, and obtain an encroachment permit to drill within the City's right of way.

Field Exploration | We propose to explore the subsurface conditions by drilling two (2) borings to depths of about 15 feet or refusal, whichever occurs first.

Our typical sampling intervals will be 2, 5, 8 and 10 feet, then every 5 feet thereafter to full depths explored. The number of blows necessary to drive a Standard Penetration Test (SPT) sampler and/or a modified-California sampler will be recorded. The depth to groundwater will be measured at the completion of drilling, if encountered.

Laboratory Testing | Laboratory tests will be performed on selected soil samples to evaluate the physical and engineering characteristics of the subsurface soils. The laboratory tests to be performed may include the following:

- Moisture and density tests
- Number 200 sieve wash for soil classification
- Corrosivity tests to evaluate the corrosion potential

The selected type and frequency of laboratory testing will depend on the nature of the soils encountered, and the density and cohesion of the soils as determined by the blow counts recorded during sampling.

Geotechnical Engineering Analysis and Technical Memorandum Preparation | The results of our field exploration, laboratory tests, and engineering analysis will be summarized in a written technical memorandum prepared under the supervision of a Registered Geotechnical Engineer.

The technical memorandum/report will include the following items:

- Vicinity map and site plan showing the approximate boring locations
- Logs of borings
- Results of laboratory tests
- Discussion of general site surface and subsurface conditions
- Recommendations for earthwork, fill and compaction requirements
- Temporary excavation recommendations
- Recommendations for pipe bedding and shading
- Preliminary evaluation of the soluble sulfate of the on-site soils

Performance Assumptions |

- Permission to access the site will be provided and the site is accessible with truck-mounted drilling equipment
- The encroachment permit will be a no fee permit
- The fieldwork can be performed during daylight hours and week days
- Post-report services are not included except for report clarification

Deliverable | Geotechnical Technical Memorandum

TASK 2 | Research of Record Information

Psomas will collect available records such as survey ties, easements, benchmarks, street plans, tract, parcel maps, as well as utility as-builts from the City. In addition, Psomas will also conduct a site visit to verify that present site conditions are consistent with available record drawings. Mapping of existing right-of-way, easements, centerlines, and other base map pertinent information is included as part of Task 7.

Deliverables | As-Built and Record Information, and Pertinent Utility Maps

TASK 3 | Environmental

Since this project is funded by the Federal Highway Safety Improvement Program (HSIP) under the jurisdiction of Caltrans District 8 Local Assistance with the City matching funds from Measure A (½ Cent Local Sales Tax), all activities associated with this project must conform to the Caltrans Local Assistance Procedures Manual.

Preparation of the PES and Field Review Meeting | Psomas' environmental subconsultant, LSA, will discuss with City staff, team members and Caltrans the project description and schedule, and develop a mutual understanding of the issues and impacts of the project. During this task, LSA will review existing information and participate in a field review of the project site with Psomas, the City, and Caltrans. For this task, LSA will prepare a draft Preliminary Environmental Study (PES) form (using the standard Caltrans form) prior to the site meeting with the consultant project engineer, the City, and Caltrans. The draft PES will be reviewed and revised, if needed, per discussions at the field meeting. The PES will then be submitted to Caltrans for signature and distribution to the project team. Because the improvements are within the existing right-of-way in a built environment, Caltrans will only require a minimal biological resources assessment (NES-MI) and a memo to the file from a qualified archaeologist describing no resources will be impacted.

Deliverable | Preparation of the PES and attendance at one (1) Field Review Meeting

NEPA Assessment | The Psomas Team will pursue the National Environmental Policy Act (NEPA) environmental documentation process with Caltrans as the federal Lead Agency. The first step in the environmental process is the preparation of a Preliminary Environmental Study (PES) to determine what type of NEPA documentation and technical studies will be required. Because the improvements are within the existing right-of-way and are not capacity enhancing, the appropriate NEPA environmental document is more than likely a Categorical Exclusion (CE).

CEQA Assessment | During the design phase, an environmental document is required to evaluate the environmental effects of the proposed street improvements under the California Environmental Quality Act (CEQA). It is anticipated that the roadway improvements would satisfy Categorical Exemption (CE) criteria under CEQA Section 15301(c) (Existing Facilities).

Documentations | LSA will prepare Categorical Exemption and Exclusion (CE) documents in accordance with the Caltrans Guide for environmental documents summarizing the environmental findings. After receiving written comments on the draft CEs from the City, LSA will revise and finalize the CEs. Both digital (on CD-ROM) and hard copies of the CEs and supporting materials will be provided for filing.

Environmental Commitments Record (ECR) | LSA will prepare an ECR in accordance with the latest version of the Caltrans Standard Environmental Reference (SER) to document environmental commitments that must be met prior to and during construction.

Deliverable | CEs and Environmental Commitments Record

TASK 4 | Survey and Topographic Mapping

Survey and topographic mapping are paramount to achieving success on this project. Psomas is proud to be able to offer these services in-house which will equate to a more streamlined operation between survey and design. Survey and Topo mapping services will include:

Research Existing Records | Psomas has experience researching survey records within the City of Moreno Valley and all of Riverside County. Psomas will research record information for horizontal control consisting of subdivision maps, Records of Survey, corner records, county survey maps, and centerline ties within the project area. Psomas will research vertical control consisting of City of Moreno Valley bench marks and Riverside County bench marks within the project area. The basis of bearing and bench mark will be referenced on the topographic base map.

Survey Control | Psomas has completed centerline surveys and has filed the subsequent Record of Survey maps and/or corner records with Riverside County, which comply with the California Land Surveyors Act. For this project, Psomas will use record information to plot the centerline, right of way and property lines on the topographic base map.

Topographic Survey | Psomas has extensive experience in topographic surveying. Our use of electronic data collection heightens our ability to deliver high-quality, digital, topographic data in a timely manner. We pride ourselves on being particularly adept at topographic surveys in part because of our use of state-of-the-art total stations and data collection systems. As a part of our Total Quality Management efforts, we have developed a collection system utilizing data collectors. Psomas will perform the following:

- Cross sections at 25-foot intervals (spacing will not exceed 10 feet)
- Surface topographic features within the survey limits

Centerline Stationing | Stationing will be along Alessandro Boulevard and Elsworth Street increasing northerly and easterly and shown on the topographic base map.

Deliverables |

1. Hard copy and electronic copy of a 20 scale CAD topographic base map containing all of the surface features
2. An ASCII point file of the data points

TASK 5 | Utility Research

Psomas will assist the City in coordinating with known utility companies as listed in the Project Understanding section of this proposal and based on the site visit conducted as part of Task 2. This will include a request through Dig Alert and further investigation of available records data. Utility services potentially includes sending a total of four (4) utility notices as:

1. Preliminary Project Notice
2. Alert notice to prepare to relocate (if applicable)
3. Alert notice to relocate (if applicable)
4. Alert notice to relocate immediately (if applicable)

A project log of all utilities will be generated showing the status of each information request. This log will be updated during the life of the project.

The Project Team will strive to avoid the need to relocate utilities in its design. As such, sending 2nd through 4th utility notices will be regarded as tentative at this time.

Deliverables |

1. Utility Notice(s) with Relevant Maps
2. Identification of Utility Prior Rights, (if applicable)

TASK 6 | Utility Potholing

Psomas anticipates the need to survey and pothole at 8-10 locations to verify that no conflicts exist between proposed improvements and existing utilities within the limits of the intersection. Utility verification effort will be done with utility information in the project limits and within the City's right of way. Potholing is expected to confirm:

- New traffic signal pole locations
- Beginning and end of new storm drain pipe alignments
- Locations of the new catch basins

Deliverable | Potholing Maps and Information

TASK 7 | Right-of-Way

No right-of-way acquisition is anticipated for the project. However, because improvements will join at the back of the walk, temporary construction easements (TCEs) and the resulting right-of-way certification through Caltrans are necessary. Psomas anticipates the need to perform minor grading along joining points behind the sidewalk and ramps.

Right-of-Way lines will be depicted consistent with available record maps, and applicable title reports for easements will be provided by the City.

Deliverables |

1. Temporary construction easement documents
2. Right-of-way certifications through Caltrans

TASKS 8 | Preliminary (35%) Design and Submittal

Preliminary engineering will culminate with 35% completion of the project design with the following deliverables, adhering to Exhibit "A" of the RFP:

- Conceptual design plans (35%) with limits of improvements designed and approved with elements described in Exhibit "A" depicted. Five (5) sets of bond copies with red-lined check prints are expected.
- Preliminary Engineer's Estimate. Among others, the Preliminary Engineer's Estimate will reflect the estimated cost for the Advanced Dilemma Zone Detection System of choice based on discussions with the City's Transportation Department staff. Psomas, supported by LIN Consulting, will be performing this service during Phase 1.
- Technical Provision Outline based on City's boiler plate format.
- Completed Preliminary Environment Study (PES) and other completed documents.

No public meeting and/or outreach is deemed required for this project. Psomas assumes participation and attendance at six (6) PDT meetings, include kick-off meet

Phase 2 | Plans, Specifications and Estimates (PS&E)

Upon successful completion of Phase 1, Phase 2 will commence with the development of Plans, Specifications and Estimates in accordance with the General Design Requirements contained in Exhibit "A" of the RFP.

PLAN DESCRIPTION	SCALES	EST. NO. OF SHEETS
Title Sheet Per City Standard Plan 710	Not Applicable	1
Typical Cross-Section Sheet	Not Applicable	1
Roadway Improvement Plans and Details	1"=10' or 20'	2
Traffic Signal Plan • Plan Will Show Advanced Dilemma Zone Detection System of Choice	1"=20'	1
Signing and Striping Plan	1"=20' or 40'	1
Storm Drain Plan, Profile, and Detail	1"=20' (H), 2' (V)	2

Plans | Psomas will furnish improvement plans as shown in the table to the left.

In addition to the City, appropriate submittals of Final Plans will also be made to relevant utility companies, as applicable.

Engineer's Estimate | Psomas will provide an estimated construction quantity and cost estimate with each submittal of plans. This estimate will be updated at each design submittal as it progresses through the milestones.

Psomas' estimate of construction cost is made on the basis of Psomas' best judgment as an experienced and qualified professional generally familiar with the

industry. However, since Psomas has no control over the cost of labor, materials, equipment, or services furnished by others, over the construction contractor's methods of determining prices, or over market conditions, psomas does not guarantee that proposals, bids, or actual construction cost will not vary from Psomas' estimate of construction costs.

Technical Specifications | Technical Specifications will be modified, finalized and submitted per City's boiler plate format for bidding and construction. The concept of operations and system requirements for the Advanced Dilemma Zone Detection system will be incorporated in the technical specifications, meeting both the City's and Caltrans' criteria.

Deliverable |

1. Five (5) sets of bond copies for PS&E submittals at 65%, 95%, and 100% (final) levels as described in the RFP
2. Three (3) sets of applicable quantity calculations
3. Two (2) sets of applicable contract documents

Psomas assumes participation and attendance at five (5) POT meetings during Phase 2.

Phase 3 | Construction

During bidding and construction, Psomas will provide the following services:

- Attendance at Pre-construction meeting, and be on stand-by to answer questions
- Be on stand-by during bidding for questions and respond to requests for clarifications/information. Psomas will assist the City in addressing potential conflicts in design drawings and technical provisions. Unforeseen conflicts, if applicable, will be brought up for discussion, and any addenda work that comes as a result will be performed through a negotiation with the City. For fee estimate purposes, a total of five (5) RFIs and three (3) submittal drawings are assumed.

Deliverables |

1. As-built/record drawings, based on red-line comments prepared by the contractor
2. GASB 34 Documentation submitted in the City's format at project conclusion

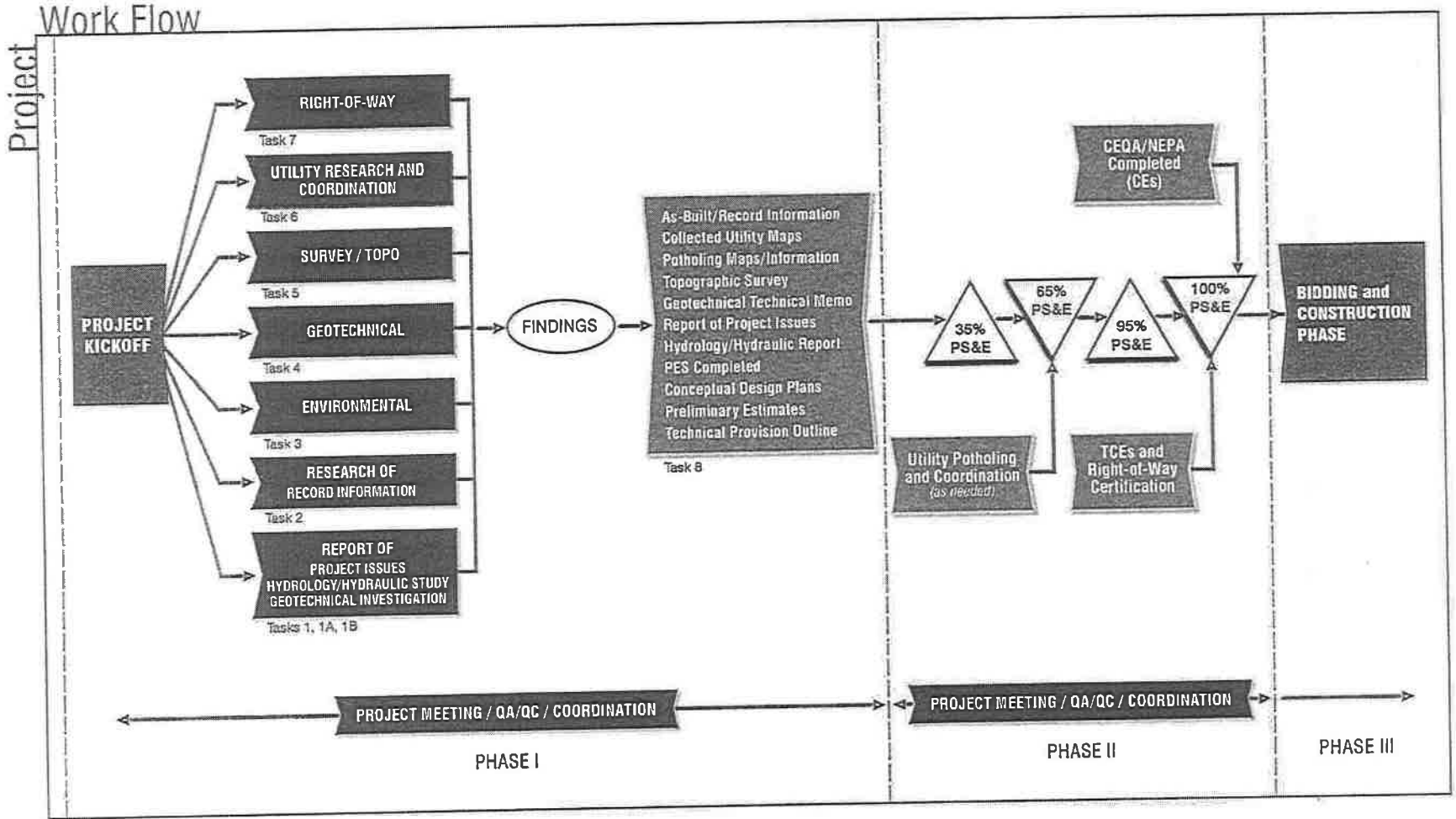
Psomas assumes participation and attendance at two (2) meetings or site visits during Phase 3.

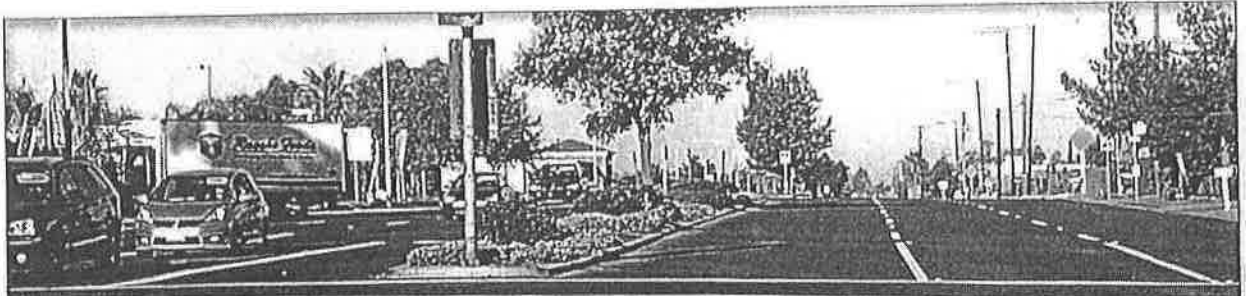
Project Work Flow Diagram

The Project Work Flow Diagram, included on the following page, summarizes the proposed aforementioned tasks and services.

Project Schedule

A detailed Project Schedule is provided in Section 10 | Appendix of this proposal. Psomas presents a proposed schedule to complete PS&E that is slightly ahead of what is shown in the City's HSIP funding application, demonstrating the firm's commitment to efficiently execute this project.





SECTION

6

Quality Control and Assurance

The individuals primarily responsible for our Quality Control Program (QCP) are the Project Manager and the Quality Assurance Manager. Our QCP is in effect over the length of the project, and is not merely a series of individual events/plan checks at a few points on the schedule. There are three major facets of our QCP:

Quality Assurance | *Are we doing the right things?*

Quality Control | *Are we doing things right?*

Post-Completion Quality Evaluation | *What can we do better?*

As discussed earlier, Anissa Voyiatzes, PE, will provide Quality Assurance/Quality Control management for this project. With more than 20 years of engineering design and management experience on similar street and drainage works, Anissa is the right manager to guide the QA/QC effort.



Quality Assurance begins with a work plan that identifies specific work products and establishes a set of relevant measures and standards of quality for each of those products. It also starts with having the correct existing information by field verification and not relying on as-built information. As an example, the team was able to obtain traffic signal as-builts for Alessandro/Elsworth dated 1984. Although much of the plan reflects what is found in the field, City staff, by its own admission, disclosed that there have been field modifications and improvements to the signal system that were not recorded in any as-built.

Once work on the project begins, we move on to the quality control stage. In this stage, we track the execution of the work plan, review our designs and work products, and communicate with the client and Project Team. We provide project information through our intranet, allowing all team members to monitor the progress of our work plan. In this stage, the Quality Control Manager also performs detailed technical reviews of our design to ensure they meet the quality standards defined in the quality planning stage. This review is continuous throughout the life of the project and ensures a smooth and “constructible” approach that meet the goals and objectives of the City.

Finally, during the post-completion quality evaluation stage, we solicit verbal and written feedback from our client and subconsultants to assess our overall performance and identify improvement opportunities. All of these elements contribute to the success of our design review process.

The following provides a summary of our QA/QC Plan:

Quality Assurance — The Process — A Management Oversight Activity

Quality Assurance refers to the process used to meet the project objectives and create the deliverables. Anissa will develop a project specific Quality Assurance Program with process checklists and project reviews and ensure the project deliverables are responsive based on the process used to create them.

The Psomas Quality Assurance Program ensures that the processes and systems are developed and adhered to in such a way that the deliverables are of top quality. The process is meant to produce deliverables that meet the standard of care the first time, with minimal rework.

Quality Assurance processes will be outlined concurrent with the commencement of the task and will include process documentation, establishing standards, developing checklists, conducting project plan checks, and training.

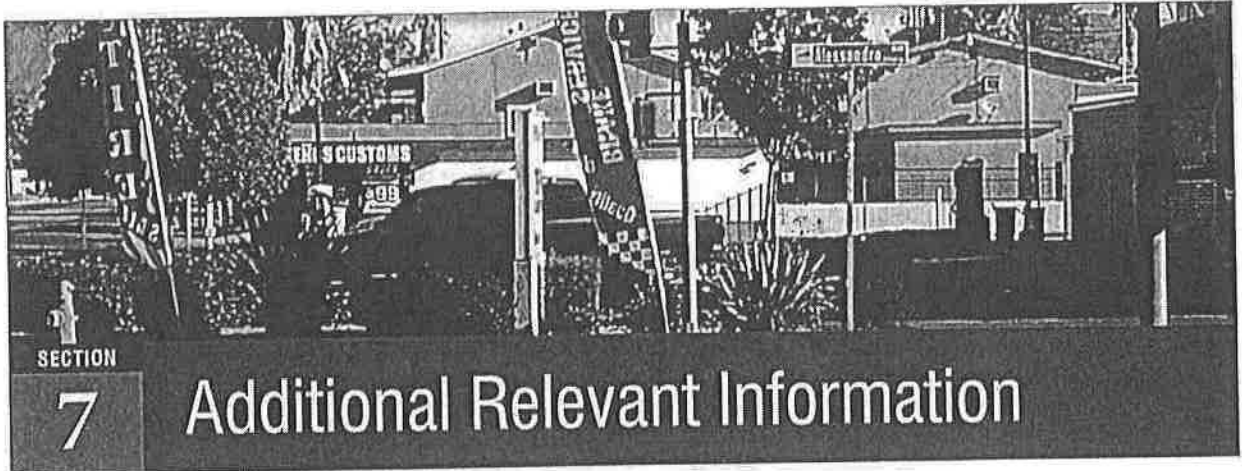
Quality Control — Quality of Deliverables — A Technical Review of the Deliverables

Quality Control begins once the project design commences, and refers to quality related activities associated with the creation of the project deliverables. Quality control is used to verify that deliverables are of acceptable quality and that they are complete and correct. The Psomas quality control activities include deliverable peer reviews and the plan check process.

Quality Control is the “check” or the “end-of-the-immediate-task-at-hand” record or analysis that determines the acceptability of the project deliverables. Tasks related to Quality Control will include documented reviews of reports, drawings, specifications and opinions of cost, and independent review of calculations. As outlined in the RFP, Psomas will perform internal QA/QC reviews at each milestone submittal with specific focus on the following elements:

35% REVIEW	65% REVIEW	95% REVIEW
Ensure that all items described in Exhibit 'A' have been completed and incorporated into the Project Report.	Plans contain information as described in Exhibit 'A' of the RFP and address comments from 35%.	Design Plans are essentially complete in a "ready for bid" stage.
City and RCFCWCD standards have been used in design.	Engineer's Estimate and Technical Specifications are updated.	Comments from 65% have been addressed and satisfactorily met.
Potential conflicts with utilities have been identified and alternatives explored.	If there are conflicts with utilities, further meetings and coordination have taken place. The goal is to have these conflicts resolved at this stage.	Engineer's Estimate and Technical Provisions are complete and updated. The Team will ensure that bid items have their corresponding payment clause in the technical provision document.
Coordination with utility companies and RCFCWCD (as applicable) have taken place.	Easement needs are finalized (if applicable).	All pertinent easement paperwork and documents have been finalized and are ready for use and at hand.
Preliminary easement needs (if applicable) are identified.		Liquidated Damage Calculation is complete.
The first step of Environmental Documentation (PES) has been completed.	Environmental Documentations pertinent to CEQA and NEPA are complete, accepted and approved.	A job walk verifying the accuracy of information on the plans is performed to avoid potential claims due to errors and omissions of design elements.
Outline of Technical Specification is complete.		

At 100% submittal, PS&E is expected to be ready for signature. Psomas' Quality Control Program also compares the project deliverables against the original scope of work, project objectives, and client expectations that were developed before the project started.



SECTION

7

Additional Relevant Information

CITY OF DANA POINT



DEPARTMENT OF PUBLIC WORKS

January 19, 2011

Subject: Letter of Appreciation to Psomas for Design Work in Dana Point

To Whom It May Concern:

In recent years, the City of Dana Point has used Psomas to complete project design work on a number of complex projects. Most recently, Psomas assisted the City of Dana Point on the Pacific Coast Highway Traffic Congestion Relief Project.

The Pacific Coast Highway Traffic Congestion Relief Project consisted of widening a key section of Pacific Coast Highway (PCH), constructing street improvements, signal modifications, a pedestrian overcrossing with elevators, construction of new drainage facilities, landscaping, walls, and other key improvements to improve traffic flow and beautify the area. The key congestion relief benefits of the project were to move pedestrians to the overcrossing, removing an on-street crosswalk, and adding additional travel lanes to PCH. In order to build the project, a significant amount of effort was focused on construction phasing including the need for night work. This project was both challenging and rewarding and the results met the City's goals to reduce traffic congestion and to give safe passage to the pedestrians crossing PCH.

The Psomas team provided all of the design documents for the Project and assisted the City Engineer and City's Construction Management team on constructing this regionally important Project. The Psomas team brought experience and knowledge, and was a key part in the City's success on this award winning project. I would recommend Psomas to any agency seeking a consultant for design services, and wish that firm success in the future.

Sincerely,

Matthew Sinacori, P.E.
City Engineer
msinacori@danapoint.org
City of Dana Point
33282 Golden Lantern
Dana Point, CA 92629
(949) 248-3574

Harboring the Good Life

33282 Golden Lantern, Dana Point, CA 92629-1805 • (949) 248-3554 • FAX (949) 234-2826 • www.danapoint.org

PSOMAS

Professional Design Consultant Services | Project Number 801 0047 70 77 | City of Moreno Valley

28

Item No. A.5

-270-



May 20, 2013

RE: PSOMAS / Port of Long Beach Anaheim Street Rehabilitation

To Whom It May Concern:

Over two years ago, the Port of Long Beach (POLB) developed a Pavement Management System (PMS) to maintain and upgrade some thirty-two centerline miles of roadways within POLB. The existing roadways range from freeway-type roadways, arterials and collectors, all of which have extensive truck traffic. Based on the PMS, approximately one mile of Anaheim Street, an arterial highway, was in desperate need of repair.

In 2011, POLB staff solicited proposals from the civil engineering profession for the rehabilitation of Anaheim Street, and, in response, received eight proposals. From the list of proposals, POLB conducted an extensive review process, which included interviewing the top three firms. Throughout the decision making process, PSOMAS was revealed to be the top firm, specifically based on their experience and knowledge of similar projects, as well as for the team including Annisa Voyiatzes, Project Manager. POLB selected PSOMAS for this project.

On behalf of POLB, I want to thank the PSOMAS team for providing the required expertise in roadway reconstruction and beautification, while continually demonstrating a solid understanding of the complexities of working in the Harbor District. The PSOMAS team worked with many stakeholders throughout the length of the design. The PSOMAS team performed exceptionally well in meeting the required schedule, and the project came in under budget. Another area in which the PSOMAS team excelled was their knowledge of the various permitting issues within a project of this magnitude, as well as their ability to file and receive encroachment permits from Caltrans and City of Los Angeles, while keeping the project on schedule.

This was a very complex project for POLB, and the PSOMAS team's efforts reflected excellent coordination with other agencies such as Caltrans, the City of Long Beach, the City of Los Angeles Department of Public Works, the City of Los Angeles, and the Regional Water Quality Control Board. In addition, the PSOMAS Team proved excellent experience with the various design aspects, including, but not limited to, intersection modifications, traffic studies, the public outreach program, pavement design, signals, landscape and irrigation, traffic control and detouring.

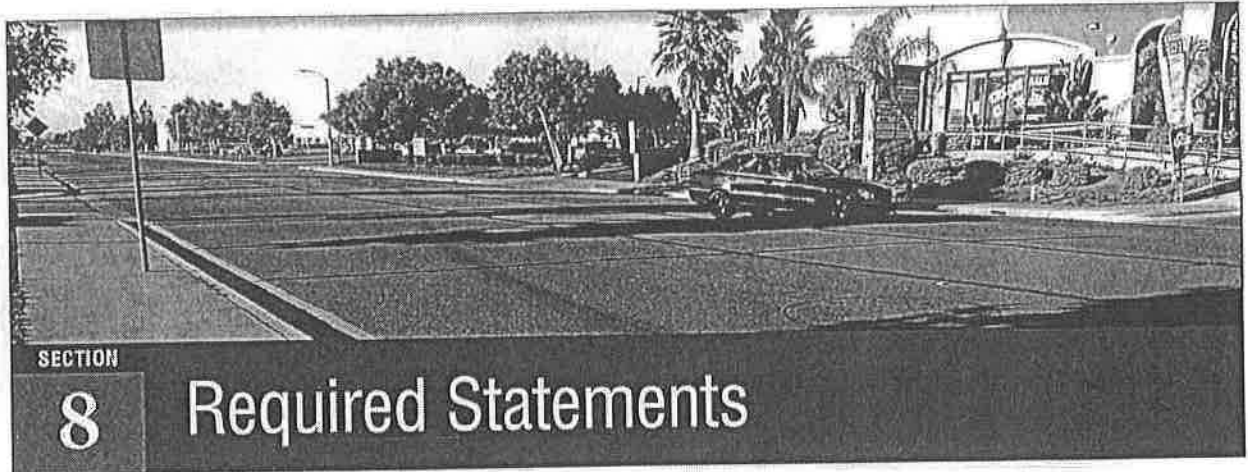
A strong design aspect the PSOMAS team provided was a very experienced and knowledgeable constructability review of their work. This became very apparent when POLB received four bids for the project and the bids were extremely tight, indicating a strong set of plans and specifications. The project was estimated in excess of \$8 million, and the bids came in all around \$7 million.

In conclusion, POLB looks forward to working with PSOMAS on future projects. As always, if you or anyone on your staff has questions regarding the project or work performed by PSOMAS, please feel free to contact me

Sincerely,



Neil D. Morrison, P.E.
Director of Engineering Design

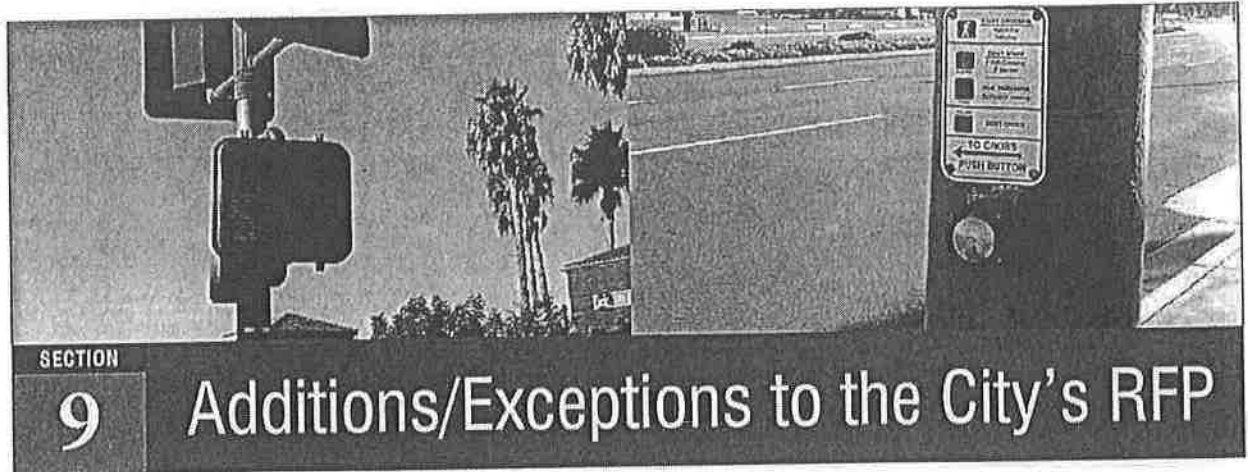


1. The City of Moreno Valley's Request for Proposal will be incorporated in its entirety as a part of Psomas' proposal.
2. This Request for Proposal and Psomas' proposal will jointly become part of the Agreement for Professional consultant Services for this project when said Agreement is fully executed by Psomas and the Mayor or City Manager of Moreno Valley.
3. The services that Psomas will provide, and fees therefore, will be in accordance with the City's Request for Proposal except as otherwise specified in Psomas' proposal under the heading "Section 9 | ADDITIONS OR EXCEPTIONS TO THE CITY'S REQUEST FOR PROPOSAL."
4. We have included in a separate section with the heading, "Section 9 | ADDITIONS OR EXCEPTIONS TO THE CITY'S REQUEST FOR PROPOSAL," that contains a complete and detailed description of all of the exceptions to the provisions and conditions of this Request for Proposal upon which Psomas' proposal is contingent and which will take precedent over this Request for Proposal for Professional Consultant Services.
5. We have include in a separate section with the heading, "Section 3 | Qualifications and Experience" our qualifications applicable to this project. If one or more of Psomas' staff should become unavailable, Psomas will substitute other staff of at least equal competence, only after prior written approval by the City. Résumés for each proposed key member are included in Section 10 | Appendix of this proposal.
6. A resource allocation matrix and project design schedule for Psomas and our subconsultants are included in Section 10 | Appendix of this proposal.
7. Our rate schedule is included in Section 10 | Appendix of this proposal. The hourly rate schedule is part of Psomas' Proposal for use in invoicing for progress payments and for extra work incurred. For all extra work, Psomas will obtain prior approval from the City.
8. Our subconsultants' qualifications applicable to this project are included in Section 3 | Qualifications and Experience of this proposal. A Résumé for each proposed subconsultant is included in Section 10 | Appendix of this proposal. Psomas acknowledges and understands we will not be allowed to change our subconsultants without written permission from the City.
9. All charges for consultant services are for a "Not-to-Exceed Fee," which includes conservatively estimated reimbursable expenses, as submitted and made part of Psomas' Proposal.
10. Psomas will document and provide results of our work that may include preparation of field and final reports, or similar evidence of attainment of the Agreement objectives to the satisfaction of the City.

11. Psomas will immediately document and notify the City of any defects or hazardous conditions observed in the vicinity of the project site prior, during, or after the construction work.
12. We have provided a copy of Psomas' hourly rate schedule and included it in Section 10 | Appendix of this proposal. This hourly rate schedule is part of Psomas' Proposal for use in invoicing for progress payments and for extra work incurred that is not part of this Request for Proposal. An itemized cost breakdown for the work described herein is submitted in a separate sealed envelope as part of the Proposal submittal. For all extra work, Psomas will acquire prior approval from the City.
13. Psomas will not discriminate against any employee or applicant for employment because of race, color, religion, sex or national origin.
14. All federal laws and regulations will be adhered to notwithstanding any state or local laws and regulations. In a case of conflict between federal, state, and local laws or regulations, Psomas will adhere to the strictest.
15. Psomas will allow all authorized federal, state, county, and City officials access to our place of work, books, documents, papers, fiscal, payroll, materials, and other relevant contract records pertinent to this special project. Psomas will retain all relevant records for at least three years.
16. Psomas will comply with the Davis-Bacon Fair Labor Standards Act (40 USC 276-a through a-7), and the implementation regulations issued pursuant thereto (29 CFR Section 1, 5), any amendments thereof and the California Labor Code. Pursuant to the said regulations, entitled "Federal Labor Standards Provisions," Federal Prevailing Wage Decision" and State of California prevailing wage rates, respectively.
17. Psomas will comply with the Copeland Anti-Kickback Act (18 USC 874) and the Implementation Regulation (29 CFR 3) issued pursuant thereto, and any amendments thereof.
18. Psomas offers and agrees to assign to the City all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 USC Sec. 15) or under the Cartwright Act (Chapter 2 [commencing with Section 16700] of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, services, or materials pursuant to the public works or the subcontract. This assignment will be made and become effective at the time the City tenders final payment to the Consultant, without further acknowledgement by the parties.
19. Psomas promotes the use of Emerging Business Enterprises, Small Business Enterprises, Minority Business Enterprises, Woman-Owned Business Enterprises, and Disabled Veteran Business Enterprises. Having previously been a MBE, Psomas is committed to this philosophy and, whenever possible, will include an EBE/SBE/MBE/WBE/DVBE on a project. Our corporate philosophy is to provide some degree of technology transfer and business mentoring to our subconsultants.

With that said, Psomas is including Lin Consulting, Inc., a certified DBE firm, on our team. A copy of Lin Consulting, Inc.'s, DBE Certification is included in Section 10 | Appendix of this proposal.

20. A completed and signed "Disclosure of Lobbying Activities" (Form LLL) from Psomas and our subconsultants is included in Section 10 | Appendix section of this proposal.
21. A completed "List of Subconsultants" form is included in Section 10 | Appendix of this proposal.
22. Psomas has completed and included Parts I and II of the "Proposers List of Subconsultants (DBE and Non-DBE) in Section 10 | Appendix of this proposal.



SECTION

9

Additions/Exceptions to the City's RFP

CLARIFICATION TO THE CITY'S RFP

16(f) on Page 7

(f) The Consultant shall procure and maintain, at its sole expense, Workers' Compensation Insurance in such amounts as will fully comply with the laws of the State of California and which shall indemnify, insure and provide legal defense for both the Consultant and the City, MVHA and CSD against any loss, claim, or damage ...

It is our understanding that Workers' Compensation Insurance provides indemnity and defense to the employer, which in this case is Psomas. We look forward to clarifying this with the City of Moreno Valley.



SECTION

10 Appendix

APPENDIX

Included in this Appendix are the the following section:

Résumés	A-1
Billing Rates	A-10
Project Schedule	A-11
Resource Matrix	A-12
DBE Certificates	A-14
Required Forms	A-16
Certification for Contracts, Grants, Loans and Cooperative Agreements	
Proposer's List of Subconsultants (DBE and Non-DBE) Parts 1 and 2	
List of Subconsultants	
Disclosure of Lobbying Activities	

Arief Naftali, PE, TE, ENV SP | Psomas

Project Manager



EDUCATION

MS/2004/Civil/Transportation Engineering/California State University, Long Beach

MA/2001/Organizational Management/Azusa Pacific University

BS/1999/Civil Engineering/California State Polytechnic University, Pomona

REGISTRATION

Professional Engineer/Civil/CA #64286

Registered Traffic Engineer/CA #2296

Mr. Naftali will serve as Project Manager for the Alessandro Boulevard/Elsworth Street intersection improvement project. Arief has worked on numerous roadway projects involving intersection improvements, corridor widening, rehabilitation, traffic signal, signing/stripping and traffic control designs for the City of Moreno Valley as staff engineers, project engineer and project manager. As such, he is thoroughly familiar with the City's procedures and standards, as well as with its leadership and key staff in the public works and transportation departments. Such familiarity and experience will facilitate successful execution of this project.

Relevant Project Experience

Day Street/Cottonwood Avenue Intersection Improvement, Moreno Valley, CA: As Project Manager, managed and designed intersection improvements that involved the construction of new curb, gutter, driveways, and curb ramps at the southeast corner of Day Street and Cottonwood Avenue (west end of the City), northbound approach widening, as well as the design and construction of storm drainage connection to an existing system maintained and owned by the Riverside County Flood Control District. Northbound street approach was re-profiled to improve positive drainage flow without compromising joining grades at private properties behind the new curb ramps, sidewalk and driveways.

Sierra Avenue/Newhall Avenue Intersection Improvements, City of Santa Clarita, CA: Served as Project Manager in the development of plans, specifications and estimates for the modification of traffic signal, and construction of new raised median islands at the intersection of Sierra Avenue and Newhall Avenue. Scope of services included traffic signal modification, signing, striping and street improvement plans for the new raised median.

California Avenue/Campus Drive Intersection Improvement and Reprofilling, City of Irvine, CA: As a Traffic Engineer, developed plans, specifications and estimates for the intersection improvement by UC Irvine campus. Services provided involved traffic signal modifications, curb ramp reconstruction to meet ADA requirements, as well as removal and reconstruction of a damaged crossgutter to eliminate drainage low points across one leg of the intersection.

Perris Boulevard Road Widening, City of Moreno Valley, CA: Served as Project Manager for roadway improvements that involves widening of Perris Boulevard from Ironwood Avenue to Manzanita Avenue (one-mile segment), a divided arterial roadway connecting the City of Moreno Valley with southern areas of San Bernardino County. Scope-of-services involved furnishing a project report, and PS&E package.

Bullis Road Improvements, City of Lynwood, CA: Served as Project Manager for rehabilitation and reconstruction of Bullis Road from Platt Avenue to Martin Luther King Boulevard. The City sought to implement a 'road diet' approach in converting a four-lane collector street in front of the Civic Center campus with a raised median into a two-lane road in front of the Civic Center campus. Key design features included newly expanded median width for a pedestrian shelter, additional left-turn access for a new driveway, new catch basins, biotree wells, median and parkway lighting, raised crosswalk and drought-tolerant landscaping for the median.

San Antonio Avenue Storm Drain and Street Improvement, City of Upland, CA: As Project Manager managed and furnished a construction plans, specification and estimates for the construction of new 90-in to 78-in diameter storm pipe along San Antonio Avenue from Arrow Highway to 13th Street. Scope of services also included pavement rehabilitation and reconstruction for the majority of San Antonio Avenue within the project limits.

Anissa Voyiatzes, PE | Psomas

Officer-in-Charge



EDUCATION

BS/1993/Civil Engineering/
California State University, Chico

REGISTRATION

1997/Professional Engineer/
CA #C57710

AFFILIATIONS

Society of American Military
Engineers

American Public Works
Association

Women's Transportation Seminar

American Council of Engineering
Companies

American Society of Civil
Engineers

Ms. Voyiatzes has more than 20 years of experience in civil engineering and street design. She has been a Program/Project Manager and QA/QC Manager on Psomas' roadway and intersection design, and pavement rehabilitation and reconstruction projects for many cities in Southern California, including Riverside, Los Angeles, Lake Forest, and Dana Point, and the Port of Long Beach.

Relevant Project Experience

Avenue S Widening Phase II Improvement, City of Palmdale, CA: Project Manager for the preparation of the Project Report Equivalent (PRE) and the Environmental Documentation (NEPA and CEQA) for the widening of Avenue S. Anissa managed the multi-disciplinary team of planning, design and environmental professionals to prepare the PRE of Avenue S between 30th Street East and 45th Street East including the environmental documents. The project objectives are to widening a heavily used arterial highway including raised medians, upgraded ADA complying accessible pedestrian sidewalk and ramps, and construct a class I bike path. The project includes; the necessity to relocation of overhead and surface utilities; drainage system enhancements; new and reconstructed signalized intersections, and associated signage, striping, lighting and landscaping/irrigation. Property acquisition was necessary, so the report needed to address the impacted properties and associated costs.

Rubidoux Boulevard/Market Street Streetscape Improvements, Riverside County Economic Development Agency, CA: Project Manager for the street beautification project for Rubidoux Boulevard and Market Street. The project included raised medians, sidewalks, landscaping, streetlights, and signal modifications for approximately three miles of roadway. The project was divided into two phases. Psomas' engineering services included bid package design and preparation, surveying, landscape architecture, traffic engineering, and construction management services for the improvements.

Van Buren Boulevard Widening, City of Riverside, CA: Project Manager for the widening of a two-mile-long segment of Van Buren Boulevard from approximately 500 feet southerly of Jackson Street to approximately 1,000 feet northerly of Jurupa Avenue. The widening turned a four-lane facility into a six-lane facility. The project consists of preparing construction documents for the entire length that included parkway improvements, bus stops, new landscape medians and signalized intersections, drainage deficiency studies and the design of new drainage systems to accommodate the widening. This project was a task order awarded as part of an on-call contract.

Perez Road Rehabilitation, City of Cathedral City, CA: Project Manager to provide engineering and management services for the roadway rehabilitation project for a major arterial highway with heavy truck traffic use. Psomas' services include preliminary engineering, final engineering, contract management, project administration. Psomas' services included preparing the contract document for the roadway rehabilitation including the traffic signing and striping.

Regina Hu, PE, ENV SP, QSD/P | Psomas Drainage/WQMP



EDUCATION

2000/MS/Structural Engineering /
Leland Stanford Junior University

1999/BS/Structural Engineering /
University of California, Irvine

REGISTRATION

2004/Professional Engineer/CA
#66318

Certification as Qualified SWPPP
Developer (QSD)/#C66318

Envision Sustainability
Professional Credential

AFFILIATIONS

American Society of Civil
Engineers

Women's Transportation Seminar

Ms. Hu has over 14 years of experience in civil street and drainage design with strong emphasis on drainage design, water quality and SWPPP success. Her experience encompasses preparation of plans, specifications and estimates, and feasibility studies for cities similar to Moreno Valley.

Relevant Project Experience

Cathedral City Cove Area Sewer and Roadway Improvements, City of Cathedral City, CA: As Project Engineer, designed 19 miles of existing residential roadway improvements (curb, sidewalk, curb ramps, storm drain, sewer) funded by assessment district. Provided coordination support for resident outreach on aesthetics of new streets. The design included five different roadway sections, surveying and profiling approximately 1,500 driveways, and cutting cross-sections for more than 50 streets. Coordinated utility relocation for entire Cove Area project.

Pavement Rehabilitation, City of Corona, CA: As Project Engineer, responsible for replacing curb and gutter, cross gutter, and non-compliant sidewalk. Over 70 streets were rehabilitated and more than 70 residential streets had pavement that was reinforced.

Van Buren Road Widening, Riverside, CA: As Design Engineer, responsible for plans, estimates and utility coordination. The challenges consisted of unique parkway joins to existing properties, minor retaining wall designs, railroad grade separation with pavement, culvert bridge widening, and medians separating roadway with non-standard crown and crossfalls.

The Arbor on El Toro Road, Traffic and Landscape Improvements, City of Lake Forest, CA: As Project Design Engineer, responsible for designing streetscape and traffic improvements for El Toro Road widening from Interstate 5 to Muirlands. Improvements included raised medians, intersection regrading, curb, sidewalk, and drainage developments. Supervised the design of I-5 southbound on-ramp and coordinated with Caltrans for Encroachment Permit and right-of-way acquisition. Prepared construction plans and estimate for bids. Provided construction support on Caltrans ramp design.

Crenshaw Boulevard Rehabilitation, City of Torrance, CA: As Project Engineer, responsible for preparing construction documents for the roadway rehabilitation of Crenshaw Boulevard from 190th Street to 182nd Street, and intersection enhancements at I-405 freeway southbound ramps to increase capacity. Improvements included traffic signal modifications, right-turn pockets, restriping, curb and sidewalk repairs, and ADA compliant ramp upgrades. Processed Caltrans Encroachment Permit for freeway modifications and Federal Transportation Improvement Program (FTIP) local assistance funding applications.

Soto Street at Interstate 10 Off-Ramp Widening, Los Angeles, CA: As Project Designer, responsible for construction drawings and encroachment permit for the widening of Interstate 10 westbound off-ramp at Soto Street. Designed additional right-turn lane and intersection modifications per Caltrans and LADOT standards. Redesigned existing off-ramp to accommodate a concrete approach slab, new drainage facilities, and new signal equipment.

Jonathan Levitus, PE, ENV SP | Psomas

Roadway Improvement



EDUCATION

BS/ 2009/Civil Engineering/
California State University, Long
Beach

REGISTRATIONS

2012/Professional Engineer/
CA #79167

Qualified SWPPP Developer/
C79167

Institute for Sustainable
Infrastructure/ENV SP

Mr. Levitus' qualifications are strong in planning and design of local roadways. His recent projects focus on developing roadway widening, rehabilitation, reconstruction and reprofiling plans that include signal installation and modification, signing, striping plans, and construction staging plans for detour routes. In many of these projects, Jonathan has dealt with flood control agencies, as well as Caltrans permit processing.

Relevant Project Experience

Crenshaw Boulevard Rehabilitation, City of Torrance, CA: As Design Engineer, assisted in preparing construction documents for the roadway rehabilitation of Crenshaw Boulevard from 190th to 182nd streets, and intersection enhancements at I-405 Freeway Southbound ramps to increase capacity. Improvements include traffic signal modifications, right-turn pockets, restriping, curb and sidewalk repairs, and ADA compliant ramp upgrades. Processed Caltrans Encroachment Permit for freeway modifications and Federal Transportation Improvement Program local assistance funding applications.

Pacific Coast Highway Traffic Congestion Relief Project, City of Dana Point CA: Design Engineer for widening of Pacific Coast Highway from the San Juan Creek Bridge to Crystal Lantern. The widening will turn a four-lane facility into a six-lane facility. The project consists of preparing environmental documentation; widening the roadway to six lanes; coordinating with Caltrans and obtaining an encroachment permit; designing off-site improvements, including a pedestrian bridge over PCH and improvements to the maintenance yard for Doheny Park State Beach; designing drainage structures; and preparing a Storm Water Management Plan.

Rancho Parkway Improvement Project, City of Lake Forest, CA: Design Engineer responsible for design of a new roadway connecting Hermana Circle to Portola Parkway in support of the Sports Park Complex and Baker Ranch property. Evaluated local drainage hydrology patterns and designed storm drain improvements to accommodate future capacity. Provided mass grading design of existing stockpiles for proposed roadway corridor. Coordinated with utility companies to provide new services to site. Acting as QSD to incorporate new NPDES requirements into SWPPP design using new SMARTS system.

Circle Way Storm Drain Outfall and Stairs Repair Project, City of Laguna Beach, CA: Design Engineer for upgrading an existing 18-inch storm drain to 60-inch outlet at Crescent Bay Beach in anticipation for storm events. Major design components include pier supported foundation, stairway reconstruction, aesthetic flap gate structure, sewer and water improvements, CDS stormwater treatment unit, landscaping and roadway rehabilitation. Marine site conditions, constructability within a tight right-of-way corridor, public and Coastal Commission approval became challenges during design. Erosion control measures are to be implemented during construction.

The Arbor on El Toro Road, Traffic and Landscape Improvements, City of Lake Forest, CA: Design Engineer for streetscape and traffic improvements for the widening of El Toro Road from I-5 to Muirlands. Improvements included raised medians, intersection regrading, curb, sidewalk, and drainage improvements. Supervised the design of I-5 southbound on-ramp and coordinated with Caltrans for Encroachment Permit and right-of-way acquisition.

Cliff Simental, PLS | Psomas

Survey



EDUCATION

1975/Surveying/San Bernardino Valley College

1989/Certificate in Supervisory Excellence/University of California, Riverside

2002/Graduate/ACEC Senior Executive Institute

REGISTRATION

1981/Professional Land Surveyor/CA #5022

AFFILIATIONS

American Council of Engineering Companies

California Land Surveyors Association

Women's Transportation Seminar

Construction Management Association of America

Mr. Simental is Survey Team Leader for Psomas' Riverside office. He is a registered professional land surveyor with more than 35 years of surveying experience in California. Mr. Simental has a broad background including design surveys, construction, hydrographic, topographic, boundaries, and cadastral surveys. He has served as project manager in charge of on-call surveying services for various public agencies, including the City of Moreno Valley. This experience gives Mr. Simental a diverse range of experience working on a variety of survey projects, as well as working with client standards and design criteria similar to those of the City.

Relevant Project Experience

City of Moreno Valley On-Call Surveying, Moreno Valley, CA: Task Manager for various survey tasks as part of Psomas' on-call contract with the City. Tasks have represented a broad-range of surveying functions in support of both design and post-design construction staking surveys. This has included signal location, roadway construction staking, and various street improvements including curb, gutter, and sidewalk location surveys.

60/71 Interchange, Pomona, CA: Mr. Simental served as Project Manager for the construction of this four-level interchange at the intersection of the Pomona Freeway (Route 60) and the Corona Expressway (Route 71). He was responsible for overseeing the performance of horizontal and vertical control and other related services for construction. He also provided professional and technical construction surveying services for the project.

Eastern Transportation Corridor, Orange County, CA: Mr. Simental was Project Surveyor and Project Manager for surveying and right-of-way services for the Eastern Transportation Corridor, a 23-mile highway linking the 91 Freeway to the 133 Freeway to Interstate 5. He providing quality assurance and project management for the surveying services which included a GPS survey of control along the route, preparation and recording of records of survey, research, survey, analysis and mapping of the land net, Intergraph mapping of the property ownership maps and the preliminary right-of-way maps and the preparation of legal descriptions and plats. He verified that all work was performed to Caltrans standards.

Riverside County Transportation Commission (RCTC), SR-74/I-215 Interchange, Perris, CA: Serving as survey manager, as part of the Jacobs Project Management Company team, to provide construction surveying services on RCTC's SR-74/I-215 Interchange Project. The project will replace the current two-lane bridge with an eight-lane bridge over the I-215 Freeway, and will realign freeway on- and off-ramps and add meters and carpool preference lanes to the on-ramps. In addition, the project will construct new drainage improvements, sound walls and retaining walls.

Route 74 Roadway Widening, Perris, CA: Project Surveyor involved in providing horizontal and vertical control, aerial photogrammetric mapping, digital terrain modeling (DTM), cadastral research, right-of-way base mapping, cross-sections, utility location surveys, and legal descriptions for ROW acquisition and easements for this project.

William Sun, PE, TE | LIN Consulting, Inc.

Traffic Engineering

EDUCATION

BS/Civil Engineering/University of California, Berkeley

REGISTRATIONS

Professional Engineer/Civil/
CA #57664

Professional Engineer/Traffic/
CA #2197

AFFILIATIONS

Institute of Traffic Engineers

American Society of Civil
Engineers

Mr. Sun has over 20 years of traffic engineering and transportation planning experience working as a consultant for various agencies throughout California. His extensive experience includes design of traffic signal systems, signal interconnect systems, signing/stripping, worksite traffic control plans, detour plans, street lighting, Intelligent Transportation Systems (ITS), traffic operation and analysis, and Transportation Management Plans (TMP).

Relevant Project Experience

Street Improvements at Kimball Road and Foothill Road, City of Ventura, CA: As Project Manager responsible for the preparation of design plans for a new traffic signal at the T-intersection of Kimball Road and Foothill Road in the City of Ventura. The design scope included signing and striping and civil/street improvement plans to accommodate the new signals. The project included the research and preparation of a memorandum for the City upgrade to Type 2070 controllers compatible with the City's existing QuicNet/4 central system. A second memorandum was prepared to research and recommend a wireless interconnect device.

City of Downey On-Call Services, City of Downey, CA: Project Manager and/or Design Lead for the City of Downey's on-call contract. As part of the On-Call contract, the Paramount/Gallatin Traffic Signal Upgrade project required traffic signal modification. The designs were prepared to provide protective-permissive left-turns for eastbound and westbound Paramount Boulevard.

I-5 Western Avenue, City of Glendale, CA: As Project Manager responsible for the preparation of two traffic signal modifications at the intersections of Flower Street/Sonora Avenue and Flower Street/Western Avenue and street lighting designs for the widening of Flower Street from Sonora Avenue to Raymond Avenue.

Exposition Light Rail Transit Design-Build – Phase 1, City of Los Angeles, CA: LIN Consulting provided traffic engineering services for the Exposition Light Rail Transit Design-Build project, a nine mile long light rail line connecting eight stations in the City of Los Angeles. As Traffic Project Manager, Mr. Sun was responsible for directing the preparation of traffic signal and roadway lighting designs for various segments along the Light Rail Transit alignment. Mr. Sun oversaw the preparation of over 30 sheets of traffic signal design plans. The design scope also included the preparation of fiber optic and copper signal interconnect plans to provide communications between the signals, CCTV cameras and the City ATSAC Center.

Traffic Signal Design at Eucalyptus and Elsworth Street, City of Moreno Valley, CA: As part of the TownGate South development, the City required a new traffic signal system at the intersection of Eucalyptus Avenue and Elsworth Street. Mr. Sun was the Project Manager responsible for preparing plans and estimates for a new traffic signal, a project title sheet, and a separate signing and striping plan for the installation of the new traffic signal.

Lynn Calvert-Hayes, AICP | LSA Associates, Inc.

Environmental

EDUCATION

BS/1979/ Geology/San Diego
State University

CERTIFICATION

American Institute of Certified
Planners

AFFILIATIONS

American Planning Association
Association of Environmental
Professionals
Inland Geologic Society
Riverside Land Conservancy—
Past Board of Directors

Ms. Calvert-Hayes has more than 27 years of experience in land use plans, public agency cases, general and comprehensive environmental analysis (CEQA/NEPA), geology, soils and seismicity analysis, surface mining and reclamation plans, public agency case processing, preparation of environmental documents on Habitat Conservation Plan (HCP) and Multiple Species Habitat Conservation Plan (MSHCPs) with focus on transportation projects, residential and commercial specific plans, mixed-use developments, materials recovery facilities (MRF), surface mining permits, mitigation monitoring programs, and other specialized planning documents.

Relevant Project Experience

- State Street Extension, City of San Bernardino
- Colton Rail to Rail Grade Separation, San Bernardino Associated Governments (SANBAG), City of Colton
- Boulder Avenue Bridge Replacement and Roadway Improvements, City of Highland
- Widening of Perris Blvd between Ironwood and Manzanita, City of Moreno Valley
- Theodore Avenue Interchange Improvements, City of Moreno Valley
- Widening of Fifth Street between SR-30/210 and Boulder Avenue, City of Highland
- Base Line Bridge Replacement at City Creek, City of Highland
- Greenspot Road Realignment and Bridge over the Santa Ana River, City of Highland
- Widening of Baseline Street and Boulder Avenue, City of Highland
- Fifth Street Bridge Replacement and Roadway Improvements, City of Highland
- Widening of Baseline Street between Club View Drive and Weaver Street, City of Highland
- Avenue 48/Dillon Road Grade Separation, City of Coachella
- Interstate I-10 Mixed Flow Lane Median Widening Orange Street to Ford Street, City of Redlands
- North Side I-10 Widening from Live Oak Canyon to Ford Street, Cities of Redlands and Yucaipa
- New Interchange on I-10 between Apache Trail and Main Street Cabazon
- Interchange Improvements at Apache Trail/I-10, Cabazon
- Indian Avenue/I-10 Interchange Improvements, City of Palm Springs
- Gene Autry Trail and Bridge Widening, City of Palm Springs

Jacques Roy, PE, GE | Koury Geotechnical Services, Inc.

Geotechnical

EDUCATION

MS/1973/Geotechnical
Engineering/University of British
Columbia, Canada

BS/1972/Civil Engineering/
University of Sherbrook

REGISTRATIONS

1988/Geotechnical Engineer/
CA #2077

1982/Civil Engineer/CA #35386

Mr. Roy has more than 30 years of experience in the geotechnical field. He has performed a wide variety of geotechnical investigations for street and earthwork design and construction, including roads, bridges, residential, commercial, recreational, and public facilities. His geotechnical expertise includes shallow and deep foundations, conventional and post-tensioned slabs, precast driven and cast-in-place piles analysis, deep fill evaluation and monitoring, landslide evaluation and monitoring, liquefaction prediction, seismic evaluation, lateral pressure estimation, frost heave, expansive soils evaluation, observation and testing during construction, and quality control/quality assurance of earthwork during construction.

Relevant Project Experience

Alton Parkway Bridge, The Irvine Company, Irvine, CA: Project manager for geotechnical exploration, foundation design, grading recommendations, quality assurance and supervision of testing and observation during construction.

Central Avenue Bridge, City of Brea, CA: Project manager for geotechnical exploration, foundation and grading recommendations.

Pavement Rehabilitation and Street Reconstruction, Fullerton, CA: Managed pavement coring, laboratory testing, pavement evaluation, and formulation of rehabilitation measures, including overlay, and reconstruction recommendations for over 30 streets.

Street Construction, Sector 7, West Irvine, CA: Managed geotechnical exploration, grading recommendations and pavement design and construction for approximately two miles of street. There was approximately 384,600 square feet of pavement within 14 streets. There was also a separate bike train. The street included Amargosa, Bella Rosa, Capistrano, Central Park Avenue, Delano, Flora Springs, Florence, Healdsburg, Montelena, Pacific Crest, Rosenblum, Rubicon, Rutheford and Whiteford.

Street Construction, Sector 3, Phase 3, West Irvine, CA: Managed geotechnical exploration, grading recommendations and pavement design and construction for approximately 2,900 LF of street, including Robinson Drive, Sorenson, Waterman, and Congress Place.

Interstate 405 On-Ramp Construction and Widening of Sand Canyon and Shady Canyon, City of Irvine, CA: Managed observation and testing of soil, asphalt and concrete per Caltrans procedures and criteria for two freeway ramps and widening approximately one thousand feet of street.

Pavement Rehabilitation, Mission Viejo, CA: Managed geotechnical exploration, recommendations for pavement overlay and reconstruction of all driveways and parking at the Shops at Mission Viejo. This project required to deal with subgrade expansion due to prior lime stabilization treatment.

Street Construction, Sector 3, Phase 3, West Irvine, CA: Managed geotechnical exploration, grading recommendations and pavement design and construction for approximately 2,900 LF of street, including Robinson Drive, Sorenson, Waterman, and Congress Place.

BILLING RATES

P S O M A S

Effective January 1, 2013 – December 31, 2013

CLASSIFICATION	RATE (\$)	
Officer/Principal-in-Charge, Director	\$180	\$350
Senior Project Manager, Surveyor, QA/QC Manager	\$160	\$225
Project/Technical Manager, Senior Hydrologist	\$145	\$225
Senior Project Engineer, Surveyor, GIS Specialist	\$130	\$195
Project Engineer, Surveyor, GIS Specialist, Planner	\$120	\$160
Licensed Professional / Associate	\$140	\$175
Project Designer	\$125	\$150
Staff Engineer, Surveyor	\$90	\$135
CAD Designer / Technician / Graphic Artist	\$70	\$135
Intern, Engineering Assistant	\$45	\$95
Project Assistant, Administrative Assistant	\$65	\$95
Administrator	\$100	\$120
Survey Crew – 1 Man	\$175	
Survey Crew – 2 Man	\$250	
Survey Crew – 3 Man	\$355	
Field Supervisor	\$125	\$135
Party Chief / Survey Tech	\$70	\$110
Senior GIS Specialist	\$120	\$195
GIS Specialist	\$105	\$125
Technical Writer/Editor	\$85	\$105

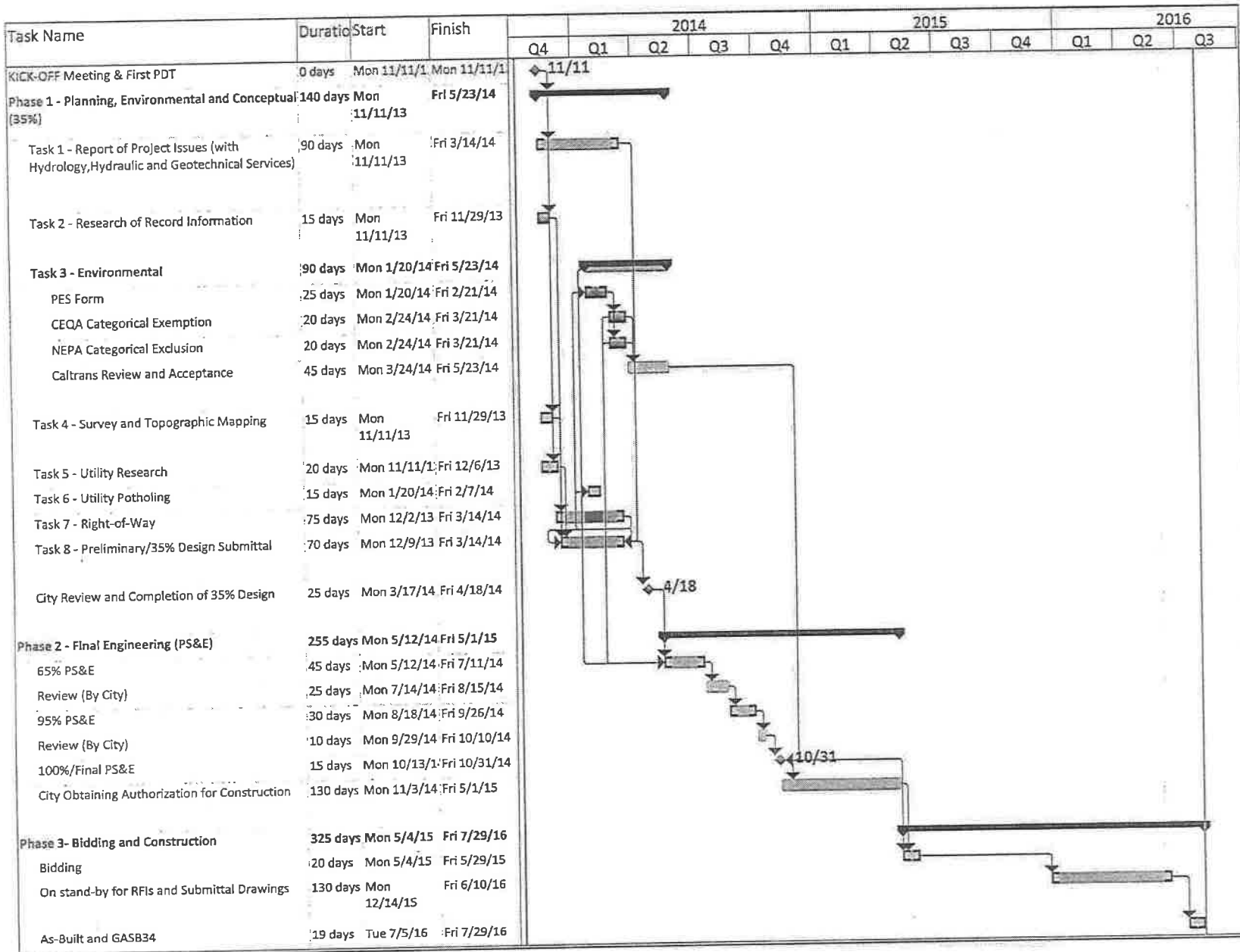
Hourly rates include direct labor, overhead, fringe benefits and fee. Per Diem for survey field crews is calculated at current State Department of Transportation rates (or other appropriate Agency rate).

NOTE: RATES ARE SUBJECT TO CHANGE AFTER DECEMBER 31, 2013

REIMBURSABLE EXPENSES

Mileage for field travel is charged at current IRS allowable rate and parking expenses incurred by office employees are charged at cost. Prints, messenger service, subsistence, air travel, and other direct expenses will be charged at cost plus ten percent. The services of outside consultants will be charged at cost plus five percent.

PROJECT SCHEDULE



RESOURCE ALLOCATION MATRIX | PSOMAS

Description Consultant Services	QA / QC Manager	Project Manager	Project Engineer	Staff Engineer	Project Assistant	Total Hours
Phase 1 Preliminary (35%) Design						
1. Report of Project Issues	4	12	16	24	8	64
1A. Hydrology/Hydraulic Study (Based on Option 2)	2	4	20		4	
1B. Geotechnical Investigation		2	2	6		10
2. Research of Record Information		2		8		10
3. Environmental	1	4				5
4. Survey and Topographic Survey		2	2			4
5. Utility Research		2	4		12	18
6. Utility Potholing (10 potholes assumed)			4	4		8
7. Right-of-Way (Including TCEs and R/W Certification)		4			24	28
8. Preliminary 35% Design & Submittal						
Conceptual (35%) Design Plans - 4 sheets estimated	2	6	20	42	4	74
Preliminary Engineering Estimates	1	4	2	12		19
Technical Specification Outline		2	6			8
Meetings and Coordination (6 meetings including a kick-off assumed)	2	24	24		8	58
Reimbursable Expenses						
Subtotal - Preliminary (35%) Design	12	68	100	96	60	296
Phase 2 - Plans, Specifications and Estimates						
A. 65% Plans:						
Title Sheet (1 sheet)	2			6		8
Typical Cross-Section (1 Sheet)	2	2	2	6		12
Roadway Improvement Plans and Details (2 Sheets)	2	4	12	30		48
Traffic Signal Plan (1 Sheet)	2	2				4
Signing and Striping Plan (1 Sheet)	2	2	6	10		20
Storm Drain Plan and Profile (2 Sheets)	2	4	20	30		56
B. 65% Estimates	2	2	10			14
C. 65% Specifications	2	2	12		2	18
D. 95% PS&E	4	6	16	24	4	54
E. 100%/Final PS&E	2	4	10	12	2	30
Meetings and Coordination (5 meetings assumed)	2	20	20		6	48
Reimbursable Expenses						
Subtotal - PS&E	24	48	108	118	14	312
Phase 3 - Construction						
A. Preconstruction meeting		4			2	6
B. Support during construction (5 RFIs, and 3 submittal drawings assumed)		4	12			16
C. As-Built Development		2		24		26
D. GASB 34 Documentation in the City's format		4	12			16
1 Meeting and 1 Field Visit assumed		12			2	14
Reimbursable Expenses						
SubTotal - Construction		26	24	24	2	64
PROJECT TOTAL =	36	142	232	238	76	672
STAFF UTILIZATION =	5%	21%	35%	35%	11%	

RESOURCE ALLOCATION MATRIX | SUBCONSULTANTS

LIN CONSULTING, INC.				
	Principal-in-Charge	Project Manager	Project Engineer	Admin. Support
Phase 1 – Planning, Environmental and Conceptual Design				
Task a: Identify overhead and underground utilities			4	
Task b: Prepare layout plan		2	12	
Phase 2 – Design PS&E				
Task a: Traffic Signal Plans		4	24	
Task b: Specifications and Estimates	1	6	3	4
Task c: Final Approval Review	2	4	8	
Task d: ADZDS – Concept of Operations and System Requirements	2	12	12	4
Phase 3 – Construction				
Task a: Respond to Questions During Bidding		2		
Task b: Respond to RFIs		4	4	
Task c: CCO Assistance		4		
Task d: As-Builts			2	
Meetings		6	4	

LSA ASSOCIATES, INC.						
Phases/Tasks	Principal	Assistant Environmental Planner	Associate/Sr. Environmental Planner	Word Processor Sr. Editor	GIS/Graphics	Total Hours
1.0 Project Initiation						
1.1 Project Kick-Off	6					6
2.0 PES Form						
2.1 Prepare PES Form	12	32	24	4	8	80
3.0 CE/CE						
3.1 Prepare CE Forms	4	4				8
3.2 Environmental Commitment Form	2	2				4
4.0 Meetings						
4.1 Project Team Meetings	20					20
5.0 Project Administration/Project Management						
5.1 Project Administration/Project Management	16					16

KOURY GEOTECHNICAL SERVICES, INC.		
Scope of Work Tasks	Job Title	Hours
Boring Layout and Logging	Staff Engineer	8
Encroachment Permits	Staff Engineer	6.5
Traffic Control	Staff Engineer	9.5
Laboratory Testing	Lab Technician	10
Engineering Analysis	Senior Engineer	2
	Staff Engineer	2
Engineering Analysis	Senior Engineer	6
	Staff Engineer	7

**CALIFORNIA UNIFIED CERTIFICATION PROGRAM
DISADVANTAGED BUSINESS ENTERPRISE CERTIFICATE**

LIN CONSULTING, INC.

21660 E. COPLEY DR. # 270
DIAMOND BAR, CA 91765

Owner: DENWUN LIN
Business Structure: CORPORATION

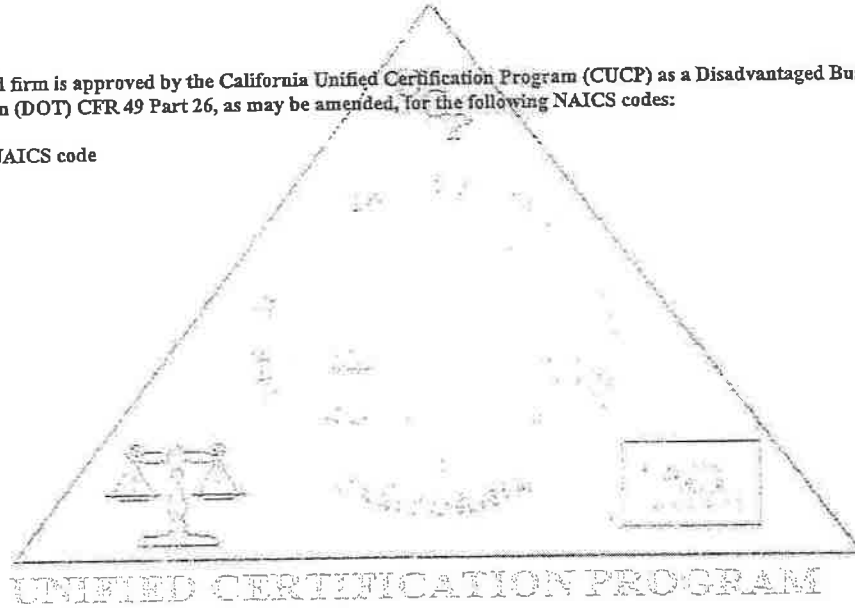
This certificate acknowledges that said firm is approved by the California Unified Certification Program (CUCP) as a Disadvantaged Business Enterprise (DBE) as defined by the U.S. Department of Transportation (DOT) CFR 49 Part 26, as may be amended, for the following NAICS codes:

NAICS Code(s) * Indicates primary NAICS code

* 541330 Engineering Services

Licenses

EC Civil Engineer



CERTIFYING AGENCY:
LOS ANGELES COUNTY METRO TRANSPORTATION AUTHORITY (MTA)
ONE GATEWAY PLAZA
LOS ANGELES, CA 90012 0000
(213) 922-2600

UCP Firm Number : 28897

Amy H. Richardson

CUCP OFFICER June 23, 2008



Los Angeles County
Metropolitan Transportation Authority

One Gateway Plaza
Los Angeles, CA 90012-2952

213.922.2000 Tel
metro.net

Metro CALIFORNIA UNIFIED CERTIFICATION PROGRAM



August 5, 2013

CUCP #28897
Metro File # 3013

Mr. Denwun Lin, P.E., T.E.
Lin Consulting, Inc.
21660 E. Copley Drive, #270
Diamond Bar, CA. 91765-4173

RE: Disadvantaged Business Enterprise Certification

Dear Mr. Denwun Lin, P.E., T.E.:

We are pleased to advise you that after careful review of your application and supporting documentation, the Los Angeles County Metropolitan Transportation Authority (Metro) has determined that your firm meets the eligibility standards to be certified as a Disadvantaged Business Enterprise (DBE) as required under the U.S. Department of Transportation (U.S. DOT) Regulation 49 CFR Part 26, as amended. This certification will be recognized by all of the U.S. DOT recipients in California. Your firm will be listed in the California Unified Certification Program (CUCP) database of certified DBEs under the following specific areas of expertise that you have identified on the NAICS codes form of the application package:

NAICS (2007)	Description
541330	Engineering Services

Your DBE certification applies only for the above codes. You may review your firm's information in the CUCP DBE database which can be accessed at the CUCP's website at www.californiaucp.org. Any additions and revisions must be submitted to Metro for review and approval.

In order to ensure your continued DBE status, you are required to submit an annual No Change Declaration Form (which will be sent to you) along with supporting documentation. If no changes are noted, then your DBE status remains current. If there are changes, Metro will review to determine continued DBE eligibility. Please note, your DBE status remains in effect unless Metro notifies you otherwise.

Should any changes occur that could affect your certification status prior to receipt of the No Change Declaration Form, such as changes in your firm's name, business/ mailing address, ownership, management or control, or failure to meet the applicable business size standards or personal net worth standard, please notify Metro immediately. Failure to submit forms and/or change of information will be deemed a failure to cooperate under Section 26.109 of the Regulations.

Metro reserves the right to withdraw this certification if at any time it is determined that it was knowingly obtained by false, misleading, or incorrect information. Your DBE certification is subject to review at any time. The firm thereby consents to the examination of its books, records and documents by Metro.

Congratulations, and thank you for your interest in the DBE program. Should you have any questions, please contact us at 213-922-2600. For information on Metro contracting opportunities, please visit our website at www.metro.net.

Sincerely,

Marilyn White
Certification Consultant - HSW Services
Diversity & Economic Opportunity Department

E:\Lin Consulting, Inc.- DBE Approval Letter - Marilyn-7.doc

Small Business Certification Unit
One Gateway Plaza, Mall Stop 99-B-4, Los Angeles, CA 90012-2952
Ph: 213-922-2600 Fax: 213-922-7660

151472

Certification for Contracts, Grants, Loans, and Cooperative Agreements
(Federal Fiscal Year 2012 to 2013)

I, hereby certify on behalf
(Name and title of Grantee official) Anissa Voyiazes, PE, Vice President

of The City of Moreno Valley, that
(Name of Grantee) Psomas

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.

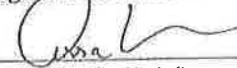
(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, and contracts and subcontracts under grants, subgrants, loans, or cooperative agreements) which exceed \$100,000, and that all such subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Executed this 10 of October, 2013.

By:

(Signature of authorized official)


(Title of authorized official)
Anissa Voyiazes, PE, Vice President

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PROPOSER'S LIST OF SUBCONSULTANTS (DBE AND NON-DBE) – PART I

The proposer shall list all subconsultants (both DBE and non-DBE) in accordance with Section 2-1.054 of the Standard Specifications and per Title 49, Section 26.11 of the Code of Federal Regulations. This listing is required in addition to listing DBE subconsultants elsewhere in the proposal. **Photocopy this form for additional firms.**

Firm Name/ Address/ City, State, ZIP	Phone/ Fax	Annual Gross Receipts	Description of Portion of Work to be Performed	Certified DBE?
Name LIN Consulting, Inc. Address 2166 E. Copely Drive, Suite 270 City State ZIP Diamond Bar, CA 91765	Phone (909) 396-6850	<input type="checkbox"/> < \$1 million	Traffic Engineering	<input checked="" type="checkbox"/> YES
		<input checked="" type="checkbox"/> < \$5 million		<input type="checkbox"/> NO
	Fax (909) 396-8150	<input type="checkbox"/> < \$10 million		If YES list DBE #: 3013
		<input type="checkbox"/> < \$15 million		Age of Firm (Yrs.) 16
<input type="checkbox"/> > \$15 million				
Name LSA Associates, Inc. Address 1500 Iowa Avenue, Suite 200 City State ZIP Riverside, CA 92507	Phone (951) 781-9310	<input type="checkbox"/> < \$1 million	Environmental	<input type="checkbox"/> YES
		<input type="checkbox"/> < \$5 million		<input checked="" type="checkbox"/> NO
	Fax (949) 553-8076	<input checked="" type="checkbox"/> < \$10 million		If YES list DBE #:
		<input type="checkbox"/> < \$15 million		Age of Firm (Yrs.) 37
<input type="checkbox"/> > \$15 million				
Name Koury Geotechnical Services Address 14280 Euclid Avenue City State ZIP Chino, CA 91710	Phone (909) 606-6111	<input type="checkbox"/> < \$1 million	Geotechnical	<input type="checkbox"/> YES
		<input type="checkbox"/> < \$5 million		<input checked="" type="checkbox"/> NO
	Fax (909) 606-6112	<input checked="" type="checkbox"/> < \$10 million		If YES list DBE #:
		<input type="checkbox"/> < \$15 million		Age of Firm (Yrs.) 16
<input type="checkbox"/> > \$15 million				
Name Address City State ZIP	Phone	<input type="checkbox"/> < \$1 million		<input type="checkbox"/> YES
		<input type="checkbox"/> < \$5 million		<input type="checkbox"/> NO
	Fax	<input type="checkbox"/> < \$10 million		If YES list DBE #:
		<input type="checkbox"/> < \$15 million		Age of Firm (Yrs.)
<input type="checkbox"/> > \$15 million				

Distribution: 1) Original – Local Agency File

NOT APPLICABLE

PROPOSER'S LIST OF SUBCONSULTANTS (DBE AND NON-DBE) – PART II

The proposer shall list all subconsultants who provided a quote or proposal but were not selected to participate as a subconsultant on this project. This is required for compliance with Title 49, Section 26 of the Code of Federal Regulations. **Photocopy this form for additional firms.**

Firm Name/ Address/ City, State, ZIP	Phone/ Fax	Annual Gross Receipts	Description of Portion of Work to be Performed	Certified DBE?
Name	Phone	<input type="checkbox"/> < \$1 million		<input type="checkbox"/> YES
		<input type="checkbox"/> < \$5 million		<input type="checkbox"/> NO
Address	Fax	<input type="checkbox"/> < \$10 million		If YES list DBE #:
		<input type="checkbox"/> < \$15 million		Age of Firm (Yrs.)
City State ZIP		<input type="checkbox"/> > \$15 million		
Name	Phone	<input type="checkbox"/> < \$1 million		<input type="checkbox"/> YES
		<input type="checkbox"/> < \$5 million		<input type="checkbox"/> NO
Address	Fax	<input type="checkbox"/> < \$10 million		If YES list DBE #:
		<input type="checkbox"/> < \$15 million		Age of Firm (Yrs.)
City State ZIP		<input type="checkbox"/> > \$15 million		
Name	Phone	<input type="checkbox"/> < \$1 million		<input type="checkbox"/> YES
		<input type="checkbox"/> < \$5 million		<input type="checkbox"/> NO
Address	Fax	<input type="checkbox"/> < \$10 million		If YES list DBE #:
		<input type="checkbox"/> < \$15 million		Age of Firm (Yrs.)
City State ZIP		<input type="checkbox"/> > \$15 million		
Name	Phone	<input type="checkbox"/> < \$1 million		<input type="checkbox"/> YES
		<input type="checkbox"/> < \$5 million		<input type="checkbox"/> NO
Address	Fax	<input type="checkbox"/> < \$10 million		If YES list DBE #:
		<input type="checkbox"/> < \$15 million		Age of Firm (Yrs.)
City State ZIP		<input type="checkbox"/> > \$15 million		

Distribution: 1) Original – Local Agency File

LIST OF SUBCONSULTANTS

Professional Design Consultant Services for Alessandro boulevard and Elsworth Street

PROJECT NAME: Interstecion Improvement

PROJECT NO: 801 004 70 77

CONSULTANT NAME: Psomas

NAME LIN Consulting, Inc.	DESCRIPTION OF SUBCONSULTANT'S WORK: Traffic Engineering
TELEPHONE (909) 396-6850	
ADDRESS 2166 E. Copley Drive, Suite 270	
CITY, STATE ZIP Diamond Bar, CA 91765	


NAME LSA Associates, Inc.	DESCRIPTION OF SUBCONSULTANT'S WORK: Environmental
TELEPHONE (951) 781-9310 Ext. 206	
ADDRESS 1500 Iowa Avenue, Suite 200	
CITY, STATE ZIP Riverside, CA 92507	

NAME Koury Geotechnical Services	DESCRIPTION OF SUBCONSULTANT'S WORK: Geotechnical
TELEPHONE (909) 606-6111	
ADDRESS 14280 Euclid Avenue	
CITY, STATE ZIP Chino, CA 91710	

Duplicate this form as necessary to report all subconsultant(s) information.

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

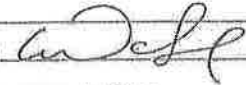
1. Type of Federal Action: NA <input type="checkbox"/> a. Contract <input type="checkbox"/> b. Grant <input type="checkbox"/> c. Cooperative agreement <input type="checkbox"/> d. Loan <input type="checkbox"/> e. Loan guarantee <input type="checkbox"/> f. Loan insurance	2. Status of Federal Action: NA <input type="checkbox"/> a. Bid/offer/application <input type="checkbox"/> b. Initial award <input type="checkbox"/> c. Post-award	3. Report Type: NA <input type="checkbox"/> a. Initial filing <input type="checkbox"/> b. Material change For Material Change Only: Year _____ Quarter _____ Date of last report _____
4. Name and Address of Reporting Entity: <input checked="" type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____, if known Psomas 1500 Iowa Avenue, Suite 210, Riverside, CA 92507 Congressional District, if known:		5. If Reporting Entity in No. 4 is Subawardee. Enter Name and Address of Prime: NA Congressional District, if known:
6. Federal Department/Agency: NA	7. Federal Program Name/Description: N/A CFDA Number, if applicable:	
8. Federal Action Number, if known: N/A	9. Award Amount, if known: N/A \$	
10. Name and Address of Lobbying Entity (If individual, last name, first name, MI): N/A	b. Individuals Performing Services (including address if different from No. 10a) (Last name, first name, MI): N/A	
11. Information requested through this form is authorized by Title 31 U.S.C. Section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.		Signature:  Print Name: <u>Anissa Voyiatzes, PE</u> Title: <u>Vice President</u> Telephone No.: <u>714/751.7373</u> Date: <u>October 10, 2013</u>
Federal Use Only:		Authorized for Local Reproduction Standard Form - LLL (Rev. 7-97)

Standard Form LLL Rev. 06-04-99

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DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

1. Type of Federal Action: N/A <input type="checkbox"/> a. Contract <input type="checkbox"/> b. Grant <input type="checkbox"/> c. Cooperative agreement <input type="checkbox"/> d. Loan <input type="checkbox"/> e. Loan guarantee <input type="checkbox"/> f. Loan insurance	2. Status of Federal Action: N/A <input type="checkbox"/> a. Bid/offer/application <input type="checkbox"/> b. Initial award <input type="checkbox"/> c. Post-award	3. Report Type: N/A <input type="checkbox"/> a. Initial filing <input type="checkbox"/> b. Material change For Material Change Only: Year _____ Quarter _____ Date of last report _____
4. Name and Address of Reporting Entity: <input type="checkbox"/> Prime <input checked="" type="checkbox"/> Subawardee Tier _____, if known Congressional District, if known:	5. If Reporting Entity in No. 4 is Subawardee. Enter Name and Address of Prime: Psomas 1500 Iowa Avenue, Suite 210, Riverside, CA 92507 Congressional District, if known:	
6. Federal Department/Agency: N/A	7. Federal Program Name/Description: N/A CFDA Number, if applicable _____	
8. Federal Action Number, if known: N/A	9. Award Amount, if known: N/A \$	
10. Name and Address of Lobbying Entity (If individual, last name, first name, MI): N/A	b. Individuals Performing Services (including address if different from No. 10a) (Last name, first name, MI): N/A	
11. Information requested through this form is authorized by Title 31 U.S.C. Section 1362. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.		
Federal Use Only:		Signature:  Print Name: <u>William Sun</u> Title: <u>Vice President/Principal</u> Telephone No.: <u>909.396.8850</u> Date: <u>10/02/13</u>
		Authorized for Local Reproduction Standard Form - LLL (Rev. 7-87)

Standard Form LLL Rev. 06-01-90

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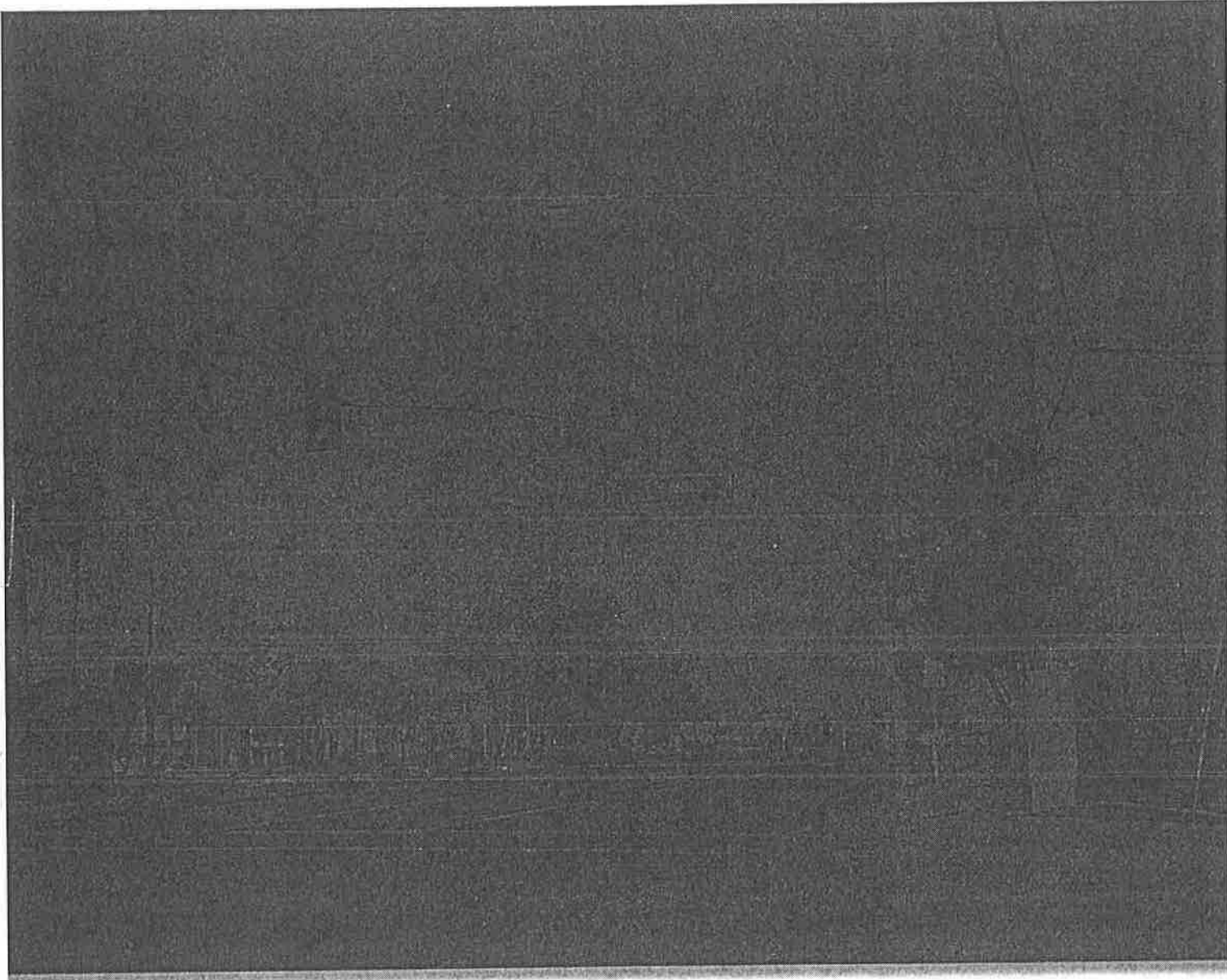
DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

1. Type of Federal Action: <input type="checkbox"/> a. Contract <input checked="" type="checkbox"/> b. Grant <input type="checkbox"/> c. Cooperative agreement <input type="checkbox"/> d. Loan <input type="checkbox"/> e. Loan guarantee <input type="checkbox"/> f. Loan insurance	2. Status of Federal Action: <input type="checkbox"/> a. Bid/offer/application <input checked="" type="checkbox"/> b. Initial award <input type="checkbox"/> c. Post-award	3. Report Type: <input type="checkbox"/> a. Initial filing <input checked="" type="checkbox"/> b. Material change For Material Change Only: Year _____ Quarter _____ Date of last report _____
4. Name and Address of Reporting Entity: <input type="checkbox"/> Prime <input checked="" type="checkbox"/> Subawardee Tier _____, if known Congressional District, if known: _____	5. If Reporting Entity in No. 4 is Subawardee. Enter Name and Address of Prime: Psomas 1500 Iowa Avenue, Suite 210, Riverside, CA 92507 Congressional District, if known: _____	
6. Federal Department/Agency: _____	7. Federal Program Name/Description: CFDA Number, if applicable: _____	
8. Federal Action Number, if known: _____	9. Award Amount, if known: \$ _____	
10. Name and Address of Lobbying Entity (If individual, last name, first name, MI): Not applicable	b. Individuals Performing Services (Including address if different from No. 10a) (Last name, first name, MI): _____	
11. Information requested through this form is authorized by Title 31 U.S.C. Section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.	Signature: <u><i>Bridget A. Sherman</i></u> Print Name: <u>Bridget A. Sherman</u> Title: <u>Senior Project Manager</u> Telephone No.: <u>951-741-7333</u> Date: <u>10/8/13</u>	
Federal Use Only:		Authorized for Local Reproduction Standard Form - LLL (Rev. 7-97)

Standard Form LLL, Rev. 06-04-90

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1500 Iowa Avenue, Suite 210
Riverside, CA 92507
951.787.8421 Phone
661.775.2718 Fax
www.Psomas.com

WORK PLAN – Refined and amended

The Psomas Team will perform the Scope of Services adhering to Phases 1, 2, and 3 of the Scope of Services in the RFP, with the following planned activities, additions and enhancements:

Phase 1 | Preliminary Engineering

TASK 1 | Project Issues

The Project Team plans on discussing relevant project issues in the beginning during project **during kick-off**. The purpose of this step is to outline up front all Phase 1 issues associated with survey, utilities, potholing needs, pavement/geotechnical, drainage/storm drain mitigation, signal equipment upgrade, right-of-way, right-of-entry and environmental constraints within the project limits. Psomas will document findings of research and investigation in a succinct Technical Memorandum of Project Issues.

Deliverable | Project Technical Memorandum

In addition, Psomas anticipates the need to conduct a hydrology/hydraulic study and geotechnical investigation for the proposed improvements.

1A | Hydrology/Hydraulic Study

At a minimum, Psomas anticipates the need to conduct hydrology and hydraulic studies for the purpose of sizing new 'sump' catch basins and new storm drain laterals that are going to be connected into the existing catch basins. Hydrology and hydraulic studies will be conducted based on available as-builts of on- and off-street developments to define relevant tributary areas based on methodology set by the Riverside County Flood Control and Water Conservation District (RCFCWCD).

Deliverable | Technical Calculations and Finding incorporated into the Technical Memorandum

1B | Geotechnical Investigation

Geotechnical investigation and analysis will be performed for the purpose of determining soil conditions for the design and construction of new storm drain laterals and/or extension on Alessandro Boulevard.

Psomas' subconsultant, Koury Geotechnical (Koury), will review readily available geologic maps and existing studies covering the site. Site reconnaissance will also be performed to observe existing conditions and select proposed boring locations. The firm will mark the locations of proposed borings and notify Underground Service Alert of our intent to dig in accordance with State law. Koury will make a reasonable effort during the marking of the boring locations to avoid utility line conflicts, and obtain an encroachment permit to drill within the City's right of way.

Field Exploration | We propose to explore the subsurface conditions by drilling two (2) borings to depths of about 15 feet or refusal, whichever occurs first.

Laboratory Testing | Laboratory tests will be performed on selected soil samples to evaluate the physical and engineering characteristics of the subsurface soils. The laboratory tests to be performed may include the following:

- Moisture and density tests
- Number 200 sieve wash for soil classification
- Corrosivity tests to evaluate the corrosion potential

The selected type and frequency of laboratory testing will depend on the nature of the soils encountered, and the density and cohesion of the soils as determined by the blow counts recorded during sampling.

Geotechnical Engineering Analysis and Technical Memorandum Preparation

The results of our field exploration, laboratory tests, and engineering analysis will be summarized in a written technical memorandum prepared under the supervision of a Registered Geotechnical Engineer.

The technical memorandum/report will include the following items:

- Vicinity map and site plan showing the approximate boring locations
- Logs of borings
- Results of laboratory tests
- Discussion of general site surface and subsurface conditions
- Recommendations for earthwork, fill and compaction requirements
- Temporary excavation recommendations
- Recommendations for pipe bedding and shading
- Preliminary evaluation of the soluble sulfate of the on-site soils

Performance Assumptions |

- Permission to access the site will be provided
- The encroachment permit will be a no fee permit
- The fieldwork can be performed during daylight hours and week days
- Post-report services are not included except for report clarification

Deliverable | Geotechnical Technical Memorandum

TASK 2 | Research of Record Information

Psomas will collect available records such as survey ties, easements, benchmarks, street plans, tract, parcel maps, as well as utility as-builts from the City. In addition, Psomas will also conduct a site visit to verify that present site conditions are consistent with available record drawings.

Deliverables | As-Built and Record Information, and Pertinent Utility Maps

TASK 3 | Environmental

Since this project is funded by the Federal Highway Safety Improvement Program (HSIP) under the jurisdiction of Caltrans District 8 Local Assistance with the City matching funds from Measure A (½ Cent Local Sales Tax), all activities associated with this project must conform to the Caltrans Local Assistance Procedures Manual.

Preparation of the PES and Field Review Meeting | Psomas will prepare a draft Preliminary Environmental Study (PES) form (using the standard Caltrans form) followed by a site meeting with the City, and Caltrans. The draft PES will be reviewed and revised, if needed, per discussions at the field meeting. The PES will then be submitted to Caltrans for signature and distribution to the project team. Because the improvements are within the existing right-of-way in a built environment, Caltrans will only require a minimal biological resources assessment (NES-MI) and a memo to the file from a qualified archaeologist describing no resources will be impacted.

Deliverable | Preparation of the PES and attendance at one (1) Field Review Meeting

NEPA Assessment | The Psomas Team will pursue the National Environmental Policy Act (NEPA) environmental documentation process with Caltrans as the federal Lead Agency. The first step in the environmental process is the preparation of a Preliminary Environmental Study (PES) to determine what type of NEPA documentation and technical studies will be required. Because the improvements are within the existing right-of-way and are not capacity enhancing, the appropriate NEPA environmental document is more than likely a Categorical Exclusion (CE).

CEQA Assessment | During the design phase, an environmental document is required to evaluate the environmental effects of the proposed street improvements under the California Environmental Quality Act (CEQA). It is anticipated that the roadway improvements would satisfy Categorical Exemption (CE) criteria under CEQA Section 15301(c) (Existing Facilities).

Documentations | Psomas' subconsultant, LSA, will prepare Categorical Exemption and Exclusion (CE) documents in accordance with the Caltrans Guide for environmental documents summarizing the environmental findings. After receiving written comments on the draft CEs from the City, LSA will revise and finalize the CEs. Both digital (on CD-ROM) and hard copies of the CEs and supporting materials will be provided for filing.

Environmental Commitments Record (ECR) | LSA will prepare an ECR in accordance with the latest version of the Caltrans Standard Environmental Reference (SER) to document environmental commitments that must be met prior to and during construction.

Deliverable | CEs and Environmental Commitments Record

TASK 4 | Survey and Topographic Mapping

Survey and topographic mapping are paramount to achieving success on this project. Psomas is proud to be able to offer these services in-house which will equate to a more streamlined operation between survey and design. Survey and Topo mapping services will include:

Research Existing Records | Psomas has experience researching survey records within the City of Moreno Valley and all of Riverside County. Psomas will research record information for horizontal control consisting of subdivision maps, Records of Survey, corner records, county survey maps, and centerline ties within the project area. Psomas will research vertical control consisting of City of Moreno Valley bench marks and Riverside County bench marks within the project area. The basis of bearing and bench mark will be referenced on the topographic base map.

Survey Control | Psomas has completed centerline surveys and has filed the subsequent Record of Survey maps and/or corner records with Riverside County, which comply with the California Land Surveyors Act. For this project, Psomas will use record information to plot the centerline, right of way and property lines on the topographic base map.

Topographic Survey | Psomas will perform the following:

- Cross sections at 50-foot intervals, with focus more within the intersection itself.
- Surface topographic features within the survey limits

Centerline Stationing | Stationing will be along Alessandro Boulevard and Elsworth Street Increasing northerly and easterly and shown on the topographic base map.

Deliverables |

- Hard copy and electronic copy of a 20 scale CAD topographic base map containing all of the surface features
- An ASCII point file of the data points

TASK 5 | Utility Research

Psomas will assist the City in coordinating with known utility companies as listed in the Project Understanding section of this proposal and based on the site visit conducted as part of Task 2. This will include a request through Dig Alert and further investigation of available records data. Utility services potentially includes sending a total of four (4) utility notices as:

- Preliminary Project Notice
- Alert notice to prepare to relocate (as applicable)
- Alert notice to relocate (as applicable)
- Alert notice to relocate immediately (as applicable)

A project log of all utilities will be generated showing the status of each information request. This log will be updated during the life of the project.

Deliverables | Composite Utility Information as part of the 35% Concept Plan and relevant description as part of the Technical Memorandum

TASK 6 | Utility Potholing

Psomas anticipates the need to survey and pothole at 8-10 locations, as needed, to verify that no conflicts exist between proposed improvements and existing utilities within the limits of the intersection. Utility verification effort will be done with utility information in the project limits and within the City's right of way. Potholing is expected to confirm:

- New traffic signal pole locations
- Beginning and end of new storm drain pipe alignments
- Locations of the new catch basins

Deliverable | Potholing Maps and Information

TASK 7 | Right-of-Way

No right-of-way acquisition is anticipated for the project. However, because improvements will join at the back of the walk, right-of-entries are needed. Psomas anticipates the need to perform minor grading along joining points behind the sidewalk and ramps.

Right-of-Way lines will be depicted consistent with available record maps, and applicable title reports for easements will be provided by the City.

Deliverables | Right-of-Entry letters to property owners

TASKS 8 | Preliminary (35%) Design and Submittal

Preliminary engineering will culminate with 35% completion of the project design with the following deliverables.

Conceptual design plans (35%) with limits of improvements designed and approved with relevant elements, using Exhibit "A" of the RFP as guidelines Five (5) sets of bond copies with red-lined check prints are expected.

Preliminary Engineer's Estimate. Among others, the Preliminary Engineer's Estimate will include the estimated cost for the Advanced Dilemma Zone Detection System of choice based on discussions with the City's Transportation Department staff. Psomas, supported by LIN Consulting, will be performing this service during Phase 1.

Deliverables | Completed Preliminary Environment Study (PES) and other completed documents

No public meeting and/or outreach is deemed required for this project. Psomas assumes participation and attendance at three (3) PDT meetings during Phase 1, including kick-off .

Phase 2 | Plans, Specifications and Estimates (PS&E)

Upon successful completion of Phase 1, Phase 2 will commence with the development of Plans, Specifications and Estimates in accordance with the General Design Requirements contained in Exhibit "A" of the RFP.

Plans | Psomas will furnish improvement plans consisting of the following :

Title Sheet (1 Sheet)

Typical Section (1 Sheet)

Roadway Improvement plans and details (2 sheets)

Traffic Signal Plan (1sheet)

Signing/Striping Restoration plan (1 sheet)

Storm Drain Plan and Profile (2 sheets)

In addition to the City, appropriate submittals of Final Plans will also be made to relevant utility companies, as applicable.

Engineer's Estimate | Psomas will provide an estimated construction quantity and cost estimate with each submittal of plans. This estimate will be updated at each design submittal as it progresses through the milestones.

Psomas' estimate of construction cost is made on the basis of Psomas' best judgment as an experienced and qualified professional generally familiar with the industry. However, since Psomas has no control over the cost of labor, materials, equipment, or services furnished by others, over the construction contractor's methods of determining prices, or over market conditions, psomas does not guarantee that proposals, bids, or actual construction cost will not vary from Psomas' estimate of construction costs.

Technical Specifications | Technical Specifications will be modified, finalized and submitted per City's boiler plate format for bidding and construction. The concept of operations and system requirements for the Advanced Dilemma Zone Detection system will be incorporated in the technical specifications, meeting both the City's and Caltrans' criteria. The team assumes that the City will specify desired system functionalities, and that no additional research on available equipment is required. Completion or submittal of forms to meet Federal ITS requirement is to be done by others.

Deliverable |

- Five (5) sets of bond copies for PS&E submittals at 65%, 95%, and 100% (final) levels as described in the RFP
- Three (3) sets of applicable quantity calculations
- Two (2) sets of applicable contract documents

Psomas assumes participation and attendance at three (3) PDT meetings during Phase 2.

Phase 3 | Construction

During bidding and construction, Psomas will provide the following services:

Attendance at Pre-construction meeting, and be on stand-by to answer questions

Be on stand-by during bidding for questions and respond to requests for clarifications/information. Psomas will assist the City in addressing potential conflicts in design drawings and technical provisions. Unforeseen conflicts, if applicable, will be brought up for discussion, and any addenda work that comes as a result will be performed through a negotiation with the City. For fee estimate purposes, a total of two (2) RFIs and two (2) submittal drawings are assumed.

Deliverables |

- As-built/record drawings, based on red-line comments prepared by the contractor
- GASB 34 Documentation submitted in the City's format at project conclusion

Psomas assumes participation and attendance at one (1) meeting or a site visit during Phase 3.

Project Fee Schedule

Alessandro Blvd/Elsworth St
Intersection Improvements

12/12/2013

Description Consultant Services	QA \ QC Manager	Project Manager	Project Engineer	Staff Engineer	Project Assistant	Total Hours	Direct Labor Subtotal	PSOMAS Survey	Submittant Fees	Total Cost
	\$180	\$180	\$125	\$110	\$80					
5% mark-up										
Phase 1 - Preliminary (35%) Design										
1. Project Technical Memorandum	2	4	8	10		24	\$ 3,180			\$ 3,180
1A. Hydrology/Hydraulic Study		4	8	18		30	\$ 3,700			\$ 3,700
1B. Geotechnical Investigation		2		2		4	\$ 580	\$ 5,150		\$ 5,730
2. Research of Record Information		2	8			10	\$ 1,360			\$ 1,360
3. Environmental (PES and CEs)		8	40		12	60	\$ 7,400			\$ 13,750
4. Survey and Topographic Survey		2	2			4	\$ 610	\$ 10,000		\$ 10,610
5. Utility Research & Coordination		6	10	12	12	40	\$ 4,610			\$ 4,610
6. Utility Potholing (10 potholes assumed)		4				4	\$ 720	\$ 7,910		\$ 8,630
7. Right-of-Way (Right-of-Entry)		4			8	12	\$ 1,360			\$ 1,360
8. Preliminary 35% Design & Submittal										
Conceptual (35%) Design Plans - 2 composite plan sheets	2	4	10	24		40	\$ 4,970		\$ 1,370	\$ 6,340
Preliminary Engineering Estimates		4	2	6		12	\$ 1,630			\$ 1,630
Meetings and Coordination (3 meetings including a kick-off assumed)	2	12	12		6	32	\$ 4,500			\$ 4,500
Reimbursable Expenses							\$ 1,000			\$ 1,000
Subtotal - Preliminary (35%) Design	6	56	100	72	38	272	\$ 35,620	\$ 10,000	\$ 20,780	\$ 66,400
Phase 2 - Plans, Specifications and Estimates										
A. 65% Plans :										
Title Sheet (1 sheet)	2			4		6	\$ 800			\$ 800
Typical Section (1 sheet)	2	2	2	6		12	\$ 1,630			\$ 1,630
Signing and Striping Plan (1 sheet)	2	2	4	8		16	\$ 2,100			\$ 2,100
Roadway Improvement Plans and Details (2 Sheets)	2	4	12	30		48	\$ 5,880			\$ 5,880
Traffic Signal and Signing/Striping Plan (1 Sheet)	2	2				4	\$ 720	\$ 3,170		\$ 3,890
Storm Drain Plan and Profile (2 Sheets)	2	4	20	30		56	\$ 6,880			\$ 6,880
B. 65% Estimates	2	2	10			14	\$ 1,970			\$ 1,970
C. 65% Specifications	2	2	12		2	18	\$ 2,380	\$ 1,890		\$ 4,270
D. 95% PS&E	4	6	12	24	4	50	\$ 6,260	\$ 1,790		\$ 8,050
E. 100%/Final PS&E	2	4	8	12	2	28	\$ 3,560	\$ 1,680		\$ 5,240
Meetings and Coordination (3 meetings assumed)	2	12	12		4	30	\$ 4,340	\$ 660		\$ 5,000
Reimbursable Expenses							\$ 1,000			\$ 1,000
Subtotal - PS&E	24	40	92	114	12	282	\$ 37,520		\$ 9,190	\$ 46,710
Phase 3 - Construction										
A. Preconstruction meeting		4				4	\$ 720			\$ 720
B. Support during construction (2 RFIs, and 2 submittal drawings assumed)		2	6			8	\$ 1,110	\$ 1,790		\$ 2,900
C. As-Built Development		2		6		8	\$ 1,020			\$ 1,020
D. GASB 34 Documentation in the City's format		4	6			10	\$ 1,470			\$ 1,470
I Meeting or Field meeting assumed		6				6	\$ 1,080			\$ 1,080
Additional Work Items per City Request							\$ 6,000			\$ 6,000
Reimbursable Expenses							\$ 250			\$ 250
SubTotal - Construction		18	12	6		36	\$ 11,650		\$ 1,790	\$ 13,440
PROJECT TOTAL =	30	114	204	192	50	590	\$ 84,790	\$ 10,000	\$ 31,760	\$ 126,550
STAFF UTILIZATION =	5%	19%	35%	33%	8%					

CITY - SERVICES TO BE PROVIDED
TO CONSULTANT

1. Furnish the Consultant all in-house data which is pertinent to services to be performed by the Consultant and which is within the custody or control of the City, including, but not limited to, copies of record and off-record maps and other record and off-record property data, right-of-way maps and other right-of-way data, pending or proposed subject property land division and development application data, all newly developed and pertinent design and project specification data, and such other pertinent data which may become available to the City.
2. Provide timely review, processing, and reasonably expeditious approval of all submittals by the Consultant.
3. Provide timely City staff liaison with the Consultant when requested and when reasonably needed.

TERMS OF PAYMENT

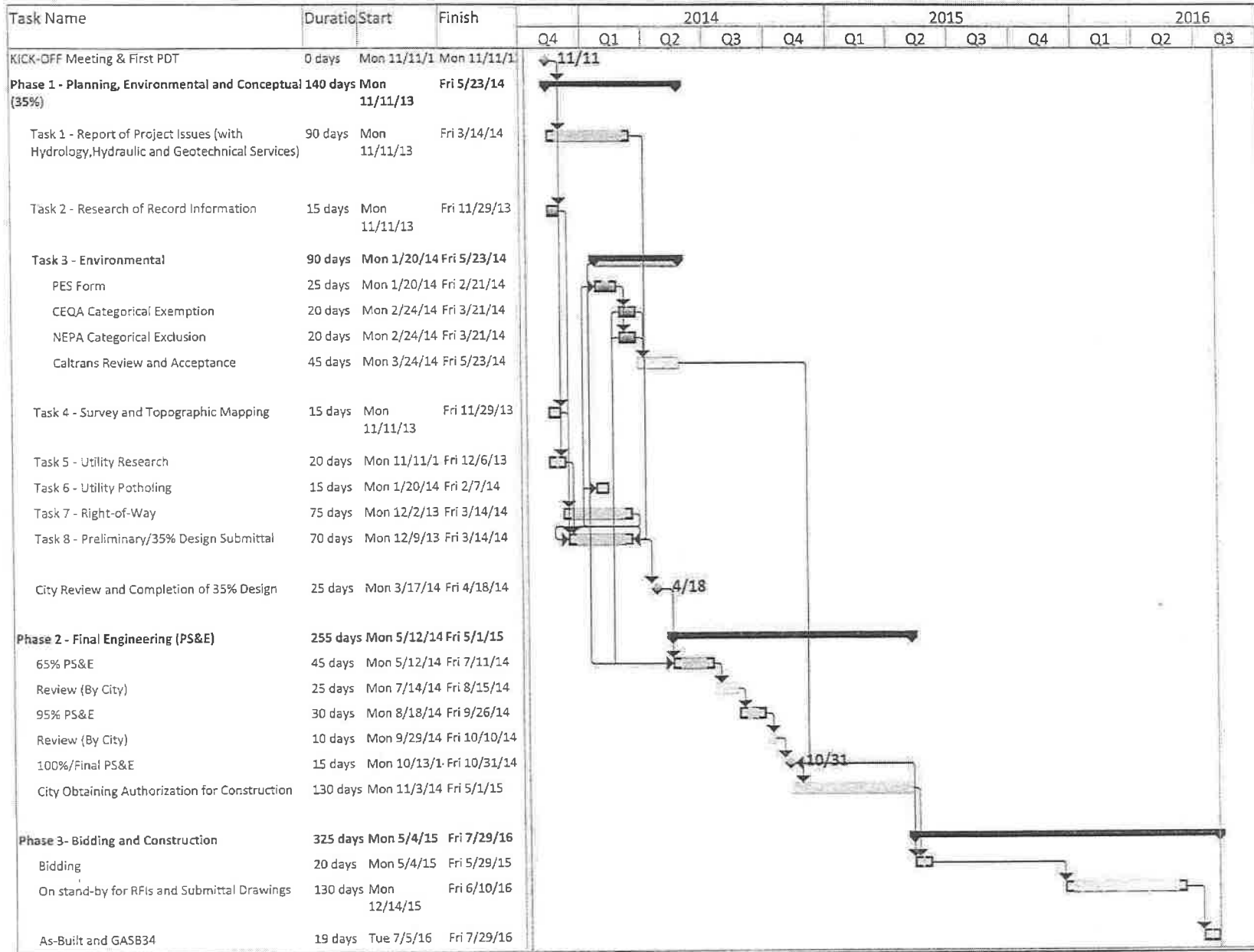
1. The Consultant's compensation shall not exceed **\$126,550**.
2. The Consultant will obtain, and keep current during the term of this Agreement, the required City of Moreno Valley business license. Proof of a current City of Moreno Valley business license will be required prior to any payments by the City. Any invoice not paid because the proof of a current City of Moreno Valley business license has not been provided will not incur any fees, late charges, or other penalties. Complete instructions for obtaining a City of Moreno Valley business license are located at: http://www.moval.org/do_biz/biz-license.shtml
3. The Consultant will electronically submit an invoice to the City for milestone payments along with documentation evidencing services completed to date. The milestone payment is based on actual time and materials expended in furnishing authorized professional services during the preceding period. The project milestones are identified in Section VIII titled "Payment to Consultant" of the City's Request for Proposal. At no time will the City pay for more services than have been satisfactorily completed and the City Engineer's determination of the amount due for any milestone payment shall be final. The consultant will submit all original invoices to Accounts Payable staff at AccountsPayable@moval.org. Accounts Payable questions can be directed to (951) 413-3073. Copies of invoices may be submitted to the Capital Projects Division, calls directed to (951) 413-3155.

EXHIBIT "D"
PROJECT NO. 801 0047 70 77

4. The Consultant agrees that City payments will be received via Automated Clearing House (ACH) Direct Deposit and that the required ACH Authorization form will be completed prior to any payments by the City. Any invoice not paid because the completed ACH Authorization Form has not been provided will not incur any fees, late charges, or other penalties. The ACH Authorization Form is located at:

http://www.moval.org/city_hall/forms.shtml#bf
5. The minimum information required on all invoices is:
 - A. Vendor Name, Mailing Address, and Phone Number
 - B. Invoice Date
 - C. Vendor Invoice Number
 - D. City-provided Reference Number (e.g. Project, Activity)
 - E. Detailed work hours by class title (e.g. Manager, Technician, or Specialist), services performed and rates, explicit portion of a contract amount, or detailed billing information that is sufficient to justify the invoice amount; single, lump amounts without detail are not acceptable.
6. The City shall pay the Consultant for all invoiced, authorized professional services within forty-five (45) days of receipt of the invoice for same.

PROJECT SCHEDULE





APPROVALS	
BUDGET OFFICER	<i>me</i>
CITY ATTORNEY	<i>SMB</i>
CITY MANAGER	<i>d</i>

Report to City Council

TO: Mayor and City Council

FROM: Ahmad R. Ansari, Public Works Director/City Engineer

AGENDA DATE: February 11, 2014

TITLE: ACCEPTANCE OF CALIFORNIA DEPARTMENT OF RESOURCES, RECOVERY AND RECYCLING USED OIL PAYMENT PROGRAM AWARD

RECOMMENDED ACTION

Recommendation:

1. Approve the acceptance of the Used Oil Payment Program grant funds awarded by California Department of Resources, Recovery and Recycling (CalRecycle), in the amount of \$56,091.00.

SUMMARY

Public Resources Code 48600 et seq. describes the California Oil Recycling Enhancement Act (Act) which provides for, among other things, funding to assist local governments in developing and maintaining an on-going used oil and used oil filter collection/recycling program for their communities. In 2009, [Senate Bill 546](#) (Lowenthal, Chapter 353, Statutes of 2009) was enacted and made various changes to the Act, including: changing the funding from a reimbursable grant program (formerly known as the Used Oil Block Grant Program [UBG]) to a payment program (referred to as the Used Oil Payment Program [OPP]), increasing the funding to \$11 million per year (up from \$10 million), and encouraging local governments to use a minimum of \$1 million (approximately 10 percent of their individual funding) on collection and recycling of used oil filters.

Public Resources Code 48600 et seq. authorizes CalRecycle to make payments to local jurisdictions for the implementation of local used oil collection programs. For FY

2013/14 a total of \$11 million is available for payments to qualifying applicants. CalRecycle received two hundred and twelve (212) eligible applications. On November 19, 2013 the City was notified by CalRecycle of the approval for the award and distribution of payment for Fiscal year (FY) 2013/14 Used Oil Payment Program grant funds (OPP4) in the amount of \$56,091.00. The City is scheduled to receive payment in April 2014.

DISCUSSION

The City of Moreno Valley, Public Works Department will utilize these grant funds to conduct two Used Oil Filter Exchange and Recycle Events throughout the fiscal year. The funds will also support the school recycling presentation program offered to all Moreno Valley Unified School District and Val Verde Unified School District 4th grade classes within Moreno Valley. It will also fund the City's source reduction campaign to encourage the public to identify their vehicle's oil change mileage requirement through a "check your number" campaign. Lastly, the funds will be utilized to promote the used oil recycling locations and opportunities to the public through print advertisements of recycling locations and advertising of the City's award winning Used Oil Recycling commercial (Val's Oil).

City staff requests

ALTERNATIVES

1. Approve the acceptance of the Used Oil Payment Program grant funds awarded to the City in the amount of \$56,091.00. ***Staff recommends this alternative.***
2. Elect not to approve the acceptance of the \$56,091.00 Used Oil Payment Program grant funds awarded to the City and provide further direction to staff.

FISCAL IMPACT

The Grant will provide \$56,091.00 to fund the City's Used Oil Payment Program. The Grant funds will be deposited into Account No. 2207-70-78-77414 (OPP Used Oil Grant). Revenues and expenditures were previously approved in the Two-Year Budget.

CITY COUNCIL GOALS

Revenue Diversification and Preservation. Develop a variety of City revenue sources and policies to create a stable revenue base and fiscal policies to support essential City services, regardless of economic climate.

Positive Environment. Create a positive environment for the development of Moreno Valley's future.

Community Image, Neighborhood Pride and Cleanliness. Promote a sense of community pride and foster an excellent image about our City by developing and

executing programs which will result in quality development, enhanced neighborhood preservation efforts, including home rehabilitation and neighborhood restoration.

NOTIFICATION

Listed on the City Council Agenda.

ATTACHMENTS

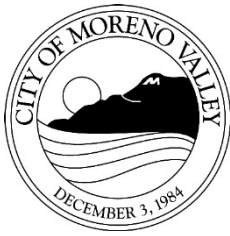
Not applicable.

Prepared By:
Ariana Ayala
Management Analyst

Department Head Approval:
Ahmad R. Ansari, P.E.
Public Works Director/City Engineer

Concurred By:
Robert R. Lemon
Maintenance & Operations Division Manager

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APPROVALS	
BUDGET OFFICER	<i>me</i>
CITY ATTORNEY	<i>SMB</i>
CITY MANAGER	<i>d</i>

Report to City Council

TO: Mayor and City Council

FROM: Richard Teichert, Chief Financial Officer

AGENDA DATE: February 11, 2014

TITLE: AMENDMENT TO SPECIAL DISTRICT FINANCING POLICY
(FISCAL POLICY #3.7)

RECOMMENDED ACTION

Recommendation:

1. Adopt Resolution No. 2014-05. A Resolution of the City Council of Moreno Valley, California, Adopting an Amended Special District Financing Policy for the Public Financing of Public Facilities or Service of Public Facilities through the Establishment of Assessment Districts, Landscape and Lighting Maintenance Districts or Community Facilities Districts.

SUMMARY

Amendments to the City's Special District Financing Policy (Fiscal Policy #3.7) to include the use of Landscape and Lighting Maintenance Districts or maintenance CFDs as eligible funding mechanisms, and the reinforcement of the eligibility of use of these funding mechanisms by residential properties.

DISCUSSION

The City's Special District Financing Policy (Fiscal Policy #3.7) was originally adopted in November 1991. It has since undergone several revisions to adapt to the development community and the market's changing economic conditions. Most recently, the Policy was revised on May 13, 2008. The Policy contains standards and guidelines for

providing public financing of major public facilities through the establishment of Assessment Districts and Community Facilities Districts (CFD).

During its August 20, 2013 Study Session, the City Council discussed Best Management Practices for its special districts, specifically providing alternative funding mechanisms for ongoing landscape maintenance and street light operations. As development occurs in the City, projects are conditioned to provide a funding source for the ongoing maintenance and operation of the development's perimeter landscaping, medians and street lighting created as part of the development. A majority of the developments have opted to participate in a Public Hearing election process to include their project within the Community Services District (CSD) zones. Successful completion of the election process allows the City to levy a parcel charge on the property owners' annual property tax bill, satisfying the condition of providing a funding source for the ongoing maintenance and operation of the improvements.

The Study Session discussion included transitioning from the use of the CSD zones to funding mechanisms that are consistent with and considered Best Management Practices as used by other jurisdictions. Funding mechanisms most commonly used by other jurisdictions for these ongoing service and maintenance programs include use of the Mello-Roos Community Facilities Act of 1982 (maintenance CFD) and the Landscaping and Lighting Maintenance District Act of 1972 (LLMD or LMD).

Consistent with Council direction during its August 20, 2013 Study Session, revisions to the Policy are being recommended to include the addition of maintenance of public facilities and service program CFDs and LLMD/LMDs as eligible funding mechanisms. Revisions also reinforce the availability to use these funding mechanisms by residential development. By providing these tools, developers and/or property owners will be able to satisfy their conditions of approval by utilizing a funding mechanism commonly used by other jurisdictions and considered Best Management Practices.

During its meeting on January 9, 2014, the Finance Sub-Committee reviewed and discussed the proposed revisions and recommended the item be placed on a City Council agenda for consideration.

ALTERNATIVES

1. **Recommend approval of the Resolution adopting the revisions to the City's Special District Financing Policy (Fiscal Policy #3.7).** *This alternative is consistent with the direction provided by the City Council during the August 20, 2013 Study Session and the January 9, 2014, Finance Sub-Committee meeting.*
2. **Do not recommend approval of Resolution adopting the revisions to the City's Special District Financing Policy.** *This will be contrary to direction received during the August 20, 2013 City Council Study Session and the January 9, 2014 Finance Sub-Committee meeting and will limit developers' options to providing a funding source for providing ongoing services and maintenance required as part of the project's development.*

FISCAL IMPACT

Revisions to the City’s Special Districts Financing Policy will not have a negative financial impact on the City nor its funding sources, but rather allow for additional revenue diversification opportunities.

CITY COUNCIL GOALS

Community Image, Neighborhood Pride, and Cleanliness

Modifications to the Policy provides developers and property owners with an alternative tool to meet conditions of approval of providing for the ongoing funding of programs and services, which will maintain the appearance of newly developed areas within the City.

Revenue Diversification and Preservation

The Policy, as revised will further stabilize the revenue base for special district services and programs and is consistent with prudent financial practices.

NOTIFICATION

N/A

ATTACHMENTS

- ATTACHMENT 1 Resolution Amending Special District Financing Policy (Fiscal Policy #3.7)
- ATTACHMENT 2 Special District Financing Policy – Redline copy
- ATTACHMENT 3 Special District Financing Policy – Clean copy

Prepared by:
Candace Cassel
Special Districts Division Manager

Department Head Approval:
Richard Teichert
Chief Financial Officer

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RESOLUTION NO. 2014-05

A RESOLUTION OF THE CITY COUNCIL OF MORENO VALLEY, CALIFORNIA, ADOPTING AN AMENDED SPECIAL DISTRICT FINANCING POLICY FOR THE PUBLIC FINANCING OF PUBLIC FACILITIES OR SERVICE OF PUBLIC FACILITIES THROUGH THE ESTABLISHMENT OF ASSESSMENT DISTRICTS, LANDSCAPE AND LIGHTING MAINTENANCE DISTRICTS OR COMMUNITY FACILITIES DISTRICTS.

WHEREAS, in 1991 the City council adopted a Special District Financing Policy designated as Fiscal Policy #3.7 to outline the parameters for the public financing of major public facilities through the establishment of Assessment Districts and Community Facilities Districts; and

WHEREAS, the City Council approved and adopted the Special District Financing Policy #3.7 as amended on April 25, 2000, to include reference to applicable sections of Proposition 218 and SEC Rule 15c2-12 legislative mandates and to provide reference to the City approved Debt Management Policy; and

WHEREAS, the City Council approved and adopted the Special District Financing Policy #3.7 as amended on February 12, 2002 to address the use of Developer fee credits to reduce the annual amount of debt service or to redeem bonds as determined by the amount of credit received; and

WHEREAS, on May 13, 2008, the City Council further amended the Special District Financing Policy to implement stronger credit and security measures; and

WHEREAS, the City Council desires to further amendment the Special District Financing Policy to allow for the inclusion of residential properties and for the creation of maintenance districts as attached hereto as Exhibit A.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MORENO VALLEY, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

1. Recitals. The above recitals are all true and correct.
2. Amended Policy. The Revised Policy, attached hereto as Exhibit A is hereby approved and adopted.
3. Effective Date. This Resolution shall be effective immediately upon adoption.

1
Resolution No. 2014-05
Date Adopted: February 11, 2014

4. Certification. The City Clerk shall certify to the adoption of this Resolution, and shall maintain on file as a public record this Resolution.

APPROVED AND ADOPTED this 11th day of February 2014

Mayor of the City of Moreno Valley

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney

Resolution No. 2014-05²
Date Adopted: February 11, 2014

RESOLUTION JURAT

STATE OF CALIFORNIA)
COUNTY OF RIVERSIDE) ss.
CITY OF MORENO VALLEY)

I, Jane Halstead, City Clerk of the City of Moreno Valley, California, do hereby certify that Resolution No. 2014-05 was duly and regularly adopted by the City Council of the City of Moreno Valley at a regular meeting thereof held on the 11th day of February, 2014 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

(Council Members, Mayor Pro Tem and Mayor)

CITY CLERK

(SEAL)

Resolution No. 2014-05³
Date Adopted: February 11, 2014

CITY OF MORENO VALLEY

Fiscal
Policy #3.7
Page 1

SPECIAL DISTRICT FINANCING POLICY

PURPOSE: This policy outlines parameters for the public financing of major public facilities and ongoing funding for service programs and maintenance of public facilities through the establishment of Assessment Districts and Community Facilities Districts. It establishes the standards and criteria for the review of these proposed projects in order to determine the feasibility of special district financing given the public policy direction of the legislative body.

POLICY:

- I. The City encourages the development of commercial, industrial or residential property which results in reciprocal value to the City (i.e., increased jobs, property or sales tax revenues, major public improvements).
 - A. The City Council will consider the use of community facilities districts (CFDs) as well as other financing methods to assist these types of development in the financing of public facilities necessary to serve such projects and as a means of providing an alternative funding mechanism to provide a funding source for the ongoing service programs and/or maintenance services of public facilities.
 - B. Where, in the City's opinion, the public facilities of a residential development represent a significant public benefit, public financing may be considered.
 - C. Significant public benefit may be defined as a public facility having a proposed project that will enhance the economic, social or cultural quality of life for the residents of the City; or, that the proposed project will stimulate employment within the City; and, that such enhancement or employment gain can be measured in a manner which permits the City to evaluate the risks and rewards of acting as the conduit issuer. Significant public benefit will be based on the City's evaluation of the availability of public access to the widest possible number of residents of the City, depending on the context.

Acceleration or addition of public infrastructure in excess of that required by law or the City's land use policies could also produce significant public benefit. Such benefits arise either from the installation or completion of public infrastructure assets prior to the time they might otherwise be installed or from the additional assets which might be realized as a result of being able to finance the project more efficiently.

Finally, the finding of significant public benefit can arise from the installation or acquisition of a community asset which produces additional employment opportunities or which produces environmental benefits either as a direct or secondary result of its completion. In circumstances where the financed improvements generate regional benefits, the finding of significant public benefit will be easier than in those where the financed facilities serve only a small number of residents. (Debt Management Policy adopted January 28, 2014).
 - D. Facilities and/or service programs and maintenance services will be financed in accordance with the procedures of the Improvement Act of 1911 ("1911 Act"), the Municipal Improvement Act of 1913 ("1913 Act"), the Improvement Bond Act of 1915 ("1915 Act"), the Landscaping and Lighting Maintenance District Act ("1972 Act"), the Mello-Roos Community Facilities Act of 1982 (The "Mello-Roos Act") or any other legally permissible funding mechanism.
 - E. In compliance with Proposition 218, the 1996 California Constitutional Amendment known as the "Right to Vote on Taxes Act," voter approval is required to implement new or increased taxes, assessments, fees and charges. Ballots are weighted by the proportional special benefit received

Approved by: City Council
November 12, 1991
Revised: 4/25/00, 2/12/02, 5/13/08, 2/11/14

4
Resolution No. 2014-05
Date Adopted: February 11, 2014

SPECIAL DISTRICT FINANCING POLICY

by each parcel. A simple majority is required for general taxes, assessments, charges and fees. Special taxes require a two-thirds majority approval.

- F. The City Council shall authorize the issuance and sale of bonds for an assessment district or a community facilities district only if the City Council has previously determined that:
1. The aggregate value of the real property within the District that will be subject to the assessment or special tax to pay debt service on the bonds will be at least four (4) times the applicable Public Lien Amount (defined below).
 2. For each common ownership of undeveloped property that will be subject to the assessment or special tax to pay debt service on the bonds, the aggregate value of all such undeveloped property under such common ownership will be at least four (4) times the Public Lien Amount apportioned to such properties.
 3. The value of each parcel of undeveloped property that will be subject to the special tax to pay debt service on the bonds will be at least three (3) times the Public Lien Amount apportioned to such parcel.

The "Public Lien Amount" shall mean the principal amount of the bond issue proposed to be issued for the assessment district or community facilities district, plus the principal amount of all other bonds outstanding that are secured by a special tax levied pursuant to the Mello-Roos Act or a fixed lien assessment levied on property with the assessment district or community facilities district for which the bonds are proposed to be issued.

An exception to one or more of the above determinations may be approved if the City Council finds and determines that the proposed bonds do not present any unusual credit risk due to the availability of credit enhancements or for other reasons specified by the City Council, or as indicated by a four-fifths vote of the City Council that the proposed bond issue should proceed for specified public policy reasons.

- G. Assessment District bonds shall be issued in accordance with the 1911 Act or 1915 Bond Act and Community Facilities District Bonds shall be issued in accordance with the the Mello-Roos Act of 1982 as determined to be appropriate for the proposed financing by the City.
- H. The proposed development project must be consistent with the City's General Plan and have secured appropriate land use entitlements from the City to allow for the implementation of the ultimate development of the area.
- I. A written request for special district financing should be initiated by the owners of the property subject to payment of the assessments or special tax, as defined per statutory requirements.
- J. All costs incurred by the City in the evaluation of applications for special district financing and the proceedings to form either an assessment district or a community facilities district and to issue bonds therefore will be paid by the applicant by advance deposit with the City in an amount or amounts deemed sufficient by the City to pay all such costs. Each application for the formation of an assessment district or a community facilities district shall be accompanied by an initial deposit in an amount to be determined by the City to be adequate to fund the evaluation of the application and undertake the proceedings to consider the formation of the assessment district or the community facilities district. The City may, in their discretion, permit an applicant to make

Approved by: City Council
November 12, 1991

Revised: 4/25/00, 2/12/02, 5/13/08, 2/11/14

5
Resolution No. 2014-05
Date Adopted: February 11, 2014

SPECIAL DISTRICT FINANCING POLICY

periodic deposits to cover such expenses rather than a single lump sum deposit; provided, however, no preformation costs shall be incurred by the City in excess of the amount then on deposit for such purposes. If additional funds are required to pay required preformation costs, the City may make written demand upon the applicant for such additional funds and the applicant shall deposit such additional funds with the City within five (5) working days of the date of receipt of such demand. Upon the depletion of the funds deposited by applicant for preformation costs, all proceedings shall be suspended until receipt by the City of such additional funds as the City may require. The City will not allow for the applicant's consultant expenses related to preformation, formation or financing to be reimbursed out of a future special district financing.

The obligation of the applicant pursuant to this section shall be memorialized in an agreement between the applicant and the City in a form and substance satisfactory to the City.

- K. Project property "value-to-lien" ratios shall be based upon current bond market conditions as proposed by City Treasurer under the advice of selected financial advisor or underwriter. The property value shall be determined by an MAI (Member of the Appraisal Institute) appraiser selected by the City.
- L. A market absorption study of the proposed development project may be required. The absorption study shall be used to determine if the financing of the public facilities is appropriate and to determine the price points to use to set special assessments or special taxes, given the timing of development and whether sufficient revenues will be generated by the project to retire the debt service.
- M. With regard to community facilities districts, the proposed rate and method of apportionment of the special tax shall comply with the following criteria:
 - 1. The primary emphasis of the special tax formula shall be equitable for the future property owner.
 - 2. Special tax formulas shall provide for minimum special tax levels which satisfy the following expenses of a community facilities district:
 - a. 110 percent gross debt service coverage for all bonded indebtedness;
 - b. The projected administrative expenses of the community facilities district; and
 - c. An amount equal to the differences between expected earnings on any escrow fund and the interest payments due on bonds of the community facilities district. Additionally, the special tax formula may provide for the following:
 - 1. Any amounts required to establish or replenish any reserve fund established in association with the indebtedness of the community facilities district;
 - 2. The accumulation of funds reasonably required for future debt service;
 - 3. Amounts equal to projected delinquencies of special tax payments, as permitted by the governing code section;
 - 4. The cost of remarketing, credit enhancement, and liquidity facility fees;

Approved by: City Council
November 12, 1991

Revised: 4/25/00, 2/12/02, 5/13/08, 2/11/14

6
Resolution No. 2014-05
Date Adopted: February 11, 2014

SPECIAL DISTRICT FINANCING POLICY

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5. The cost of acquisition, construction, furnishing, or equipping of eligible public facilities;
 6. Lease payments for existing or future public facilities;
 7. Costs associated with the release of funds from an escrow account; and
 8. Any other costs or payments permitted by the Mello Roos Act.
- d. Costs associated with providing and administering public maintenance services.
3. All property, not otherwise statutorily exempted, shall bear its appropriate share of the special tax liability. The sole source of revenues pledged to repay bonds issued for an assessment district or a community facilities district shall be the assessments or special taxes, as applicable, levied or authorized to be levied within such assessment district or community facilities district, proceeds of such bonds and reserve funds held under the applicable bond documents, the proceeds of foreclosure proceedings and additional security instruments provided at the time of issuance of such bonds. The City shall only issue Current Interest Bonds for the initial offering of bonds for assessment districts or community facilities districts and will not issue bonds secured by the special tax coverage for community facilities districts. Neither the faith, credit or taxing power of the City shall be pledged to the payment of debt service on bonds issued for an assessment district or a community facilities district nor shall the City have any obligation to replenish any reserve fund established for any such bonds.
 4. The projected ad valorem property tax and other direct and overlapping debt plus the proposed Property of Homeowner's Association fee for the proposed development project, including the proposed maximum special tax, should not exceed one and three-quarters percent (1.75%) of the appraised value of each improved parcel upon completion of the improvements.5. Special tax formulas should promote stability and predictable tax liabilities, particularly for residential properties. With the exception of a variation for administrative expenses, the annual special tax levy on each residential parcel developed to its final land use shall be approximately equal each year.
- N. Any applicant shall be required to provide all information regarding the development of the property within the assessment district or community facilities district, including without limitation the financing plan for such development, which is necessary to ensure that the official statement for any bond issue complies with the requirements of Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") and all other applicable federal and state securities laws. Additionally, any applicant may, as determined by disclosure counsel, underwriter or underwriter's counsel be required to enter into a continuing disclosure agreement to provide such continuing disclosure, pertaining to the assessment district or community facilities district, the development thereof and the applicant, as necessary, to ensure ongoing compliance with the continuing disclosure requirements of the Rule.
- O. With respect to community facilities districts and assessment districts, full disclosure to prospective property owners of the special tax or assessment lien shall be in compliance with applicable statutory authority. The City, in its sole judgment, may require additional property owner notification if it deems such disclosure will assist subsequent property owners' awareness of the lien obligation.
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Approved by: City Council
November 12, 1991

Revised: 4/25/00, 2/12/02, 5/13/08, 2/11/14

7
Resolution No. 2014-05
Date Adopted: February 11, 2014

SPECIAL DISTRICT FINANCING POLICY

The funding of public facilities to be owned and operated by public agencies other than the City shall be considered on a case-by-case basis. If the proposed facilities are appropriate for financing by an assessment district or community facilities district and are consistent with approved land use plans for the property, the City shall consider entering into a joint community facilities agreement or other applicable agreement with such other public agency in order to finance these facilities. Such an agreement with the public agency that will own and operate any such facility must be entered into prior to the adoption of the resolution of formation for any assessment district or prior to the adoption of the resolution of formation of such community facilities district or the resolution of issuance of bonds for any community facilities district provided that such facilities were included among the facilities identified in the resolution establishing such community facilities district as authorized to be funded with the special taxes and/or proceeds of the bonds of such community facilities district.

In general, the financing of public facilities that are owned and operated by the City will have priority over public facilities to be owned by another public agency; however, the City has the final determination as to the eligibility of any public facility for financing, as well as the prioritization of the financing of such facilities.

- P. The assessment engineer, market absorption consultant, appraiser, bond counsel, financial advisor, special tax consultant, underwriter, and other necessary professional and technical advisors shall be selected and retained by and shall be accountable to the City. The City Treasurer, in conjunction with these advisors, shall determine whether the aggregate cost of public improvements and permitted indirect costs, allowable under statute, shall equal an amount which renders formation of a district, both economically cost-effective and efficient. The par amount of bonds shall be determined by the City Treasurer. The issue shall be sized by the City Treasurer, in conjunction with City financial advisors, and shall meet industry standards with respect to marketability. Minimum bond issue size shall approximate \$3.0 - \$3.5M.
- Q. All statements and materials related to the sale of special tax bonds (community facilities district) and improvement bonds (assessment district) shall emphasize and state that neither the faith, credit, nor the taxing power of the City of Moreno Valley is pledged to the repayment of the bonds, nor that there is an obligation of the City to replenish the reserve fund from revenue sources other than special taxes, annual assessments or proceeds from foreclosure proceedings. The City has no contingent liability for the debt service.
- R. All terms and conditions of any bonds issued for any assessment district or community facilities district, including, without limitation, the sizing, timing, term, interest rates, discount redemption features, flow of funds, investment provisions and foreclosure covenants, shall be established by the City. Each bond issue shall be structured to adequately protect bond owners and to avoid negatively impacting the bonding capacity or credit worthiness of the City. Unless otherwise approved by the City Council, the following shall serve as minimum bond requirements:

Approved by: City Council
November 12, 1991

Revised: 4/25/00, 2/12/02, 5/13/08, 2/11/14

8
Resolution No. 2014-05
Date Adopted: February 11, 2014

SPECIAL DISTRICT FINANCING POLICY

1. A reserve fund shall be established for each bond issue to be funded out of the bond proceeds in an amount equal to 10% of the original proceeds of the bonds or such lesser amount as may be required by federal tax law.
 2. Interest shall be capitalized for a bond issue only so long as necessary to place the assessments or special tax installments on the assessment roll; provided, however, interest may be capitalized for a term to be established at the discretion of the City Council on a case-by-case basis, not to exceed an aggregate of 18 months, taking into consideration the value-to-debt ratio, the expected timing of initial occupancies, expected absorption and buildout of the project, the expected construction and completion schedule for the public improvements to be funded from the proceeds of the bond issue in question, the size of the bond issue, the development pro forma and the equity position of the applicant, and such other factors as the City Council may deem relevant.
 3. In instances where multiple series of bonds are to be issued, the City shall determine what improvements shall be financed from the proceeds of each series of bonds.
 4. Where a substantial amount of the property within a proposed special districts is undeveloped, the City will require credit enhancement to increase the credit quality of any bond issue for the special district. The credit enhancement will be in the amount equivalent to two (2) years of debt service payments on the bonds as security for the amount of future special assessments or taxes to be paid. The credit enhancement shall remain in place until the special assessment or tax burden of the property owner providing the credit enhancement falls below 20% of the aggregate special assessment or tax burden for such special district.
- S. The Debt Management Team, as defined in Section V of the Debt Management Policy, shall review all special district financing applications prior to the presentation of a district formation petition to the City Council.
- T. The definitions, standards, and assumptions to be used for appraisals shall be determined by the City staff on a case-by-case basis, with input from City consultants and applicants, and by reference to relevant materials and information promulgated by the State of California and most recently updated in July of 2004 by the California Debt and Investment Advisory Commission. In any event, the value-to-lien ratio shall be determined based upon an appraisal by an independent MAI appraiser of the property within the proposed assessment district or community facilities district which will be subject to the levy of special taxes. The appraisal shall be coordinated by and under the direction of the City.
1. **Definition of Appraisal.** An appraisal is a written statement independently and impartially prepared by a qualified appraiser setting forth an opinion of defined value of an adequately described property as of a specific date, supported by the presentation and analysis of relevant market information.

Approved by: City Council
November 12, 1991
Revised: 4/25/00, 2/12/02, 5/13/08, 2/11/14

9
Resolution No. 2014-05
Date Adopted: February 11, 2014

SPECIAL DISTRICT FINANCING POLICY

- 2 **Standards of Appraisal.** The format and level of documentation for an appraisal depends on the complexity of the appraisal. A detailed appraisal shall be prepared for complex appraisals. A detailed appraisal shall reflect nationally recognized appraisal standards, including to the extent appropriate, the Uniform Appraisal Standards for Federal Land Acquisition. An appraisal must contain sufficient documentation, including valuation data and the appraiser's analysis of the data, to support the appraiser's opinion of value. At a minimum, the appraisal shall contain the following items:
- a. The purpose and/or the function of the appraisal, a definition of the estate being appraised, and a statement of the assumption and limiting conditions affecting the appraisal.
 - b. An adequate description of the physical characteristics of the property being appraised, i.e., localization, zoning, present use, and an analysis of the highest and best use.
 - c. All relevant and reliable approaches to value consistent with commonly accepted professional appraisal practices. If a discounted cash flow analysis is used, it should be supported with at least one other valuation method such as a market approach using sales that are at the same stage of land development, if available. If more than one approach is used, there shall be an analysis and reconciliation of approaches to value that are sufficient to support the appraiser's opinion of value.
 - d. A description of comparable sale, including a description of all relevant physical, legal, and economic factors such as parties to the transaction, source and method of financing, and verification by a party involved in the transaction.
 - e. A statement of the value of the real property.
 - f. The effective date of valuation, date of appraisal, signature, and certification of the appraiser.
 - g. No appraiser or review appraiser shall have any interest direct or indirect in the real property being appraised for the City that would in any way conflict with the preparation or review of the appraisal. Compensation for making an appraisal shall not be based on the amount of the valuation.
 - h. The valuation of property within a proposed assessment district or community facilities district should be based on three (3) premises:
 1. **PREMISE NO. 1 – AS IS VALUE.** The total land within the proposed district is valued "as is":
 - a) With any existing infrastructure.
 - b) Without proposed infrastructure being financed.
 - c) With existing assessor parcel configuration.
 - d) With planned densities for residential land uses or with other planned development for non-residential land uses authorized by the City's general plan or specific plan, if any or, other approved land use entitlements applicable to such property.

Approved by: City Council
November 12, 1991

Revised: 4/25/00, 2/12/02, 5/13/08, 2/11/14

SPECIAL DISTRICT FINANCING POLICY

- 2. PREMISE NO. 2 – PROJECT BUILD OUT VALUE. The total land within the proposed district is valued under projected conditions:
 - a) With proposed infrastructure being financed completely.
 - b) With the planned densities for residential land uses and other planned development for non-residential land uses authorized by the City's general plan or specific plan, if any, and any other approved land use entitlements applicable to such property.
 - c) Land development is at the stage of being marketed to merchant builders or tentative tract maps ready to be filed, as applicable.

This is a projected value based on development plans predicated on market conditions continuing as projected.

- 3. PREMISE NO 3 – BULK LAND VALUE. The total land within the proposed district is valued under projected conditions:
 - a) With proposed infrastructure being financed completely.
 - b) With existing parcel configuration.
 - c) Consideration planned densities allowed by the specific plan of the project.

This premise should consider a discounted or "quick sale" valuation considering time, costs, and the possibility of a per unit value based on the total size of the project.

Nothing contained in the foregoing premises shall prevent the appraiser from basing an appraisal of property proposed to be included in an assessment district or a community facilities district on any other premise or premises which are deemed, in the professional judgment of the appraiser, to be more appropriate to a special use to which property is or is proposed to be made.

II. Project Criteria:

- A. Special district financing shall be considered for development projects which facilitate commercial, industrial and residential development within the community, thereby improving the jobs-housing balance. Formation of districts will also be considered for major development projects whose mix of residential, commercial and industrial land use maintain or improve the jobs-housing ratio and whose financed public improvements and/or maintenance services contribute to the regional development of the area through:
 - 1. Major streets and arterial thoroughfares.
 - 2. Master planned storm drain facilities.
 - 3. Regional sewer and/or water facilities.
 - 4. Reclaim water distribution system.
 - 5. Parks or open space construction/dedication beyond that which is required to meet existing City standards.
 - 6. Fire station construction.

Approved by: City Council
November 12, 1991
Revised: 4/25/00, 2/12/02, 5/13/08, 2/11/14

11
Resolution No. 2014-05
Date Adopted: February 11, 2014

SPECIAL DISTRICT FINANCING POLICY

7. Public maintenance services which may include: landscaping, lighting, open space, drainage, etc...
 8. Other major public infrastructure or community facility improvements required as a result of the development or its impact on the community.
- B. If the improvements provide benefit beyond the immediate area of the proposed development, then infrastructure and facility improvements may be prioritized and considered for inclusion into special districts. Indirect ("soft") costs for engineering and design associated with public improvement construction may be included within the district to the extent they can be attributed directly to the public improvements. No other "soft" costs shall be financed through the district, other than that which is allowed by statutory regulations for assessment districts and community facilities districts.
- C. The City Council shall authorize the issuance and sale of bonds for an assessment district or a community facilities district only if the City Council has previously determined that:
1. The aggregate value of the real property within the District that will be subject to the assessment or special tax to pay debt service on the bonds will be at least four (4) times the applicable Public Lien Amount (defined below).
 2. For each common ownership of undeveloped property that will be subject to the assessment or special tax to pay debt service on the bonds, the aggregate value of all such undeveloped property under such common ownership will be at least four (4) times the Public Lien Amount apportioned to such properties.
 3. The value of each parcel of undeveloped property that will be subject to the special tax to pay debt service on the bonds will be at least three (3) times the Public Lien Amount apportioned to such parcel.

The "Public Lien Amount" shall mean the principal amount of the bond issue proposed to be issued for the assessment district or community facilities district, plus the principal amount of all other bonds outstanding that are secured by a special tax levied pursuant to the Mello-Roos Act or a fixed lien assessment levied on property with the assessment district or community facilities district for which the bonds are proposed to be issued.

An exception to one or more of the above determinations may be approved if the City Council finds and determines that the proposed bonds do not present any unusual credit risk due to the availability of credit enhancements or for other reasons specified by the City Council, or as indicated by a four-fifths vote of the City Council that the proposed bond issue should proceed for specified public policy reasons.

- D. Other project elements which may determine the viability and desirability of special district financing may include factors such as: location of the proposed project within one of the Areas of Opportunity as identified in the City's Economic Development Action Plan, as a specific plan or subset of a specific plan; ownership composition, geographical isolation or other pertinent economic or demographic factors which would enhance community development in accordance with established City goals and objectives. A land use project, exclusively residential, without public improvement contributions which meet the intent and philosophy of this policy, shall not warrant consideration for special districts financing.
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Approved by: City Council
November 12, 1991
Revised: 4/25/00, 2/12/02, 5/13/08, 2/11/14

12
Resolution No. 2014-05
Date Adopted: February 11, 2014

SPECIAL DISTRICT FINANCING POLICY

- E. The City's preference is to acquire completed public improvements from the applicant, unless there is an overriding justification due to public benefit, safety or health. Such waiver shall be subject to City Council approval. The City and the applicant shall mutually agree upon the public improvements to be acquired and the method of determining reasonable acquisition costs. An Acquisition Agreement shall be required and approved by the City Council on or prior to the adoption of the Resolution of Intention to form the District.

III. General Procedures: (Subject to administrative amendment as necessary by City Manager.)

- A. Pre-Application Conference:
 - 1. Applicant should contact the Financial and Management Services Department, Special Districts Division at (951) 413-3480. Applicant will meet with Special Districts staff to discuss the proposed project and application procedures.
 - B. Application Submission:

For bonded indebtedness, applicant submits an initial application, a \$5,000 non-refundable processing fee, and 1% of the bond issue cost.

For a maintenance district, applicant submits an initial application and a deposit equivalent to estimated costs to form said district or annex into an existing district.
 - C. Application Review:

For bonded indebtedness and a new maintenance district, Special Districts staff prepares and submits an application analysis packet to the Debt Management Team for review and discussion.

For existing maintenance districts, Special Districts staff will prepare and coordinate as part of the condition of approval process.
 - D. Application Process Funding:

Upon application approval by the Debt Management Team, Special Districts staff will process and secure an Advance Funding Reimbursement Agreement and funds from the applicant. The amount of funds from each applicant will be individually determined by City Treasurer and Special Districts staff based upon the complexities of the proposed financing and district administration. Formation proceedings will not progress until the applicant's funds are on deposit with the City.
 - E. Formation Proceedings:
 - 1. Special Districts /Finance staff will:
 - a. Process consultant agreements for special services as selected and determined by the Debt Management Team, and coordinate City Council review/approval of consultant agreements.
 - b. Coordinate receipt of project information from applicant and applicant's consultants/engineers.
-

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November 12, 1991
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13
Resolution No. 2014-05
Date Adopted: February 11, 2014

SPECIAL DISTRICT FINANCING POLICY

- c. Coordinate consultant services for the City.
 - d. Coordinate City Council review/approval of the financing district.
- F. Formation Approval:
City Council grants or denies district formation.
- G. Bond Sale:
City Treasurer coordinates bond sale and all underwriter activities, financial management, structuring, and trustee activity.
- H. Construction Management/Acquisition:
Special Districts staff coordinates and administers all public infrastructure construction and acquisition of improvements and/or ongoing maintenance services

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14
Resolution No. 2014-05
Date Adopted: February 11, 2014

CITY OF MORENO VALLEY

Fiscal
Policy #3.7
Page 1**SPECIAL DISTRICT FINANCING POLICY**

PURPOSE: This policy outlines parameters for the public financing of major public facilities and ongoing funding for service programs and maintenance of public facilities through the establishment of Assessment Districts and Community Facilities Districts. It establishes the standards and criteria for the review of these proposed projects in order to determine the feasibility of special district financing given the public policy direction of the legislative body.

POLICY:

I. The City encourages the development of commercial ~~or~~ industrial or residential property which results in reciprocal value to the City (i.e., increased jobs, property or sales tax revenues, major public improvements).

A. The City Council will consider the use of community facilities districts (CFDs) as well as other financing methods to assist these types of development in the financing of public facilities necessary to serve such projects and as a means of providing an alternative funding mechanism to provide a funding source for the ongoing service programs and/or maintenance services of public facilities.

B. Where, in the City's opinion, the public facilities of a residential development represent a significant public benefit, public financing may be considered.

C. Significant public benefit may be defined as a public facility having a proposed project that will enhance the economic, social or cultural quality of life for the residents of the City; or, that the proposed project will stimulate employment within the City; and, that such enhancement or employment gain can be measured in a manner which permits the City to evaluate the risks and rewards of acting as the conduit issuer. Significant public benefit will be based on the City's evaluation of the availability of public access to the widest possible number of residents of the City, depending on the context.

Acceleration or addition of public infrastructure in excess of that required by law or the City's land use policies could also produce significant public benefit. Such benefits arise either from the installation or completion of public infrastructure assets prior to the time they might otherwise be installed or from the additional assets which might be realized as a result of being able to finance the project more efficiently.

Finally, the finding of significant public benefit can arise from the installation or acquisition of a community asset which produces additional employment opportunities or which produces environmental benefits either as a direct or secondary result of its completion. In circumstances where the financed improvements generate regional benefits, the finding of significant public benefit will be easier than in those where the financed facilities serve only a small number of residents. (Debt Management Policy adopted ~~February 22, 2000~~ January 28, 2014).

D. Facilities and/or service programs and maintenance services will be financed in accordance with the procedures of the Improvement Act of 1911 ("1911 Act"), the Municipal Improvement Act of 1913 ("1913 Act"), the Improvement Bond Act of 1915 ("1915 Act") ~~or the Landscaping and Lighting Maintenance District Act ("1972 Act")~~, the Mello-Roos Community Facilities Act of 1982 (The "Mello-Roos Act") or any other legally permissible funding mechanism.

E. In compliance with Proposition 218, the 1996 California Constitutional Amendment known as the "Right to Vote on Taxes Act," voter approval is required to implement new or increased taxes, assessments, fees and charges. Ballots are weighted by the proportional special benefit received

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November 12, 1991

Revised: 4/25/00, 2/12/02, 5/13/08, ~~4/20/11~~ 11/14

SPECIAL DISTRICT FINANCING POLICY

by each parcel. A simple majority is required for general taxes, assessments, charges and fees. Special taxes require a two-thirds majority approval.

- F. The City Council shall authorize the issuance and sale of bonds for an assessment district or a community facilities district only if the City Council has previously determined that:
 - 1. The aggregate value of the real property within the District that will be subject to the assessment or special tax to pay debt service on the bonds will be at least four (4) times the applicable Public Lien Amount (defined below).
 - 2. For each common ownership of undeveloped property that will be subject to the assessment or special tax to pay debt service on the bonds, the aggregate value of all such undeveloped property under such common ownership will be at least four (4) times the Public Lien Amount apportioned to such properties.
 - 3. The value of each parcel of undeveloped property that will be subject to the special tax to pay debt service on the bonds will be at least three (3) times the Public Lien Amount apportioned to such parcel.

The "Public Lien Amount" shall mean the principal amount of the bond issue proposed to be issued for the assessment district or community facilities district, plus the principal amount of all other bonds outstanding that are secured by a special tax levied pursuant to the Mello-Roos Act or a fixed lien assessment levied on property with the assessment district or community facilities district for which the bonds are proposed to be issued.

An exception to one or more of the above determinations may be approved if the City Council finds and determines that the proposed bonds do not present any unusual credit risk due to the availability of credit enhancements or for other reasons specified by the City Council, or as indicated by a four-fifths vote of the City Council that the proposed bond issue should proceed for specified public policy reasons.

- G. Assessment District bonds shall be issued in accordance with the 1911 Act or 1915 Bond Act and Community Facilities District Bonds shall be issued in accordance with the ~~or~~ the Mello-Roos Act of 1982 as determined to be appropriate for the proposed financing by the City.
- H. The proposed development project must be consistent with the City's General Plan and have secured appropriate land use entitlements from the City to allow for the implementation of the ultimate development of the area.
- I. A written request for special district financing should be initiated by the owners of the property subject to payment of the assessments or special tax, as defined per statutory requirements.
- J. All costs incurred by the City in the evaluation of applications for special district financing and the proceedings to form either an assessment district or a community facilities district and to issue bonds therefore will be paid by the applicant by advance deposit with the City in an amount or amounts deemed sufficient by the City to pay all such costs. Each application for the formation of an assessment district or a community facilities district shall be accompanied by an initial deposit in an amount to be determined by the City to be adequate to fund the evaluation of the application and undertake the proceedings to consider the formation of the assessment district or the community facilities district. The City may, in their discretion, permit an applicant to make

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Approved by: City Council
November 12, 1991

Revised: 4/25/00, 2/12/02, 5/13/08, ~~4/20/11~~1/14

SPECIAL DISTRICT FINANCING POLICY

periodic deposits to cover such expenses rather than a single lump sum deposit; provided, however, no preformation costs shall be incurred by the City in excess of the amount then on deposit for such purposes. If additional funds are required to pay required preformation costs, the City may make written demand upon the applicant for such additional funds and the applicant shall deposit such additional funds with the City within five (5) working days of the date of receipt of such demand. Upon the depletion of the funds deposited by applicant for preformation costs, all proceedings shall be suspended until receipt by the City of such additional funds as the City may require. The City will not allow for the applicant's consultant expenses related to preformation, formation or financing to be reimbursed out of a future special district financing.

The obligation of the applicant pursuant to this section shall be memorialized in an agreement between the applicant and the City in a form and substance satisfactory to the City.

- K. Project property "value-to-lien" ratios shall be based upon current bond market conditions as proposed by City Treasurer under the advice of selected financial advisor or underwriter. The property value shall be determined by an MAI (Member of the Appraisal Institute) appraiser selected by the City.
- L. A market absorption study of the proposed development project may be required. The absorption study shall be used to determine if the financing of the public facilities is appropriate and to determine the price points to use to set special assessments or special taxes, given the timing of development and whether sufficient revenues will be generated by the project to retire the debt service.
- M. With regard to community facilities districts, the proposed rate and method of apportionment of the special tax shall comply with the following criteria:
1. The primary emphasis of the special tax formula shall be equitable for the future property owner.
 2. Special tax formulas shall provide for minimum special tax levels which satisfy the following expenses of a community facilities district:
 - a. 110 percent gross debt service coverage for all bonded indebtedness;
 - b. The projected administrative expenses of the community facilities district; and
 - c. An amount equal to the differences between expected earnings on any escrow fund and the interest payments due on bonds of the community facilities district. Additionally, the special tax formula may provide for the following:
 1. Any amounts required to establish or replenish any reserve fund established in association with the indebtedness of the community facilities district;
 2. The accumulation of funds reasonably required for future debt service;
 3. Amounts equal to projected delinquencies of special tax payments, as permitted by the governing code section;
 4. The cost of remarketing, credit enhancement, and liquidity facility fees;

Approved by: City Council
November 12, 1991

Revised: 4/25/00, 2/12/02, 5/13/08, ~~4/20/11~~ 11/14

SPECIAL DISTRICT FINANCING POLICY

- 5. The cost of acquisition, construction, furnishing, or equipping of eligible public facilities;
- 6. Lease payments for existing or future public facilities;
- 7. Costs associated with the release of funds from an escrow account; and
- ~~8.~~ Any other costs or payments permitted by the Mello Roos Act.

~~d.~~ Costs associated with providing and administering public maintenance services.
~~8.~~

3. All property, not otherwise statutorily exempted, shall bear its appropriate share of the special tax liability. The sole source of revenues pledged to repay bonds issued for an assessment district or a community facilities district shall be the assessments or special taxes, as applicable, levied or authorized to be levied within such assessment district or community facilities district, proceeds of such bonds and reserve funds held under the applicable bond documents, the proceeds of foreclosure proceedings and additional security instruments provided at the time of issuance of such bonds. The City shall only issue Current Interest Bonds for the initial offering of bonds for assessment districts or community facilities districts and will not issue bonds secured by the special tax coverage for community facilities districts. Neither the faith, credit or taxing power of the City shall be pledged to the payment of debt service on bonds issued for an assessment district or a community facilities district nor shall the City have any obligation to replenish any reserve fund established for any such bonds.

4. The projected ad valorem property tax and other direct and overlapping debt plus the proposed Property of Homeowner’s Association fee for the proposed development project, including the proposed maximum special tax, should not exceed one and three-quarters percent (1.75%) of the appraised value of each improved parcel upon completion of the improvements.

~~5.~~ Special tax formulas should promote stability and predictable tax liabilities, particularly for residential properties. With the exception of a variation for administrative expenses, the annual special tax levy on each residential parcel developed to its final land use shall be approximately equal each year.

N. Any applicant shall be required to provide all information regarding the development of the property within the assessment district or community facilities district, including without limitation the financing plan for such development, which is necessary to ensure that the official statement for any bond issue complies with the requirements of Rule 15c2-12 of the Securities and Exchange Commission (the “Rule”) and all other applicable federal and state securities laws. Additionally, any applicant may, as determined by disclosure counsel, underwriter or underwriter’s counsel be required to enter into a continuing disclosure agreement to provide such continuing disclosure, pertaining to the assessment district or community facilities district, the development thereof and the applicant, as necessary, to ensure ongoing compliance with the continuing disclosure requirements of the Rule.

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Revised: 4/25/00, 2/12/02, 5/13/08, ~~4/202/11/14~~

SPECIAL DISTRICT FINANCING POLICY

- O. With respect to community facilities districts and assessment districts, full disclosure to prospective property owners of the special tax or assessment lien shall be in compliance with applicable statutory authority. The City, in its sole judgment, may require additional property owner notification if it deems such disclosure will assist subsequent property owners' awareness of the lien obligation.

Approved by: City Council
November 12, 1991

Revised: 4/25/00, 2/12/02, 5/13/08, [4/202/11/14](#)

SPECIAL DISTRICT FINANCING POLICY

The funding of public facilities to be owned and operated by public agencies other than the City shall be considered on a case-by-case basis. If the proposed facilities are appropriate for financing by an assessment district or community facilities district and are consistent with approved land use plans for the property, the City shall consider entering into a joint community facilities agreement or other applicable agreement with such other public agency in order to finance these facilities. Such an agreement with the public agency that will own and operate any such facility must be entered into prior to the adoption of the resolution of formation for any assessment district or prior to the adoption of the resolution of formation of such community facilities district or the resolution of issuance of bonds for any community facilities district provided that such facilities were included among the facilities identified in the resolution establishing such community facilities district as authorized to be funded with the special taxes and/or proceeds of the bonds of such community facilities district.

In general, the financing of public facilities that are owned and operated by the City will have priority over public facilities to be owned by another public agency; however, the City has the final determination as to the eligibility of any public facility for financing, as well as the prioritization of the financing of such facilities.

- P. The assessment engineer, market absorption consultant, appraiser, bond counsel, financial advisor, special tax consultant, underwriter, and other necessary professional and technical advisors shall be selected and retained by and shall be accountable to the City. The City Treasurer, in conjunction with these advisors, shall determine whether the aggregate cost of public improvements and permitted indirect costs, allowable under statute, shall equal an amount which renders formation of a district, both economically cost-effective and efficient. The par amount of bonds shall be determined by the City Treasurer. The issue shall be sized by the City Treasurer, in conjunction with City financial advisors, and shall meet industry standards with respect to marketability. Minimum bond issue size shall approximate \$3.0 - \$3.5M.
- Q. All statements and materials related to the sale of special tax bonds (community facilities district) and improvement bonds (assessment district) shall emphasize and state that neither the faith, credit, nor the taxing power of the City of Moreno Valley is pledged to the repayment of the bonds, nor that there is an obligation of the City to replenish the reserve fund from revenue sources other than special taxes, annual assessments or proceeds from foreclosure proceedings. The City has no contingent liability for the debt service.
- R. All terms and conditions of any bonds issued for any assessment district or community facilities district, including, without limitation, the sizing, timing, term, interest rates, discount redemption features, flow of funds, investment provisions and foreclosure covenants, shall be established by the City. Each bond issue shall be structured to adequately protect bond owners and to avoid negatively impacting the bonding capacity or credit worthiness of the City. Unless otherwise approved by the City Council, the following shall serve as minimum bond requirements:

Approved by: City Council
November 12, 1991

Revised: 4/25/00, 2/12/02, 5/13/08, [2/11/14](#)

SPECIAL DISTRICT FINANCING POLICY

1. A reserve fund shall be established for each bond issue to be funded out of the bond proceeds in an amount equal to 10% of the original proceeds of the bonds or such lesser amount as may be required by federal tax law.
 2. Interest shall be capitalized for a bond issue only so long as necessary to place the assessments or special tax installments on the assessment roll; provided, however, interest may be capitalized for a term to be established at the discretion of the City Council on a case-by-case basis, not to exceed an aggregate of 18 months, taking into consideration the value-to-debt ratio, the expected timing of initial occupancies, expected absorption and buildout of the project, the expected construction and completion schedule for the public improvements to be funded from the proceeds of the bond issue in question, the size of the bond issue, the development pro forma and the equity position of the applicant, and such other factors as the City Council may deem relevant.
 3. In instances where multiple series of bonds are to be issued, the City shall determine what improvements shall be financed from the proceeds of each series of bonds.
 4. Where a substantial amount of the property within a proposed special districts is undeveloped, the City will require credit enhancement to increase the credit quality of any bond issue for the special district. The credit enhancement will be in the amount equivalent to two (2) years of debt service payments on the bonds as security for the amount of future special assessments or taxes to be paid. The credit enhancement shall remain in place until the special assessment or tax burden of the property owner providing the credit enhancement falls below 20% of the aggregate special assessment or tax burden for such special district.
- S. The Debt Management Team, as defined in Section ~~IV~~V of the Debt Management Policy, shall review all special district financing applications prior to the presentation of a district formation petition to the City Council.
- T. The definitions, standards, and assumptions to be used for appraisals shall be determined by the City staff on a case-by-case basis, with input from City consultants and applicants, and by reference to relevant materials and information promulgated by the State of California and most recently updated in July of 2004 by the California Debt and Investment Advisory Commission. In any event, the value-to-lien ratio shall be determined based upon an appraisal by an independent MAI appraiser of the property within the proposed assessment district or community facilities district which will be subject to the levy of special taxes. The appraisal shall be coordinated by and under the direction of the City.
1. **Definition of Appraisal.** An appraisal is a written statement independently and impartially prepared by a qualified appraiser setting forth an opinion of defined value of an adequately described property as of a specific date, supported by the presentation and analysis of relevant market information.

Approved by: City Council
November 12, 1991

Revised: 4/25/00, 2/12/02, 5/13/08, [2/11/14](#)

SPECIAL DISTRICT FINANCING POLICY

- 2 **Standards of Appraisal.** The format and level of documentation for an appraisal depends on the complexity of the appraisal. A detailed appraisal shall be prepared for complex appraisals. A detailed appraisal shall reflect nationally recognized appraisal standards, including to the extent appropriate, the Uniform Appraisal Standards for Federal Land Acquisition. An appraisal must contain sufficient documentation, including valuation data and the appraiser's analysis of the data, to support the appraiser's opinion of value. At a minimum, the appraisal shall contain the following items:
- a. The purpose and/or the function of the appraisal, a definition of the estate being appraised, and a statement of the assumption and limiting conditions affecting the appraisal.
 - b. An adequate description of the physical characteristics of the property being appraised, i.e., localization, zoning, present use, and an analysis of the highest and best use.
 - c. All relevant and reliable approaches to value consistent with commonly accepted professional appraisal practices. If a discounted cash flow analysis is used, it should be supported with at least one other valuation method such as a market approach using sales that are at the same stage of land development, if available. If more than one approach is used, there shall be an analysis and reconciliation of approaches to value that are sufficient to support the appraiser's opinion of value.
 - d. A description of comparable sale, including a description of all relevant physical, legal, and economic factors such as parties to the transaction, source and method of financing, and verification by a party involved in the transaction.
 - e. A statement of the value of the real property.
 - f. The effective date of valuation, date of appraisal, signature, and certification of the appraiser.
 - g. No appraiser or review appraiser shall have any interest direct or indirect in the real property being appraised for the City that would in any way conflict with the preparation or review of the appraisal. Compensation for making an appraisal shall not be based on the amount of the valuation.
 - h. The valuation of property within a proposed assessment district or community facilities district should be based on three (3) premises:
 1. **PREMISE NO. 1 – AS IS VALUE.** The total land within the proposed district is valued "as is":
 - a) With any existing infrastructure.
 - b) Without proposed infrastructure being financed.
 - c) With existing assessor parcel configuration.
 - d) With planned densities for residential land uses or with other planned development for non-residential land uses authorized by the City's general plan or specific plan, if any or, other approved land use entitlements applicable to such property.

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SPECIAL DISTRICT FINANCING POLICY

- 2. PREMISE NO. 2 – PROJECT BUILD OUT VALUE. The total land within the proposed district is valued under projected conditions:
 - a) With proposed infrastructure being financed completely.
 - b) With the planned densities for residential land uses and other planned development for non-residential land uses authorized by the City’s general plan or specific plan, if any, and any other approved land use entitlements applicable to such property.
 - c) Land development is at the stage of being marketed to merchant builders or tentative tract maps ready to be filed, as applicable.

This is a projected value based on development plans predicated on market conditions continuing as projected.

- 3. PREMISE NO 3 – BULK LAND VALUE. The total land within the proposed district is valued under projected conditions:
 - a) With proposed infrastructure being financed completely.
 - b) With existing parcel configuration.
 - c) Consideration planned densities allowed by the specific plan of the project.

This premise should consider a discounted or “quick sale” valuation considering time, costs, and the possibility of a per unit value based on the total size of the project.

Nothing contained in the foregoing premises shall prevent the appraiser from basing an appraisal of property proposed to be included in an assessment district or a community facilities district on any other premise or premises which are deemed, in the professional judgment of the appraiser, to be more appropriate to a special use to which property is or is proposed to be made.

II. Project Criteria:

A. Special district financing shall be considered for development projects which facilitate commercial, ~~and~~ industrial and residential development within the community, thereby improving the jobs-housing balance. Formation of districts will also be considered for major development projects whose mix of residential, commercial and industrial land use maintain or improve the jobs-housing ratio and whose financed public improvements and/or maintenance services contribute to the regional development of the area through:

- 1. Major streets and arterial thoroughfares.
- 2. Master planned storm drain facilities.
- 3. Regional sewer and/or water facilities.
- 4. Reclaim water distribution system.
- 5. Parks or open space construction/dedication beyond that which is required to meet existing City standards.
- 6. Fire station construction.

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November 12, 1991

Revised: 4/25/00, 2/12/02, 5/13/08, 2/11/14

SPECIAL DISTRICT FINANCING POLICY

- 7. Public maintenance services which may include: landscaping, lighting, open space, drainage, etc...
- 8. Other major public infrastructure or community facility improvements required as a result of the development or its impact on the community.

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- B. If the improvements provide benefit beyond the immediate area of the proposed development, then infrastructure and facility improvements may be prioritized and considered for inclusion into special districts. Indirect ("soft") costs for engineering and design associated with public improvement construction may be included within the district to the extent they can be attributed directly to the public improvements. No other "soft" costs shall be financed through the district, other than that which is allowed by statutory regulations for assessment districts and community facilities districts.
- C. The City Council shall authorize the issuance and sale of bonds for an assessment district or a community facilities district only if the City Council has previously determined that:
 - 1. The aggregate value of the real property within the District that will be subject to the assessment or special tax to pay debt service on the bonds will be at least four (4) times the applicable Public Lien Amount (defined below).
 - 2. For each common ownership of undeveloped property that will be subject to the assessment or special tax to pay debt service on the bonds, the aggregate value of all such undeveloped property under such common ownership will be at least four (4) times the Public Lien Amount apportioned to such properties.
 - 3. The value of each parcel of undeveloped property that will be subject to the special tax to pay debt service on the bonds will be at least three (3) times the Public Lien Amount apportioned to such parcel.

The "Public Lien Amount" shall mean the principal amount of the bond issue proposed to be issued for the assessment district or community facilities district, plus the principal amount of all other bonds outstanding that are secured by a special tax levied pursuant to the Mello-Roos Act or a fixed lien assessment levied on property with the assessment district or community facilities district for which the bonds are proposed to be issued.

An exception to one or more of the above determinations may be approved if the City Council finds and determines that the proposed bonds do not present any unusual credit risk due to the availability of credit enhancements or for other reasons specified by the City Council, or as indicated by a four-fifths vote of the City Council that the proposed bond issue should proceed for specified public policy reasons.

- D. Other project elements which may determine the viability and desirability of special district financing may include factors such as: location of the proposed project within ~~a redevelopment project area~~ one of the Areas of Opportunity as identified in the City's Economic Development Action Plan, as a specific plan or subset of a specific plan; ownership composition, geographical isolation or other pertinent economic or demographic factors which would enhance community development in accordance with established City goals and objectives. A land use project, exclusively residential, without public improvement contributions which meet the intent and philosophy of this policy, shall not warrant consideration for special districts financing.

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November 12, 1991
Revised: 4/25/00, 2/12/02, 5/13/08, 2/11/14

SPECIAL DISTRICT FINANCING POLICY

- E. The City’s preference is to acquire completed public improvements from the applicant, unless there is an overriding justification due to public benefit, safety or health. Such waiver shall be subject to City Council approval. The City and the applicant shall mutually agree upon the public improvements to be acquired and the method of determining reasonable acquisition costs. An Acquisition Agreement shall be required and approved by the City Council on or prior to the adoption of the Resolution of Intention to form the District.

III. General Procedures: (Subject to administrative amendment as necessary by City Manager.)

A. Pre-Application Conference:

- 1. Applicant should contact the ~~Public Works~~Financial and Management Services Department, Special Districts ~~Administration Division~~ at (951) 413-3480. Applicant will meet with Special Districts ~~Administration~~ staff to discuss the proposed project and application procedures.

B. Application Submission:

~~For bonded indebtedness, a~~ applicant submits an initial application, a \$5,000 non-refundable processing fee, and 1% of the bond issue cost.

For a maintenance district, applicant submits an initial application and a deposit equivalent to estimated costs to form said district or annex into an existing district.

C. Application Review:

~~For bonded indebtedness and a new maintenance district,~~ Special Districts ~~Administration~~ staff prepares and submits an application analysis packet to the Debt Management Team for review and discussion.

For existing maintenance districts, Special Districts ~~Administration~~ staff will prepare and coordinate as part of the condition of approval process.

D. Application Process Funding:

Upon application approval by the Debt Management Team, Special Districts ~~Administration~~ staff will process and secure an Advance Funding Reimbursement Agreement and funds from the applicant. The amount of funds from each applicant will be individually determined by City Treasurer and Special Districts ~~Administration~~ staff based upon the complexities of the proposed financing and district administration. Formation proceedings will not progress until the applicant's funds are on deposit with the City.

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SPECIAL DISTRICT FINANCING POLICY

- b. Coordinate receipt of project information from applicant and applicant's consultants/engineers.
- c. Coordinate consultant services for the City.
- d. Coordinate City Council review/approval of the financing district.

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SPECIAL DISTRICT FINANCING POLICY

F. Formation Approval:

City Council grants or denies district formation.

G. Bond Sale:

City Treasurer coordinates bond sale and all underwriter activities, financial management, structuring, and trustee activity.

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Special Districts ~~Administration~~ staff coordinates and administers all public infrastructure construction and acquisition of improvements ~~and/or ongoing maintenance services.~~

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SPECIAL DISTRICT FINANCING POLICY

PURPOSE: This policy outlines parameters for the public financing of major public facilities and ongoing funding for service programs and maintenance of public facilities through the establishment of Assessment Districts and Community Facilities Districts. It establishes the standards and criteria for the review of these proposed projects in order to determine the feasibility of special district financing given the public policy direction of the legislative body.

POLICY:

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- A. The City Council will consider the use of community facilities districts (CFDs) as well as other financing methods to assist these types of development in the financing of public facilities necessary to serve such projects and as a means of providing an alternative funding mechanism to provide a funding source for the ongoing service programs and/or maintenance services of public facilities.
- B. Where, in the City's opinion, the public facilities of a residential development represent a significant public benefit, public financing may be considered.
- C. Significant public benefit may be defined as a public facility having a proposed project that will enhance the economic, social or cultural quality of life for the residents of the City; or, that the proposed project will stimulate employment within the City; and, that such enhancement or employment gain can be measured in a manner which permits the City to evaluate the risks and rewards of acting as the conduit issuer. Significant public benefit will be based on the City's evaluation of the availability of public access to the widest possible number of residents of the City, depending on the context.

Acceleration or addition of public infrastructure in excess of that required by law or the City's land use policies could also produce significant public benefit. Such benefits arise either from the installation or completion of public infrastructure assets prior to the time they might otherwise be installed or from the additional assets which might be realized as a result of being able to finance the project more efficiently.

Finally, the finding of significant public benefit can arise from the installation or acquisition of a community asset which produces additional employment opportunities or which produces environmental benefits either as a direct or secondary result of its completion. In circumstances where the financed improvements generate regional benefits, the finding of significant public benefit will be easier than in those where the financed facilities serve only a small number of residents. (Debt Management Policy adopted January 28, 2014).

- D. Facilities and/or service programs and maintenance services will be financed in accordance with the procedures of the Improvement Act of 1911 ("1911 Act"), the Municipal Improvement Act of 1913 ("1913 Act"), the Improvement Bond Act of 1915 ("1915 Act"), the Landscaping and Lighting Maintenance District Act ("1972 Act"), the Mello-Roos Community Facilities Act of 1982 (The "Mello-Roos Act") or any other legally permissible funding mechanism.
 - E. In compliance with Proposition 218, the 1996 California Constitutional Amendment known as the "Right to Vote on Taxes Act," voter approval is required to implement new or increased taxes, assessments, fees and charges. Ballots are weighted by the proportional special benefit received
-

Approved by: City Council
November 12, 1991

Revised: 4/25/00, 2/12/02, 5/13/08, 2/11/14

SPECIAL DISTRICT FINANCING POLICY

by each parcel. A simple majority is required for general taxes, assessments, charges and fees. Special taxes require a two-thirds majority approval.

- F. The City Council shall authorize the issuance and sale of bonds for an assessment district or a community facilities district only if the City Council has previously determined that:
1. The aggregate value of the real property within the District that will be subject to the assessment or special tax to pay debt service on the bonds will be at least four (4) times the applicable Public Lien Amount (defined below).
 2. For each common ownership of undeveloped property that will be subject to the assessment or special tax to pay debt service on the bonds, the aggregate value of all such undeveloped property under such common ownership will be at least four (4) times the Public Lien Amount apportioned to such properties.
 3. The value of each parcel of undeveloped property that will be subject to the special tax to pay debt service on the bonds will be at least three (3) times the Public Lien Amount apportioned to such parcel.

The "Public Lien Amount" shall mean the principal amount of the bond issue proposed to be issued for the assessment district or community facilities district, plus the principal amount of all other bonds outstanding that are secured by a special tax levied pursuant to the Mello-Roos Act or a fixed lien assessment levied on property with the assessment district or community facilities district for which the bonds are proposed to be issued.

An exception to one or more of the above determinations may be approved if the City Council finds and determines that the proposed bonds do not present any unusual credit risk due to the availability of credit enhancements or for other reasons specified by the City Council, or as indicated by a four-fifths vote of the City Council that the proposed bond issue should proceed for specified public policy reasons.

- G. Assessment District bonds shall be issued in accordance with the 1911 Act or 1915 Bond Act and Community Facilities District Bonds shall be issued in accordance with the the Mello-Roos Act of 1982 as determined to be appropriate for the proposed financing by the City.
- H. The proposed development project must be consistent with the City's General Plan and have secured appropriate land use entitlements from the City to allow for the implementation of the ultimate development of the area.
- I. A written request for special district financing should be initiated by the owners of the property subject to payment of the assessments or special tax, as defined per statutory requirements.
- J. All costs incurred by the City in the evaluation of applications for special district financing and the proceedings to form either an assessment district or a community facilities district and to issue bonds therefore will be paid by the applicant by advance deposit with the City in an amount or amounts deemed sufficient by the City to pay all such costs. Each application for the formation of an assessment district or a community facilities district shall be accompanied by an initial deposit in an amount to be determined by the City to be adequate to fund the evaluation of the application and undertake the proceedings to consider the formation of the assessment district or the community facilities district. The City may, in their discretion, permit an applicant to make

Approved by: City Council
November 12, 1991

Revised: 4/25/00, 2/12/02, 5/13/08, 2/11/14

SPECIAL DISTRICT FINANCING POLICY

periodic deposits to cover such expenses rather than a single lump sum deposit; provided, however, no preformation costs shall be incurred by the City in excess of the amount then on deposit for such purposes. If additional funds are required to pay required preformation costs, the City may make written demand upon the applicant for such additional funds and the applicant shall deposit such additional funds with the City within five (5) working days of the date of receipt of such demand. Upon the depletion of the funds deposited by applicant for preformation costs, all proceedings shall be suspended until receipt by the City of such additional funds as the City may require. The City will not allow for the applicant's consultant expenses related to preformation, formation or financing to be reimbursed out of a future special district financing.

The obligation of the applicant pursuant to this section shall be memorialized in an agreement between the applicant and the City in a form and substance satisfactory to the City.

- K. Project property "value-to-lien" ratios shall be based upon current bond market conditions as proposed by City Treasurer under the advice of selected financial advisor or underwriter. The property value shall be determined by an MAI (Member of the Appraisal Institute) appraiser selected by the City.
- L. A market absorption study of the proposed development project may be required. The absorption study shall be used to determine if the financing of the public facilities is appropriate and to determine the price points to use to set special assessments or special taxes, given the timing of development and whether sufficient revenues will be generated by the project to retire the debt service.
- M. With regard to community facilities districts, the proposed rate and method of apportionment of the special tax shall comply with the following criteria:
1. The primary emphasis of the special tax formula shall be equitable for the future property owner.
 2. Special tax formulas shall provide for minimum special tax levels which satisfy the following expenses of a community facilities district:
 - a. 110 percent gross debt service coverage for all bonded indebtedness;
 - b. The projected administrative expenses of the community facilities district; and
 - c. An amount equal to the differences between expected earnings on any escrow fund and the interest payments due on bonds of the community facilities district. Additionally, the special tax formula may provide for the following:
 1. Any amounts required to establish or replenish any reserve fund established in association with the indebtedness of the community facilities district;
 2. The accumulation of funds reasonably required for future debt service;
 3. Amounts equal to projected delinquencies of special tax payments, as permitted by the governing code section;
 4. The cost of remarketing, credit enhancement, and liquidity facility fees;

Approved by: City Council
November 12, 1991

Revised: 4/25/00, 2/12/02, 5/13/08, 2/11/14

SPECIAL DISTRICT FINANCING POLICY

5. The cost of acquisition, construction, furnishing, or equipping of eligible public facilities;
 6. Lease payments for existing or future public facilities;
 7. Costs associated with the release of funds from an escrow account; and
 8. Any other costs or payments permitted by the Mello Roos Act.
- d. Costs associated with providing and administering public maintenance services.
3. All property, not otherwise statutorily exempted, shall bear its appropriate share of the special tax liability. The sole source of revenues pledged to repay bonds issued for an assessment district or a community facilities district shall be the assessments or special taxes, as applicable, levied or authorized to be levied within such assessment district or community facilities district, proceeds of such bonds and reserve funds held under the applicable bond documents, the proceeds of foreclosure proceedings and additional security instruments provided at the time of issuance of such bonds. The City shall only issue Current Interest Bonds for the initial offering of bonds for assessment districts or community facilities districts and will not issue bonds secured by the special tax coverage for community facilities districts. Neither the faith, credit or taxing power of the City shall be pledged to the payment of debt service on bonds issued for an assessment district or a community facilities district nor shall the City have any obligation to replenish any reserve fund established for any such bonds.
 4. The projected ad valorem property tax and other direct and overlapping debt plus the proposed Property of Homeowner's Association fee for the proposed development project, including the proposed maximum special tax, should not exceed one and three-quarters percent (1.75%) of the appraised value of each improved parcel upon completion of the improvements.⁵ Special tax formulas should promote stability and predictable tax liabilities, particularly for residential properties. With the exception of a variation for administrative expenses, the annual special tax levy on each residential parcel developed to its final land use shall be approximately equal each year.
- N. Any applicant shall be required to provide all information regarding the development of the property within the assessment district or community facilities district, including without limitation the financing plan for such development, which is necessary to ensure that the official statement for any bond issue complies with the requirements of Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") and all other applicable federal and state securities laws. Additionally, any applicant may, as determined by disclosure counsel, underwriter or underwriter's counsel be required to enter into a continuing disclosure agreement to provide such continuing disclosure, pertaining to the assessment district or community facilities district, the development thereof and the applicant, as necessary, to ensure ongoing compliance with the continuing disclosure requirements of the Rule.
- O. With respect to community facilities districts and assessment districts, full disclosure to prospective property owners of the special tax or assessment lien shall be in compliance with applicable statutory authority. The City, in its sole judgment, may require additional property owner notification if it deems such disclosure will assist subsequent property owners' awareness of the lien obligation.

Approved by: City Council
November 12, 1991

Revised: 4/25/00, 2/12/02, 5/13/08, 2/11/14

SPECIAL DISTRICT FINANCING POLICY

The funding of public facilities to be owned and operated by public agencies other than the City shall be considered on a case-by-case basis. If the proposed facilities are appropriate for financing by an assessment district or community facilities district and are consistent with approved land use plans for the property, the City shall consider entering into a joint community facilities agreement or other applicable agreement with such other public agency in order to finance these facilities. Such an agreement with the public agency that will own and operate any such facility must be entered into prior to the adoption of the resolution of formation for any assessment district or prior to the adoption of the resolution of formation of such community facilities district or the resolution of issuance of bonds for any community facilities district provided that such facilities were included among the facilities identified in the resolution establishing such community facilities district as authorized to be funded with the special taxes and/or proceeds of the bonds of such community facilities district.

In general, the financing of public facilities that are owned and operated by the City will have priority over public facilities to be owned by another public agency; however, the City has the final determination as to the eligibility of any public facility for financing, as well as the prioritization of the financing of such facilities.

- P. The assessment engineer, market absorption consultant, appraiser, bond counsel, financial advisor, special tax consultant, underwriter, and other necessary professional and technical advisors shall be selected and retained by and shall be accountable to the City. The City Treasurer, in conjunction with these advisors, shall determine whether the aggregate cost of public improvements and permitted indirect costs, allowable under statute, shall equal an amount which renders formation of a district, both economically cost-effective and efficient. The par amount of bonds shall be determined by the City Treasurer. The issue shall be sized by the City Treasurer, in conjunction with City financial advisors, and shall meet industry standards with respect to marketability. Minimum bond issue size shall approximate \$3.0 - \$3.5M.
- Q. All statements and materials related to the sale of special tax bonds (community facilities district) and improvement bonds (assessment district) shall emphasize and state that neither the faith, credit, nor the taxing power of the City of Moreno Valley is pledged to the repayment of the bonds, nor that there is an obligation of the City to replenish the reserve fund from revenue sources other than special taxes, annual assessments or proceeds from foreclosure proceedings. The City has no contingent liability for the debt service.
- R. All terms and conditions of any bonds issued for any assessment district or community facilities district, including, without limitation, the sizing, timing, term, interest rates, discount redemption features, flow of funds, investment provisions and foreclosure covenants, shall be established by the City. Each bond issue shall be structured to adequately protect bond owners and to avoid negatively impacting the bonding capacity or credit worthiness of the City. Unless otherwise approved by the City Council, the following shall serve as minimum bond requirements:

Approved by: City Council
November 12, 1991

Revised: 4/25/00, 2/12/02, 5/13/08, 2/11/14

SPECIAL DISTRICT FINANCING POLICY

1. A reserve fund shall be established for each bond issue to be funded out of the bond proceeds in an amount equal to 10% of the original proceeds of the bonds or such lesser amount as may be required by federal tax law.
 2. Interest shall be capitalized for a bond issue only so long as necessary to place the assessments or special tax installments on the assessment roll; provided, however, interest may be capitalized for a term to be established at the discretion of the City Council on a case-by-case basis, not to exceed an aggregate of 18 months, taking into consideration the value-to-debt ratio, the expected timing of initial occupancies, expected absorption and buildout of the project, the expected construction and completion schedule for the public improvements to be funded from the proceeds of the bond issue in question, the size of the bond issue, the development pro forma and the equity position of the applicant, and such other factors as the City Council may deem relevant.
 3. In instances where multiple series of bonds are to be issued, the City shall determine what improvements shall be financed from the proceeds of each series of bonds.
 4. Where a substantial amount of the property within a proposed special districts is undeveloped, the City will require credit enhancement to increase the credit quality of any bond issue for the special district. The credit enhancement will be in the amount equivalent to two (2) years of debt service payments on the bonds as security for the amount of future special assessments or taxes to be paid. The credit enhancement shall remain in place until the special assessment or tax burden of the property owner providing the credit enhancement falls below 20% of the aggregate special assessment or tax burden for such special district.
- S. The Debt Management Team, as defined in Section V of the Debt Management Policy, shall review all special district financing applications prior to the presentation of a district formation petition to the City Council.
- T. The definitions, standards, and assumptions to be used for appraisals shall be determined by the City staff on a case-by-case basis, with input from City consultants and applicants, and by reference to relevant materials and information promulgated by the State of California and most recently updated in July of 2004 by the California Debt and Investment Advisory Commission. In any event, the value-to-lien ratio shall be determined based upon an appraisal by an independent MAI appraiser of the property within the proposed assessment district or community facilities district which will be subject to the levy of special taxes. The appraisal shall be coordinated by and under the direction of the City.
1. **Definition of Appraisal.** An appraisal is a written statement independently and impartially prepared by a qualified appraiser setting forth an opinion of defined value of an adequately described property as of a specific date, supported by the presentation and analysis of relevant market information.
 2. **Standards of Appraisal.** The format and level of documentation for an appraisal depends on the complexity of the appraisal. A detailed appraisal shall be prepared for complex appraisals. A detailed appraisal shall reflect nationally recognized appraisal standards, including to the extent appropriate, the Uniform Appraisal Standards for Federal Land Acquisition. An appraisal must contain sufficient documentation, including valuation data and the appraiser's analysis of the data, to support the appraiser's opinion of value. At a minimum, the appraisal shall contain the following items:

Approved by: City Council
November 12, 1991

Revised: 4/25/00, 2/12/02, 5/13/08, 2/11/14

SPECIAL DISTRICT FINANCING POLICY

- a. The purpose and/or the function of the appraisal, a definition of the estate being appraised, and a statement of the assumption and limiting conditions affecting the appraisal.
- b. An adequate description of the physical characteristics of the property being appraised, i.e., localization, zoning, present use, and an analysis of the highest and best use.
- c. All relevant and reliable approaches to value consistent with commonly accepted professional appraisal practices. If a discounted cash flow analysis is used, it should be supported with at least one other valuation method such as a market approach using sales that are at the same stage of land development, if available. If more than one approach is used, there shall be an analysis and reconciliation of approaches to value that are sufficient to support the appraiser's opinion of value.
- d. A description of comparable sale, including a description of all relevant physical, legal, and economic factors such as parties to the transaction, source and method of financing, and verification by a party involved in the transaction.
- e. A statement of the value of the real property.
- f. The effective date of valuation, date of appraisal, signature, and certification of the appraiser.
- g. No appraiser or review appraiser shall have any interest direct or indirect in the real property being appraised for the City that would in any way conflict with the preparation or review of the appraisal. Compensation for making an appraisal shall not be based on the amount of the valuation.
- h. The valuation of property within a proposed assessment district or community facilities district should be based on three (3) premises:
 1. PREMISE NO. 1 – AS IS VALUE. The total land within the proposed district is valued “as is”:
 - a) With any existing infrastructure.
 - b) Without proposed infrastructure being financed.
 - c) With existing assessor parcel configuration.
 - d) With planned densities for residential land uses or with other planned development for non-residential land uses authorized by the City's general plan or specific plan, if any or, other approved land use entitlements applicable to such property.
 2. PREMISE NO. 2 – PROJECT BUILD OUT VALUE. The total land within the proposed district is valued under projected conditions:
 - a) With proposed infrastructure being financed completely.
 - b) With the planned densities for residential land uses and other planned development for non-residential land uses authorized by the City's general plan or specific plan, if any, and any other approved land use entitlements applicable to such property.

Approved by: City Council
November 12, 1991

Revised: 4/25/00, 2/12/02, 5/13/08, 2/11/14

SPECIAL DISTRICT FINANCING POLICY

- c) Land development is at the stage of being marketed to merchant builders or tentative tract maps ready to be filed, as applicable.

This is a projected value based on development plans predicated on market conditions continuing as projected.

- 3. **PREMISE NO 3 – BULK LAND VALUE.** The total land within the proposed district is valued under projected conditions:
 - a) With proposed infrastructure being financed completely.
 - b) With existing parcel configuration.
 - c) Consideration planned densities allowed by the specific plan of the project.

This premise should consider a discounted or “quick sale” valuation considering time, costs, and the possibility of a per unit value based on the total size of the project.

Nothing contained in the foregoing premises shall prevent the appraiser from basing an appraisal of property proposed to be included in an assessment district or a community facilities district on any other premise or premises which are deemed, in the professional judgment of the appraiser, to be more appropriate to a special use to which property is or is proposed to be made.

II. Project Criteria:

- A. Special district financing shall be considered for development projects which facilitate commercial, industrial and residential development within the community, thereby improving the jobs-housing balance. Formation of districts will also be considered for major development projects whose mix of residential, commercial and industrial land use maintain or improve the jobs-housing ratio and whose financed public improvements and/or maintenance services contribute to the regional development of the area through:
 - 1. Major streets and arterial thoroughfares.
 - 2. Master planned storm drain facilities.
 - 3. Regional sewer and/or water facilities.
 - 4. Reclaim water distribution system.
 - 5. Parks or open space construction/dedication beyond that which is required to meet existing City standards.
 - 6. Fire station construction.
 - 7. Public maintenance services which may include: landscaping, lighting, open space, drainage, etc...
 - 8. Other major public infrastructure or community facility improvements required as a result of the development or its impact on the community.

Approved by: City Council
November 12, 1991

Revised: 4/25/00, 2/12/02, 5/13/08, 2/11/14

SPECIAL DISTRICT FINANCING POLICY

- B. If the improvements provide benefit beyond the immediate area of the proposed development, then infrastructure and facility improvements may be prioritized and considered for inclusion into special districts. Indirect ("soft") costs for engineering and design associated with public improvement construction may be included within the district to the extent they can be attributed directly to the public improvements. No other "soft" costs shall be financed through the district, other than that which is allowed by statutory regulations for assessment districts and community facilities districts.
- C. The City Council shall authorize the issuance and sale of bonds for an assessment district or a community facilities district only if the City Council has previously determined that:
1. The aggregate value of the real property within the District that will be subject to the assessment or special tax to pay debt service on the bonds will be at least four (4) times the applicable Public Lien Amount (defined below).
 2. For each common ownership of undeveloped property that will be subject to the assessment or special tax to pay debt service on the bonds, the aggregate value of all such undeveloped property under such common ownership will be at least four (4) times the Public Lien Amount apportioned to such properties.
 3. The value of each parcel of undeveloped property that will be subject to the special tax to pay debt service on the bonds will be at least three (3) times the Public Lien Amount apportioned to such parcel.

The "Public Lien Amount" shall mean the principal amount of the bond issue proposed to be issued for the assessment district or community facilities district, plus the principal amount of all other bonds outstanding that are secured by a special tax levied pursuant to the Mello-Roos Act or a fixed lien assessment levied on property with the assessment district or community facilities district for which the bonds are proposed to be issued.

An exception to one or more of the above determinations may be approved if the City Council finds and determines that the proposed bonds do not present any unusual credit risk due to the availability of credit enhancements or for other reasons specified by the City Council, or as indicated by a four-fifths vote of the City Council that the proposed bond issue should proceed for specified public policy reasons.

- D. Other project elements which may determine the viability and desirability of special district financing may include factors such as: location of the proposed project within one of the Areas of Opportunity as identified in the City's Economic Development Action Plan, as a specific plan or subset of a specific plan; ownership composition, geographical isolation or other pertinent economic or demographic factors which would enhance community development in accordance with established City goals and objectives. A land use project, exclusively residential, without public improvement contributions which meet the intent and philosophy of this policy, shall not warrant consideration for special districts financing.
- E. The City's preference is to acquire completed public improvements from the applicant, unless there is an overriding justification due to public benefit, safety or health. Such waiver shall be subject to City Council approval. The City and the applicant shall mutually agree upon the public improvements to be acquired and the method of determining reasonable acquisition costs. An Acquisition Agreement shall be required and approved by the City Council on or prior to the adoption of the Resolution of Intention to form the District.
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Approved by: City Council
November 12, 1991

Revised: 4/25/00, 2/12/02, 5/13/08, 2/11/14

SPECIAL DISTRICT FINANCING POLICY

III. General Procedures: (Subject to administrative amendment as necessary by City Manager.)**A. Pre-Application Conference:**

1. Applicant should contact the Financial and Management Services Department, Special Districts Division at (951) 413-3480. Applicant will meet with Special Districts staff to discuss the proposed project and application procedures.

B. Application Submission:

For bonded indebtedness, applicant submits an initial application, a \$5,000 non-refundable processing fee, and 1% of the bond issue cost.

For a maintenance district, applicant submits an initial application and a deposit equivalent to estimated costs to form said district or annex into an existing district.

C. Application Review:

For bonded indebtedness and a new maintenance district, Special Districts staff prepares and submits an application analysis packet to the Debt Management Team for review and discussion.

For existing maintenance districts, Special Districts staff will prepare and coordinate as part of the condition of approval process.

D. Application Process Funding:

Upon application approval by the Debt Management Team, Special Districts staff will process and secure an Advance Funding Reimbursement Agreement and funds from the applicant. The amount of funds from each applicant will be individually determined by City Treasurer and Special Districts staff based upon the complexities of the proposed financing and district administration. Formation proceedings will not progress until the applicant's funds are on deposit with the City.

E. Formation Proceedings:

1. Special Districts /Finance staff will:

- a. Process consultant agreements for special services as selected and determined by the Debt Management Team, and coordinate City Council review/approval of consultant agreements.
- b. Coordinate receipt of project information from applicant and applicant's consultants/engineers.
- c. Coordinate consultant services for the City.
- d. Coordinate City Council review/approval of the financing district.

Approved by: City Council
November 12, 1991

Revised: 4/25/00, 2/12/02, 5/13/08, 2/11/14

SPECIAL DISTRICT FINANCING POLICY

F. Formation Approval:

City Council grants or denies district formation.

G. Bond Sale:

City Treasurer coordinates bond sale and all underwriter activities, financial management, structuring, and trustee activity.

H. Construction Management/Acquisition:

Special Districts staff coordinates and administers all public infrastructure construction and acquisition of improvements and/or ongoing maintenance services

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APPROVALS	
BUDGET OFFICER	<i>me</i>
CITY ATTORNEY	<i>SMB</i>
CITY MANAGER	<i>d</i>

Report to City Council

TO: Mayor and City Council

FROM: Ahmad R. Ansari, P.E., Public Works Director/City Engineer

AGENDA DATE: February 11, 2014

TITLE: APPROVE AMENDMENT TO EQUIPMENT LEASE AND PURCHASE OPTION AGREEMENT WITH MUNI-FED ENERGY, INC. FOR THE LITE OWL ENERGY SAVINGS PROJECT

RECOMMENDED ACTION

Recommendations:

1. Approve the Amendment to the Equipment Lease and Purchase Option Agreement with Muni-Fed Energy Inc., for the Lite Owl Energy Savings Project.
2. Authorize the City Manager to execute the Amendment on behalf of the city.

SUMMARY

This report recommends approval of the Amendment to the Equipment Lease and Purchase Option Agreement with Muni-Fed Energy, Inc. The project is funded through Public Purpose funds.

DISCUSSION

The City Council approved the Equipment Lease and Purchase Option Agreement with Muni-Fed Energy, Inc. on June 25, 2013 for the Lite Owl energy savings project involving street lights served by MVU. It is estimated that the project will produce an energy savings of approximately 352,986 kWh per fiscal year. The original delivery date for the Lite Owl devices was six (6) months after June 25, 2013. The original manufacturer notified Muni-Fed Energy, Inc. in late October 2013 that they discontinued manufacturing the Lite Owl devices. A second manufacturer, Probe Manufacturing, was

selected in November 2013. The delay in securing a manufacturer for the Lite Owl device will delay the delivery date from December 25, 2013 to May 23, 2014. The Amendment to the Agreement addresses the delay in the delivery date to May 23, 2014 and includes provisions for a reduction in lease payments should there be further delays in production, corrects a typographical error in the original agreement, and reflects a change to the contact name for Muni-Fed Energy Inc.

ALTERNATIVES

1. Approve the Amendment to the Equipment Lease and Purchase Option Agreement between Muni-Fed Energy, Inc., and the City of Moreno Valley. *The approval of the Amendment will allow the energy savings project to move forward, and will contribute to the energy efficiency and demand response targets established by the City Council on February 26, 2013.*
2. Do not approve the Amendment to the Equipment Lease and Purchase Option Agreement between Muni-Fed Energy, Inc., and the City of Moreno Valley. *This would result in the utility looking for other energy efficiency programs to meet the energy efficiency and demand reduction targets as set forth by the City Council.*

FISCAL IMPACT

The estimated savings of the energy savings project to the City is \$315,634 over the life of the Agreement. The delay in the receipt of the Lite Owl devices delays the start of the energy savings to the utility; a five month delay is estimated to be approximately \$8,275 in deferred savings to MVU. A portion of the deferred savings will be offset by costs incurred by Muni-Fed Energy for the production of a shield for the E-Series device that is designed for street lights at intersections; these costs total approximately \$5,400. In addition, Muni-Fed Energy will credit the City \$325.00 per week for each week delivery of the Lite Owl devices is delayed beyond May 23, 2014 through June 30, 2014.

CITY COUNCIL GOALS

POSITIVE ENVIRONMENT:

Create a positive environment for energy efficiency and potentially help contribute to the reduction of the state's reliance on fossil-fueled generation.

ATTACHMENTS

Attachment 1: Amendment to Equipment Lease and Purchase Option Agreement

Prepared By:
Jeannette Olko
Electric Utility Division Manager

Department Head Approval:
Ahmad R. Ansari, P.E.
Public Works Director/City Engineer

**AMENDMENT TO THE
EQUIPMENT LEASE AND PURCHASE OPTION AGREEMENT**

This Amendment to the Agreement is made and entered into as of the date signed by the City Manager, by and between the City of Moreno Valley, a municipal corporation, hereinafter referred to as the "Lessee," and Muni-Fed Energy, Inc., a California corporation, hereinafter referred to as the "Lessor."

RECITALS:

Whereas, the City and the Lessor entered into an Agreement effective June 25, 2013, entitled "Equipment Lease and Purchase Option Agreement" for the purpose of implementing an energy savings project utilizing an energy savings device for street lights known as the "Lite Owl".

Whereas, it is desirable to amend the Agreement to reflect the change in the delivery date of the Lite Owl units to May 23, 2014 and the contact name for the Lessor.

SECTION 2. LEASE TERM:

This amendment is to change the delivery date of the Lite Owl unit from six (6) months after the Effective Date to May 23, 2014.

SECTION 3. LEASE PAYMENTS:

This amendment corrects a typographical error on the termination date of the lease for the Lite Owl devices from May 31, 2013 to May 31, 2023.

SECTION 8. DEFAULTS BY LESSOR:

In the event that delivery is delayed beyond May 23, 2014, Lessor. will credit the Lessee an amount of \$325.00 per week for each week delivery of the Lite Owls is delayed through June

**AMENDMENT TO EQUIPMENT LEASE AND
PURCHASE OPTION AGREEMENT**

30, 2014. On July 1, 2014, if the Lite Owl devices have not been delivered, all other terms in Section 8 shall apply.

SECTION 21. NOTICE:

This amendment changes the contact name for the Lessor from Clay Sandidge to Abbey Lam.

Except as otherwise specifically provided in this Amendment, the terms and conditions of the Agreement shall remain in full force and effect.

SIGNATURE PAGE TO FOLLOW

AMENDMENT TO EQUIPMENT LEASE AND PURCHASE OPTION AGREEMENT

IN WITNESS HEREOF, the parties have each caused their authorized representative to execute this Amendment to the Equipment Lease and Purchase Option Agreement.

City of Moreno Valley

Muni-Fed Energy, Inc.

BY: _____
City Manager

BY: _____

Date

TITLE: _____
(President or Vice President)

Date

INTERNAL USE ONLY

APPROVED AS TO LEGAL FORM:

City Attorney

Date

RECOMMENDED FOR APPROVAL:

Department Head

Date

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APPROVALS	
BUDGET OFFICER	<i>me</i>
CITY ATTORNEY	<i>SMB</i>
CITY MANAGER	<i>d</i>

Report to City Council

TO: Mayor and City Council

FROM: Ahmad R. Ansari, P.E., Public Works Director/City Engineer

AGENDA DATE: February 11, 2014

TITLE: AUTHORIZATION TO AWARD BID TO ONESOURCE DISTRIBUTORS IN THE AMOUNT OF \$1,185,300.00 FOR THE PURCHASE OF EQUIPMENT FOR 33 KV SUBSTATION

RECOMMENDED ACTION

Recommendations:

1. Award the bid to OneSource Distributors, the lowest responsible bidder, for the purchase of equipment for the 33 kV substation.
2. Authorize the issuance of a Purchase Order to OneSource Distributors for \$1,185,300.00.
3. Authorize the re-appropriation of \$331,541 from the Centerpointe-Crosstown Feeder from JFK and Perris to Heacock and Cactus project to the Moval South 33 kV Substation project.

SUMMARY

This report recommends award of a bid to OneSource Distributors for the purchase of long-lead time equipment for the Moval Substation South 33 kV substation. The equipment includes the purchase of one (1) 34.5 kV metering switchgear panel, one (1) 12 kV switchgear panel, three (3) padmounted 5,000 kVA transformers, two (2) 34.5 kV padmounted VFI switches, one (1) 38 kV 3-way switch, three (3) 15 kV padmounted switches, and one (1) 25 kVA substation station light power transformer. The project is funded with 2007 Lease Revenue Bond monies, and has been approved in the 2013/14 Capital Improvement Plan.

DISCUSSION

Moreno Valley Utility's Electrical System Facility Forecast for the Planning Period 2012 through 2016 has identified a 10 MW 33 kV substation as a high priority project to accommodate the planned development of approximately 12 industrial projects with approximately 10.9 million square feet of new industrial space. The substation will also improve the reliability and operational flexibility of the electric distribution system in the south industrial area of the City. The target date for commercial operation of the substation is July 31, 2014.

The design and bidding documents for the equipment were completed and the Request for Quotes was advertised. The City Clerk opened bids at 2:00 p.m. on January 22, 2014, for the equipment. Two bids were received as follows:

- | | |
|----------------------------|----------------|
| 1. OneSource Distributors | \$1,185,300.00 |
| 2. Independent Utility Co. | \$1,255,014.00 |

The lowest responsible bidder was determined by comparing the total Bid Price of all Bid Items, as stipulated in the bidding documents. Staff has reviewed the bid from OneSource Distributors and finds it to be the lowest responsible bidder.

Staff is recommending that the City Council issue a Purchase Order to OneSource Distributors for \$1,185,300.00.

ALTERNATIVES

1. Approve and authorize the recommended actions as presented in this staff report. *This alternative will facilitate the timely construction of the substation and improve reliability and operational flexibility of the electric distribution system in the south industrial area.*
2. Do not approve and authorize the recommended actions as presented in this staff report. *This alternative will delay the construction of the substation.*

FISCAL IMPACT

Design, construction, and equipment purchase of the 33 kV substation is included in the adopted Fiscal Year 2013/2014 CIP budget. The project is funded by the 2007 LRB funds, and there is currently no impact to the General Fund.

PROPOSED BUDGET RE-APPROPRIATION

Category	Fund	Project No. (PN)	Type	Original Budget	Proposed Adjustment	Revised Budget
CIP	6020	805 0022 70 80 6020	EXP	\$1,254,935	(\$331,541)	\$923,394
CIP	6020	805 0021 70 80 6020	EXP	\$922,800	\$331,541	\$1,254,341

CITY COUNCIL GOALS**POSITIVE ENVIRONMENT:**

Create a positive environment for economic development within the community. *The construction of the substation will expand MVU's electric distribution system, improving reliability and operational flexibility in serving customers.*

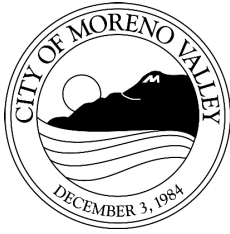
PUBLIC FACILITIES AND CAPITAL PROJECTS:

Ensure that needed public facilities, roadway improvements, and other infrastructure improvements are constructed and maintained. *The expansion of the MVU electric distribution system will foster a positive environment and potentially help contribute to the development of Moreno Valley's future.*

Prepared By:
Jeannette Olko
Electric Utility Division Manager

Department Head Approval:
Ahmad R. Ansari, P.E.
Public Works Director/City Engineer

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APPROVALS	
BUDGET OFFICER	<i>me</i>
CITY ATTORNEY	<i>SMB</i>
CITY MANAGER	<i>d</i>

Report to City Council

TO: Mayor and City Council

FROM: Ahmad R. Ansari, P.E., Public Works Director/City Engineer

AGENDA DATE: February 11, 2014

TITLE: APPROVE A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MORENO VALLEY, CALIFORNIA, TO AMEND THE ELECTRIC RATES FOR MORENO VALLEY UTILITY

RECOMMENDED ACTION

Recommendation:

1. Adopt Resolution No. 2014-06. A Resolution of the City Council of the City of Moreno Valley, California, to Amend the Electric Rates for Moreno Valley Utility.

SUMMARY

On July 8, 2003, the City Council approved Resolution No. 2003-58 adopting the Electric Service Rules, Fees and Charges for the City of Moreno Valley's Electric Utility, or Moreno Valley Utility (MVU). Electric Rule 12 entitled "Rates and Optional Rates" of that document states that the rates to be charged by and paid to the City's utility for electric service will be the rates legally in effect and on file with the Electric Utility Division, Department of Public Works. At its meeting on December 9, 2003, the City Council approved Ordinances 650 and 651 providing for the establishment and adjustment of electric rates by resolution.

DISCUSSION

Consistent with Ordinances 650 and 651, the resolution considered in this action amends MVU's Electric Rates. A complete copy of the proposed *Electric Rates* document is available for review in the Public Works Department, Electric Utility Division office. To ensure the City's rates are just and reasonable and to ensure that the City's rates are set at a level sufficient to cover the utility's costs, it will be necessary for the City Council to approve an adjustment of the rates that MVU charges customers for

service from time to time. Due to the structure of MVU's rates, the customer's usage will ultimately determine the impact of this proposed rate adjustment on their monthly bill.

For example, the proposed rate adjustment considered in this council action will affect a residential customer who uses 600 kWh in a month differently than a customer who uses 1000 kWh in a month. The proposed rate changes considered in the council action will result in an increase of MVU's rate schedules for both the summer season and winter season. Pursuant to MVU's rates, the summer season begins at 12:00 am on the first Sunday in June and continues until 12:00 am on the first Sunday in October. The winter season begins at 12:00 am on the first Sunday in October, and continues until 12:00 am on the first Sunday in June of the following year. In other words, there are four months in the summer season, and eight months in the winter season.

If the City Council approves the proposed rate adjustments, the impact to each class of customers is described in the tables below:

Average Residential Schedule A	SUMMER		WINTER	
600 kWh usage	\$2.58	2.99%	\$2.15	1.91%
1,000 kWh usage	\$3.31	1.69%	-\$0.87	-0.36%

Average Small Commercial Schedule B	SUMMER		WINTER	
2,978 kWh usage	\$11.37	2.02%	\$11.02	2.35%

Average Large Commercial Schedule C	SUMMER		WINTER	
24,531 kWh usage, Demand of 100 kW	\$140.83	2.35%	\$201.79	5.54%

Average Large Commercial, TOU Schedule TOU-LGS	SUMMER		WINTER	
386,896 kWh usage, Demand of 865 kW	\$1,973.18	2.73%		
392,333 kWh usage, Demand of 666 kW			\$3,014.01	7.83%

Average Traffic Controller Schedule TC-1	SUMMER		WINTER	
364 kWh usage	\$2.40	3.60%	\$2.40	3.60%

Average Streetlight	SUMMER		WINTER	
Schedule SL-1 9,500 Lumen (973 lights)	\$13.03	0.11	\$13.03	0.11%
Schedule SL-1 22,000 Lumen (317 lights)	\$1.14	0.02%	\$1.14	0.02%
Schedule SL-2 27,500 Lumen (139 lights)	\$0.60	0.04%	\$0.60	0.04%
Schedule SL-3 (per lamp)	\$23.96	5.33%	\$23.96	5.33%

If approved by the City Council, these changes will become effective at 12:00 a.m. on February 12, 2014.

Pursuant to Section 5 of the Professional Services Agreement by and between the City of Moreno Valley and ENCO Utility Services Moreno Valley, LLC, the City is obligated to adjust its rates from time to time so that the City's electric rates remain roughly equivalent to the otherwise applicable investor owned utility rate schedules. This council action will true-up MVU's rates to comply with this obligation. If adopted, the net impact upon MVU customers will be an increase in rates.

ALTERNATIVES

1. Approve proposed resolution amending the Electric Rates and Rules for Moreno Valley Utility as on file in the Electric Utility Division, Public Works Department. *The amendment of the Electric Rates will allow the City's utility to recover its costs for service, and to offer competitive rates.* Staff recommends this alternative.
2. Do not approve proposed resolution amending the Electric Rates for Moreno Valley Utility as on file in the Electric Utility Division, Public Works Department. *This would restrict the City's utility in its ability to recover utility costs, and also its ability to offer competitive rates.* Staff does not recommend this alternative.

FISCAL IMPACT

As rates are adjusted, revenues will reflect the adjustments. Utility revenues are projected to increase if the proposed changes are adopted by the City Council.

CITY COUNCIL GOALS

REVENUE DIVERSIFICATION AND PRESERVATION:

The municipal electric utility will generate revenues to provide funding for City programs and services over time. These revenues will help achieve important financial goals of the City.

POSITIVE ENVIRONMENT:

The proposed rate adjustments ensures timely changes to the rates of the City's utility, and helps to create a positive environment for promoting economic development within the community. The City of Moreno Valley electric utility will be able to offer competitive rates and will help the City to attract and retain businesses.

NOTIFICATION

Posting of the Agenda.

ATTACHMENTS

Attachment 1 – Proposed Resolution
Attachment 2 – Proposed Electric Rates

Prepared By:
Jeannette Olko
Electric Utility Division Manager

Department Head Approval:
Ahmad R. Ansari, P.E.
Public Works Director/City Engineer

RESOLUTION NO. 2014-06

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MORENO VALLEY, CALIFORNIA, TO AMEND THE ELECTRIC RATES FOR MORENO VALLEY UTILITY

WHEREAS, the City of Moreno Valley (the "City"), a municipal corporation, is authorized pursuant to Article XI, Section 9(a) of the California Constitution to establish, purchase, and operate public works to furnish its inhabitants with light, water, power, heat, transportation, or means of communication; and

WHEREAS, on June 26, 2001, the City Council of the City of Moreno Valley approved Resolution No. 2001-33 and, as amended by Resolution 2002-46, authorized the formation of a municipally owned utility for the purpose of providing electrical power, storm water, telephone telecommunications, cable TV, water, natural gas, and sanitary sewer; and

WHEREAS, on July 8, 2003, the City Council approved Resolution No. 2003-58 adopting the Electric Service Rules, Fees and Charges document for Moreno Valley Utility which states, in part, that the rates to be charged by and paid to the City for electric service will be the rates legally in effect and on file with the City Council; and

WHEREAS, there are sections of the Electric Service Rules, Fees and Charges document that contain rules which define the terms and conditions under which electric service will be provided to the customer; and

WHEREAS, there are rules, fees, charges, and rates associated with providing the services identified in the document. These rules, fees, charges, and rates are deemed necessary and equitable for services rendered and are required to fund in whole or in part, all of the services required to facilitate the delivery of electric distribution pursuant to the rules; and

WHEREAS, Urgency Ordinance No. 651 was adopted by the City Council on December 9, 2003, allowing for the adoption of rates by resolution.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MORENO VALLEY, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

1. The City Council hereby adopts the amended Moreno Valley Utility Electric Rates in Attachment 2, incorporated herein, and as on file in the Public Works Department.

1
Resolution No. 2014-06
Date Adopted: February 11, 2014

APPROVED AND ADOPTED this 11th day of February, 2014.

Mayor of the City of Moreno Valley

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney

Resolution No. 2014-06²
Date Adopted: February 11, 2014

RESOLUTION JURAT

STATE OF CALIFORNIA)
COUNTY OF RIVERSIDE) ss.
CITY OF MORENO VALLEY)

I, Jane Halstead, City Clerk of the City of Moreno Valley, California, do hereby certify that Resolution No. 2014-06 was duly and regularly adopted by the City Council of the City of Moreno Valley at a regular meeting thereof held on the 11th day of February, 2014 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

(Council Members, Mayor Pro Tem and Mayor)

CITY CLERK

(SEAL)

Resolution No. 2014-06³
Date Adopted: February 11, 2014

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Moreno Valley Utility
Electric Rates

Electric Rates - Table of Contents

SCHEDULE A – RESIDENTIAL SERVICE.....3

SCHEDULE B – GENERAL SERVICE6

SCHEDULE C – LARGE GENERAL SERVICE7

SCHEDULE SL – STREET LIGHTING SERVICE.....10

MVU OWNED SYSTEM.....10

SCHEDULE SL2 – STREET LIGHTING SERVICE.....12

SCHEDULE SL3 – STREET LIGHTING SERVICE.....14

SCHEDULE TC-1 – TRAFFIC CONTROL SERVICE.....15

SCHEDULE TOU-LGS – TIME OF USE – LARGE GENERAL SERVICE.....16

SCHEDULE SE - SERVICE ESTABLISHMENT CHARGE19

SCHEDULE NEM – NET ENERGY METERING20

SCHEDULE ED – ECONOMIC DEVELOPMENT (“ED”) RATE21

Proposed by the Moreno Valley Utility
 Date Adopted: February 11, 2014

SCHEDULE A – RESIDENTIAL SERVICE

Applicability

Applicable to electric service for residential uses.

Territory

Within the designated areas served by the Moreno Valley Utility.

Rates

Basic Charge - \$/Day

Single-Family Residence	\$ 0.031
Multi-Family Residence	\$ 0.024

Energy Usage Charge - \$/kWh

Summer:

Tier 1 -Baseline Quantities, all kWh, per kWh	\$ 0.12626
Tier 2 – 101% to 130% of Baseline	\$ 0.15847
Tier 3 – 131% to 200% of Baseline	\$ 0.26767
Tier 4 – 201% to 300% of Baseline	\$ 0.29767
Tier 5 – All excess kWh, per kWh	\$ 0.29767

Winter

Tier 1 -Baseline Quantities, all kWh, per kWh	\$ 0.12626
Tier 2 – 101% to 130% of Baseline	\$ 0.15847
Tier 3 – 131% to 200% of Baseline	\$ 0.26767
Tier 4 – 201% to 300% of Baseline	\$ 0.29767
Tier 5 – All excess kWh, per kWh	\$ 0.29767

Public Purpose Programs

All kWh per kWh	\$0.00607
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Monthly Minimum Charge: \$10.00

Energy Cost Adjustment

1. The energy charge may be adjusted each month based upon the percentage of the energy being provided by the Department of Water Resources to the investor owned utility on the billing date monthly. These adjustments could result in slight decreases or increases in the energy charge.

Special Conditions

1. Baseline Rates: Baseline rates are applicable only to separately metered residential use.
2. Baseline Quantities: The residential allocation shall be 16.0 kWhs per day in the Summer season and 10.5 kWhs per day in the Winter season.
3. Summer and Winter Seasons are defined as follows: The Summer season begins at 12:00 a.m. on the first Sunday in June and will continue until 12:00 a.m. of the first Sunday in October each year. The Winter season begins at 12:00 a.m. on the first Sunday in October and continues until 12:00 a.m. on the first Sunday in June of the following year.
4. Voltage: Service will be supplied at one standard voltage.
5. For the purposes of applying the Basic Charge, the following definitions shall be used:

Single-Family Residence - A building of single occupancy which does not share common walls, floors, or ceilings with other residential dwelling units.

Multi-Family Residence - Apartments, mobile homes, condominiums, townhouses, or a building of multiple occupancy which shares common walls and /or floors and ceilings with other residential dwelling units.

6. Medical Baseline Allocation: Upon application and acceptance of a certification from a medical doctor or osteopath licensed to practice medicine in California, eligible residential customers are provided a standard year-round medical baseline allocation of 16.5 kWh per day in addition to the applicable baseline allocation for the season.

	Regular Baseline Daily kWh Allocation	Additional Medical Baseline Daily kWh Allocation	Total Baseline Daily kWh Allocation
Summer	16.0	16.5	32.5
Winter	10.5	16.5	27.0

Medical Baseline Allocation Eligibility:

- a) Regular use in the customer's home of one or more medical life-support devices essential to maintain the life of a full-time resident of the household; and/or
- b) A full-time resident of the household is: a paraplegic, hemiplegic, quadriplegic, multiple sclerosis or scleroderma patient, being treated for life-threatening illness, and/or has a compromised immune system.

Life support devices are those devices or equipment that utilize mechanical or artificial means to sustain, restore or supplant a vital function, or mechanical equipment relied upon for mobility both within and outside of buildings.

Life-support devices include:

Aerosol Tent	Ultrasonic Nebulizer
Pressure Pad	Electrostatic Nebulizer
Apnea Monitor	Inhalation Pulmonary Pressure
Pressure Pump	Breather Machine (IPPB)
Compressor	Iron Lung
Concentrator	Dialysis Machine
Respirator (all types)	Hemodialysis Machine
Electronic Nerve Stimulator	Motorized Wheelchair
Suction Machine	Oxygen Generator

Applying for the Medical Baseline Allocation

1. Request application from Moreno Valley Utility by telephone, mail or in person
2. Complete application.
3. The patient's physician will need to fill out the required information on the application and sign it certifying the medical need.
4. The customer can mail or bring the application to Moreno Valley Utility's offices
5. Once the application is reviewed and approved, the Medical Baseline Allocation will be effective on the next regular electric billing.
6. Applications must be renewed every two years.
7. Low Income Program - A low-income assistance discount program is offered under this standard residential rate. To be considered for this discount, an application must be filed with Moreno Valley Utility. To be eligible for this discount, the income of the customer, including all members of the household, must meet the income levels of the program and can be no more than 200% of Federal Poverty Guidelines. Under this program a discount for qualified low-income residents of 20% is provided on monthly energy charges. Discount applies to energy charges only. The customer charge, public purpose charge, service fees and all taxes are calculated at the standard rates.

SCHEDULE B – GENERAL SERVICE

Applicability

Applicable to nonresidential electric service for all types of uses including lighting and power. Customers whose monthly maximum demand is expected to exceed 20 kW, or has exceeded 20 kW in any three months during the preceding 12 months, are ineligible for service under this schedule.

Territory

Within the designated areas served by the Moreno Valley Utility.

Rates

Customer Charge - \$/Day

Single-Phase Service	\$ 0.836
Polyphase Service	\$ 0.061

Energy Usage Charge - \$/kWh

Summer, all kWh, per kWh	\$ 0.15853
Winter, all kWh, per kWh	\$ 0.12842

Public Purpose Programs

All kWh per kWh	\$0.01140
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Monthly Minimum Charge:	\$10.00
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Energy Cost Adjustment

1. The energy charge may be adjusted each month based upon the percentage of the energy being provided by the Department of Water Resources to the investor owned utility on the billing date monthly. These adjustments could result in slight decreases or increases in the energy charge.

Special Conditions

1. Summer and Winter Seasons are defined as follows: The Summer season begins at 12:00 a.m. on the first Sunday in June and will continue until 12:00 a.m. on the first Sunday in October each year. The Winter season begins at 12:00 a.m. on the first Sunday in October and continues until 12:00 a.m. on the first Sunday in June of the following year.
2. Voltage: Service will be supplied at one standard voltage.

Proposed by the Moreno Valley Utility
Date Adopted: February 11, 2014

6

SCHEDULE C – LARGE GENERAL SERVICE

Applicability

Applicable to nonresidential electric service for all types of uses including lighting and power where the customer's monthly maximum demand is expected to exceed 20 kW or has exceeded 20 kW in any of the 3 months during the preceding 12 months.

Territory

Within the designated areas served by the Moreno Valley Utility.

Rates

Customer Charge - \$/Meter/Month – Single Phase	\$200.07	
Polyphase	\$187.20	
Energy Usage Charge - \$/kWh		
Summer, all kWh, per kWh	\$ 0.07764	
Winter, all kWh, per kWh	\$ 0.06887	
Demand Charge- \$/kW	<u>Summer</u>	<u>Winter</u>
Facilities Related Demand Charge, per kW	\$13.00	\$13.00
Time Related Demand Charge, per kW	\$20.12	\$0.00
Public Purpose Programs		
All kWh per kWh	\$ 0.01062	
Monthly Minimum:	\$10.00	

Energy Cost Adjustment

1. The energy charge may be adjusted each month based upon the percentage of the energy being provided by the Department of Water Resources to the investor owned utility on the billing date monthly. These adjustments could result in slight decreases or increases in the energy charge.

Special Conditions

1. Summer and Winter Seasons are defined as follows:

The Summer season begins at 12:00 a.m. on the first Sunday in June and will continue until 12:00 a.m. on the first Sunday in October of each year. The Winter season begins at 12:00 a.m. on the first Sunday in October and continue until 12:00 a.m. on the first Sunday in June of the following year.

2. Voltage: Service will be supplied at one standard voltage.
3. Billing Demand: The Billing Demand shall be the kilowatts of Maximum Demand, determined to the nearest kW. The Billing Demand shall be the greater of the kilowatts of Maximum Demand recorded (or established for) the monthly billing period or 50% of the highest Maximum Demand established in the preceding eleven months (Ratcheted Demand).
4. Maximum Demand: The maximum demand in any month shall be the measured maximum average kilowatt input, indicated or recorded by instruments to be supplied by the City, during any 15-minute metered interval in the month.
5. Voltage Discount: The monthly Facilities Related Demand Charge will be reduced by 23.3% for service delivered and metered at voltages of 4 kV through 12 kV. The energy charge will be reduced by \$.00074 per kWh for service delivered and metered at voltages of 2 kV through 12 kV.
6. Excess Transformer Capacity: Excess Transformer Capacity is the amount of transformer capacity requested by a customer in excess of that which the City would normally install to serve the customer's Maximum Demand. Excess Transformer Capacity shall be billed at the amount shown in the rates section above.
7. Power Factor Adjustment: When Maximum Demand has exceeded 200 kW for three consecutive months, kilovar metering will be installed as soon as practical, and thereafter, until the Maximum Demand has been less than 150 kW for twelve consecutive months, the billing will be adjusted each month for power factor.
 - a. Adjustment Rate:
 - i. For service delivered and metered at voltages 12 kV or less, the billing will be increased by \$0.51 per kilovar of maximum reactive demand.
 - b. Determining the Reactive Demand:
 - i. Service delivered and metered at voltages of 4 kV or greater:
 1. The maximum reactive demand shall be the highest measured maximum average kilovar demand indicated or recorded by metering during any 15-minute metered interval in the month. The kilovars shall be determined to

the nearest unit. A device will be installed on each kilovar meter to prevent reverse operation of the meter.

- ii. Services delivered and metered at voltages less than 4 kV:
 1. For customers with metering used for billing that measures reactive demand, the maximum reactive demand shall be the highest measured maximum average kilovar demand indicated or recorded by metering during any 15-minute metered interval in the month. The kilovars shall be determined to the nearest unit. A device will be installed on each kilovar meter to prevent reverse operation of the meter.
 2. For customers with metering used for billing that measures kilovar-hours instead of reactive demand, the kilovars of reactive demand shall be calculated by multiplying the kilowatts of measured maximum demand by the ratio of the kilovar-hours to the kilowatt-hours. Demands in kilowatts and kilovars shall be determined to the nearest unit. A ratchet device will be installed on the kilovar-hour meter to prevent its reverse operation on leading power factors.

SCHEDULE SL – STREET LIGHTING SERVICE

MVU OWNED SYSTEM

Applicability

Applicable to un-metered service for the lighting of streets and highways where MVU owns and maintains the street lighting equipment and associated facilities included under this schedule.

Territory

Within the designated areas served by the Moreno Valley Utility.

Rates

Energy Usage Charge - High Pressure Sodium Vapor Lamps

Basic Charge:

<u>Initial Lumens</u>	<u>Wattage</u>	<u>All Night Service Monthly kWhs</u>	<u>\$/Lamp Monthly Charge</u>	<u>\$/Lamp/Month Public Purpose Programs Charge</u>
9,500	100	40	\$11.41	\$0.23
16,000	150	67	\$13.60	\$0.37
22,000	200	85	\$15.22	\$0.48
27,500	250	108	\$16.58	\$0.61

Energy Usage Charge – Light Emitting Diode (LED) Lamps

Basic Charge:

<u>Initial Lumens</u>	<u>Wattage</u>	<u>All Night Service Monthly kWhs</u>	<u>\$/Lamp Monthly Charge</u>	<u>\$/Lamp/Month Public Purpose Programs Charge</u>
14,700	173	75	19.07	\$0.44

Energy Cost Adjustment

1. The energy charge may be adjusted each month based upon the percentage of the energy being provided by the Department of Water Resources to the investor owned utility on the billing date monthly. These adjustments could result in slight decreases or increases in the energy charge.

Proposed by the Moreno Valley Utility
Date Adopted: February 11, 2014

Special Conditions

1. Maintenance shall include periodic inspection, renewal of lamps, cleaning of glassware, replacement of damaged glassware and lamps, and minor repairs to wiring and electrical appurtenances.
2. Hours of Service: Under MVU's standard all night operating schedule, approximately 4,140 hours of service will be furnished.
3. The developer shall install streetlights that will be served from MVU's underground system. These streetlights must be installed in accordance with MVU's specifications and the developer will deed such facilities to MVU.
4. Requirements and Restrictions:
 - a. The applicant for street light service shall specify the lamp size and location of streetlights.
 - b. Service shall not be furnished under this schedule where location, mounting height, or other considerations are unacceptable to the MVU.
 - c. The installation of street lighting equipment and facilities hereunder is contingent upon the MVU obtaining easements, rights of way, and highway permits satisfactory to the MVU for the required poles, equipment, and facilities.
 - d. In accordance with Rule No. 4, a written contract for a term of not less than one year is required in order to receive street light service under the provisions of this schedule.
 - e. Should the applicant not commence using the street lighting in a bona fide manner within ninety (90) days after date of completion and installation of a street light or street lighting system requested by the applicant, the MVU will bill, and the applicant shall pay, the applicable lamp charge(s).
5. Liability of Utility: MVU shall not, by taking action pursuant to its tariffs, be liable for any loss, damage, or injury, established or alleged, which may result, or be claimed to result, therefrom.

**SCHEDULE SL2 – STREET LIGHTING SERVICE
CUSTOMER OWNED AND MAINTAINED SYSTEM SCHEDULE
(UNMETERED)**

Applicability

Applicable to service for un-metered lighting of streets, highways, and directional highway signs served in conjunction with street and highway lighting, and other publicly operated automobile parking lots which are open to the general public, where the customer owns and maintains the street lighting equipment operated within the period from dusk to dawn.

Territory

Within the designated areas served by the Moreno Valley Utility.

Rates

Energy Usage Charge - High Pressure Sodium Vapor Lamps

Basic Charge:

<u>Initial Lumens</u>	<u>Wattage</u>	<u>All Night Service Monthly kWhs</u>	<u>\$/Lamp Monthly Charge</u>	<u>\$/Lamp/Month Public Purpose Programs Charge</u>
9,500	100	40	\$ 5.07	\$0.23
16,000	150	67	\$ 6.76	\$0.37
22,000	200	85	\$ 7.94	\$0.48
27,500	250	108	\$ 9.44	\$0.61

Energy Cost Adjustment

1. The energy charge may be adjusted each month based upon the percentage of the energy being provided by the Department of Water Resources to the investor owned utility on the billing date monthly. These adjustments could result in slight decreases or increases in the energy charge.

Special Conditions

1. Voltage: Service will be supplied at one standard voltage.
2. Requirements and Restrictions:

Proposed by the Moreno Valley Utility
Date Adopted: February 11, 2014

- a. The applicant for street light service shall specify the lamp size and location of streetlights.
 - b. Service shall not be furnished under this schedule where location, mounting height, or other considerations are unacceptable to the MVU.
 - c. The installation of street lighting equipment and facilities hereunder is contingent upon the MVU obtaining easements, rights of way, and highway permits satisfactory to the MVU for the required poles, equipment, and facilities.
3. Liability of Utility: MVU shall not, by taking action pursuant to its tariffs, be liable for any loss, damage, or injury, established or alleged, which may result, or be claimed to result, therefrom.

**SCHEDULE SL3 – STREET LIGHTING SERVICE
CUSTOMER OWNED SYSTEM SCHEDULE
(METERED)**

Applicability

Applicable to service for metered lighting service of streets, highways, and directional highway signs served in conjunction with street and highway lighting, and other publicly operated automobile parking lots which are open to the general public, where the customer owns the street lighting equipment operated within the period from dusk to dawn.

Territory

Within the designated areas served by the Moreno Valley Utility.

Rates

Customer Charge – Per meter per Month	\$15.55
Energy Usage Charge - \$/kWh All Year - all kWh, per kWh	\$ 0.05699
Public Purpose Programs All kWh, per kWh	\$0.00563

Energy Cost Adjustment

1. The energy charge may be adjusted each month based upon the percentage of the energy being provided by the Department of Water Resources to the investor owned utility on the billing date monthly. These adjustments could result in slight decreases or increases in the energy charge.

Special Conditions

1. Voltage: Service will be supplied at one standard voltage.
2. The customer will furnish and maintain all equipment beyond the meter.

Proposed by the Moreno Valley Utility
Date Adopted: February 11, 2014

SCHEDULE TC-1 – TRAFFIC CONTROL SERVICE

Applicability

Applicable to service for traffic directional sign or signal lighting service owned by governmental agencies and located on streets, highways and other publicly dedicated outdoor ways and places.

Territory

Within the designated areas served by the Moreno Valley Utility.

Rates

Customer Charge – per Meter per Day

Single-Phase Service	\$ 0.583
Polyphase Service	\$ 0.036

Energy Usage Charge - \$/kWh

All Year - all kWh, per kWh	\$ 0.11222
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Public Purpose Programs

All kWh, per kWh	\$0.01085
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Energy Cost Adjustment

1. The energy charge may be adjusted each month based upon the percentage of the energy being provided by the Department of Water Resources to the investor owned utility on the billing date monthly. These adjustments could result in slight decreases or increases in the energy charge.

Special Conditions

1. Voltage: Service will be supplied at one standard voltage.

SCHEDULE TOU-LGS – TIME OF USE – LARGE GENERAL SERVICE

Applicability

Applicable to nonresidential electric service for all types of uses including lighting and power where the customer's monthly maximum demand is expected to exceed 500 kW or has exceeded 500 kW in any of the 3 months during the preceding 12 months.

Territory

Within the designated areas served by the Moreno Valley Utility.

Rates

Customer Charge - \$/Meter/Month	\$613.82	
Energy Usage Charge - \$/kWh		
Summer		
On-Peak	\$ 0.12610	
Mid-Peak	\$ 0.07541	
Off-Peak	\$ 0.05253	
Winter		
Mid-Peak	\$ 0.07681	
Off-Peak	\$ 0.05739	
Demand Charge- \$/kW		
Facilities Related Demand Charge, per kW	<u>Summer</u>	<u>Winter</u>
On-Peak	\$15.33	\$15.33
Mid-Peak	\$21.40	\$0.00
Off-Peak	\$6.03	\$0.00
Time Related Demand Charge, per kW	\$0.00	\$0.00
On-Peak	\$21.40	\$0.00
Mid-Peak	\$6.03	\$0.00
Off-Peak	\$0.00	\$0.00
Public Purpose Programs		
All kWh per kWh	\$ 0.00956	
Monthly Minimum :	See Condition #4	

Energy Cost Adjustment

1. The energy charge may be adjusted each month based upon the percentage of the energy being provided by the Department of Water Resources to the investor owned

Proposed by the Moreno Valley Utility
Date Adopted: February 11, 2014

utility on the billing date monthly. These adjustments could result in slight decreases or increases in the energy charge.

Special Conditions

1. Time periods are defined as follows:

On-Peak:	Noon to 6:00 p.m. Summer weekdays except holidays
Mid-Peak:	8:00 a.m. to Noon and 6:00 p.m. to 11 p.m. Summer weekdays except holidays; 8 a.m. to 9 p.m. Winter weekdays except holidays
Off-Peak:	All other hours

Holidays are defined as New Year's Day (January 1), Martin Luther King's Birthday (third Monday in January), Washington's Birthday (third Monday in February), Memorial Day (last Monday in May), Independence Day (July 4), Labor Day (first Monday in September), Veterans Day (November 11), Thanksgiving Day (fourth Thursday in November), and Christmas Day (December 25).

When any holiday listed above falls on Sunday, the following Monday will be recognized as an off-peak period. No change will be made for holidays falling on Saturday.

2. Summer and Winter Seasons are defined as follows: The Summer season begins at 12:00 a.m. on the first Sunday in June and will continue until 12:00 a.m. on the first Sunday in October of each year. The Winter season begins at 12:00 a.m. on the first Sunday in October and continue until 12:00 a.m. on the first Sunday in June of the following year.
3. Voltage: Service will be supplied at one standard voltage.
4. Billing Demand: The Billing Demand shall be the kilowatts of Maximum Demand, determined to the nearest kW. The Billing Demand shall be the greater of the kilowatts of Maximum Demand recorded (or established for) the monthly billing period or 50% of the highest Maximum Demand established in the preceding eleven months (Ratcheted Demand).
5. Maximum Demand: The maximum demand in any month shall be the measured maximum average kilowatt input, indicated or recorded by instruments to be supplied by the City, during any 15-minute metered interval in the month.
6. Excess Transformer Capacity: Transformer Capacity is the amount of transformer capacity requested by a customer in excess of that which the City would normally install to serve the customer's Maximum Demand. Excess Transformer Capacity shall be billed at the amount shown in the rates section above.

7. Power Factor Adjustment: The billing will be adjusted each month for power factor.
- a. Adjustment Rate: The customer's bill will be increased each month for the power factor \$0.51 per kilovar of maximum reactive demand.
 - b. The maximum reactive demand shall be the highest measured maximum average kilovar demand indicated or recorded by metering during any 15 minute metered interval in the month. For customers with metering used for billing that measures kilovar-hours instead of reactive demand, the kilovars of reactive demand shall be calculated by multiplying the kilowatts of measured maximum demand by the ratio of the kilovar-hours to the kilowatt-hours. Demands in kilowatts and kilovars shall be determined to the nearest unit. A device will be installed on the kilovar-hour meter to prevent its reverse operation on leading power factors.

SCHEDULE SE - SERVICE ESTABLISHMENT CHARGE

Applicability

Applicable to general service and domestic service customers.

Territory

Within the entire territory served by Moreno Valley Utility.

Rate

For each establishment of electric service, a charge will apply.

Special Conditions

1. The service establishment charge is in addition to the charges calculated on the applicable rate schedule and will be made each time an account is established.
2. Establishment means each time an account is opened, including a turn on of electric service or a change of name that requires a meter reading.
3. If the customer requests electric service be established on the same day as his request or outside regular business hours, an additional charge will apply.

SCHEDULE NEM – NET ENERGY METERING

Applicability

Applicable to general service and domestic service customers who have eligible renewable energy generation systems connected to MVU's system (interconnected) and meet program requirements.

Territory

Within the entire territory served by Moreno Valley Utility.

Net Surplus Compensation Rate

The net surplus compensation rate shall be \$0.08979 per kWh applied to any net surplus energy remaining at the end of the customer's twelve (12) month billing period ("relevant period").

Special Conditions

1. NEM customers will receive a credit for the surplus electricity supplied to MVU's system.
2. This credit will be applied to the customer's energy bill, to offset all or part of the costs associated with the energy that is consumed each month.
3. Residential accounts are billed once a year for "net" energy consumed or generated over the previous 12 months, if any.
4. Small business accounts served under the General Service Rate also qualify for annual billing.
5. Large business NEM accounts under the Large General Service Rate are billed monthly for their energy usage.
6. Net surplus energy is the amount of generated kilowatt-hours (kWh) energy that is exported to MVU's system that exceeds the amount that is received from MVU.
7. Any net surplus energy remaining at the end of the 12-month billing period (also called the "relevant period") will be given a monetary value known as the Net Surplus Compensation Rate (NSCR).
8. The NSCR value is established by MVU to reflect the costs MVU avoids in procuring power during the time period net surplus generators are likely to produce excess power.
9. Customers may choose to either roll over the monetary value of any net surplus energy to the next billing cycle, or receive payment for any net surplus energy at the end of your 12-month relevant period.
10. Customers will be billed monthly for nominal non-energy-related charges such as taxes.

Proposed by the Moreno Valley Utility

Date Adopted: February 11, 2014

20

SCHEDULE ED – ECONOMIC DEVELOPMENT (“ED”) RATE

Applicability

Commercial or industrial end-use customers that would otherwise receive service under Electric Rate Schedule TOU-LGS (Time of Use-Large General Service) and meet certain criteria as established and adopted by resolution of the City Council of the City of Moreno Valley may take advantage of the ED rate as a New Customer or Expanded Load Customer. This ED rate is applicable to all or part of the services provided to New Customers and Expanded Load Customers, as such terms are defined herein.

1. A New Customer shall be a customer seeking to locate a new business or relocate an existing business (not currently located within the territory served by Moreno Valley Utility) within Moreno Valley Utility’s service territory.
2. An Expanded Load Customer shall be an existing Moreno Valley Utility TOU-LGS customer that is adding new load to Moreno Valley by a minimum of 200 kW based upon the customer’s past electrical demand as determined by Moreno Valley Utility. The expanded load can be at the customer’s current site, or at a new site within the Moreno Valley Utility service territory. The ED rate will only be applied to the expanded load as determined in Section 5 below.
3. A New Customer shall meet the following criteria:
 - a. Targeted industries
 - i. Logistics/Distribution
 - ii. Medical/Healthcare
 - iii. Auto Dealerships
 - b. Building/Area size
 1. Tier 5 Discount Rate
 - a. Regional Corporate Office Space 50,000 sf minimum
 - b. Perishable Space 200,000 sf minimum
 - ii. Medical/Healthcare 100,000 sf minimum
 - iii. Auto Dealerships 5 acres
 - c. Job Creation
 - i. Tier 1 Discount Rate 150 – 499 jobs
 - ii. Tier 2 Discount Rate 500 – 999 jobs
 - iii. Tier 3 Discount Rate greater than 1000 jobs
 - iv. Tier 4 Discount Rate 350 jobs minimum
 - v. Tier 5 Discount Rate 200 jobs minimum
 - d. City Revenue Producer – either sales tax or use tax generation
 - i. Tier 1a Discount Rate
 - ii. Tier 4 Discount Rate minimum \$40,000 annual sales tax revenue to the City

Territory

Within the entire territory served by Moreno Valley Utility.

Character of Service

The service provided hereunder shall be alternating current with regulated frequency of 60 hertz, three-phase, or a combination single and three-phase served through one meter, at a standard voltage not to exceed 480 volts, or as may be specified by the Electric Division. To be eligible to participate all customers must have a demand meter.

Rates

Except as provided herein, or in the Economic Development Rate Agreement, all charges and provisions of the customer’s otherwise applicable rate schedule shall apply. The applicable Energy Charge and Demand Charge under the customer’s otherwise applicable rate schedule will be reduced as follows:

	Tier 1/Tier 1a	Tier 2	Tier 3	Tier 4	Tier 5
Years 1 - 2	15%	20%	20%	20%	20%
Years 3 - 4	12%	15%	20%	20%	20%
Years 5 – 6	10%	10%	15%	20%	20%
Years 7 -12	-	-	-	20%	20%
Years 13 - 18					20%

Special Conditions

1. Term: Economic Development Rate Agreements entered into under this Schedule shall be for a single six-year term, except for Tier 4, which shall be for a single twelve-year term and Tier 5, which shall be for a single eighteen-year term.
2. Approval: Application of this Rate Schedule shall be subject to the approval of the City Manager or his designee, based on meeting the eligibility criteria outlined herein.
3. Agreement: The customer must sign a standard Moreno Valley Economic Development Rate Agreement in order for the rates under this Schedule to be applicable. In addition to the other terms of this Schedule, the Economic Development Rate Agreement shall require the customer to reimburse Moreno Valley for all rate reductions received under this Schedule, if the customer fails to maintain the required minimum load during the applicable term of the Agreement.

Proposed by the Moreno Valley Utility
Date Adopted: February 11, 2014

4. Minimum Load: Customers qualifying under this Schedule as a New Customer with a projected minimum monthly electric demand of at least 500 kW or as an Expanded Load Customer under Applicability Sections 1 and 2 above, respectively, must agree to maintain a minimum level of load for six years for Tier 1/1a, Tier 2, and Tier 3 discounts, twelve years for Tier 4 discount, and eighteen years for Tier 5 discount from the date service is first rendered under this Schedule as set forth in the Economic Development Rate Agreement.
5. Base Period Usage: Base Period Usage shall be established and agreed to in the Economic Development Rate Agreement for Expanded Load Customers. Base Period Usage shall be the average monthly energy use and demand for the customer during the last three years of service to the customer, from the date ending the last payment period before the date of the Agreement. Expanded Load qualifying for the rate under this Schedule shall be measured as the difference between the new monthly, meter documented energy use and demand, and the Base Period Usage.
6. State Mandated Public Purpose Program Charge: All bills rendered under this Schedule shall be subject to the Public Purpose Program Charge as established by the City Council.
7. Miscellaneous Fees and Charges: Rates charged pursuant to this Schedule shall be subject to any Energy Users Taxes, Utility Users Taxes, and any other governmental taxes, duties, or fees which are applicable to Electric Service provided to Customer by the City of Moreno Valley. Rates are also subject to adjustment, as established by the City of Moreno Valley City Council in response to federal or state climate change laws, renewable portfolio standard or other mandated legislation. These adjustments may include but are not limited to charges to mitigate the impacts of greenhouse gas emissions or “green power” premiums.
8. Expanded Load: Expanded Load customers applying for this rate must demonstrate to the satisfaction of the Utility that the expanded load is new to Moreno Valley.
9. Effective Date: The effective date of the Economic Development Rate Agreement shall commence within 12 months from the date of the City’s approval, or the Agreement becomes null and void. The Agreement becomes effective upon execution by the parties, and the Economic Development Rate commences upon written notice by customer, and coincides with the customer’s normal billing cycle.
10. Reapplication: Customers who have received service under the Economic Development Rate are eligible to reapply for the rate as an Expanded Load Customer 12 months after their current Economic Development Rate Agreement has expired, if they meet the criteria therefore.
11. Restrictions: Residential customers and federal, state or local government agencies are not eligible to apply for service under this Schedule.

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APPROVALS	
BUDGET OFFICER	<i>me</i>
CITY ATTORNEY	<i>SMB</i>
CITY MANAGER	<i>d</i>

Report to City Council

TO: Mayor and City Council

FROM: Thomas M. DeSantis, Assistant City Manager

AGENDA DATE: February 11, 2014

TITLE: CITY LEGISLATIVE PLATFORM

RECOMMENDED ACTION

Recommendations:

1. Approve recommended revisions to City Administrative Policy #1.10.
2. Approve the proposed Legislative Platform.

SUMMARY

This report recommends updates to City Administrative Policy #1.10, which outlines the process by which the City pursues federal, state, and regional legislative objectives. This report also recommends approval of a Regional / State / Federal Legislative Advocacy Platform that sets the Council's priorities for the year ahead.

DISCUSSION

City Administrative Policy #1.10 establishes the City's Regional, State and Federal Legislative Platform and Advocacy Priorities (Legislative Platform). Since its inception in 1995, this Policy has been evaluated and updated annually to reflect the City Council's priorities. Historically, this Policy has been amended to reflect specific advocacy priorities, which can change from one Legislative session to the next. To streamline the City's approach, staff recommends several changes:

Revising Policy #1.10 so that it solely addresses the process through which advocacy priorities are set by the City Council; and

Creating a stand-alone Platform document that contains the specific advocacy priorities. In future years, staff will present revised Platform documents for the Council's consideration and approval.

At the November 19, 2013 City Council Study Session, staff provided recommendations to update the Legislative Platform to:

1. Reflect current issues facing the City of Moreno Valley; and
2. Establish core principles that focus advocacy efforts and provide guidance for advocating the City's position on issues or legislation; and
3. Align the timing of future updates with the state and federal legislative sessions.

Based on the Council's discussion, staff has updated the policy document to highlight the City Council's priorities upon which our state and federal legislative advocates will focus in a proactive manner. Those specified priorities are:

Education: Promote improvements to the high school graduation rate that also prepare students for college and/ or vocational school...and for meaningful careers in the workforce.

Water Distribution: The neighborhood of Edgemont in Moreno Valley is a disadvantaged community, served by a privately-owned mutual water company. This system requires improved water delivery infrastructure to protect the health and safety of its residents.

CEQA Reform: The City prioritizes protecting our natural environment while reducing the current prevalence of frivolous lawsuits. Legal challenges based on environmental claims can be dramatically reduced by writing appropriate safeguards into the California Environmental Quality Act (CEQA).

State Route 60 Improvements: The economic vitality of the region requires improved roadways in and around Moreno Valley and through the "Badlands."

Once adopted by the City Council, Moreno Valley's Legislative Platform (Attachment 1) will provide policy guidance for the City's overall legislative efforts to advance Moreno Valley interests at the regional, state and federal levels. The City Manager's Office, along with City operating departments, will monitor state and federal legislation as directed by the City Council and take appropriate action to protect and/or advance the City's interests. In cases where a legislative issue is not addressed in the Legislative Platform but impacts the City, staff will return to City Council for direction.

Upon approval by the City Council, the Legislative Platform will remain in effect for the remainder of the Legislative Session (2014). It will be updated for the next Legislative Session (2015-2016), thereby aligning with the new two-year legislative cycle. As

issues arise, mid-session amendments may be recommended prior to the start of the second year to adjust the Legislative Platform for maximum effectiveness.

ALTERNATIVES

1. Approve recommended revisions of City Administrative Policy #1.10 and updates to the Regional, State and Federal Legislative Advocacy Platform. This alternative will allow the City to engage in legislative advocacy per the Council's policy direction. *Staff recommends this alternative.*
2. Decline to approve recommended revisions of City Administrative Policy #1.10 and updates to the Regional, State and Federal Legislative Advocacy Platform. This alternative will inhibit the City's efforts to engage in legislative advocacy per the Council's policy direction. *Staff does not recommend this alternative.*

FISCAL IMPACT

There is no direct cost associated with adopting the Regional, State and Federal Legislative Advocacy Platform. However, the pursuit of legislative priorities has the potential to create revenue and protect City funds from potentially detrimental impacts of legislative action.

CITY COUNCIL GOALS

Advocacy: Develop cooperative intergovernmental relationships and be a forceful advocate of City policies, objectives, and goals to appropriate external governments, agencies, and corporations.

ATTACHMENTS

1. City Administrative Policy #1.10
2. Regional / State / Federal Legislative Advocacy Platform

Prepared By:
Shanna Palau
Management Analyst

Department Head Approval:
Thomas M. DeSantis
Assistant City Manager

Concurred By:
Chris Paxton, Administrative Services Director
John Terell, Community & Economic Development Director
Richard Teichert, Chief Financial Officer
Abdul Ahmad, Fire Chief
Joel Ontiveros, Police Chief
Ahmad Ansari, Public Works Director

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REGIONAL / STATE / FEDERAL / LEGISLATIVE ADVOCACY PLATFORM

PURPOSE: The purpose of this policy is to outline City Council established priorities and to provide a vehicle for the City Council and staff to pursue federal, state, and regional legislative objectives in the most efficient and effective way; and to.

POLICY:

I. Adoption. It is the policy of the City Council to review and adopt an updated regional/state/federal Legislative Advocacy Platform for each legislative session. A new legislative session for both State and Federal legislatures begins in January of each odd-numbered year. The legislative session occurs over a two-year period. Mid-session amendments to the Legislative Advocacy Platform may occur as deemed necessary by the City Council due to the fluid nature of law-making.

II. City Council Role. It is the role of the City Council to:

- A. Establish the City's formal position on regional, state, and federal issues that impact the City's vitality.
- B. Personally interact with members of the federal, state, and regional government through letters and personal contacts. Council members may on occasion testify before state and federal legislative bodies.
- C. Participate as active members of the League of California Cities representing the City and help to formulate state and federal legislation.
- D. Participate as active members of regional bodies involved with state agencies, including SCAG, WRCOG, and others representing the City and help formulate policies.
- E. Formulate legislation to address areas of concern.

III. City Staff Role. The City Manager shall implement a Legislative Program that will track and advocate City positions on platform legislation.

- A. Coordination by City Manager's Office. The Legislative Program is coordinated by the City Manager's Office. The City Manager's Office is responsible for tracking legislation and advocating City positions on platform legislation.
- B. Departmental Assistance. All City departments are responsible for monitoring legislation that falls within their respective areas of expertise. They are also responsible for providing information about the impact of proposed legislation. They assist the City Manager's Office as needed to advocate City positions. Departments are to inform the City Manager's Office about any lobbying efforts they propose to undertake.
- C. Advocacy. In general, for most legislation, letters will be sent at the time a bill is to be considered by a committee or legislative body. For higher priority legislation, personal contacts may be made and the City's contract lobbyists may be directed to advance the City's position.

Approved by: City Council
2/14/95

Revised: 2/24/98; 1/5/99; 2/13/01; 1/22/02; 1/14/03; 2/10/04; 1/11/05; 1/10/06; 2/26/08; 1/27/09/1/25/11; 1/24/12;
2/11/14

REGIONAL / STATE / FEDERAL / LEGISLATIVE ADVOCACY PLATFORM

IV. Legislative Platform.

The Legislative Platform is a document that provides City officials, staff, and legislative advocates with direction as to the most important topics and issues to pursue precluding the need for Council to take a position on each and every bill or legislation that is presented. The statements expressed in the Legislative Platform are stated in general terms (to the extent feasible) so they can be applied broadly to the many forms that legislative issues may take. Statements that reflect the City Council priorities are marked with an asterisk (*).

City officials, staff, and legislative advocates will support the adopted policies when acting on behalf of the City. If individual positions are expressed by City Council Members, these shall be presumed that the contrary position is solely the opinion of the individual, without reflecting the policy of the City Council.

Approved by: City Council
2/14/95
2/11/14

Revised: 2/24/98; 1/5/99; 2/13/01; 1/22/02; 1/14/03; 2/10/04; 1/11/05; 1/10/06; 2/26/08; 1/27/09/1/25/11; 1/24/12;

CITY OF MORENO VALLEY LEGISLATIVE ADVOCACY PLATFORM



2013 / 2014 Legislative Session



CITY OF MORENO VALLEY
LEGISLATIVE ADVOCACY PLATFORM
2013 / 2014

PURPOSE

This Platform outlines Moreno Valley's City Council-established legislative priorities and serves as a vehicle for the City Council and staff to pursue regional, state, and federal legislative objectives in the most efficient and effective way.

LEGISLATIVE PLATFORM

The City Council adopts a Legislative Platform for each legislative session. The Legislative Platform provides City officials and staff with direction as to the most important topics and issues to pursue with lobbying efforts. Platform guidance precludes the need for the City Council to review and take a position on each and every bill that is presented. The statements expressed herein are statements of existing City Council policy. They are stated in general terms (to the extent feasible) so they can be applied broadly to the many forms that legislative issues may take. Statements that reflect the City Council priorities are marked with an asterisk (*) and are underlined.

City officials, staff, and legislative advocates will support the adopted policies when acting on behalf of the City. If individual positions are expressed by City Council members, any contrary positions are deemed individual opinions, and do not reflect or alter the policy of the City Council.

- A. Community and Economic Development:** To support activities that promote job creation and economic growth.
1. *Support measures that clarify and streamline the California Environmental Quality Act (CEQA) to reduce the time and cost of compliance while ensuring that the environment is adequately protected / Support CEQA reform that protects our natural environment while reducing the current prevalence of frivolous lawsuits that result from inadequate safeguards written into CEQA regulations.
 2. **Support** State legislation to establish a new, locally-controlled economic development funding program to fill the void created by the elimination of redevelopment agencies.
 3. **Support** State legislation to establish a new, locally-controlled affordable housing funding program to fill the void created by the elimination of redevelopment housing set-asides.
 4. **Support** federal legislation that would appropriate funding to expand both active and reserve operations and the addition of necessary flight crews for March Air Reserve Base (March ARB).

CITY OF MORENO VALLEY
LEGISLATIVE ADVOCACY PLATFORM
2013 / 2014

5. **Support** federal legislation that would increase the joint services use of March ARB / **Oppose** legislation that would reduce the joint services use of March ARB or eliminate the base entirely.
 6. **Support** reform of the Endangered Species Act (Act) to include the following elements:
 - a. Act requirements are mandates that should be fully funded by the legislative body that imposes them;
 - b. All economic impacts of the Act should be considered before revising and/or amending the Act;
 - c. Mitigation required by the Act should be incentive-based; and
 - d. Preservation of habitats should support multiple species, as opposed to single species habitats.
 7. **Support** reform measures for housing law that:
 - a. Streamlines state approval of housing elements;
 - b. Sets reasonable minimum performance standards for all local governments.
 8. **Support** legislation that reduces the time period in which lawsuits may be filed to challenge a certified Environmental Impact Report (EIR).
 9. **Support** legislation that would require the party or parties that file a challenge to an EIR or NEPA certification to bear all costs associated with the lawsuit when such challenges do not prevail.
- B. Environment and Public Health:** To improve the environment and promote public health to create a more sustainable community.
1. ***Support** the change of grant eligibility requirements so that granting agencies may assist challenged water systems in disadvantaged communities before there is a violation of drinking water standards.
 2. **Support** legislation that provides resources and funding to local governments for the implementation SB 375.
 3. **Support** the Bay Delta Conservation Plan, its processes, and funding.
 4. **Support** legislation for funding storm water infrastructure improvements and compliance with storm water quality regulations.
 5. **Support** funding for programs that reduce waste sent to landfills.
 6. **Support** legislation that funds the increase of the urban forest canopy.

CITY OF MORENO VALLEY
LEGISLATIVE ADVOCACY PLATFORM
2013 / 2014

7. **Support** state and federal funding for residential, business, and municipal energy efficiency projects.
8. **Support** state and federal implementation of climate change legislation that is practical, incentive-based and cost effective for businesses, residents, and local government. **Oppose** legislation that focuses on costly or impractical solutions and mandates.

C. Fiscal Responsibility: To maintain a balanced budget and ensure that assets and resources are properly safeguarded and deployed in a prudent, efficient manner.

1. **Support** legislative efforts to remove unjustified “cost recovery” charges by electric utilities that disproportionately amortize street light poles and related facilities.
2. **Oppose** efforts to exempt Internet telephonic services from local taxes and fees applicable to other telephonic services / **Support** legislation that preserves local authority to regulate Voice over Internet Protocol (VoIP) services and collect any applicable revenues.
3. **Support** workers compensation reform to reduce the exposure of employers to questionable or frivolous claims.
4. **Support** legislation that will ensure that local sales tax revenues are maintained in their communities of origin. **Oppose** legislation that will further erode local governments’ ability to collect sales tax revenues.
5. **Support** efforts to simplify the collection of sales taxes nationwide and provide an equitable method for collecting sales taxes for Internet and catalog sales.
6. **Support** legislation that will provide the City with equitable compensation for revenues lost due to any miscalculation of property taxes by the County Auditor-Controller.
7. **Support** legislation that will restore City revenues lost through state actions. **Support** statewide reorganization of municipal financing to achieve equity among cities and provide a broad tax base for cities.
8. **Support** legislation that will clarify the implementation of Proposition 218 and protect existing City revenues.
9. **Oppose** any actions by the State to further reduce City revenues unless fully offset by either equal relief of mandates or equalized supplementation with other stable revenues.

CITY OF MORENO VALLEY
LEGISLATIVE ADVOCACY PLATFORM
2013 / 2014

10. **Oppose** local government financing reform that will result in an overall reduction of tax revenues to the City.
11. **Support** concept of "block grant" vs. categorical grants in order to reduce administrative costs.
12. **Support** regulatory reform that simplifies grant accounting standards to minimize administrative costs.
13. **Oppose** mandates for cities to pay fees for county services different than what is paid by county residents for such services (e.g., booking fees, property tax administrative fees).
14. **Oppose** legislation that would establish a standard utility user's tax for all jurisdictions.
15. **Oppose** waste management requirements that would put local jurisdictions at risk of not meeting their AB 939 waste diversion requirements or that create additional unfunded costs.
16. **Support** continuation of Gas Tax funding for local transportation projects. **Support** permanent removal of "maintenance of effort" requirements when funding is reduced in any way.
17. **Oppose** legislation that would limit the City's ability to hold contractors accountable for their work product, such as retention of progress payments. **Support** legislation that would make more reasonable the debarment process and protect cities from non-performing and unethical contractors.
18. **Support** legislation that allows cities to select other than the low bidder for public works projects.
19. **Oppose** the imposition of new fees upon municipal utilities.
20. **Oppose** Federal or State legislation that would have a negative impact on local government ability to issue tax exempt financing.

D. Livability: To enhance quality of life by supporting effective education programs, strengthening the City's neighborhoods, safeguarding community services and facilities, and promoting arts and culture.

1. ***Support** legislative efforts that encourage collaboration between jurisdictions and education leaders to increase the high school graduation rate and the number of students who are college-ready, enroll and graduate from college and who achieve technical degrees.
2. ***Support** funding for teaching job readiness and life skills at the high school level.

CITY OF MORENO VALLEY
LEGISLATIVE ADVOCACY PLATFORM
2013 / 2014

3. **Oppose** state budget reductions that will reduce community services district revenues.
4. **Support** legislation fund childcare for pre-school and school-age children, including after-school programming.
5. **Support** legislation that would provide funding for recreation and youth programs.
6. **Support** legislation that provides additional funding to train and re-train individuals to enhance the local workforce by matching jobseeker skills with job opportunities.

E. Local Control: To preserve local governance and protect government revenue.

1. **Support** legislation that strengthens Home Rule and **Oppose** legislation that preempts local authority.
2. **Support** application of Brown Act to the state legislature to the same extent that it applies to local government.
3. **Oppose** state legislation mandating binding arbitration.
4. **Oppose** any legislation that would grant, to the State, any zoning or other land use controls in municipalities.
5. **Support** efforts to establish local control over placement of group homes within the City and require the state to disclose to cities the categories of placements that include sex offenders who would be placed in the homes.

F. Public Safety: To promote the general safety of all City residents.

1. **Support** legislation that increases the minimum distance from schools that registered sex offenders can reside.
2. **Support** legislation that prohibits any sex offender from residing with a child who was a victim of a sex offender.
3. **Oppose** any legislation imposing fines and penalties versus corrective action notices for safety violations.
4. **Support** legislation that increases penalties for traffic violations in school zones.
5. **Support** measures that would establish tougher penalties for graffiti vandals and strengthen cities' ability to be compensated for damages.
6. **Support** legislation that increases public safety through educational initiatives.

7. **Support** legislation that increases public safety through state and federal block grants.
- G. Public Utilities:** To preserve the local rate-making authority of municipally-owned utilities and promote voluntary compliance with CEC reporting.
1. **Support** legislation that establishes and preserves the role of cities in energy decisions for municipal utilities, including activities relating to electricity generation, supply, demand and conservation. **Oppose** legislation that preempts the authority and self-regulatory principles of municipal utilities.
- H. Transportation Infrastructure and Mobility:** To cultivate a city with safe, appealing, efficient, motor and non-motor transportation infrastructure to attract and retain small and large businesses, new entertainment and recreation, and residents, and to support growth in the goods movement industry.
1. * **Support** efforts to improve the roadway and aesthetics along State Route 60 between Interstate 215 and Interstate 10.
2. * **Support** State Route 60 Improvements east of Interstate 215. The increase of commerce and economic growth requires improved highways in and around Moreno Valley and through the "Badlands."
3. **Support** legislation that provides regional, state and federal funds for transportation.
4. **Support** legislation that increases the safety of the transportation system for motorized and non-motorized users.
5. **Support** privatization of Caltrans projects to allow rapid construction of priority projects.
6. **Support** efforts to establish a high speed rail route along the Interstate 215 corridor in concert with the cities of San Bernardino, Riverside, and other nearby cities.
7. **Support** funding for the mitigation and construction of the Heacock Channel Improvement Project.
8. **Support** funding for the mitigation and construction of the Cactus Drainage Channel.



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APPROVALS	
BUDGET OFFICER	<i>me</i>
CITY ATTORNEY	<i>SMB</i>
CITY MANAGER	<i>d</i>

Report to City Council

TO: Mayor and City Council

FROM: Richard Teichert, Chief Financial Officer

AGENDA DATE: February 11, 2014

TITLE: DELEGATE AUTHORITY TO THE CITY ATTORNEY TO ISSUE ADMINISTRATIVE SUBPOENAS RELATED TO UTILITY USERS TAX AUDIT DATA

RECOMMENDED ACTION

Recommendation:

1. Adopt Resolution No. 2014-07. A Resolution of the City Council of the City of Moreno Valley, California, Authorizing the City Attorney to Issue Administrative Subpoenas Related to the Utility Users Tax Audit Data Requests.

SUMMARY

This report recommends the adoption of the proposed resolution, which will provide the City Attorney's Office with the authority to issue administrative subpoenas to local utility providers in order to compel them to comply with data requests related to the audit requirements contained within Municipal Code Section 3.26.260.

DISCUSSION

In 2008 the Municipal Code section 3.26 Utility Users Tax was revised. At that time section 3.26.260 was added which states, ***"The city shall annually verify that the taxes owed under this chapter have been properly applied, exempted, collected, and remitted in accordance with this chapter, and properly expended according to applicable municipal law. The annual verification shall be performed by a qualified independent third party and the review shall employ reasonable, cost-effective steps to assure compliance, including the use of sampling audits. The***

verification shall not be required of tax remitters where the cost of the verification may exceed the tax revenues to be reviewed.” In order to comply with this provision, the City developed the Utility Users Tax audit program. Currently the City has contracted with Tax Compliance Services to perform the audit process. As a part of this process, the City requests detailed billing, payment and exemption information from the various utility companies to ensure that the tax is being correctly and uniformly applied, exemptions are being applied correctly and the collections are being remitted timely and accurately. Due to the confidential nature of this type of information, many of the utility providers are reluctant to provide this data when requested during the audit process. Cities have the authority to request this data through the issuance of an administrative subpoena. Due to the ongoing nature of the audit requirement, we are asking that the City Council provide the authority to the City Attorney’s Office for any and all future needs to issue an administrative subpoena related to the data collection process to support the audit of the Utility Users Tax.

ALTERNATIVES

1. Approve the proposed resolution to authorize the City Attorney to issue administrative subpoenas related to the Utility Users Tax audit program on behalf of the City.
2. Do not approve the proposed resolution and direct staff to explore other measures to compel utility providers to submit required audit data.

FISCAL IMPACT

There will be no direct fiscal impact of adopting the proposed resolution. If cases of non-compliance or other errors are identified through the audit process, additional revenues may be identified. Based on past experience, we do not expect there to be any significant additional revenues.

CITY COUNCIL GOALS

Revenue Diversification and Preservation. Develop a variety of City revenue sources and policies to create a stable revenue base and fiscal policies to support essential City services, regardless of economic climate.

NOTIFICATION

Agenda posting

ATTACHMENTS

Attachment 1: Proposed Resolution

Prepared By:
Brooke McKinney
Treasury Operations Division Manager

Department Head Approval:
Richard Teichert
Chief Financial Officer

RESOLUTION NO. 2014-07

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MORENO VALLEY, CALIFORNIA, AUTHORIZING THE CITY ATTORNEY TO ISSUE ADMINISTRATIVE SUBPOENAS RELATED TO THE UTILITY USERS TAX AUDIT DATA REQUESTS

WHEREAS, Municipal Code section 3.26 was approved by the voters in November 2008; and

WHEREAS, section 3.26.260 of the Municipal Code requires that utility provider records be audited annually; and

WHEREAS, the City is able to issue an administrative subpoena to compel utility providers to provide required data.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MORENO VALLEY, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS: the City Attorney, acting as the representative of the City Council, shall be delegated the authority to issue an administrative subpoena to any and all utility providers in conjunction with the audit of utility user tax records during the current audit cycle and any future audit cycles.

APPROVED AND ADOPTED this 11th day of February, 2014.

Mayor of the City of Moreno Valley

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney

1
Resolution No. 2014-07
Date Adopted: February 11, 2014

RESOLUTION JURAT

STATE OF CALIFORNIA)
COUNTY OF RIVERSIDE) ss.
CITY OF MORENO VALLEY)

I, Jane Halstead, City Clerk of the City of Moreno Valley, California, do hereby certify that Resolution No. 2014-07 was duly and regularly adopted by the City Council of the City of Moreno Valley at a regular meeting thereof held on the 11th day of February, 2014 by the following vote:

AYES:

NOES:

ABSENT:

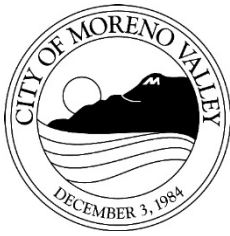
ABSTAIN:

(Council Members, Mayor Pro Tem and Mayor)

CITY CLERK

(SEAL)

Resolution No. 2014-07²
Date Adopted: February 11, 2014



APPROVALS	
BUDGET OFFICER	<i>me</i>
CITY ATTORNEY	<i>SMB</i>
CITY MANAGER	<i>d</i>

Report to City Council

TO: Mayor and City Council

FROM: Jane Halstead, CMC, City Clerk

AGENDA DATE: February 11, 2014

TITLE: CALL SPECIAL MUNICIPAL ELECTION FOR JUNE 3, 2014 AND ADOPT RESOLUTIONS COMMENCING THE SPECIAL MUNICIPAL ELECTION PROCESS.

RECOMMENDED ACTION

Recommendations:

1. Adopt the following resolutions to commence the Special Municipal Election process:

Adopt Resolution No. 2014-08. A Resolution Calling and Giving Notice of the Holding of a Special Municipal Election on Tuesday, June 3, 2014 for the Submission of the Question of the Recall of a Certain Officer and the Election of a Candidate to Fill the Vacancy if the Recall Prevails.
2. Adopt Resolution No. 2014-09, A Resolution of the City Council of the City of Moreno Valley, California, Requesting the Board of Supervisors of the County of Riverside to Consolidate a Special Municipal Election with the Statewide Primary Election to be Held on Tuesday, June 3, 2014, Pursuant to Section 10403 of the California Elections Code.
3. Adopt Resolution No. 2014-10. A Resolution of the City Council of the City of Moreno Valley, California, Adopting Regulations for Candidates for Elective Office Pertaining to Candidates' Statements Submitted to the Voters for the Election to Be Held on Tuesday, June 3, 2014.

SUMMARY

The City Council must adopt resolutions to commence the election process for a Special Municipal Election on Tuesday, June 3, 2014 for the submission of the question of the

recall of a certain officer and the election of a candidate to fill the vacancy if the recall prevails.

DISCUSSION

Recall Process

Proponents filed a Notice of Intention to circulate a recall petition for Council Member Owings with the City Clerk's office on June 24, 2013. The City Clerk approved the recall petition format on August 8, 2013. The proponents filed the signed petitions on December 5, 2013. The City Clerk accepted the petitions upon determinations that the petitions contained the required number of signatures. The City Clerk's office also received withdrawal cards and petitions from voters wishing to remove their names from the recall petitions during the signature gathering period. The Elections Official contracted with the Registrar of Voters office for 100% signature verification.

Certificate of Sufficiency

The City Clerk received notification on January 16, 2014 from the Registrar of Voters office that the petition for Council Member Tom Owings District 3 was sufficient.

Elections Code Section 11227 requires the Elections Official to submit a certificate of sufficiency of the petition to the governing body (City Council) at its next regular meeting after completion of the signature verification. The City Council accepted the certificate of sufficiency at its Regular City Council meeting on January 28, 2014.

Call of Special Municipal Election

Election Code 11240 requires the governing body (City Council) to issue the order calling for a special municipal election for a successful recall petition no later than 14 days after receipt of the certificate of sufficiency. The election will have to be held between 88 days and 125 days (May 10 – June 16) from the date of Calling the Election (2/11). Scheduled election dates are April 8 and June 3. Consolidating the election with the June 3, 2014 Primary would be fiscally prudent; the cost of a stand-alone election is estimated at \$60,000 to \$70,000 as compared to the projected \$13,000 cost for a consolidated election.

Nomination Period

The nomination period for candidates to replace the City Council Member should the recall succeed will commence the day after the City Council adopts the resolution calling the Special Election, and will end at 6 p.m. (close of the business day) on March 20, 2014.

The term for the seat expires in December 2016. Incumbents may not run as candidates in the recall election.

Election Results

The Registrar of Voters will certify the election results within 30 days of the election. Should a majority of voters vote in favor of the recall, the incumbent will vacate his seat upon certification of the election results by the governing body (City Council). The candidate garnering the highest number of votes would be seated to fill that vacancy for the remainder of the existing term of office.

FISCAL IMPACT

The cost of the election for District 3 will be approximately \$13,000 on the scheduled election date of June 3, 2014 (cost provided by the Registrar of Voters office).

Candidates pay a \$25 filing fee due at the time of submittal of nomination paperwork. Candidates may also opt to pay a \$500 deposit to print a candidate statement in the Sample Ballot. The City Clerk's office will refund the candidate for any difference between estimated and actual costs of printing the candidate statement.

NOTIFICATION

Publish Call of Election.

ATTACHMENTS

1. Proposed Resolution - A Resolution Calling and Giving Notice of the Holding of a Special Municipal Election on Tuesday, June 3, 2014 for the Submission of the Question of the Recall of a Certain Officer and the Election of a Candidate to Fill the Vacancy if the Recall Prevails.
2. Proposed Resolution - Requesting the Board of Supervisors of the County of Riverside to Consolidate a Special Municipal Election with the Statewide Primary Election to be Held on Tuesday, June 3, 2014, Pursuant to Section 10403 of the California Elections Code.
3. Proposed Resolution - Adopting Regulations for Candidates for Elective Office Pertaining to Candidates' Statements Submitted to the Voters for the Election to Be Held on Tuesday, June 3, 2014.

Prepared and Approved By:
Jane Halstead, CMC, City Clerk

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RESOLUTION NO. 2014-08

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MORENO VALLEY, CALIFORNIA, CALLING AND GIVING NOTICE OF THE HOLDING OF A SPECIAL MUNICIPAL ELECTION ON TUESDAY, JUNE 3, 2014 FOR THE SUBMISSION OF THE QUESTION OF THE RECALL OF A CERTAIN OFFICER AND THE ELECTION OF A CANDIDATE TO FILL THE VACANCY IF THE RECALL PREVAILS

WHEREAS, under the provisions of the laws relating to general law cities in the State of California, proponents have filed a petition demanding the recall of City Council Member Tom Owings; and

WHEREAS, the petitions were signed by more than twenty percent of District 3 voters of the City of Moreno Valley; and

WHEREAS, a candidate shall be elected to fill the vacancy or vacancies if the recall prevails; and

WHEREAS, the City Council is authorized and directed by statute to submit the proposed recall to the voters;

WHEREAS, the Nomination Period for said Election will be February 12, 2014 through March 20, 2014, during regular office hours as posted;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MORENO VALLEY, CALIFORNIA, DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. Pursuant to the requirements of the laws of the State of California relating to general law cities, there is called and ordered to be held in the City of Moreno Valley, California, on Tuesday, June 3, 2014, a Special Municipal Election for the purpose of submitting the question of the recall of Tom Owings, Member of the City Council, and the election of candidate to fill the vacancy, if the recall prevails.

SECTION 2. That on the ballot to be used at the election, in addition to any other matters required by law, there shall be printed substantially the following:

Shall City Council Member Tom Owings be recalled?	<table border="1" style="margin: auto; border-collapse: collapse;"> <tr> <td style="padding: 5px;">Yes</td> <td style="width: 40px; height: 30px;"></td> </tr> <tr> <td style="padding: 5px;">No</td> <td style="width: 40px; height: 30px;"></td> </tr> </table>	Yes		No	
Yes					
No					
For Member of the City Council Candidates to succeed Tom Owings if he is recalled for Term Ending December, 2016 (Followed by the list of candidates qualifying for this office)					
Vote for ONE					

SECTION 3. That the ballots to be used at the election shall be in form and content as required by law.

SECTION 4. That the polls for the election shall be open at seven o'clock a.m. of the day of the election and shall remain open continuously from that time until eight o'clock p.m. of the same day when the polls shall be closed, except as provided in Section 14212 of the Elections Code of the State of California.

SECTION 5. That in all particulars not recited in this resolution, the election shall be held and conducted as provided by law for holding municipal elections.

SECTION 6. That notice of the time and place of holding the election is hereby given and the City Clerk is authorized, instructed and directed to give further or additional notice of the election, in time, form and manner as required by law.

SECTION 7. That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

APPROVED and ADOPTED this 11th day of February.

Mayor

ATTEST:

City Clerk

(SEAL)

APPROVED AS TO FORM:

City Attorney

RESOLUTION JURAT

STATE OF CALIFORNIA)
COUNTY OF RIVERSIDE) ss.
CITY OF MORENO VALLEY)

I, Jane Halstead, City Clerk of the City of Moreno Valley, California, do hereby certify that Resolution No. 2014-08 was duly and regularly adopted by the City Council of the City of Moreno Valley at a regular meeting thereof held on the 11th day of February, 2014 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

(Council Members, Mayor Pro Tem and Mayor)

CITY CLERK

(SEAL)

RESOLUTION NO. 2014-09

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MORENO VALLEY, CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF RIVERSIDE TO CONSOLIDATE A SPECIAL MUNICIPAL ELECTION WITH THE STATEWIDE PRIMARY ELECTION TO BE HELD ON TUESDAY, JUNE 3, 2014, PURSUANT TO SECTION 10403 OF THE CALIFORNIA ELECTIONS CODE

WHEREAS, the City Council of the City of Moreno Valley, California, called a Special Municipal Election to be held on Tuesday, June 3, 2014.

WHEREAS, the City council is submitting to the voters the questions relating to the recall of Council Member Tom Owings, District 3, City of Moreno Valley; and

WHEREAS, it is desirable that such special municipal election be consolidated with the Statewide General Election to be held on the same date, and that within the City, the precincts, polling places and election officers of the two elections be the same, and that the Registrar of Voters of the County of Riverside canvass the returns of said municipal election, and that the elections be held in all respects as if there were only one election;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MORENO VALLEY, CALIFORNIA, DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. Pursuant to the requirements of Section 10403 of the Elections Code, the City Council of the City of Moreno Valley hereby requests that the Board of Supervisors of the County of Riverside consent and agree to the consolidation of a Special Municipal Election with the Statewide Primary election on Tuesday, June 3, 2014, for the purpose of submitting to the voters the question relating to the recall of Tom Owings, Member of the City Council.

1
Resolution No. 2014-09
Date Adopted: February 11, 2014

SECTION 2. The question to appear on the ballot as follows:

Shall City Council Member Tom Owings be recalled?	<table border="1" style="margin: auto; border-collapse: collapse;"> <tr> <td style="padding: 5px;">Yes</td> <td style="width: 30px; height: 30px;"></td> </tr> <tr> <td style="padding: 5px;">No</td> <td style="width: 30px; height: 30px;"></td> </tr> </table>	Yes		No	
Yes					
No					
For Member of the City Council To succeed Tom Owings if he is recalled. Term Ending December, 2016 (Followed by the list of candidates qualifying for this office)					
Vote for ONE					

SECTION 2. That, except for those services routinely conducted by the City Clerk, delegation is hereby made to the Registrar of Voters of the powers and duties of the elections officer for the City of Moreno Valley to conduct said election in accordance with all applicable laws and procedures. The election shall be held in all respects as if there were only one election, and only one form of ballot shall be used.

SECTION 3. That the Board of Supervisors is hereby requested to issue instructions to the Registrar of Voters to take any and all steps necessary for the holding of the consolidated election.

SECTION 4. That the City of Moreno Valley, California, recognizes that additional costs will be incurred by the County by reason of this consolidation and agrees to reimburse the County for such additional costs.

SECTION 5. That the City Clerk is hereby directed to file a certified copy of this resolution with the Board of Supervisors, the Registrar of Voters of the County of Riverside, and with the County Clerk.

SECTION 6. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

2
 Resolution No. 2014-09
 Date Adopted: February 11, 2014

APPROVED AND ADOPTED this 11th day of February, 2014.

Mayor

ATTEST:

City Clerk

(SEAL)

APPROVED AS TO FORM:

City Attorney

Resolution No. 2014-09³
Date Adopted: February 11, 2014

RESOLUTION JURAT

STATE OF CALIFORNIA)
COUNTY OF RIVERSIDE) ss.
CITY OF MORENO VALLEY)

I, Jane Halstead, City Clerk of the City of Moreno Valley, California, do hereby certify that Resolution No. 2014-09 was duly and regularly adopted by the City Council of the City of Moreno Valley at a regular meeting thereof held on the 11th day of February, 2014 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

(Council Members, Mayor Pro Tem and Mayor)

CITY CLERK

(SEAL)

Resolution No. 2014-09
Date Adopted: February 11, 2014

Attachment 2

5
Resolution No. 2014-09
Date Adopted: February 11, 2014

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RESOLUTION NO. 2014-10

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MORENO VALLEY, CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATES' STATEMENTS SUBMITTED TO THE VOTERS FOR THE ELECTION TO BE HELD ON TUESDAY, JUNE 3, 2014

WHEREAS, Section 13307 of the California Elections Code permits the governing body of any local agency to adopt regulations pertaining to charges for handling, packaging, and mailing the candidates' statements in relation to elections for nonpartisan elective offices;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MORENO VALLEY, CALIFORNIA, DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. GENERAL PROVISIONS. That pursuant to §13307 of the California Elections Code, each candidate for elective office to be voted for at an election to be held in the City of Moreno Valley, California, on Tuesday, June 3, 2014, may prepare a candidate's statement on an appropriate form provided by the City Clerk. The statement may include the name, age, and occupation of the candidate and a brief description of no more than two hundred (200) words of the candidate's education and qualifications expressed by the candidate himself or herself. The statement shall not include the party affiliation of the candidate, nor membership or activity in partisan political organizations. The statement cannot reference other candidates, their character, qualifications or activities. The statement shall be filed in the office of the City Clerk at the time the candidate's nomination papers are filed. The statement may be withdrawn, but not changed, during the period for filing nomination papers, February 12, 2014 through March 20, 2014, during regular office hours as posted, and until 6:00 p.m. of the next working day after the close of the nomination period.

Pursuant to § 13107 of the California Elections Code, each candidate has to fill out a ballot designation worksheet that supports the use of his/her ballot designation in compliance with the provisions of California Elections Code 13106 and 13107.

SECTION 2. ADDITIONAL MATERIALS. No candidate will be permitted to include additional materials in the sample ballot package.

SECTION 3. PAYMENT. A candidate filing a candidates' statement for inclusion in the sample ballot shall pay in advance his or her pro rata share for printing, handling and mailing, as a condition of having his or her statement included in the voter's

pamphlet. A deposit of: \$500.00 for Council District Three (3), must be paid at the time each candidate's statement is filed. Payment of the deposit shall be by cash or by check payable to the City of Moreno Valley. The City Clerk shall bill each candidate for any cost in excess of the deposit or, if the actual cost is found to be less than the deposit, shall prorate the excess amount among the candidates and refund the excess amount paid within thirty (30) days of the election.

SECTION 4. COPY TO CANDIDATE. The City Clerk shall provide each candidate or the candidate's representative a copy of this resolution at the time nominating papers are issued.

SECTION 5. REPEAL OF PRIOR RESOLUTIONS. All previous resolutions establishing council policy on payment for candidates' statements are repealed.

SECTION 6. LIMITED APPLICABILITY. This resolution shall apply only to the election to be held on Tuesday, June 3, 2014 and shall then be repealed.

SECTION 7. CERTIFICATION. The City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

APPROVED AND ADOPTED this 11th day of February, 2014.

Mayor

ATTEST:

City Clerk

(SEAL)

APPROVED AS TO FORM:

City Attorney

RESOLUTION JURAT

STATE OF CALIFORNIA)
COUNTY OF RIVERSIDE) ss.
CITY OF MORENO VALLEY)

I, Jane Halstead, City Clerk of the City of Moreno Valley, California, do hereby certify that Resolution No. 2014-10 was duly and regularly adopted by the City Council of the City of Moreno Valley at a regular meeting thereof held on the 11th day of February, 2014 by the following vote:

AYES:

NOES:

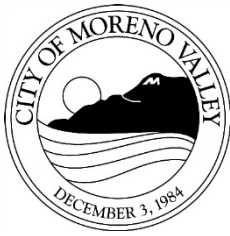
ABSENT:

ABSTAIN:

(Council Members, Mayor Pro Tem and Mayor)

CITY CLERK

(SEAL)



APPROVALS	
BUDGET OFFICER	<i>me</i>
CITY ATTORNEY	<i>SMB</i>
CITY MANAGER	<i>d</i>

Report to City Council

TO: Mayor and City Council

FROM: Suzanne Bryant, City Attorney

AGENDA DATE: February 11, 2014

TITLE: APPROVE THE FIRST AMENDMENT TO THE AGREEMENT WITH MEYERS NAVE FOR ON-CALL LEGAL SERVICES AND APPROVE THE FIRST AMENDMENT TO ENGAGEMENT FOR LEGAL SERVICES

RECOMMENDED ACTION

Recommendations:

1. Approve the First Amendment to Agreement for On-Call Legal Services with Meyers Nave to provide legal services on an as-needed basis.
2. Authorize the City Attorney to execute the First Amendment to Agreement for On-Call Legal Service with Meyers Nave.
3. Approve the First Amendment to Engagement of Legal Services (Subpoenas).
4. Authorize the City Attorney to execute the First Amendment to Engagement of Legal Services (Subpoenas).

SUMMARY

This report recommends approval of the First Amendment to the Agreement for On-Call Legal Services with Meyers Nave and approval of the First Amendment to Engagement of Legal Services (Subpoenas).

DISCUSSION

The City Council approved the Agreement for On-Call Legal Services on July 9, 2013 which included a cap that compensation for the Agreement would not exceed \$70,000 per

fiscal year. The First Amendment to the Agreement would increase the “not-to-exceed” cap to \$110,000 per fiscal year.

Also, when the City was served with the substantial amount of federal subpoenas, the amount of work required necessitated the hiring of outside counsel to advise the City and to assist the City in obtaining and compiling the necessary documents. The amount of work done has exceeded the signature authority of both the City Attorney and the City Manager. Therefore, the Engagement of Legal Services needs to be amended to increase the fee amount to accommodate the work that has been performed (and may continue to be performed) on behalf of the City and the work that remains. The Engagement of Legal Services for the subpoenas was for \$100,000. The First Amendment to the Engagement of Legal Services will increase the amount \$176,000 for a total amount of \$276,000.

As of December 31, 2013, \$156,989.46 in legal fees and costs has been incurred in order to comply with the federal subpoenas. The January bill has not yet been received.

ALTERNATIVES

1. Approve and authorize the recommended actions as presented in this staff report. *Staff recommends the execution of these Amendments in order to continue the timeliness of legal services.*
2. Do not approve and authorize the recommended actions as presented in this staff report.

FISCAL IMPACT

These Amendments would be funded through the City Attorney’s budget for Professional Legal Services that will have to be amended at the mid-year budget review.

NOTIFICATION

Posting of the agenda.

ATTACHMENTS

- Attachment 1: First Amendment to Agreement for On-Call Legal Services
- Attachment 2: Agreement for On-Call Legal Services
- Attachment 3: First Amendment to Engagement of Legal Services (Subpoenas)
- Attachment 4: Engagement of Legal Services (Subpoenas)

Prepared By:
Suzanne Bryant
City Attorney

**FIRST AMENDMENT TO AGREEMENT
FOR ON-CALL LEGAL SERVICES**

The First Amendment to Agreement is by and between the CITY OF MORENO VALLEY, a municipal corporation, hereinafter referred to as “City,” and Meyers Nave, hereinafter referred to as “Attorneys.” This First Amendment to Agreement is made and entered into effective on the date the City signs this Amendment.

RECITALS:

Whereas, the City and Attorneys entered into an Agreement entitled “AGREEMENT FOR ON-CALL LEGAL SERVICES,” hereinafter referred to as “Agreement,” effective August 1, 2013.

Whereas, Meyers Nave is providing general on-call legal services on an as-needed basis as requested by the City Attorney.

Whereas, it is necessary to amend the Agreement to increase the “Not To Exceed” amount because of the amount of the work be performed by the Attorneys is more than was originally anticipated.

SECTION 1 AMENDMENT TO ORIGINAL AGREEMENT:

1.1 Section 3 of the Agreement is amended so that Compensation for the Agreement shall not exceed \$110,000 per fiscal year.

Except as otherwise specifically provided in this Amendment, all other terms and conditions of the Agreement shall remain in full force and effect.

FIRST AMENDMENT TO AGREEMENT FOR ON-CALL LEGAL SERVICES

IN WITNESS HEREOF, the parties have each caused their authorized representative to execute this Agreement.

City of Moreno Valley

Meyers Nave

By: _____

By: _____

City Manager

Title: _____

Date: _____

Date: _____

AGREEMENT FOR ON-CALL LEGAL SERVICES

This Agreement by and between the City of Moreno Valley, a municipal corporation, the Housing Authority of the City of Moreno and/or the Moreno Valley Community Services District (hereafter referred to collectively as "City") and the law firm of Meyers Nave ("Attorneys"), is made and becomes effective August 1, 2013.

Section 1. Subject of the Agreement

This Agreement is for general on-call legal services on an as-needed basis as requested by the City Attorney. The City may, at its sole discretion, by and through its City Attorney, employ other attorneys to perform the same type of legal services.

Section 2. Standard of Performance

Attorneys will perform all legal work referred to them in a professional manner pursuant to the standards of their profession and the rules and statutes governing their conduct.

- A. Attorneys will furnish all office space, equipment, labor, materials, supplies, reference and background data and information necessary to accomplish the assigned tasks, except as otherwise provided in this Agreement.
- B. Attorneys will keep the City Attorney apprised of the amount of hours spent working on the assigned work.

Section 3. Compensation

A. Attorneys will provide up to 22 hours per month of services for \$5,000.00 per month. Any unused hours in any month will be considered a credit and may be used in a subsequent month in the same fiscal year. If any month exceeds 22 hours of work, attorney rates are \$265.00 per hour and paralegal rates are \$135.00 per hour. Attorneys shall advise the City Attorney when 22 hours of service have been met in any month for budget control purposes. Compensation for this Agreement shall not exceed \$70,000 per fiscal year and Attorneys shall not be obligated to provide additional services within the then current fiscal year if costs in that fiscal year equal \$70,000.

Except for reimbursable expenses defined below, such compensation shall be the sole and total remuneration for the services rendered pursuant to this Agreement.

B. Reimbursement of expenses

The City will reimburse actual, reasonable and necessary out-of-pocket expenses incurred by Attorneys in performing the services under this Agreement as follows:

- 1. Long distance telephone charges
- 2. Photocopying at no more than \$0.15 per page
- 3. Computerized legal research at the actual amount charged to Attorneys

To obtain reimbursement, Attorneys will submit a summary of these expenses, along with supporting receipts, within 30 days of the expense being incurred.

C. Invoice

Attorneys agree to invoice the City monthly. All charges must be itemized by Attorneys.

D. Tax information

Attorneys agree to provide a completed federal W-9 form to facilitate tax reporting for payments under this Agreement.

Section 4. Conflict of Interest

Attorneys represent that they presently have no material financial interest other than that which may be held by the general public and shall not acquire any interest, direct or indirect, in any contract or decision made on behalf of City which may be affected by the services to be performed by the Attorneys under this Agreement. Attorneys further agree that they shall employ no person having any such interest. If Attorneys or their employees acquire a direct or indirect personal interest, such interest shall be immediately disclosed to the City and the interested individual shall abstain from any contracts or decisions under this Agreement.

In addition to the proscriptions regarding conflicts of interest imposed on attorneys by the Business and Professions Code and by Rule 3-310 of the California Rules of Professional Conduct, Attorneys represent that no attorney shall represent clients before any board, commission, committee or agency of the City or represent a client adverse to the City for a period of one year from the date of termination of this Agreement.

Section 5. Indemnification and Hold Harmless

Attorneys agree to defend and indemnify City for any claims or lawsuits against City which are based on contentions that negligence or misconduct by Attorneys proximately caused damage to the claimant or plaintiff.

No official or employee of City shall be personally liable for any default or liability under this Agreement.

Section 6. Nondiscrimination

In the performance of this Agreement, Attorneys shall not discriminate against any employee or applicant for employment because of race, religion, color, age, sex, national origin, sexual orientation or medical condition. Attorneys shall take affirmative action to ensure that applicants are employed, and that employees are treated during their employment, without regard to their race, religion, color, age, sex, national origin, sexual orientation or medical condition. Such actions shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training.

Section 7. Insurance

- A. General Liability Insurance: During the entire term of this Agreement, Attorneys agree to procure and maintain general liability insurance at their sole expense to protect against loss from liability imposed by law for damages on account of bodily injury, including death therefrom, suffered or alleged to be suffered by any person or persons whomsoever, resulting directly or indirectly from any act or activities of the Attorneys or any person acting for the Attorneys or under its control or direction, and also to protect against loss from liability imposed by law for damages to any property of any persons caused directly or indirectly by or from acts or activities of Attorneys or any person acting for Attorneys or under its control or direction. Such liability and property damage insurance shall also provide for and protect the City against incurring any legal cost in defending claims for alleged loss. Such liability and property damage insurance shall be maintained in full force and effect throughout the term of the Agreement and any extension thereof in the minimum limits provided below:
- B. Automobile Liability: Attorneys shall procure and maintain, at their sole expense, and throughout the term of this Agreement and any extension thereof, Public Liability and Property Damage Insurance coverage for owned and non-owned automotive equipment operated on City premises. Such coverage limits shall not be less than \$500,000 combined single limit.
- C. Professional Liability Insurance: During the entire term of this Agreement, Attorneys shall procure and maintain, at their sole expense, professional liability insurance to protect the City, the Moreno Valley Community Services District, and the Community Redevelopment Agency of the City of Moreno Valley against liability arising from errors or omissions committed in the performance of their work with coverage limits of not less than \$1,000,000 per occurrence.
- D. Workers' Compensation Insurance: Attorneys shall procure and maintain, at their sole expense, workers' compensation insurance in such amounts as will fully comply with the laws of the state of California.
- E. Primary Coverage and Insurance Company Ratings: The coverages provided pursuant to this Agreement shall be primary insurance and not contributory with any other insurance. Insurance companies providing insurance hereunder shall be rated (A-: VII - Admitted) or better in the Best's Insurance Rating Guide.
- F. Notice to City, Insurance Coverage Change: A certificate of insurance or an appropriate insurance binder evidencing each of the above referenced insurance coverage shall be submitted prior to the execution of this Agreement. Such evidence of insurance shall be sent to the attention of the requesting department and shall reference a project number, where appropriate.

Solely as respect to work done by or on behalf of the named insured for the City, it is agreed that the City of Moreno Valley, the Moreno Valley Community Services District, and the Housing Authority of the City of Moreno Valley are added as additional insureds under the general liability policy. A policy endorsement or an

appropriate insurance binder evidencing the required general liability insurance must accompany the certificate of insurance. The endorsement shall be signed by a person authorized by that insurer to bind coverage on its behalf.

The terms of the insurance policies or policies issued to provide the above insurance coverage may not be amended or canceled by the carrier, without thirty (30) days prior written notice by certified or registered mail or amendment or cancellation to the City, except that cancellation for nonpayment of premium shall require ten (10) days prior written notice by certified or registered mail. In the event that the said insurance is canceled, Attorneys shall, prior to the cancellation date, submit to the City new evidence of insurance in the amounts established.

Section 8. Independent Contractor

Attorneys, and anyone employed by Attorneys, are not and shall not be deemed to be employees of the City. Attorneys are solely responsible for the payment of employment taxes, workers' compensation and any similar taxes for any employees of Attorneys.

Section 9. Files

All legal files of Attorneys pertaining to the City shall be and remain the property of the City. Attorneys will control the physical location of such legal files during the term of this Agreement and shall be entitled to retain copies of such files upon termination of this Agreement.

Section 10. Notices

Any notices under this Agreement by either party to the other may be given by either personal delivery in writing or by mail. Notices must be delivered or mailed to the following:

If to Attorneys:

Steven Mattas
Meyers Nave
633 W. 5th Street, Suite 1700
Los Angeles, CA 90071

If to City:

Suzanne Bryant
City Attorney
City of Moreno Valley
P. O. Box 88005
Moreno Valley, CA 92552-0805

Section 11. Entire Agreement of the Parties

This Agreement represents the parties' final and mutual understanding. It replaces and supersedes any prior agreements, whether oral or written except for litigation matters.

Section 12. Nonassignment

Neither this Agreement nor any portion shall be assigned by Attorneys without the prior written consent of City.

Section 13. City Agent

Suzanne Bryant, City Attorney, for the purpose of this Agreement, is the agent for the City. Whenever approval or authorization is required, Attorneys understand that the City Attorney has the authority to provide that approval or authorization.

Section 14. Term of Agreement

The term of this Agreement shall be from August 1, 2013 until June 30, 2015.

It is understood by and between the parties that City may also hire Attorneys for other matters subsequent to the execution of this Agreement.

Section 15. Termination

This Agreement may be terminated by City with or without cause upon thirty (30) days written notice to Attorneys. City shall be responsible for payment of all services rendered and costs incurred by Attorneys prior to the termination date. Attorneys may terminate this Agreement with or without cause upon thirty (30) days written notice to City and only if City will suffer no actual or perceived harm or prejudice in any pending matter by Attorneys' termination. Upon Attorneys' termination of this Agreement, Attorneys, upon the request of the City, will continue to represent City on any specified matters pending at that time of the termination until completion or reassignment to new Attorneys, whichever occurs first. The rates and terms of compensation shall continue to be the same as set forth above.

Section 16 Resolution of Fee Disputes

The City is entitled to require that any fee dispute be resolved by binding arbitration in Riverside pursuant to the arbitration rules of the Riverside County Bar Association for legal fee disputes. In the event that the City chooses not to utilize the Riverside County Bar Association's arbitration procedures, the City agrees that all disputes regarding the professional services rendered or fees charged by Attorneys shall be submitted to binding arbitration in Riverside to be conducted by the American Arbitration Association in accordance with its commercial arbitration rules.

Section 17. Modification

This Agreement may not be modified or replaced except by another signed written agreement.

Section 18. Partial Invalidity

Should any provision of this Agreement be found invalid or unenforceable, the decision shall affect only the provision interpreted, and all remaining provisions shall remain enforceable.

Section 19. No Waiver

The waiver of any breach of any provisions of this Agreement does not waive any other breach of that term or any other term in this Agreement.

Section 20. Attorneys' Fees

If a party brings any action, including an action for declaratory relief to enforce or interpret the provisions of this Agreement, the prevailing party is entitled to reasonable attorneys' fees in addition to any other relief to which that party may be entitled. Such fees may be set by the court in the same action or in a separate action brought for that purpose.

Section 21. Governing Law

This Agreement shall be construed -- and its performance enforced -- under California law.

Section 22. Survival

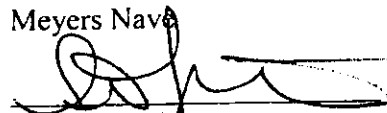
All obligations arising prior to the termination of this Agreement and all provisions of this Agreement allocating responsibility or liability between the City and Attorneys survive the termination of this Agreement.

IN WITNESS THEREOF, the parties have executed this Agreement on the day and date signed by the City Attorney.

Dated: 6-26-2013

Firm: Meyers Nave

By:


Steven T. Mattas

Dated: July 10, 2013

CITY OF MORENO VALLEY,
A Municipal Corporation

By:


Suzanne Bryant, City Attorney

2098806.2

**FIRST AMENDMENT TO
ENGAGEMENT OF LEGAL SERVICES (Subpoenas)**

Attachment 3

The First Amendment to Agreement is by and between the CITY OF MORENO VALLEY, a municipal corporation, hereinafter referred to as "City," and Meyers Nave Riback Silver & Wilson hereinafter referred to as "Meyers Nave."

RECITALS:

Whereas, the City and Meyers Nave entered into an Agreement entitled "Engagement of Legal Services," hereinafter referred to as "Agreement," dated October 29, 2013.

Whereas, the Meyers Nave is providing legal services reasonably required to represent and advise the City in connection with the federal subpoenas received, to assist in obtaining and compiling the necessary documents.

Whereas, the cost of the amount of work to be performed by Meyers Nave has exceeded the amount the City Attorney and City Manager can authorize.

Whereas, Meyers Nave has estimated that the amount of work that remains to be performed will cost an additional \$176,500.

SECTION 1 AMENDMENT TO ENGAGEMENT OF LEGAL SERVICES:

1.1 The City and Meyers Nave agrees that the fees will not exceed \$276,500 without additional written authorization.

1.2 The total "Not-to-Exceed" fee for this contract is \$276,500 (\$100,000 for the original amount plus \$176,500 for this First Amendment to Engagement).

SECTION 2

2.1 Except as otherwise specifically provided in this Amendment, all other terms and conditions of the Agreement shall remain in full force and effect.

FIRST AMENDMENT TO ENGAGEMENT FOR LEGAL SERVICES
(Subpoenas)

IN WITNESS HEREOF, the parties have each caused their authorized representative to execute this Agreement.

City of Moreno Valley

Meyers Nave

By: _____
City Attorney

By: _____

Date: _____

Title: _____

Date: _____

INTERNAL USE ONLY

APPROVED AS TO FORM:

City Attorney

Date

By: _____

Title: _____

(Corporate Secretary)

Date: _____

RECOMMENDED FOR APPROVAL:

Department Head

Date



633 W. 5th Street, Suite 1700
Los Angeles, California 90071
tel (213) 626-2906
fax (213) 626-0215
www.meyersnave.com

Deborah J. Fox
dfox@meyersnave.com

October 29, 2013

Via Electronic Mail

Suzanne Bryant, City Attorney
City of Moreno Valley
14177 Frederick Street
Moreno Valley, CA 92553

Re: Engagement of Legal Services (Subpoenas)

Dear Ms. Bryant:

Thank you for retaining Meyers, Nave, Riback, Silver & Wilson ("Meyers Nave") to perform legal services for the City of Moreno Valley ("the City") in connection with the subpoenas received from the federal grand jury, the Federal Bureau of Investigation ("FBI") and the District Attorney's office of Riverside County (collectively "the subpoenas"). We appreciate the opportunity to serve as special counsel and look forward to working with you and City staff.

This letter sets forth our agreement concerning the legal services we will provide and our fee arrangements for those services. Please read this entire agreement before signing and returning it to us.

- 1. Scope of Engagement.** We will provide the legal services reasonably required to represent and advise the City in connection with the subpoenas received, to assist in obtaining the documents necessary and any preparation needed for the grand jury testimony. Our work is limited to such services. We will also provide legal services for additional matters that the City requests of us, provided we agree to perform that additional work. A letter confirming such additional work shall bring such work within the scope of this agreement.
- 2. Fees and Personnel.** As compensation for our services, our fees will be based on our current standard billing rate for the personnel performing services under this agreement at the time such services are rendered. Our standard billing rates for attorneys and paralegals are attached as Attachment 1. The fees will not exceed ~~\$30,000~~ without additional written authorization.
\$100,000

I will be the principal in charge teaming up with associates Jenny Riggs and Casey Crane along with litigation support specialist Neven Borak. We will pull in other attorneys and/or paralegals on an as needed basis. This agreement retains the legal services of our law firm and not of a particular attorney. Hourly rates are subject to annual review.

3. **Disbursements and Expenses.** In addition to hourly fees, we may incur out-of-pocket expenses related to the City's representation. Our Statement of Fee and Billing Information, which sets forth the details of our disbursement and expense policy, is attached as Attachment 2.

4. **Billing and Payment Responsibilities.** We will send monthly statements which are due within 30 days of receipt. If you have any questions about an invoice, please promptly telephone or write me so that we may discuss these matters. Our Statement of Fee and Billing Information sets forth the details of our fee and billing policy.

5. **Termination of Services.** The City may terminate our services at any time by written notice. After receiving such notice, we will cease providing services. We will cooperate with the City in the orderly transfer of all related files and records to City's new counsel.

We may terminate our services at any time with City's consent or for good cause. Good cause exists if (a) any statement is not paid within 60 days of its date; (b) the City fails to meet any other obligation under this agreement and continues in that failure for 15 days after we send written notice to the City; (c) the City has misrepresented or failed to disclose material facts to us, refused to cooperate with us, refused to follow our advice on a material matter, or otherwise made our representation unreasonably difficult; or (d) any other circumstance exists in which ethical rules of the legal profession mandate or permit termination, including situations where a conflict of interest arises. If we terminate our services, the City agrees to execute a substitution of attorney promptly and otherwise cooperate in effecting that termination.

Termination of our services, whether by the City or by us, will not relieve the obligation to pay for services rendered and costs incurred before our services formally ceased.

6. **Insurance.** During the term of this engagement, this law firm shall take out and maintain general liability and property damage insurance in amounts not less than

Suzanne Bryant, City Attorney
City of Moreno Valley
October 29, 2013
Page 3

\$1,000,000; professional errors and omissions insurance, in amounts not less than \$2,000,000 per occurrence; and \$4,000,000 aggregate, which insurance may not be canceled or reduced in required limits of liability unless at least ten days advance written notice be given to the City.

7. **No Guarantee of Outcome.** Any comments made by us about the potential outcome of this matter are expressions of opinion only and are not guarantees or promises about any outcome or results.

8. **Dispute Resolution.** In the event the City becomes dissatisfied with any aspect of our relationship, we encourage the City to bring such concerns to our attention immediately. This agreement shall be governed by and construed in accordance with the laws of the State of California without regard to principles of conflicts of laws.

9. **Entire Agreement; Full Understanding; Modifications in Writing.** This letter contains our entire agreement about our representation. Any modifications or additions to this letter agreement must be made in writing.

10. **Joint Representation.** Our firm maintains of counsel agreements with certain legal specialists. Because these individuals are deemed independent contractors under the applicable provisions of the tax laws and not employees of our firm, it is necessary that the City consents to dual representation by our firm and the specialist in the event the matter which the City has engaged us to handle, requires the use of that specialist. This arrangement has no effect whatsoever on the cost of the City's legal services, rather it is an ethical requirement that we disclose this fact and that the City consent. The City is consenting by signing this letter.

11. **Conflicts.** Our firm represents many public agencies in California, Nevada and Arizona. Since 1986, we have represented over seven hundred public clients, including numerous cities, redevelopment agencies, special districts, counties and other public entities, and we are accepting new engagements all the time. It is virtually inevitable that we will work on projects from other clients having different governmental or political objectives, beliefs or views from the City of Moreno Valley.

In view of the fact that the City of Moreno Valley is a city, this letter confirms that the services which we are rendering to you are limited in scope and for the benefit of the City of Moreno Valley only. Meyers Nave performs a variety of professional services for its clients and it is possible that we will represent public agency clients which are adverse to the City on other matters. To avoid potential problems, the City agrees that it expressly waives any actual or potential conflicts that might arise from such

Suzanne Bryant, City Attorney
City of Moreno Valley
October 29, 2013
Page 4

representation, that it will not attempt to disqualify Meyers Nave on such matters, and that our firm is free to represent its clients on such matters.

By signing this letter and returning it to us, the City acknowledges that we have discussed these matters and the City confirms that the City of Moreno Valley does not object to our representation of clients on matters where their legal, governmental or political objectives and/or positions may be different from or adverse to those of the City of Moreno Valley, and that the City of Moreno Valley waives any conflict of interests with respect to our representation of such clients with differing legal, governmental or political interests. The City further confirms that the City of Moreno Valley will not assert any conflict of interest concerning such representation or attempt to disqualify this firm from representing such clients notwithstanding such adversity. While the City would certainly be free to terminate our relationship, the City agrees that this firm nonetheless would be free to represent such clients even on those matters which the City considers adverse, and that the City waives any conflict of interest in connection therewith.

Needless to say, these acknowledgments do not permit our firm to represent another client in opposing the specific project for which the City engages us without the City's specific written consent.

The City may wish, and we encourage the City, to consult legal counsel regarding the effect of this conflict waiver.

We would request that you review this letter carefully and, if it is consistent with the City's understanding of our respective responsibilities, please so indicate by returning a signed copy of this letter to me at your earliest convenience. Enclosed is an additional copy of this letter which you should retain for the City's records. Again, we thank the City for allowing us the opportunity to serve as your lawyers.

Very truly yours,



fn DEBORAH J. FOX

cc: Conflicts Department
Billing Department

Suzanne Bryant, City Attorney
City of Moreno Valley
October 29, 2013
Page 5

These terms are accepted and agreed to as of the date of this latter.

CITY OF MORENO VALLEY

By: Suzanne Bryant
Suzanne Bryant
City Attorney

Dated: Oct 29 2013

By: Michelle Dawson
Michelle Dawson
City Manager

Dated: 11/18/13

Suzanne Bryant, City Attorney
City of Moreno Valley
October 29, 2013
Page 6

ATTACHMENT 1

**MEYERS, NAVE, RIBACK, SILVER & WILSON
RATE SHEET**

Sr. Principal	\$350
Principal	\$335
Sr. Of Counsel	\$300
Jr. Of Counsel	\$275
Sr. Associate	\$250
Associate	\$225
Paralegal	\$150

ATTACHMENT 2

MEYERS, NAVE, RIBACK, SILVER & WILSON STATEMENT OF FEE AND BILLING INFORMATION

The following is a general description of our fee and billing policies. These general policies may be modified by the specific engagement letter or agreement to which this summary is attached.

Professional Fees. Our fees for professional services are based on the fair value of the services rendered. To help us determine the value of our services, our attorneys and paralegals maintain time records for each client and matter. Our attorneys and paralegals are assigned hourly rates which are based on years of experience, specialization, training and level of professional attainment. We adjust our rates periodically (usually at the beginning of each year) to take into account inflation and the increased experience of our professional personnel.

To keep professional fees at a minimum, legal work that does not require more experienced attorneys will be performed, where feasible, by attorneys with lower billing rates. Of course, the quality of the work is paramount, and we do not sacrifice quality to economy.

Before undertaking a particular assignment, we will, if requested, provide you with a fee estimate to the extent possible. Estimates are not possible for some matters, however, and cannot be relied on in many others because the scope of our work will not be clear at the outset. When a fee estimate is given, it is only an estimate; it is not a maximum or minimum fee quotation. The actual fee may be more or less than the quoted estimate.

Billing And Payment Procedures. Unless other arrangements are made at the time of the engagement, invoices will be sent monthly. Invoices for outside services exceeding \$100 may be billed separately. Occasionally, however, we may defer billing for a given month or months if the accrued fees and costs do not warrant current billing or if other circumstances would make it appropriate to defer billing.

Our invoices contain a brief narrative description of the work performed; if requested, the initials of the attorney who performed the work will appear on the statement. The invoice will include a line item reflecting in-house administrative costs. The firm's in-house administrative costs include, but are not limited to, duplicating, facsimile

Suzanne Bryant, City Attorney
City of Moreno Valley
October 29, 2013
Page 8

charges, telephone charges, E-mail, postage, mileage and other administrative expenses.

The firm will be reimbursed for all outside services incurred in the course of providing legal services to our client(s). Outside services will include, but are not limited to, all third-party expenses, delivery charges, travel expenses, outside research services, filing fees, expert witness and expert consultant fees.

If you have any questions regarding an invoice, the Finance Director or Executive Director is available to answer your questions. For any unresolved matters, the Bar Association has an arbitration mechanism that can be used to resolve such matters.

Late Payments. Statements for services are payable upon presentation and, in all events, within thirty (30) days after receipt. Occasionally a client has difficulty in making timely payments. To avoid burdening those clients who pay their statements promptly with the added costs we incur as a result of late payments, a late charge will be assessed on statements not paid within thirty (30) days. The maximum monthly late payment charge will be 1.5% per month. In the unlikely event we are required to institute legal proceedings to collect fees and costs, the prevailing party will be entitled to reasonable attorneys' fees and other costs of collection.

2189730.1

**MINUTES - REGULAR MEETING OF JANUARY 28, 2014
(Report of: City Clerk Department)**

Recommendation: Approve as submitted.

SEE AGENDA ITEM A.2

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**MINUTES - REGULAR MEETING OF JANUARY 28, 2014
(Report of: City Clerk Department)**

Recommendation: Approve as submitted.

SEE AGENDA ITEM A.2

This page intentionally left blank.

**MINUTES - REGULAR MEETING OF JANUARY 28, 2014
(Report of: City Clerk Department)**

Recommendation: Approve as submitted.

SEE AGENDA ITEM A.2

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APPROVALS	
BUDGET OFFICER	<i>me</i>
CITY ATTORNEY	<i>SMB</i>
CITY MANAGER	<i>d</i>

Report to City Council

TO: Mayor and City Council

FROM: John C. Terell, Community & Economic Development Director

AGENDA DATE: February 11, 2014

TITLE: A PUBLIC HEARING REGARDING GENERAL PLAN HOUSING ELEMENT UPDATE (PA13-0027), APPLICANT IS THE CITY OF MORENO VALLEY.

RECOMMENDED ACTION

Recommendations: That the City Council:

1. RECOGNIZE that this item is exempt from the provisions of the California Environmental Quality Act (CEQA), as provided for in CEQA Guidelines, Section 15061(b)(3), which states the general rule is that CEQA applies only to projects which have the potential for causing a significant effect on the environment.
2. APPROVE Resolution No. 2014-11. A Resolution of the City Council of the City of Moreno Valley, California, approving PA13-0027: an Amendment of the City of Moreno Valley General Plan Housing Element (2014-2021).

SUMMARY

California law requires local governments to have a General Plan consisting of at least seven elements, including a Housing Element. Pursuant to State law the Housing Element must contain three components:

- An assessment of housing needs and an inventory of resources and constraints relevant to meeting those needs.

- A statement of the community's goals, quantified objectives and policies related to the maintenance, improvement and development of housing.
- A five-year schedule for the implementation of the policies and achievement of the Housing Element goals and objectives.

The Planning Commission, at its January 16, 2014 meeting approved Planning Commission Resolution No. 2014-01, by a 6-0 vote, recommending that the City Council approving the updated 2014-2016 Housing Element.

DISCUSSION

The City has developed a draft Housing Element for the 2014-2021 planning period. The intent of the proposed Housing Element is to guide the City's housing related programs during the balance of the planning period (2014-2021) in accordance with State housing law and the City's housing needs and goals for the future. The proposed Housing Element provides citizens and public officials with an understanding of the community's housing needs and sets forth suitable policies and programs designed for the realization of defined goals. It also reviews the existing Housing Element and quantifies the results of the previous policies, programs and objectives.

The City's first submittal to the State Department of Housing and Community Development (HCD) was made on October 12, 2013. In the intervening months, staff collaborated with HCD staff on the technical review and developed a series of changes and clarifications to the City's proposed Housing Element. The City submitted the proposed Housing Element for a second HCD review on January 2, 2014 and received correspondence, on January 15, 2014 that the proposed Element has been approved by the HCD staff.

The Moreno Valley Planning Commission reviewed the first draft of the Housing Element on September 26, 2013 as part of the public review meeting. The public review provided the opportunity to gain public input regarding the Housing Element before the draft was submitted to the HCD.

The Regional Housing Needs Assessment (RHNA)

In compliance with State Law, Housing Element text documents in detail the City's compliance with its Regional Housing Needs Assessment (RHNA) allocation. Through the RHNA process, the Southern California Association of Governments (SCAG) projects each city's demand for future housing and allocates new housing units to be planned for in order for each city to meet projected demand. The total number of projected housing units is further divided into various income categories. SCAG requires (and the State has approved) that forty percent of the total RHNA allocation is dedicated to producing housing for low and very low income residents.

The City's 2014-2021 fair-share allocation of new housing need according to the SCAG Regional Housing Needs Assessment is 6,169 units, distributed among the following income categories:

Table 1: "City of Moreno Valley, RHNA 2014-2021"

Moreno Valley Regional Housing Needs Allocation 2014-2021		
Income Category	Units	Percent
Very Low-Income	1,500	24.3%
Low-Income	993	16.5%
Moderate-Income	1,112	18.1%
Above Moderate-Income	2,584	41.1%
Total Construction Need	6,169	100%

The City is not required to build the housing units assigned in the RHNA. However, the City must ensure that it has sufficient, appropriately-zoned residential sites to accommodate the RHNA allocation.

After completing the inventory of vacant land sites in the community, Moreno Valley's proposed Housing Element meets its allocation goal (Table 2).

Table 2: "Sites Inventory Summary for All Income Groups"

"Sites Inventory Summary for All Income Groups" 2014-2021			
Income Category	Units	RHNA #	Difference
Very Low-Income	2,105.5	1,500	+605.5
Low-Income	2,105.5	993	+1,112.5
Moderate-Income	7,872	1,112	+6,760
Above Moderate-Income	7,905	2,584	+5,321
Total Units Accommodated in Inventory	19,988		

State Law requires that each city and county have a certified Housing Element as one of the required seven elements of the General Plan. The proposed General Plan Amendment has been approved by the HCD. The element will comply with State

housing element law (Article 10.6 of the Government Code) once adopted and submitted to the HCD, pursuant to Government Code Section 65585(g).

To remain compliance with State housing law, the City must adopt its Housing Element within 120 calendar days from the statutory due date of October 15, 2013. The City Council public hearing is the day before the deadline of February 12, 2014. Missing the deadline may result in a requirement that the City review the Housing Element every four years rather than the eight years.

On January 16, 2014, the Planning Commission completed the review of the Housing Element. Only one member of the public spoke at the meeting. The speaker brought up the need for executive/upscale housing as well as the limitations placed on development in the Hillside Residential (HR) zoning districts. The hillside zoning districts were updated several years ago. Based on previous input from the Planning Commission, planning staff will be further studying the hillside zoning districts. At least one Planning Commissioner spoke regarding the potential for executive/upscale housing in the City and for the development of 55+ active adult living communities. The Housing Element focus pursuant to State guidelines is the providing of affordable housing. Discussions related to upscale and active adult housing would be more appropriately included in Economic Development documents.

ALTERNATIVES

1. Approve the proposed General Plan Amendment to replace the City's current adopted Housing Element with an updated Housing Element. Staff recommends this alternative because it will assure conformance with HCD direction and compliance in having an approved Housing Element.
2. Not approve the proposed General Plan Amendment to replace the City's current adopted Housing Element with an updated Housing Element. This action would result in the City's General Plan Housing Element being out of compliance with State housing law. Additionally the City could lose current funding or potential future funding for housing, transportation and infrastructure. Staff does not recommend this alternative.

FISCAL IMPACT

Failure to adopt a Housing Element could result in State imposed sanctions, including jeopardizing the release of funding for future state programs.

CITY COUNCIL GOALS

The proposed General Plan Amendment addresses the City goals of Community Image, Neighborhood Pride and Cleanliness and Positive Environment by encouraging the maintenance of safe and sanitary housing and encouraging the provision of housing for the full range of employees needed to meet local employer needs.

NOTIFICATION

A 1/8 page public notice was published in the local newspaper, the Press Enterprise, on January 31, 2014, to advise the public of the hearing and document availability.

ATTACHMENTS

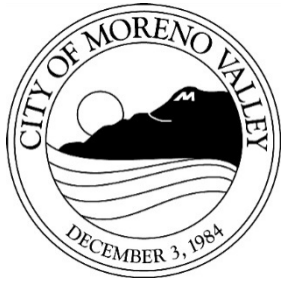
1. Public Hearing Notice
2. Proposed Resolution No. 2014-11
3. Planning Commission Staff Report (excluding exhibits)
4. Status Letter from the California Department of Housing and Community Development (HCD)

Prepared By:
Claudia Manrique
Associate Planner

Department Head Approval:
John C. Terell, AICP
Community & Economic Development Director

Concurred By:
Chris Ormsby, AICP
Interim Planning Official

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NOTICE OF CITY COUNCIL PUBLIC HEARING

A PUBLIC HEARING FOR PA13-0027 – GENERAL
PLAN AMENDMENT FOR THE UPDATED 2014-2021
HOUSING ELEMENT.

The City of Moreno Valley proposes to amend the existing General Plan to replace the City's current adopted Housing Element with an updated Housing Element, in order to comply with State Law (California Government Code Article 10.6 of the Government Code).

The proposal is exempt from the California Environmental Quality Act (CEQA) in accordance with Section 15061 of the CEQA Guidelines. The amendment does not have the potential to cause a significant effect on the environment.

The City Council may consider any appropriate modifications or alternatives to the amendment or the environmental determination. Any person concerned about the proposal may submit written comments to the Planning Division prior to the hearing date listed below. Any person may appear and be heard in support or opposition to the project or the environmental determination at the time of the hearing. Any person interested in the proposed project may contact Claudia Manrique, Associate Planner at (951) 413-3225 or at the Community & Economic Development Department at 14177 Frederick Street, Moreno Valley, California, during normal business hours (7:30 a.m. to 6:00 p.m., Monday – Thursday and 7:30 a.m. to 1:30 p.m. every 2nd and 4th Friday).

If you challenge any of these items in court, you may be limited to raising only those issues you or someone else raised at the Public Hearing described in this notice, or in written correspondence delivered to the City Council on or before the following meeting date:

**Tuesday, February 11, 2014
6:00 P.M. or thereafter
City Council Chambers
14177 Frederick Street
Moreno Valley, CA 92552-0805**

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RESOLUTION NO. 2014-11

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MORENO VALLEY, CALIFORNIA, APPROVING PA13-0027: AN AMENDMENT OF THE CITY OF MORENO VALLEY GENERAL PLAN HOUSING ELEMENT (2014-2021).

WHEREAS, state law requires cities and counties to prepare and adopt a General Plan to guide the future development of a city or county; and

WHEREAS, a General Plan must contain certain elements, including a Housing Element which sets forth goals, policies and programs to encourage the development of housing for all income groups and persons with special needs ; and

WHEREAS, state law requires that cities and counties comprehensively update their General Plan Housing Elements every five years to ensure their plans can accommodate future demand for housing; and

WHEREAS, between October 15, 2013 and January 15, 2014, two drafts of the 2014-2021 Housing Element Update were released for review and comment by the California Department of Housing and Community Development; each time incorporating said comments into the subsequent draft Housing Element; and

WHEREAS, the City conducted an environmental analysis on the proposed Housing Element update per the requirements of the California Environmental Quality Act; said analysis concluded that the proposal is exempt under CEQA guidelines in that this activity is covered by the general rule that CEQA only applies to projects that have the potential for causing a significant impact on the environment as defined in Section 15061(b)(3); and

WHEREAS, on January 16, 2014, the Moreno Valley Planning Commission conducted a duly noticed public hearing on the proposed 2014-2021 Housing Element Update, as revised; the Planning Commission considered the staff report, written correspondence and oral testimony; and

WHEREAS, the Planning Commission recommended to the City Council approval of the Housing Element Update as presented; and

WHEREAS, all evidence of records, the updated Housing Element, staff reports, correspondence, and the environmental determination are on file in the offices of the City of Moreno Valley, Case No. PA13-0027; and

WHEREAS, all legal prerequisites to the adoption of this Resolution have occurred.

1
Resolution No. 2014-11
Date Adopted: February 11, 2014

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MORENO VALLEY, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

Based upon substantial evidence presented to this City Council during the above-referenced meeting on February 11, 2014, including written and oral staff reports and the record from the Public Hearing, this City Council hereby specifically finds as follows:

A. Conformance with General Plan Policies – The proposed amendment is consistent with the General Plan, and its goals, objectives, policies and programs. The proposed amendment supersedes the existing Housing Element of the General Plan.

FACT: The proposed amendment does not conflict with the goals, objectives, policies and programs of the General Plan. It furthers the goal of the Community Development Element to supply adequate housing to meet the needs of future residents. Moreover, it is consistent with Objective 2.2 because it helps to “provide a wide range of residential opportunities and dwelling types to meet the demands of present and future residents of all socioeconomic groups.”

BE IT FURTHER RESOLVED that the City Council:

1. **RECOGNIZE** that this item is exempt from the provisions of the California Environmental Quality Act (CEQA), as a Class 32 Categorical Exemption, CEQA Guidelines, Section 15061(b)(3), which states the general rule is that CEQA applies only to projects which have the potential for causing a significant effect on the environment and
2. **APPROVE** PA13-0027 (General Plan Amendment) based on the findings contained in the Resolution and the attached Exhibit A.

APPROVED AND ADOPTED this 11th day of February, 2014.

Mayor of the City of Moreno Valley

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney

2
Resolution No. 2014-11
Date Adopted: February 11, 2014

RESOLUTION JURAT

STATE OF CALIFORNIA)
COUNTY OF RIVERSIDE) ss.
CITY OF MORENO VALLEY)

I, Jane Halstead, City Clerk of the City of Moreno Valley, California, do hereby certify that Resolution No. 2014-11 was duly and regularly adopted by the City Council of the City of Moreno Valley at a regular meeting thereof held on the 11th day of February, 2014 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

(Council Members, Mayor Pro Tem and Mayor)

CITY CLERK

(SEAL)

3
Resolution No. 2014-11
Date Adopted: February 11, 2014

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**CITY OF MORENO VALLEY
DRAFT HOUSING ELEMENT
2014-2021**

City of Moreno Valley
14177 Frederick Street
Moreno Valley, CA. 92552-0805

January 2014

Resolution No. 2014-07⁴
Date Adopted: February 11, 2014

Table of Contents

I.	Introduction.....	8
A.	Purpose and Content.....	8
B.	Summary	10
C.	New State Legislation	12
D.	Citizen’s Participation.....	13
E.	Consistency with State Planning Law	16
F.	General Plan Consistency	17
II.	Housing Plan.....	20
III.	Quantified Objectives.....	35
IV.	Housing Needs Assessment	38
A.	Population Trends and Demographic Characteristics	38
B.	Household Characteristics	44
C.	Housing Stock Characteristic	58
D.	Regional Housing Needs Assessment (RHNA).....	63
E.	Opportunities for Energy Conservation.....	65
V.	Housing Constraints.....	69
A.	Market Constraints	69
B.	Governmental Constraints	70
C.	Environmental and Infrastructure Constraints.....	98
D.	Other Constraints	99
VI.	Housing Resources.....	105
A.	Regional Housing Needs Assessment (RHNA).....	105
B.	Resources	118
VII.	Progress Report	126

Attachments and Exhibits

Housing Sites Inventory	#1
Appropriately Zoned Sites for Low & Very Low Income Housing	#2
Vacant Land Inventory	#3
High Density Sites Inventory	#4
Vacant Land Inventory – Mobilehome Sites	#5
Vacant Land Inventory – Manufactured Home Sites	#6
Vacant Land Inventory – Transitional Housing Sites	#7
Vacant Land Inventory – Homeless Shelter Sites	#8
Vacant Land Inventory – Homeless Shelter Sites (SP 208)	#9
Exception Areas	#10
Maps of Low and Very Low Income Sites –Calculation 1	Exhibits A1-A11
Maps of Rezoned High Density Sites-Calculations 3 ,4 and 5	Exhibits C,D, and E

I. Introduction

Vision

A City that provides safe and decent housing opportunities for all its residents, offering a range of housing options to accommodate the diverse needs of the community.

The Housing Element is a component of the General Plan which assesses the housing needs of all economic segments of the City of Moreno Valley. In addition, the Housing Element defines the goals and policies that will guide the City's approach to resolving those needs and recommends a set of programs that would implement policies over the next few years.

State law requires that all cities adopt a Housing Element and describe in detail the necessary contents of the housing element. This Housing Element responds to those requirements, and responds to the special characteristics of the City's housing environment. This Housing Element incorporates the most current data and information readily available at the time of writing. It also includes an evaluation of the Housing Element adopted in 2011, an assessment of the current and potential housing actions, and an assessment of resources of the private sector and all levels of the public sector.

This Moreno Valley Housing Element is prepared for the 2014-2021 update cycle for jurisdictions in the Southern California Association of Governments (SCAG) region.

A. Purpose and Content

The Housing Element of the General Plan is designed to provide the City with a coordinated and comprehensive strategy for promoting the production of safe, decent, and affordable housing within the community. A priority of both State and local governments, Government Code Section 65580 states the intent of creating housing elements:

The availability of housing is of vital statewide importance, and the early attainment of decent housing and a suitable living environment for every California family is a priority of the highest order.

Per State Law, the Housing Element has two main purposes:

- To provide an assessment of both current and future housing needs and constraints in meeting these needs; and
- To provide a strategy that establishes housing goals, policies, and programs.

The Housing Element is an eight-year plan for the 2014-2021 period and serves as an integrated part of the General Plan, but is updated more frequently to ensure its relevancy and accuracy. The Housing Element identifies strategies and programs that focus on:

8
Resolution No. 2014-07
Date Adopted: February 11, 2014

- Matching housing supply with need;
- Maximizing housing choice throughout the community;
- Assisting in the provision of affordable housing choice;
- Removing government and other constraints to housing investment; and
- Promoting fair and equal housing opportunities.

The Housing Element consists of the following major components:

- A profile and analysis of the City's demographics, housing characteristics, and existing and future housing needs.
- An analysis of constraints to housing production and maintenance. Constraints include potential market, governmental, and environmental limitations to meeting the City's identified housing needs.
- An overview of resources available to further housing production and maintenance.
- Resources include land available for new construction, opportunities for rehabilitation and revitalization, and financial and administrative resources available for implementing housing programs. In addition, this section also examines opportunities for energy conservation.
- An assessment of housing accomplishments during the previous Housing Element period, 2008-2014.
- A statement of the Housing Plan to address the City's identified housing needs, including a formulation of housing goals, policies, and programs.

Community Profile

The City of Moreno Valley is located in northwestern Riverside County, approximately 52 miles east of downtown Los Angeles, and 42 miles west of Palm Springs. The City is located near the eastern edge of the Los Angeles metropolitan area. Moreno Valley is situated along two major freeways. The Moreno Valley Freeway (State Route 60) connects directly to downtown Los Angeles and the regional freeway system. State Route 60 connects to Orange County via the Riverside Freeway (State Route 91). To the east, State Route 60 connects with Interstate 10, running to Palm Springs, Phoenix, and beyond. Interstate 215 runs by the westerly city limits, and is an important north-south link from San Diego through western Riverside and San Bernardino counties and beyond.

Moreno Valley is characterized by a beautiful valley bounded by mountains and hills on three sides. The city limits are bounded on the north by the Box Springs Mountains. The gullied hills of the Badlands lie to the east. The mountains of the Lake Perris Recreation Area, the floodplain of Mystic Lake and the San Jacinto Wildlife Area and level terrain in the City of Perris are located to the south. Gently sloping terrain lies west of the city limits within March Air Reserve Base, the City of Riverside and the County of Riverside.

To understand the current land use and development patterns that exist in Moreno Valley, it is important to understand the general history of the settlement of the area. Early settlers traveled through the area from northern Mexico to various mission settlements along a trail charted by Juan Bautista de Anza in 1774. The trail passed through the San Jacinto Valley, the Perris Valley and southwest Moreno Valley. Moreno Valley and the rest of California became part of the United States in 1850. The Moreno Valley area began to develop in the late 1880's with the establishment of the Alessandro and Moreno settlements.

The City of Moreno Valley was incorporated on December 3, 1984 and thereafter the population soared, reaching 118,779 in 1990. For part of that period it was the fastest growing city in the country. Moreno Valley is the second largest city in Riverside County with a population of 193,365 in the year 2010 according to the US Census.

Today, Moreno Valley is very typical of other suburban communities in terms of the distribution and range of land use in the community. Moreno Valley offers a mix of housing types. Single-family homes make up about 75 percent of the housing stock and the multi-family share is about 25 percent.

To avoid serving simply as bedroom communities for adjacent countries, Riverside County jurisdictions, including Moreno Valley, are working to attract new businesses to provide employment opportunities for local residents. This also helps promote a more balanced jobs/housing ratio, reduces the need for long commutes and improves the local air quality and quality of life in general.

B. Summary

The 2011 housing element (2008-2014 planning period) consisted of a series of ongoing and new programs that implemented the City's housing element goals. The City of Moreno Valley's housing goals were classified into five areas of focus:

- Preservation and revitalization of existing neighborhoods.
- Creation of housing opportunities for special needs populations.
- Creation of rental housing for low and very low income households.
- Creation of housing opportunities for low and moderate income first time home buyers.
- Increase of energy conservation measures.

Under the goal of neighborhood preservation and revitalization, the City provided a series of highly successful programs that included annual neighborhood clean ups throughout the city, home improvement loan and grant programs, as well as focused neighborhood beautification grant programs. Additionally, the City of Moreno Valley takes a proactive role in its code enforcement activities in CDBG target areas. Often, code officers are the point of contact for referrals to the City's rehabilitation programs. Neighborhood revitalization programs also

10
Resolution No. 2014-07
Date Adopted: February 11, 2014

included the Targeted Neighborhood Program, which assisted in establishing owner's associations in order to address issues in smaller rental developments and maintain an important part of the privately owned, affordable multiple family rental housing stock.

The goal of creating housing opportunities for special needs populations in the past primarily focused on senior populations and transitional housing. In the 2008-2014 element this goal had been expanded to include Agency funding of rental units affordable to formerly homeless, mentally ill adults, as well as developmentally and physically disabled adults and seniors. On May 28, 2013, the City Council amended the Moreno Valley Industrial Area Specific Plan (SP 208) to include Emergency Shelters as a permitted use. Zoning regulations contained in Title 9 of the City of Moreno Valley Municipal Code were also amended to include Single Room Occupancy Units (SRO) zones in the multiple family and specified commercial zones as well as adopting Reasonable Accommodation Procedures. Although Moreno Valley is no longer an agricultural community, pursuant to State law, the element also required an amendment to the Municipal Code to include currently permitting, by right, farm worker housing in all multiple family zones. The May 2013 amendments provided the necessary consistency with the City of Moreno Valley's certified 2008-2014 Housing Element.

The goal of creating rental housing for low and very low income households consists of a continuation of programs that in the past have created in excess of 600 permanently affordable rental units. The most ambitious program in the 2011 Housing Element (2008-2014 planning period), with the goal of creating rental housing for low and very low income households, was the rezoning of 142 acres to Residential 30 (R30) (approved by City Council on April 23, 2013).

To accommodate the 2008-2014 regional housing need of 1,806 Very Low-Income Units and 1,239 Low-Income Units (total of affordable units = 3,045), the City rezoned 142 acres of vacant and underutilized sites to R30 with a minimum density of 24 units per acre. The rezoned sites are identified by Assessor Parcel Number (APN) in Attachment #. The sites are appropriately sized to accommodate higher density developments, and will allow owner-occupied and rental multifamily residential uses without a conditional use permit (CUP), which is not required in Moreno Valley for multiple family housing, or other discretionary action pursuant to Government Code Section 65583.2 (h) and (i). As part of the rezoning program, the City has rezoned 8.75 acres of Agency owned land at Day and Alessandro, which in the past has been proposed to be used for a 225 unit affordable housing development with a day care facility. Additionally, the Agency provided financing for projects such as Perris Isle Senior Apartments, Rancho Dorado family housing, Atwood Gardens which includes units for developmentally disabled adults, Casitas Del Valle which consists of 40 units of affordable family housing.

In the sphere of creating affordable housing the City of Moreno Valley has a tradition of providing incentives for the development of housing to complement its provision of funds and land. The incentives include deferral of development impact fees for affordable housing until issuance of Certificate of Occupancy, lower development impact fees for affordable housing, and permit streamlining. Through the County of Riverside, waiver of Traffic Uniform Mitigation

Fees (TUMF) for affordable housing; density bonus pursuant to the City's density bonus ordinance and a 100% density bonus for senior housing.

The City's goal of creating housing opportunities for low and moderate income first time home buyers consists of three programs. The first program provides down payment assistance to first time homebuyers in the form of a silent second. The second program targets households at 50% and 60% of median income through the City's partnership with Habitat for Humanity. The third is the Neighborhood Stabilization Program (NSP), which was established by HUD for the purpose of stabilizing communities that have suffered from foreclosures and abandonment. Through the NSP program, the city was able to use funds to purchase and rehabilitate homes then resell them to individuals or families whose incomes do not exceed 50 percent of the area median income.

The goal of increasing energy conservation measures is being met by a series of programs that include adopting an ordinance to require all new and replacement roofing to utilize radiant barrier plywood; implementing the City's Residential Solar Initiative Program; and distributing free of charge compact fluorescent light bulbs.

C. New State Legislation

The Moreno Valley Housing Element was last updated in 2011 and is currently being updated for the years 2014 to 2021 as part of the new update cycle for jurisdictions within the SCAG (Southern California Association of Governments) region to allow for synchronization with the 2012-2035 Regional Transportation Plan and Sustainable Communities Strategy (RTP/SCS). The Element sets forth an 8-year strategy to address the City's identified housing needs, including specific implementing programs and activities.

Various amendments have been made to Housing Element law since adoption of the City's current Housing Element. These include:

- AB 162: Requires the City, upon adoption of the Housing Element, to identify specific flood hazard zones in the Land Use Element and specific floodwater and groundwater recharge areas in the Conservation and Safety Elements.
- SB 244: Requires the City, upon the adoption of a Housing Element, to update the Land Use Element to include data and analysis, goals, and implementation measures regarding unincorporated island, fringe, or legacy communities and their infrastructure needs.
- SB 812: In addition to the existing special needs groups, the City must include an analysis of the housing needs for persons with developmental disabilities.
- AB 1867: Under certain conditions, the City can now count multi-unit homeownership units that have been converted to affordable units toward their RHNA allocation.
- SB375 Implications: For jurisdictions that do not submit their adopted 2014-2021 housing element update within 120 days of the October 2013 deadline, their housing element updates revert to a four-year cycle.

12
Resolution No. 2014-07
Date Adopted: February 11, 2014

The contents of this updated Housing Element comply with these amendments and all other requirements of Housing Element law.

D. Citizen's Participation

Citizen participation is one of the most important components of the Housing Element process. The City of Moreno Valley Community & Economic Development Department utilized the following strategy to solicit meaningful community input in preparing the City's 2014-2021 Housing Element.

Consolidated and Annual Action Plans

The U.S. Department of Housing and Urban Development (HUD) requires that grantee cities, such as Moreno Valley, prepare both a Consolidated Plan and an Annual Action Plan as a condition to receiving Federal funding under the Community Development Block Grant (CDBG) and HOME Investment Partnerships Program (HOME). The Consolidated Plan is a planning document that covers a five year period between July 1, 2013 and June 30, 2018, and establishes the City's strategies for addressing low and moderate income needs of the community, as defined by HUD regulations. As the above plans required much the same data/input as the Housing Element, the community outreach was combined. As the above plans required much the same data/input as the Housing Element, the community outreach was used to formulate Housing Element policies and programs.

Citizen participation for the development of the Consolidated Plan, the Annual Action Plan, and the Analysis of Impediments to Fair Housing (AI) was accomplished through a series of meetings, public notices and announcements. City staff conducted meetings with area residents, non-profit organizations and surrounding jurisdictions to solicit input on community needs. Two public meetings were conducted to determine community needs. In addition, several focused meetings with local agencies, surrounding jurisdictions and City committees were also conducted. Information and notification of these meetings was distributed through correspondence, flyers and public notices in the Press Enterprise Newspaper. The information compiled from the meetings was used in determining the needs in the community and the development of strategies as well as updating the Housing Element.

Fair housing workshops were held on October 29, 2012 and November 14, 2012. The first workshop was attended by residents and public service agencies. An overview of the scope of purpose of the AI was given to the attendees. Housing concerns mentioned at the workshop primarily pertained to the great need for rental assistance. On-site apartment resident managers were invited to the second focus group workshop. The Fair Housing Council distributed information on fair housing training to those in attendance. The main concern raised at the focus group workshop was reasonable accommodations, particularly the issue of reasonable accommodation requests to smoke marijuana and cultivate it on the site.

13
Resolution No. 2014-07
Date Adopted: February 11, 2014

In addition, three public hearings were conducted to solicit input from the general public for the required reports. The first public hearing took place on December 11, 2012 and residents were given the opportunity to provide comments regarding priority needs in the community. A second public hearing was held on March 26, 2013 to discuss the proposed Consolidated Plan goals and objectives and the proposed projects for the upcoming fiscal year. After receiving input from the community, the proposed Consolidated Plan was available for a 30-day public examination and comment period from March 15, 2013 through April 15, 2013. The Plan was available at four locations (Library, City Corporate Yard, City Hall and Senior Center) within the City. A final public hearing was conducted on May 23, 2013 after the close of the public review period. The final public hearing allowed the public an opportunity to comment on the proposed Consolidated Plan before adoption by the City Council.

Alessandro Boulevard Corridor Plan

In 2009 the City of Moreno Valley received a Compass Blueprint Strategy grant award from the Southern California Association of Governments (SCAG) to complete the “Alessandro Boulevard Corridor – Vision Plan”. The “Alessandro Boulevard Corridor – Vision Plan” focused on long-term goals for the corridor related to land-use, transportation, and economic revitalization along Alessandro Boulevard, including ways to enhance the boulevard as a transit corridor for faster and more frequent bus service. The vision plan looked at socioeconomic trends, surrounding development patterns, and the type of development envisioned for Alessandro Boulevard Corridor and then evaluated these conditions and made a series of recommendations.

The development of the vision plan for the Alessandro Boulevard Corridor was a collaborative and participatory process. There were two public workshops held at the City Hall Council Chambers on April 22, 2010 and May 6, 2010. Participants were given the opportunity to voice their opinions on where to locate mixed use and/or higher density development along the corridor. There were also a series of meetings with community stakeholders at City Hall with the consultants and City Staff.

The key recommendations from the workshops and meetings were used to create a series of independent but related activity nodes. These activity nodes works in concert with Moreno Valley’s existing activity nodes to provide a complete and strategically dispersed set of places aimed at either the regional, community or neighborhood level of activity. The following six nodes were defined in the Vision Plan for inclusion in the Mixed Use Districts Overlay:

- Alessandro Boulevard & Frederick Street (MUI)
- Alessandro Boulevard & Heacock Street (MUN)
- Alessandro Boulevard & Perris Boulevard (MUC)
- Alessandro Boulevard & Lasselle Street (MUN)
- Alessandro Boulevard & Nason Street (MUI)

14
Resolution No. 2014-07
Date Adopted: February 11, 2014

The “Alessandro Boulevard Corridor – Vision Plan” workshops and meetings also supported the placement of the higher density Residential 30 (R30) housing as identified in the 2011 General Plan Housing Element. The four areas included:

- Area #1 - Alessandro Boulevard and Day Street,
- Area #2 - Alessandro Boulevard & Elsworth Street
- Area #3 - Alessandro Boulevard & Morrison Street
- Area #4 - Perris Boulevard & Iris Avenue

In 2011 the City of Moreno Valley received a Compass Blueprint Strategy grant award from the Southern California Association of Governments (SCAG) to complete the “Alessandro Boulevard Corridor Implementation Project”. The goal of the “Alessandro Boulevard Corridor Demonstration Project – Phase I” was to identify opportunities for mixed use transit-oriented development along Alessandro Boulevard. With implementation of the Corridor Project, the City of Moreno Valley was able to provide additional Multiple Family housing in areas near existing or emerging employment and shopping centers along Alessandro Boulevard. The Residential 30 (R30) rezoned as part of the Alessandro Boulevard Corridor Project also allowed the City of Moreno Valley to meet its 2008-2014 State-mandated Regional Housing Needs Assessment (RHNA) numbers.

Two 1/8 page ads were published in the Press Enterprise and 1,167 notices were sent residents affected by the rezoning and Mixed Use Districts Overlay area (including a 300 foot buffer) for both the Planning Commission (March 14, 2013) and City Council (April 23, 2013) Public Hearings. There was also one public informational meeting held at the City Hall Council Chambers on March 7, 2013 and the information for this meeting was included on the Planning Commission Public Hearing notice. The three members of the public came to the informational meeting and were interested in either the proposed changes to their own property or had a neighboring parcel. No concerns were raised with the project at either the Planning Commission or City Council Public Hearings.

The rezoned sites are identified by Assessor Parcel Number (APN) in Attachment 4. The 146.19 acres rezoned to Residential 30 (R30) could potentially provide up to 4,385 units, if fully built out at the density of 30 units per acre. The Housing Element noted that based on historical development patterns, it will be assumed that the majority of sites would be developed at 80% of the maximum residential density, which would be 3,508 units.

The 2008-2014 RHNA required specific numbers of units based on income categories. The requirements were a total of 1,806 units in the “Very Low” category, and 1,239 units in the “Low” category for a total of 3,045 units. The rezoning of 146.19 acres to Residential 30 (R30) allowed the City of Moreno Valley to maintain its compliance with State housing element law.

Related Specific Plan & Code Amendments

The City of Moreno Valley amended the Moreno Valley Industrial Area Specific Plan (SP 208) and zoning regulations contained in Title 9 of the City of Moreno Valley Municipal Code to include Emergency Shelters, Farm Worker Housing, Single Room Occupancy Units (SRO) and Reasonable Accommodation Procedures. The amendments provided the necessary consistency with the City of Moreno Valley's certified Housing Element.

The specific plan and code amendments went to two public hearings and a 1/8 page advertisement was published in the Press Enterprise for each meeting. Planning Commission was held on April 25, 2013 and City Council was held on May 28, 2013. All the items are approved.

September 2013 Community Outreach & Planning Commission

The City of Moreno Valley held a joint public review meeting at the September 26, 2013 Planning Commission. The public review provided the opportunity to gain input regarding the Housing Element before the draft is submitted to the State Department of Housing and Community Development (HCD) for review and certification.

A 1/8 page advertisement was published in the Press Enterprise and the notice was posted online at the City's website as well. The three members of the public came to the meeting, with two of them speaking. The first speaker brought up the need for executive/upscale housing as well as the limitations placed on development in the Hillside Residential (HR) zoning districts. The second speaker questioned the previous public participation and pointed out some errors in the employment tables, which have been fixed. The Planning Commission also spoke regarding the potential for executive/upscale housing in the City and for the development of 55+ active adult living communities.

E. Consistency with State Planning Law

The Housing Element is one of the seven General Plan elements mandated by the State of California. Sections 65580 to 65590 of the California Government Code contain the legislative mandate for the Housing Element. State law requires that the City's Housing Element consist of "an identification and analysis of existing and projected housing needs and a statement of goals, policies, quantified objectives, financial resources, and scheduled programs for the preservation, improvement and development of housing" (Section 65583). In addition, the Housing Element shall identify adequate sites for housing, including rental housing, factory-built housing, and mobile homes, and shall make adequate provision for the existing and projected needs of all economic segments of the community.

16
Resolution No. 2014-07
Date Adopted: February 11, 2014

There is no single approved format for a Housing Element. Instead, State law defines components of issues that must be addressed. A Housing Element should clearly identify and address, at a minimum, each component listed below.

1. Review of existing Housing Element.
2. An assessment of existing and projected housing and employment trends to assess a locality's housing needs for all income levels.
3. An inventory of resources relevant to meeting housing needs.
4. An inventory of constraints relevant to the meeting of these needs.
5. A statement of the community's goals, quantified objectives, and policies relative to the maintenance, preservation, improvement, and development of housing.
6. A program that sets forth an eight-year schedule of actions the local government is undertaking or intends to undertake to implement the policies and achieve the goals and objectives of the Housing Element.

F. General Plan Consistency

The goals, policies, objectives and programs in the housing element for the planning period of 2014-2021, relate to and are consistent with all elements in the general plan. The City's housing element identifies programs and resources required for the preservation, improvement and development of housing to meet the existing and projected needs of its residents. As portions of the General Plan are amended in the future, the housing element will be reviewed to ensure internal consistency.

Relationship to Other General Plan Elements

The City of Moreno Valley's General Plan contains goals and policies for urban development, community design, housing, natural hazards, economic development, and public services and facilities.

The Land Use Element sets forth the amount and type of residential development permitted under the General Plan, thereby affecting housing opportunity in Moreno Valley. In addition, the Land Use Element contains policies directed at maintaining the existing housing stock, as well as ensuring the quality of new residential development. The Circulation Element contains policies to minimize roadway traffic into residential neighborhoods and the Noise Element sets forth policies to minimize the level of noise in neighborhoods. The Conservation and Open Space Element establishes development standards to minimize the impact of residential development on sensitive resources, such as hillside areas, ecological habitat, and scenic view sheds. Finally, the Safety Element sets forth policies to ensure the safety of the City's housing stock through such measures as code enforcement, and mitigation of environmental hazard (such as wildfires and flooding) as conditions to development.

17
Resolution No. 2014-07
Date Adopted: February 11, 2014

The City must also ensure that adequate water and sewer services are available to accommodate the growth anticipated in the Housing Element. In the event of a shortage in water supply or sewage capacity, affordable housing will be given priority for allocation pursuant to SB 1087. Upon adoption of the Housing Element, the City will send a copy of the Housing Element to the various water and sewer service providers.

Goals and Policies

The Moreno Valley Housing Element includes the following goals:

- Maintain and enhance the quality of existing residential neighborhoods in Moreno Valley.
- Encourage adequate provision of a wide range of housing by location, type of unit, and price to meet the existing and future needs of Moreno Valley residents.
- Provide increased opportunities for home ownership.
- Provide housing support services to address the needs of the City's low and moderate income residents.
- Promote equal opportunity for all residents to reside in the housing of their choice.

II. Housing Plan

The Housing Plan includes goals, policies, and programs related to housing and are presented in this section. The policies are established to guide the development, redevelopment and preservation of a balanced inventory of housing to meet the needs of present and future residents of the City. It is a goal of the City to ensure that all residents have decent, safe, sanitary and affordable housing regardless of income. This statement guides the City's actions with respect to housing. The specific goals, policies and actions detailed in this section provide the framework for the City's overall housing program. Specific policies and actions included in this element are intended to provide a wide variety of programs and tools to implement the City's General Plan goals. Actual programs will be implemented at the discretion of the City in order to meet established objectives.

The goals and policies contained in the Housing Element address Moreno Valley's identified housing needs and are implemented through a series of actions and programs. Housing programs define the specific actions the City will take to achieve specific goals and policies. The action plan includes both programs currently in operation and new activities which have been added to address the City's unmet housing needs. It should be noted that the listing of a particular funding source of a particular program and/or action does not denote that it has been allocated or appropriated as a source of funding for such a program and/or action.

Housing Goal #1: *Availability of a wide range of housing by location, type of unit, and price to meet the existing and future needs of Moreno Valley residents.*

Policy 1.1: Continue to support non-profit and for-profit organizations in their efforts to construct, acquire, and improve housing to accommodate households with lower and moderate incomes.

Policy 1.2: Promote development that provide a variety of housing types and densities based on the suitability of the land, including the availability of infrastructure, the provision of adequate services and recognition of environmental constraints.

Policy 1.3: Avoid concentrating housing constructed expressly for lower income households in any single portion of any neighborhood.

Policy 1.4: Locate higher density residential development in close proximity to employment and shopping.

Policy 1.5: Promote construction of units consistent with the new construction needs identified in the Regional Housing Needs Assessment (RHNA).

20
Resolution No. 2014-07
Date Adopted: February 11, 2014

Actions and Programs

<p>Action 1.1</p>	<p>Review and update the General Plan periodically (if an update is needed) to ensure that growth trends are addressed.</p> <p><i>Responsible Agency: City of Moreno Valley Planning Division</i> <i>Timeframe: Ongoing 2014-2021</i> <i>Potential Funding Source: General Fund</i></p>
<p>Action 1.2</p>	<p>Encourage variety of housing development through various Overlay zone alternatives (Senior Housing, Planned Development, Mixed Use) or with the density bonus incentives.</p> <p><i>Responsible Agency: City of Moreno Valley Planning Division and Moreno Valley Housing Authority</i> <i>Timeframe: Ongoing 2014-2021</i> <i>Potential Funding Source: General Fund</i> <i>Objective: Target 1 mixed-use project over the planning period.</i></p>
<p>Action 1.3</p>	<p>The Moreno Valley Housing Authority will utilize available funding, HOME, CDBG, etc. allocations to provide the following incentives which may be applied to an affordable housing project: 1) Lease or purchase of City owned property at low rates; 2) Provision of off-site improvements.</p> <p><i>Responsible Agency: Moreno Valley Housing Authority</i> <i>Timeframe: Ongoing 2014-2021</i> <i>Potential Funding Source: CDBG, HOME, General Fund</i></p>
<p>Action 1.4</p>	<p>Encourage a mixture of diverse housing types and densities in new developments, guided by specific plans and the Mixed Use Overlay District, around Sunnymead and Alessandro Boulevards and throughout the City. Focus development activity within the Village Specific Plan (SP 204) area to suitably zoned underutilized land and the potential for mixed-use projects exists for the development of affordable housing.</p> <p><i>Responsible Agency: City of Moreno Valley Planning Division and Moreno Valley Housing Authority</i> <i>Timeframe: Ongoing 2014-2021</i> <i>Potential Funding Source: General Fund, Moreno Valley Housing Authority</i> <i>Objective: Target 1 mixed-use project over the planning period.</i></p>
<p>Action 1.5</p>	<p>Support the use of innovative building techniques and construction materials for residential development, such as energy efficient buildings that utilize solar panels and sustainable building materials that are recyclable.</p> <p><i>Responsible Agency: City of Moreno Valley Planning Division and Moreno Valley Housing Authority</i> <i>Timeframe: Ongoing 2014-2021 (latest grant funded through December 2014)</i> <i>Potential Funding Source: General Fund, Grants</i> <i>Objective: Using SC Edison grants to develop innovative development standards for energy conservation.</i></p>

<p>Action 1.6</p>	<p>Work with Habitat for Humanity to utilize vacant Housing Authority owned infill lots for single-family development to provide housing for lower income families and individuals.</p> <p><i>Responsible Agency: City of Moreno Valley Planning Division, Business Support & Neighborhood Programs Division and Moreno Valley Housing Authority</i> <i>Timeframe: Ongoing 2014-2021</i> <i>Potential Funding Source: CDBG& NSP 3 funds for acquisition of property to be rehabilitated and sold</i> <i>Objective: Approval of 8 unit Tract Map and building 8 units in the planning period. Tentative Tract map for project was approved at Planning Commission in on December 12, 2013. Building of units to begin in Fall 2014.</i></p>
<p>Action 1.7</p>	<p>Continue to track affordable housing units City-wide. This includes monitoring the method by which units remain affordable to lower-income households (i.e. covenants, deed restrictions, loans, etc.).</p> <p><i>Responsible Agency: City of Moreno Valley Business Support & Neighborhood Programs Division and Moreno Valley Housing Authority</i> <i>Timeframe: Ongoing 2014-2021</i> <i>Potential Funding Source: General Fund</i></p>
<p>Action 1.8</p>	<p>The Planning Division will utilize design, development, processing and streamlining incentives, such as reductions in parking requirements, and other standards, to encourage residential uses and to promote more intense residential development in the Mixed Use Districts Overlay and Residential 30 (R30) areas. Information on these financial and regulatory incentives will be made available on the City’s website and in public places at City Hall.</p> <p><i>Responsible Agency: City of Moreno Valley Planning Division</i> <i>Timeframe: Ongoing 2014-2021</i> <i>Potential Funding Sources: General Fund, Tax Credits, HOME funds, CDBG, CHFA funds, HUD, Local Lenders</i> <i>Objective: Promote development of one mixed use project for lower and moderate-income households</i></p>
<p>Action 1.9</p>	<p>Establish parking standards for senior and affordable housing developments that are located in proximity to transit stops.</p> <p><i>Responsible Agency: City of Moreno Valley Planning Division</i> <i>Timeframe: Adopt by end of 2014</i> <i>Potential Funding Source: General Fund</i> <i>Objective: To promote high density housing near transportation opportunities. Promote development of one senior and affordable housing development over the planning period.</i></p>
<p>Action 1.10</p>	<p>To encourage the development of affordable residential and mixed-use projects, the City will offer incentives such as a reduction in development standards (i.e. lot size and parking requirements) and with assistance from the Moreno Valley Housing Authority, subsidize a portion of development costs to encourage lot consolidation and to promote more intense residential and</p>

	<p>mixed-use development on vacant and underutilized sites within the Village Specific Plan (SP 204) area. While the City is more than able to accommodate the remaining RHNA allocation for the planning period on sites larger than one acre, this program allows for the City to begin planning for the future by encouraging property owners to consolidate adjacent properties to develop larger projects.</p> <p><i>Responsible Agency: The City of Moreno Valley Planning Division and Moreno Valley Housing Authority</i> <i>Timeframe: Ongoing 2014-2021</i> <i>Potential Funding Source: General Fund</i></p>
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Housing Goal #2: *Promote and preserve suitable and affordable housing for persons with special needs, including lower income households, large families, single parent households, the disabled, senior citizens and shelter for the homeless.*

Policy 2.1: Encourage the development of residential units which are accessible to persons with disabilities or are adaptable for conversion to residential use by persons with disabilities.

Policy 2.2: Work with non-profit agencies and private sector developers to encourage the development of senior housing.

Policy 2.3: Provide access to emergency shelter with emergency support for City residents, including disadvantaged groups.

Policy 2.4: Support innovative public, private and non-profit efforts in the development of affordable housing, particularly for the special needs groups.

Policy 2.5: Encourage the development of rental units with three or more bedrooms to provide affordable housing for large families.

Policy 2.6: Adopt a density bonus ordinance in compliance with Government Code Section 65915 and develop an outreach program to ensure its successful implementation.

Actions and Programs

<p>Action 2.1</p>	<p>Utilize resources such as HOME funds, California Housing Finance Agency single-family and multiple-family programs, HUD Section 208/811 loans, and HOPE II and III Homeownership programs to stimulate private developer and non-profit entity efforts in the development and financing of housing for lower and moderate-income households.</p> <p><i>Responsible Agency: Moreno Valley Housing Authority</i> <i>Timeframe: Ongoing 2014-2021</i></p>
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	<i>Potential Funding Source: HOME funds, CDBG, CHFA funds, HUD, Local Lenders</i>
Action 2.2	<p>The Moreno Valley Housing Authority should facilitate discussions between developers and local banks to meet their obligations pursuant to the California Community Reinvestment Act (CCRA) providing favorable financing to developers involved in projects designed to provide lower and moderate-income housing opportunities.</p> <p><i>Responsible Agency: Moreno Valley Housing Authority</i> <i>Timeframe: Ongoing 2014-2021</i></p>
Action 2.3	<p>Consider pursuing a program through the Moreno Valley Housing Authority, if funding is available, or through interested certified Community Housing Development Organization's (CHDO) and/or non-profit organizations, to purchase affordability covenants on existing multiple-family units, subject to restrictions that the affordability covenants would be in effect for not less than 30 years, and that at least 20 percent of the units would be affordable to extremely low- and very low-income households.</p> <p><i>Responsible Agency: Moreno Valley Housing Authority</i> <i>Timeframe: Ongoing 2014-2021</i> <i>Potential Funding Source: Moreno Valley Housing Authority, CDBG, HOME, Bond Financing</i> <i>Objective: Target one project of a minimum of 40 units for extremely-low and very-low incomes.</i></p>
Action 2.4	<p>To comply with Senate Bill 2, the City has amended the Moreno Valley Industrial Area Plan (SP 208) to permit emergency shelters by right in the Industrial Support Area without a conditional use permit or other discretionary permit. The City will continue to monitor the inventory of sites appropriate to accommodate emergency shelters and will work with appropriate organizations to ensure the needs of the homeless population whenever possible.</p> <p><i>Responsible Agency: City of Moreno Valley Planning Division</i> <i>Timeframe: 2014-2021</i> <i>Potential Funding Source: General Fund, Emergency Shelter Grant Funds</i> <i>Objective: Yearly review of inventory sites in the Moreno Valley Industrial Area Plan (SP 208)</i></p>
Action 2.5	<p>The City will maintain a list of mortgage lenders participating in the California Housing Finance Agency (CHFA) program and refer the program to builders or corporations interested in developing housing in the City.</p> <p><i>Responsible Agency: Moreno Valley Housing Authority</i> <i>Timeframe: Ongoing 2014-2021</i></p>
Action 2.6	<p>Continue cooperation with the Riverside County Housing Authority to provide Section 8 rental assistance and work with property owners to encourage expansion of rental projects participating in the program.</p> <p><i>Responsible Agency: Moreno Valley Housing Authority and Riverside County</i></p>

	<p><i>Housing Authority</i> <i>Timeframe: Ongoing 2014-2021</i> <i>Potential Funding Source: Riverside County Housing Authority, HUD Section 8</i></p>
Action 2.7	<p>Provide incentives for development of lower income housing through the density bonus program. Actively promote its use in conjunction with mixed-use projects in the Mixed Use Districts Overlay, for senior housing, and within multiple-family zones.</p> <p><i>Responsible Agency: City of Moreno Valley Planning Division and Moreno Valley Housing Authority</i> <i>Timeframe: Ongoing 2014-2021</i> <i>Potential Funding Source: General Fund, Tax Credits</i> <i>Objective: Target 1 mixed-use project over the planning period.</i></p>
Action 2.8	<p>Continue to support the City’s effort of encouraging multiple-family developments with affordability covenants on units through offering development incentives. These incentives could include reduction in development standards, and expedited permit processing.</p> <p><i>Responsible Agency: Moreno Valley Housing Authority</i> <i>Timeframe: 2014-2021</i> <i>Potential Funding Source: CDBG, HOME funds, Bond Financing</i> <i>Potential Funding Source: General Fund</i> <i>Objective: Target 1 mixed-use project over the planning period.</i></p>
Action 2.9	<p>Pursuant to Government Code Section 65583, the City of Moreno Valley is obligated to remove potential and actual governmental constraints upon the maintenance, improvement, or development of housing for all income levels and for persons with disabilities. To address the needs of this population, the City amended the Zoning Code to adopt formal reasonable accommodation procedures. Reasonable accommodation provides a basis for residents with disabilities to request flexibility in the application of land use and zoning regulations or, in some instances, even a waiver of certain restrictions or requirements from the local government to ensure equal access to housing opportunities. The City will provide information regarding the City’s reasonable accommodation ordinance and make information on the program more widely available to residents.</p> <p><i>Responsible Agency: City of Moreno Valley Planning Division</i> <i>Timeframe: 2014-2021</i> <i>Potential Funding Source: General Fund, HUD Section 202/811 funds</i></p>
Action 2.10	<p>Prioritize resources such as HOME funds, California Housing Finance Agency single-family and multiple-family programs, HUD Section 208/811 loans for the development of rental projects that provide units with two or three bedrooms.</p> <p><i>Responsible Agency: Moreno Valley Housing Authority</i> <i>Timeframe: Ongoing 2014-2021</i> <i>Potential Funding Source: CHFA funds, HUD loans, HOPE funds, HOME funds</i> <i>Objective: Promote the development of 20 rental units with two or three bedrooms</i></p>

Action 2.11	<p>The City will adopt a density bonus ordinance in compliance with Government Code Section 65915.</p> <p><i>Responsible Agency: Planning Division</i> <i>Timing: Adopt by end of 2014</i> <i>Funding: General Fund</i> <i>Objective: To promote the financial feasibility of development affordable to lower-income households utilizing density bonuses and incentives and concessions.</i></p>
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Housing Goal #3: Removal or mitigation of constraints to the maintenance, improvement and development of affordable housing, where appropriate and legally possible.

Policy 3.1: When feasible, consider reducing, waiving, or deferring development fees to facilitate the provision of affordable housing.

Policy 3.2: Periodically review and revise City development standards to facilitate quality housing that is affordable to lower and moderate income households.

Policy 3.3: Monitor all regulations, ordinances, departmental processing procedures and fees related to the rehabilitation and/or construction of dwelling units to assess their impact on housing costs.

Policy 3.4 Ensure that water and sewer providers are aware of the City’s intentions for residential development throughout the City.

Actions and Programs

Action 3.1	<p>The City shall expedite and prioritize development processing time of applications for new construction or rehabilitation of housing for lower and moderate-income households and seniors (Previously referred to as Program 8.16). Expedited permit processing would allow complete development applications to be reviewed at an accelerated rate by City Staff in order to ensure that permit processing times do not create a potential constraint on the development of affordable units by adding to the overall cost of the project.</p> <p><i>Responsible Agency: City of Moreno Valley Planning Division</i> <i>Timeframe: Ongoing 2014-2021</i> <i>Potential Funding Source: General Fund</i></p>
Action 3.2	<p>To accommodate the needs of extremely low-income households and households with special needs and comply with Senate Bill 2, the City amended Zoning Code Section 9.09.190 to include Single room occupancy (SRO) facilities. Residential 30 (R30), the Mixed Use District Overlay and Community Commercial (CC) allow Single Room Occupancy (SRO) housing as a permitted use without a conditional use permit or other discretionary permit. The City will continue to monitor the inventory of sites appropriate to</p>

26
 Resolution No. 2014-07
 Date Adopted: February 11, 2014

	<p>accommodate single-room occupancy units and will work with the appropriate organizations to ensure the needs of extremely low-income residents are met.</p> <p><i>Responsible Agency: City of Moreno Valley Planning Division</i> <i>Timeframe: 2014-2021</i> <i>Potential Funding Source: General Fund</i> <i>Objective: Yearly review of site inventory.</i></p>
Action 3.3	<p>Continue to permit manufactured housing on permanent foundations in residential zones subject to compatibility criteria (manufactured housing is subject to the same design review criteria as custom or tract homes).</p> <p><i>Responsible Agency: City of Moreno Valley Planning Division</i> <i>Timeframe: Ongoing 2014-2021</i></p>
Action 3.4	<p>In accordance with Government Code Section 65589.7 as revised in 2005, immediately following City Council adoption, the City must deliver a copy of the 2014-2021 Housing Element to all public agencies or private entities that provide water or sewer services to properties within the City of Moreno Valley.</p> <p><i>Responsible Agency: City of Moreno Valley Planning Division</i> <i>Timeframe: By March 1, 2014</i> <i>Potential Funding Source: General Fund</i></p>
Action 4.4	<p>Administer contract with fair housing agency (Previously referred to as Program 8.7). These services provide educating households on their rights and responsibilities and assist residents with fair housing issues.</p> <p><i>Responsible Agency: City of Moreno Valley Business Support & Neighborhood Programs Division</i> <i>Timeframe: 2014-2021</i> <i>Potential Funding Source: General Fund</i> <i>Objective: To assist 2,500 households during the planning cycle of 2014-2021.</i></p>
Action 4.5	<p>Maintain Development Impact Fees (DIF) at a lower level for affordable units (Previously referred to as Program 8.15). The City offers 25% reduction in the Development Impact Fees (DIF) for affordable housing developments.</p> <p><i>Responsible Agency: City of Moreno Valley Planning Division</i> <i>Timeframe: Ongoing</i> <i>Potential Funding Source: General Fund</i> <i>Objective: 600 affordable units over the planning cycle.</i></p>
Action 4.6	<p>Defer Development Impact Fee for affordable units, until issuance of Certificate of Occupancy (Previously referred to as Program 8.14).</p> <p><i>Responsible Agency: City of Moreno Valley Planning Division</i> <i>Timeframe: Ongoing</i> <i>Potential Funding Source: General Fund</i> <i>Objective: 600 affordable units over the planning cycle.</i></p>
Action 4.7	<p>Waive Traffic Uniform Mitigation Fee (TUMF) for affordable units (Previously</p>

	<p>referred to as Program 8.17).</p> <p><i>Responsible Agency: City of Moreno Valley Planning Division</i> <i>Timeframe: Ongoing</i> <i>Potential Funding Source: General Fund</i> <i>Objective: 600 affordable units over the planning cycle.</i></p>
Action 4.8	<p>Apply for grant funds to upgrade water infrastructure in the Box Springs Municipal Water Company (BSMWC) service area (Previously referred to as Program 8.22).</p> <p><i>Responsible Agency: City of Moreno Valley Planning Division and Business Support & Neighborhood Programs Division</i></p> <p><i>Timeframe: Ongoing</i> <i>Potential Funding Source: Grants</i> <i>Objective: The City will continue to research grant opportunities.</i></p>

Housing Goal #4: Provide increased opportunities for homeownership.

Policy 4.1: Pursue a variety of private, local, state and federal assistance options to support development or purchase of housing within the income limits of lower income households.

Actions and Programs

Action 4.1	<p>Continue to provide favorable home purchasing options to lower and moderate-income households, when funds are available, through the County of Riverside’s First Time Homebuyers Down Payment Assistance Program and homeownership assistance with the County Mortgage Credit Certificate (MCC) program.</p> <p><i>Responsible Agency: County of Riverside Housing Authority and Moreno Valley Housing Authority</i> <i>Timeframe: Ongoing 2014-2021</i> <i>Potential Funding Source: County of Riverside Economic Development Department</i></p>
Action 4.2	<p>Continue to work with Habitat for Humanity in the development of single-family homes for lower income families.</p> <p><i>Responsible Agency: Moreno Valley Housing Authority</i> <i>Timeframe: Ongoing 2014-2021</i> <i>Potential Funding Source: HOME Funds</i> <i>Objective: Approval of 8 unit Tract Map and building 8 units in the planning period. Tentative Tract map was approved at Planning Commission on December 12, 2013. Building of units to begin in Fall 2014.</i></p>

<p>Action 4.3</p>	<p>The Moreno Valley Housing Authority shall provide support to the California Housing Finance Agency (CHFA) program, which supports construction of new owner-occupied units in conjunction with non-profit organizations and/or private developers through advertisement and referral to the program.</p> <p><i>Responsible Agency: Moreno Valley Housing Authority</i> <i>Timeframe: Ongoing 2014-2021</i> <i>Potential Funding Source: HOME Funds, CHFA Funds</i></p>
<p>Action 4.4</p>	<p>The City shall establish relationships with local lenders, developers and other constituencies such as realtors, and non-profit organizations through community outreach workshops that emphasize specific ideas, issues, and expectations for future development in Moreno Valley.</p> <p><i>Responsible Agency: Moreno Valley Housing Authority</i> <i>Timeframe: Ongoing 2014-2021</i> <i>Potential Funding Source: General Fund</i></p>
<p>Action 4.5</p>	<p>Provide funds for Homebuyer Assistance Program (HAP) silent seconds. Work with approved lenders that have HAP experience. The goal of the program is to provide homeownership for low and moderate income families (Previously referred to as Program 8.10).</p> <p><i>Responsible Agency: City of Moreno Valley Business Support & Neighborhood Programs Division</i> <i>Timeframe: 2014-2021</i> <i>Potential Funding Source: CDBG funds</i> <i>Objective: Target of 15 units during the planning cycle of 2014-2021.</i></p>

Housing Goal #5: Enhance the quality of existing residential neighborhoods in Moreno Valley, through maintenance and preservation, while minimizing displacement impacts.

Policy 5.1: Through the Neighborhood Stabilization Program the City will preserve property values, correct housing deficiencies, bring substandard units into compliance with City codes, and improve overall housing conditions in Moreno Valley.

Policy 5.2: Promote increased awareness among property owners and residents of the importance of property maintenance to long term housing quality.

Policy 5.3: Encourage compatible design of new residential units to minimize the impact of intensified reuse of residential land on existing residential development.

Policy 5.4: Preserve units affordable to lower and moderate-income households which are “at-risk” of converting to market rate through County, State, and Federal funding mechanisms.

Actions and Programs

Action 5.1	<p>Maintain code compliance to ensure building safety and integrity of residential neighborhoods. Enforce the building code through issuance of a permit prior to construction, repair, addition to, or relocation of any residential structure.</p> <p><i>Responsible Agency: City of Moreno Valley Planning Division and Building Division</i> <i>Timeframe: Ongoing 2014-2021</i> <i>Potential Funding Source: General Fund</i></p>
Action 5.2	<p>Monitor the substandard dwellings which cannot be economically repaired and remove when necessary and feasible.</p> <p><i>Responsible Agency: Moreno Valley Housing Authority</i> <i>Timeframe: Ongoing 2014-2021</i> <i>Potential Funding Source: General Fund</i> <i>Objective: Target of 3 units during the planning period.</i></p>
Action 5.3	<p>Administer a program to provide grant funds for neighborhood beautification in targeted neighborhoods (Previously referred to as Program 8.3).</p> <p><i>Responsible Agency: City of Moreno Valley Business Support & Neighborhood Programs Division</i> <i>Timeframe: 2014-2021</i> <i>Potential Funding Source: CDBG funds</i> <i>Objective: Target of 3 units per year during the planning cycle of 2014-2021.</i></p>
Action 5.4	<p>Receive and approve applications for Mobile Home Grant Program (the goal of the program is to correct substandard living conditions for very low-income owner-occupants). Market program via City Links newsletter. Continue to distribute program material to mobile home parks (Previously referred to as Program 8.4).</p> <p><i>Responsible Agency: City of Moreno Valley Business Support & Neighborhood Programs Division and Habitat for Humanity</i> <i>Timeframe: 2014-2021</i> <i>Potential Funding Source: CDBG funds</i> <i>Objective: Target of 3 mobile homes per year during the planning cycle of 2014-2021.</i></p>
Action 5.5	<p>Provide enhanced code compliance services in the CDBG target areas. Fund 5,000 hours of code enforcement in the CDBG target areas (Previously referred to as Program 8.5).</p> <p><i>Responsible Agency: City of Moreno Valley Business Support & Neighborhood Programs Division and Code and Neighborhood Services Division.</i> <i>Timeframe: 2014-2021</i> <i>Potential Funding Source: CDBG funds</i> <i>Objective: Target is to fund 5,000 hours of code enforcement over the next planning cycle of 2014-2021.</i></p>
Action 5.6	<p>Conduct five (5) annual neighborhood clean-ups, improving the living</p>

	<p>environment of residents. Provide bins for trash disposal.</p> <p><i>Responsible Agency: City of Moreno Valley Business Support & Neighborhood Programs Division and Code and Neighborhood Services Division.</i></p> <p><i>Timeframe: 2014-2021</i></p> <p><i>Potential Funding Source: CDBG funds</i></p> <p><i>Objective: Target of 5 clean ups per year during the planning cycle of 2014-2021.</i></p>
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Housing Goal #6: Encourage energy conservation activities in all neighborhoods.

Policy 6.1: Comply with all adopted federal and state actions to promote energy conservation.

Policy 6.2: Promote development of public policies and regulations that achieve a high level of energy conservation in new and rehabilitated housing units.

Policy 6.3: Promote the proposed Sustainable Community section in the Conservation Element of the General Plan.

Actions and Programs

Action 6.1	<p>Encourage maximum utilization of Federal, State, and local government programs, such as the County of Riverside Home Weatherization Program and Western Riverside Council of Governments HERO program, and assist homeowners in providing energy conservation measures.</p> <p><i>Responsible Agency: Moreno Valley Housing Authority</i></p> <p><i>Timeframe: Ongoing 2014-2021</i></p> <p><i>Potential Funding Source: County of Riverside</i></p>
Action 6.2	<p>Maintain and distribute literature on energy conservation, including solar power, additional insulation, and subsidies available from utility companies, and encourage homeowners and landlords to incorporate these features into construction and remodeling projects.</p> <p><i>Responsible Agency: City of Moreno Valley Planning Division</i></p> <p><i>Timeframe: Ongoing 2014-2021</i></p> <p><i>Potential Funding Source: General Fund</i></p>
Action 6.3	<p>Facilitate sustainable development in the City by enforcing the goals, policies, and implementation measures established in the proposed Sustainable Community section in the Conservation Element.</p> <p><i>Responsible Agency: City of Moreno Valley Planning Division and Building Division</i></p> <p><i>Timeframe: Ongoing 2014-2021</i></p>

<p>Action 6.4</p>	<p>The City shall implement its local action plan for reduction of greenhouse gas emissions.</p> <p><i>Responsible Agency: City of Moreno Valley Planning Division</i> <i>Timeframe: Ongoing 2014-2021</i> <i>Potential Funding Source: General Fund</i></p>
<p>Action 6.5</p>	<p>Implement residential Solar Initiative Program to MV Utility customers (Previously referred to as Program 8.31). Literature for the public on energy saving programs offered by local utility companies are available in City Hall offices and on the City's website.</p> <p><i>Responsible Agency: City of Moreno Valley Planning Division and Moreno Valley Utilities</i> <i>Timeframe: Ongoing 2014-2021</i> <i>Potential Funding Source: General Fund</i> <i>Objective: The City will continue to encourage homeowners and landlords to incorporate energy conservation within construction and remodeling projects.</i></p>
<p>Action 6.6</p>	<p>Market energy efficiency program for residents of MV Utility area (Previously referred to as Program 8.34). The City has energy efficiency information posted on its website and information regarding various programs is mailed out to MV Utility customers in their bills.</p> <p><i>Responsible Agency: City of Moreno Valley Planning Division and Moreno Valley Utilities</i> <i>Timeframe: Ongoing 2014-2021</i> <i>Potential Funding Source: General Fund</i></p>

Housing Goal #7: Equal housing opportunity for all residents of Moreno Valley, regardless of race, religion, sex, marital status, ancestry, national origin, color, or handicap.

Policy 7.1: Encourage and support the enforcement of laws and regulations prohibiting discrimination in lending practices and in the sale of housing.

Actions and Programs

<p>Action 7.1</p>	<p>The City, in conjunction with the Riverside County Fair Housing Council, shall support efforts dedicated to working towards the elimination of the discrimination of housing by actively pursuing any complaints of housing discrimination within the City. Information detailing fair housing practices will be made available at City Hall and on the City's website. Additionally, the City will participate with the Riverside County Fair Housing Council to conduct workshops and seminars about landlord and tenant responsibilities and rights (Previously referred to as Program 8.7).</p> <p><i>Responsible Agency: City of Moreno Valley Business Support & Neighborhood</i></p>
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32
 Resolution No. 2014-07
 Date Adopted: February 11, 2014

	<p><i>Programs Division and Riverside County Fair Housing Council</i> <i>Timeframe: Ongoing 2014-2021</i> <i>Potential Funding Source: CDBG</i> <i>Objective: To assist 2,500 households during the planning cycle of 2014-2021.</i></p>
<p>Action 7.2</p>	<p>The housing needs of persons with developmental disabilities are typically not addressed by Title 24 Regulations, and requires in addition to basic affordability, slight modifications to existing units, and in some instances, a varying range of supportive housing facilities. To accommodate residents with developmental disabilities, the City will seek State and Federal monies, as funding becomes available, in support of housing construction and rehabilitation targeted for persons with developmental disabilities. Moreno Valley will also provide regulatory incentives, such as expedited permit processing, and fee waivers and deferrals, to projects targeted for persons with developmental disabilities. To further facilitate the development of units to accommodate persons with developmental disabilities, the City shall reach out to developers of supportive housing to encourage development of projects targeted for special needs groups. Finally, as housing is developed or identified, Moreno Valley will work with the Inland Regional Center to implement an outreach program informing families within the City of housing and services available for persons with developmental disabilities. Information will be made available on the City's website.</p> <p><i>Responsible Agency: City of Moreno Valley Business Support & Neighborhood Programs Division</i> <i>Timeframe: Ongoing 2014-2021</i> <i>Potential Funding Source: General Fund</i></p>

III. Quantified Objectives

State Housing Law requires that each jurisdiction establish the number of housing units that will be constructed, rehabilitated, and preserved over the planning period. The Quantified Objectives for the Housing Element reflect the planning period from January 1, 2014 to October 31, 2021. The Regional Housing Needs Assessment (RHNA) is mandated by State Housing Law as part of the period process of updating local housing elements of the General Plan. The RHNA quantifies the need for housing within each jurisdiction during specified planning periods. The current planning period is from January 1, 2014 to October 31, 2021. Communities use the RHNA in land use planning, prioritizing local resource allocation, and in deciding how to address identified existing and future housing needs resulting from population, employment, and household growth. The RHNA does not necessarily encourage or promote growth, but rather allows communities to anticipate growth, so that collectively the region and sub-region can grow in ways that enhance quality of life, improve access to jobs, promote transportation mobility, and addresses social equity and fair share housing needs.

The RHNA consists of two measurements of housing need: existing and future needs.

1. Existing Needs: The existing needs assessment simply examines key variables from the most recent Census to measure ways in which the housing market is not meeting the needs of current residents. These variables include the number of low-income households paying more than 30% of their income for housing, as well as severe overcrowding, farmworker needs, and housing preservation needs.
2. Future Needs: The future need for housing is determined primarily by the forecasted growth of housing in a community. Each new household, created by a child moving out of a parent's home, by a family moving to a community for employment, and so forth, creates the need for a housing unit. The anticipated housing needed for new households is then adjusted to account for an ideal level of vacancy units.

It is important to note that while the Quantified Objectives of the RHNA are required to be part of the Housing Element and the City will strive to obtain these objectives, Moreno Valley cannot guarantee that these needs will be met given the limited financial and staff resources, and the gap in affordability of housing resources and incomes. Satisfaction of the City's regional housing needs will partially depend on the cooperation of private funding sources and resources of the State, federal and county programs that are used to support the needs of the extremely low-, very low-, low-, and moderate-income households. Additionally, outside economic forces heavily influence the housing market. State law recognizes that a locality may not be able to accommodate its regional fair share housing need.

Table III-I shows the City's total quantified objectives for the 2014-2021 Housing Element cycle.

The Quantified Objectives assume optimum conditions for the production of housing. However, environmental, physical and market conditions influences the timing, type and cost of housing production in a community. Below is an estimate quantified objectives for the number of housing units, broken down by income category, over the 2014-2021 planning period.

Table III-1 2014-2021 Quantified Objectivities for the City of Moreno Valley

Income Category	New Construction ^(a)	Rehabilitation ^(b)	Conservation/ Preservation ^(c)
Extremely Low	750	8	--
Very-Low	750	8	--
Low	993		--
Moderate	1,112	10	--
Above Moderate	2,564		--
TOTALS	6,169	26	0

Notes:

(a) Construction objectives represent the City's remaining RHNA.

(b) The Moreno Valley Housing Authority may utilize available funding, HOME, CDBG, NSP, etc allocations to provide funding during the planning period will be used to fund projects that improve and maintain the quality of the City's housing stock and residential infrastructure. The rehabilitation objective is consistent with Action 1.3 of the City's Housing Plan.

(c) The City has no potentially at-risk units.

IV. Housing Needs Assessment

This section of the Housing Element examines general population and household characteristics and trends, such as age, race, and ethnicity, employment, household composition and size, household income, and special needs. Characteristics of the existing housing stock (e.g. number of units and type, tenure, age and condition, costs) are also addressed.

Data Sources and Methodology

In preparing the Housing Element, various sources of information are consulted. The 2010 Census provides the basis for population and household characteristics. However, the 2010 Census no longer contains detailed information on households, income and housing characteristics. Therefore, several sources are used to supplement the 2010 Census, including the following:

- 2007-11 American Community Survey by the Census Bureau
- 2005-09 American Community Survey by the Census Bureau
- HUD CHAS data
- California Department of Finance (DOF)
- California Employment Development Department (EDD)
- Population and demographic data updated by the State Department of Finance
- City of Moreno Valley Consolidated Plan 2013-2018
- City of Moreno Valley Annual Action Plan
- Housing market information, such as home sales and rents, from Dataquick and Realtytrack, among other sources
- Labor statistics from California Employment Development Department

A. Population Trends and Demographic Characteristics

The City strives to achieve a balanced housing stock that meets the varied needs of all income segments of the community. To understand the City's housing needs, the nature of the existing housing stock and the housing market are comprehensively evaluated. This section of the Housing Element discusses the major components of housing needs in Moreno Valley, including population, household, economic and housing stock characteristics. Each of these components is presented in a regional context, and where relevant, in the context of other nearby communities. This assessment serves as the basis for identifying the appropriate goals, policies, and programs for the City to implement during the 2014-2021 Housing Element cycle.

38

Resolution No. 2014-07
Date Adopted: February 11, 2014

Population Trends

Understanding the characteristics of a population is vital in the process of planning for the future needs of a community. Population characteristics affect the type and amount of housing needs in a community. Issues such as population growth, race/ethnicity, age, and employment trends are factors that combine to influence the type of housing needed and the ability to afford housing. The following section describes and analyzes the various population characteristics and trends that affect housing needs.

Population Growth

The Census reported that Moreno Valley's population rose from 118,779 in 1990 to 193,365 in 2010 (Table 8-1). The SCAG 2012-2035 Regional Transportation Plan/Sustainable Communities Strategy Growth Forecast (Adopted by SCAG Regional Council on April 4, 2012) estimates that the Moreno Valley population will reach 213,700 in 2020. The 2010 population represents a 36% increase in population in the ten years since 2000. In 2000 the population was 142,379. In the ten years between 1990 and 2000, the city's population increased 20% with the city gaining 23,602 residents. Riverside County has grown more rapidly than Moreno Valley, with population increasing 31% between 1990 and 2000 and 43% between 2000 and 2010.

Table 8-1 City of Moreno Valley and Riverside County Population Growth (1990-2020)

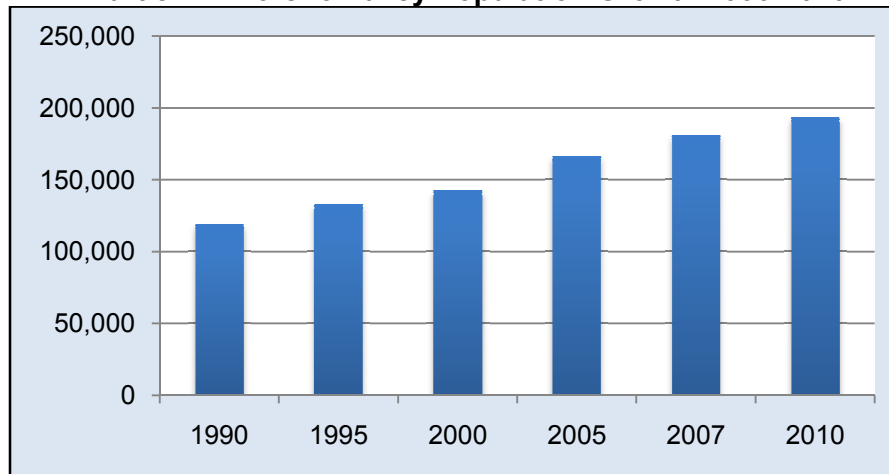
Jurisdictions	Population				Percent Change	
	1990	2000	2010	2020*	1990-2000	2000-2010
Moreno Valley	118,779	142,381	193,365	213,700	20%	36%
Riverside County	1,170,413	1,535,125	2,189,641	2,488,600	31%	43%

* Represents an estimate from the SCAG 2012-2035 Regional Transportation Plan/Sustainable Communities Strategy Growth Forecast.

Sources: Bureau of the Census (1990-2010) and SCAG 2012-2035 Regional Transportation Plan/Sustainable Communities Strategy Growth Forecast.

Unlike the growth between 1980 and 1990, when the city gained 90,650 residents, recent growth has been moderate, as reflected in Chart 8-1. However, Moreno Valley continues to be among the fastest growing Inland Empire cities. Between 2000 and 2006, Moreno Valley was the sixth fastest growing city in the Inland Empire.

With continued pressure for housing opportunities to support the local, as well as the larger regional employment base, the high rate of residential development is anticipated to continue in the Western Riverside area during the next decade. The Community Development – Land Use Element of the Moreno Valley General Plan estimates that by build out of the Plan, the population of Moreno Valley will have increased to more than 304,000 persons, an increase of over 36%. This ultimate build out will most likely not occur until after the next 20 to 30 years.

Chart 8-1 Moreno Valley Population Growth 1990-2010

Age Characteristics

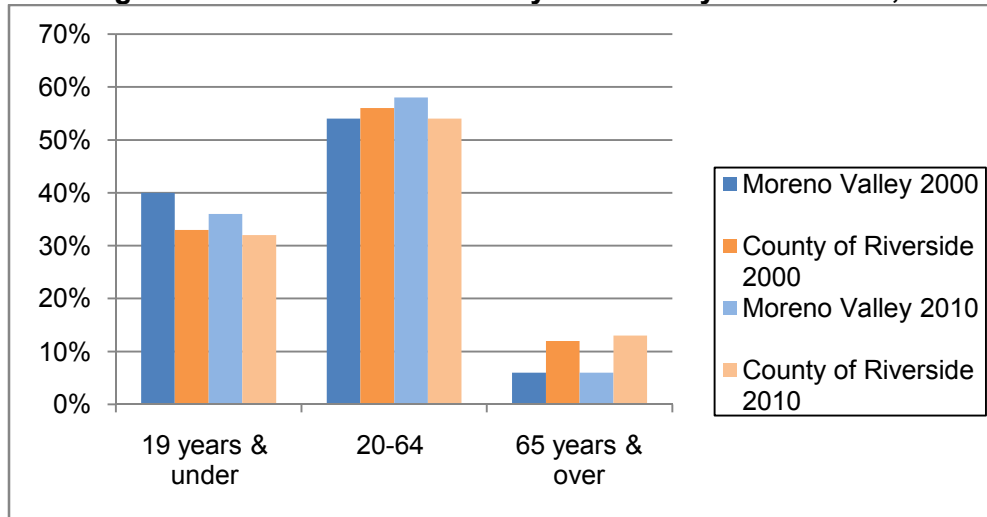
A community's current and future housing needs are determined in part by the age characteristics of residents. Typically, each age group has distinct lifestyles, family types and sizes, ability to earn incomes, and therefore, housing preferences. As people move through each stage of life, housing needs and preferences change. Traditional assumptions are that the young adult population (20 to 34 years old) tends to favor apartments, low to moderate cost townhomes/condominiums, and smaller single-family units. The adult population (35 to 64 years old) represents the major market for moderate to relatively high cost condominiums and single-family homes. The senior population (65 years and older) tends to generate demand for low to moderate cost apartments and condominiums, group quarters, and mobile homes. In order to create a balanced community, it is important to provide housing options that suit the needs of various age groups.

Historically, Moreno Valley's population has been young. Young adults ages 20-29 comprise 15.9% of Moreno Valley's population, making up the third largest age group in the city. In 2000, the median age for a Moreno Valley resident was 27.1 years. In 2010, the median age of a Moreno Valley resident was just slightly higher at 28.6 years.

In 2010, the largest age group in Moreno Valley consisted of persons aged 10-19 years of age (19.3%) as shown in Chart 8-2. The 10-19 year old age group is larger in Moreno Valley than in the County of Riverside as a whole (16.6%). The second largest age group was 0-9 year olds (16.9%). The greater proportion of children in the Moreno Valley population mirrors the large number of families living in Moreno Valley.

Only 14.5% of Moreno Valley’s population was over 55 year old in 2010. By comparison, 21.7% of the County of Riverside population was over 55 years of age in the same year. Persons 65 and older made up 6% of Moreno Valley’s population in 2010, while this age group comprised 12% of the population in the County of Riverside. Accordingly, Moreno Valley is a community of young families.

Chart 8-2 Age Distribution - Moreno Valley and County of Riverside, 2000 & 2010



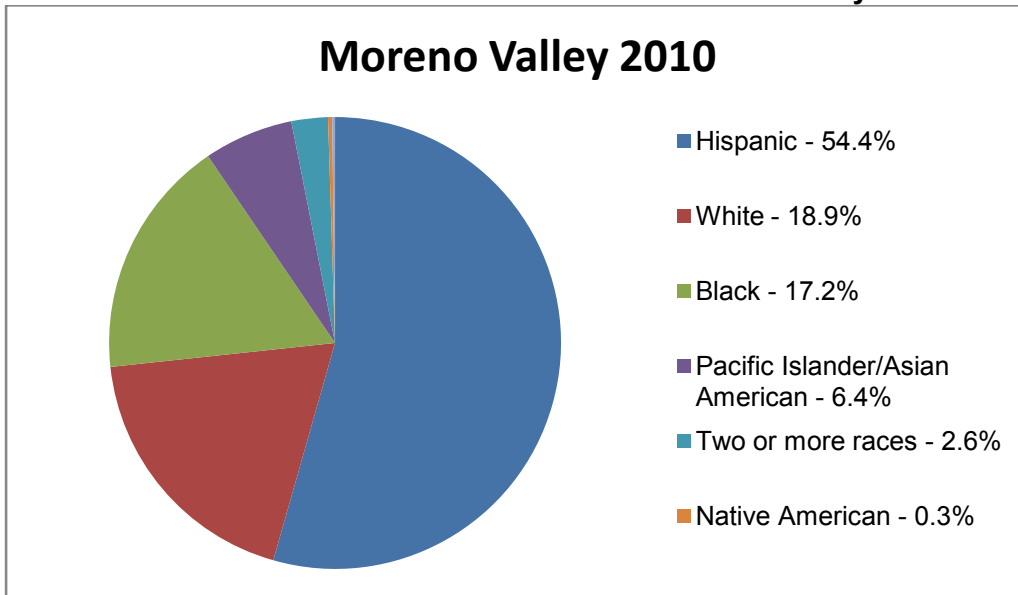
Source: Bureau of the Census (2000-2010)

Race/Ethnicity Characteristics

Moreno Valley is a very diverse community. In 2010, the city’s largest ethnic group was Hispanic. This ethnic group made up 54.4% of the population as noted in Chart 8-3. The population diversity in Moreno Valley reflects the demographic changes that have taken place in Southern California over the past twenty years. Unlike older cities, Moreno Valley is fortunate to have ethnically diverse neighborhoods throughout the City.

According to the 2010 Census, roughly 54.4 percent of Moreno Valley residents were Hispanic, 18.9 percent White, 17.2 percent Black, 6.4 percent Asian & Pacific Islander, 0.3 percent American Indian and Alaskan Natives, and 0.2 percent other races (Table 8-2). Moreno Valley has a higher proportion of Hispanic and Black residents compared to the County of Riverside as a whole. Asian/Pacific Islander, Native American and Others’ numbers are similar to the County of Riverside. In general, Hispanic and Asian households exhibit a greater propensity for living in extended families or other household arrangements than the majority White population. Communities with larger proportions of Hispanic and Asian households tend to have larger average household sizes.

Chart 8-3 Ethnic Distribution of Moreno Valley



Source: Bureau of the Census (2010)

Table 8-2 Ethnic Distribution, 2010 Moreno Valley & Riverside County

Ethnicity	Moreno Valley	Percent	Riverside County	Percent
White	36,573	18.9%	869,068	39.7%
Hispanic	105,169	54.4%	995,257	45.5%
Black	33,195	17.2%	130,823	6%
Asian & Pacific	12,413	6.4%	131,770	6.1%
Native American	573	0.3%	10,931	0.5%
Two or more	5,054	2.6%	48,110	2%
Other	388	0.2%	3,682	0.2%
Total Population	193,365	100%	2,189,641	100%

Source: Bureau of the Census (2010)

Employment Characteristics

Employment has an important impact on housing needs. Incomes associated with different jobs and the number of workers in a household determines the type and size of housing a household can afford. In some cases, the types of jobs themselves can affect housing needs and demand (such as in communities with military installations, college campuses, and large amounts of seasonal agriculture). Employment growth typically leads to strong housing demand, while the reverse is true when employment contracts.

Occupation and Labor Participation

Although Moreno Valley has a population of 193,365 residents, its job base is relatively small. Moreno Valley's small economy is in part due to its relative young age as a city, having only been incorporated as a city in 1984. It is also in part due to the rapid expansion of its housing market without the foresight to adequately plan for and attract job generating industries. Consequently, Moreno Valley has a small base of office employment and a small base of manufacturing and distribution employment.

According to the 2007-2011 American Community Survey 5-Year Estimates, 89,903 Moreno Valley residents were in the civilian labor force, representing a labor participation rate of approximately 64.5% (The labor force includes employed and unemployed persons aged 16 years and above). As shown in Table 8-3, residents were employed in three major occupation categories: sales/office, managerial/professional, and service positions. The first two categories tend to provide higher pay jobs, but service occupations tend to be lower pay. According to the California Employment Development Department, Moreno Valley's unemployment rate in March 2012 was 14.2%, somewhat higher than the county wide rate of 12.3%.

Table 8-3
Employment of Residents by Occupation

Occupation	Number of Jobs	% of Total
Management, business, science, and arts occupations	18,439	24.5%
Service occupations	13,446	17.9%
Sales and office occupations	21,180	28.1%
Natural resources, construction, and maintenance occupations	9,535	12.7%
Production, transportation, and material moving occupations	12,696	16.9%
Total	75,296	100%

Source: U.S. Census Bureau, 2007-2011 American Community Survey 5-Year Estimates for "Moreno Valley city, California"

Employment Growth

Moreno Valley has a diverse business and job base that includes manufacturing, as well as nonmanufacturing businesses including retail, and support services. According to SCAG's May 2013 "Profile of the City of Moreno Valley", principal manufacturing jobs include those employed in food, apparel, machinery, computer and electronic product, and transportation equipment. The City of Moreno Valley's Business Support and Neighborhood Services Division have listed the following Top 5 Employers in Moreno Valley as listed in Table 8-4.

**Table 8-4
Moreno Valley's Top 5 Employers in 2012**

Employer	Number of Employees
Moreno Valley Unified School District	3,366
Riverside County Regional Medical	2,600
Ross Dress for Less/dd's Discount	1,708
Moreno Valley mall (excludes major tenants)	1,365
Kaiser Permanente Community Hospital/Office	944
City of Moreno Valley	728

Source: City of Moreno Valley's Business Support and Neighborhood Services Division

As stated above, Moreno Valley has a very low jobs-to-housing ratio. The City will likely consider undertaking future planning efforts to achieve an improved jobs-housing balance. The City is currently working on an SR-60 Corridor Study to examine the highest and best uses for specific land areas easterly of Moreno Beach Boulevard to the city limits. These future planning efforts could include the consideration of future proposals to re-designate areas south of SR 60 and east of Redlands Boulevard to the City's eastern border to jobs-producing commercial and/or industrial-type uses.

The City of Moreno Valley is active in attracting and retaining businesses within the community to provide local employment opportunities for city residents. The Community & Economic Development Department continues to focus on economic development and redevelopment within the community, facilitating the relocation of new businesses into the community and providing assistance to those existing businesses that are already located within Moreno Valley. The City has also developed an Economic Development Action Plan.

B. Household Characteristics

The Census defines a household as all persons who occupy a housing unit, which may include single persons living alone, families related through marriage or blood and unrelated individuals living together. Persons living in retirement or convalescent homes, dormitories or other group living situations are not considered households. Household type and size, income levels, the

44

Resolution No. 2014-07
Date Adopted: February 11, 2014

presence of special needs populations, and other household characteristics determine the type of housing needed by residents, their preferences, and their ability to obtain housing that meets their needs. For example, single person households, typified by seniors or young adults, tend to reside in apartment units or smaller single family homes. Families typically prefer and occupy single-family homes. This section details the various household characteristics affecting housing needs.

Household Type and Size

According to the 2010 Census, there were 686,260 households (i.e., occupied housing units) in Riverside County. Of these, 51,592 households, or approximately seven and half percent, were residing in Moreno Valley. In 2000 the Census reported the average family size as 3.86 and the average household size as 3.61 for Moreno Valley. By 2010, the numbers went slightly up to an average family size of 3.99 and the average household size of 3.74 persons. The slight increase in the average household and family size is consistent with the city's predominant make-up as a city of families with children. In the 2010 Census, 84% of Moreno Valley's 51,592 households were classified as family households (Table 8-5).

Moreno Valley households are distinguished from other Southern California households by the prevalence of married couples with minor children. The largest segment of Moreno Valley's households 31.4%, were married with minor children at home. In comparing Moreno Valley to Riverside, San Bernardino, Los Angeles, Orange and San Diego counties, Moreno Valley consistently had a higher proportion of married couples with children (see Table 8-5). In 2010 married couples, with or without children, made up 56.2% of Moreno Valley's households. This proportion was higher than those in other Southern California communities, as noted in table 8-3. The largest number of Moreno Valley households, were married couples who had minor children at home, (31.4%). This number is well above those found in San Bernardino County (27.1%), Los Angeles (22.3%), Orange (26.1%) and San Diego (22.6%), as noted in Table 8-5.

In addition, 11% of Moreno Valley's households were female led households with children under 18 (see Table 8-5). The proportion of such households was higher in Moreno Valley than other Southern California communities. This higher proportion could be a reflection of the relative affordability of housing in Moreno Valley that could be a draw for female-led households.

Household size is an important indicator for identifying sources of population growth as well as overcrowding. A community's average household size may decline when the population is aging or increase when the number of families with children increases. As depicted in Table 8-6, the average household size increased by approximately 9% in Moreno Valley during the period of 1990-2010. Countywide, average household size increased at nearly the same rate or 10% over the last twenty years. The increase in household size is consistent with the increase in elementary school age children in Moreno Valley and the need for housing that meets the needs of younger families with children. The 2010 Census estimates that the average household size in Moreno Valley was 3.74.

Table 8-5 Household Characteristics - Moreno Valley & Southern California, 2010

Household Type	Moreno Valley	Riverside County	San Bernardino County	Los Angeles County	Orange County	San Diego County
Married couple, children under 18	31.4%	27%	27.1%	22.3%	26.1%	22.6%
Married couple, alone	24.8%	27.8%	26.4%	23.4%	28.1%	26.3%
Male, children under 18	4.3%	3.2%	3.7%	2.8%	2.3%	2.4%
Male, no children home	3.8%	3%	3.6%	3.9%	3.2%	2.8%
Female, children under 18	11%	7.3%	8.9%	7.4%	5.4%	6.3%
Female, no children home	8.4%	6%	7.3%	7.9%	6.2%	5.8%
Non-family group	16.3%	25.6%	23.1%	32.3%	28.6%	33.7%
TOTAL	100%	100%	100%	100%	100%	100%
Total Households	511,592	686,260	611,618	3,241,204	992,781	1,086,865

Table 8-6 Average Number of Persons per Household, 1990, 2000 & 2010

Jurisdiction	Average Persons/Household			% Change	
	1990	2000	2010	1990-2000	2000-2010
Moreno Valley	3.40	3.61	3.74	6.2%	3.6%
Riverside County	2.85	2.98	3.14	4.6%	5.3%

Household Income Level

Household income is a primary factor affecting housing needs in a community – the ability of residents to afford housing is directly related to household income. According to the 2010 Census, the median household income in Moreno Valley was \$48,907, which is \$8,861 less than the County of Riverside’s median income of \$57,768. Table 8-7 compares the Household Income Distribution for Moreno Valley in 2000 and 2010.

The income earned by a household is an important indicator of the household’s ability to acquire adequate housing. While upper income households have more discretionary income to spend on housing, lower- and moderate-income households are more limited in the range of housing that they can afford. Typically, as household income decreases, the incidence of overpayment and overcrowding increases.

The following income categories are used in Housing Element analyses:

- **Extremely low income households** earn 30% or less of the Area (County of Riverside) Median Income (AMI), adjusted for household size;
- **Very low income households** earn between 31% and 50% of the AMI, adjusted for household size;
- **Low income households** earn between 51% and 80% of the AMI, adjusted for household size;
- **Moderate income households** earn between 81% and 100% of the AMI, adjusted for household size; and,
- **Above moderate income households** earn over 100% of the AMI, adjusted for household size.

**Table 8-7 City of Moreno Valley
Household Income Distribution: 2000 and 2010**

Household Income	2000	Percent	2010	Percent
Less than \$10,000	2,550	6.5%	2,838	5.5%
\$10,000 to \$14,999	1,805	4.6%	3,199	6.2%
\$15,000 to \$24,999	4,590	11.7%	5,778	11.2%
\$25,000 to \$34,999	4,551	11.6%	6,294	12.2%
\$35,000 to \$49,999	7,257	18.5%	8,100	15.7%
\$50,000 to \$74,999	9,337	23.8%	10,318	20.0%
\$75,000 to \$99,999	5,257	13.4%	7,171	13.9%
\$100,000 to \$149,999	3,099	7.9%	5,314	10.3%
\$150,000 to \$199,999	510	1.3%	1,857	3.6%
\$200,000 or more	275	0.7%	722	1.4%
Total	39,229	100.0%	51,592	100.0%

Note: Occasionally, the tables will have slightly different counts of the number of households because for some the source is SF 1 (complete count) while for others it may be SF 3 (sample).
Source: Census 2000 Summary File 3 (SF3) Table P052: Household Income in 1999 and

47
Resolution No. 2014-07
Date Adopted: February 11, 2014

American Community Survey (ACS), 2010 1-Year Estimates, DP03, Selected Economic Characteristics, Income and Benefits (in 2010 Inflation-Adjusted Dollars)

To facilitate housing needs assessments for Community Planning and Development (CPD) documents, the U.S. Census Bureau prepared special tabulations for the Department of Housing and Urban Development (HUD). These income tabulations are referred to as the Comprehensive Housing Affordability Strategy (CHAS). The CHAS income distributions for Moreno Valley are presented in Table 8-8. A majority of owner households had incomes greater than 80% of the Area Median Income (i.e., moderate and above moderate for a total of 68%), while over 60% of renter households had incomes less than 80% (lower).

Table 8-8
City of Moreno Valley: Income Groups by Tenure, 2010

Income Group	Tenure				All Households	Percent
	Owner	Percent	Renter	Percent		
Extremely Low Income	2,137	6.4%	3,676	20.2%	5,813	11.3%
Very Low Income	2,838	8.5%	3,130	17.2%	5,968	11.6%
Low Income	5,643	16.9%	4,313	23.7%	9,956	19.3%
Moderate Income	3,907	11.7%	2,020	11.1%	5,927	11.5%
Above Moderate Income	18,868	56.5%	5,060	27.8%	23,928	46.3%
Total	33,393	100%		100%	51,592	100%
Percent	64.7%		35.3%		100%	

Sources: US Census Bureau, DP-1 Profile of General Population and Housing Characteristics: 2010, Housing Tenure for total owners and renters; ACS tenure/income group percentages applied to 2010 Census tenure distribution. U.S. Department of Housing and Urban Development, 2005-2009 CHAS data for number and percentage of renter and owner households by income group.

Extremely Low Income Households

Following the passage of AB 2634 in 2006, state law requires quantification and analysis of existing and projected housing needs of extremely low-income (ELI) households. Extremely low-income is defined as less than 30% of area median income, adjusted for household size. The area median income in the County of Riverside is \$57,768. For extremely-low-income households, this results in an income of \$17,330 or less for a four-person household. Households with extremely low-incomes have a variety of housing situations and needs.

Existing Needs

In 2010, approximately 5,813 extremely-low-income households resided in Moreno Valley, representing 11.3% of the total households. About 75% of extremely-low-income households faced housing problems as defined as cost burden greater than 30% (2005-2009 CHAS). Additionally, 58% of extremely-low-income households paid more than 50% of their income toward housing costs.

Projected Needs

The projected housing need for extremely-low-income households is assumed to be 50% of the very-low-income regional housing need of 1,500 units. As a result, the City has a projected need for 750 new extremely-low-income units during the 2014-2021 planning period. The resources and programs to address this need are the same as for other lower-income housing in general, and are discussed elsewhere in the Housing Element. Because the needs of extremely-low-income households overlap extensively with other special needs groups, further analysis and resources for these households can be found in the Housing Needs Assessment/ Special Needs Populations and Housing Constraints/Provision sections of this Housing Element.

Overcrowding

Overcrowding is a measurement of the adequacy of housing units to accommodate residents. Overcrowding is determined by a standard based on the number of persons per room within a unit. The standard is established at one person per room or less. Housing units are considered slightly overcrowded when the occupancy per room is 1.01 to 1.50 persons per room. Units are considered severely overcrowded when occupancy per room is 1.51 persons or more. Overcrowding results from a lack of affordable housing and/or a lack of available housing units of adequate size.

Based by 2005-2009 CHAS data, there were a total of 2,360 renter households (under 100% AMI) who were classified as living in overcrowded conditions, or 9% of all renter households in Moreno Valley. Among owner households 1,825 were classified as living in overcrowded conditions or 7% of all households in the city. When renters and owners are combined, the total number of households (under 100% AMI) living in overcrowded conditions totaled 16% of all households. Single family households are most impacted by the problem of overcrowding (Table 8-9).

Table 8-9
Overcrowding (more than one person per room) – City of Moreno Valley

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
Single family households	660	320	605	190	1,775	180	395	400	215	1,190
Multiple, unrelated family households	60	75	215	165	515	60	185	275	115	635
Other, non-family households	20	25	25	0	70	0	0	0	0	0
Total need by income	740	420	845	355	2,360	240	580	675	330	1,825

Source: 2005-2009 CHAS

49
Resolution No. 2014-07
Date Adopted: February 11, 2014

Overpayment

Overpayment for housing is the result of three market forces that conspire to make housing not affordable. The combination of low wages, inflated housing costs, and a diminished supply of affordable housing for the lowest income households results in a cost overpayment. This document details the significant affordability of Moreno Valley's housing stock, particularly in comparison to other communities in Southern California. However, overpayment for housing is a problem in all Southern California communities, in varying degrees, and is a formidable challenge for local communities to address.

State and federal standards consider a household as overpaying for housing if it spends more than 30% of its gross income on housing. Housing costs include rent and utilities paid by a renter household. Housing costs for owner households include mortgage payment, taxes, insurance, and utilities. Households at 30% to 80% of median income bear the disproportionate burden of housing overpayment.

A household spending more than it can afford for housing has less money available for other necessities and emergency expenditures. Very-low-income households overpaying for housing are more likely to be at risk of becoming homeless than other households. Renter-households overpay more often than owner-households because of their typically lower incomes. Compared to renters, overpayment by owners is less of a concern because homeowners have the option to refinance the mortgage, or to sell the house and move into rentals or buy a less expensive home.

Based on the data regarding cost burden, the predominant view is that renter households would have disproportionately higher rates of overpayment for housing. Yet, for renters, the data indicates that in Moreno Valley, renter households have greater choice and access to moderately more affordable housing.

Whereas, for owner households either their choices with regard to price were limited, as the price of homes was beginning to increase in 2000, and/or owners chose to buy more expensive houses, regardless of the cost burden. From a policy perspective, the City of Moreno Valley has been on the right path in focusing its affordable housing efforts in the rental market, thus providing greater choices for renter households to access affordable housing. Given the city's finite resources, alleviating the cost burden for owner households is not feasible. Although, it has been the City of Moreno Valley's policy to assist owner households by providing silent seconds for homes in a defined price range.

Based on the US Census Bureau's 2005-2009 American Community Survey, SCAG has compiled data on the number of households, by income category, that were overpaying for housing. Table 8-10 details the information for renter and owner households that overpay for rent or mortgages in Moreno Valley. There were a total of 4,825 renter households that were

overpaying for rent, or 45.6% of all renter households (earning less than 29.9% of median income). The total for owner households was 15,545, or 32.9%.

The CHAS data in Table 8-11 shows the proportion of cost burdened renter households with incomes less than 30% of area median income was 33.3%, while 30.9% of those at 30%-50% of area median were cost burdened. In the next income range, 50%-80% of area median income, the percentage of overburdened renter households is slightly higher at 35%.

Table 8-10
Households by Owner/Renter Overpaying for Mortgage or Rent

Income Group	Tenure				All Households	Percent
	Owner	Percent	Renter	Percent		
Less than 10%	2,214	1.3%	197	6.5%	2411	5.0%
10% to 14.9%	2,116	3.7%	538	6.2%	2654	5.4%
15% to 19.9%	3,461	7.2%	1,057	10.2%	4518	9.3%
20% to 24.9%	4,024	10.0%	1,460	11.8%	5484	11.3%
25% to 29.9%	3,730	10.7%	1,573	10.9%	5303	10.9%
30% to 34.9%	3,424	10.0%	1,470	10.1%	4894	10.0%
35% to 39.9%	2,671	7.7%	1,132	7.8%	3803	7.8%
40% to 49.9%	4,410	11.7%	1,708	12.9%	6118	12.6%
50% or More	7,829	33.4%	4,894	23.0%	12,723	26.1%
Not Computed	188	4.1%	606	0.6%	794	1.6%
Total	34,067		14,635		48,702	
Percent		99.8%		100%		100%

Source: 2005-2009 American Community Survey and table created by SCAG - Local Housing Element Assistance: Existing Housing Needs Data Report for City of Moreno Valley

Table 8-11
Cost Burden >30% - Moreno Valley

Income Group					All Households	Percent
	Owner	Percent	Renter	Percent		
0-30% AMI	1894	22.2%	2510	33.3%	4404	27.5%
>30-50% AMI	2415	28.4%	2325	30.9%	4740	29.4%
>50-80% AMI	4210	49.4%	2694	35.8%	6904	43.1%
Total	8519	100%	7529	100%	16,048	100%

Source: 2005-2009 CHAS

Special Needs Populations

Certain segments of the population may have more difficulty in finding decent, affordable housing due to their special circumstances or needs. These “special needs” populations include elderly persons, farm workers, female headed households, persons with disabilities, large households, and the homeless. Many of these households also fall under the category of extremely-low-income.

A variety of City policies and programs described in the Housing Element address the needs of extremely-low-income households, including those in need of residential care facilities and persons with disabilities. However, it must be recognized that the development of new housing for the lowest income groups typically requires large public subsidies, and the level of need is greater than can be met due to funding limitations, especially during these times of declining public revenues.

Elderly

The special needs of the elderly are often a function of lower fixed incomes and/or disabilities. Housing for the elderly often requires special attention in design to allow greater access and mobility. Housing located within vicinity of community facilities and public transportation also facilitates mobility of the elderly in the community.

According to the 2010 Census, Moreno Valley had 12,134 residents age 65 or older, representing 6% of the total population. In 2010, persons 85 and older (1,083 persons) comprised 8.9% of those aged 65 and older. The subset of persons aged 85 years is a generational group that is growing rapidly nationwide, as people live much longer. In Moreno Valley, this national trend is not yet evident because it is a relatively young community, dominated by younger families. However, as the city matures, the proportion of elderly will increase, as persons who are currently living in Moreno Valley may choose to age in place, or as children relocate aging parents closer to them, or as geriatric housing and health services become more prevalent in the community and surrounding areas.

In Moreno Valley, about 1,165 owner-households and 614 renter-households were headed by elderly persons in 2010. Many elderly owner households reside in mobile homes, which are among the lowest cost housing options in the City. In the same year, about 44% of the elderly residents were reported to have a disability, which may require special housing design.

Finally, many elderly live on fixed incomes and occupy older homes. These factors make paying for needed home repairs and maintenance difficult. While there are over 100 assisted units in Moreno Valley that target seniors and the mobility impaired, the high incidence of overpayment among elderly households suggests that more affordable senior housing is needed to meet current and future needs. The City's programs to increase senior affordable housing opportunities help to address this issue.

Farm Workers

According to the California Department of Housing and Community Development (HCD), there are no farm worker housing units in the City of Moreno Valley. Prior to 1950, the area that is now the City of Moreno Valley was primarily used for agricultural production. Land once utilized for farming has been developed. Farming is no longer a leading industry in the city and

according to Table 8-12 only 125 persons living in Moreno Valley listed their occupation as “farm worker”.

All affordable housing in the City of Moreno Valley is available to farm workers. Since all affordable housing units in the city are available to farm worker households, at this time it is not necessary for the City to segregate its limited housing funds to farm worker housing. However, in May 2013 the City’s CEDD amended Chapter 9 of the Development Code (specifically Chapter 9.09: Specific Use Development Standards) to permit, by right, farm worker housing in all multiple family residential zoning districts (R10, R15, R20, and R30), to more fully address the housing needs farm worker households.

**Table 8-12 Workers by Place of Residence Having Farming Occupation from 2005-2009
American Community Survey**

Occupation Listed as Farm Worker – Moreno Valley	
Male	Female
117	8

Source: 2005-2009 American Community Survey and table created by SCAG - Local Housing Element Assistance: Existing Housing Needs Data Report for City of Moreno Valley

Female Headed Households

Female-headed families with children often require special attention due to their needs for affordable childcare, health care, and housing assistance. Female-headed families with children tend to have lower incomes, thus limiting housing availability for this group. The number of female householders has increased steadily in Moreno Valley. However, recent Census data indicates that the proportion of female households with minor children has declined steadily during the past sixteen years. In 1990, the U.S. Census Bureau reported 3,679 female householders in Moreno Valley and 6,715 in 2000. According to the 2010 Census, there were 9,990 female householders in the city. The greatest growth in the number of female householders occurred between growth 1990 and 2000, with an 83% increase in the ten year span. The growth in the number of female householders between 2000 and 2010 equaled 49% or 34% less of an increase compared to the prior ten year span. Notwithstanding the growth in the total number of female headed householders, as a percentage of the total household population, the proportion of female householders has slightly increased between 2000 and 2010. In 2000 female householders made up 16% of all the households in Moreno Valley, while in 2010 they comprised 19% of the total household population.

The percentage growth in female householders between 2000 and 2010 was 49%. However, the proportion of female householders with minor children at home, decreased during the same time. While 79% (2,906) of all female householders in 1990 had minor children at home, in 2000, 68% (4,258) had minor children at home. Subsequently, by 2010, the proportion of female householders with minor children at home had declined yet again to 57% (5,687).

53
Resolution No. 2014-07
Date Adopted: February 11, 2014

In 2005, male householders totaled 3,591 with 2,040 having minor children present in the home. In 2010, the US Census, reports 4,191 male householders, in Moreno Valley, with 2,218 having minor children in the home. As a percentage of the population, male householders made up 8% of the total households in 2005 and remained the same in 2010.

The housing needs of female householders are typically related to affordability and the need for adequate housing within the constraints of their low incomes. According to Moreno Valley's 2013-2018 Consolidated Plan, female households with children often confront bias in the rental market. Their access to decent housing also is made more difficult by poverty. Female heads of households both with and without children under 18 experience the highest poverty income rates. About 2,000 female householders with children live in poverty, or 36% of all such household types. Poverty among male householders has not been fully explored in the research materials and cannot be presumed to be equal to that of women female householders.

Persons with Disabilities

In 2010, approximately 15,500 Moreno Valley residents were recorded by the Census as having a disability. The elderly population in Moreno Valley has a higher incidence of disabilities, with approximately 44% of the population 65 and older reporting a disability in 2010. While the elderly population is relatively small (6.4%), the number is increasing and expected to continue doing so as the community matures, thus also increasing the population with disabilities.

Physical and mental disabilities can hinder a person's access to traditionally designed housing units (and other facilities) as well as potentially limit the ability to earn income. Housing that satisfies the design and locational requirements of disabled persons are limited in supply and often costly to provide.

Housing opportunities for disabled persons can be addressed through the provision of affordable, barrier-free housing. In addition to the development of new units, rehabilitation assistance can also be provided to disabled residents to make necessary improvements to remove architectural barriers of existing units. As noted in the Constraints section, the Housing Plan contains a commitment for the City to develop and adopt a procedure for providing reasonable accommodation for housing for persons with disabilities. The City revised its Municipal Code to include reasonable accommodation measures in May 2013.

Persons with Developmental Disabilities

Section 4512 of the California Welfare and Institutions Code defines a "Developmental disability" as a disability that originates before an individual attains age 18 years, continues, or can be expected to continue, indefinitely, and constitutes a substantial disability for that individual which includes mental retardation, cerebral palsy, epilepsy, and autism. This term

54

Resolution No. 2014-07

Date Adopted: February 11, 2014

also includes disabling conditions found to be closely related to mental retardation or to require treatment similar to that required for individuals with mental retardation, but shall not include other handicapping conditions that are solely physical in nature.

Many persons with developmental disabilities can live and work independently within a conventional housing environment. More severely disabled individuals require a group living environment where supervision is provided. The most severely affected individuals may require an institutional environment where medical attention and physical therapy are provided. Because developmental disabilities exist before adulthood, the first issue in supportive housing for persons with developmental disabilities is the transition from the person's living situation as a child to an appropriate level of independence as an adult. The State Department of Developmental Services (DDS) currently provides community based services to approximately 243,000 persons with developmental disabilities and their families through a statewide system of 21 regional centers, four developmental centers, and two community-based facilities. The Inland Regional Center is one of 21 regional centers in the State of California that provides point of entry to services for people with developmental disabilities. The center is a private, non-profit community agency that contracts with local businesses to offer a wide range of services to individuals with developmental disabilities and their families.

Table 8-13 provides information from the Inland Regional Center of on the number of individuals with developmental disabilities in the City of Moreno Valley. In 2013, there were approximately 1,714 individuals (.89% of the total population in the 2010 US Census) actively utilizing services at the Inland Regional Center for a developmental disability.

Table 8-13: Residents with Developmental Disabilities by Age, For City of Moreno Valley

Zip Code Area	0-18	19-25	26-35	36-45	46-55	56-65	66-75	76-85	86+	Total
92551	109	57	33	18	22	10	6	1	0	256
92552	0	2	2	0	0	0	0	0	0	4
92553	277	110	106	80	86	43	11	2	2	717
92555	153	53	55	34	26	11	3	0	0	335
92557	163	76	60	31	27	24	15	6	0	402
Total	702	298	256	163	161	88	35	9	2	1,714

Source: Inland Regional Center, December 2013.

To assist in the provision of housing to meet the needs of persons living with a developmental disability, the City will implement programs to coordinate housing activities and outreach with the Inland Regional Center. Moreno Valley will also encourage housing developers to designate a portion of new affordable housing development for persons with disabilities, especially persons with developmental disabilities, and pursue funding sources designated for persons with special needs and disabilities.

Large Households

Large households are defined as those with five or more persons. A family household is defined as one in which one or more people living in the same household are related to the head of household by birth, marriage or adoption. The 1990 Census tallied 7,776 or 22% of the households in Moreno Valley as large households, with 3.4 persons per dwelling unit. The average household size increased slightly for Moreno Valley in 2000 according to the US Census to 3.6 persons and the average family size is 3.86 persons. Now the 2010 US Census has the average household size listed as 3.74 persons and the average family size at 3.99 persons.

The housing needs of large families are often related to affordability and adequacy. Finding an affordable housing unit that can adequately house a large family can be a challenge, given that larger families have to use a greater proportion of their income for non-housing needs (such as food, clothing, child care, etc.). In Moreno Valley, where the majority of the housing units are single-family units, larger families have a better chance of finding adequate housing. Since 1997, the City of Moreno Valley has made a concerted effort to provide affordable housing for large families by funding housing for large families by funding the construction of 424 three and four bedroom apartments, with fifty-five year affordability covenants, as noted in Table 8-14. In addition, the City has provided ownership housing for low-income, large families through its participation with Habitat for Humanity.

**Table 8-14
Number of Affordable 3 & 4 Bedroom Apartments**

Casitas Del Valle		Oakwood Apartments		Cottonwood Place		Bay Family		RHDC		Rancho Dorado		Grand Total
Unit Size	#	Unit Size	#	Unit Size	#	Unit Size	#	Unit Size	#	Unit Size	#	
Three	17	Three	92	Three	120	Three	30	Three	7	Three	60	326
Four	4	Four	68	Four	26	Four	0	Four	0	Four	0	98
Total	21	Total	160	Total	146	Total	30	Total	7	Total	60	424

Source: City of Moreno Valley, Business Support and Neighborhood Programs Division

Homeless

The homeless population refers to persons lacking consistent and adequate shelter. Homelessness is a continuing problem throughout California and urban areas nationwide. During the past two decades, an increasing number of single persons have remained homeless year after year and have become the most visible of all homeless persons. Other persons (particularly families) have experienced shorter periods of homelessness. However, they are often replaced by other families and individuals in a seemingly endless cycle of homelessness.

The City of Moreno Valley is a very active member of the Riverside Continuum of Care (CoC). The Riverside County Department of Public Social Services (DPSS) serves as the lead agency for the CoC. DPSS conducts a homeless census and survey biannually as part of the Continuum of Care planning process. The City of Moreno Valley has participated in all homeless census conducted by the County. The census consists of a one day “point in time” (PIT) of homeless persons countrywide during the last week of January. To gather more comprehensive data, DPSS also administers a survey during the 90 days following the census which provides information on household income, disability status, and serves to identify significance subpopulations. The results of the census and survey are published in a detailed report and made available to the public.

The most recent census/survey was conducted in 2011 and a detailed report, *The 2011 Riverside County Homeless Survey*, can be obtained on the CoC’s website at www.riversidehomeless.org. The 2011 PIT homeless count found a total of 6,203 homeless (sheltered and unsheltered) individuals throughout the county.

In 2011 there were a total of 237 homeless individuals counted in Moreno Valley. This number is significantly higher than the 2009 count, which showed 28 homeless individuals. Although the comparisons are provided to 2007 and 2009 data were available, due to differences in research methodologies, the 2007, 2009, and 2011 results are not directly comparable and are not recommended by the CoC for trending analysis. In January 2013 the City of Moreno Valley participated in another PIT and preliminary data shows that just over 40 homeless individuals were counted.

March Air Reserve Base Master Reuse Plan – Homeless Assistance Plan

The March Joint Powers Authority (JPA) is the planning agency charged with responsibility for the reuse of March ARB. The JPA has responsibility for preparation and implementation of the Master Reuse Plan. In conformance with the Steward B. McKinney Homeless Assistance Act of 1987, the Department of Defense included March AFB in a listing of available surplus properties in the Federal Register published in May of 1994. As a result of the publication and subsequent screening of the responses, several applicants and their proposed homeless assistance programs have been granted use of several buildings at March.

Table 8-15 lists the homeless programs/services available at March Air Reserve Base. Lutheran Social Services provides transitional shelter services for single women with children. Minimum stay is three months and the maximum is one year.

U.S. Vets provides transitional housing in a 120 bed facility. The program is structured as work re-entry for homeless veterans. Services include outreach and assessment, residential substance abuse treatment and senior and disable housing.

The Concerned Family provides a ninety day transitional program for homeless women with children. Services include case management and help securing permanent housing and employment, training in independent living skills.

Table 8-15 Existing Transitional Housing Units

Facility Name	Number of Units/Number of Beds	Service Population
Path of Life	54 units (dormitory style) = 142 beds	Women with children; men with children; families
Lutheran Social Services	22 one-bedroom apartments	Women with children
U.S. Vets	120 beds	Men
Total	76 units / 262 beds	

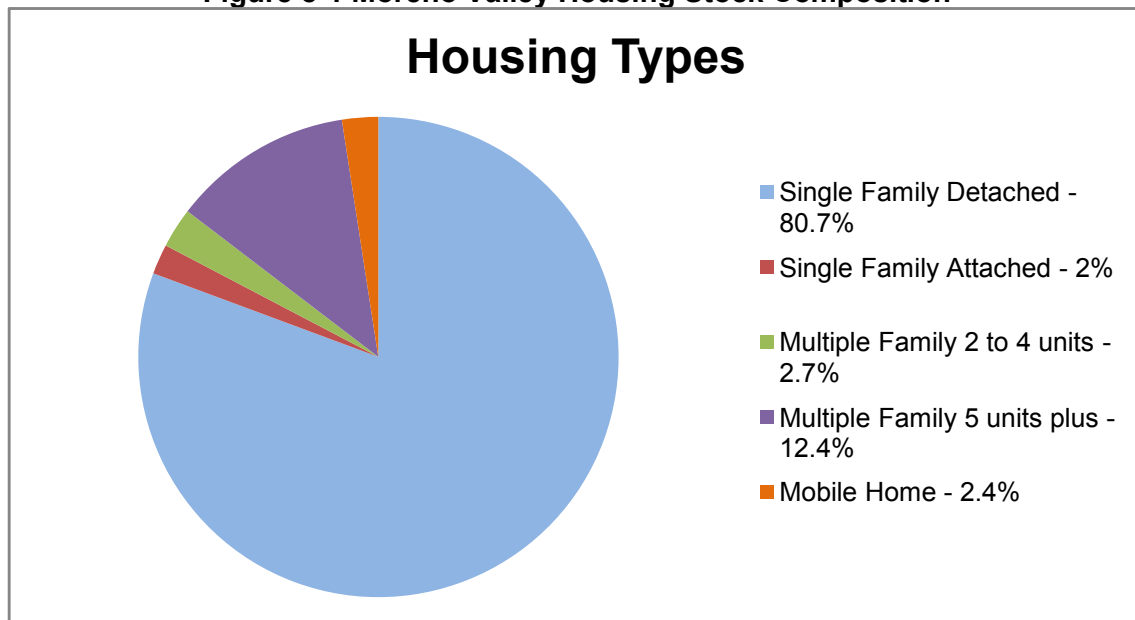
Source: Community & Economic Development Department - Neighborhood Preservation Division, CDBG grantee data, FY 2007-2008.

C. Housing Stock Characteristic

Housing Growth Trends

Between 2000 and 2010, the number of housing units in the City increased 25% from 41,430 to 55,559 total units according to the California Department of Finance. By 2012, the housing stock totaled 46,124 single family units, 8,296 multiple tenant units and there were 1,364 mobile homes, for a total of 55,784 units (Figure 8-1). Moreno Valley’s housing stock is predominantly comprised of single family homes, with 82% of the housing stock, in 2012, being single family homes. In the Inland Empire, another city with a similarly large share of single family homes is Murrieta at 79%.

Figure 8-1 Moreno Valley Housing Stock Composition



Tenure and Vacancy Rates

Table # illustrates the tenure (owner vs. renter) of occupied housing in Moreno Valley according to the 2010 US Census. Table 8-16 shows that Moreno Valley has a homeownership rate that is similar to Riverside County. Correlating the high percentage of single-family homes that exist in Moreno Valley and the average proportion of renters in the City indicates that many single-family homes are used as rentals.

Table 8-16 Housing Tenure 2010

Jurisdiction	Occupied Dwelling Units				
	Owner Occupied	% of Total Occupied Units	Renter Occupied	% of Total Occupied Units	Total Occupied Units
Moreno Valley	33,393	65%	18,199	35%	51,592
Riverside County	462,212	67%	224,048	33%	686,260

Source: 2010 US Census Bureau

Vacancy rate is a measure of housing availability in a community. A vacancy rate of 5% generally indicates an adequate supply of housing with room for mobility. According to the 2010 US Census, the percentage of vacant housing units in Moreno Valley was 7% and 14% for the County of Riverside. As a standard, a vacancy rate lower than 6% indicates that the demand for housing is healthy, while a vacancy rate in excess of 10% is an indicator of oversupply in the housing market.

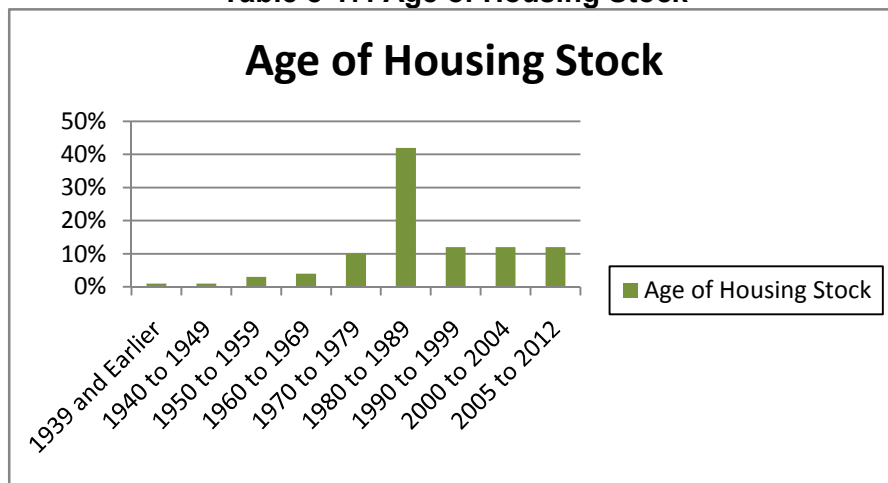
Age and Housing Stock Condition

The age of housing is commonly used as an indicator of need for major repairs. In general, housing units over 30 years old are likely to exhibit signs of rehabilitation needs, such as new roofing, foundation work, and or plumbing.

The housing stock in Moreno Valley is relatively new, with the majority of the housing built since 1980 (see Table 8-17). The age of housing stock reflects the local development history with 91% of the housing stock was built between the years 1970 to 2012.

According to the City's 2008-2014 Housing Element, between 1998 and 2007, twenty-nine single family homes were rehabilitated via the citywide Home Improvement Loan Program (HILP). Fifty-five multiple family units were rehabilitated under the Rental Rehabilitation Program. All of the single family homes rehabilitated were built between 1939 and 1970, while the multiple family units were built between 1960 and 1969.

Table 8-17: Age of Housing Stock



Source: Profile of the City of Moreno Valley from SCAG May 2013

Since the majority of the housing stock in Moreno Valley was built after 1980, and given that the units assisted by the City of Moreno Valley rehabilitation programs were built prior to 1970, it is reasonable to assume that a disproportionate number of units needing rehabilitation would be units built between 1940 and 1969. Units between 1940 and 1969 comprised approximately 7% of the housing stock in 2012. By comparison, based on the number of units rehabilitated by the citywide rehabilitation programs, a total of 84, which represents approximately .002% of the total housing stock in 2012, staff estimates that as many as ten times that number (or 840 units) require rehabilitation citywide. Since 91% of the City’s housing stock was built since 1970, it is a fair assumption that no more than 2% of housing stock would be in need of rehabilitation. Units rehabilitated under the city programs were those of owners that were willing to rehabilitate their homes and had equity in their homes on which to borrow. Unfortunately, not all owners of units needing rehabilitation are willing to embark on a rehabilitation process or have the equity needed to borrow the required funds.

Based on information provided by the Building Division of the City of Moreno Valley, in the eight years between 1998 and 2006, a total 84 units have been demolished. Prior to 1998 records of demolitions were not maintained, but it is estimated that in the fourteen years between 1984 and 1998, approximately 100 units were demolished. Unit demolitions occur only when the structure is deemed unfit for human occupancy due to earthquake damage, fire, unsanitary conditions that are not remedied or obsolescence, which would include buildings without foundations or other structural problems. Approximately 262 homes were built prior to 1939. It is reasonable to assume that due to age many of the units needing replacement would disproportionately be among those units built in 1939 and earlier. However, given that in the twenty years that the city has been providing building and code services in the community .004% of the housing stock has required demolition, it is likely that within this planning cycle there will be not more demolitions than in the past eight years, or an average of eleven demolitions per year.

Based on discussions with the City's Code Enforcement Division, many of the houses in Moreno Valley that are dilapidated or have other property maintenance issues are located in the older, lower-income neighborhoods. Other code enforcement issues in Moreno Valley include weed abatement, which is concentrated on rental properties with absentee landlords, as well as property abandonment/foreclosure, which is an issue throughout the City. The Code Enforcement Division does have a Foreclosure Strike Team, which is funded through the City's CDBG Grant that Neighborhood Preservation receives annually from HUD. The purpose of the strike team is to clean up empty and neglected properties.

Due to staffing limitations a comprehensive housing conditions survey has not been done recently, and no specific information is available regarding the number of houses in need of rehabilitation or replacement. Due to budget constraints, it is not likely that the City will be able to conduct a comprehensive survey in the near future. To address this issue, the City may pursue grant funding for a housing conditions survey as part of the City's code enforcement and housing rehabilitation programs.

Housing Costs and Affordability

This section discusses current real estate market trends in Moreno Valley, both for sale and rental. It must be emphasized that real estate markets are cyclical, and in recent years a sharp downturn in sales volumes and property values has occurred in the Inland Empire (Riverside and San Bernardino Counties), in large part due to the "sub-prime" mortgage crisis. While such downturns result in lower prices and more affordable housing opportunities, the corresponding increase in foreclosure rates and softening job market, combined with the rapid escalation in gasoline prices, has hit Moreno Valley and other Riverside County communities particularly hard. In the first quarter of 2008, over 15,000 default notices were filed in Riverside County - second highest in the state after Los Angeles County (DataQuick Information Systems, 2008). The following discussion should be viewed in recognition of recent events, and with the understanding that market conditions will change over time.

Housing Affordability

Housing affordability is determined by the ratio of income to housing costs. According to the HCD guidelines for 2009, the area median income (AMI) for a family of four in Riverside County is \$64,500. Based on state guidelines, income limits for a four-person family along with rents and estimated sales prices generally considered to be "affordable" are shown in Table 8-17.

An affordable housing payment is considered to be no more than 30% of a household's gross income. For rental units, this includes rent plus utilities. Assuming that a potential homebuyer within each income group has acceptable credit, a typical down payment (5% to 10%), and other housing expenses (taxes and insurance), the maximum affordable home price can be

estimated for each income group, as seen in Table 8-17. Based on the current home prices described below, both low- and moderate-income households would generally be able to purchase a home with a sufficient number of bedrooms to avoid overcrowding. Very-low-income households may be able to purchase a home, but it would most likely be a smaller, older unit or a condominium or mobile home.

Cost of Housing

The recent recession and economic downturn has had a marked impact on Moreno Valley's housing. The region has been burdened with an unusually high number of forced sales and foreclosures. This has affected both the ownership and rental markets. The over supply of homes on the market in recent years has driven down the median home value to a level not seen in the area for over a decade. However, market housing inventory and property values have begun to stabilize and in FY 2011/12 there was a small gain (since 2000) of 3.9% as reported by MDA Data Quick in 2012. With many foreclosed homes on the market at low values, cash investors are again purchasing large numbers of units as rentals. Between 2007 and 2012 there were a total of 13,034 foreclosures in the Moreno Valley. The percentage of homeowners in the City decreased from 71% in 2000 to 64.4% in 2012 with the percentage of renters increasing from 28.9% in 2000 to 35.6% in 2012. The rental market has generally been stable over the last several years due to owners who have lost their homes seeking rental units. Competition for ownership has spiked due to cash investors directly competing with homebuyers entering the market to purchase affordable units with currently very affordable mortgage interest rates.

Table 8-18 Income Categories and Affordable Housing Costs – Riverside County

2009 Area-wide Median Income = \$64,500	Income Limits	Affordable Rent	Affordable Price (est.)
Extremely Low (<30% AMI)	\$20,000	\$500	--
Very Low (31-50% AMI)	\$33,300	\$833	\$135,000
Low (51-80% AMI)	\$53,300	\$1,333	\$220,000
Moderate (81-120% AMI)	\$77,400	\$1,935	\$315,000
Above moderate (120%+ AMI)	\$77,400+	\$1,935+	\$315,000+

Assumptions: --Based on a family of 4
 -30% of gross income for rent or PITI
 -5% down payment, 5% interest, 1.25% taxes & insurance
 Source: Cal. HCD; J.H. Douglas & Associates

The "Local Housing Element Assistance: Existing Housing Needs Data Report" for Moreno Valley created by Southern California Association of Governments (based on 2005-2009) ACS data states that 62.8% (18,334 households) of renters and 53.8% (9204 households) of owners were paying over 30% of their income towards rent/mortgage and were therefore "cost burdened". In addition, ACS data indicates that approximately 77.5% of all market rate units in the city are unaffordable to Moreno Valley residents earning less than 100% of the area median income. The data indicates that a large percentage of households in Moreno Valley may need

62

Resolution No. 2014-07

Date Adopted: February 11, 2014

some form of affordable housing assistance or assistance with creating more income opportunities.

Units at Risk of Conversion

During the past thirty years, many affordable housing units were developed with low interest mortgages or rent subsidies, from the State or the Federal governments. In return, the owners were required to maintain rents affordable to low-income and very low-income households.

However, many of the mortgages allowed prepayments, or opt outs, of rent subsidy contracts that would allow an owner to charge market rents. Many of the assisted developments built in the last thirty years have had the option to prepay, and/or opt out of, affordability restrictions. The prospect has created considerable alarm, both on the part of tenants, as well as Congress and housing advocates. To avert mass displacement of low-income tenants, Congress passed the Low-Income Housing Preservation and Resident Homeownership Act (Title VI of the National Affordable Housing Act of 1990 (LIHPRHA)). The objective of LIHPRHA is an extension of low-income use restrictions while offering owners alternative means of realizing a reasonable return on their investment.

In December of 1992, the City of Moreno Valley had a total of 1,286 units, in five developments, financed with proceeds from multiple family revenue bond issues. Pursuant to the regulatory agreements that govern the developments, 20% of the units had to be leased or made available for lease to lower income households. A total of 257 units were set aside in the five developments. However, only the Mountain View Apartments had a requirement, per its regulatory agreement, to maintain rents at levels affordable to lower income households.

However, the requirement expired in 1998 and the units converted to market rate at that time.

At this time, the City of Moreno Valley does not have units at risk of conversion. The rent restricted units that the city has funded through its Rental Rehabilitation Program are restricted for thirty years and still have between sixteen and twenty-two years left on their affordability terms. New construction projects have affordability covenants of 55 years.

D. Regional Housing Needs Assessment (RHNA)

California's Housing Element law requires that each city and county develop local housing programs designed to meet its "fair share" of existing and future housing needs for all income groups. This effort is coordinated by the jurisdiction's Council of Governments (Moreno Valley is in the Western Riverside Council of Governments) when preparing the state-mandated Housing Element of its General Plan. This "fair share" allocation concept seeks to ensure that each jurisdiction accepts the housing needs of not only its resident population, but for all households who might reasonably be expected to reside within the jurisdiction, particularly lower income households. This assumes the availability of a variety and choice of housing accommodations

63

Resolution No. 2014-07
Date Adopted: February 11, 2014

appropriate to their needs, as well as certain mobility among households within the regional market.

Overview of the SCAG Fair Share Allocation Process

The fair share allocation process begins with the State Department of Finance's projection of statewide housing demand for a five year period, which is then apportioned by the State Department of Housing and Community Development (HCD) among each of the State's official regions. The regions are represented by an agency typically termed a Council of Government (COG). In the six-county Southern California region, which includes Moreno Valley and all other incorporated cities and unincorporated areas of Riverside County, the agency responsible for assigning these fair share targets to each jurisdiction is the Southern California Association of Governments (SCAG). For Riverside County, in this RHNA Cycle, SCAG delegated the Riverside County regional share among its member jurisdictions to the Western Riverside Council of Governments (WRCOG).

A local jurisdiction's "fair share" of regional housing need is the number of additional dwelling units that will need to be constructed during a given eight-year planning period. SCAG estimates each jurisdiction's future housing need in terms of four factors:

1. The number of units needed to accommodate forecasted household growth;
2. The number of units needed to replace demolitions due to attrition in the housing stock (i.e., fire damage, obsolescence, redevelopment and conversions to non-housing uses);
3. Maintaining an ideal vacancy rate for a well-functioning housing market; and
4. An adjustment to avoid an over-concentration of lower-income households in any one jurisdiction.

The new construction need must be allocated to four household income categories used in Federal and State programs: Very Low; Low; Moderate; and Above Moderate-Income, defined operationally as households earning up to 50 percent, 80 percent, 120 percent, and more than 120 percent of the Riverside County median income, respectively. The allocations are further adjusted to avoid an over-concentration of lower income households in any one jurisdiction. The fair share allocation must also consider the existing "deficit" of housing resulting from lower income households that pay more than 30 percent of their incomes for housing costs. As discussed earlier, this is the threshold used by the Federal government to determine housing affordability.

The 2014-2021 Regional Housing Needs Allocation for the City of Moreno Valley is:

Table 8-19 City of Moreno Valley, RHNA 2014-2021

Moreno Valley Regional Housing Needs Allocation 2014-2021		
Income Category	Units	Percent
Very Low-Income	1,500	24.3%
Low-Income	993	16.5%
Moderate-Income	1,112	18.1%
Above Moderate-Income	2,584	41.1%
Total Construction Need	6,169	100%

Source: Southern California Association of Governments (SCAG) RHNA
Final Allocation Plan- Planning Period January 1, 2014 – October 1, 2021

Thus, for the 2014-2021 planning period, Moreno Valley's "fair share" allocation is 6,169 units. According to Housing Element Law Section 65583, local agencies shall calculate the subset of very low-income households that qualify as extremely low-income households (30 percent or less of the Riverside County median income) by presuming that 50 percent of the very low-income households qualify as extremely low-income households. For the 2014-2021 planning period, the City was allocated 1,500 very low income units. If 50 percent of the very low allocation is calculated to accommodate extremely low income households, then the City must plan to accommodate 750 units for extremely low income households during the planning period. The Housing Element will describe policies and programs that the City will utilize to facilitate and encourage the development of housing appropriate for extremely low income households.

E. Opportunities for Energy Conservation

As cities construct housing to meet their growing populations, the consumption of energy becomes a significant issue. In urban areas, energy consumption is primary for transportation, lighting, water heating, and space heating and cooling. The high cost of energy demands that actions be taken to reduce or minimize the overall level of urban consumption.

Title 24, Building Energy Standards for Residential Development, establishes energy budgets or maximum energy use levels. The standards of Title 24 supersede local regulations, and State requirements mandate Title 24 through implementation by local jurisdictions. The City will continue strict enforcement of local and State energy regulations for new residential construction, and continue providing residents with information on energy efficiency.

65
Resolution No. 2014-07
Date Adopted: February 11, 2014

The City's goal is to achieve maximum use of conservation measures and alternative, renewable energy sources in new and existing residences. By encouraging and assisting residents to utilize energy more efficiently, historical rates of consumption can be reduced, thereby mitigating the rising cost of supplying energy and need for new, costly energy supplies. Potentially, the social and economic hardships associated with any future rate increases and/or shortages of conventional energy sources will be minimized.

The City is planning on adding a Sustainable Community section to the Conservation Element of the General Plan by the end of 2014. The section is intended to protect the environment, improve quality of life, and promote sustainability through "green building" practices. Green building emphasizes natural resources conservation, energy conservation, and the reduction of environmentally harmful emissions through sustainable planning, design, and construction of residential, commercial, and industrial developments. The section will include building techniques to facilitate and preserve sustainable development in the City.

Utility providers also encourage and facilitate energy conservation and help residents minimize energy related expenses, Southern California Edison (SCE) and WRCOG both offer programs to qualifying residents of Moreno Valley. Southern California Edison (SCE) offers a variety of energy conservation services as part of its Customer Assistance Programs (CAP). The Energy Assistance Fund assists income-qualified residential customers facing financial hardship and manages their electricity bills during the months of February and March.

The WRCOG HERO Program offers \$325 million in private financing to residential and commercial property owners for energy efficient and water conservation retrofits. Financing is paid back through an annual assessment on the property owner's property tax and in most cases, stays with the property upon sale. These services are designed to help low-income households, senior citizens, persons with permanent disabilities, and non-English speaking customers control their energy use. Furthermore, the 2007 Residential Multiple-Family Energy Efficiency Rebate Program offers property owners and managers incentives on a broad list of energy efficiency improvements in lighting, HVAC, insulation, and window categories. These improvements are to be used to retrofit existing multiple-family properties of two or more units.

Moreno Valley is also a member of the Western Riverside Energy Leader Partnership (WRELP) Program which is designed to assist local governments in leading their communities to increase energy efficiency, reduce greenhouse gas emissions, increase renewable energy usage, improve air quality, and ensure that their communities are more livable and sustainable. SCE funded the WRELP Program in November 2010 in the amount of \$2.1 million. During the past year, WRCOG has been working with SCE staff to begin the projects it had outlined in its proposal. The funding is to be used to support the California Long-Term Energy Efficiency Strategic Plan (Plan) developed by the California Public Utilities Commission (CPUC) in 2008. The CPUC identified five strategic goals that local governments could undertake. For each goal,

66

Resolution No. 2014-07

Date Adopted: February 11, 2014

the CPUC identified specific strategies and developed specific tasks that are eligible for funding under this solicitation.

Additionally, the Southern California Gas Company offers various rebate programs for energy-efficient appliances to customers. The Gas Company also offers no-cost weatherization and furnace repair or replacement services for qualified limited-income customers. The Comprehensive Mobile Home Program provides qualifying mobile home customers with no-cost energy conservation evaluations, installations of low-flow showerheads and faucet aerators, and gas energy efficiency improvements, such as duct test and seal of HVAC systems. The Designed for Comfort program provides energy efficiency design assistance, training, and incentives for housing authorities, owners of multi-family affordable and supportive housing projects.

V. Housing Constraints

The provision of adequate and affordable housing can be constrained by a number of factors. This section assesses the various governmental, market, infrastructure and environmental factors that may serve as a potential constraint to housing development and improvement in Moreno Valley.

A. Market Constraints

Development and Financing Costs

Moreno Valley is fortunate in that the cost of vacant land for residential development is relatively affordable, especially when compared to the adjacent counties of Orange, Los Angeles, and San Diego. Land prices are highly variable and depend on the density of development allowed, whether the site has environmental constraints, and whether an existing use must be removed. Construction costs vary widely according to the type of development with multiple-family housing generally less expensive to construct than single-family homes. However, there is wide variation within each construction type, depending on the size of unit and the number and quality of amenities provided, such as fireplaces, swimming pools, and interior fixtures among others. The City has no influence over material and labor costs, and the building codes and development standards in Moreno Valley are not substantially different than most other cities in Riverside County.

A reduction in amenities and the quality of building materials (above a minimum acceptability for health, safety, and adequate performance) could result in lower sales prices. In addition, prefabricated factory-built housing may provide a lower-priced alternative by reducing construction and labor costs. Another factor related to construction costs is the number of units built at one time. As the number increases, overall costs generally decrease as builders can benefit from economies of scale.

Cost and Availability of Financing

Housing affordability is also largely determined by interest rates. First-time homebuyers are most impacted by financing requirements. Recently (2009-2012), mortgage interest rates for new home purchases are at historically low levels, which increases housing affordability. Although rates are currently low, they have started to increase slightly and can change significantly and impact the affordability of the housing stock. The recent economic crisis has also resulted in a tightening of lending standards, as compared to the “easy credit” practices in recent years. Thus, a critical factor in homeownership involves credit worthiness. Lenders consider a person’s debt-to-income ratio, cash available for down payment, and credit history when determining a loan amount. Many financial institutions are willing to significantly decrease down payment requirements and increase loan amounts to persons with good credit rating.

69

Resolution No. 2014-07
Date Adopted: February 11, 2014

Persons with poor credit ratings may be forced to accept a higher interest rate or a loan amount insufficient to purchase a house.

B. Governmental Constraints

Governmental regulations, while intentionally controlling the quality of development in the community can also, unintentionally, increase the cost of development and thus the cost of housing. These governmental constraints include land use controls, building codes and their enforcement, site improvements, fees and other exactions required of developers, and local development processing and permit procedures.

Land use controls may limit the amount or density of development, thus increasing the cost per unit. On-site and off-site improvements such as roads, traffic signals on adjacent streets, or sewer systems may increase an individual project's costs of development. Processing and permit requirements may delay construction, increasing financing and/or overhead costs of a development. The following describes potential governmental constraints, which may affect the supply and cost of housing in Moreno Valley.

Land Use Controls

The Land Use Element of the Moreno Valley General Plan and corresponding Zoning Ordinance provide for a range of residential types and densities dispersed throughout the City. The Land Use Element designates nearly 18,684 acres (65%) of the City's total land inventory for residential uses, including: single-family homes, multi-family units, and mobile homes. Residential densities allowed by the General Plan cover a wide spectrum, including the following categories:

- Rural Residential District (RR) - maximum of 0.5 units/ acre (with restrictions)
- Hillside Residential District (HR) - maximum of 0.5 units/ acre (with restrictions)
- Residential 1 District (R1) - maximum of 1 unit/ acre
- Residential 2 District (R2) - maximum of 2 units/ acre
- Residential Agriculture 2 District (RA2) - maximum of 2 units/ acre
- Residential 3 District (R3) - maximum of 3 units/ acre
- Residential 5 District (R5) - maximum of 5 units/ acre
- Residential 10 District (R10) - maximum of 10 units/ acre
- Residential Single-Family 10 District (RS10) - maximum of 10 units/ acre
- Residential 15 District (R15) - maximum of 15 units/ acre
- Residential 20 District (R20) - maximum of 20 units/ acre
- Residential 30 District (R30) - maximum of 30 units/ acre

In addition to these density provisions, the City has adopted a Mixed-Use Districts Overlay. Owners or developers of any property within any mixed-use overlay district may choose to develop in compliance with the standards and procedures in the Mixed-Use Districts Overlay

70

Resolution No. 2014-07
Date Adopted: February 11, 2014

that apply to the particular mixed-use overlay district in which the property is located. If the owners or developers choose not to develop a mixed-use project, the underlying zoning will be enforced. The intent of the Mixed-Use Overlay District is to permit a more efficient and aesthetic use of land through the arrangement of buildings not permitted through the strict application of zoning. Providing such flexibility in development standards can result in lowering the cost of development.

Development Standards

Residential development standards are intended not only to protect public health and safety, also to promote the general welfare of the community by creating attractive, pleasant and convenient living conditions. It should be noted that Moreno Valley's density bonus program for affordable housing allows for the reduction of certain "quality of life" standards in conjunction with the development of affordable housing. The standards that could be reduced include lot size, lot dimensions, parking requirements and the size or interior amenities of the density bonus units. Additional requirements could be added to the list of standards that could be reduced as part of the density bonus program. They include the following: the number of parking spaces for units consisting of two or more bedrooms, the number of covered parking spaces per unit, and recreational vehicle parking requirements.

The residential development standards in Tables 8-20 through 8-22 do not represent a significant constraint on development of housing in the City. Multiple-family units can be constructed to a height of fifty feet or four stories and maximum site coverage of 50%.

The city has an adopted density bonus ordinance that allows developers to receive a 25% density bonus. Chapter 9.03.050 of the City's Municipal Code describes the density bonus program for affordable housing and what is required to achieve the bonus. In addition to the 25% density bonus, developers building housing for senior citizens may receive an additional 75% density bonus, resulting in a cumulative density bonus of 100%. When utilizing the density bonus, a developer may be eligible to receive a 50% reduction of city impact fees and parkland fees for units affordable to very low-income households and a 25% reduction for units affordable to lower-income households. The density bonus also allows developers of multi-family housing to reduce their parking by one-half of a space for each dwelling unit that is affordable to very low and lower-income households. The single-family residential development standards allow for lots of 4,500 square feet (RS10) that give developers the opportunity and flexibility to build affordable single-family housing. In certain specific plans, lots as small as 3,500 square feet are permitted. The low-density designations for single-family housing are located in the east end of the city where hillside development and an already established rural development pattern allows yet another type of housing choice.

Within specific plans there is a variety of zones that are unique to the specific plans. Basically the LD, MD, ML and other designated uses refer to low density and medium densities that mimic the R5 and RS-10 designation in the general plan.

71

Resolution No. 2014-07
Date Adopted: February 11, 2014

In the Inland Empire, unlike other areas in Southern California, it is still feasible to provide adequate parking for multiple-family housing developments due to lower land costs.

Table 8-20 Single Family Residential Development Standards

Requirement	R1	R2	RA2	R3	R5	RS10
1. Maximum density (dwelling units per net acre)	1	2	2	3	5	10
2. Minimum lot size (sq. ft. net are)	40,000	20,000	20,000	10,000	7,200	4,500
3. Minimum lot width, in feet						45
Cul-de-sac/knuckle lot frontage	150 35	100 35	100 35	90 35	70 35	45
4. Minimum lot depth, in feet	170	120	120	100	100	85
5. Minimum front yard setback	25	25	25	25	20	20
a. Front-facing garages	n/a	n/a	n/a	n/a	n/a	10
b. Buildings other than front-facing garages	n/a	n/a	n/a	n/a	n/a	10
6. Minimum side yard setback, in feet					**	***
a. Interior side yard	*	*	*	*		
b. Street side yard	20	20	20	15	15	10
7. Minimum rear yard setback, in feet	40	35	35	30	15	10
8. Maximum lot coverage	25%	30%	30%	40%	40%	50%
9. Maximum building and structure height, in feet	Two stories not to exceed 35 feet.					
10. Minimum dwelling size (sq. ft.)	1,500	1,500	1,500	1,250	1,250	1,000
11. Minimum distance between buildings, in feet (including main dwelling units and accessory structures)	20	15	15	10	10	10
12. Floor area ratio						
a. One-story home	.25	.30	.30	.40	.40	.50
b. Multi-story home	.50	.60	.60	.70	.70	.75

*Combined interior side yard setbacks of twenty feet shall be provided with a minimum of five feet on one side.

** Combined interior side yard setbacks of fifteen feet shall be provided with a minimum of five feet on one side.

***Interior side yard setback of five feet, except with zero lot line developments, then other minimum side yard setback is ten feet.

Source: Moreno Valley Municipal Code, Chapter 9.03.040 Residential site development standards.

Table 8-21 Single Family Rural Residential Development Standards (Cont'd)

Requirement	Rural Residential	Hillside Residential
Slope Density Natural Area Relationship	Maximum density (du/ac) and the minimum percent of site to remain in a natural state shall be determined by a lope analysis.	Maximum density (du/ac) and the minimum percent of site to remain in a natural state shall be determined by a lope analysis.
Minimum Lot Size	Minimum lot size shall be one dwelling unit per 2.5 acres within a slope category of 10% or less unless determined to be reduced by an approved slope analysis. Based on a slope analysis, minimum lot size may be reduced to 20,000 SF. or the minimum lot size of the adjacent zone, whichever is greater.	Minimum lot size shall be one acre within a slope category of 10% or less unless determined to be reduced by an approved slope analysis. Based on a slope analysis, the lot size may be reduced to 10,000 SF. or the minimum lot size of the adjacent zone, whichever is greater.
Subdivision Design and Future Land Divisions	Subdivisions shall be compatible with the surrounding development pattern.	Subdivisions shall be compatible with the surrounding development pattern.
Building Height	Dwellings and other accessory structures shall not exceed 30 feet in overall height, provided that on slopes of less than 10%, the overall height shall not exceed 35 feet.	Dwellings and other accessory structures shall not exceed 30 feet in overall height, provided that on slopes of less than 10%, the overall height shall not exceed 35 feet.
Setback and other Site Development Criteria	On a lot under 40,000 SF the R2 district standards shall apply. On a lot 40,000 SF or greater, the R1 district standards shall apply.	On a lot less than 20,000 SF the R3 standards shall apply. On a lot between 20,000 SF to 40,000 SF the R2 standards shall apply. On a lot 40,000 SF or greater the R1 standards shall apply.

Table 8-22 Multiple-Family Residential Development Standards

Requirement	R10	R15	R20	R30
1. Minimum density (dwelling units/net acre)	10	15	20	30
2. Minimum lot size (net area in sq. ft.)	1 acre	1 acre	1 acre	1 acre
3. Minimum lot width in feet	200	200	200	200
4. Minimum lot depth in feet	175	175	175	175
5. Minimum front yard setback, in feet	20	25	30	30
6. Minimum side yard setback, in feet				
Interior side yard	10	10	10	**
Street side yard	20	20	20	20
7. Minimum rear yard setback, in feet.	15	20	25	**
8. Maximum lot coverage	40%	45%	50%	50%
9. Maximum building and structure height, in feet	50 feet			50 feet*
10. Minimum dwelling size (sq. ft.)	***			
11. Minimum distance between building, in feet (including main dwelling units and accessory structures)	20	20	20	20
12. Floor area ratio	.75	.75	.75	1.0

* In the R30 district, for a development of three acres or greater, up to 60 percent of the units may be in buildings with three or four stories, 50 feet maximum height subject to Planning Commission approval.

**R30 Interior Side Yard & Rear Setbacks are ten feet plus two feet for every 5 feet in height over 30 feet.

***Minimum dwelling sizes in multiple-family projects shall be as follows: 1 bedroom: 450 sq. ft.; 2 bedrooms: 800 sq. ft.; 3 bedrooms: 1,000 sq. ft.

Source: Moreno Valley Municipal Code, Chapter 9.03.040 Residential site development standard

Provision for a Variety of Housing Types

Housing Element law specifies that jurisdictions must identify adequate sites to be made available through appropriate zoning and development standards to encourage the development of various types of housing for all economic segments of the population. Table 8-23 summarizes the housing types permitted in each of Moreno Valley zones.

Table 8-23: Housing Types Permitted

Housing Types Permitted	Residential Zones												Mixed Use Overlay		
	HR	RR	R1	RA2	R2	R3	R5	RS10	R10	R15	R20	R30	MUN (9.11)	MUC (9.11)	MUI (8,10,11)
Single-Family	X	X	X	X	X	X	X	X							
Multiple-Family									X	X	X	X	X	X	X
Condominiums/ Townhouses									X	X	X	X	X	X	X
Second Units	X	X	X	X	X	X	X	X							
Mobile Home Parks	C	C	C	C	C	C	C	C	C	C	C	C			
Live/Work													X	X	X
Single Room Occupancy (SRO) <i>(also permitted by right in Community Commercial (CC) zoning district)</i>												C	C	C	C
Care Facilities (6 or fewer)	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Care Facilities (7 or more)	C	C	C	C	C	C	C	C	C	C	C	C	C	C	X
Emergency Shelters	<i>Use is permitted in the Moreno Valley Industrial Area Plan (SP 208) and Public (P) Zoning District by right as well as certain Commercial, Office and Industrial Zoning Districts with a Conditional Use Permit (CUP).</i>														
Farmworker Housing									X	X	X	X			
Boarding and Rooming Houses									X	X	X	X	X	X	

X - Indicates stated use is permitted subject to district requirements.
 C - Indicates stated use is allowed with a conditional use permit.

Multiple-Family Residential

The Moreno Valley Zoning Code expressly permits duplexes and multiple-family dwelling units in the R10, R15, R20 and R30 zoning districts. Section 9.03.020 - Residential development districts in the Zoning Code provides the following definitions for multiple-family:

75
 Resolution No. 2014-_____
 Date Adopted: February 11, 2014

- Residential 10 District (R10). The primary purpose of the R10 district is to provide for a variety of residential products and to encourage innovation in housing types with enhanced amenities such as common open space and recreation areas. This district is intended as an area for development of attached residential dwelling units, as well as mobile home parks at a maximum allowable density of ten (10) dwelling units per net acre in accordance with the provisions outlined herein.
- Residential 15 District (R15). The primary purpose of the R15 district is to provide a broadened range of housing types for those not desiring detached dwellings on individual parcels, and with open space and recreational amenities not generally associated with typical suburban subdivisions. This district is intended as an area for development of attached residential dwelling units, as well as mobilehome parks, at a maximum allowable density of fifteen (15) DUs per net acre in accordance with the provisions outlined herein.
- Residential 20 District (R20). The primary purpose of the R20 district is to provide a broadened range of housing types in a more urban setting than is typically found within other areas of the city. This district is intended as an area for development of multifamily residential dwelling units, as well as mobile home parks, at a maximum allowable density of twenty (20) DUs per net acre in accordance with the provisions outlined herein.
- Residential 30 District (R30). The primary purpose of the R30 district is to provide a broadened range of housing types in an urban setting than is typically found within other areas of the city. This district is intended as an area for development of multifamily residential dwelling units at a maximum allowable density of thirty (30) DUs per net acre in accordance with the provisions outlined herein.

The dwelling types found in the multiple-family zoning districts include townhouses, condominiums, and apartments. Furthermore, various Specific Plans allow by right development of multiple-family residential apartment units; condominiums/town houses are permitted with the city's approval of a parcel or tract map. Moreno Valley's Specific Plans include (densities allowed):

- Specific Plan 209 – Auto Mall (R15=15)
- Specific Plan 193 – Moreno Valley Ranch (ML=8, M=13, MH=17 and H=20)
- Specific Plan – Towngate (M=10, MH=16, H=20)
- Specific Plan 204 – Village Plan (VCR=15, VOR=15 and VR=15)

Second Dwelling Units

The passage of AB 1866 (effective July 2003) now requires local governments to use a ministerial process for second dwelling unit applications for the purpose of facilitating production of affordable housing. AB 1866 does allow cities to impose development standards on second dwelling units addressing issues such as building size, parking, height, setbacks, and lot coverage.

Moreno Valley permits second dwelling units as an accessory use in residential zone districts with a minimum lot size of seven thousand two hundred (7,200) square feet. This includes all the single-family residential zoning districts except RS10.

The minimum size of the second dwelling unit is 450 square feet. The maximum square footage of a second dwelling unit shall be no greater than one thousand two hundred fifty (1,250) square feet, except when the primary dwelling unit is one thousand two hundred fifty (1,250) square feet or smaller. In that case, the second unit may exceed one thousand two hundred fifty (1,250) square feet subject to the minimum development standards for the zoning district. The second unit requires two covered parking spaces (garage or carport). All of the required parking spaces for the primary single-family dwelling and the second dwelling unit must be permanently reserved, maintained and used as accessible parking for vehicles. An existing garage shall not be converted to a second dwelling unit unless alternate covered parking is provided on the site that meets current zoning and building code requirements.

The City requires that either the primary single-family dwelling or the second dwelling unit be occupied by the owner of the lot. The property owner is required to enter into a restrictive covenant with the City recorded on the property to enforce these provisions.

Second dwelling units are subject to administrative review and approval by the Community & Economic Development Department. The majorities of second unit applications received by the City are either stand-alone detached structures or attached to the existing single-family home with a breeze way, if there are issues with an existing septic system (parcel is less than the minimum required one acre) and no connection to sewer available to the property.

Manufactured Housing

State law requires jurisdictions to permit manufactured housing in any residential district where single-family detached units are permitted subject to the same property development standards. The city's current policy is to evaluate all manufactured housing through its standard site plan review application process, providing for design review and project compliance with the applicable building development standards within the City's residential zones.

77
Resolution No. 2014-_____
Date Adopted: February 11, 2014

Single Room Occupancy (SRO)

Single room occupancy (SRO) facility means a structure consisting of six or more units, each of which is designed for occupancy by no more than two persons, which also has bathing facilities, that may or may not have partial kitchen facilities, and which is occupied as a primary residence by its occupants. An SRO unit usually is small, between 200 to 350 square feet. The definition of SRO does not include residential care homes, senior housing projects, rooming and boarding houses, hotels and motels, bed and breakfast lodging, extended care facilities or hospitals.

SROs can provide a valuable form of affordable private housing for lower- income individuals, seniors, and persons with disabilities. These units provide a valuable source of affordable housing and can serve as an entry point into the housing market for formerly homeless people. California State Senate Bill 2 (SB 2) clarified and strengthened Housing Element law to ensure local zoning ordinances would encourage and facilitate the development of SROs. Moreno Valley revised its Municipal Code in May 2013 to include SROs. These facilities are permitted in the Community Commercial (CC) zoning district by right. SROs are also permitted in the Mixed Use Districts Overlay and Residential 30 (R30) with a conditional use permit.

Housing for Persons with Disabilities

Community Care Facilities (CCFs) are licensed by the Community Care Licensing Division of the State Department of Social Services to provide 24-hour non-medical residential care to children and adults with developmental disabilities who are in need of personal services, supervision, and/or assistance essential for self-protection or sustaining the activities of daily living.

The Lanterman Developmental Disabilities Services Act and Community Care Facilities Act state that mentally, physically, developmentally disabled persons and children and adults who require supervised care are entitled to live in normal residential settings. To that end, State law requires that licensed family care homes, foster homes, and group homes serving six or fewer persons be treated like single-family homes and be allowed by right in all residential zones.

All single-family zoning districts permit community care facilities serving six or fewer persons in single-family homes. The Municipal Code does not subject such facilities to a use permit, building standard, or regulation not otherwise required of single-family homes in the same zone with the exception of spacing requirements between community care facilities. California State Law requires community care facilities to be a minimum of 300 feet apart for one another (H&S Code Section 1267.9).

The city's Municipal Code defines "family" as one or more individuals occupying a dwelling unit and living as a single household unit. This definition of family does not place limitations on the

number of related and unrelated persons living together, and therefore does not constrain the provision of group housing.

Moreno Valley's Municipal Code (Chapter 9.09.160 - Residential Care Facilities) does specify provisions for community care facilities with six or more occupants. Residential care facilities for more than six residents are permitted in any residential district subject to a conditional use permit, the property development standards of the underlying district, and all applicable local, state and federal laws. Due to the unique nature of larger community care facilities, a conditional use permit will be used to ensure compatibility in the siting of these facilities, focusing on the use and not the characteristics of the users.

Reasonable Accommodation

Both the Federal Fair Housing Act and the California Fair Employment and Housing Act impose an affirmative duty on local governments to make reasonable accommodations in their zoning and other land use regulations as necessary to afford disabled persons an equal opportunity to use and enjoy a dwelling. For example, it may be a reasonable accommodation to allow covered ramps in the setbacks of properties that have already been developed to accommodate residents with mobility impairments.

Moreno Valley added reasonable accommodation procedures to Chapter 9.02 (Permits and Approvals) of the City's Municipal Code in May 2013. It is the purpose of this section to provide reasonable accommodations in the city's zoning and land use regulations, policies, and practices when needed to provide an individual with a disability an equal opportunity to use and enjoy a dwelling.

For new construction, the City's building code requires new housing to comply with the 1998 amendment to the Fair Housing Act, with multi-family development also subject to the Americans with Disabilities Act (ADA) standards. New apartment buildings are subject to requirements for unit "adaptability" on ground floor units. Adaptable units are built for easy conversion to disabled access, such as doorway and hallway widths, and added structural support in the bathroom to allow the addition of handrails.

Transitional and Supportive Housing and Emergency Shelters

Any existing single-family or multiple-family dwelling can be used as State licensed transitional or supportive housing, without any city licensing or permits. In addition, boarding and rooming houses can be operated in the multiple-family residential zones, without a conditional use permit. Transitional and supportive housing shall be considered a residential use and only subject to those restrictions that apply to other residential uses of the same type in the same zone.

79

Resolution No. 2014-_____
Date Adopted: February 11, 2014

Given the availability and number of housing units in Moreno Valley, it has never been necessary for a service provider to develop new housing for supportive housing. As a matter of fact, the City of Moreno Valley has one of the larger concentrations of supportive housing programs in Riverside County. The number of licensed group facilities, including group homes, small family homes, and adult residential facilities total 91 facilities. In addition, there are numerous churches and religious ministries that operate small supportive housing programs serving women and families out of single family homes.

California Health and Safety Code (Section 50801) defines an emergency shelter as “housing with minimal supportive services for homeless persons that is limited to occupancy of six months or less by a homeless person. No individual or household may be denied emergency shelter because of an inability to pay.” Moreno Valley revised its Municipal Code in May 2013 to rename “Homeless Shelters” to “Emergency Shelters” as well as clarifying what zoning districts permitted the use. Emergency Shelters are permitted in the Moreno Valley Industrial Area Plan (SP 208) and Public (P) Zoning District by right as well as Community Commercial (CC), Office Commercial (OC), Office (O), Industrial (I) and Business Park-Mixed Use (BPX) Zoning Districts with a Conditional Use Permit (CUP).

The City of Moreno Valley is a member of the Joint Powers Authority for March Reserve Base, it is a compelling assumption that most of the future transitional housing will be developed at March, where we currently have 76 units of transitional housing and 120 transitional beds.

It is most likely that emergency shelters would be developed at March Air Reserve Base. In contrast to financing the construction of a new shelter, or leasing a facility at market rate, March has existing dormitories that could be converted for shelter use, thus making the development of a shelter more financially feasible.

The development review process for an emergency shelter would be identical to the City’s review process for all projects. Non-profit applicants would receive a 25% discount on the application fee for an emergency shelters application. The City of Moreno Valley does not restrict the siting of shelters beyond the requirement that shelters be located within the allowed land use designations. The business park-mixed use, office and commercial zones do not have density designations and thus multiple-family developments would not be permitted, instead dormitory style shelters would be permitted in these zones. However, the Village Office Residential designation does have a density, thus allowing for the development of multiple-family units for shelter use.

The conditional use permit issued by the City of Moreno Valley is valid for three years. A shelter facility must begin operation within three years of issuance of the conditional use permit, which can be extended further with an extension of time application. If the facility does not begin

80

Resolution No. 2014-_____
Date Adopted: February 11, 2014

operation within the three years, and the application was not extended, a new application would be required.

A shelter must provide one parking space for every four beds. If ancillary services are to be provided at the shelter, such as free meals for persons not residing in the shelter, additional parking would be required. The shelter applicant could submit a parking study for comparable uses at a comparable facility in order to provide the City with examples of parking requirements.

All shelters would be required to develop their site in accordance with their approved plans, the Municipal Code, Landscape Development Guidelines and Specifications, and the General Plan. If the shelter application is for new construction, the time from application to issuance of the conditional use permit would be approximately six months.

However, if the application involves an existing building that would only require modifications and tenant improvements, the approval from time of application to the issuance of the Conditional Use Permit would be approximately three months. In general, the approval timeframe for a shelter would be no longer than any other application. It is the City of Moreno Valley's conclusion that there are no significant constraints to the development of shelters in the city.

Farm Employee Housing

All affordable housing in the City of Moreno Valley is available to farm workers. Since all affordable housing units in the City are available to farm worker households, at this time, it is not necessary for the City to segregate its limited housing funds to farm worker housing. However, in May 2013 the City's Community & Economic Development Department amended Chapter 9 of the Municipal Code (specifically Chapter 9.09: Specific Use Development Standards) to permit, by right, farm worker housing in all multiple family residential zoning districts (R10, R15, R20, and R30), in order to more fully address the housing needs farm worker households.

Site Improvements

On/Off-Site Improvements Multiple-Family Development

Typical offsite improvements consist of street, storm drain, wet and dry utility improvements. Improvements are usually limited to project frontage limits with transitions to existing improvements as necessary. Development Impact Fee (DIF) credit is available for developers who construct qualifying DIF street and traffic signal improvements. The following summary is for typical multi-family developments.

Streets

Street improvements consist of, but are not limited to, pavement, base, curb, gutter, sidewalk, street lights, raised landscaped median as appropriate, to underground overhead utilities, driveway approaches. Often additional right-of-way dedication is required so that the street width conforms to the City's General Plan Circulation Element. The street width varies based on the street classification. A public sidewalk is always 6' wide, whether it is curb-adjacent or curb separated. Typically, projects are conditioned to construct half-width street improvements plus a travel lane on the other side of the street along the project frontage and any necessary transitions joining proposed to existing improvements.

Storm Drains

Drainage improvements may be required. The site is graded to drain toward the public right-of-way. If there is an existing downstream storm drain nearby, the project is required to construct a storm drain along project frontage and downstream to the existing storm drain terminus. Catch basins and storm drain laterals are required. By and large, parkway drains are the drains required to convey onsite runoff to public streets.

Water and Sewer

Eastern Municipal Water District is the city's primary water and sewer purveyor. Projects need to construct onsite water and sewer improvements, and when not pre-existing, offsite water and sewer improvements consistent with EMWD standards. Projects are required to construct water and sewer laterals along with proper connections. Valves, cleanouts, backflow prevention devices, fire hydrants, and sewer manholes are some appurtenances that are commonly associated with connections to existing water and sewer lines.

Onsite Improvements

Typical onsite improvements relevant to engineering consist of parking lot improvements, drainage facilities, and water quality treatment.

Parking lot improvements consist of, but are not limited to, pavement, base, curb, gutter, sidewalk, ribbon gutter, handicap access ramps, striping, and signage.

Onsite drainage facilities may consist of surface system facilities such as ribbon gutters and swales or subsurface system facilities such as inlets, drain pipes, underground storage.

Water quality treatment control best management practices (BMPs) should be factored into the design of the project. Depending on the identified pollutants of concern, treatment control BMPs may include infiltration basins, water quality basins, or bio swales.

On/Off Site Improvements Single Family Residential Development

The offsite improvements for single family residential development are similar to those for multi-family development. Onsite improvements that are different are listed below.

Many of Land Development's fees are based on valuation or earthwork volumes specifically plan check and inspection fees are based on a percentage of the engineer's cost estimate for offsite improvements and for onsite improvements, while grading plan check and inspection fees are based on earthwork volume cubic yards.

Typical onsite improvements relevant to engineering consist of drainage facilities and water quality treatment for single family residential lots. There may be other improvements associated with common areas. The items below are improvements specific to a lot. Except for improvements associated with common areas, if a residential tract has a common area, all other improvements would be considered offsite public improvements.

Development Fees

Development fees increased significantly after the passage of Proposition 13. Local governments have to balance the need for affordable housing with budgetary constraints and the need for services to be economically self-supporting. The City of Moreno Valley is sensitive to the needs of both the development community and its residents with respect to the impact development fees have on the cost of housing. As such, the City of Moreno Valley has taken steps to mitigate the impact of development fees on housing in the following actions:

- § Froze impact fees for affordable housing developments at the rate in effect in December 2006.
- § In coordination with Western Riverside Council of Governments (WRCOG), waived Traffic Uniform Mitigation Fee (TUMF) for all affordable housing developments per adopted fee ordinance.
- § When utilizing the density bonus a developer may be eligible to receive a 50% reduction of city impact fees and parkland fees for units affordable to very low-income households and a 25% reduction for units affordable to lower-income households.

- § Deferral of development impact fees for affordable units, until issuance of Certificate of Occupancy

However, fees on development are also levied by other agencies outside the control of the City of Moreno Valley. For example, while the City of Moreno Valley lowered its development fees, the school district increased its fees for all new residential construction. This increase had the effect of increasing the development fees overall. Nonetheless, fees levied by the city on affordable multiple-family developments are 72% lower than on market rate, multiple-family developments, primarily as a result of the City's action to freeze the fees for affordable developments.

City development fees are not a significant constraint to the development of affordable housing in Moreno Valley, but the increases in other agency controlled development fees can be a constraint on housing.

Table 8-24 City of Moreno Valley Development Fees

Fee Category	Fee Amount	
	Single-Family	Multifamily
Planning and Application Fees		
Plot Plan approval	\$1,108	\$11,637 + \$42/unit ¹
Variance	Not typical	Not typical
Conditional Use Permit	Not applicable	Not applicable
General Plan Amendment	Not typical	Not typical
Zone Change	Not typical	Not typical
Site Plan Review	Included in Plot Plan	Included in Plot Plan
Architectural Review	Included in Plot Plan	Included in Plot Plan
Planned Unit Development	Not typical	Not typical
Specific Plan	Not applicable	Not applicable
Development Agreement	Not applicable	Not applicable
Other	Not applicable	Not applicable
Subdivision		
Certificate of Compliance	Not applicable	Not applicable
Lot Line Adjustment	Not typical	Not typical
Tentative Tract Map	\$9,049+\$116/lot ²	\$9,049+\$116/lot ²
Final Parcel Map (Land Development)	\$3,860	\$3,860 +\$41/unit
Vesting Tentative Map	Not applicable	Not applicable
Other		
Environmental		
Environmental Review	\$1054	\$1054
Environmental Impact Report	Not typical	Not typical
Negative Declaration	Included in ER	Included in ER
Mitigated Negative Declaration	Not typical	Not typical
Other		

Table 8-24 City of Moreno Valley Development Fees (Cont'd)

Fee Category Impact	Fee Amount	
	Single-Family	Multifamily
Police	\$ 464	\$ 368
Fire	\$ 650	\$ 261
Parks	\$ 5,167	\$ 4,526
Water (EMWD)	\$ 4,324 ³	\$ 8,071 ⁴
Sewer (EMWD)	\$ 6,727	\$ 7,478
Solid Waste	Not applicable	Not applicable
Traffic - City	\$ 5,622	\$ 3,934
Flood (Riverside County) cost for subdivision	\$ 1,757	\$ 1,757
School Moreno Valley USD	\$4.02/s.f. ⁵	\$4.02/s.f
Val Verde USD	\$3.20/s.f. ⁶	\$3.20/sf
Other City Facilities, including Library	\$ 1,842	\$ 1,196
Habitat – Regional (MSHCP)	\$ 1,938	\$ 1,008
Traffic – Regional (TUMF)	\$8,873	\$ 6,231
TOTAL	\$48,779	\$53,689

Source: Chris Ormsby, Planning Official, City of Moreno Valley Planning Department, August 12, 2013.

1 Note this is per unit cost and will vary based on the project size.

2 Note this is per lot cost and will vary based on the number of lots.

3 Of the noted total, \$534 is per unit cost for meter installation and water and sewer development cost.

Source: http://emwd.org/new_biz/construction_fee_res-div.html

4 Of the noted total, \$829 is per unit cost for meter installation and water and sewer development cost. Source: http://emwd.org/new_biz/construction_fee_res-div.html

5 Source: Moreno Valley Unified School District's website: <http://www.mvUSD.net>

6 Source: Val Verde Unified School District's website: www.valverde.edu

Note: The total under the multi-family category would be approximately 72% lower for affordable units, or approximately \$34,170, since affordable units do not pay the regional traffic fee.

Local Processing and Permit Procedures

The processing time needed to obtain development permits and required approvals is commonly cited by the development community as a prime contributor to the high cost of housing. Depending on the magnitude and complexity of the development proposal, the time that elapses from application submittal to project approval may vary considerably. Factors that can affect the length of development review on a proposed project include: completeness of the development application submittal, responsiveness of developers to staff comments and requests for information, and level of environmental review under the California Environmental Quality Act (CEQA), requirement of rezoning or general plan amendment, or are subject to a public hearing before the Planning Commission or City Council.

Certainty and consistency in permit processing procedures and reasonable processing times is important to ensure that the development review/approval process does not discourage developers of housing or add excessive costs (including carrying costs on property) that would make the project economically infeasible. The City is committed to maintaining relatively short processing times. Total processing times vary by project, but most residential projects are approved within six months. Table 8-25 provides a detailed summary of the typical processing procedures and timelines of various types of projects in the City.

Table 8-25 Permit Processing Timelines

Type of Approval or Permit	Typical Processing Time
Administrative Plot Plan/No Notice	2 to 3 months
Conditional Use Permit	6 to 9 months
General Plan Amendment	6 to 9 months
Administrative Plot Plan/Notice	3 to 5 months
Design/Architectural Review	Included in project processing
Tentative Tract Maps	6 to 9 months
Tentative Parcel Maps	6 to 9 months
Initial Environmental Study	Included in project processing
Environmental Impact Report	9 to 12 months
Plot Plan/Hearing	6 to 9 Months

Source: Chris Ormsby, Planning Official, City of Moreno Valley Planning Department, August 13, 2013.

Single-Family

A single-family dwelling, on an existing parcel, is subject to a custom home review to ensure compliance with zoning regulations. Approval of a custom home review for a single-family dwelling is administrative. Staff involved in the approval process includes members of the Community & Economic Development Department, Public Works Department and Fire Prevention Bureau. Processing time is approximately two to three months, but is highly dependent on the quality of the initial submittal.

If the proposed single-family project does not conform to the development regulations of the zone, it requires a discretionary action. An example of discretionary approval includes a major variance. Variances from the terms of the zoning regulations shall be granted only when special circumstances applicable to the property in question, including size, shape, topography, location or surroundings, the strict application of the zoning regulations deprives such property of privileges enjoyed by other property in the vicinity and under identical zoning classification. Consequently, variances to a zoning regulation may be granted with respect to development standards such as, but not limited to, walls, fences, screening and landscaping, site area, width and depth, coverage, front, side and rear yards, height of structures, usable open space, and on-street and off-street parking and loading facilities. This type of project is considered by the Planning Commission. Approval is based on findings as outlined in the zoning regulations. Processing time for a Planning Commission hearing is approximately three months for small project.

The Community & Economic Development Director may grant an administrative variance for a single-family project where there is a justifiable cause or reason; provided, however, that it does not constitute a grant of special privilege inconsistent with the provisions and intentions of this title. A public hearing is not required for an administrative variance. Administrative variances are subject to the following limitations:

1. Fence Height. In any district, the maximum height of any fence, wall or equivalent screening may be increased by a maximum of one foot where the topography of sloping sites or a difference in grade between adjoining sites warrants an increase in height to maintain a level of privacy, or to maintain the effectiveness of screening, as would generally be provided by such fence, wall or screening.
2. Setbacks. In any residential district, the Community & Economic Development Director may decrease minimum setbacks by not more than ten (10) percent where the proposed setback area or yard is in character with the surrounding neighborhood, and where such decrease will not unreasonably affect contiguous sites.

3. Lot Coverage. In any residential district, the Community & Economic Development Director may increase the maximum allowable lot coverage by not more than ten (10) percent where such increase is necessary for significantly improved site planning or architectural design, creation or maintenance of views or would otherwise facilitate highly desirable features or amenities, and where such increase will not unreasonably affect contiguous sites.
4. Height. In any district, the Community & Economic Development Director may authorize a ten (10) percent increase in the maximum allowable building height. Such increases may be approved only where necessary to accommodate architectural design, where scenic views or solar access on surrounding properties are not affected and where there is no increase in useable square footage of the proposed structure.
5. Decrease in Building Frontage Requirements. In any mixed-use overlay district, the Community & Economic Development Director may authorize up to a ten (10) percent decrease in the distance threshold established to specify the required percentage of a building frontage to be built to the build-to-zone, as indicated in Table 9.07.095-10, Mixed-Use Overlay District Development Standards [i.e., the distance threshold from street intersections for the purposes of calculating building frontage length may be reduced from three hundred (300) feet to two hundred seventy (270) feet]. The community development director is not authorized to reduce the percentage of the building frontage that is required to be built to the build-to-zone.

A single-family project, which includes a major subdivision, requires a public hearing and approval of the Planning Commission. The basis for approval is the City's subdivision regulations and the permitted density of the underlying zone. The length of time required to process a subdivision map is variable, based on the size and complexity of the project. In most cases, the approval process can be completed in 6 months to a year.

Multiple-Family

Multiple-family housing is subject to site plan and design review. The process is the same for all types of multiple-family projects, market rate or affordable. Staff involved in the review process includes members of Community & Economic Development Dept, Public Works Department and Fire Prevention Bureau. If the multiple-family housing is proposed as a condominium, the approval process also includes a subdivision map. Processing time is approximately six to nine months and the project is subject to review by the Planning Commission.

General Plan Amendment and/or Zone Change

A proposed housing project may include a general plan amendment and/or rezone. This type of approval is discretionary, requiring review by the Planning Commission, and approval by the

89

Resolution No. 2014-_____
Date Adopted: February 11, 2014

City Council. Approval of a rezone or general plan amendment would depend on the applicant's ability to show that the proposal would further the City's established land use goals.

Permit Processing

The following is a summary of the approval process for a typical large single-family subdivision or multiple-family housing project:

1. Prepare and submit application. The applicant prepares plans, maps and other materials necessary to review the project and submits the application to the Planning Division.
2. Receive application. The Planning Division reviews the materials submitted as part of the application. If the submittal is complete, it is taken in and assigned to a planner.
3. Process application. The Planning Division processes the application in coordination with other departments and agencies as necessary. Processing normally includes:
 - a. The planner distributes copies of the proposed plans to affected agencies and departments and schedules the case for review at a meeting of the Project Review Staff Committee (PRSC). The PRSC consists of representatives from various City departments.
 - b. The planner reviews the proposed plans to determine if they meet the current rules, regulations and policies. The planner also prepares an Initial Study pursuant to the California Environmental Quality Act (CEQA). Depending upon the location and potential impacts of the project, additional environmental studies may be required. The information provided in the environmental studies may be necessary for the City to make the appropriate environmental determination: A Categorical Exemption, Negative Declaration, Mitigated Negative Declaration, or determine that an Environmental Impact Report must be prepared.
 - c. PRSC meets to determine if there are issues that need to be discussed with the applicant. If not, PRSC comments are mailed to the applicant. If there are issues to be discussed, the applicant is invited to meet with the PRSC. Some of the matters that are typically discussed at the PRSC meeting are required revisions to

90

Resolution No. 2014-_____
Date Adopted: February 11, 2014

the proposed plans and the need for additional information or studies.

d. The applicant prepares the studies, if required, revises the proposed plans in accordance with the PRSC comments, and submits to the City for review. If the studies and plans are acceptable, each department submits its proposed conditions of approval to the planner.

e. The planner schedules the case for hearing before the Planning Commission. A notice of the Planning Commission hearing and the proposed environmental determination is then published in the local newspaper. Unless exempt under CEQA, a notice is published a minimum of 20 days in advance of the hearing for a typical multiple-family project, which corresponds to the minimum public review period for a Negative Declaration as required by CEQA. An exempt project would require a 10 day notice. The planner then mails notice of the hearing to property owners within 300 feet of the project and also posts a public notice sign on the project site.

f. The planner prepares a Planning Commission Staff Report describing the staff recommendation and proposed conditions of approval. The report is sent to the Planning Commission and the applicant in advance of the public hearing.

4. Conduct public hearing. A public hearing is held before the Planning Commission. The applicant and the public are invited to testify before the Commission. The Commission's decision includes acting on the environmental determination as well as the project itself. Any party can appeal the decision of the Planning Commission within 15 working days after the decision (10 days for decisions under the Subdivision Map Act). A \$750.00 fee is paid to the City to file an appeal. The appeal hearing, which is publicly noticed, is held before the City Council. The appeal hearing takes place approximately 30 days after the filing of the appeal.

The entire process is generally completed within six to nine months. Processing time can be longer for housing projects accompanied by a zone change or general plan amendment that must be approved by the City Council. Cases that must go to the City Council would require an additional 30 days.

Delays in processing applications for residential development can add to housing costs. The length of time is primarily a function of the complexity of the issues, modification of project design if needed, and preparation of studies to meet State and Federal environmental requirements, and efforts to address concerns brought up by neighbors. In addition, elimination of the public hearings would not exempt the City from public noticing requirements specified in CEQA. On the other hand, it would have the undesirable effect of decreasing the opportunity for members of the public to hear and provide testimony on proposals that affect their neighborhoods and communities.

Design Requirements

The following describes the types of design requirements imposed on multiple-family development and the impact of those requirements on the cost and supply of housing affordable to lower-income households. However, the design guidelines do not pose a significant constraint on the development of housing in Moreno Valley.

In the city's Municipal Code, the General Multiple-Family Design Guidelines are noted as follows:

1. Opposing garages or carports should be turned to avoid the monotony of alley-like parking corridors.
2. Parking areas should be staggered and landscaped to add visual interest, and opportunities for accent treatments.
3. Parking spaces within multifamily areas shall be located within two hundred fifty (250) feet of the dwellings they serve.
4. Multifamily parking lots shall be limited to two double aisles of cars to help reduce expanses of paving. Parking lots shall provide openings in curbs to convey surface drainage into landscape areas for water quality, retention and absorption.
5. Open parking areas should be clustered and treated as landscaped plazas and courts.
6. Landscaping shall be used around the perimeter of the lot, as well as within the lot, reducing paved area and providing for a more pedestrian oriented site.
7. No more than four units for a two-story structure should be served by one entry.
8. Each multiple-family unit shall have at least one hundred and fifty (150) square feet of private open space per downstairs unit and a minimum of one hundred (100) square feet of private open space per upstairs unit. Private open space may consist of a fenced yard

92

Resolution No. 2014-_____
Date Adopted: February 11, 2014

area, patio or balcony. Fenced yards and patios shall have a minimum dimension of at least eight feet. Balconies shall be at least five feet deep.

9. Common open space at a minimum of three hundred (300) square feet per each residential dwelling in the project is required.

10. Individual units should have a porch or porch-like space at the front door.

11. Trash enclosures shall be located to provide a maximum walking distance of two hundred fifty (250) feet from the units they serve.

12. Trash enclosures shall include solid roofs and be designed to be compatible with the project's architecture.

13. Trash enclosures shall not be located on dead end drive aisles, unless adequate turnaround is provided for collection vehicles.

14. There shall be at least one double-bin trash enclosure for every forty-eight (48) residential units.

15. Mail boxes should be located at various places on the site and treated to match the building's architecture, avoiding the institutional and monumental "gang box" appearance, while conforming to post office guidelines.

16. Drive aisles should be curved and should incorporate landscaping and paving treatments to reduce vehicle speed. Landscaping treatments may include pinched planters and a mix of canopy and vertical trees. Paving treatments may include interlocking paver bands or etchings across drives. Speed bumps or Botts' dots are not an acceptable alternative.

17. Freestanding structures, like gazebos or pergolas, should be located to define activity areas at pathway intersections or in secluded landscape areas.

18. Drive aisles shall be at least twenty-four (24) feet wide for two-way traffic and shall be at least twenty (20) feet wide for one-way traffic.

19. Buffer setbacks and landscaping shall be provided along all property lines. Buffers may also be appropriate within the complex, separating recreational areas from units and limiting lines of sight between balconies and into parking areas.

20. Multiple-family projects warrant special design considerations, including:

- a. Intimate, shaded outdoor seating areas;
- b. A network of pathways, providing interesting walking experiences;
- c. Gentle slopes for outdoor pathways and ramps to entry doors and between floors;

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- d. Convenient and attractive access to transit, including portecocheres, information kiosks, seating areas and water elements;
 - e. Security;
 - f. Direct ambulance access (senior housing projects);
 - g. Parking close to units;
 - h. Elevators (senior housing projects).
21. Buildings shall provide for a variety of colors and architectural features to break up the massing of buildings and provide visual interest.
22. Multiple-family units shall be clustered to minimize grading and to help maintain the natural landscape.
23. Multiple-family projects shall be designed for the needs of the intended residents. For example, children's needs would require open space, tot lots, handrails, and enclosed yards on ground floor units. Disabled or elderly needs would require ramps, parking close to units, minimal and gradual elevation changes, and elevators.
24. Architectural features should be used to increase privacy from nearby units and common or public spaces.
25. Roof forms should be mixed and combined to vary the perception of building height, to differentiate units and to add interest to building mass. The long, straight roofline of a single gable is not permitted.
26. A diagram of the complex showing the location of the viewer and the building designations shall be positioned at each visitor entrance of a multiple-family development.

There are a variety of design requirements imposed on multiple-family development that can affect the cost of housing development. The design guidelines are intended to promote quality site planning and architecture without restricting innovation or creativity. The design guidelines do not pose a constraint on the development of housing in the City of Moreno Valley but represent city policy with respect to the quality of design expected for all projects within the city.

Parking and open space requirements probably have the greatest potential effect on the cost of housing. The land that must be devoted to parking and open space constrains the amount of land available for housing. In some cases, this could make it more difficult to achieve the highest residential densities allowed under zoning regulations.

Open Space Requirements

The Municipal Code requires a minimum amount of common and private open space for multi-family development. Common open space must total a minimum of 33% of each development. This area includes the required setbacks, common recreation facilities and other common open space areas. In addition, each dwelling unit should have at least 100 square feet of private open space such as a private patio for ground floor units or a balcony for units above the ground floor.

Parking Requirements

Parking requirements can have a potential impact on the supply and cost of housing, which could result in a constraint on housing development. In the case of multiple family housing, the land dedicated for parking, constrains the amount of land available to building housing units. This could make it more difficult to achieve the highest allowable residential densities. For example, a building might have to be three stories instead of two stories to provide area for the required number of parking spaces. It is less of a constraint for affordable housing because affordable developments have reduced parking standards. The requirement for covered parking may also be a constraint, because garages or carports add to the cost of housing development.

With respect to single-family developments, a two-car garage is required for each single-family residence. Two covered parking spaces (either carports or garages) are required for second units. One uncovered parking space is required for second units. This requirement has not impacted our ability to meet allowed densities.

With respect to multiple-family developments, Moreno Valley reduced its parking requirements in recognition of the potential constraint that parking could have on housing development. The parking standards within the Moreno Valley Ranch Specific Plan were reduced in November of 2003. The citywide parking standards for multiple-family housing were last modified in May 2013 with the addition of the Mixed Use Districts Overlay to the City's Municipal Code.

The adjustments noted in Table 8-26 (located on the following page) substantially reduced the potential constraint that parking requirements might have placed on housing development in Moreno Valley. Except for sites with unique topographic or site configurations (utility easements, more than two street frontages), projects have been generally approved at or near the maximum allowed density.

Design requirements are necessary to ensure that all housing developments in Moreno Valley remain safe, convenient and decent places to live for years to come regardless of the income level of the residents. These are not considered serious constraints on housing development. Reductions to the design standards could be used as incentives for eligible housing projects

under density bonus law. Incentives are available to projects with specified percentages of units reserved for seniors or lower income households.

Resolution No. 2014-96
Date Adopted: February 11, 2014

Table 8-26 Parking Requirements

Use	Requirement	Covered Parking	Notes
Residential Uses			
Single-family	2/unit	Within an enclosed garage	
Second units	2/unit	Carport or garage	
Duplex	2/unit	Within an enclosed garage	
3 or more units: Studio 1 bedroom 2 bedrooms 3+ bedrooms	1.25/unit 1.5/unit 2.0/unit 2.5/unit	1 covered/unit 1 covered/unit 1 covered/unit 2 covered/unit	Guest parking is required for all units at 0.25 spaces/unit. Guest parking is included in the minimum required parking standard.
Senior housing: Studio 1 bedroom 2+ bedrooms	1.0/unit 1.25/unit 1.5/unit	1 covered/unit 1 covered/unit 1 covered/unit	Guest parking is required for all units at 0.25 spaces/unit. Guest parking is included in the minimum required parking standard. Alternate parking requirements may be permitted subject to approval of a parking study.
Mobile home parks	2.5/unit		Tandem spaces may be used to meet resident parking requirements.
Residential care homes	Parking requirements shall be determined by the community & economic development director subject to an approved parking study.		

C. Environmental and Infrastructure Constraints

Natural landforms, hazards, or habitat can constrain residential development opportunities in a community. Portions of otherwise developable sites with steep or unstable slopes, soils that are susceptible to liquefaction or other geologic conditions, or contain sensitive habitat, could constrain development capacity. Another factor adding to the cost of new home construction is the cost of providing adequate infrastructure such as streets, curbs, gutter, sidewalks, water and sewer lines, and street lighting. The cost of these additions or improvements is borne by developers and then, to the extent possible, added to the cost of new housing units, impacting affordability. This section summarizes potential environmental and infrastructure constraints on residential development in Moreno Valley.

In the inventory, staff has identified a variety of “environmental constraints”. These are graphically represented in Attachment #10, “Exception Areas” map. The constraints consist of site specific data from inclusion of sites in a specific plan, to the existence of fault zones in the east end of the city and along the badlands, to flood areas and water constraints for parcels in the Box Springs Mutual Water Company service area. Denoting a site’s location in the redevelopment area allow staff to identify sites eligible for Agency assistance for the development of affordable housing. Also, knowing that a site is in a specific plan indicates that there exist unique development requirements for the site, such as zoning or development requirements. The sites inventoried are not impacted by earthquake faults that would restrict development, railroads, or March Air Reserve Base flight path.

The only environmental constraint affecting development is related to flood. The flood areas are shown in the blue overlay, in Attachment #10. In addition, the parcel inventory of vacant land lists each parcel in a flood area. If parcels are in flood zone X, the 500 year flood plain, they can be developed as long as the structures are outside the immediate overflow areas of the flood channels running adjacent to or near the sites. Flood depths for Zone A, the 100 year flood plain, are undetermined and would have to be determined by a surveyor prior to development. Once the depths are determined, building foundations would have to be raised and flood insurance would be required. However, if flood improvements are made to the area in which the parcels are located, prior to development, the flooding constraint will have been removed. However, at this time, no such improvements are planned either by Riverside County Flood Control or by the City of Moreno Valley. Yet, the number of parcels that are affected by flood constraints are few in relation to the total inventory, thus the impact of flood constraints is minimal.

All utilities, including gas, electric, water and sewer are available to the sites noted in the inventory. Southern California Edison service is available to all sites west of Lasselle Street. In 2005, the City of Moreno Valley established its own electric utility that will provide electrical services to properties east of Lasselle Street.

98

Resolution No. 2014-_____
Date Adopted: February 11, 2014

D. Other Constraints

Land Prices

The cost of land directly influences the cost of housing. In turn, land prices are determined by a number of factors, most important of which are land availability and permitted development density. As land becomes scarcer, the price for land increases. In terms of development density, land prices are positively correlated with the number of units permitted on each lot. Thus, a higher density lot may command a higher price than one designated for lower densities, but upon completion the developer may realize a higher profit margin based on a greater number of units sold.

Housing Market

In recent years, vacant residential land sales have increased due to the highly active Southern California housing market. Even in this market environment, there are significant differences in land prices in the region. In general, land prices in Riverside County are more affordable than the pricier Los Angeles and Orange County markets; in fact, the lack of inexpensive residential land in Los Angeles and Orange Counties was a major impetus for the development of the Inland Empire, including Moreno Valley and western Riverside County.

Within the Riverside County market, there are also significant differences in land prices. Master-planned communities in Temecula, Corona, and parts of the Coachella Valley have generally garnered higher residential land prices than more established communities in central, southern and parts of eastern Riverside County.

Although land prices remain a significant cost component of a new home, land prices in Moreno Valley do not significantly constrain the production of housing relative to surrounding jurisdictions. In fact, the land costs in Moreno Valley are more conducive to construction than other areas of Riverside County, and have contributed to the potential for single-family market rate units to be constructed which are generally affordable to moderate, and in some cases, lower income households.

Construction Costs

The cost of building materials for residential construction rose dramatically until 2008. However, according to the U.S. Department of Labor, the overall cost of residential construction materials rose by only 2 percent between 2011 and 2012, with steel costs increasing 0.4 percent and the cost of cement increasing 1.5 percent. With the slowdown in the real estate market from 2008

and 2012, the price of construction materials has shown a significant decrease from the 2006-2008 construction boom. The 2 percent increase in overall construction costs experienced over the past year is primarily due to increased labor costs.

The type of product largely determines the cost of construction. Over 40 percent of Moreno Valley's existing inventory was constructed prior to the 1980s. These older homes, in some cases, reflect a lesser degree of amenities (such as less square footage, or the provision of carports instead of a two car garage) than the more contemporary tract developments in newer parts of Riverside County. These older homes generally reflect a lower resale market price than newer products crafted with supplemental amenities and more technologically advanced materials. When considering the overall housing affordability in the Moreno Valley market, the purchase prices of these older homes are affordable even to residents in the very low-income category.

The cost of labor is based on a number of factors, including housing demand, the number of contractors in an area and the unionization of workers, but it is generally two to three times the cost of materials. Thus the cost of labor represents an estimated 17 percent to 20 percent of the cost of building a unit, which is a substantial portion of the overall cost of construction.

Prevailing wages may also be an additional constraint on construction costs. In the State of California, all public works projects must pay prevailing wages to all workers employed on the project. A public works project is any residential or commercial project that is funded through public funds, including federally funded or assisted residential projects controlled or carried out by an awarding body. The prevailing wage rate is the basic hourly rate paid on public works projects to a majority of workers engaged in a particular craft, classification, or type of work within the locality and in the nearest labor market area.

Twice a year, prevailing wage rates are determined by the director of the California Department of Industrial Relations. A prevailing wage ensures that the ability to get a public works contract is not based on paying lower wage rates than a competitor, and requires that all bidders use the same wage rates when bidding on a public works project. The California Department of Industrial Relations provides link to the current prevailing wages for a journeyman craft or classification for each county in California. Prevailing wages may constrain construction of affordable housing because they are often higher than normal wages.

Together, the cost of building materials and construction labor are the most significant cost components of developing residential units. In the current southern California market, construction costs are estimated to account for upwards of 50 percent of the sales price of a new home. Typical construction costs for high-density apartment (20 units per acre) developments run around \$150,000 per unit including \$10,000 per unit for structured parking.

100

Resolution No. 2014-
Date Adopted: February 11, 2014

Hard construction costs for development of medium/high density (15 units per acre) condominiums over podium parking run approximately \$200,000 per unit, including \$35,000 per unit for the parking structure.

The data indicates that construction costs in the Moreno Valley vicinity can constitute approximately 40 percent of the cost of a single-family detached housing unit. These figures are even more noteworthy considering that the cost of raw land constitutes only four to 14 percent of the cost of a housing unit. Typically, in the private sector market, the development of residential units is a business and investment venture. Therefore, developers seek the greatest return for their investment. As with most businesses, a constraining factor in the area of profitability continues to be the market place where developers sell their products. To a great extent, the market place sets the upper end of the profit margin with overhead costs for construction constituting the lower parameter of profit.

The construction cost of housing affects the affordability of new housing and can be a constraint to the creation of affordable housing in the City and greater Riverside County region. Particularly with the tightening of mortgage lending standards, homebuilders have slowed construction of new homes, which could potentially affect the provision of affordable housing. A reduction in construction costs can be brought about in several ways. One such method involves a reduction in amenities and quality of building materials in new homes (still above the minimum acceptability for health, safety and adequate performance), which may result in lower sales prices. State Housing Law provides that local building departments can authorize the use of lower cost materials and construction methods if the proposed design is found to be satisfactory and the materials or methods are at least equivalent to that prescribed by the applicable State building codes.

In addition, pre-fabricated, factory built housing may provide lower priced products by reducing labor and materials costs. As the number of units built in scale increases, savings in construction costs over the entire development can be realized, particularly when combined with density bonus provisions. The City may implement a variety of programs to write down land costs or provide other developer incentives such as flexibility in development standards to increase affordability, subject to the developer providing a percentage of units with affordability restrictions.

Financing

Mortgage interest rates have a large influence over the affordability of housing. Increases in interest rates decrease the number of persons able to afford a home purchase. Decreases in interest rates result in more potential homebuyers introduced into the market. National policies and economic conditions determine interest rates, and there is little that local governments can

101
Resolution No. 2014-_____
Date Adopted: February 11, 2014

do to affect these rates. Jurisdictions can, however, “leverage” funds by offering interest rate write-downs to extend home purchase opportunities to lower income households. In addition, government insured loan programs may be available to reduce mortgage down payment requirements.

First time homebuyers are the most impacted by financing requirements. Mortgage interest rates for new home purchases are about 3.5 percent for a fixed rate-30 year loan in 2012. Lower initial rates may be available with Graduated Payment Mortgages (GPMs), Adjustable Rate Mortgages (ARM’s), and Buy- Down Mortgages. However, variable interest rate mortgages on affordable homes may increase to the point that interest rates exceed the cost of living adjustments, which is a constraint on affordability. Although interest rates are currently low, they can change significantly and substantially impact the affordability of the housing stock.

Interest rates in 2012 are not a constraint to affordable housing; however more strict lending standards could pose a constraint to affordable housing. An increase of one percentage point can make a monthly payment out of reach for many lower income households. As such, financing for long term mortgages is generally available in Moreno Valley, subject to normal underwriting standards.

A more critical impediment to homeownership involves both the affordability of the housing stock and the ability of potential buyers to fulfill down payment requirements. Typically, conventional home loans will require 80 percent loan-to-value and represents the largest constraint to homebuyers. Other programs, such as those for first-time homebuyers, can find down payment requirements between 5 percent and 20 percent. However, more recent events in the housing market have made it more difficult for prospective home buyers to secure a home loan.

The year 2012 saw a record number of foreclosures in California. Information obtained online indicated that there were approximately 1,843 homes in Moreno Valley that were in foreclosure. Moreno Valley experienced the highest number of foreclosures compared to its neighboring cities. There were 842 in Perris, 794 foreclosures in Murrieta, 284 foreclosures in Bellflower, 371 foreclosures in Pico Rivera, and 354 foreclosures in San Jacinto. However, the number of foreclosure homes in Moreno Valley is significantly less than Riverside County as a whole, which experienced 16,476 foreclosures in 2012.

The greatest impediment to homeownership, however, is credit worthiness. According to the Federal Housing Authority, lenders consider a person’s debt-to-income ratio, cash available for down payment, and credit history, when determining a maximum loan amount. Many financial institutions are willing to significantly decrease down payment requirements and increase loan amounts to persons with good credit rating. Individuals with a poor credit rating may only qualify for higher interest rates or a loan amount insufficient to purchase a house. Poor credit rating can be especially damaging to lower-income residents, who have fewer financial resources with

102

Resolution No. 2014-
Date Adopted: February 11, 2014

which to qualify for a loan. The FHA is generally more flexible than conventional lenders in its qualifying guidelines and allows many residents to re-establish a good credit history.

Under the Home Mortgage Disclosure Act (HMDA), lending institutions are required to report lending activity by census tract. Analysis of available HMDA reports do not indicate documented cases of underserved lower income census tracts in the City. Table 8-27 presents the disposition of home purchase loan applications in 2011 by number of loans approved and loans denied. The data is for the Riverside-San Bernardino-Ontario MSA, which includes the City of Moreno Valley. The data includes purchases of one to four unit homes as well as manufactured homes. Over 80 percent of the loan applications were received from above moderate-income households (earning greater than 120 percent of Median Family Income [AMI]). Moderate income households (80 to 120 percent of AMI) and lower-income households (less than 80 percent AMI) accounted for approximately 8 percent and 2 percent, respectively (please note that there is a slight margin of error in the percentage calculations because the sum of the total applications for each income category does not equal the actual total count). The overall loan origination rate was 60 percent and this rate decreased as income decreased. These rates can be expected to contract further as a recent national survey conducted by the Federal Reserve found that more than half of banks responding reported they had tightened their lending standards for sub-prime mortgages.

**TABLE 8-27: DISPOSITION OF CONVENTIONAL HOME PURCHASE LOAN APPLICATIONS
RIVERSIDE-SAN BERNARDINO-ONTARIO MSA**

	Loans Approved	Loans Denied	Loans Withdrawn/Incomplete
Number of Loan Applications	2,263	4,265	2,963
Percent of Total Applications	12.2%	22.4%	15.6%

Source: Home Mortgage Disclosure Act Data, 2011. Compiled by ESA.

Note: Approved loans include: loans originated and applications approved, but not accepted.

103
Resolution No. 2014-
Date Adopted: February 11, 2014

Resolution No. 2014-104
Date Adopted: February 11, 2014

VI. Housing Resources

This section summarizes the land, financial, and administrative resources available for the development and preservation of housing in Moreno Valley. The analysis includes an evaluation of the availability of land resources for future housing development; the City's ability to satisfy its share of the region's future housing needs, the financial resources available to support housing activities, and the administrative resources available to assist in implementing the City's housing programs and policies.

A. Regional Housing Needs Assessment (RHNA)

Moreno Valley's Regional Housing Needs Allocation (RHNA) for the 2014-2021 planning period has been determined by SCAG to be 4,280 housing units, including 1,500 units for very low-income households, 993 units for low-income households, 1,112 units for moderate-income households, and 2,584 units for above moderate-income households (Table 8-28).¹

Table 8-28 City of Moreno Valley, RHNA 2014-2021

Income Category	Units
Extremely Low-Income ²	750
Very Low-Income	750
Low-Income	993
Moderate-Income	1,112
Above Moderate-Income	2,584
Total	6,169

Source: Southern California Association of Governments (SCAG) RHNA Final Allocation Plan- Planning Period January 1, 2014 – October 1, 2021

¹ In RHNA, there are rounding differences in some localities between the total housing need and the sum of the four income groups. In such cases, communities may choose which of the income categories it will adjust by one unit to maintain consistency with the approved total housing need. For Moreno Valley, the one unit difference has been allocated to the above moderate-income category.

² AB2634 mandates that localities calculate the subset of the very low-income regional need that constitutes the communities need for extremely low income housing. As an alternative to calculating the subset, local jurisdictions may assume that 50 percent of the very low income category is represented by households of extremely low income (less than 30 percent of the AMI).

Identifying Adequate Sites

State law requires that a community identify an adequate number of sites to accommodate and facilitate production of the City's regional share of housing. To determine whether the City has sufficient land to accommodate its share of regional housing needs for all income groups, the City must identify "adequate sites." Under State law (California Government Code section 65583.c.1), adequate sites are those with appropriate zoning and development standards, with services and facilities, needed to facilitate and encourage the development of a variety of housing for all income levels. Land considered suitable for residential development includes the following:

- Vacant residentially zoned sites;
- Vacant non-residentially zoned sites which allow residential uses (such as mixed-use);
- Underutilized residentially zoned sites that are capable of being developed at a higher density or with greater intensity; and
- Non-residential zoned sites that can be redeveloped for, and/or rezoned for, residential use (for example Office (O) and Office Commercial (OC) for Senior Housing).

An important component of the Moreno Valley Housing Element is the identification of remaining sites and future housing development opportunities in the 2014-2021 planning period. Moreno Valley has a sufficient amount of undeveloped land throughout the whole city. Opportunities for residential development in the City fall into one of three categories:

- Land within the Village Specific Plan (SP 204) Land Use Designation;
- Vacant land that is designated for residential use; and
- Underutilized residentially zoned sites where the current use of the property is less than the maximum density allowed by the General Plan designation.

Residential Sites Inventory and Analysis of Suitability and Availability

The maps identify sites that the City determined to be ideal for accommodating future housing, including affordable housing. Analyses based on potential environmental constraints, infrastructure, and realistic development capacity calculations are discussed. Estimates of potential capacity on the vacant or significantly underutilized land are based on a ratio of 80 percent, which was established in the City's General Plan as the average rate for residential development (not including a density bonus) to account for development standards such as lot coverage requirements, parking, setbacks, open space, infrastructure and public facilities. This rate has been applied in calculating the capacity for vacant and underutilized sites to ensure that it is consistent with projections contained in the General Plan.

106
Resolution No. 2014-
Date Adopted: February 11, 2014

Summary of Land Available

The City of Moreno Valley is committed to creating a long range and viable housing element that looks ahead to the ongoing housing needs of its residents. Moreno Valley is a growing community and has a sufficient amount of vacant and underutilized land to accommodate new development. As such, the element has identified sites that currently are vacant and appropriately zoned as well as sites that are appropriately zoned but underutilized. The element also includes an inventory of sites near job centers, with future economic development growth potential such as the Riverside Regional Medical Center and the sites along Alessandro and close to the recent industrial/commercial development along the I-215. The sites near the Regional Medical Center and I-215 have been rezoned to the higher multiple-family density of Residential 30 (R30) with the intentional plan of providing housing for persons working at the Regional Medical Center and ancillary medical services. Additionally, the element also includes sites for rezoning that are near commercial areas and arterials with public transportation in order to provide more pedestrian friendly areas with proximity to shopping, transportation and other services.

The vacant sites inventory meets the RHNA moderate and above moderate income housing need. However, there is still a RHNA balance of 1,860 units for low and very low income households, as identified in Table 8-29 (table above with projects listed). All pending and approved projects that are credited toward the RHNA have been removed from the inventory to preclude double counting.

In preparing the inventory of vacant sites, it became evident that there were no longer sufficient vacant sites with appropriate zoning to accommodate the balance of the RHNA for housing affordable to low and very low income households in the previous Housing Element Update (2011). As a result, planning staff rezoned a number of vacant parcels to Residential 30 (R30) to provide affordable housing opportunity through higher density in May 2013. A total of 146 acres was rezoned Residential 30 (R30). Based on historical development patterns, it was assumed that the majority of R30 sites would be developed at 80% of the maximum residential density or for a potential of 3,019 units for low and very low income households.

Attachment 1 "Housing Sites Inventory" is a graphic presentation of the entire inventory of sites for the City of Moreno Valley. As evidenced by Attachment 1, the City of Moreno Valley has met and far exceeded its RHNA goal and provided sufficient and appropriate sites for all income groups.

107
Resolution No. 2014-_____
Date Adopted: February 11, 2014

Inventory of Vacant Sites for Low and Very Low-income Housing

In the low and very low-income category, the Regional Housing Needs Allocation (RHNA) is 2,493 units. In undertaking the sites inventory, staff began by establishing the base calculation. The base calculation consists of all vacant parcels and underutilized sites that have potential to develop or redevelop, respectively, as housing affordable to low and very low-income households. The base is the total of calculations number 1 and 2 in Table 8-30 “Sites Inventory Summary for All Income Groups” (located on the following page). As such, the base calculation plus all of the units that have been approved but not yet built with known affordability to very-low or low households , comprise the RHNA that can be accommodated in the City of Moreno Valley for low and very low income households, without rezoning.

108
Resolution No. 2014-_____
Date Adopted: February 11, 2014

Table 8-30 “Sites Inventory Summary for All Income Groups”

Calculation Number	Sites Inventory	Very Low & Low Units	Moderate Units	Above Moderate Units	Total
1	Units accommodated on vacant parcels	559	815		1,374
2	Units accommodated on parcels rezoned R30	3,019			3,019
3	Units accommodated on vacant parcels with zoning at 5.9 and >= 8 units per acre		7,057		7,057
4	Units accommodated on vacant parcels with zoning = 1-5 units per acre			7,905	7,905
5	Units that have been approved but not yet built with known affordability (Boulder Ridge Family Apartments)	141			141
Total Units Accommodated in Inventory		4,211	7,872	7,905	19,988

The Housing Sites Inventory Map (Attachment 1) is an overview map of all sites listed in Table 8-30. There is a series of maps showing the location of the vacant parcels referred to as “Calculation Areas #3, #4 and #5”. All the vacant sites in Exhibits B, C, D and E are zoned for multiple-family housing with zoning densities at 30 units per acre.

Inventory of High Density Sites

The inventory of high density sites consists of three geographic areas, as shown on maps Exhibit B, C, D and E. For purposes of the RHNA, the potential units in the inventory of high density sites are designated affordable to low and very low-income households. In the inventory of high density sites, there are a total of 146 acres in 62 parcels. The total number of potential units is 3,019 at 80% of the zone capacity. The sites are appropriately sized to accommodate a minimum of sixteen units per site, and will allow owner-occupied and rental multiple-family residential uses without a conditional use permit (CUP), or other discretionary action pursuant to Government Code Section 65583.2 (h) and (i). In the City of Moreno Valley, a conditional use

permit (CUP) is not required for multiple-family housing. The proposed R30 zone will be exclusively residential.

The sites in Exhibit C consist in large part of current uses that are no longer viable or competitive with the new commercial development and has been rezoned Residential 30 (R30). The strip mall on Alessandro between Courage and Elsworth is a mixture of thrift stores, vacant storefronts, storage facilities, storefront churches and auto repair shops. Turnover in the strip mall is high given its age and lack of parking. There is potential for future redevelopment from commercial use to new residential, especially as the job corridor along the I-215 continues to develop.

All the areas chosen for zone change are on major streets, near shopping and employment. The sites in Exhibit D are within walking distance of the Riverside Regional Medical Center and the Moreno Valley Unified School District offices, both of which are large employers in the city. Shopping is also on Perris Boulevard, about a mile from the proposed sites. The sites in Exhibit E are across the street from a Fresh and Easy Market and adjacent to other shopping including a Home Depot and a proposed Super Wal-Mart. The sites in Exhibits B & C are within walking distance of Towngate Shopping Center and the Towngate Mall and less than half a mile from the I-215 job corridor. It was in the interest of equity and fairness that staff chose to designate areas outside the former redevelopment area for increase in density so higher densities would be distributed throughout the city (the sites were chosen during the 2008-2014 Housing Cycle).

Opportunities for Lot Consolidation

The City of Moreno Valley has a number of incentives in place to facilitate and encourage lot consolidation, especially of underutilized sites. Taken together the following incentives will constitute a Lot Consolidation Incentive Program that developers can utilize:

1. Deferral of development impact fees for affordable housing until issuance of Certificate of Occupancy.
2. Policy of keeping development impact fees at a lower level for affordable housing.
3. Permit streamlining.
4. Through the County of Riverside, Waiver of Traffic Uniform Mitigation Fees (TUMF) for affordable housing per the adopted ordinance.
5. Provide density bonus pursuant to the City's density bonus ordinance.

110
Resolution No. 2014-_____
Date Adopted: February 11, 2014

6. Provide a 100% density bonus for senior housing.
7. 10% reduction in required yards to accommodate density above 80% of the maximum allowed density.

Suitability Analysis of Sites with Water Constraints in Edgemont

Unfortunately, sites in the Edgemont area are sites with insufficient water infrastructure to support development at any level due to inadequate pressure for fire flows. Attachment #1 shows the Edgemont area which is demarcated by the City border on the west, Alessandro Avenue on the south, Frederick on the east, and Eucalyptus on the north. The site owned by the Moreno Valley Housing Authority at Day Street and Alessandro Boulevard, which was rezoned to Residential 30 (R30) and has been slated for a potential development of 255 affordable units, is a site that does not have water infrastructure to support development. However, since the site is adjacent to Eastern Municipal Water District (EMWD), the Moreno Valley Housing Authority has proposed to pay to run EMWD fire flow lines to the site and BSMWC will provide water for domestic use, and the constraint will have been removed. In addition, the site at Day Street & Alessandro Boulevard (Exhibit #B) can be developed by using EMWD fire flows. However, the balance of the underutilized sites in the Edgemont area that are served by BSMWC cannot be developed during this planning cycle.

In response to this constraint on development, the City of Moreno Valley has completed a water infrastructure analysis for the BSMWC service area to fully assess the infrastructure needs. However, the cost to remove the water constraint is currently estimated at \$15 million and the City does not have the resources to remove the constraint.

The impact of infrastructure availability on proposed housing element programs is negligible. Developers have the option of connecting to the regional water district for sites at Elsworth Street and Alessandro Boulevard (Exhibit #C) and Morrison Street and Alessandro Boulevard (Exhibit #D). The regional water district has expressed a desire to provide hookups for projects along Alessandro Boulevard, which can access its water lines, and has provided water access to developers in the past. The private water district that currently provides water in the Edgemont area has expressed a willingness to work with the regional provider. In addition, the capital improvement plan includes \$2.5 million from tax allocation bond (TABS) revenues for water infrastructure needs in Edgemont, which will help facilitate future development to areas north of the site at Day Street & Alessandro Boulevard (Exhibit #B).

Inventory of Moderate Income Housing Potential

The inventory of vacant moderate income sites tallied a total of 1,086 acres, suitable for the development of moderate income housing, in 189 parcels. The zoning designations vary from

111
Resolution No. 2014-
Date Adopted: February 11, 2014

Residential 5 (R15) to multiple-family at a maximum density of 8 units per acre. The sites are located in areas where the predominant development has been for sale single family homes or upscale market rate apartments. The potential number of units that could possibly be built in this category, at an 80% build-out, is 7,785 units.

All the vacant sites in Exhibits A-1 through A-11 are zoned for multiple-family housing with zoning densities at 15 units per acre with the exception of the site on Exhibit A-3 (Residential 10 – 10 units per acre). This particular site is a 26 acre site, bounded by Dracaea Avenue on the north, Cottonwood on the south and Elsworth Street on the west. The site is sufficiently large to accommodate a large project and a proposed project can take advantage of the City's density bonus program. The four sites on Exhibit A-4 total 5.60 acres and are zoned Residential R15 (R15). These sites are located within walking distance of a large shopping center at State Highway 60 and Moreno Beach, as well as an existing multiple-family community at Moreno Beach and Trail Ridge Way, as well as employment opportunities at the Auto Mall on Moreno Beach. The sites in Exhibits A-5 through A-11 are infill sites within the Village at Sunnymead (SP 204). The sites are zoned R15 and the majority of the sites are adjacent to one or more vacant parcels, so lot consolidation can be achieved in order to facilitate the development of affordable housing, using the City's lot consolidation incentives.

The zoning designation of VR and VOR are unique to The Village at Sunnymead Specific Plan. The VR (Village Residential) designation allows multiple-family development at a maximum density of 15 units per acre. The VOR (Village Office Residential) allows mixed-used development of office and residential or single use development of either office or residential, with the residential at a density of 15 units per acre. In the inventory, it was assumed that 50% of the land with a VOR designation would develop as housing and all residential designations would build out at 80% of the maximum zone density.

In Moreno Valley, residential development is permitted in the O and OC (office and office commercial) designations. The only residential development allowed in the O and OC designations is senior housing. The City provides a 100% density bonus for the development of housing affordable to very low-income senior households. Senior housing projects can receive assistance facilitating the project and meeting State Redevelopment requirements through the City's Business and Neighborhood Services Division. However, only 33 acres of O and OC designated vacant land is located in the redevelopment area. Consequently, staff believes the acreage is insufficient to contribute to the housing inventory, since it is unlikely that all 33 acres would develop as affordable senior housing. Consequently, the unit capacity of the 33 acres was not included in the table.

Inventory of Above Moderate Income

Above moderate income households are households whose income exceeds 120 percent of area median income. The inventory of vacant above moderate income sites tallied a total of

112

Resolution No. 2014-_____
Date Adopted: February 11, 2014

4,735 acres suitable for the development of above moderate income housing, in 1,315 parcels. The zoning designations vary from Hillside Residential (HR) and Rural Residential (RR) to Residential 5 (R5). The sites are located in the less intensively developed areas of the City and in the hillside areas where densities are based on a percentage slope calculation. Accordingly, in the Rural Residential (RR) and Hillside Residential (HR) one unit for five acres has traditionally been utilized as an average density due to a wide range of slopes and a desire to preserve the hillsides. The potential number of units that could be built in this category at an 80% build out is 7,905 units.

Areas of the City including the area of land located south of SR 60, east of Redlands Boulevard and extending to the City’s eastern and southern borders may be targeted for future job-producing land uses. Any land use changes will not deter the City’s efforts with RNHA obligations.

Mobile Home Parks

Zoning in the City of Moreno Valley allows mobile home parks in any residential zone with a conditional use permit. This allows for maximum design flexibility. There are no established standards for the design of mobile home spaces.

Currently, mobile home parks must be large enough to allow for professional management and a decent living environment and each mobile home park must include a minimum of 5 acres and recreational amenities for the tenants. It would not be financially advantageous to develop mobile home parks on land zoned for multiple-family housing since higher density could not be achieved given the single story nature of the units. Accordingly, it would not be financially feasible to develop mobile home parks in residential designations lower than Residential 5 (R5). In Table 8-31, a total of 33, R5 vacant sites, five acres and larger are adequate in both size and zoning for development of mobile home parks. It is important to note that the City of Moreno Valley does not have oversight of the operation of mobile home parks. The State Department of Housing and Community Development have oversight of all mobile home parks in the city.

Table 8-31 Sites Appropriately Zoned and Available For Mobile Home Parks

Zoning Designation	Density (Units/Acre)	Vacant Acres	Number of Units ²	Number of Parcels 5 Acres and Larger
R5 ⁴	5	377 ³	156	33

¹ See attachment 5

² Units calculated at 80% of the total density capacity and reflect typical historical development patterns in the City.

³ It is assumed that only 10% of all available acreage would develop as mobile homes.

⁴ R-5 acreage contained in specific plans is not included. It is assumed that in specific plans, development of R5 acreage would follow the predominant development pattern.

All calculations are rounded

Manufactured Homes

Zoning in the City of Moreno Valley allows for the placement of manufactured homes on individual lots of 7,200 square feet or more in area. Manufactured homes on individual lots are subject to the same design guidelines as conventional homes. There has been some interest in providing manufactured housing on individual lots of less than 7,200 square feet in Moreno Valley. Based on the City’s inventory of vacant sites, there is a total of 3,777 acres of appropriately zoned land that could potentially develop as manufactured housing. However, it is assumed that no more than 10% of the available acreage would develop as manufactured housing, during the planning period, resulting in a possible 1,305 units (see Table 8-32). Vacant land in Specific Plans in which the predominant development is stick-built housing has not been included in the inventory since it is unlikely that manufactured housing would likely develop given the constraints of the Plan and the existing development pattern. Furthermore, whereas in the past some small subdivisions with manufactured homes have been built in the City, such type of subdivision has not been developed in the past twenty years. However, there has been some recent interest expressed by at least one developer in 2013.

Table 8-32 Sites Appropriately Zoned and Available For Manufactured Homes

Zoning Designation	Density (Units/Acre)	Vacant in Acres ³	Number of Units ²
Residential Single Family	5 and under	3,777	1,305

¹ See attachment 6

² Units are calculated at 80% of total density capacity and reflect typical historical development patterns in the City. In Hillside Residential (HR) and Rural Residential (RR), densities are based on the percentage slope calculation, with 1 unit for 5 acres utilized as an average density.

³ It is assumed that 10% of all acreage could potentially be developed as manufactured housing.

⁴R-5 acreage in specific plans is not included as development of R5 acreage would follow the predominant development pattern.

Transitional Housing/ Supportive Housing and Emergency Shelters

Any existing single-family or multiple-family dwelling can be used as transitional or supportive housing, without any city licensing or permits. In addition, boarding and rooming houses can be operated in the multiple-family residential zones without a conditional use permit. Transitional and supportive housing will continue to be treated as residential uses pursuant to the requirements of SB2.

Given the availability and number of housing units in Moreno Valley, it has never been necessary for a service provider to develop new housing for supportive housing. As a matter of fact, the City of Moreno Valley has one of the larger concentrations of supportive housing programs in Riverside County. The number of licensed group facilities, including group homes, small family homes, and adult residential facilities total 108 facilities (Source website California Department of Social Services, Community Care Licensing Division: http://www.cclid.ca.gov/docs/cclid_search/cclid_search.aspx). In addition, there are numerous churches and religious ministries that operate small supportive housing programs serving women and families in single family homes.

The City of Moreno Valley General Plan allows emergency shelters with conditional use permits in the following zones: Community Commercial (CC), Office Commercial (OC), Office (O), Public (P), Industrial (I), and Business Park-Mixed Use (BPX). Table 8-33 inventories all of the vacant land on which homeless shelters can be developed, with a conditional use permit. In total, the City of Moreno Valley has 684 vacant acres available for shelters with a conditional use permit.

Table 8-34 illustrates the opportunities available for transitional housing in the form of vacant land, appropriately zoned for homeless shelters. Notwithstanding, the 208 acres, appropriately zoned for transitional housing, it is the City's estimate that at maximum 1% of all possible units may be dedicated to transitional housing. Furthermore, because of the City of Moreno Valley's membership in the Joint Powers Authority for March Reserve Base, it is a compelling assumption that most of the future transitional housing will be developed at March, where we currently have 76 units of transitional housing and 120 transitional beds.

It is most likely that homeless shelters would be developed at March Air Reserve Base. In contrast to financing the construction of a new shelter, or leasing a facility at market rate, March has existing dormitories that could be converted for shelter use, thus making the development of a shelter more financially feasible.

The development review process for a homeless shelter would be identical to the City's review process. Non-profit applicants would receive a 25% reduction on the fee for a homeless application. The City of Moreno Valley does not restrict the siting of shelters beyond the requirement that shelters be located within the allowed land use designations (Commercial, Office and Industrial/Business Park). Shelter applications would be forwarded to the Moreno Valley Unified School District for review and comment. If the district had concerns regarding the proximity of a proposed shelter to schools, the location and/or hours of operation it could be necessary for a shelter to identify an alternate location or modify its hours of operation. As noted in Table 8-34, the business, office and commercial zones do not have density designations and thus multiple-family developments would not be permitted. Dormitory style

115
Resolution No. 2014-_____
Date Adopted: February 11, 2014

shelters would be permitted in the zones. However, the Village Office Residential designation does have a density, thus allowing for the development of multiple-family units for shelter use.

The conditional use permit issued by the City of Moreno Valley is valid for three years. A shelter facility must begin operation within three years of issuance of the conditional use permit. If the facility does not begin operation within the three years, a new application would be required.

A shelter must provide one parking space for every four beds. If ancillary services are to be provided at the shelter, such as free meals for persons not residing in the shelter, additional parking would be required. The shelter applicant could submit a parking study for comparable uses at a comparable facility in order to provide the City with examples of parking requirements. Emergency shelters are a permitted use in the public zone. However, there are no longer publicly zoned sites in the city that are available and/or appropriate for housing and shelter uses. The City of Moreno Valley amended the Moreno Valley Industrial Area Specific Plan (SP 208) to add homeless shelters as a permitted use and adopt development standards for that use in May 2013. There is a total of 447 vacant acres in 60 parcels in Specific Plan 208 (Table 8-35). An inventory of all the vacant sites in the specific plan is included in this document as Attachment #9.

All shelters would be required to develop their site in accordance with their approved plans, the Development Code, Landscape Development Guidelines and Specifications, and the General Plan. If the shelter application is for new construction, the time from application to issuance of the conditional use permit would be approximately six months.

However, if the application involved an existing building that would only require modifications and tenant improvements, the approval from time of application to the issuance of the Conditional Use Permit would be approximately three months. In general, the approval time frame for a shelter would be no longer than any other application. It is the City of Moreno Valley’s conclusion that there are no significant constraints to the development of shelters in the city.

Table 8-33 Vacant Sites Zoned and Available for Transitional Housing

Zoning Designation	Density (Units/Acre)	Vacant in Acres ³	Number of Units ²
Multiple - family (R10-30)	10 and above	200	288

¹ See attachment 8

² Units are calculated at 80% of total density capacity and reflect typical historical development patterns in the City.

³ It is assumed that 10% of all vacant acreage could potentially be developed as transitional housing.

116
Resolution No. 2014-_____
Date Adopted: February 11, 2014

Table 8-34 Vacant Sites Available for Homeless Shelters with Conditional Use Permit

Zoning Designation	Density (Units/Acre)	Vacant in Acres
Business Park¹	*	71
Commercial	*	366
Office	*	220
Village Office Residential	92	6
Total		663

¹ BP does not have a density, but it has minimum development standards: Minimum site width 200'; minimum site depth 200'; minimum front building setback area 20'; minimum street side building setback area 20'.

Table 8-35 Vacant Sites Available for Homeless Shelters by Right

Zoning Designation	Density (Units/Acre)	Vacant in Acres
Industrial/Business Park	Standards for shelters were adopted in May 2013 – see Chapter 9.09.170 of the City's Municipal Code.	317.7
Total		317.7

Single Room Occupancy Hotels (SRO)

The definition of an SRO as contained in the HOME regulations, 24 CFR Part 92.2 is that of a “single room dwelling unit that is the primary residence of its occupant or occupants. The unit must contain either food preparation or sanitary facilities (and may contain both) if the project consists of new construction, conversion of non-residential space or reconstruction.” The City of Moreno Valley amended Chapter 9.15.030 (Definitions) of its Municipal Code in May 2013 to include a definition of SRO as followed:

“Single room occupancy (SRO) facility” means a structure consisting of six or more units, each of which is designed for occupancy by no more than two persons, which also has bathing facilities, that may or may not have partial kitchen facilities, and which is occupied as a primary residence by its occupants. The definition of SRO does not include residential care homes, senior housing projects, rooming and boarding houses, hotels and motels, bed and breakfast lodging, extended care facilities or hospitals.

117
Resolution No. 2014-
Date Adopted: February 11, 2014

Based on the definition of an SRO, the City of Moreno Valley also amended Chapter 9.09 (Specific Use Development Standards) of the Municipal Code to establish zones that will allow single room occupancy units by right in the Community Commercial (CC) zone and with a conditional use permit in the multiple-family zone of Residential 30 (R30) and the Mixed Use Overlay Districts (MUI, MUC and MUN). The standards for an SRO zone have also been developed and it will be staff's goal that the standards and permit procedures facilitate the development of single room occupancy units.

Summary

The total number of new units required under the RHNA for Moreno Valley's current planning cycle, is 6,129. The sites inventories make evident the adequacy of the appropriately zoned sites to meet the projected housing need. Taken in its entirety the inventory is a formidable planning tool that can make possible the City of Moreno Valley's difficult task of meeting housing needs, even beyond the current cycle's close in 2021.

The land inventory based on Community & Economic Development Department staff analysis meets requirements as mandated by California Government Code Section 65583.

B. Resources

Implementation Tools

A variety of federal, State and local programs are available to create and/or maintain rental and purchase affordability for lower income households and for persons with special needs. These programs are also available to other jurisdictions for potential acquisition, subsidy, or replacement of units at-risk. Table 8-36 summarizes financial resources available to the City, private and non-profit parties to preserve/create housing that is affordable.

In previous years, the primary source of funds for affordable housing activities in Moreno Valley was from the 20 percent Redevelopment Agency housing set-aside fund. The Consolidated Plan 2009–2014 allocated funding for housing programs during that period, as indicated below:

- Provide Assistance to Enable Homeownership
 - Homeowners Assistance Program
 - Foreclosure Acquisition Program

- Rehabilitate and Preserve Ownership Housing
 - Substantial Rehabilitation Program
 - Mobile-Home Repair
 - Residential Beautification Program

118
Resolution No. 2014-_____
Date Adopted: February 11, 2014

- Expand Affordable Housing through New Construction
- Affordable Housing

On December 29, 2011 the California Supreme Court ruled to uphold ABx1 26, which dissolved all redevelopment agencies (RDAs) in the State. A companion bill, ABx1 27, which would have allowed RDAs to continue to exist, was also declared invalid by the court. The court’s decision required that all RDAs within California be eliminated no later than February 1, 2012. Per Resolution OB 2012-07, the City of Moreno Valley Redevelopment Agency was dissolved. The Moreno Valley Housing Authority was selected to be the Successor Agency responsible for all of enforceable obligations owed.

The City previously relied on estimated redevelopment housing set-aside revenues ranging from \$4,197,384 to \$4,583,576 annually to support the development of affordable housing and the implementation of programs outlined in the Housing Plan. For the 2014-2021 planning cycle, the City is currently implementing and administering programs provided by the State of California, such as the HOME Investment Partnership Program to assist first time home buyers and to provide loans for the rehabilitation of owner-occupied residences, and the HUD Neighborhood Stabilization Program to fund new construction of single-family homes and to facilitate new ownership of foreclosed homes through the City’s acquisition, rehabilitation and resale of these homes.

**TABLE 8-36
RESOURCES AVAILABLE FOR HOUSING ACTIVITIES
CITY OF MORENO VALLEY**

Program Description	Eligible	Activities
Local Resources		
Density Bonus	The City allows an increase in density to developers who set-aside at least 25% of their project to low-and moderate-income persons, in conjunction with at least one financial and one development incentive	<ul style="list-style-type: none"> • Density Bonus
Tax-Exempt Bonds	The Moreno Valley Housing Authority and the City have the authority to issue tax-exempt bonds. When available, bond proceeds will be used to develop affordable housing. There is no bonding ability at this time.	<ul style="list-style-type: none"> • Housing Development
City/Agency Owned Land	If available and appropriate, City or Agency owned land may be made available.	<ul style="list-style-type: none"> • Housing • Community Facilities
Lease Purchase Program	Lease Revenue Pass-Through Obligation bonds are issued by the California Cities Home Ownership Authority to fund a lease/purchase	<ul style="list-style-type: none"> • Homebuyers Assistance

119
Resolution No. 2014-_____
Date Adopted: February 11, 2014

	program that will assist homebuyers countywide.	
County of Riverside Resources	Housing Improvement Program, Rental Rehab Program, Senior Home Repair (minor and enhanced), First Time Homebuyers Program, Multi-family Revenue Bonds, and Shelter Care Plus.	<ul style="list-style-type: none"> • Rental Assistance • Home and Rental Rehabilitation Assistance • First Time Home Buyers Assistance
Moreno Valley Housing Authority	The Moreno Valley Housing Authority was created to address the City's need for safe and sanitary affordable housing opportunities for its residents. It was created in response to the dissolution of the City's redevelopment agency.	Implementation/administration of state and federal programs that: <ul style="list-style-type: none"> • Provide Loans to First Time Home Buyers • Rehabilitate substandard owner-occupied homes • Build new affordable housing • Purchase, repair and sell foreclosed homes
State Resources		
Mortgage Credit Certificate (MCC)	Federal tax credit for low and moderate income homebuyers who have not owned a home in the past three years. Allocation for MCC is provided by the State and administered by the County	<ul style="list-style-type: none"> • First Time Home Buyer Assistance
California Community Reinvestment Corporation (CCRC)	Private, non-profit mortgage banking consortium that provides long term debt financing for affordable multi-family rental housing	<ul style="list-style-type: none"> • New Construction • Rehabilitation • Acquisition of Properties
California Department of Housing & Community Development Predevelopment Loan Program	Low interest loans for the development of affordable housing with non-profit agencies	<ul style="list-style-type: none"> • Predevelopment Loans
Emergency Shelter Program	Grants awarded to non-profit organizations for shelter support services	<ul style="list-style-type: none"> • Support Services
Mobile Home Park Conversion Program (M Prop)	Funds awarded to mobile home park tenant organizations to convert mobile home parks to resident ownership	<ul style="list-style-type: none"> • Acquisition • Rehabilitation
California Housing Finance Agency (CHFA) Multiple Rental Housing Programs	Below market rate financing offered to builders and developers of multiple family and elderly housing. Tax-exempt bonds provide below-market mortgage money	<ul style="list-style-type: none"> • New Construction • Rehabilitation • Acquisition of Properties
California Housing	Low interest loans for the rehabilitation of	<ul style="list-style-type: none"> • Rehabilitation

Rehabilitation Program	substandard homes owned and occupied by lower-income households. City and nonprofits sponsor housing rehabilitation projects.	<ul style="list-style-type: none"> • Repair of Code Violations • Property Improvements
California Housing Finance Agency Home Mortgage Purchase Program	CHFA sells tax-exempt bonds to provide below-market loans to first time homebuyers. Program is operated through participating lenders that originate loans purchased by CHFA.	<ul style="list-style-type: none"> • Homebuyer Assistance
Low Income Housing Tax Credit (LIHTC)	Tax credits available to individuals and corporations that invest in low-income rental housing. Tax credits are sold to corporations and people with high tax liability, of which the proceeds are utilized for housing development	<ul style="list-style-type: none"> • Rehabilitation • New Construction • Acquisition
Federal Resource -Entitlement		
Community Development Block Grant (CDBG)	Entitlement program that is awarded to the City on a formula basis. The objectives are to fund housing activities and expand economic opportunities. Project must meet one of three national objectives: benefit low and moderate income persons; aid in the prevention or elimination of slums or blight; or meet other urgent needs.	<ul style="list-style-type: none"> • Section 108 Loan Repayments • Historic Preservation • Admin. & Planning • Code Enforcement • Public Facilities Improvements • Economic Development • Housing Activities (i.e. acquisition, rehabilitation)
HOME Investment Partnership Program	A flexible grant program for housing. The intent of this program is to expand the supply of decent, safe, and sanitary affordable housing. HOME is designed as a partnership program between the federal, state, and local governments, non-profit and for-profit housing entities to finance, build/rehabilitate and manage housing for lower-income owners and renters	<ul style="list-style-type: none"> • Multiple-Family Acquisition/Rehab • Single-Family • CHDO Assistance • Administration
HUD Neighborhood Stabilization Program	The program targeted emergency assistance to states and local governments to acquire and redevelop foreclosed properties that might otherwise become sources of abandonment and blight within their communities. This program is authorized under Title III of the Housing and Economic Recovery Act of 2008.	<ul style="list-style-type: none"> • Assist in the redevelopment of abandoned and foreclosed homes and vacant properties • The City of Moreno Valley was allocated \$3,687,789 of NSP3 funds • Funds will be used to develop affordable housing within specific target areas
Emergency Shelter Grants (ESG)	Annual grant funds are allocated on a formula basis. Funds are intended to assist with the provision of shelter and social services for	<ul style="list-style-type: none"> • Homelessness Prevention • Essential Services

	homeless	<ul style="list-style-type: none"> • Operating Expenses
Housing Opportunities for Persons with AIDS (HOPWA)	Funds are allocated to Lake Elsinore on behalf of all jurisdictions in Riverside County. Funds are made available countywide for supportive social services, affordable housing development, and rental assistance to persons with HIV/AIDS.	<ul style="list-style-type: none"> • Rental Assistance • Supportive Social Services • Administration
Mortgage Credit Certificate Program	Under the MCC Program, first-time homebuyers receive a tax credit for the year based on a percentage of the interest paid on their mortgage. This program may be used alone or in conjunction with a Down Payment Assistance Loan.	<ul style="list-style-type: none"> • Home Buyer Assistance
Low-income Housing Credit (LIHTC)	Program encourages the investment of private capital for the creation of affordable rental housing for low-income households. Tax credits are available to individuals and corporations who invest in such projects.	<ul style="list-style-type: none"> • New Construction • Housing Rehabilitation • Acquisition
Federal Resources – Competitive		
Supportive Housing Grant	Grants to improve quality of existing shelters and transitional housing. Increase shelters and transitional housing facilities for the homeless	<ul style="list-style-type: none"> • Housing Rehabilitation
Section 8 Rental Assistance	Rental assistance program which provides a subsidy to very low-income families, individuals, seniors and the disabled. Participants pay 30% of their adjusted income toward rent.	<ul style="list-style-type: none"> • Rental Assistance
Section 811/202	Grants to non-profit developers of supportive housing for the elderly and persons with disabilities. Section 811 can be used to develop group homes, independent living, facilities, and intermediate care facilities.	<ul style="list-style-type: none"> • Acquisition • Rehabilitation • New Construction • Rental Assistance • Support Services
Section 811	Grants to non-profit developers of supportive housing for person with disabilities, including group homes, independent living facilities and intermediate care facilities	<ul style="list-style-type: none"> • Acquisition • Rehabilitation • New Construction • Rental Assistance
Shelter Care Plus	Provides grants for rental assistance for permanent housing and case management for homeless individuals with disabilities and their families	<ul style="list-style-type: none"> • Rental Assistance • Homeless Prevention
Section 108 Loan	Provides loan guarantee to CDBG entitlement jurisdictions for pursuing large capital improvement or other projects. The jurisdiction must pledge its future CDBG allocations for loan repayment. Maximum loan amount can be up to five times the entitlement jurisdiction's most recent approved annual allocation. Maximum loan term is 20 twenty years.	<ul style="list-style-type: none"> • Acquisition • Rehabilitation • Home Buyer Assistance • Homeless Assistance
Private Resources		
Federal National Mortgage	<ul style="list-style-type: none"> • Community Home Buyer Program – Fixed rate Mortgages 	<ul style="list-style-type: none"> • Homebuyer Assistance

Association (Fannie Mae)	<ul style="list-style-type: none"> Community Home Improvement Mortgage Program – Mortgages for purchase and rehabilitation of a home 	<ul style="list-style-type: none"> Homebuyer Assistance/Rehab
	<ul style="list-style-type: none"> Fannie Neighbor – Underserved low income minorities are eligible for low down-payment mortgages for the purchase of single-family homes 	<ul style="list-style-type: none"> Expand Home Ownership for Minorities
California Community Reinvestment Corporation (CCRC)	Non-profit mortgage banking consortium that pools resources to reduce lender risk in financing affordable housing. Provides long term debt financing for affordable multiple-family rental housing	<ul style="list-style-type: none"> New Construction Rehabilitation Acquisition
Federal Home Loan Bank Affordable Housing Program	Direct subsidies to non-profit and for-profit developers, and public agencies for affordable low-income ownership and rental projects	<ul style="list-style-type: none"> New Construction Expand Home Ownership for Lower Income Persons
Savings Association Mortgage Company (SAMCO)	Statewide loan pool that provides thirty-year permanent loans for affordable housing projects, serving persons earning up to 120% of the median income.	<ul style="list-style-type: none"> Construction Redevelopment

Administrative Resources

The primary Agencies and Officials responsible for the implementation of the City’s housing programs and activities lies within the City of Moreno Valley Community & Economic Development Services.

City of Moreno Valley Community & Economic Development Services

The Community & Economic Development Services within Moreno Valley includes the Planning Division, Building Safety Division, Fire Prevention Bureau, and Business Support & Neighborhood Programs. The Planning Division and Building Services are directly related to all City housing related issues and policies.

The Planning Division implements long-range planning efforts and development standards to promote livability and appearance. The Division ensures the City's viability through enforcement of land use, construction, health, safety, and environmental regulations. This involves land use and development standards, building codes, economic vitality, and adherence to the General Plan policies. The Division is ultimately responsible for the administration of the General Plan and implementation of the Zoning Ordinance.

The Building Safety Division enforces state laws that effect, regulate and control the design and construction of all structures proposed within the City of Moreno Valley. Additionally, the Building Division ensures that minimum safeguards are followed with regard to life, health, property and public welfare for the residents of the City of Moreno Valley.

124
Resolution No. 2014-
Date Adopted: February 11, 2014

Resolution No. 2014-125
Date Adopted: February 11, 2014

VII. Progress Report

The Progress Report reviews the previous Housing Element's goals, policies, and implementation actions that were to be implemented during the previous planning period. The City of Moreno Valley's previous Housing Element identified five goals that the City anticipated to achieve during the previous planning period.

The five goals from the 2008-2014 planning period included:

- Preservation and revitalization of existing neighborhoods.
- Creation of housing opportunities for special needs populations.
- Creation of rental housing for low and very low income households.
- Creation of housing opportunities for low and moderate income first time home buyers.
- Increase of energy conservation measures.

Each goal has specific policies/programs that were to be accomplished to facilitate the construction of affordable housing and to maintain the existing affordable housing stock. Each policy consists of implementation actions with quantified objectives that were to accomplish the goals established in the Housing Element. Each implementation action had a time frame for completion along with a responsible agency to monitor the policies.

The accomplishments are listed on the right column of the table and display the progress, effectiveness, and appropriateness of the program. Pursuant to Government Code Section 65588, local governments shall review their Housing Element and evaluate the following:

- 1) The progress of the City or County in implementation of the Housing Element;
- 2) The effectiveness of the Housing Element in attainment of the community's housing goals and objectives; and
- 3) The appropriateness of the housing goals, objectives, and policies in contributing to the attainment of the State housing goal.

The following table (Table 8-37) reviews the continued progress in implementation, the effectiveness of the Housing Element, and the appropriateness of the City's housing goals since 2008.

Table 8-37 PROGRESS TOWARD MEETING 2008-2014 HOUSING ELEMENT GOALS AND OBJECTIVES

Policy/ Program	Objective (quantified/qualified)	Result	Evaluation	Continue/ Modify/ Delete
8.1	Administer Home Improvement Loan Program. Review applications; present applications to loan committee; execute loan documents; disburse rehabilitation funds. Goal was 30 rehabilitations.	<p>The City's Neighbor Preservation Division (now Business Support & Neighborhood Programs Division) completed twenty-one (21) HILP rehabilitations between the years 2008-2011.</p> <p><u>Program Year</u> 2012-2013 No Activity 2011-2012 No Activity 2010-2011 Eight Homes 2009-2010 Seven Homes 2008-2009 Six Homes</p>	<p>Progress: Mostly successful. A total of 21 households have been assisted through this program. However, due to limited marketing and increased costs, the City was unable to meet its goal of assisting 30 households.</p> <p>Effectiveness: A total of twenty-one (21) low and moderate income households have been assisted through this program</p>	The Home Improvement Loan Program is on hold pending identification of new funding source. The program was previously funded by Redevelopment Agency.
8.2	Market HAMR Program via brochures and referrals by code compliance officers as they encounter code related needs on a daily basis. Fund and disburse loan funds. Goal was 3 HAMR	The City's Neighbor Preservation Division (now Business Support & Neighborhood Programs Division) completed one (1) HAMR rehabilitation.	Progress: The HAMR program rehabbed one (1) house during the 2008-2014 planning cycle out of a goal of three. Funding for the HAMR program was previously the Redevelopment	The Homeowners Assistance for Minor Rehabilitation (HAMR) program is on hold pending identification of new funding source. The

	rehabilitations.	<u>Program Year</u> 2009-2010 One Home	Agency and has not been replaced; therefore the program has been placed on hold.	program was previously funded by the Redevelopment Agency.
8.3	Administer a program to provide grant funds for neighborhood beautification in targeted neighborhoods. Goal was to assist 25 owner-occupied units.	The City's Neighbor Preservation Division (now Business Support & Neighborhood Programs Division) completed twenty-one (21) rehabilitations for owner-occupied units between the years 2008-2011. <u>Program Year</u> 2010-2011 Eight Homes 2009-2010 Seven Homes 2008-2009 Six Homes	Progress: Mostly successful. A total of 21 households have been assisted through this program. However, due to limited marketing and increased costs, the City was unable to meet its goal of assisting 25 households. The City plans on funding this project with funds included in FY 2013-14 CDBG allocation. Effectiveness: A total of twenty-one (21) low and moderate income households have been assisted through this program.	New program funds included in FY 2013-14 CDBG allocation will allow continuation of the program.
8.4	Receive and approve applications for Mobile Home Grant Program. Market program via City Links newsletter. Continue to distribute program material to mobile home parks. The MHG offers a	The goal was to assist in sixty (60) rehabilitations to correct substandard living conditions for very low-income owner-occupants of mobile homes	Progress: The Mobile Home Grant Program has had limited success due to the lack of funding. With the loss of Redevelopment funds, the City looked for alternative sources	Program is due to continue as the City converted to a contract program with Habitat for Humanity starting in FY 2013-14.

	<p>one-time grant of up to \$10,000 to assist income-qualified residents with health and safety home repairs. The mobile home must be owner-occupied and located inside an established rental park within Moreno Valley. There are no repayment obligations. Household income generally cannot exceed 50% of the current area median income based on household size.</p>	<p>from 2008 through 2013. Fifteen (15) Mobile Homes were rehabbed to correct substandard living conditions for very low-income owner-occupants.</p> <p><u>Program Year</u> 2010-2011 Five Mobile Homes 2009-2010 Four Mobile Homes 2008-2009 Six Mobile Homes</p>	<p>and was able to work out agreement with the Riverside Chapter of Habitat for Humanity to continue this program.</p> <p>Effectiveness: While the number of mobile homes rehabbed did not meet the goal set in the previous planning cycle, fifteen (15) Mobile Homes were rehabbed to correct substandard living conditions for very low-income owner-occupants.</p>	
<p>8.5</p>	<p>Provide enhanced code compliance services. Fund 5,000 hours of code enforcement in the CDBG target areas.</p>	<p><u>Program Year</u> 2010-2011 2,406 2009-2010 2,099 2008-2009 2,315</p> <p>(POP: Problem Oriented Policing Program, CLN: Neighborhood Cleanups, CDE: Code Enforcement, FST: Foreclosure Strike Force)</p>	<p>Progress: The City provided increased, proactive Code Enforcement, Neighborhood Cleanups and public safety activities to assist 6,820 households from 2008 through 2011.</p> <p>Effectiveness: The increased proactive Code Enforcement, Neighborhood Cleanups and public safety activities has improved the safety and livability of the CDBG target areas to improve the living environment.</p>	<p>The program originally included both CDBG target areas and the Redevelopment Area. The program was revised after dissolution of the state's redevelopment agencies. Funding of the program in the CDBG target areas will continue in the 2014-2021 planning cycle.</p>

<p>8.6</p>	<p>Conduct 5 annual neighborhood clean-ups. Provide bins for trash disposal.</p>	<p>The City's Neighborhood Clean Up Program provided clean up assistance to 1,286 units.</p> <p><u>Program Year</u> 2010-2011 644 2009-2010 315 2008-2009 327</p>	<p>Progress: The City provided assistance to 1,286 households between 2008 through 2011. The Neighborhood Clean Up Program has historically been a very successful program for the City and will continue throughout the next planning cycle.</p> <p>Effectiveness: The Neighborhood Clean Up Program has improved the safety and livability of the cleaned areas, improving the living environment.</p>	<p>The program will continue with funds from future CDBG allocations.</p>
<p>8.7</p>	<p>Administer contract with fair housing agency. Assist 2,500 households.</p>	<p>Assisted 3,076 households citywide with fair housing related issues.</p> <p><u>Program Year</u> 2010-2011 666 2009-2010 662 2008-2009 1,748</p>	<p>Progress: The City provided assistance to 3,076 households between 2008 through 2011. These services provide educating households on their rights and responsibilities and assist residents with fair housing issues.</p> <p>Effectiveness: The assistance provided educated 3,076</p>	<p>The program will continue.</p>

130
 Resolution No. 2014-
 Date Adopted: February 11, 2014

			households on their rights and responsibilities and assisted residents with fair housing issues within the City of Moreno Valley.	
8.8	Update Analysis of Impediments to Fair Housing. Adopt study.	Analysis for July 1, 2013-June 30, 2018 was adopted by the City Council on April 23, 2013.	Progress: The City of Moreno Valley adopted the analysis for July 1, 2013-June 30, 2018 was adopted by the City Council on April 23, 2013. Effectiveness: The study provided assistance to residents with fair housing issues within the City of Moreno Valley.	Update when required.
8.9	Utilize the Targeted Neighborhood Program to rehabilitate rental units.	Rehabilitated twenty (20) units before the project ended in June 2010.	Progress: The City successfully rehabbed twenty (20) units before funding ended for the project. Effectiveness: Provided safe and clean living environments for twenty (20) families.	The program ended.
8.10	Provide funds for Homebuyer Assistance Program (HAP) silent seconds. Work with approved lenders.	Assisted 13 homebuyers. <u>Program Year</u> 2010-2011 8 2009-2010 1 2008-2009 4	Progress: The City's Neighbor Preservation Division (now Business Support & Neighborhood Programs Division)	The program will continue.

			<p>successfully completed 13 HAP loans to assistance low and moderate income residents become homeowners.</p> <p>Effectiveness: Provided homeownership for thirteen (13) low and moderate income families.</p>	
8.11	Assist very low-income homebuyers via partnership with Habitat for Humanity.	Two (2) homes were constructed in the last planning cycle for very low income homebuyers.	<p>Progress: The City of Moreno Valley has had success working with the Riverside Chapter of Habitat for Humanity. The City will continue to work with Habitat for Humanity and looks to build eight (8) homes during the next planning cycle.</p> <p>Effectiveness: Provided homeownership for two (2) low income families.</p>	The program will continue.
8.12	Agency loans/gap financing of \$4.85 million for the creation of affordable rental units at Day & Alessandro to provide 225 units.	Project was not completed during last planning cycle.	Progress: While the City completed the rezoning of the Day & Alessandro site to Residential 30 (R30), the actual project design was not completed.	Project placed on hold. Property transferred to City Housing Authority.

<p>8.13</p>	<p>Agency loans/gap financing or land acquisition for development of affordable units for larger families.</p>	<ul style="list-style-type: none"> • Oakwood Apartments: The RDA funded \$3 million to secure 240 affordable units. This project was completed during FY 2010/11. • Rancho Dorado North Apartments: the RDA funded \$1.5 million to secure 70 affordable units. This project was completed during FY 2010/11. • Rancho Dorado South Apartments: the RDA funded \$8.25 million to secure 78 affordable units. This project was completed during FY 2012/13. 	<p>Progress: From 2010 through 2013, the number of affordable units built in two apartment complexes (Oakwood and Rancho Dorado) equaled 388 units.</p> <p>Effectiveness: Provided safe and affordable housing for approximately 388 residents.</p>	<p>Program 8.13 was deleted after dissolution of the state's redevelopment agencies. The City will continue to look for new funding source and other programs to promote the development of affordable units for larger families.</p>
<p>8.14</p>	<p>Defer Development Impact Fee for affordable units, until issuance of Certificate of Occupancy. Deferment for 633 units.</p>	<p>Deferment for 465 Affordable Units for the following: <u>FY 2011/12</u> Rancho Dorado Apartments (South) 78 units (24 very low income units and 49 low</p>	<p>Progress: The City has successful used deferment of fees to promote development. The deferment of Development Impact Fee (DIF) payment until issuance of Certificate of Occupancy will</p>	<p>The deferment of Development Impact Fee (DIF) payment until issuance of Certificate of Occupancy will continue for affordable units. The City currently also allows for</p>

		<p>income units) Hemlock Family Apartments 77 units (all units were low income)</p> <p><u>FY 2010/11</u> Oakwood Apartments 240 units (68 very low income units and 172 low income units) Rancho Dorado Apartments (North) 70 units (22 very low income units and 49 low income units)</p>	<p>continue for affordable units. The City currently also allows for deferment of DIF payments for market rate projects as well.</p> <p>Effectiveness: Provided safe and affordable housing for approximately 465 residents.</p>	<p>deferment of DIF payments for market rate projects as well.</p>
8.15	<p>Maintain Development Impact Fees (DIF) at a lower level for affordable units.</p>	<p>Assisted 465 units.</p> <p><u>FY 2011/12</u> Rancho Dorado Apartments (South) 78 units (24 very low income units and 49 low income units) Hemlock Family Apartments 77 units (all units were low income)</p> <p><u>FY 2010/11</u> Oakwood Apartments 240 units (68 very low income units and 172 low income units) Rancho Dorado Apartments</p>	<p>Progress: The City has successful used discounted fees to promote development of affordable housing. The City offers 25% reduction in the Development Impact Fees (DIF) for affordable housing developments. Affordable housing projects are also exempt from paying the Transportation Uniform Mitigation Fee (TUMF), which is a fee of \$6,231 per unit and the Multiple Species Habitat Mitigation Fee (MSHCP), which is</p>	<p>The City will continue to offer reduced Development Impact Fees (DIF) for affordable housing projects.</p>

		(North)	approximately \$1,008 per unit. Effectiveness: Provided safe and affordable housing for approximately 465 residents.	
8.16	Continue to implement permit streamlining.	Ongoing.	Progress: The City has been successful streamlining the entitlement process for affordable housing projects.	Ongoing.
8.17	Waive Traffic Uniform Mitigation Fee (TUMF) for affordable units.	Deferment for 465 Affordable Units for the following: FY 2011/12 Rancho Dorado Apartments (South) 78 units (24 very low income units and 49 low income units) Hemlock Family Apartments 77 units (all units were low income) FY 2010/11 Oakwood Apartments 240 units (68 very low income units and 172 low income units) Rancho Dorado Apartments (North)	Progress: Affordable housing projects are also exempt from paying the Transportation Uniform Mitigation Fee (TUMF), which is a fee of \$6,231 per unit. Effectiveness: Provided safe and affordable housing for approximately 465 residents.	Ongoing.

8.18	Provide Agency and HOME funds for rental units affordable to former homeless mentally ill adults.	Assisted in the development of 9 units. (Part of the Rancho Dorado Apartments)	Progress: The City met the goal number of units to provide for special needs person per the previous planning cycle.	Program may continue with HOME funds.
8.19	Agency loans/gap financing or land acquisition to assist in development of rental units for developmentally and physically disabled adults and seniors.	Assist in the development of 9 units. (Part of the Rancho Dorado Apartments)	Progress: The City met the goal number of units to provide for special needs person per the previous planning cycle.	Program deleted with the loss of the Redevelopment Agency.
8.20	Complete studies to assess extent of water infrastructure inadequacy and needs in Box Springs Municipal Water Company (BSMWC).	Completed for the City by Albert A. Webb Associates, Inc. in September 2009.	Progress: The water assessment study is complete. Effectiveness: The study outlined the extent of the water infrastructure upgrades required in order to develop in the Box Springs Municipal Water Company (BSMWC) area.	Completed.
8.21	Work with Eastern Municipal Water District (EMWD) to run water lines for provision of fire flows to Agency owned land for 225 unit project.	Not Completed	Progress: The 225 unit affordable housing project at Alessandro Blvd and Day St was not completed during last planning cycle due to lack of funding.	Project put on hold until a new source of funding can be found. Property transferred to City Housing Authority.
8.22	Apply for grant funds to upgrade water infrastructure.	Not Completed	Progress: The City has not received grant funds to upgrade water	The City will continue to research grant opportunities.

			infrastructure in the Box Springs Municipal Water Company (BSMWC) service area.	
8.23	Establish the Residential 30 (R30) zoning district. The R30 zone will have a 24 unit per acre minimum density.	Adopted by the City Council on September 22, 2009.	<p>Progress: The City Council approved the creation of the Residential 30 (R30) zoning district (September 22, 2009).</p> <p>Effectiveness: The City's adopted ordinances offer incentives to facilitate mixed uses and varying densities. The adoption of a density bonus into the City's Municipal Code encourages higher density in lower density land use designations.</p>	Completed on September 22, 2009.
8.24	Process General Plan Amendment to apply Residential 30 (R30) to designated or alternate sites of equivalent size.	Adopted by the City Council on September 22, 2009.	<p>Progress: The City Council approved the creation of the Residential 30 (R30) zoning district (September 22, 2009).</p> <p>Effectiveness: The City's adopted ordinances offer incentives to facilitate mixed uses and varying densities. The adoption of a density bonus into</p>	Completed on September 22, 2009.

			the City's Municipal Code encourages higher density in lower density land use designations.	
8.25	Amend Title 9 of the Development Code. Establish SRO zones in multiple-family and specified commercial zones.	Adopted by the City Council on May 30, 2013.	<p>Progress: During the planning period, the City has provided support to accommodate the needs of extremely low-income households and households with special needs and complied with Senate Bill 2 through amending the Municipal Code to include Single Room Occupancy (SRO) facilities on May 28, 2013.</p> <p>Effectiveness: In 2013, the City Council approved Ordinance number 869 to provide Single Room Occupancy (SRO) facilities in accordance with the City of Moreno Valley Municipal Ordinance, Chapter 9.09.190.</p>	Completed on May 30, 2013.
8.26	Amend Specific Plan 208 (Moreno Valley Industrial Area Specific Plan 208) to add homeless shelters as a permitted use, adopt development standards.	Adopted by the City Council on May 30, 2013.	Progress: During the planning period, the City Council amended the Moreno Valley Industrial Area Plan (SP 208) to permit emergency shelters by right in the	Completed on May 30, 2013.

			<p>Industrial Support Area without a conditional use permit or other discretionary permit on May 28, 2013.</p> <p>Effectiveness: The City will continue to support emergency shelters by right in the Industrial Support Area without a conditional use permit or other discretionary permit and with a Conditional Use Permit in the Community Commercial (CC), Office Commercial (OC), Office (O), Public (P), Industrial (I), and Business Park-Mixed Use (BPX) zoning districts.</p>	
8.27	Amend Title 9 of the Development Code to adopt reasonable accommodation procedures.	Adopted by the City Council on May 30, 2013.	<p>Progress: During the planning period, the City has provided support for reasonable accommodation procedures through amending the Municipal Code on May 28, 2013 to include formal reasonable accommodation procedures.</p> <p>Effectiveness:: In 2013, the City</p>	Completed on May 30, 2013.

139
 Resolution No. 2014-
 Date Adopted: February 11, 2014

			Council approved Ordinance number 869 to provide reasonable accommodation procedures in accordance with the City of Moreno Valley Zoning Ordinance, Chapter 9.02.320.	
8.28	Continue to allow transitional and supportive housing in all residential zones.	Ongoing	<p>Any existing single-family or multiple-family dwelling can be used as transitional or supportive housing, without any city licensing or permits. In addition, boarding and rooming houses can be operated in the RR, HR and multiple-family residential zones, without a conditional use permit. Transitional and supportive housing will continue to be treated as residential uses pursuant to the requirements of SB2.</p> <p>Given the availability and number of housing units in Moreno Valley, it has never been necessary for a service provider to develop new</p>	Ongoing

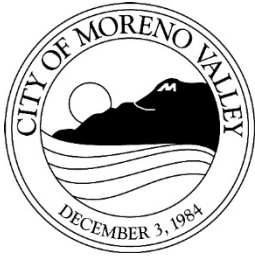
140
Resolution No. 2014-
Date Adopted: February 11, 2014

			housing for supportive housing. As a matter of fact, the City of Moreno Valley has one of the larger concentrations of supportive housing programs in Riverside County. The number licensed group facilities, including group homes, small family homes, and adult residential facilities total 91 facilities.	
8.29	Amend Title 9 of the Development Code to permit, by right, farm worker housing in all multiple-family zones.	Adopted by the City Council on May 30, 2013.	Progress: During the planning period, the City has provided support to accommodate the needs of farm worker housing on May 28, 2013. Effectiveness: In 2013, the City Council approved Ordinance number 869 noting that Farm Worker Housing is allowed by right in all the multiple-family zones.	Completed on May 30, 2013.
8.30	Adopt ordinance requiring all new and replacement roofing utilize radiant barrier plywood.	Adoption by 2010.	The 2013 California Building Code was adopted on December 10, 2013 by the City Council.	Completed.
8.31	Implement residential Solar Initiative Program to MV Utility	Ongoing.	Progress: Literature for the public on energy saving	Ongoing.

	customers.		<p>programs offered by local utility companies are available in City Hall offices and on the City's website.</p> <p>Effectiveness: The City will continue to encourage homeowners and landlords to incorporate energy conservation within construction and remodeling projects.</p>	
8.32	Distribute at reduced cost compact fluorescent light bulbs.	Program not funded.	Not Completed.	Program deleted.
8.33	Adopt ordinance requiring all new housing have whole house fans installed at time of construction.	Not Completed.	Not Completed.	Program deleted
8.34	Market energy efficiency program for residents of MV Utility area.	Ongoing.	<p>Progress: The City has energy efficiency information posted on its website under "G.R.E.E.N. MoVal (Getting Residents Energy Efficient Now)" and information regarding various programs is mailed out to MV Utility customers in their bills.</p>	Ongoing.
8.35	Consolidate incentives currently provided into a lot	Not Completed.	Progress: Business Support & Neighborhood	Ongoing.

	consolidation incentive document that will be available to developers by March 2011.		Programs Division staff is working on an incentive document for developers.	
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143
Resolution No. 2014-
Date Adopted: February 11, 2014



**PLANNING COMMISSION
STAFF REPORT**

Case: PA13-0027 – Housing Element Update

Date: January 16, 2014

Applicant: City of Moreno Valley

Representative: Planning Division

Location: City-wide

Proposal: General Plan Amendment to update the City of Moreno Valley's Housing Element.

Recommendation: Approval

SUMMARY

The City of Moreno Valley proposes to amend the existing General Plan to replace the City's current adopted Housing Element with an updated Housing Element, in order to comply with State Law (California Government Code Article 10.6 of the Government Code).

PROJECT DESCRIPTION

The Housing Element is one of seven mandatory elements (per state law) of the General Plan. The purpose of the Housing Element is to identify and analyze existing and projected housing needs in an effort to preserve, improve and develop housing for all economic segments of the community in accordance with state law. All cities and counties in California are required to update General Plan Housing Elements on a regular basis and to submit the updated Element to the California Department of Housing and Community Development (HCD) for review and certification. As a jurisdiction of the Southern California Association of Governments (SCAG) region, the City of Moreno Valley is required to adopt its Housing Element by February 15, 2014 for the 2014-2021 planning period ("5th cycle").

Staff began work in late 2012 to update the Housing Element to address these requirements. The goal of the Housing Element is to promote effective development within the City and satisfy the City's Regional Housing Need Allocation (RHNA) obligation of 6,129 residential units during the 2014-2021 planning period for the Southern California Association of Governments (SCAG) region.

The City of Moreno Valley held a public review meeting at the September 26, 2013 Planning Commission meeting. The public review provided the opportunity to gain public input regarding the Housing Element before the draft was submitted to the State Department of Housing and Community Development (HCD). The draft element was subsequently submitted to the HCD in October 2013 for review.

BACKGROUND

The Housing Element is part of the City's General Plan, which sets forth guiding policies for future development. The requirement for each city to adopt a General Plan is contained in State law (California Government Code Sec. 65300 et seq.), which also lays out specific requirements for each element. The Housing Element provides an overarching statement of City policies and programs to maintain and improve existing housing, and also accommodate the City's fair share of population growth needs. Among the requirements in State law for Housing Elements are the following:

- Ensure adequate sites for new housing for persons of all income levels;
- Encourage and facilitate the development of affordable housing;
- Conserve and improve the existing affordable housing stock;
- Analyze and remove governmental constraints on new housing development;
- Promote equal housing opportunities; and
- Preserve assisted housing.

As part of the Housing Element, cities are required to address local housing needs, including housing affordable to seniors, families and workers. The Regional Housing Needs Assessment (RHNA) is the process established in State law by which new housing needs are determined for the State.

Prior to each planning cycle, the total new housing need for each region of California is determined by HCD. Total housing need is based on the latest forecast of economic and demographic trends. Riverside County is within the Southern California Association of Governments (SCAG) region. During 2010-2012, SCAG prepared the RHNA for the 5th cycle. Table 1 shows SCAG's adopted RHNA allocation for Moreno Valley for the new planning period.

Table 1: City of Moreno Valley, RHNA 2014-2021

Moreno Valley Regional Housing Needs Allocation 2014-2021		
Income Category	Units	Percent
Very Low-Income	1,500	24.3%
Low-Income	993	16.5%
Moderate-Income	1,112	18.1%
Above Moderate-Income	2,584	41.1%
Total Construction Need	6,169	100%

The RHNA is a tool that quantifies a City's anticipated needs for housing; and the City is responsible to determine how those needs are met. As stated in Table 1, for the 5th RHNA cycle, Moreno Valley is required to demonstrate that suitable sites are available to accommodate 6,169 new housing units. It is important to note that the RHNA establishes a planning target, not a development mandate. Housing development, especially affordable housing, is dependent on many factors that cities do not control, therefore State law holds cities responsible for establishing land use plans and development regulations that enable a variety of housing types to be built commensurate with the level of need identified in the RHNA. The Residential 30 (R30) rezoning of 146.19 acres that was adopted as part of the 4th Housing Element update and approved by the City Council on May 30, 2013, provides sufficient sites to accommodate the City's assigned share of regional need for the new planning period (5th Cycle), and no additional zoning amendments are necessary.

PROPOSED 2014-2021 HOUSING ELEMENT

No major changes to Housing Element law have occurred since the previous planning period, and therefore the 5th cycle Housing Element (Attachment 3) reflects a continuation of many of the policies of the current Housing Element.

Proposed revisions are summarized by chapter as follows:

Chapter I (Introduction) includes an overview of the element, describes data sources and a summary of public participation process.

Chapter II (Housing Plan) is a completely new section that includes goals, policies, and programs related to housing. The policies are established to guide the development, redevelopment and preservation of a balanced inventory of housing to meet the needs of present and future residents of the City.

Chapter III (Quantified Objectives) is also a new section. The State Housing Law requires that each jurisdiction establish the number of housing units that will be constructed, rehabilitated, and preserved over the planning period. The Quantified Objectives for the Housing Element reflect the planning period from January 1, 2014 to October 31, 2021.

Chapter IV (Housing Needs Assessment) has been extensively revised to reflect the recent demographic data, trends and special housing needs. Most of the demographic information is based on the 2010 Census or the American Community Survey. This chapter also includes the new Regional Housing Needs Assessment, which describes housing growth needs for the new planning period.

Chapter V (Housing Constraints) as required under state law contains an analysis of potential and actual market, governmental, and environmental constraints to the production, maintenance, and improvement of housing for persons of all income levels, including persons with disabilities.

Chapter VI (Housing Resources) summarizes the land, financial, and administrative resources available for the development and preservation of housing in Moreno Valley. The analysis includes an evaluation of the availability of land resources for future housing development; the City's ability to satisfy its share of the region's future housing needs, the financial resources available to support housing activities, and the administrative resources available to assist in implementing the City's housing programs and policies.

Chapter VII (Progress Report) reviews the previous Housing Element's goals, policies, and implementation actions that were to be implemented during the previous planning period.

ENVIRONMENTAL

Pursuant to the California Environmental Quality Act (CEQA), environmental review of the proposed General Plan Amendment (update to the Housing Element) has been conducted, and it has been determined that the proposed amendment is exempt from CEQA pursuant to CEQA Guidelines Section 15061(b)(3). The amendment is covered by the general rule which exempts activities that can be seen with certainty to have no possibility for causing a significant effect on the environment.

NOTIFICATION

A 1/8 page public notice was published in the local newspaper, the Press Enterprise, on January 5, 2014. The notice is also posted on the City's website.

STAFF RECOMMENDATION

APPROVE Resolution No. 2014-01 and thereby RECOMMEND that the City Council:

1. **RECOGNIZE** that this item is exempt from the provisions of the California Environmental Quality Act (CEQA), as a Class 32 Categorical Exemption, CEQA Guidelines, Section 15061(b)(3), which states the general rule is that CEQA applies only to projects which have the potential for causing a significant effect on the environment and
2. **APPROVE** PA13-0027 (General Plan Amendment) based on the findings contained in the resolution.

Prepared by:

Approved by:

Claudia Manrique
Associate Planner

Chris Ormsby, AICP
Interim Planning Official

ATTACHMENTS:

1. Public Hearing Notice
2. Resolution 2014-01 with the 2014-2021 Housing Element attached as Exhibit A.

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**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
DIVISION OF HOUSING POLICY DEVELOPMENT**

2020 W. El Camino Avenue, Suite 500
Sacramento, CA 95833
(916) 263-2911 / FAX (916) 263-7453
www.hcd.ca.gov



January 15, 2014

Mr. John Terrell, Director
Community & Economic Development Department
City of Moreno Valley
14177 Frederick Street
Moreno Valley, CA 92553

Dear Mr. Terrell:

RE: Review of Moreno Valley's 5th Cycle (2013-2021) Draft Housing Element

Thank you for submitting Moreno Valley's revised draft housing element received for review on January 7, 2014. Pursuant to Government Code Section 65585(b), the Department is reporting the results of its review. A telephone conversation on January 10, 2014 with Ms. Claudia Manrique, Associate Planner, facilitated the review.

The revised draft element meets the statutory requirements of State housing element law. The element will comply with State housing element law (Article 10.6 of the Government Code) once adopted and submitted to the Department, pursuant to Government Code Section 65585(g).

To remain on an eight year planning cycle, pursuant to Senate Bill 375 (Chapter 728, Statutes of 2008) the City must adopt its housing element within 120 calendar days from the statutory due date of October 15, 2013 for SCAG localities. If adopted after this date, the City will be required to revise the housing element every four years until adopting at least two consecutive revisions by the statutory deadline (Government Code Section 65588(e)(4)). For more information on housing element adoption requirements, please visit our website at: http://www.hcd.ca.gov/hpd/hrc/plan/he/he_review_adoptionsteps110812.pdf.

Public participation in the development, adoption and implementation of the housing element is essential to effective housing planning. Throughout the housing element process, the City should continue to engage the community, including organizations that represent lower-income and special needs households, by making information regularly available and considering and incorporating comments where appropriate.

HCD January 15, 2014 Review of Moreno Valley's Draft Housing Element
Mr. Terrell, Director
Page 2

The Department appreciates the hard work and dedication of Ms. Claudia Manrique, Associate Planner, during the course of our review. We are committed to assist Moreno Valley in addressing all statutory requirements of housing element law. If you have any questions or need additional technical assistance, please contact Fidel Herrera, of our staff, at (916) 263-7441.

Sincerely,

A handwritten signature in blue ink that reads "Glen A. Campora". The signature is written in a cursive, flowing style.

Glen A. Campora
Assistant Deputy Director
Division of Housing Policy Development



APPROVALS	
BUDGET OFFICER	<i>me</i>
CITY ATTORNEY	<i>SMB</i>
CITY MANAGER	<i>d</i>

Report to City Council

TO: Mayor and City Council

FROM: Ahmad R. Ansari, P.E., Public Works Director/City Engineer

AGENDA DATE: February 11, 2014

TITLE: APPROVE AGREEMENT BETWEEN VAL VERDE SCHOOL DISTRICT AND THE CITY OF MORENO VALLEY FOR THE STUDENT RECOGNITION BANNER PROGRAM

RECOMMENDED ACTION

Recommendations: That the City Council:

1. Approve the Agreement for the Student Recognition Banner Program.
2. Authorize the City Manager to execute the Agreement for the Student Recognition Banner Program and authorize the Public Works Director/City Engineer to approve any changes subject to the approval of the City Attorney.

SUMMARY

This report recommends approval of an agreement between Val Verde Unified School District (VVUSD) and the City of Moreno Valley to define the terms of the Student Recognition Banner Program. All costs associated with this program will be borne by VVUSD.

DISCUSSION

VVUSD has proposed the Student Recognition Banner Program to recognize outstanding student achievement within the community. This collaborative partnership affords the opportunity for both the City and the VVUSD to promote high school graduation and encourage college level education. The banners, to be installed on

existing street light poles, will display student name, grade point average, and college of attendance and will remain for a period of one year. There will be a banner ceremony to be held in early summer, coincident with the typical high school graduation period. The ceremony would include officials from the City and the District, students, parents, and other guests to lower banners from the current year and raise banners for the coming year. The ceremony would also include signatures on the banners from officials in attendance, serving to support and encourage the students in their future career paths. All work relating to the banner installations, removals, and any required maintenance would be performed by Public Works staff. Costs associated with these efforts will be reimbursed by VVUSD.

The dimensions of the proposed banners will be 30"x84" similar to the Veteran Recognition Banners currently displayed near City Hall. This total square foot dimension for each banner will be under the eighteen (18) square foot maximum as agreed upon by Southern California Edison Company. The banner installations are proposed on Lasselle Street along the Rancho Verde High School frontage.

ALTERNATIVES

1. Approve and authorize the recommended actions as presented in this staff report. This alternative provides the opportunity for the VVUSD to recognize distinguished students through the use of publically displayed banners.
2. Do not approve the recommended actions as presented in this staff report. This alternative does not allow the VVUSD the opportunity to recognize distinguished students through the use of publically displayed banners.

FISCAL IMPACT

Staff time and equipment use is estimated to cost \$95.00 per banner installation. There is an additional cost of \$86.50 for the mounting hardware and brackets. VVUSD will reimburse the City for these costs after completion of the work by City forces. With all costs associated with the program being borne by VVUSD, there will be no impact to the General Fund.

CITY COUNCIL GOALS

POSITIVE ENVIRONMENT

Creative a positive environment for the development of Moreno Valley's future.

ATTACHMENTS

Attachment 1: Agreement for the Student Recognition Banner Program

Prepared By:
Eric Lewis, P.E., T.E.
City Traffic Engineer

Department Head Approval:
Ahmad R. Ansari, P.E.
Public Works Director/City Engineer

AGREEMENT FOR

THE INSTALLATION AND MAINTENANCE OF STUDENT RECOGNITION BANNERS WITHIN
THE VAL VERDE UNIFIED SCHOOL DISTRICT

This AGREEMENT is entered into between Val Verde Unified School District (hereinafter referred to as DISTRICT) and the City of Moreno Valley (hereinafter referred to as CITY) for the installation and maintenance by CITY of Student Recognition Banners (intended to distinguish High School students that have graduated with outstanding grade point averages and have begun college studies) in the DISTRICT boundaries within the CITY.

IT IS HEREBY AGREED AS FOLLOWS:

1. CITY, through its Transportation Engineering Division, shall provide installation and maintenance work and call-out service on the Student Recognition Banners at the locations specified by DISTRICT, within the CITY and agreed to by the CITY. In providing said work, CITY shall perform the following: Mount the banners on street light standards at the required height; Replace any banners that have become damaged due to wind or other significant and unforeseen weather events; Remove and replace the banners at the beginning of the school year at the direction of the DISTRICT. All banners will be provided by DISTRICT.
2. CITY will provide call-out service on any banner or associated mounting hardware required maintenance on an as needed basis upon notification by DISTRICT.
3. DISTRICT shall produce the Student Recognition Banners and provide a central location for pick-up by CITY for the intended installations. Banner dimensions shall be 30" x 84". Both CITY and DISTRICT agree that minor dimension variations may occur, subject to a maximum of eighteen (18) square feet per banner installation. DISTRICT agrees that existing CITY owned signs (regulatory, warning, and / or guide) shall remain on street light poles and will not be subject to relocation for the banner installations unless otherwise approved by CITY.
4. CITY shall provide all required mounting hardware necessary for the banner installations at DISTRICT expense.

5. DISTRICT shall pay CITY for the cost of this service on a lump sum basis of \$95.00 per banner installation.
6. DISTRICT shall secure all necessary permissions and releases to display student images and information on the banners.
7. Records for the work provided under this Agreement shall be kept by CITY and shall include the cost of services performed.
8. CITY will submit itemized billing of services provided to DISTRICT within (30) working days after approval of work by DISTRICT.
9. DISTRICT shall submit in writing any dispute with regard to CITY billing within thirty (30) working days after the receipt of such billing. Otherwise, DISTRICT shall pay for services within thirty (30) days after receipt of billing from CITY.
10. This Agreement shall become effective immediately from the date this Agreement is signed by both parties. This Agreement shall remain in force until terminated by both parties.
11. If the CITY is of the opinion that any work CITY has performed is beyond the scope of this Agreement and constitutes Extra Work, CITY shall promptly notify the DISTRICT of that opinion. CITY shall be the sole judge as to whether or not such work is in fact beyond the scope of this Agreement and constitutes Extra Work. However, for the purposes of CITY proceeding to perform the same, this is not intended to deny DISTRICT its civil legal remedies in the event of a dispute. In the event that DISTRICT agrees that such work does indeed constitute Extra Work and authorizes CITY to perform the Extra Work, it shall provide extra compensation to CITY upon fair and equitable basis on a time and material basis.
12. DISTRICT shall promptly and fully indemnify, protect, hold harmless and defend (even if the allegations are false, fraudulent, or groundless), the City of Moreno Valley, its City Council, the Moreno Valley Housing Authority (MVHA), and the Moreno Valley Community Services District (CSD), and all of their respective officials, officers, directors, employees, commission members, representatives and agents, from and against any and all claims, allegations, actions, suits, arbitrations, administrative proceedings, regulatory proceedings, or other legal proceeds, causes of action, demands, costs, judgments,

liens, penalties, liabilities, damages, losses, anticipated losses of revenues, and expenses (including, but not limited to, any fees of accountants, attorneys, experts or other professionals, or investigation expenses), or losses of any kind or nature whatsoever, whether actual, threatened or alleged, arising out of, resulting from, or in any way (either directly or indirectly), related to the Agreement or any breach of the Agreement by DISTRICT or any of its officers, agents, employees, Subcontractors, Sub-subcontractors, or any person performing any work associated with the Agreement, pursuant to a direct or indirect contract with the DISTRICT, and including, but not by way of limitation, wrongful death, personal injury, or damage to property.

13. CITY shall indemnify, defend, save and hold harmless DISTRICT, its officers, agents, servants and employees of and from any and all liability, claims, demands, debts, damages, suits, actions and causes of action of whatsoever kind, nature or sort, including, but not by way of limitation, wrongful death, personal injury or damage to property, the expenses of the defense of said parties and the payment of attorneys' fees in any such claim or action, arising out of or in any manner connected with activities of CITY or CITY employees related to this Agreement.

14. SUCCESSORS AND ASSIGNS. The Parties bind themselves, their heirs, executors, administrators, successors and assigns the covenants, agreements and obligations contained in the Agreement. The DISTRICT shall not, either voluntarily or by action of law, assign any right or obligation of the DISTRICT under the Agreement without prior written consent of the CITY.

15. This Agreement contains the entire agreement of the parties with respect to the subject matter hereof, and supersedes all prior negotiations, understandings or agreements. This Agreement may only be modified in writing, signed by each party. If any provision of this Contract is held unenforceable, then such provision will be modified to reflect the parties' intention. All remaining provisions of this Contract shall remain in full force and effect.

CITY OF MORENO VALLEY, Municipal Corporation

Val Verde School District

BY: _____
City Manager

PRINT NAME: _____

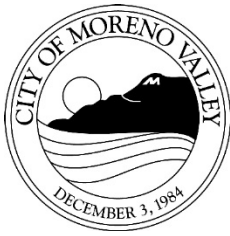
DATE: _____

SIGNATURE: _____

TITLE: _____

DATE: _____

<p><u>INTERNAL USE ONLY</u></p> <p>APPROVED AS TO LEGAL FORM:</p> <hr style="width: 50%; margin: 0 auto;"/> <p style="text-align: center;">City Attorney</p> <hr style="width: 50%; margin: 0 auto;"/> <p style="text-align: center;">Date</p> <p>RECOMMENDED FOR APPROVAL:</p> <hr style="width: 50%; margin: 0 auto;"/> <p style="text-align: center;">Public Works Director/City Engineer</p> <hr style="width: 50%; margin: 0 auto;"/> <p style="text-align: center;">Date</p>
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APPROVALS	
BUDGET OFFICER	<i>me</i>
CITY ATTORNEY	<i>SMB</i>
CITY MANAGER	<i>d</i>

Report to City Council

TO: Mayor and City Council

FROM: Richard Teichert, Chief Financial Officer

AGENDA DATE: February 11, 2014

TITLE: PUBLIC MEETING REGARDING THE MAIL BALLOT PROCEEDINGS FOR ASSESSOR'S PARCEL NUMBERS (APNS) 482-190-019; AND 316-210-071, -073, -075, AND -079 BALLOTING FOR NPDES

RECOMMENDED ACTION

Recommendations: That the City Council:

1. Accept public comments regarding the mail ballot proceedings for APNs 482-190-019; and 316-210-071, -073, -075, and -079 for approval of the National Pollutant Discharge Elimination System (NPDES) maximum commercial/industrial regulatory rate.

SUMMARY

The action before the City Council is to accept public comments regarding the mail ballot proceedings for APNs 482-190-019; and 316-210-071, -073, -075, and -079.

DISCUSSION

To comply with the 1972 Federal Clean Water Act, Land Development, a division of the Public Works Department, conditions new development projects to participate in the appropriate NPDES regulatory rate to fund federally mandated programs. The City Council adopted the residential regulatory rate on June 10, 2003, and the commercial/industrial regulatory rate on January 10, 2006.

New development projects are subject to the current NPDES Permit requirements for stormwater management as mandated by the Federal Clean Water Act. Public agencies are to obtain Permits to discharge urban stormwater runoff from municipally

owned drainage facilities, including streets, highways, storm drains, and flood control channels. With funding support provided by property owners, the City annually inspects site design, source and treatment control Best Management Practices, monitors maintenance records for those on-site facilities, and performs annual inspections of the affected areas to ensure compliance with federally mandated NPDES Permit requirements, as administered by the State.

J. Taylor, property owner of APN 482-190-019; and Moreno Knox, property owner of APNs 316-210-071, -073, -075, and -079 (collectively the "Property Owners") have chosen to satisfy their Conditions of Approval to help support the NPDES program by approving the annual rate to be collected on the Riverside County property tax bill. Mail Ballot proceedings are being conducted in compliance with Proposition 218, which requires that any new or proposed increase in property-related assessments, fees, or charges be submitted to Property Owners for approval. The Property Owners are given two opportunities to address the legislative body. These two opportunities are the Public Meeting on February 11, 2014 and the Public Hearing on February 25, 2014, when the results of the ballot proceeding will be announced.

Approval of the NPDES maximum commercial/industrial regulatory rate fulfills their Conditions of Approval. Provided the mail ballots are approved, the City will be authorized to annually levy the NPDES maximum commercial/industrial regulatory rate on the Riverside County property tax bill or as a monthly charge on a utility bill.

ALTERNATIVES

1. **Accept public comments** regarding the mail ballot proceedings for the Property Owners for approval of the NPDES maximum commercial/industrial regulatory rate. *By accepting public comment, the City complies with Proposition 218 state statutes for providing public comment.*
2. **Do not accept public comments** regarding the mail ballot proceedings for the Property Owners for approval of the NPDES maximum commercial/industrial regulatory rate. *This alternative would be contrary to state statutes and would require the noticing period for the mail ballot proceedings to begin again.*
3. **Do not accept public comments** regarding the mail ballot proceedings for the Property Owners for approval of the NPDES maximum commercial/industrial regulatory rate at this time but reschedule it to a date certain, at a regular City Council meeting. *This alternative would require the noticing period to start over and cause additional costs to be incurred for re-noticing.*

FISCAL IMPACT

For fiscal year (FY) 2013/14, the NPDES annual regulatory rate is \$223 per parcel. The NPDES rate is levied on a per parcel basis so if parcels merge, creating one parcel, the property owner will only be levied the current rate each year based on the one parcel. The NPDES rates collected from property owners support the current Permit programs

and reduce the level of General Fund support necessary to remain in compliance with unfunded federal mandates, as administered by the State. **Funds collected from the NPDES rates are restricted for use only within the Stormwater Management program.**

CITY COUNCIL GOALS

Advocacy

Management of the stormwater will ensure that water pollutants are discharged in compliance with federal mandates and City policies.

Revenue Diversification and Preservation

The NPDES maximum commercial/industrial regulatory rate provides funding for program costs, which include maintenance and administration.

NOTIFICATION

The Property Owners were given the required 45-day noticing period to review the ballot documents. The documents included a notice to the property owner, map of the project area, NPDES ballot, instructions for marking and returning the ballot, and a postage-paid envelope for returning the ballot to the City Clerk. (See Attachments 1 and 2.)

Newspaper advertising for the February 11, 2014, Public Meeting and February 25, 2014, Public Hearing was published in The Press-Enterprise on January 23, 2014. Additionally, the Public Hearing notification was published on February 6 and will be published again on February 13, 2014.

ATTACHMENTS

Attachment 1: Mail Ballot Packet for J. Taylor
Attachment 2: Mail Ballot Packet for Moreno Knox

Prepared by:
Jennifer Terry,
Management Analyst

Department Head Approval:
Richard Teichert
Chief Financial Officer

Concurred by:
Candace E. Cassel,
Special Districts Division Manager

Concurred by:
Mark W. Sambito, P.E.
Engineering Division Manager

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TEL: 951.413.3480
 FAX: 951.413.3498
 WWW.MOVAL.ORG



14331 FREDERICK STREET, SUITE 2
 P. O. BOX 88005
 MORENO VALLEY, CA 92552-0805

John C Taylor
 Re: Kroger Fueling Station
 P.O. Box 15271
 Long Beach, CA 90815

January 9, 2014

NOTICE TO PROPERTY OWNER-MAIL BALLOT PROCEEDING FOR APN 482-190-019 FOR THE NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) MAXIMUM COMMERCIAL/INDUSTRIAL REGULATORY RATE AND FOR COMMUNITY SERVICES DISTRICT (CSD) ZONE M (COMMERCIAL, INDUSTRIAL, AND MULTIFAMILY IMPROVED MEDIAN MAINTENANCE)

******* OFFICIAL BALLOTS ENCLOSED *******

Introduction

In November of 1996, California voters passed Proposition 218 ("The Right to Vote on Taxes Act"). As a result, any new or proposed increase in a property-related charge requires approval of the charge by the property owner of record. In compliance with Proposition 218 legislation, the City of Moreno Valley Special Districts Division is conducting a mail ballot proceeding to provide the owner of Assessor's Parcel Number (APN) 482-190-019 the opportunity to express support for or opposition to the approval of the NPDES regulatory rate and services, and for inclusion into and approval of the annual charge for the CSD Zone M program.

Background

NPDES Maximum Commercial/Industrial Regulatory Rate

The City shall provide the services necessary to meet mandates of the Federal Clean Water Act. The current NPDES Permit, as administered by the State, regulates the volume and amount of pollutants in stormwater runoff from all development types. NPDES Maximum Commercial/Industrial Regulatory Rate provides financial support to ensure compliance with federally mandated NPDES Permit requirements, as administered by the State.

CSD Zone M Charge

The CSD was formed simultaneously with City incorporation and established Zones to allocate the costs of special benefit services to those parcels designated to receive selective programs. The CSD Zone M program provides ongoing maintenance to improved medians adjacent to commercial, industrial, and multifamily developments in designated areas of the City. Commercial, industrial, and multifamily developments along designated arterial streets are conditioned to participate in the improved median maintenance program in compliance with the Citywide Arterial Median Maintenance Policy approved by the CSD Board in March 2003 and revised in January 2006.

Services Provided

NPDES Maximum Commercial/Industrial Regulatory Rate

In compliance with the Federal Clean Water Act, the City of Moreno Valley shall annually inspect site design, source and treatment control Best Management Practices, verify monitoring and maintenance records for those on-site facilities, and perform annual inspections of the affected areas to ensure compliance with federally mandated NPDES Permit requirements, as administered by the State.

CSD Zone M Charge

Special Districts Division staff manages private landscape maintenance firms to ensure that landscape preservation activities are completed on a regular schedule. The CSD Zone M annual charge was established to cover administration and service costs for the landscape maintenance. Services include, but are not limited to: trimming, pruning, fertilizing, replacing plant material(s) as necessary, litter removal, weed control, maintenance of the irrigation system, payment of water and electric utility charges, staff support, and other items necessary for the satisfactory maintenance of the landscaped medians.

How is the Amount of the Charge Determined?

NPDES Maximum Commercial/Industrial Regulatory Rate

Each fiscal year (FY), the City of Moreno Valley shall determine the type of services necessary to comply with NPDES Permit requirements and levy the rate applicable for that service. The rate levied shall not exceed the rate previously approved by the property owner.

CSD Zone M Charge

The annual CSD Zone M charge includes maintenance and administration costs. The CSD Zone M charge shall be proportionally adjusted based on parcel acreage if the previously mentioned APN is subdivided in the future. The charge levied shall not exceed the charge previously approved by the property owner.

Proposed Charge

NPDES Maximum Commercial/Industrial Regulatory Rate

For FY 2013/14, the NPDES maximum commercial/industrial regulatory rate is \$223.00 per parcel. The total amount of the NPDES rates levied for FY 2013/14 for the program as a whole was \$419,571.00.

CSD Zone M Charge

The CSD Zone M annual charge for FY 2013/14 for the existing Alessandro Blvd. median is \$179.16. The total amount of the CSD Zone M charges levied for FY 2013/14 for the program as a whole was \$165,549.72.

Annual Adjustment

NPDES Maximum Commercial/Industrial Regulatory Rate

Beginning in FY 2014/15, the NPDES Maximum Commercial/Industrial Regulatory Rate shall be subject to an annual adjustment based on the percentage change calculated for the previous year in the Los Angeles-Riverside-Orange County Regional Consumer Price Index for All Urban Consumers, as published by the Department of Labor's Bureau of Labor Statistics.

CSD Zone M Charge

Beginning in FY 2014/15, the CSD Zone M charge shall be subject to an annual adjustment based on the percentage change calculated for the previous calendar year in the Los Angeles-Riverside-Orange County Regional Consumer Price Index for All Urban Consumers, as published by the Department of Labor's Bureau of Labor Statistics.

Duration of the Charge

Upon approval of the NPDES Maximum Commercial/Industrial Regulatory Rate, the annual levy amount will be assessed to APN 482-190-019 (and any division thereof) and shall be placed on the Riverside County property tax bill or as a monthly charge on a utility bill. Upon approval, the CSD Zone M charge shall be placed on the Riverside County property tax bill. The NPDES Maximum Commercial/Industrial regulatory rate and the CSD Zone M charge will be levied each following year at the proposed rate, which may include an annual inflation adjustment.

Public Hearing

To provide information concerning this mail ballot proceeding the City/CSD has scheduled one (1) Public Meeting and one (1) Public Hearing, which will be held at the **Moreno Valley City Hall Council Chamber located at 14177 Frederick Street, Moreno Valley.**

<u>Public Meeting</u>	<u>Public Hearing</u>
Tuesday, February 11, 2014 6:00 P.M. (Or As Soon Thereafter As The Matter May Be Called)	Tuesday, February 25, 2014 6:00 P.M. (Or As Soon Thereafter As The Matter May Be Called)

Tabulation of all returned ballots will commence after the close of the Public Hearing. All ballots received shall be tabulated under the direction of the City Clerk/Secretary of the CSD Board of Directors in compliance with the current Policy For Conducting Mail Ballot Proceedings Policy #1.12.

Effect if Inclusion into and Approval of the Charges are Approved

Approval of the NPDES Maximum Commercial/Industrial maximum regulatory rate will be confirmed if the ballot is marked in favor of the NPDES rate. Inclusion into the CSD Zone M program and approval of the annual charge will be confirmed if the ballot is marked in favor of the annual charge.

Effect if Inclusion into and Approval of the Charges are Not Approved

NPDES Maximum Commercial/Industrial Regulatory Rate

Not approving the NPDES commercial/industrial regulatory rate to meet federally mandated NPDES Permit requirements will not satisfy the Conditions of Approval. If the returned valid ballot is marked opposing the NPDES rate, then the rate will not be levied on the property tax bill.

CSD Zone M Charge

If the ballot is marked in opposition to the CSD Zone M annual charge, then the annual charge will not be levied on the property tax bill and the Conditions of Approval will not be satisfied.

For More Information

If you have any questions about the proposed programs, the annual rates, or about the mail ballot

proceeding process, please contact Jennifer Terry, Management Analyst, Special Districts, a Division of the Financial and Management Services Department, Monday through Thursday from 7:30 a.m. to 6:00 p.m. at 951.413.3505 or via email at JenniferT@moval.org.

Completing Your Ballot

Property owner may submit the enclosed ballots to the City Clerk in support of or opposition to the proposed programs and annual charges. Please follow the instructions listed below to complete and return your ballots. Procedures for the completion, return, and tabulation of the ballots are also on file in the City Clerk's office.

1. Mark the two enclosed ballots in support for or opposition to the proposed programs and annual charges **by placing a mark in the corresponding box.**
2. Sign your name on the ballots. Ballots received without signature(s) will be considered invalid *and will not be counted.*
3. Mail or personally deliver your ballots in a sealed envelope to the City Clerk's office, 14177 Frederick Street, Moreno Valley, California, 92553. For your convenience, postage-paid envelopes have been included for return of the ballots.
4. Ballot(s) must be **received** by the City Clerk prior to the close of the Public Hearing to be held on **Tuesday, February 25, 2014**, at the Moreno Valley City Hall Council Chamber. The Public Hearing will be held at 6:00 p.m. or as soon thereafter as the matter may be called. Ballots received after the close of the Public Hearing cannot be legally counted.

Ballot Marks

Appropriate ballot markings include any one of the following for either the YES/Approved or NO/Not Approved blank box:



A check mark substantially inside a box;



An X mark substantially inside a box;



A dot or oval mark substantially inside a box;



A completely shaded or filled mark substantially inside a box;



A line, single or dashed, or combination of lines, through the box area. Lines may be any one of the following marks: horizontal, vertical, or diagonal. The mark may either run from side to side or corner to corner. All valid lines must be substantially within the box area and not marking any part of another blank box on the ballot;



A circle around the box and/or associated clause; or



A square or rectangle around the box and/or associated clause.

Balloting marks shall not extend past one box area into any portion of another nor surround the perimeter or any portion of more than one box area. Markings that extend past one box area into

any portion of another or surround the perimeter or any portion of more than one box area shall be considered invalid and not counted.

Ballot Mark Revisions (Changes): An error or desire to revise (change) a selection made on the ballot may be completed and returned any time **prior** to the conclusion of public testimony at the Public Hearing. **The revision must be initialed by the record owner(s) of property. Initials must be clearly printed and placed at the right top corner of the revised selection.**

**OFFICIAL MAIL BALLOT for
Assessor's Parcel Number (APN) 482-190-019
National Pollutant Discharge Elimination System (NPDES)
Maximum Commercial/Industrial Regulatory Rate**

YES* — as property owner of APN 482-190-019, **I approve** the NPDES Maximum Commercial/Industrial Regulatory Rate and services. For fiscal year (FY) 2013/14, the NPDES Maximum Commercial/Industrial Regulatory Rate is \$223 per parcel. Upon approval of the maximum regulatory rate, the annual levy amount shall be placed on the Riverside County property tax bill or as a monthly charge on a utility bill. Beginning FY 2014/15, the maximum regulatory rate shall be subject to an annual adjustment based on the percentage change calculated for the previous year in the Los Angeles-Riverside-Orange County Regional Consumer Price Index for All Urban Consumers, as published by the Department of Labor's Bureau of Labor Statistics. The City will annually inspect site design, source and treatment control Best Management Practices, verify monitoring and maintenance records for those on-site facilities, and perform annual inspections of the affected areas to ensure compliance with federally mandated NPDES Permit requirements, as administered by the State.

NO** — as property owner of APN 482-190-019, **I do not approve** the NPDES Maximum Commercial/Industrial Regulatory Rate and services. I understand that not approving the NPDES Maximum Commercial/Industrial Regulatory Rate to fund federally mandated NPDES Permit requirements will not satisfy the Conditions of Approval. The NPDES maximum commercial/industrial regulatory rate shall not be levied on the Riverside County property tax bill.

Assessor's Parcel Number	YES*	NO**	NPDES Maximum Commercial/Industrial Regulatory Rate
482-190-019 (and any division thereof)	<input type="checkbox"/>	<input type="checkbox"/>	\$223

This ballot must be received by the City Clerk of the City of Moreno Valley prior to the close of the Public Hearing to be held on February 25, 2014, at the Moreno Valley City Hall Council Chamber, 14177 Frederick Street, Moreno Valley, California. The Public Hearing will be held at 6:00 p.m. or as soon thereafter as the matter may be called.

PROPERTY OWNER SIGNATURE DATE

Remember to sign and date the ballot, making sure to mark the appropriate voting box, and return it in the enclosed envelope. Your returned ballot must be received by the City Clerk's office prior to the close of the Public Hearing, which is scheduled for 6:00 pm on February 25, 2014.

**OFFICIAL MAIL BALLOT for
 Assessor's Parcel Number (APN) 482-190-019
 Moreno Valley Community Services District (CSD) Zone M
 (Commercial, Industrial, and Multifamily Improved Median Maintenance)**

YES* — as the property owner of APN 482-190-019, **I approve** the annual CSD Zone M charge for FY 2013/14 for the Alessandro Blvd. median of \$179.16. Beginning FY 2014/15, the annual CSD Zone M charge shall be subject to an annual adjustment based on the percentage change calculated for the previous calendar year in the Los Angeles-Riverside-Orange County Regional Consumer Price Index for All Urban Consumers, as published by the Department of Labor's Bureau of Labor Statistics. Upon approval, the CSD Zone M charge shall be placed on the Riverside County property tax bill. The CSD Zone M charge shall be proportionally adjusted based on parcel acreage if said APN is subdivided.

NO** — as the property owner of APN 482-190-019, **I do not approve** the CSD Zone M annual parcel charge. I understand that not incorporating said APN into the CSD Zone M program will not satisfy the Conditions of Approval. The CSD Zone M charge shall not be levied on the Riverside County property tax bill.

Assessor's Parcel Number	YES*	NO**	CSD Zone M Annual Charge
482-190-019 (and any division thereof)	<input type="checkbox"/>	<input type="checkbox"/>	\$179.16

This ballot must be received by the Secretary of the Board of the CSD (City Clerk) prior to the close of the Public Hearing to be held on February 25, 2014, at the Moreno Valley City Hall Council Chamber, 14177 Frederick Street, Moreno Valley, California. The Public Hearing will be held at 6:00 p.m. or as soon thereafter as the matter may be called.

 PROPERTY OWNER SIGNATURE DATE

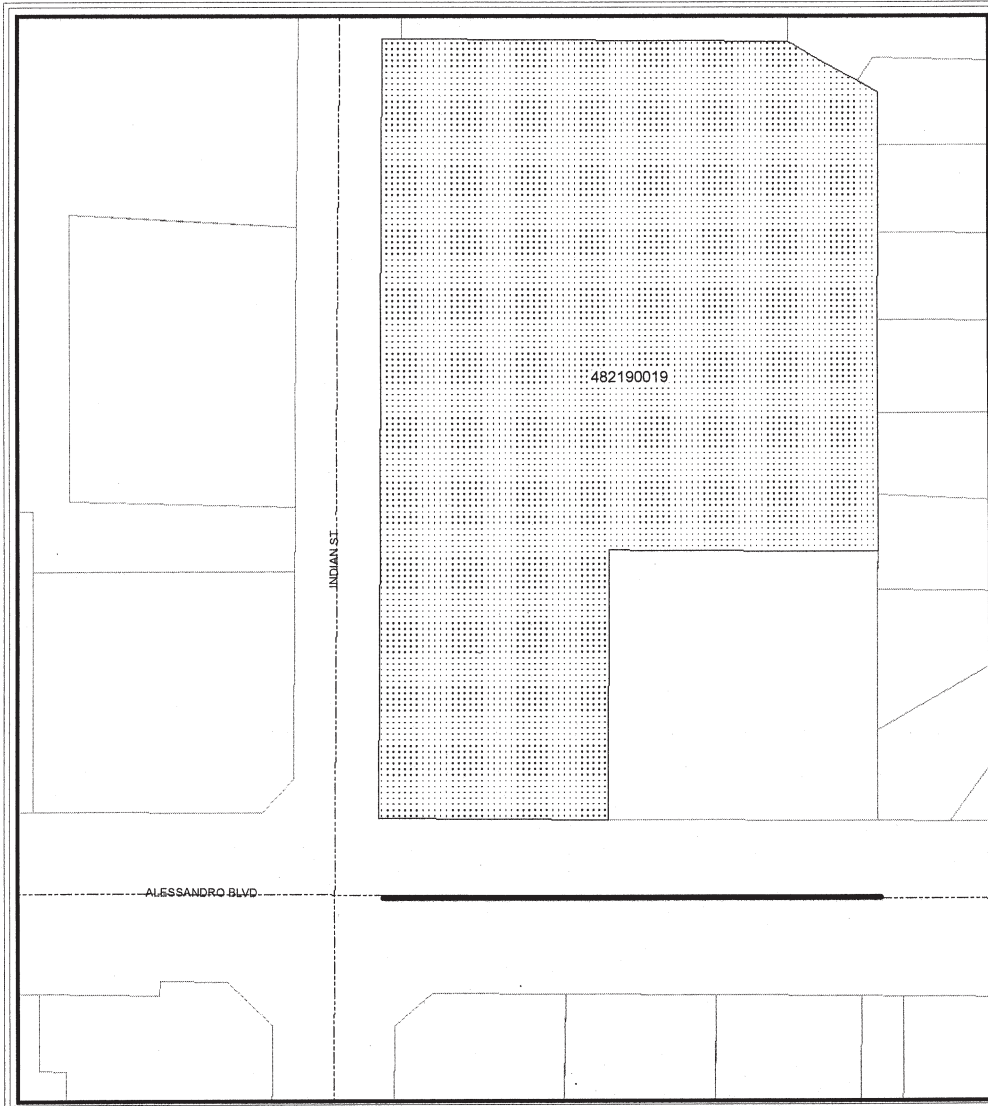
Remember to sign and date the ballot, making sure to mark the appropriate voting box, and return it in the enclosed envelope. Your returned ballot must be received by the City Clerk's office prior to the close of the Public Hearing, which is scheduled for 6:00 pm on February 25, 2014.

COMMON INTEREST, COMMERCIAL, INDUSTRIAL AND QUASI-PUBLIC USE NPDES RATE SCHEDULE
Adopted by the City Council on January 10, 2006







LEVEL 1			LEVEL II		
NPDES Administration			Site Design, Source Control and Treatment Control BMPs Monitoring and Maintenance		
<i>(Not covered by CSA 152)</i>					
<p>Costs associated with personnel, administration and management of the storm water management program. Administrative tasks include development and filing of various stormwater reports and data collection and management.</p> <p>Level I is levied on all parcels conditioned for the NPDES Rate Schedule.</p>			<p>Costs associated with stormwater and non-stormwater runoff monitoring, inspection of the project's site design, source control and treatment control BMPs; evaluation of site stormwater compliance activities, review of site-specific technical reports and treatment control BMP maintenance records.</p>		
<p>Fiscal Year (FY) 2005/2006 - Base Year Calculation, subject to an annual inflation factor based on the Los Angeles-Riverside-Orange County Regional Consumer Price Index for All Urban Consumers, as published by the Department of Labor's Bureau of Labor Statistics</p>					
PROPOSED PARCEL RATE	Per Month	Per Year	PROPOSED PARCEL RATE	Per Month	Per Year
	\$2.67	\$32.00		\$12.58	\$151.00

Inflation Factor Adjustments

- FY 2006/2007 - 4.5% = (\$33.00 & \$158.00)
- FY 2007/2008 - 3.1% = (\$34.00 & \$163.00)
- FY 2008/2009 - 4.2% = (\$35.00 & \$170.00)
- FY 2009/2010 - no change = (\$35.00 & \$170.00)
- FY 2010/2011 - no change = (\$35.00 & \$170.00)
- FY 2011/2012 - 3.8% = (\$36.00 & \$176.00)
- FY 2012/2013 - 2.7% = (\$37.00 & \$181.00)
- FY 2013/2014 - 2.0% = (\$38.00 & \$185.00) rounded to the nearest dollar

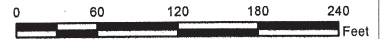


PA13-0009 for the Alessandro Blvd Kroger Fueling Station

- APN**
-  482190019
 -  Roads
 -  Parcels
 -  City Boundary
 -  Median
 -  Landscaped Areas

Map reflects all changes indicated
on Riverside County Assessor Maps
as of January 6, 2014.

N



G:\VVP\SDA\Taylor PA13-0009.mxd

The information shown on this map was compiled from the Riverside County GIS and the City of Moreno Valley GIS. The land base and facility information on this map is for display purposes only and should not be relied upon without independent verification as to its accuracy. Data and information on this map is subject to update and modification. Riverside County and City of Moreno Valley will not be held responsible for any claims, losses or damages resulting from the use of this map. This map is not to be recycled or resold.



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TEL: 951.413.3480
 FAX: 951.413.3498
 WWW.MOVAL.ORG



14331 FREDERICK STREET, SUITE 2
 P. O. BOX 88005
 MORENO VALLEY, CA 92552-0805

Moreno Knox
 c/o Sares Regis Group
 Attention: Janine Padia
 18802 Bardeen Ave
 Irvine, CA 92612

January 9, 2014

NOTICE TO PROPERTY OWNER-MAIL BALLOT PROCEEDING FOR APNs 316-210-071, 316-210-073, 316-210-075, AND 316-210-079 FOR THE NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) MAXIMUM COMMERCIAL/INDUSTRIAL REGULATORY RATE AND FOR COMMUNITY SERVICES DISTRICT (CSD) ZONE M (COMMERCIAL, INDUSTRIAL, AND MULTIFAMILY IMPROVED MEDIAN MAINTENANCE)

******* OFFICIAL BALLOTS ENCLOSED *******

Introduction

In November of 1996, California voters passed Proposition 218 ("The Right to Vote on Taxes Act"). As a result, any new or proposed increase in a property-related charge requires approval of the charge by the property owner of record. In compliance with Proposition 218 legislation, the City of Moreno Valley Special Districts Division is conducting a mail ballot proceeding to provide the owner of Assessor's Parcel Numbers (APNs) 316-210-071, 316-210-073, 316-210-075, and 316-210-079 the opportunity to express support for or opposition to the approval of the NPDES regulatory rate and services, and for inclusion into and approval of the annual charge for the CSD Zone M program.

Background

NPDES Maximum Commercial/Industrial Regulatory Rate

The City shall provide the services necessary to meet mandates of the Federal Clean Water Act. The current NPDES Permit, as administered by the State, regulates the volume and amount of pollutants in stormwater runoff from all development types. NPDES Maximum Commercial/Industrial Regulatory Rate provides financial support to ensure compliance with federally mandated NPDES Permit requirements, as administered by the State.

CSD Zone M Charge

The CSD was formed simultaneously with City incorporation and established Zones to allocate the costs of special benefit services to those parcels designated to receive selective programs. The CSD Zone M program provides ongoing maintenance to improved medians adjacent to commercial, industrial, and multifamily developments in designated areas of the City. Commercial, industrial, and multifamily developments along designated arterial streets are conditioned to participate in the improved median maintenance program in compliance with the Citywide Arterial Median Maintenance Policy approved by the CSD Board in March 2003 and revised in January 2006.

Services Provided

NPDES Maximum Commercial/Industrial Regulatory Rate

In compliance with the Federal Clean Water Act, the City of Moreno Valley shall annually inspect site design, source and treatment control Best Management Practices, verify monitoring and maintenance records for those on-site facilities, and perform annual inspections of the affected areas to ensure compliance with federally mandated NPDES Permit requirements, as administered by the State.

CSD Zone M Charge

Special Districts Division staff manages private landscape maintenance firms to ensure that landscape preservation activities are completed on a regular schedule. The CSD Zone M annual charge was established to cover administration and service costs for the landscape maintenance. Services include, but are not limited to: trimming, pruning, fertilizing, replacing plant material(s) as necessary, litter removal, weed control, maintenance of the irrigation system, payment of water and electric utility charges, staff support, and other items necessary for the satisfactory maintenance of the landscaped medians.

How is the Amount of the Charge Determined?

NPDES Maximum Commercial/Industrial Regulatory Rate

Each fiscal year (FY), the City of Moreno Valley shall determine the type of services necessary to comply with NPDES Permit requirements and levy the rate applicable for that service. The rate levied shall not exceed the rate previously approved by the property owner.

CSD Zone M Charge

The annual CSD Zone M charge includes maintenance and administration costs. The CSD Zone M charges shall be proportionally adjusted if the previously mentioned APNs are subdivided in the future. If parcels are merged, then the annual charges for those parcels shall be combined. The charge levied shall not exceed the charge previously approved by the property owner.

Proposed Charge

NPDES Maximum Commercial/Industrial Regulatory Rate

For FY 2013/14, the NPDES maximum commercial/industrial regulatory rate is \$223.00 per parcel. The total amount of the NPDES rates levied for FY 2013/14 for the program as a whole was \$419,571.00.

CSD Zone M Charge

The combined CSD Zone M annual charge for FY 2013/14 for the existing Perris Blvd. median is \$2,730.47 and is spread to each APN based on the parcel's acreage. The total amount of the CSD Zone M charges levied for FY 2013/14 for the program as a whole was \$165,549.72.

Annual Adjustment

NPDES Maximum Commercial/Industrial Regulatory Rate

Beginning in FY 2014/15, the NPDES Maximum Commercial/Industrial Regulatory Rate shall be subject to an annual adjustment based on the percentage change calculated for the previous year in the Los Angeles-Riverside-Orange County Regional Consumer Price Index for All Urban Consumers, as published by the Department of Labor's Bureau of Labor Statistics.

CSD Zone M Charge

Beginning in FY 2014/15, the CSD Zone M charge shall be subject to an annual adjustment based on the percentage change calculated for the previous calendar year in the Los Angeles-Riverside-Orange County Regional Consumer Price Index for All Urban Consumers, as published by the Department of Labor's Bureau of Labor Statistics.

Duration of the Charge

Upon approval of the NPDES Maximum Commercial/Industrial Regulatory Rate, the annual levy amount will be assessed to APNs 316-210-071, 316-210-073, 316-210-075, and 316-210-079 (and any division thereof) and shall be placed on the Riverside County property tax bill or as a monthly charge on a utility bill. Upon approval, the CSD Zone M charge shall be placed on the Riverside County property tax bill. The NPDES Maximum Commercial/Industrial regulatory rate and the CSD Zone M charge will be levied each following year at the proposed rate, which may include an annual inflation adjustment.

Public Hearing

To provide information concerning this mail ballot proceeding the City/CSD has scheduled one (1) Public Meeting and one (1) Public Hearing, which will be held at the **Moreno Valley City Hall Council Chamber located at 14177 Frederick Street, Moreno Valley.**

<u>Public Meeting</u>	<u>Public Hearing</u>
Tuesday, February 11, 2014 6:00 P.M. (Or As Soon Thereafter As The Matter May Be Called)	Tuesday, February 25, 2014 6:00 P.M. (Or As Soon Thereafter As The Matter May Be Called)

Tabulation of all returned ballots will commence after the close of the Public Hearing. All ballots received shall be tabulated under the direction of the City Clerk/Secretary of the CSD Board of Directors in compliance with the current Policy For Conducting Mail Ballot Proceedings Policy #1.12.

Effect if Inclusion into and Approval of the Charges are Approved

Approval of the NPDES Maximum Commercial/Industrial maximum regulatory rate will be confirmed for each parcel if the ballot is marked in favor of the NPDES rate. Inclusion into the CSD Zone M program and approval of the annual charges will be confirmed if a simple majority of the weighted value of APNs are marked in favor of the annual charges.

Effect if Inclusion into and Approval of the Charges are Not Approved

NPDES Maximum Commercial/Industrial Regulatory Rate

Not approving the NPDES commercial/industrial regulatory rate to meet federally mandated NPDES Permit requirements will not satisfy the Conditions of Approval. If the returned valid ballot is marked opposing the NPDES rate, then the rate will not be levied on the property tax bill.

CSD Zone M Charge

If the ballot is marked in opposition to the CSD Zone M annual charge, then the annual charge will not be levied on the property tax bill and the Conditions of Approval will not be satisfied.

For More Information

If you have any questions about the proposed programs, the annual rates, or about the mail ballot proceeding process, please contact Jennifer Terry, Management Analyst, Special Districts, a Division of the Financial and Management Services Department, Monday through Thursday from 7:30 a.m. to 6:00 p.m. at 951.413.3505 or via email at JenniferT@moval.org.

Completing Your Ballot

Property owner may submit the enclosed ballots to the City Clerk in support of or opposition to the proposed programs and annual charges. Please follow the instructions listed below to complete and return your ballots. Procedures for the completion, return, and tabulation of the ballots are also on file in the City Clerk's office.

1. Mark the two enclosed ballots in support for or opposition to the proposed programs and annual charges **by placing a mark in the corresponding box.**
2. Sign your name on the ballots. Ballots received without signature(s) will be considered invalid *and will not be counted.*
3. Mail or personally deliver your ballots in a sealed envelope to the City Clerk's office, 14177 Frederick Street, Moreno Valley, California, 92553. For your convenience, postage-paid envelopes have been included for return of the ballots.
4. Ballot(s) must be **received** by the City Clerk prior to the close of the Public Hearing to be held on **Tuesday, February 25, 2014**, at the Moreno Valley City Hall Council Chamber. The Public Hearing will be held at 6:00 p.m. or as soon thereafter as the matter may be called. Ballots received after the close of the Public Hearing cannot be legally counted.

Ballot Marks

Appropriate ballot markings include any one of the following for either the YES/Approved or NO/Not Approved blank box:



A check mark substantially inside a box;



An X mark substantially inside a box;



A dot or oval mark substantially inside a box;



A completely shaded or filled mark substantially inside a box;



A line, single or dashed, or combination of lines, through the box area. Lines may be any one of the following marks: horizontal, vertical, or diagonal. The mark may either run from side to side or corner to corner. All valid lines must be substantially within the box area and not marking any part of another blank box on the ballot;



A circle around the box and/or associated clause; or



A square or rectangle around the box and/or associated clause.

Balloting marks shall not extend past one box area into any portion of another nor surround the perimeter or any portion of more than one box area. Markings that extend past one box area into any portion of another or surround the perimeter or any portion of more than one box area shall be considered invalid and not counted.

Ballot Mark Revisions (Changes): An error or desire to revise (change) a selection made on the ballot may be completed and returned any time **prior** to the conclusion of public testimony at the Public Hearing. **The revision must be initialed by the record owner(s) of property. Initials must be clearly printed and placed at the right top corner of the revised selection.**

**OFFICIAL MAIL BALLOT for
Assessor's Parcel Numbers (APNs)
316-210-071, 316-210-073, 316-210-075, and 316-210-079
Moreno Valley Community Services District (CSD) Zone M
(Commercial, Industrial, and Multifamily Improved Median Maintenance)**

YES* — as the property owner of APNs 316-210-071, 316-210-073, 316-210-075, and 316-210-079, **I approve** the combined CSD Zone M annual charge for FY 2013/14 for the Perris Blvd. median of \$2,730.47. Beginning FY 2014/15, the annual CSD Zone M charges shall be subject to an annual adjustment based on the percentage change calculated for the previous calendar year in the Los Angeles-Riverside-Orange County Regional Consumer Price Index for All Urban Consumers, as published by the Department of Labor's Bureau of Labor Statistics. Upon approval, the CSD Zone M charges shall be placed on the Riverside County property tax bill. The CSD Zone M charges shall be proportionally adjusted if said APNs are subdivided. If parcels are merged, then the annual charges for those parcels will be combined.

NO** — as the property owner of APNs 316-210-071, 316-210-073, 316-210-075, and 316-210-079, **I do not approve** the CSD Zone M annual parcel charges. I understand that not incorporating said APNs into the CSD Zone M program will not satisfy the Conditions of Approval. The CSD Zone M charges shall not be levied on the Riverside County property tax bill.

Assessor Parcel Number	YES*	NO**	CSD Zone M Annual Charge***
316-210-071 (and any division thereof)	<input type="checkbox"/>	<input type="checkbox"/>	\$661.64
316-210-073 (and any division thereof)	<input type="checkbox"/>	<input type="checkbox"/>	668.16
316-210-075 (and any division thereof)	<input type="checkbox"/>	<input type="checkbox"/>	697.27
316-210-079 (and any division thereof)	<input type="checkbox"/>	<input type="checkbox"/>	703.40

***The weighted value for each APN is equal to its proposed annual charge. The combined proposed Zone M charge for this ballot is \$2,730.47.

This ballot must be received by the Secretary of the Board of the CSD (City Clerk) prior to the close of the Public Hearing to be held on February 25, 2014, at the Moreno Valley City Hall Council Chamber, 14177 Frederick Street, Moreno Valley, California. The Public Hearing will be held at 6:00 p.m. or as soon thereafter as the matter may be called.

PROPERTY OWNER SIGNATURE DATE

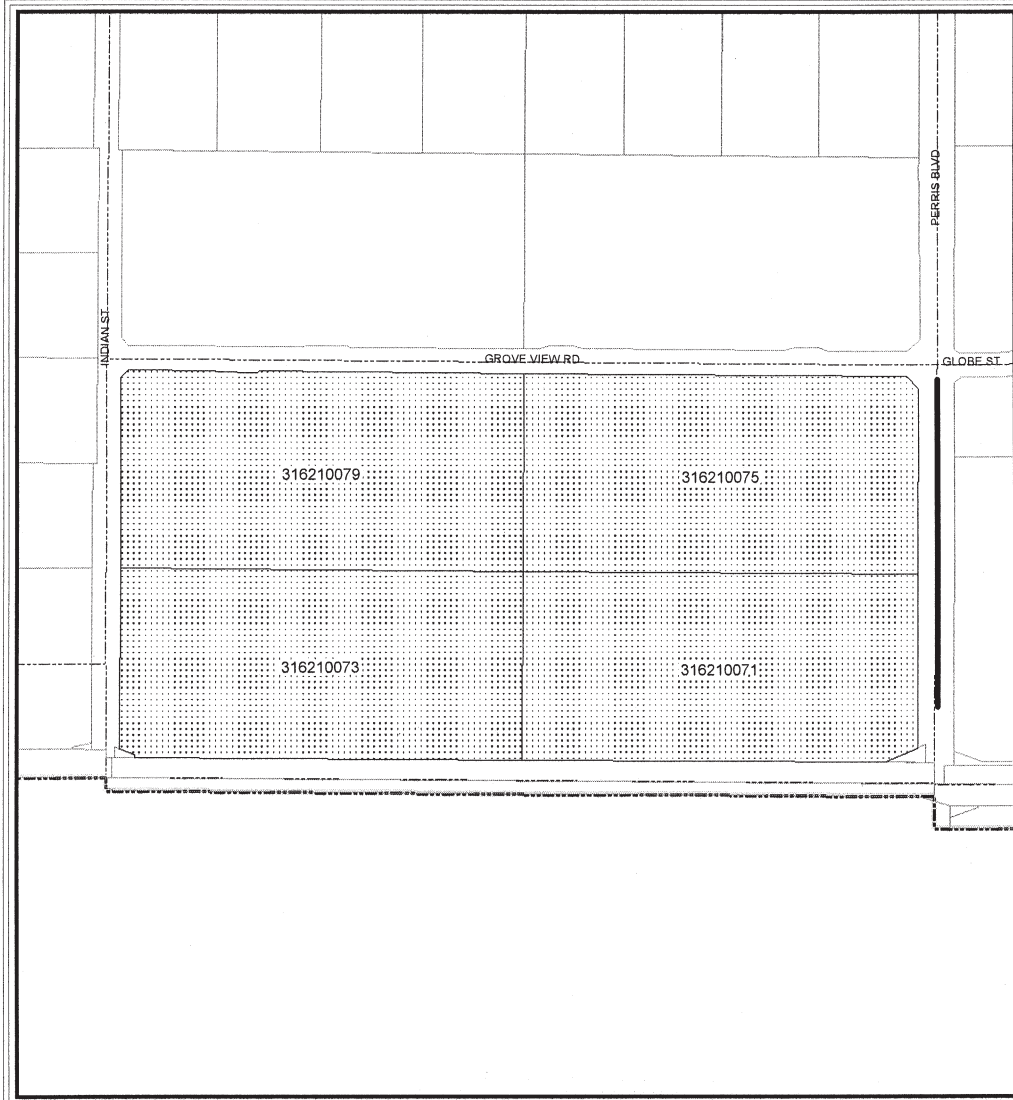
Remember to sign and date the ballot, making sure to mark the appropriate voting box for each APN, and return it in the enclosed envelope. Your returned ballot must be received by the City Clerk's office prior to the close of the Public Hearing, which is scheduled for 6:00 pm on February 25, 2014.

COMMON INTEREST, COMMERCIAL, INDUSTRIAL AND QUASI-PUBLIC USE NPDES RATE SCHEDULE
 Adopted by the City Council on January 10, 2006

LEVEL 1			LEVEL II		
NPDES Administration			Site Design, Source Control and Treatment Control BMPs Monitoring and Maintenance		
<i>(Not covered by CSA 152)</i>					
Costs associated with personnel, administration and management of the storm water management program. Administrative tasks include development and filing of various stormwater reports and data collection and management. Level I is levied on all parcels conditioned for the NPDES Rate Schedule.			Costs associated with stormwater and non-stormwater runoff monitoring, inspection of the project's site design, source control and treatment control BMPs; evaluation of site stormwater compliance activities, review of site-specific technical reports and treatment control BMP maintenance records.		
Fiscal Year (FY) 2005/2006 - Base Year Calculation, subject to an annual inflation factor based on the Los Angeles-Riverside-Orange County Regional Consumer Price Index for All Urban Consumers, as published by the Department of Labor's Bureau of Labor Statistics					
PROPOSED PARCEL RATE	Per Month	Per Year	PROPOSED PARCEL RATE	Per Month	Per Year
	\$2.67	\$32.00		\$12.58	\$151.00





Inflation Factor Adjustments






- FY 2006/2007 - 4.5% = (\$33.00 & \$158.00)
- FY 2007/2008 - 3.1% = (\$34.00 & \$163.00)
- FY 2008/2009 - 4.2% = (\$35.00 & \$170.00)
- FY 2009/2010 - no change = (\$35.00 & \$170.00)
- FY 2010/2011 - no change = (\$35.00 & \$170.00)
- FY 2011/2012 - 3.8% = (\$36.00 & \$176.00)
- FY 2012/2013 - 2.7% = (\$37.00 & \$181.00)
- FY 2013/2014 - 2.0% = (\$38.00 & \$185.00) rounded to the nearest dollar



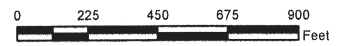
Sares Regis PA09-0004

APN

-  316210071
-  316210073
-  316210075
-  316210079

-  Roads
-  Parcels
-  City Boundary
-  Median
-  Landscaped Areas

Map reflects all changes indicated
on Riverside County Assessor Maps
as of January 6, 2014.

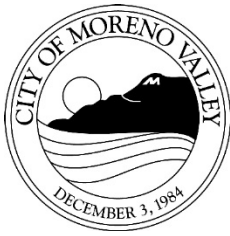


G:\VPI\SDA\PA09-0004 Sares Regis.mxd

The information shown on this map was compiled from the Riverside County GIS and the City of Moreno Valley GIS. The land base and facility information on this map is for display purposes only and should not be relied upon without independent verification as to its accuracy. Data and information on this map is subject to update and modification. Riverside County and City of Moreno Valley will not be held responsible for any claims, losses or damages resulting from the use of this map. This map is not to be recycled or resold.



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APPROVALS	
BUDGET OFFICER	<i>me</i>
CITY ATTORNEY	<i>SMB</i>
CITY MANAGER	<i>d</i>

Report to City Council

TO: Mayor and City Council Acting in its Capacity as the President and Members of the Board of Directors of the Moreno Valley Community Services District (CSD)

FROM: Richard Teichert, Chief Financial Officer

AGENDA DATE: February 11, 2014

TITLE: PUBLIC MEETING REGARDING THE MAIL BALLOT PROCEEDINGS FOR ASSESSOR'S PARCEL NUMBERS (APNS) 482-190-019; AND 316-210-071, -073, -075, and -079. BALLOTING FOR CSD ZONE M

RECOMMENDED ACTION

Recommendations: That the CSD:

1. Accept public comments regarding the mail ballot proceedings for APNs 482-190-019; and 316-210-071, -073, -075, and -079 for inclusion into and approval of the annual charges for the CSD Zone M (Commercial, Industrial, and Multifamily Improved Median Maintenance) program.

SUMMARY

The action before the CSD Board is to accept public comments regarding the mail ballot proceedings for APNs 482-190-019; and 316-210-071, -073, -075, and -079.

DISCUSSION

The CSD was formed simultaneously with City incorporation in 1984. The designation of zones within the CSD was established to allocate the costs of special services to those parcels receiving the benefit. The City's Arterial Median Maintenance Policy, adopted by the CSD February 2003 and subsequently amended January 2006, requires that certain commercial, industrial, and multifamily developments be conditioned to fund the ongoing maintenance of arterial medians.

Special Districts, a division of the Financial & Management Services Department, manages private landscape maintenance firms to ensure that landscape preservation activities within specially designated districts or zones are completed on a regular schedule. Landscape maintenance includes, but is not limited to mowing, trimming, pruning, fertilizing, replacing plant material(s) as necessary, litter removal, weed control, maintenance of the irrigation system, payment of water and electric utility charges, and other items necessary for the satisfactory maintenance of the landscaped medians. The CSD Zone M annual parcel charge, paid by adjacent new developments, provides funding for the maintenance of improved medians within the CSD. Approved CSD Zone M annual parcel charges are levied on the Riverside County property tax bill.

J. Taylor, property owner of APN 482-190-019; and Moreno Knox, property owner of APNs 316-210-071, -073, -075, and -079; (collectively the "Property Owners") have chosen to satisfy their Conditions of Approval to help support the CSD Zone M program by approving the annual charge to be collected on the Riverside County property tax bill. Mail Ballot proceedings are being conducted in compliance with Proposition 218, which requires that any new or proposed increase in property-related assessments, fees, or charges be submitted to Property Owners for approval. The Property Owners are given two opportunities to address the legislative body. These two opportunities are the Public Meeting on February 11, 2014 and the Public Hearing on February 25, 2014, when the results of the ballot proceeding will be announced.

Approval of the CSD Zone M annual charge fulfills their Conditions of Approval. Provided the mail ballots are approved, the City will be authorized to annually levy the CSD Zone M annual charge on the Riverside County property tax bill.

ALTERNATIVES

1. **Accept public comments** regarding the mail ballot proceedings for the Property Owners for inclusion into and approval of the annual parcel charges for the CSD Zone M (Commercial, Industrial, and Multifamily Improved Median Maintenance) program. *By accepting public comment, the City complies with Proposition 218 state statutes for providing public comment.*
2. **Do not accept public comments** regarding the mail ballot proceedings for the Property Owners for inclusion into and approval of the annual parcel charges for the CSD Zone M (Commercial, Industrial, and Multifamily Improved Median Maintenance) program. *This alternative would be contrary to state statutes and would require the noticing period for the mail ballot proceedings to begin again.*
3. **Do not accept public comments** regarding the mail ballot proceedings for the Property Owners for inclusion into and approval of the annual parcel charges for the CSD Zone M (Commercial, Industrial, and Multifamily Improved Median Maintenance) program at this time but reschedule it to a date certain, at a regular City Council meeting. *This alternative would require the noticing period to start over and cause additional costs to be incurred for re-noticing.*

FISCAL IMPACT

For fiscal year (FY) 2013/14, the estimated CSD Zone M annual parcel charges for each APN are as follows:

APN	CSD Zone M Annual Charge
482-190-019	\$179.16
316-210-071	661.64
316-210-073	668.16
316-210-075	697.27
316-210-079	703.40

The CSD Zone M annual parcel charge was estimated based on each development's front linear footage to the adjacent median. For developments that have multiple parcels the total obligation for the development was proportionately allocated based on acreage. The CSD Zone M charge will be proportionally adjusted if said APNs are subdivided and if parcels are merged, then the annual charges for those parcels shall be combined. **Funds collected for the CSD Zone M program are restricted for use for the maintenance and administration of the improved medians within the CSD Zone M program.**

CITY COUNCIL GOALS**Community Image, Neighborhood Pride, and Cleanliness**

The Zone M program allows the CSD an opportunity to maintain the appearance of developed areas within the City.

Revenue Diversification and Preservation

The CSD Zone M annual charge provides funding for program costs, which include maintenance and administration.

NOTIFICATION

The Property Owners were given the required 45-day noticing period to review the ballot documents. The documents included a notice to the property owner, map of the project area, Zone M ballot, instructions for marking and returning the ballot, and a postage-paid envelope for returning the ballot to the Secretary of the CSD. (See Attachments 1 and 2.)

Newspaper advertising for the February 11, 2014, Public Meeting and February 25, 2014, Public Hearing was published in The Press-Enterprise on January 23, 2014. Additionally, the Public Hearing notification was published on February 6 and will be published again on February 13, 2014.

ATTACHMENTS

Attachment 1: Mail Ballot Packet for J. Taylor
Attachment 2: Mail Ballot Packet for Moreno Knox

Prepared By:
Jennifer Terry
Management Analyst

Department Head Approval:
Richard Teichert
Chief Financial Officer

Concurred By:
Candace E. Cassel
Special Districts Division Manager

TEL: 951.413.3480
 FAX: 951.413.3498
 WWW.MOVAL.ORG



14331 FREDERICK STREET, SUITE 2
 P. O. BOX 88005
 MORENO VALLEY, CA 92552-0805

John C Taylor
 Re: Kroger Fueling Station
 P.O. Box 15271
 Long Beach, CA 90815

January 9, 2014

NOTICE TO PROPERTY OWNER-MAIL BALLOT PROCEEDING FOR APN 482-190-019 FOR THE NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) MAXIMUM COMMERCIAL/INDUSTRIAL REGULATORY RATE AND FOR COMMUNITY SERVICES DISTRICT (CSD) ZONE M (COMMERCIAL, INDUSTRIAL, AND MULTIFAMILY IMPROVED MEDIAN MAINTENANCE)

******* OFFICIAL BALLOTS ENCLOSED *******

Introduction

In November of 1996, California voters passed Proposition 218 ("The Right to Vote on Taxes Act"). As a result, any new or proposed increase in a property-related charge requires approval of the charge by the property owner of record. In compliance with Proposition 218 legislation, the City of Moreno Valley Special Districts Division is conducting a mail ballot proceeding to provide the owner of Assessor's Parcel Number (APN) 482-190-019 the opportunity to express support for or opposition to the approval of the NPDES regulatory rate and services, and for inclusion into and approval of the annual charge for the CSD Zone M program.

Background

NPDES Maximum Commercial/Industrial Regulatory Rate

The City shall provide the services necessary to meet mandates of the Federal Clean Water Act. The current NPDES Permit, as administered by the State, regulates the volume and amount of pollutants in stormwater runoff from all development types. NPDES Maximum Commercial/Industrial Regulatory Rate provides financial support to ensure compliance with federally mandated NPDES Permit requirements, as administered by the State.

CSD Zone M Charge

The CSD was formed simultaneously with City incorporation and established Zones to allocate the costs of special benefit services to those parcels designated to receive selective programs. The CSD Zone M program provides ongoing maintenance to improved medians adjacent to commercial, industrial, and multifamily developments in designated areas of the City. Commercial, industrial, and multifamily developments along designated arterial streets are conditioned to participate in the improved median maintenance program in compliance with the Citywide Arterial Median Maintenance Policy approved by the CSD Board in March 2003 and revised in January 2006.

Services Provided

NPDES Maximum Commercial/Industrial Regulatory Rate

In compliance with the Federal Clean Water Act, the City of Moreno Valley shall annually inspect site design, source and treatment control Best Management Practices, verify monitoring and maintenance records for those on-site facilities, and perform annual inspections of the affected areas to ensure compliance with federally mandated NPDES Permit requirements, as administered by the State.

CSD Zone M Charge

Special Districts Division staff manages private landscape maintenance firms to ensure that landscape preservation activities are completed on a regular schedule. The CSD Zone M annual charge was established to cover administration and service costs for the landscape maintenance. Services include, but are not limited to: trimming, pruning, fertilizing, replacing plant material(s) as necessary, litter removal, weed control, maintenance of the irrigation system, payment of water and electric utility charges, staff support, and other items necessary for the satisfactory maintenance of the landscaped medians.

How is the Amount of the Charge Determined?

NPDES Maximum Commercial/Industrial Regulatory Rate

Each fiscal year (FY), the City of Moreno Valley shall determine the type of services necessary to comply with NPDES Permit requirements and levy the rate applicable for that service. The rate levied shall not exceed the rate previously approved by the property owner.

CSD Zone M Charge

The annual CSD Zone M charge includes maintenance and administration costs. The CSD Zone M charge shall be proportionally adjusted based on parcel acreage if the previously mentioned APN is subdivided in the future. The charge levied shall not exceed the charge previously approved by the property owner.

Proposed Charge

NPDES Maximum Commercial/Industrial Regulatory Rate

For FY 2013/14, the NPDES maximum commercial/industrial regulatory rate is \$223.00 per parcel. The total amount of the NPDES rates levied for FY 2013/14 for the program as a whole was \$419,571.00.

CSD Zone M Charge

The CSD Zone M annual charge for FY 2013/14 for the existing Alessandro Blvd. median is \$179.16. The total amount of the CSD Zone M charges levied for FY 2013/14 for the program as a whole was \$165,549.72.

Annual Adjustment

NPDES Maximum Commercial/Industrial Regulatory Rate

Beginning in FY 2014/15, the NPDES Maximum Commercial/Industrial Regulatory Rate shall be subject to an annual adjustment based on the percentage change calculated for the previous year in the Los Angeles-Riverside-Orange County Regional Consumer Price Index for All Urban Consumers, as published by the Department of Labor's Bureau of Labor Statistics.

CSD Zone M Charge

Beginning in FY 2014/15, the CSD Zone M charge shall be subject to an annual adjustment based on the percentage change calculated for the previous calendar year in the Los Angeles-Riverside-Orange County Regional Consumer Price Index for All Urban Consumers, as published by the Department of Labor's Bureau of Labor Statistics.

Duration of the Charge

Upon approval of the NPDES Maximum Commercial/Industrial Regulatory Rate, the annual levy amount will be assessed to APN 482-190-019 (and any division thereof) and shall be placed on the Riverside County property tax bill or as a monthly charge on a utility bill. Upon approval, the CSD Zone M charge shall be placed on the Riverside County property tax bill. The NPDES Maximum Commercial/Industrial regulatory rate and the CSD Zone M charge will be levied each following year at the proposed rate, which may include an annual inflation adjustment.

Public Hearing

To provide information concerning this mail ballot proceeding the City/CSD has scheduled one (1) Public Meeting and one (1) Public Hearing, which will be held at the **Moreno Valley City Hall Council Chamber located at 14177 Frederick Street, Moreno Valley.**

<u>Public Meeting</u>	<u>Public Hearing</u>
Tuesday, February 11, 2014 6:00 P.M. (Or As Soon Thereafter As The Matter May Be Called)	Tuesday, February 25, 2014 6:00 P.M. (Or As Soon Thereafter As The Matter May Be Called)

Tabulation of all returned ballots will commence after the close of the Public Hearing. All ballots received shall be tabulated under the direction of the City Clerk/Secretary of the CSD Board of Directors in compliance with the current Policy For Conducting Mail Ballot Proceedings Policy #1.12.

Effect if Inclusion into and Approval of the Charges are Approved

Approval of the NPDES Maximum Commercial/Industrial maximum regulatory rate will be confirmed if the ballot is marked in favor of the NPDES rate. Inclusion into the CSD Zone M program and approval of the annual charge will be confirmed if the ballot is marked in favor of the annual charge.

Effect if Inclusion into and Approval of the Charges are Not Approved

NPDES Maximum Commercial/Industrial Regulatory Rate

Not approving the NPDES commercial/industrial regulatory rate to meet federally mandated NPDES Permit requirements will not satisfy the Conditions of Approval. If the returned valid ballot is marked opposing the NPDES rate, then the rate will not be levied on the property tax bill.

CSD Zone M Charge

If the ballot is marked in opposition to the CSD Zone M annual charge, then the annual charge will not be levied on the property tax bill and the Conditions of Approval will not be satisfied.

For More Information

If you have any questions about the proposed programs, the annual rates, or about the mail ballot

proceeding process, please contact Jennifer Terry, Management Analyst, Special Districts, a Division of the Financial and Management Services Department, Monday through Thursday from 7:30 a.m. to 6:00 p.m. at 951.413.3505 or via email at JenniferT@moval.org.

Completing Your Ballot

Property owner may submit the enclosed ballots to the City Clerk in support of or opposition to the proposed programs and annual charges. Please follow the instructions listed below to complete and return your ballots. Procedures for the completion, return, and tabulation of the ballots are also on file in the City Clerk's office.

1. Mark the two enclosed ballots in support for or opposition to the proposed programs and annual charges **by placing a mark in the corresponding box.**
2. Sign your name on the ballots. Ballots received without signature(s) will be considered invalid *and will not be counted.*
3. Mail or personally deliver your ballots in a sealed envelope to the City Clerk's office, 14177 Frederick Street, Moreno Valley, California, 92553. For your convenience, postage-paid envelopes have been included for return of the ballots.
4. Ballot(s) must be **received** by the City Clerk prior to the close of the Public Hearing to be held on **Tuesday, February 25, 2014**, at the Moreno Valley City Hall Council Chamber. The Public Hearing will be held at 6:00 p.m. or as soon thereafter as the matter may be called. Ballots received after the close of the Public Hearing cannot be legally counted.

Ballot Marks

Appropriate ballot markings include any one of the following for either the YES/Approved or NO/Not Approved blank box:



A check mark substantially inside a box;



An X mark substantially inside a box;



A dot or oval mark substantially inside a box;



A completely shaded or filled mark substantially inside a box;



A line, single or dashed, or combination of lines, through the box area. Lines may be any one of the following marks: horizontal, vertical, or diagonal. The mark may either run from side to side or corner to corner. All valid lines must be substantially within the box area and not marking any part of another blank box on the ballot;



A circle around the box and/or associated clause; or



A square or rectangle around the box and/or associated clause.

Balloting marks shall not extend past one box area into any portion of another nor surround the perimeter or any portion of more than one box area. Markings that extend past one box area into

any portion of another or surround the perimeter or any portion of more than one box area shall be considered invalid and not counted.

Ballot Mark Revisions (Changes): An error or desire to revise (change) a selection made on the ballot may be completed and returned any time **prior** to the conclusion of public testimony at the Public Hearing. **The revision must be initialed by the record owner(s) of property. Initials must be clearly printed and placed at the right top corner of the revised selection.**

**OFFICIAL MAIL BALLOT for
Assessor's Parcel Number (APN) 482-190-019
National Pollutant Discharge Elimination System (NPDES)
Maximum Commercial/Industrial Regulatory Rate**

YES* — as property owner of APN 482-190-019, **I approve** the NPDES Maximum Commercial/Industrial Regulatory Rate and services. For fiscal year (FY) 2013/14, the NPDES Maximum Commercial/Industrial Regulatory Rate is \$223 per parcel. Upon approval of the maximum regulatory rate, the annual levy amount shall be placed on the Riverside County property tax bill or as a monthly charge on a utility bill. Beginning FY 2014/15, the maximum regulatory rate shall be subject to an annual adjustment based on the percentage change calculated for the previous year in the Los Angeles-Riverside-Orange County Regional Consumer Price Index for All Urban Consumers, as published by the Department of Labor's Bureau of Labor Statistics. The City will annually inspect site design, source and treatment control Best Management Practices, verify monitoring and maintenance records for those on-site facilities, and perform annual inspections of the affected areas to ensure compliance with federally mandated NPDES Permit requirements, as administered by the State.

NO** — as property owner of APN 482-190-019, **I do not approve** the NPDES Maximum Commercial/Industrial Regulatory Rate and services. I understand that not approving the NPDES Maximum Commercial/Industrial Regulatory Rate to fund federally mandated NPDES Permit requirements will not satisfy the Conditions of Approval. The NPDES maximum commercial/industrial regulatory rate shall not be levied on the Riverside County property tax bill.

Assessor's Parcel Number	YES*	NO**	NPDES Maximum Commercial/Industrial Regulatory Rate
482-190-019 (and any division thereof)	<input type="checkbox"/>	<input type="checkbox"/>	\$223

This ballot must be received by the City Clerk of the City of Moreno Valley prior to the close of the Public Hearing to be held on February 25, 2014, at the Moreno Valley City Hall Council Chamber, 14177 Frederick Street, Moreno Valley, California. The Public Hearing will be held at 6:00 p.m. or as soon thereafter as the matter may be called.

PROPERTY OWNER SIGNATURE DATE

Remember to sign and date the ballot, making sure to mark the appropriate voting box, and return it in the enclosed envelope. Your returned ballot must be received by the City Clerk's office prior to the close of the Public Hearing, which is scheduled for 6:00 pm on February 25, 2014.

**OFFICIAL MAIL BALLOT for
Assessor's Parcel Number (APN) 482-190-019
Moreno Valley Community Services District (CSD) Zone M
(Commercial, Industrial, and Multifamily Improved Median Maintenance)**

YES* — as the property owner of APN 482-190-019, **I approve** the annual CSD Zone M charge for FY 2013/14 for the Alessandro Blvd. median of \$179.16. Beginning FY 2014/15, the annual CSD Zone M charge shall be subject to an annual adjustment based on the percentage change calculated for the previous calendar year in the Los Angeles-Riverside-Orange County Regional Consumer Price Index for All Urban Consumers, as published by the Department of Labor's Bureau of Labor Statistics. Upon approval, the CSD Zone M charge shall be placed on the Riverside County property tax bill. The CSD Zone M charge shall be proportionally adjusted based on parcel acreage if said APN is subdivided.

NO** — as the property owner of APN 482-190-019, **I do not approve** the CSD Zone M annual parcel charge. I understand that not incorporating said APN into the CSD Zone M program will not satisfy the Conditions of Approval. The CSD Zone M charge shall not be levied on the Riverside County property tax bill.

Assessor's Parcel Number	YES*	NO**	CSD Zone M Annual Charge
482-190-019 (and any division thereof)	<input type="checkbox"/>	<input type="checkbox"/>	\$179.16

This ballot must be received by the Secretary of the Board of the CSD (City Clerk) prior to the close of the Public Hearing to be held on February 25, 2014, at the Moreno Valley City Hall Council Chamber, 14177 Frederick Street, Moreno Valley, California. The Public Hearing will be held at 6:00 p.m. or as soon thereafter as the matter may be called.

PROPERTY OWNER SIGNATURE DATE

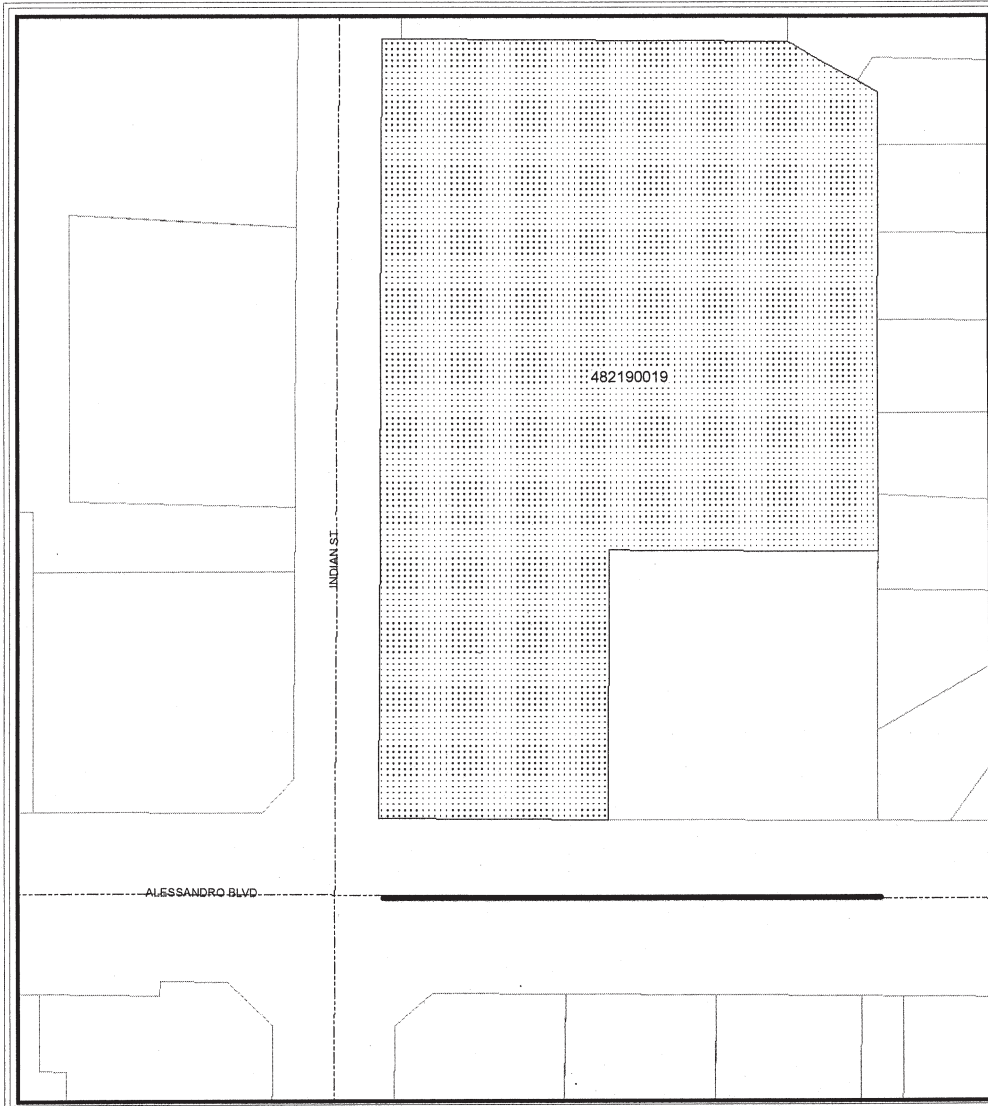
Remember to sign and date the ballot, making sure to mark the appropriate voting box, and return it in the enclosed envelope. Your returned ballot must be received by the City Clerk's office prior to the close of the Public Hearing, which is scheduled for 6:00 pm on February 25, 2014.

COMMON INTEREST, COMMERCIAL, INDUSTRIAL AND QUASI-PUBLIC USE NPDES RATE SCHEDULE
Adopted by the City Council on January 10, 2006







LEVEL 1			LEVEL II		
NPDES Administration			Site Design, Source Control and Treatment Control BMPs Monitoring and Maintenance		
<i>(Not covered by CSA 152)</i>					
<p>Costs associated with personnel, administration and management of the storm water management program. Administrative tasks include development and filing of various stormwater reports and data collection and management.</p> <p>Level I is levied on all parcels conditioned for the NPDES Rate Schedule.</p>			<p>Costs associated with stormwater and non-stormwater runoff monitoring, inspection of the project's site design, source control and treatment control BMPs; evaluation of site stormwater compliance activities, review of site-specific technical reports and treatment control BMP maintenance records.</p>		
<p>Fiscal Year (FY) 2005/2006 - Base Year Calculation, subject to an annual inflation factor based on the Los Angeles-Riverside-Orange County Regional Consumer Price Index for All Urban Consumers, as published by the Department of Labor's Bureau of Labor Statistics</p>					
PROPOSED PARCEL RATE	Per Month	Per Year	PROPOSED PARCEL RATE	Per Month	Per Year
	\$2.67	\$32.00		\$12.58	\$151.00

Inflation Factor Adjustments

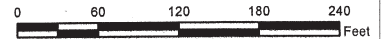
- FY 2006/2007 - 4.5% = (\$33.00 & \$158.00)
- FY 2007/2008 - 3.1% = (\$34.00 & \$163.00)
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- FY 2009/2010 - no change = (\$35.00 & \$170.00)
- FY 2010/2011 - no change = (\$35.00 & \$170.00)
- FY 2011/2012 - 3.8% = (\$36.00 & \$176.00)
- FY 2012/2013 - 2.7% = (\$37.00 & \$181.00)
- FY 2013/2014 - 2.0% = (\$38.00 & \$185.00) rounded to the nearest dollar



PA13-0009 for the Alessandro Blvd Kroger Fueling Station

- APN**
-  482190019
 -  Roads
 -  Parcels
 -  City Boundary
 -  Median
 -  Landscaped Areas

Map reflects all changes indicated
on Riverside County Assessor Maps
as of January 6, 2014.



G:\VVP\SDA\Taylor PA13-0009.mxd

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TEL: 951.413.3480
 FAX: 951.413.3498
 WWW.MOVAL.ORG



14331 FREDERICK STREET, SUITE 2
 P. O. BOX 88005
 MORENO VALLEY, CA 92552-0805

Moreno Knox
 c/o Sares Regis Group
 Attention: Janine Padia
 18802 Bardeen Ave
 Irvine, CA 92612

January 9, 2014

NOTICE TO PROPERTY OWNER-MAIL BALLOT PROCEEDING FOR APNs 316-210-071, 316-210-073, 316-210-075, AND 316-210-079 FOR THE NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) MAXIMUM COMMERCIAL/INDUSTRIAL REGULATORY RATE AND FOR COMMUNITY SERVICES DISTRICT (CSD) ZONE M (COMMERCIAL, INDUSTRIAL, AND MULTIFAMILY IMPROVED MEDIAN MAINTENANCE)

******* OFFICIAL BALLOTS ENCLOSED *******

Introduction

In November of 1996, California voters passed Proposition 218 ("The Right to Vote on Taxes Act"). As a result, any new or proposed increase in a property-related charge requires approval of the charge by the property owner of record. In compliance with Proposition 218 legislation, the City of Moreno Valley Special Districts Division is conducting a mail ballot proceeding to provide the owner of Assessor's Parcel Numbers (APNs) 316-210-071, 316-210-073, 316-210-075, and 316-210-079 the opportunity to express support for or opposition to the approval of the NPDES regulatory rate and services, and for inclusion into and approval of the annual charge for the CSD Zone M program.

Background

NPDES Maximum Commercial/Industrial Regulatory Rate

The City shall provide the services necessary to meet mandates of the Federal Clean Water Act. The current NPDES Permit, as administered by the State, regulates the volume and amount of pollutants in stormwater runoff from all development types. NPDES Maximum Commercial/Industrial Regulatory Rate provides financial support to ensure compliance with federally mandated NPDES Permit requirements, as administered by the State.

CSD Zone M Charge

The CSD was formed simultaneously with City incorporation and established Zones to allocate the costs of special benefit services to those parcels designated to receive selective programs. The CSD Zone M program provides ongoing maintenance to improved medians adjacent to commercial, industrial, and multifamily developments in designated areas of the City. Commercial, industrial, and multifamily developments along designated arterial streets are conditioned to participate in the improved median maintenance program in compliance with the Citywide Arterial Median Maintenance Policy approved by the CSD Board in March 2003 and revised in January 2006.

Services Provided

NPDES Maximum Commercial/Industrial Regulatory Rate

In compliance with the Federal Clean Water Act, the City of Moreno Valley shall annually inspect site design, source and treatment control Best Management Practices, verify monitoring and maintenance records for those on-site facilities, and perform annual inspections of the affected areas to ensure compliance with federally mandated NPDES Permit requirements, as administered by the State.

CSD Zone M Charge

Special Districts Division staff manages private landscape maintenance firms to ensure that landscape preservation activities are completed on a regular schedule. The CSD Zone M annual charge was established to cover administration and service costs for the landscape maintenance. Services include, but are not limited to: trimming, pruning, fertilizing, replacing plant material(s) as necessary, litter removal, weed control, maintenance of the irrigation system, payment of water and electric utility charges, staff support, and other items necessary for the satisfactory maintenance of the landscaped medians.

How is the Amount of the Charge Determined?

NPDES Maximum Commercial/Industrial Regulatory Rate

Each fiscal year (FY), the City of Moreno Valley shall determine the type of services necessary to comply with NPDES Permit requirements and levy the rate applicable for that service. The rate levied shall not exceed the rate previously approved by the property owner.

CSD Zone M Charge

The annual CSD Zone M charge includes maintenance and administration costs. The CSD Zone M charges shall be proportionally adjusted if the previously mentioned APNs are subdivided in the future. If parcels are merged, then the annual charges for those parcels shall be combined. The charge levied shall not exceed the charge previously approved by the property owner.

Proposed Charge

NPDES Maximum Commercial/Industrial Regulatory Rate

For FY 2013/14, the NPDES maximum commercial/industrial regulatory rate is \$223.00 per parcel. The total amount of the NPDES rates levied for FY 2013/14 for the program as a whole was \$419,571.00.

CSD Zone M Charge

The combined CSD Zone M annual charge for FY 2013/14 for the existing Perris Blvd. median is \$2,730.47 and is spread to each APN based on the parcel's acreage. The total amount of the CSD Zone M charges levied for FY 2013/14 for the program as a whole was \$165,549.72.

Annual Adjustment

NPDES Maximum Commercial/Industrial Regulatory Rate

Beginning in FY 2014/15, the NPDES Maximum Commercial/Industrial Regulatory Rate shall be subject to an annual adjustment based on the percentage change calculated for the previous year in the Los Angeles-Riverside-Orange County Regional Consumer Price Index for All Urban Consumers, as published by the Department of Labor's Bureau of Labor Statistics.

CSD Zone M Charge

Beginning in FY 2014/15, the CSD Zone M charge shall be subject to an annual adjustment based on the percentage change calculated for the previous calendar year in the Los Angeles-Riverside-Orange County Regional Consumer Price Index for All Urban Consumers, as published by the Department of Labor's Bureau of Labor Statistics.

Duration of the Charge

Upon approval of the NPDES Maximum Commercial/Industrial Regulatory Rate, the annual levy amount will be assessed to APNs 316-210-071, 316-210-073, 316-210-075, and 316-210-079 (and any division thereof) and shall be placed on the Riverside County property tax bill or as a monthly charge on a utility bill. Upon approval, the CSD Zone M charge shall be placed on the Riverside County property tax bill. The NPDES Maximum Commercial/Industrial regulatory rate and the CSD Zone M charge will be levied each following year at the proposed rate, which may include an annual inflation adjustment.

Public Hearing

To provide information concerning this mail ballot proceeding the City/CSD has scheduled one (1) Public Meeting and one (1) Public Hearing, which will be held at the **Moreno Valley City Hall Council Chamber located at 14177 Frederick Street, Moreno Valley.**

<u>Public Meeting</u>	<u>Public Hearing</u>
Tuesday, February 11, 2014 6:00 P.M. (Or As Soon Thereafter As The Matter May Be Called)	Tuesday, February 25, 2014 6:00 P.M. (Or As Soon Thereafter As The Matter May Be Called)

Tabulation of all returned ballots will commence after the close of the Public Hearing. All ballots received shall be tabulated under the direction of the City Clerk/Secretary of the CSD Board of Directors in compliance with the current Policy For Conducting Mail Ballot Proceedings Policy #1.12.

Effect if Inclusion into and Approval of the Charges are Approved

Approval of the NPDES Maximum Commercial/Industrial maximum regulatory rate will be confirmed for each parcel if the ballot is marked in favor of the NPDES rate. Inclusion into the CSD Zone M program and approval of the annual charges will be confirmed if a simple majority of the weighted value of APNs are marked in favor of the annual charges.

Effect if Inclusion into and Approval of the Charges are Not Approved

NPDES Maximum Commercial/Industrial Regulatory Rate

Not approving the NPDES commercial/industrial regulatory rate to meet federally mandated NPDES Permit requirements will not satisfy the Conditions of Approval. If the returned valid ballot is marked opposing the NPDES rate, then the rate will not be levied on the property tax bill.

CSD Zone M Charge

If the ballot is marked in opposition to the CSD Zone M annual charge, then the annual charge will not be levied on the property tax bill and the Conditions of Approval will not be satisfied.

For More Information

If you have any questions about the proposed programs, the annual rates, or about the mail ballot proceeding process, please contact Jennifer Terry, Management Analyst, Special Districts, a Division of the Financial and Management Services Department, Monday through Thursday from 7:30 a.m. to 6:00 p.m. at 951.413.3505 or via email at JenniferT@moval.org.

Completing Your Ballot

Property owner may submit the enclosed ballots to the City Clerk in support of or opposition to the proposed programs and annual charges. Please follow the instructions listed below to complete and return your ballots. Procedures for the completion, return, and tabulation of the ballots are also on file in the City Clerk's office.

1. Mark the two enclosed ballots in support for or opposition to the proposed programs and annual charges **by placing a mark in the corresponding box.**
2. Sign your name on the ballots. Ballots received without signature(s) will be considered invalid *and will not be counted.*
3. Mail or personally deliver your ballots in a sealed envelope to the City Clerk's office, 14177 Frederick Street, Moreno Valley, California, 92553. For your convenience, postage-paid envelopes have been included for return of the ballots.
4. Ballot(s) must be **received** by the City Clerk prior to the close of the Public Hearing to be held on **Tuesday, February 25, 2014**, at the Moreno Valley City Hall Council Chamber. The Public Hearing will be held at 6:00 p.m. or as soon thereafter as the matter may be called. Ballots received after the close of the Public Hearing cannot be legally counted.

Ballot Marks

Appropriate ballot markings include any one of the following for either the YES/Approved or NO/Not Approved blank box:



A check mark substantially inside a box;



An X mark substantially inside a box;



A dot or oval mark substantially inside a box;



A completely shaded or filled mark substantially inside a box;



A line, single or dashed, or combination of lines, through the box area. Lines may be any one of the following marks: horizontal, vertical, or diagonal. The mark may either run from side to side or corner to corner. All valid lines must be substantially within the box area and not marking any part of another blank box on the ballot;



A circle around the box and/or associated clause; or



A square or rectangle around the box and/or associated clause.

Balloting marks shall not extend past one box area into any portion of another nor surround the perimeter or any portion of more than one box area. Markings that extend past one box area into any portion of another or surround the perimeter or any portion of more than one box area shall be considered invalid and not counted.

Ballot Mark Revisions (Changes): An error or desire to revise (change) a selection made on the ballot may be completed and returned any time **prior** to the conclusion of public testimony at the Public Hearing. **The revision must be initialed by the record owner(s) of property. Initials must be clearly printed and placed at the right top corner of the revised selection.**

**OFFICIAL MAIL BALLOT for
Assessor's Parcel Numbers (APNs)
316-210-071, 316-210-073, 316-210-075, and 316-210-079
Moreno Valley Community Services District (CSD) Zone M
(Commercial, Industrial, and Multifamily Improved Median Maintenance)**

YES* — as the property owner of APNs 316-210-071, 316-210-073, 316-210-075, and 316-210-079, **I approve** the combined CSD Zone M annual charge for FY 2013/14 for the Perris Blvd. median of \$2,730.47. Beginning FY 2014/15, the annual CSD Zone M charges shall be subject to an annual adjustment based on the percentage change calculated for the previous calendar year in the Los Angeles-Riverside-Orange County Regional Consumer Price Index for All Urban Consumers, as published by the Department of Labor's Bureau of Labor Statistics. Upon approval, the CSD Zone M charges shall be placed on the Riverside County property tax bill. The CSD Zone M charges shall be proportionally adjusted if said APNs are subdivided. If parcels are merged, then the annual charges for those parcels will be combined.

NO** — as the property owner of APNs 316-210-071, 316-210-073, 316-210-075, and 316-210-079, **I do not approve** the CSD Zone M annual parcel charges. I understand that not incorporating said APNs into the CSD Zone M program will not satisfy the Conditions of Approval. The CSD Zone M charges shall not be levied on the Riverside County property tax bill.

Assessor Parcel Number	YES*	NO**	CSD Zone M Annual Charge***
316-210-071 (and any division thereof)	<input type="checkbox"/>	<input type="checkbox"/>	\$661.64
316-210-073 (and any division thereof)	<input type="checkbox"/>	<input type="checkbox"/>	668.16
316-210-075 (and any division thereof)	<input type="checkbox"/>	<input type="checkbox"/>	697.27
316-210-079 (and any division thereof)	<input type="checkbox"/>	<input type="checkbox"/>	703.40

***The weighted value for each APN is equal to its proposed annual charge. The combined proposed Zone M charge for this ballot is \$2,730.47.

This ballot must be received by the Secretary of the Board of the CSD (City Clerk) prior to the close of the Public Hearing to be held on February 25, 2014, at the Moreno Valley City Hall Council Chamber, 14177 Frederick Street, Moreno Valley, California. The Public Hearing will be held at 6:00 p.m. or as soon thereafter as the matter may be called.

PROPERTY OWNER SIGNATURE DATE

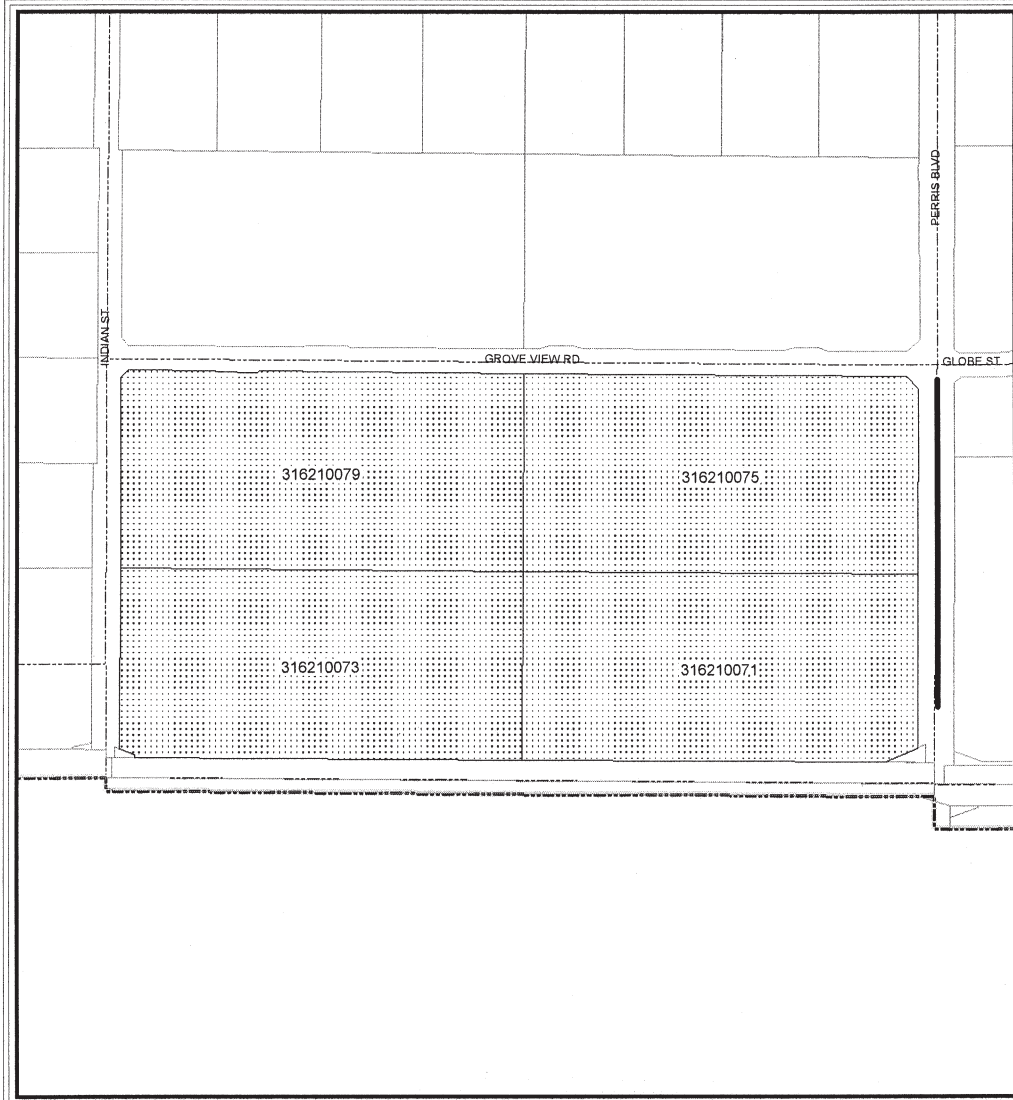
Remember to sign and date the ballot, making sure to mark the appropriate voting box for each APN, and return it in the enclosed envelope. Your returned ballot must be received by the City Clerk's office prior to the close of the Public Hearing, which is scheduled for 6:00 pm on February 25, 2014.

COMMON INTEREST, COMMERCIAL, INDUSTRIAL AND QUASI-PUBLIC USE NPDES RATE SCHEDULE
 Adopted by the City Council on January 10, 2006

LEVEL 1			LEVEL II		
NPDES Administration			Site Design, Source Control and Treatment Control BMPs Monitoring and Maintenance		
<i>(Not covered by CSA 152)</i>					
Costs associated with personnel, administration and management of the storm water management program. Administrative tasks include development and filing of various stormwater reports and data collection and management. Level I is levied on all parcels conditioned for the NPDES Rate Schedule.			Costs associated with stormwater and non-stormwater runoff monitoring, inspection of the project's site design, source control and treatment control BMPs; evaluation of site stormwater compliance activities, review of site-specific technical reports and treatment control BMP maintenance records.		
Fiscal Year (FY) 2005/2006 - Base Year Calculation, subject to an annual inflation factor based on the Los Angeles-Riverside-Orange County Regional Consumer Price Index for All Urban Consumers, as published by the Department of Labor's Bureau of Labor Statistics					
PROPOSED PARCEL RATE	Per Month	Per Year	PROPOSED PARCEL RATE	Per Month	Per Year
	\$2.67	\$32.00		\$12.58	\$151.00





Inflation Factor Adjustments






- FY 2006/2007 - 4.5% = (\$33.00 & \$158.00)
- FY 2007/2008 - 3.1% = (\$34.00 & \$163.00)
- FY 2008/2009 - 4.2% = (\$35.00 & \$170.00)
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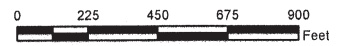
Sares Regis PA09-0004

APN

-  316210071
-  316210073
-  316210075
-  316210079

-  Roads
-  Parcels
-  City Boundary
-  Median
-  Landscaped Areas

Map reflects all changes indicated on Riverside County Assessor Maps as of January 6, 2014.

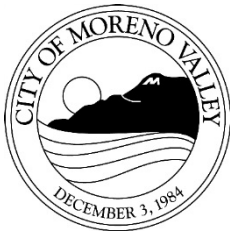


G:\VPI\SDA\PA09-0004 Sares Regis.mxd

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APPROVALS	
BUDGET OFFICER	<i>me</i>
CITY ATTORNEY	<i>SMB</i>
CITY MANAGER	<i>D</i>

Report to City Council

TO: Mayor and City Council

FROM: Richard Teichert, Chief Financial Officer

AGENDA DATE: February 11, 2014

TITLE: DECLARING INTENTION TO ESTABLISH CITY OF MORENO VALLEY COMMUNITY FACILITIES DISTRICT NO. 2014-01 AND TO AUTHORIZE THE LEVY OF A SPECIAL TAX THEREIN

RECOMMENDED ACTION

Recommendations: That the City Council:

1. Adopt Resolution No. 2014-12. A Resolution of the City Council of the City of Moreno Valley Declaring its Intention to Establish City of Moreno Valley Community Facilities District No. 2014-01 and to Authorize the Levy of a Special Tax Therein.

SUMMARY

This report recommends approval of the resolution of intention to establish City of Moreno Valley Community Facilities District No. 2014-01 to provide a financing mechanism for the ongoing maintenance of landscaping and street lighting services for new development.

DISCUSSION

As development occurs in the City, projects are conditioned to provide a funding source for the ongoing maintenance and operation of the development's perimeter landscaping, medians and street lighting installed as part of the development. During its August 20, 2013 Study Session, the City Council discussed Best Management Practices for the City's special districts and the types of funding mechanisms public agencies can offer to developers and property owners as a means of satisfying the conditions of approval. The direction was to utilize the Mello-Roos Community Facilities Act of 1982 (maintenance CFD) for new development. A CFD is a defined geographic area in which the City is authorized to levy annual special taxes to be used to pay the ongoing costs

of providing specific municipal services, as well as to pay costs for administration of the CFD.

The developer of Tract 31618 would like to satisfy the condition of approval to provide a funding source for ongoing landscape maintenance and street light services (which are required as part of the project) by utilizing a funding mechanism offered by the City. This tract will be used as the initial tract to form the maintenance CFD as discussed during the August 20, 2013 Study Session.

The first step in forming the maintenance CFD is to adopt a Resolution of Intention to establish CFD No. 2014-01. The Resolution of Intention will establish the initial boundaries of the CFD (Tract 31618) and require that the boundary map be recorded at the County Recorder's office. The Resolution and its exhibits describe the services that will be eligible to be funded by the CFD and sets forth the rate and method of apportionment of special taxes (the "RMA") that will be authorized to be levied on property in the CFD. The City Council will also consider setting March 25, 2014 as the date for the Public Hearing to complete the formation of the CFD.

The Maximum Special Tax for Taxable Property, as referenced in the RMA, is \$665.75 per year. The Maximum Special Tax will be subject to an annual inflation based on the change in the Consumer Price Index ("CPI") for All Urban Consumers for the Los Angeles-Riverside-Orange County Region as published by the Department of Labor's Bureau of Labor Statistics or five percent (5%), whichever is greater. Funds received from the special tax are restricted and can only be used for the purposes for which they are collected. In the event revenues exceed expenditures for this program, the special tax will be lowered.

At the March 25, 2014 meeting, the City Council will consider adoption of three resolutions: a resolution of formation to establish City of Moreno Valley Community Facilities District No. 2014-01 (Maintenance Services), to establish an appropriations limit, to authorize the levy of a special tax, and the levy of special taxes to the qualified electors; a resolution calling for a special tax election and submitting to the qualified electors (property owner of Tract 31618) propositions regarding the establishment of an appropriations limit and the annual levy of a special tax within the community facilities district; and a resolution declaring the results of a special election. Provided the election was successful, the City Council will also consider adopting an ordinance authorizing the levy of special taxes. The ordinance will become effective 30 days after the second reading (scheduled for April 8, 2014), at which point the City can levy the special tax on the properties and the developer will have satisfied the condition to provide a funding source for the ongoing maintenance of the improvements installed as part of the development.

It is anticipated that additional new developments will request to annex into the CFD in the future. Annexation proceedings to expand the boundary of the CFD will be conducted on an as needed basis to meet the needs of new development. The tax rate area created for CFD 2014-01 is based on the maintenance needs of Tract 31618. If

new developments annexing into the CFD require a higher level or additional services beyond what will be provided to Tract 31618, a new tax rate area will be established and the RMA will be amended as part of the future annexation proceedings. Any future tax rate areas will be applicable only to those property owners voting in the election process to annex into the CFD and for the tax rate specific to the services that are being provided; the new tax rate area will not be applicable to existing properties in the CFD absent a 2/3rds approval by those property owners.

ALTERNATIVES

1. **Recommend approval of the Resolution of Intention to establish CFD 2014-01 for ongoing maintenance of landscaping and street lighting services for new development.** *This alternative is consistent with the direction provided by the City Council during the August 20, 2013 Study Session and the Finance Sub-Committee at its January 9, 2014 meeting.*
2. **Do not recommend approval of the Resolution of Intention to establish CFD 2014-01 for ongoing maintenance of landscaping and street lighting services for new development.** *This alternative will be contrary to the direction given by the City Council during the August 20, 2013 Study Session and the Finance Sub-Committee at its January 9, 2014 meeting. Not forming the CFD will also limit the developer's options to providing a funding source for providing ongoing services and maintenance required as part of the project's development.*
3. **Do not recommend approval of the Resolution of Intention but continue the item to a future Council meeting.** *This alternative may delay the development of Tract 31618 or prohibit the developer's ability to obtain a certificate of occupancy for the residential units.*

FISCAL IMPACT

Consultant and third party costs associated with formation of the CFD are projected to be \$41,000, which includes a special tax consultant, special legal counsel, legal noticing publication, recording costs, etc. The developer was not charged for formation costs because this CFD is intended to serve as a future maintenance district for the entire City. However, the developer did pay a \$3,375 Mail Ballot fee per the City's Fee Schedule. The difference will be absorbed within the Special Districts Administrative Fund 2006-30-79-25701.

The Maximum Special Tax, as described in the RMA, is \$665.75 for Taxable Property. The Maximum Special Tax will be subject to an annual inflation based on the change in the CPI for All Urban Consumers for the Los Angeles-Riverside-Orange County Region as published by the Department of Labor's Bureau of Labor Statistics or five percent (5%), whichever is greater. **The proposed Special Tax will fund the maintenance of perimeter landscaping and operation of street lights in Tract 31618 and have no impact on the General Fund.**

CITY COUNCIL GOALS

Community Image, Neighborhood Pride, and Cleanliness

Creation of a maintenance CFD provides developers and property owners with an alternative method in which to satisfy conditions of approval to provide a funding source for the maintenance of landscape improvements and operation of street lights within the City.

Revenue Diversification and Preservation

Creation of a maintenance and service CFD provides developers and property owners with an opportunity to fund desired City services and secure the provision of those services. The CFD will further stabilize the revenue base for special district services and programs and is consistent with prudent financial practices.

NOTIFICATION

N/A

ATTACHMENTS

- ATTACHMENT 1 Resolution Declaring Intention to Establish City of Moreno Valley Community Facilities District No. 2014-01 and to Authorize the Levy of a Special Tax Therein

- ATTACHMENT 2 Proposed Boundary of City of Moreno Valley Community Facilities District No. 2014-01

Prepared by:
Jennifer Terry,
Management Analyst

Department Head Approval:
Richard Teichert
Chief Financial Officer

Concurred by:
Candace E. Cassel,
Special Districts Division Manager

RESOLUTION NO. 2014-12

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MORENO VALLEY DECLARING ITS INTENTION TO ESTABLISH CITY OF MORENO VALLEY COMMUNITY FACILITIES DISTRICT NO. 2014-01 (MAINTENANCE SERVICES) AND TO AUTHORIZE THE LEVY OF A SPECIAL TAX THEREIN

WHEREAS, the Mello-Roos Community Facilities Act of 1982 (Government Code Section 53311 *et seq.*) (the "Act") authorizes the City Council to establish a community facilities district to finance certain services within the district; and

WHEREAS, among the services that may be financed by a community facilities district are (i) the maintenance and lighting of parks, parkways, streets, roads, and open space and (ii) the maintenance and operation of any real property or other tangible property with an estimated useful life of five or more years that is owned by the City; and

WHEREAS, when new development occurs in the City, it is common for the City to take on the responsibility of operating and maintaining the street lights, landscaping, and similar improvements associated with the development; and

WHEREAS, it is not desirable that the general fund of the City be burdened with the costs associated with the operation and maintenance of these improvements; and

WHEREAS, the City Council desires to establish a community facilities district to fund these operation and maintenance services; and

WHEREAS, such a district can be established to serve a single new development, with the intent that future developments in the City will be annexed into the district as they are developed; and

WHEREAS, the City Council desires to initiate proceedings to establish such a district;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MORENO VALLEY, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

1. Recitals. The above recitals are all true and correct.
2. Initiation of Proceedings. The City Council proposes to establish a community facilities district (the "CFD") pursuant to the Act.
3. Name of CFD. The CFD shall be designated "City of Moreno Valley Community Facilities District No. 2014-01 (Maintenance Services)."

1
Resolution No. 2014-12
Date Adopted: February 11, 2014

4. Boundaries of the CFD. For a description of the boundaries of the territory proposed for inclusion in the CFD, reference is made to the boundary map titled "PROPOSED BOUNDARY OF THE CITY OF MORENO VALLEY COMMUNITY FACILITIES DISTRICT NO. 2014-01 (MAINTENANCE SERVICES), CITY OF MORENO VALLEY, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA", which is on file in the office of the City Clerk, available for public inspection and incorporated herein by reference. A reduced copy of the boundary map is attached hereto as Exhibit A.

5. Description of Services. The following is a general description of the services (the "Services") to be provided:

A. Landscape Maintenance Services: Maintaining, servicing and operating landscape improvements and associated appurtenances located within the public right-of-way and within dedicated landscape easements for the CFD. These improvements may include but are not limited to parkways, medians, open space landscaping, fencing, monuments, ornamental lighting, drainage, turf, ground cover, shrubs, vines and trees, irrigation systems, and appurtenant facilities and structures. Fundable costs may include, but are not limited to: (i) contracting costs for landscape maintenance services, including litter removal, (ii) salaries and benefits of City staff, (iii) expenses related to equipment, apparatus, and supplies related to these services, (iv) City administrative and overhead costs associated with providing such services within the CFD, and (v) lifecycle costs associated with the repair and replacement of facilities.

B. Street Lighting Services: Maintaining, servicing and operating street lights and appurtenant improvements. Fundable costs may include, but are not limited to: (i) contracting costs for street light maintenance, (ii) salaries and benefits of City staff, if the City directly provides street light maintenance services, (iii) utility expenses and the expense related to equipment, apparatus, and supplies related to these services and authorized by the Act, (iv) City administrative and overhead costs associated with providing such services for the CFD, and (v) lifecycle costs associated with the repair and replacement of facilities.

These services are in addition to those provided in the territory within the CFD prior to the establishment of the CFD and that such Services will not supplant services already available within the territory.

6. Special Tax. Except where funds are otherwise available, a special tax sufficient to pay for the Services, secured by recordation of a continuing lien against all nonexempt real property in the district, will be annually levied within the CFD (the "Special Tax"). Under no circumstances will the special tax levied in any fiscal year against any parcel be increased as a consequence of delinquency or default by the owner or owners of any other parcel or parcels within the district by more than 10 percent above the amount that would have been levied in that fiscal year had there never been any such delinquencies or defaults. A complete description of the rate and method of apportionment of the

2
Resolution No. 2014-12
Date Adopted: February 11, 2014

Special Tax is attached hereto as Exhibit "B" and incorporated herein.

The Special Tax will be collected in the same manner as ordinary ad valorem property taxes are collected and shall be subject to the same penalties and the same procedure, sale, and lien priority in case of delinquency as is provided for ad valorem taxes. Notwithstanding the forgoing, any Special Taxes that cannot be collected on the County tax roll, or are not so collected, may be collected through direct billing by the City.

7. Public Hearing. On March 25, 2014, at 6:00 PM (or as soon thereafter as practical), in the City Council Chambers located at 14177 Frederick Street, Moreno Valley, California 92553, the City Council will hold a public hearing on the establishment of the CFD. At the hearing the testimony of all interested persons or taxpayers for or against the establishment of the district, the extent of the district, or the furnishing of specified types of public facilities or services will be heard. At the Hearing, protests against the establishment of the District, the extent of the District, or the furnishing of specified types of services within the District may be made in writing by any interested person or taxpayer. If a written majority protest against the establishment of the CFD is filed (as determined in accordance with Section 53324 of the Act), the proceedings shall be abandoned. If such majority protest is limited to certain services or portions of the Special Tax, those services or that tax shall be eliminated by the City Council.

8. Election. Concurrently with, or subsequently to, the establishment of the District, the City Council may submit the levy of the Special Tax to the qualified electors of the District. The election will be conducted by the City Clerk, as elections official. The vote will be by the landowners of the District, and each landowner of the District who is the owner of record at the close of the Hearing, or is the authorized representative thereof, shall have one vote for each acre or portion of an acre of land that he or she owns within the District. The number of votes to be voted by a particular landowner will be specified on the ballot provided to that landowner. The election will be conducted by mail ballot. All time limits specified in Section 53326 of the Act and all requirements of law pertaining to the conduct of the election will be waived if the City receives both (i) unanimous consent to such waiver from the qualified electors of the District and (ii) the concurrence of the City Clerk, as elections official.

9. Public Interest. Pursuant to Section 53329.5(c) of the Act, the City Council finds that the public interest will not be served by allowing property owners in the CFD to enter into a contract pursuant to Section 53329.5(a) of the Act.

10. Report. The City Council directs the CFD Administrator to study the proposed District and, at or before the time of the Hearing, to file a report with the City Council containing the information required by Section 53321.5 of the Act.

11. This Resolution shall be effective immediately upon adoption.

3
Resolution No. 2014-12
Date Adopted: February 11, 2014

12. The City Clerk shall cause the Boundary Map as approved to be filed in the Office of the County Recorder no later than fifteen (15) days after the date of adoption of this Resolution and shall give notice of the public hearing as required by law.

13. The City Clerk shall certify to the adoption of this Resolution, and shall maintain on file as a public record this Resolution.

APPROVED AND ADOPTED this 11th day of February 2014

Mayor of the City of Moreno Valley

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney

4
Resolution No. 2014-12
Date Adopted: February 11, 2014

RESOLUTION JURAT

STATE OF CALIFORNIA)
COUNTY OF RIVERSIDE) ss.
CITY OF MORENO VALLEY)

I, Jane Halstead, City Clerk of the City of Moreno Valley, California, do hereby certify that Resolution No. 2014-12 was duly and regularly adopted by the City Council of the City of Moreno Valley at a regular meeting thereof held on the 11th day of February, 2014 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

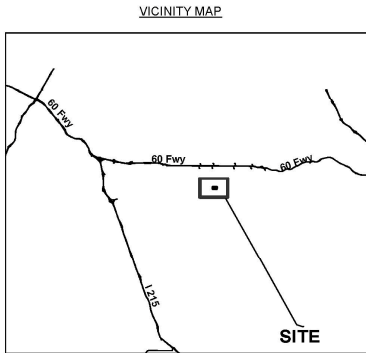
(Council Members, Mayor Pro Tem and Mayor)

CITY CLERK

(SEAL)

5
Resolution No. 2014-12
Date Adopted: February 11, 2014

**PROPOSED BOUNDARY OF THE CITY OF MORENO VALLEY
COMMUNITY FACILITIES DISTRICT NO. 2014-01
(MAINTENANCE SERVICES)
COUNTY OF RIVERSIDE
STATE OF CALIFORNIA**



MAP REF. NO.	ASSESSOR'S PARCEL NO.	MAP REF. NO.	ASSESSOR'S PARCEL NO.	MAP REF. NO.	ASSESSOR'S PARCEL NO.	MAP REF. NO.	ASSESSOR'S PARCEL NO.
1	488-370-001	15	488-370-015	29	488-370-029	43	488-371-043
2	488-370-002	16	488-370-016	30	488-370-030	44	488-371-044
3	488-370-003	17	488-370-017	31	488-370-031	45	488-371-045
4	488-370-004	18	488-370-018	32	488-370-032	46	488-371-046
5	488-370-005	19	488-370-019	33	488-370-033	47	488-371-047
6	488-370-006	20	488-370-020	34	488-371-001	48	488-371-048
7	488-370-007	21	488-370-021	35	488-371-002	49	488-371-049
8	488-370-008	22	488-370-022	36	488-371-003	50	488-371-050
9	488-370-009	23	488-370-023	37	488-371-004	51	488-371-051
10	488-370-010	24	488-370-024	38	488-371-005	52	488-371-052
11	488-370-011	25	488-370-025	39	488-371-006	53	488-371-053
12	488-370-012	26	488-370-026	40	488-371-007	54	488-371-054
13	488-370-013	27	488-370-027	41	488-371-008	55	488-371-055
14	488-370-014	28	488-370-028	42	488-371-009	56	488-371-056

FILED IN THE OFFICE OF THE CITY CLERK THIS _____ DAY OF _____, 201_____.

CITY CLERK
CITY OF MORENO VALLEY

I HEREBY CERTIFY THAT THE WITHIN MAP SHOWING PROPOSED BOUNDARIES OF COMMUNITY FACILITIES DISTRICT NO. 2014-01 (MAINTENANCE SERVICES), CITY OF MORENO VALLEY, COUNTY OF RIVERSIDE, STATE OF CALIFORNIA, WAS APPROVED BY THE CITY OF MORENO VALLEY AT A REGULAR MEETING THEREOF, HELD ON THE _____ DAY OF _____, 201_____.
BY ITS RESOLUTION NO. _____

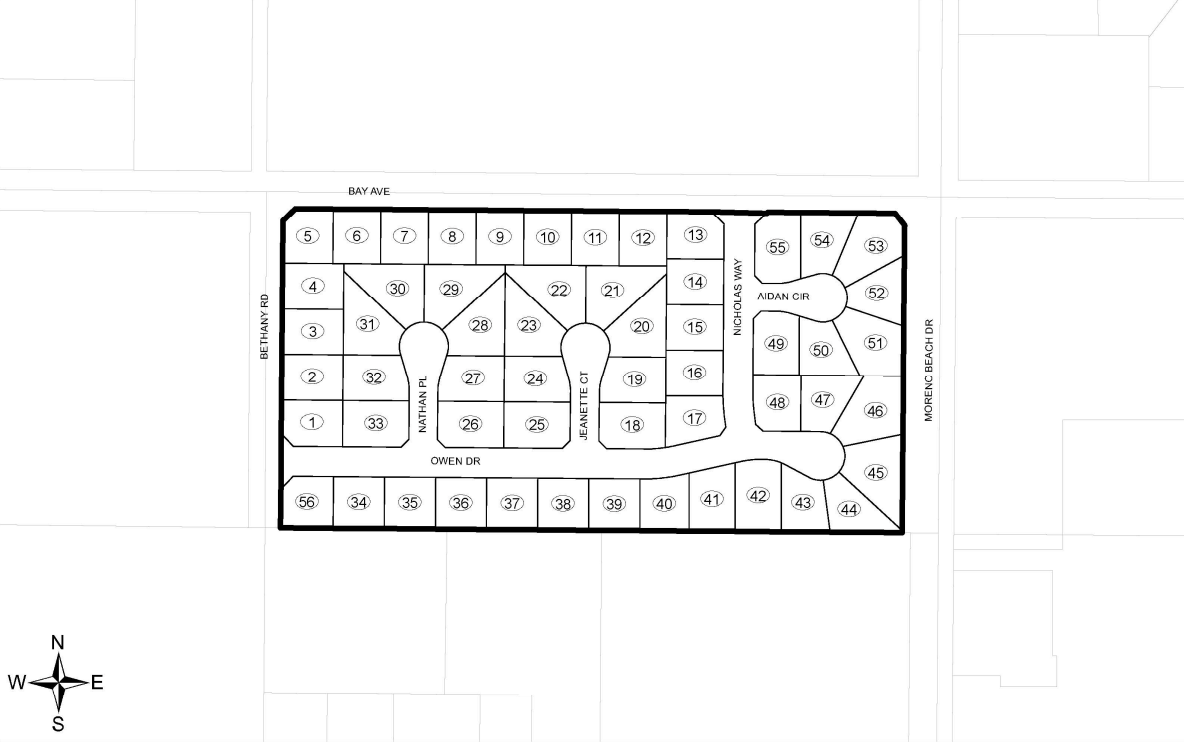
CITY CLERK
CITY OF MORENO VALLEY

FILED THIS _____ DAY OF _____, 201_____,
AT THE HOUR OF _____ O'CLOCK _____ M. IN BOOK _____
PAGE(S) _____ OF MAPS OF ASSESSMENT
AND COMMUNITY FACILITIES DISTRICT AND INSTRUMENT
NO. _____ IN THE OFFICE OF THE COUNTY RECORDER
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COUNTY RECORDER
COUNTY OF RIVERSIDE
STATE OF CALIFORNIA

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THE RIVERSIDE COUNTY ASSESSOR'S MAPS SHALL GOVERN FOR ALL DETAILS CONCERNING THE LINES AND DIMENSIONS OF SUCH LOTS OR PARCELS.



Legend

- CFD 2014-01, Tax Rate Area No. 1
- Map Reference Number



CITY OF MORENO VALLEY COMMUNITY FACILITIES DISTRICT NO. 2014-01 (MAINTENANCE SERVICES) RATE AND METHOD OF APPORTIONMENT OF SPECIAL TAX

A Special Tax for the City of Moreno Valley Community Facilities District No. 2014-01 (Maintenance Services) (the "CFD") shall be levied on all Assessor's Parcels in the CFD and collected each Fiscal Year commencing in Fiscal Year 2014/15 in an amount determined by the City through the application of the rate and method of apportionment of the Special Tax set forth below. All of the real property in the CFD, unless exempted by law or by the provisions hereof, shall be taxed for the purposes, to the extent and in the manner herein provided.

A. DEFINITIONS

The terms hereinafter set forth have the following meanings:

"Act" means the Mello-Roos Community Facilities Act of 1982 (Government Code Section 53311 *et seq.*).

"Administrative Expenses" means the expenses incurred by the City as administrator of the CFD to determine, levy and collect the Special Taxes, including salaries and benefits of City employees whose duties are related to administration of the CFD and the fees of consultants, legal counsel, the costs of collecting installments of the Special Taxes, preparation of required reports; and any other costs required to administer the CFD as determined by the City.

"Annual Escalation Factor" means the greater of the increase in the annual percentage change in the Consumer Price Index (CPI) for All Urban Consumers for the Los Angeles-Riverside-Orange County Region as published by the Department of Labor's Bureau of Labor Statistics or five percent (5%). If the CPI for the Los Angeles-Riverside-Orange County area is discontinued, the CFD administrator may replace it with a similar index for the purposes of calculating the Annual Escalation Factor.

"Assessor's Parcel" or "Parcel" means a lot or parcel shown on the official map of the Riverside County Assessor designating parcels by assessor's parcel number.

"Base Year" means Fiscal Year 2014-15.

"CFD Administrator" means an official of the City, or designee thereof, responsible for determining the Special Tax Requirement and administering the levy and collection of the Special Taxes.

"CFD" means City of Moreno Valley Community Facilities District No. 2014-01 (Maintenance Services).

7
Resolution No. 2014-12
Date Adopted: February 11, 2014

“City” means the City of Moreno Valley.

“Fiscal Year” means the period starting July 1 and ending the following June 30.

“Lot” means property within a recorded Final Map, which is identified by a lot number for which a building permit could be issued.

“Maximum Special Tax” means the maximum Special Tax, determined in accordance with Section C below that can be levied in the CFD in any Fiscal Year on any Assessor's Parcel.

“Property Owner Association Property” means any property within the boundaries of the CFD that is owned by, or irrevocably dedicated as indicated in an instrument recorded with the County Recorder to a property owner association, including any master or sub-association.

“Proportionately” means in a manner such that the ratio of the actual Special Tax levy to the Maximum Special Tax is equal for all Assessor's Parcels within each Land Use Class within each Tax Rate Area.

“Public Property” means any property within the boundaries of the CFD that is owned by or irrevocably offered for dedication to the federal government, the State, the County, the City or any other public agency and is used for public purposes.

“Special Tax” means the Special Tax to be levied in each Fiscal Year on each Assessor's Parcel of Taxable Property to fund the Special Tax Requirement, and shall include Special Taxes levied or to be levied under Sections C and D, below.

“Special Tax Requirement” means, for each Tax Rate Area separately, the amount required in any Fiscal Year to: (i) pay for the services financed by the CFD; (ii) pay Administrative Expenses; (iii) pay any amounts required to establish or replenish any Reserve Funds; and (iv) pay for anticipated delinquent Special Taxes (not to exceed 10% of total requirement) less any surplus of funds available from the previous Fiscal Year's Special Tax levy.

“State” means the State of California.

“Taxable Property” means all of the Assessor's Parcels within the boundaries of the CFD other than Public Property, Property Owner Association Property, or property exempted by law from the Special Tax.

“Tax-Exempt Property” means an Assessor's Parcel not subject to the Special Tax. Tax-Exempt Property includes: (i) Public Property, (ii) Property Owner Association Property, and (iii) property owned in common.

“**Tax Rate Area**” means a mutually exclusive geographic area in which the Special Tax may be levied pursuant to this RMA. All of the property in the CFD at the time of formation is within Tax Rate Area No. 1. Additional Tax Rate Areas may be created when property is annexed into the CFD, and a separate Special Tax, is identified for property within the new Tax Rate Area at the time of such annexation.

B. MAXIMUM SPECIAL TAX RATES

1. Tax Rate Area No. 1

The Maximum Special Tax for Taxable Property in Tax Rate Area No. 1 will be \$665.75 per Lot

On each July 1 following the Base Year, the Maximum Special Tax rates shall be increased in accordance with the Annual Escalation Factor.

A different Maximum Special Tax shall be identified for Tax Rate Areas added to the CFD as a result of future annexations.

2. Tax-Exempt Property

No Special Tax shall be levied on Tax-Exempt Property.

C. METHOD OF APPORTIONMENT OF THE SPECIAL TAX

Commencing with Fiscal Year 2014/15 and for each following Fiscal Year, the CFD Administrator shall, separately within each Tax Rate Area, levy the Special Tax Proportionately on each Assessor’s Parcel, whether Developed or Undeveloped, within that Tax Rate Area at up to 100% of the applicable Maximum Special Tax until the amount levied is equal to the Special Tax Requirement assigned to that Tax Rate Area in that Fiscal Year.

D. APPEALS

Any taxpayer that believes that the amount of the Special Tax assigned to a Parcel is in error may file a written notice with the CFD Administrator appealing the levy of the Special Tax. This notice is required to be filed with the CFD Administrator during the Fiscal Year the error is believed to have occurred. The CFD Administrator or its designee will then promptly review the appeal and, if necessary, meet with the taxpayer. If the CFD Administrator verifies that the tax should be changed the Special Tax levy shall be corrected and, if applicable, a refund shall be granted.

The City Council may interpret this Rate and Method of Apportionment for purposes of clarifying any ambiguity and make determinations relative to the annual administration of the

Special Tax and any landowner appeals. Any decision of the City Council shall be final and binding as to all persons.

E. MANNER OF COLLECTION

The Special Tax as levied pursuant to Section D above and shall be collected in the same manner and at the same time as ordinary *ad valorem* property taxes; however, the CFD Administrator may directly bill the Special Tax or collect Special Taxes at a different time, if necessary, to meet the financial obligations of the CFD as otherwise determined appropriate by the CFD Administrator.

The Special Tax shall be subject to the same penalties, procedure, sale and lien priority in any case of delinquency as applicable for ad valorem taxes.

F. PREPAYMENT OF SPECIAL TAX OBLIGATION

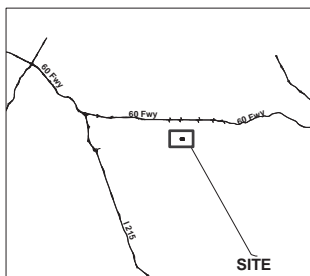
The Special Tax may not be prepaid.

G. TERM OF SPECIAL TAX

Taxable Property in the CFD shall remain subject to the Special Tax in perpetuity or until the City Council takes appropriate actions to terminate the Special Tax pursuant to the Act.

**PROPOSED BOUNDARY OF THE CITY OF MORENO VALLEY
COMMUNITY FACILITIES DISTRICT NO. 2014-01
(MAINTENANCE SERVICES)
COUNTY OF RIVERSIDE
STATE OF CALIFORNIA**

VICINITY MAP



MAP REF. NO.	ASSESSOR'S PARCEL NO.	MAP REF. NO.	ASSESSOR'S PARCEL NO.	MAP REF. NO.	ASSESSOR'S PARCEL NO.	MAP REF. NO.	ASSESSOR'S PARCEL NO.
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14	488-370-014	28	488-370-028	42	488-371-009	56	488-371-023

FILED IN THE OFFICE OF THE CITY CLERK THIS _____ DAY OF _____, 201__.

CITY CLERK
CITY OF MORENO VALLEY

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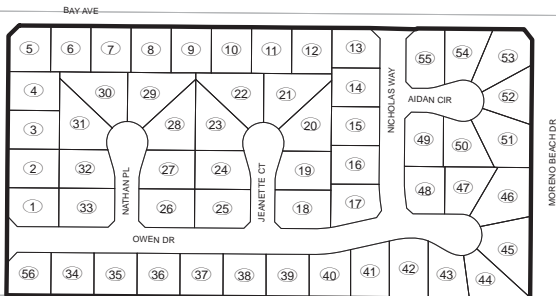
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Legend

- CFD 2014-01, Tax Rate Area No. 1
- Map Reference Number

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APPROVALS	
BUDGET OFFICER	<i>me</i>
CITY ATTORNEY	<i>SMB</i>
CITY MANAGER	<i>d</i>

Report to City Council

TO: Mayor and City Council

FROM: Jane Halstead, City Clerk, CMC

AGENDA DATE: February 11, 2014

TITLE: APPOINTMENTS TO THE ARTS COMMISSION

RECOMMENDED ACTION

Recommendations: That the City Council:

1. Appoint the applicant who received majority vote by the City Council.
2. If a vacancy is not filled by a majority vote of the City Council, authorize the City Clerk to re-advertise the position as vacant and carry over the current applications for reconsideration of appointment at a future date.

BACKGROUND

There is one vacancy on the Arts Commission. The deadline to submit applications was January 16, 2014. Applications were accepted by the City Clerk's Office to fill vacancy for the Arts Commission from the following individuals: Christopher Baca, Christopher S. Dennis, Clarence Robert Hogan, Linda Hayes, Jenney Janecek, and Saifur R. Osmani. Per the Council-adopted policy, prospective applicants are required to attend at least one meeting of their desired board or commission prior to appointment. Jenny Janecek was unable to attend a meeting. The remainder of the candidates attended a meeting.

Appropriate time frames with respect to posting notices of vacancies were followed.

As provided in the City's Municipal Code, the appointee will serve without compensation for designated term.

Pursuant to Municipal Code Subsection 2.06.010(e), "Unless otherwise specifically provided by the action establishing the body or appointing its initial members, no person shall be at the same time a member of more than one citizens' advisory body created by ordinance or resolution of the City Council." This section of the code is waived for members of the Accessibility Appeals Board.

The Arts Commission considers matters pertaining to the planning for the arts in the City; facilitating interaction among artists; promoting arts activities and education; researching grants for arts and culture and making recommendations for the City Council; encouraging service organizations and/or other governmental agencies to propose, finance, and give public arts projects to the City. Meetings are scheduled on the fourth Wednesday of each month at 6:30 p.m., at the Conference and Recreation Center, 14075 Frederick St.

The commission and vacancy to be filled is as follows:

ARTS COMMISSION

One (1) term expiring June 30, 2015

ALTERNATIVES

Members of the Council appointed boards and commissions serve in an advisory capacity to the City Council. Choosing not to appoint a member to the above-mentioned board and commission would result in decreased participation from residents. This option is not consistent with the City Council goal of creating a positive environment for the development of Moreno Valley's future. Therefore, staff recommends that the City Council make the recommended appointment.

NOTIFICATION

1. Posting of Notice of Opening
2. Publication of the agenda
3. Report and agenda mailed to applicants

Prepared By:
Department Head:
Jane Halstead,
City Clerk, CMC