

TELECONFERENCED MEETING

CITY COUNCIL REGULAR MEETING – 6:00 PM

JANUARY 5, 2021

[Pursuant to Governor Executive Order N-29-20]

There Will Not Be a Physical Location for Attending the Meeting

The Public May Observe the Meeting and Offer Public Comment As Follows:

STEP 1

Install the Free Zoom App or Visit the Free Zoom Website at [<https://zoom.us/>](https://zoom.us/)

STEP 2

Get Meeting ID Number and Password by emailing zoom@moval.org or calling (951) 413-3001, no later than 5:00 p.m. on Tuesday, January 5, 2021

STEP 3

Select Audio Source

Computer Speakers/Microphone

or

Telephone

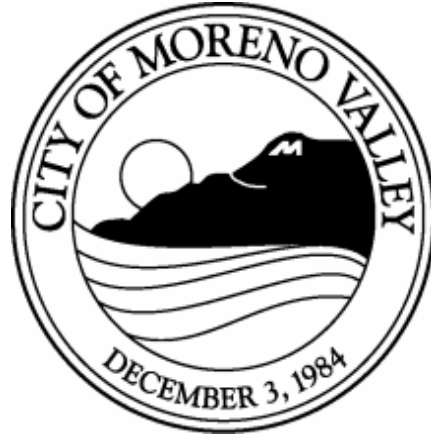
STEP 3

Public Comments May be Made Via Zoom

During the Meeting, the Mayor Will Explain the Process for Submitting Public Comments

ALTERNATIVE

If you do not wish to make public comments, you can view the meeting on Channel MVTV-3, the City's website at www.moval.org or YouTube



AGENDA
CITY COUNCIL OF THE CITY OF MORENO VALLEY
MORENO VALLEY COMMUNITY SERVICES DISTRICT
CITY AS SUCCESSOR AGENCY FOR THE
COMMUNITY REDEVELOPMENT AGENCY OF
THE CITY OF MORENO VALLEY
MORENO VALLEY HOUSING AUTHORITY
MORENO VALLEY PUBLIC FINANCING AUTHORITY
BOARD OF LIBRARY TRUSTEES

January 5, 2021

REGULAR MEETING – 6:00 PM

City Council Study Sessions

Second Tuesday of each month – 6:00 p.m.

City Council Meetings

Special Presentations – 5:30 P.M.

First & Third Tuesday of each month – 6:00 p.m.

City Council Closed Sessions

Will be scheduled as needed at 4:30 p.m.

City Hall Council Chamber – 14177 Frederick Street

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, in compliance with the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Guy Pegan, ADA Coordinator, at 951.413.3120 at least 72 hours before the meeting. The 72-hour notification will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Dr. Yxstian A. Gutierrez, Mayor

Victoria Baca, Mayor Pro Tem
Ulises Cabrera, Council Member

David Marquez, Council Member
Dr. Carla J. Thornton, Council Member

**AGENDA
JOINT MEETING OF THE
CITY COUNCIL OF THE CITY OF MORENO VALLEY
MORENO VALLEY COMMUNITY SERVICES DISTRICT
CITY AS SUCCESSOR AGENCY FOR THE
COMMUNITY REDEVELOPMENT AGENCY OF THE
CITY OF MORENO VALLEY
MORENO VALLEY HOUSING AUTHORITY
MORENO VALLEY PUBLIC FINANCING AUTHORITY
AND THE BOARD OF LIBRARY TRUSTEES**

***THE CITY COUNCIL RECEIVES A SEPARATE STIPEND FOR CSD
MEETINGS***

**REGULAR MEETING – 6:00 PM
JANUARY 5, 2021**

CALL TO ORDER

Joint Meeting of the City Council, Community Services District, City as Successor Agency for the Community Redevelopment Agency, Housing Authority and the Board of Library Trustees - actions taken at the Joint Meeting are those of the Agency indicated on each Agenda item.

ROLL CALL

INTRODUCTIONS

**PUBLIC COMMENTS ON ANY SUBJECT ON THE AGENDA AND NOT ON THE
AGENDA UNDER THE JURISDICTION OF THE CITY COUNCIL**

Any person wishing to address the Mayor and City Council on any matter, either under the Public Comments section of the Agenda or scheduled items or public hearings, must follow the procedures set forth above and wait to be identified to speak by the Mayor. Members of the public may be limited to three minutes per person or the allowed time set by the Mayor, except for the applicant. The Mayor may establish an overall time limit for comments on a particular Agenda item. Members of the public must direct their questions to the Mayor and not to other members of the City Council, the applicant, the Staff, or the audience.

JOINT CONSENT CALENDARS (SECTIONS A-E)

All items listed under the Consent Calendars, Sections A, B, C, D, and E are considered to be routine and non-controversial, and may be enacted by one motion unless a member of the City Council, Community Services District, City as Successor Agency for the Community Redevelopment Agency, Housing Authority or the Board of Library Trustees requests that an item be removed for separate action. The motion to adopt the Consent Calendars is deemed to be a separate motion by each Agency and shall be so recorded by the City Clerk. Items withdrawn for report or discussion will be heard after public hearing items.

A. CONSENT CALENDAR-CITY COUNCIL

- A.1. ORDINANCES - READING BY TITLE ONLY - THE MOTION TO ADOPT AN ORDINANCE LISTED ON THE CONSENT CALENDAR INCLUDES WAIVER OF FULL READING OF THE ORDINANCE.

Recommendation: Waive reading of all Ordinances.

- A.2. MINUTES - CITY COUNCIL - REGULAR MEETING - DEC 15, 2020 6:00 PM

Recommendation: Approve as submitted.

- A.3. COUNCIL DISCRETIONARY EXPENDITURE REPORTS FOR FISCAL YEAR 2020/2021 FROM JULY 1, 2020 THROUGH NOVEMBER 30, 2020 (Report of: City Clerk)

Recommendation:

- 1. Receive and file the Fiscal Year 2020/2021 Council Discretionary Expenditure Report for July 1, 2020 through November 30, 2020.

- A.4. MAYORAL APPOINTMENTS TO THE ARTS COMMISSION AND THE SENIOR CITIZENS' ADVISORY BOARD (Report of: City Clerk)

Recommendation:

- 1. Receive and confirm the slate of Mayoral appointments as follows:

ARTS COMMISSION

<u>Name</u>	<u>Position</u>	<u>Term</u>
Arzill Beason	Member	Ending 06/30/23

SENIOR CITIZENS' ADVISORY BOARD

<u>Name</u>	<u>Position</u>	<u>Term</u>
Anna Christian	Member	Ending 06/30/23

- A.5. SECOND READING AND CONSIDERATION OF ADOPTION OF ORDINANCE 975 AND ORDINANCE 976, FOR MUNICIPAL CODE AMENDMENTS TO AMEND VARIOUS SECTIONS OF TITLE 9 ZONING AND TO AMEND TITLE 12 VEHICLES AND TRAFFIC TO ADD CHAPTER 12.24 DRIVING UPON ACCESS RAMPS PROHIBITED (Report of: Community Development)

Recommendation:

- 1. Staff recommends that the City Council conduct the second reading by title only and adopt Ordinance Nos. 975 and 976.

- A.6. SECOND READING AND CONSIDERATION OF ADOPTION OF ORDINANCE 974 FOR A CHANGE OF ZONE FROM OFFICE (O) AND OFFICE COMMERCIAL (OC) TO COMMUNITY COMMERCIAL (CC) FOR PROPERTY GENERALLY LOCATED AT THE NORTHEAST CORNER OF PERRIS BOULEVARD AND DRACAEA STREET (Report of: Community Development)

Recommendation: That the City Council:

1. Staff recommends that the City Council conduct the second reading by title only and adopt Ordinance No. 974.

- A.7. RESOLUTION OF THE CITY OF MORENO VALLEY SERVING AS THE SUCCESSOR AGENCY TO THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF MORENO VALLEY APPROVING THE RECOGNIZED OBLIGATION PAYMENT SCHEDULE AND ADMINISTRATIVE BUDGET FOR THE PERIOD OF JULY 1, 2021 THROUGH JUNE 30, 2022 (ROPS 21-22) (Report of: Financial & Management Services)

Recommendations: That the City Council as Successor Agency:

1. Adopt Resolution No. SA 2021-___. A Resolution of the City Council of the City of Moreno Valley, California, serving as Successor Agency to the Community Redevelopment Agency of the City of Moreno Valley Approving the Recognized Obligation Payment Schedule and Administrative Budget for the Period of July 1, 2021 through June 30, 2022 (ROPS 21-22), and Authorizing the City Manager acting for the Successor Agency or his/her Designee to Make Modifications Thereto.
2. Authorize the City Manager acting for the Successor Agency or her Designee to make modifications to the Schedule.
3. Authorize the transmittal of the ROPS 21-22, for the period of July 1, 2021 through June 30, 2022 ("Exhibit A"), including Administrative Budget ("Exhibit B") for the said period, to the Countywide Oversight Board for County of Riverside for review and approval.

- A.8. LIST OF PERSONNEL CHANGES (Report of: Financial & Management Services)

Recommendation:

1. Ratify the list of personnel changes as described.

- A.9. ADOPT RESOLUTION 2021-XX, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MORENO VALLEY MODIFYING THE EXISTING PROVISIONS GOVERNING THE EMERGING LEADERS COUNCIL AND REPEALING RESOLUTION NO. 2015-31 (Report of: Parks & Community Services)

Recommendations:

1. Adopt Resolution No. 2021-XX, a Resolution of the City Council of the City of Moreno Valley, California, Modifying the Existing Provisions Governing the Emerging Leaders Council and Repealing Resolution No. 2015-31.
2. Approve the budget appropriations and expenditures as set forth in the fiscal impact section of this report.

- A.10. APPROVE THE REPLACEMENT OF THREE POLICE MOTORCYCLES (Report of: Police Department)

Recommendations:

1. Authorize the purchase of three 2021 BMW R 1250 RT-P police motorcycles and related emergency equipment totaling \$100,535.
2. Authorize the transfer of \$85,892 from the Equipment Replacement Fund 7510 to General Fund 1010, to add to the budgeted amount of \$14,643 in General Fund Account 1010-60-67-40210-660322, totaling \$100,535 to use for the purchase of three 2021 BMW R 1250 RT-P police motorcycles and related emergency equipment.

- A.11. MORENO VALLEY BUSINESS AND EMPLOYMENT RESOURCE CENTER AN AMERICA'S JOB CENTER OF CALIFORNIA (Report of: City Manager)

Recommendations:

1. That the City Council approve the First Amendment to the Memorandum of Understanding (MOU) between the City of Moreno Valley, Riverside County Workforce Development Board, and respective America's Job Center of California (AJCC) Partners;
2. Approve changing the name of the Moreno Valley Employment Resource Center to Moreno Valley Business and Employment Resource Center An America's Job Center of California; and
3. Authorize the City Manager to execute all documents.

B. CONSENT CALENDAR-COMMUNITY SERVICES DISTRICT

- B.1. ORDINANCES - READING BY TITLE ONLY - THE MOTION TO ADOPT AN ORDINANCE LISTED ON THE CONSENT CALENDAR INCLUDES WAIVER OF FULL READING OF THE ORDINANCE.

Recommendation: Waive reading of all Ordinances.

- B.2. MINUTES - CITY COUNCIL - REGULAR MEETING - DEC 15, 2020 6:00 PM
(See A.2)

Recommendation: Approve as submitted.

C. CONSENT CALENDAR - HOUSING AUTHORITY

- C.1. ORDINANCES - READING BY TITLE ONLY - THE MOTION TO ADOPT AN ORDINANCE LISTED ON THE CONSENT CALENDAR INCLUDES WAIVER OF FULL READING OF THE ORDINANCE.

Recommendation: Waive reading of all Ordinances.

- C.2. MINUTES - CITY COUNCIL - REGULAR MEETING - DEC 15, 2020 6:00 PM
(See A.2)

Recommendation: Approve as submitted.

D. CONSENT CALENDAR - BOARD OF LIBRARY TRUSTEES

- D.1. ORDINANCES - READING BY TITLE ONLY - THE MOTION TO ADOPT AN ORDINANCE LISTED ON THE CONSENT CALENDAR INCLUDES WAIVER OF FULL READING OF THE ORDINANCE.

Recommendation: Waive reading of all Ordinances.

- D.2. MINUTES - CITY COUNCIL - REGULAR MEETING - DEC 15, 2020 6:00 PM
(See A.2)

Recommendation: Approve as submitted.

E. CONSENT CALENDAR - PUBLIC FINANCING AUTHORITY

- E.1. ORDINANCES - READING BY TITLE ONLY - THE MOTION TO ADOPT AN ORDINANCE LISTED ON THE CONSENT CALENDAR INCLUDES WAIVER OF FULL READING OF THE ORDINANCE.

Recommendation: Waive reading of all Ordinances.

- E.2. MINUTES - CITY COUNCIL - REGULAR MEETING - DEC 15, 2020 6:00 PM
(See A.2)

Recommendation: Approve as submitted.

F. PUBLIC HEARINGS

Questions or comments from the public on a Public Hearing matter are limited to five minutes per individual and must pertain to the subject under consideration.

Those wishing to speak should follow the teleconference procedures.

- F.1. CONDUCT A PUBLIC HEARING ON THE AB 562 ECONOMIC DEVELOPMENT FIVE YEAR UPDATE (Report of: Financial & Management Services)

Recommendations: That the City Council:

1. Conduct a public hearing
2. Receive and file the report

G. GENERAL BUSINESS - NONE

H. ITEMS REMOVED FROM CONSENT CALENDARS FOR DISCUSSION OR SEPARATE ACTION

I. REPORTS

- I.1. CITY COUNCIL REPORTS

(Informational Oral Presentation - not for Council action)

March Joint Powers Commission (JPC)

Riverside County Habitat Conservation Agency (RCHCA)

Riverside County Transportation Commission (RCTC)

Riverside Transit Agency (RTA)

Western Riverside Council of Governments (WRCOG)

Western Riverside County Regional Conservation Authority (RCA)

School District/City Joint Task Force

- I.2. CITY MANAGER'S REPORT

(Informational Oral Presentation - not for Council action)

CLOSING COMMENTS AND/OR REPORTS OF THE CITY COUNCIL, COMMUNITY SERVICES DISTRICT, CITY AS SUCCESSOR AGENCY FOR THE COMMUNITY REDEVELOPMENT AGENCY, HOUSING AUTHORITY, PUBLIC FINANCING AUTHORITY, AND THE BOARD OF LIBRARY TRUSTEES.

ADJOURNMENT

PUBLIC INSPECTION

The contents of the agenda packet are available for public inspection on the City's website at www.moval.org and in the City Clerk's office at 14177 Frederick Street during normal business hours.

Any written information related to an open session agenda item that is known by the City to have been distributed to all or a majority of the City Council less than 72 hours prior to this meeting will be made available for public inspection on the City's website at www.moval.org and in the City Clerk's office at 14177 Frederick Street during normal business hours.

CERTIFICATION

I, Pat Jacquez-Nares, City Clerk of the City of Moreno Valley, California, certify that 72 hours prior to this Regular Meeting, the City Council Agenda was posted on the City's website at: www.moval.org and in the following three public places pursuant to City of Moreno Valley Resolution No. 2007-40:

City Hall, City of Moreno Valley
14177 Frederick Street

Moreno Valley Library
25480 Alessandro Boulevard

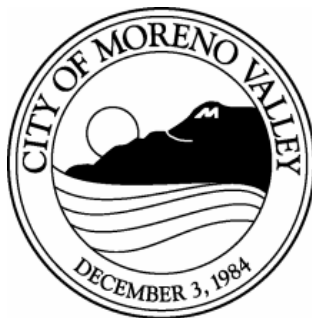
Moreno Valley Senior/Community Center
25075 Fir Avenue

Pat Jacquez-Nares, CMC & CERA
City Clerk

Date Posted: December 31, 2020

**MINUTES
CITY COUNCIL REGULAR MEETING OF THE CITY OF MORENO VALLEY
December 15, 2020**

TELECONFERENCED MEETING



**CITY COUNCIL REGULAR MEETING - 6:00 PM
DECEMBER 15, 2020
[Pursuant to Governor Executive Order N-29-20]**

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or
Telephone*

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**MINUTES
JOINT MEETING OF THE
CITY COUNCIL OF THE CITY OF MORENO VALLEY
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CITY OF MORENO VALLEY
MORENO VALLEY HOUSING AUTHORITY
MORENO VALLEY PUBLIC FINANCING AUTHORITY
BOARD OF LIBRARY TRUSTEES**

**REGULAR MEETING – 6:00 PM
December 15, 2020**

CALL TO ORDER

The Joint Meeting of the City Council, Community Services District, City as Successor Agency for the Community Redevelopment Agency of the City of Moreno Valley, Moreno Valley Housing Authority, Moreno Valley Public Financing Authority and the Board of Library Trustees was called to order at 6:00 p.m. by Mayor Gutierrez in the Council Chamber located at 14177 Frederick Street.

Mayor Gutierrez announced that the City Council receives a separate stipend for CSD meetings.

ROLL CALL

Council:	Dr. Yxstian A. Gutierrez	Mayor
	Victoria Baca	Mayor Pro Tem
	David Marquez	Council Member
	Ulises Cabrera	Council Member
	Dr. Carla J. Thornton	Council Member

INTRODUCTIONS

Staff:	Pat Jacquez-Nares	City Clerk
	Mike Lee	City Manager
	Marshall Eyerman	Assistant City Manager/Chief Financial Officer
	Michael Wolfe	Assistant City Manager/Director of Public Works/City Engineer
	Manuel Mancha	Community Development Director
	Patti Solano	Parks & Community Services Director
	John Salisbury	Chief of Police
	Abdul Ahmad	Fire Chief

Minutes Acceptance: Minutes of Dec 15, 2020 6:00 PM (CONSENT CALENDAR-CITY COUNCIL)

PUBLIC COMMENTS ON ANY SUBJECT ON THE AGENDA AND NOT ON THE AGENDA UNDER THE JURISDICTION OF THE CITY COUNCIL

Louise Palomarez

1. Praised the City Council for the work they've accomplished during the year.
2. Wished the City Council, the Police Department, and the Fire Department a Merry Christmas and Happy New Year.
3. Hopeful that construction of the World Logistics Center will soon commence.
4. Excited about the amphitheater and the Town Center on the East side.
5. Expressed her pride to be a Moreno Valley citizen.
6. Congratulated the school district board winners.
7. Optimistic that the new Administration will be able to alleviate the gridlock in Congress.

Angel Lopez

1. Wished everyone a Merry Christmas and Happy New Year.
2. Critical of the Moreno Valley Trade Center mailer.
3. Questioned the ethics of the Council Members that received campaign contributions from parcel owners who stand to benefit from the Moreno Valley Trade Center.

Chris Dawoodi

1. Condemned the City's bid process.
2. Requested that the contract to Nth Generation Computing, Inc. be rescinded.

Brian Gunter

1. Questioned why the City did not give his company a chance to allay any concerns it had with their bid, especially since they were the lowest bidder.

Brandon Carn

1. Commented on a corruption indictment that occurred in Tulare County that involved the brother of Iddo Benzeevi.
2. Chastised members of the City Council for continuing to take campaign donations from Iddo Benzeevi.

Dave Slocum

1. Concerned that the RFP process wasn't completely followed for the server contract.

Mayor Gutierrez asked for a response to the allegations of impropriety.

Assistant City Manager/Chief Financial Officer Eyerman explained that because the contract is for professional services rather than a bid, the process differs.

SPECIAL ORDER OF BUSINESS

1. RESOLUTION RECITING THE FACT OF THE GENERAL MUNICIPAL ELECTION HELD ON NOVEMBER 3, 2020, DECLARING THE OFFICIAL RESULTS AND SUCH OTHER MATTERS AS PROVIDED BY LAW (RESO NO. 2020-80) (Report of: City Clerk)

City Clerk Jacquez-Nares provided the report.

Recommendation: That the City Council:

1. Adopt a Resolution of the City Council of the City of Moreno Valley, California, reciting the fact of the General Municipal Election held on November 3, 2020, declaring the results and such other matters as provided by law.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Marquez, Council Member
SECONDER:	Ulises Cabrera, Council Member
AYES:	Dr. Yxstian A. Gutierrez, Victoria Baca, David Marquez, Ulises Cabrera, Dr. Carla J. Thornton

ADMINISTRATION OF THE OATHS OF OFFICE TO NEWLY ELECTED OFFICIALS

Council Member District 1 - Oath and Remarks

City Clerk Jacquez-Nares administered the Oath of Office to Mayor Pro Tem Victoria Baca.

Mayor Pro Tem Baca thanked God, family, friends, volunteers, donors, and the voters of District 1 for giving her another opportunity to serve. She mentioned all of the development occurring in District 1.

Council Member District 3 - Oath and Remarks

City Clerk Jacquez-Nares administered the Oath of Office to Council Member Marquez.

Council Member Marquez remarked on the unprecedented year. He thanked his supporters, staff, and volunteers. He assured his detractors that he would serve them in addition to his supporters. He urged District 3 residents to call him with any complaints. He noted the development slated for District 3. He wished everyone a Merry Christmas and Happy New Years and reminded them to protect themselves from Covid-19.

Mayor - Oath and Remarks

City Clerk Jacquez-Nares administered the Oath of Office to Mayor Gutierrez.

Mayor Gutierrez thanked God, his family, friends, supporters, colleagues, and the Moreno Valley voters. He guaranteed that he would work to serve all of Moreno Valley's residents. He promised to work in conjunction with the City Council to help residents and businesses navigate the pandemic and recession. His noted goals were to reduce emergency response times and to reduce crime as safety is his number one priority. He championed the completion of the City's strategic plan and pledged to repair the roads. As an educator, he understands the importance of education and will focus on expanding youth programs. He expressed his desire to develop community outreach regarding the Covid vaccine and the continued diligence in taking the necessary health precautions. He congratulated Mayor Pro Tem Baca and Council Member Marquez and demonstrated his eagerness to work with them.

RECOGNITION TO NEWLY ELECTED CITY OFFICIALS BY THE CITY COUNCIL AND/OR OTHER PUBLIC OFFICERS - NONE

JOINT CONSENT CALENDARS (SECTIONS A-E)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ulises Cabrera, Council Member
SECONDER:	David Marquez, Council Member
AYES:	Dr. Yxstian A. Gutierrez, Victoria Baca, David Marquez, Ulises Cabrera, Dr. Carla J. Thornton

A. CONSENT CALENDAR-CITY COUNCIL

- A.1. ORDINANCES - READING BY TITLE ONLY - THE MOTION TO ADOPT AN ORDINANCE LISTED ON THE CONSENT CALENDAR INCLUDES WAIVER OF FULL READING OF THE ORDINANCE.

Recommendation: Waive reading of all Ordinances.

- A.2. City Council - Regular Meeting - Dec 1, 2020 6:00 PM

Recommendation: Approve as submitted.

- A.3. 2021 CITY COUNCIL COMMISSION, BOARD, AND INTER-AGENCY APPOINTMENTS (Report of: City Clerk)

Recommendation: That the City Council:

1. Ratify the appointments to the various committees and regional bodies as noted on the 2021 Council Committee Participation List – terms end either June 30, 2021 or December 31, 2021.

A.4. APPOINTMENTS TO THE CITIZENS PUBLIC SAFETY COMMITTEE
(Report of: City Clerk)

Recommendation:

- 1. Receive and confirm the following appointments:

Citizens Public Safety Committee

<u>Name</u>	<u>Position</u>	<u>Term</u>
Jorge Alvarado	Member	Ending 06/30/21
Tanya Price	Member	Ending 06/30/21
Rosemary Rios	Member	Ending 06/30/21
Karen Sykes	Member	Ending 06/30/21
Liz Williams	Member	Ending 06/30/21
Wayne Woodliff	Member	Ending 06/30/21
Marquita Clay	Member	Ending 06/30/21

Each of the recommended appointees for the Citizens Public Safety Committee were screened and interviewed by the Citizens Public Safety Committee leaders consisting of Chair Mayor Pro Tem Baca and Vice Chair Council Member Thornton. Each recommended appointee was also subject to a criminal background check which is standard practice for all applicants for any City advisory commission or committee.

Additional appointees are undergoing background checks.

A.5. MAYORAL APPOINTMENTS TO THE EMERGING LEADERS COUNCIL, AND THE UTILITIES COMMISSION (Report of: City Clerk)

Recommendation:

- 1. Receive and confirm the slate of Mayoral appointments as follows:

EMERGING LEADERS COUNCIL

<u>Name</u>	<u>Position</u>	<u>Term</u>
Steven Serrano	Member	Ending 05/31/22
Yepez		

UTILITIES COMMISSION

<u>Name</u>	<u>Position</u>	<u>Term</u>
Brianna Solomon	Public Member	Ending 06/30/23

Minutes Acceptance: Minutes of Dec 15, 2020 6:00 PM (CONSENT CALENDAR-CITY COUNCIL)

A.6. COLLEGE PROMISE MEMORANDUM OF UNDERSTANDING (AGMT. NO. 2020-275) (Report of: City Manager)

Council Member Cabrera expressed his pride to the Mayor for assisting students attending Moreno Valley College.

Recommendations:

1. Approve the Memorandum of Understanding (MOU) between the City of Moreno Valley (City) and the Riverside Community College District Foundation acting on behalf of Moreno Valley College (College) allowing for the allocation of \$50,000 to support the College Promise Initiative.
2. Authorize the City Manager to execute the MOU as to form and all necessary documents with the College.

A.7. LIST OF PERSONNEL CHANGES (Report of: Financial & Management Services)

Recommendation:

1. Ratify the list of personnel changes as described.

A.8. COVID-19 PANDEMIC RESOLUTIONS EXTENDING THE LOCAL STATE OF EMERGENCY AND CERTAIN EMERGENCY MEASURES (RESO. NO. 2020-81) (Report of: Financial & Management Services)

Recommendations:

1. That the City Council adopt a Resolution Extending the Local State of Emergency and Certain Emergency Measures related to the Local, State and National Declarations of a State of Emergency related to the COVID-19 Pandemic.
2. Authorize the City Manager to amend any agreements as necessary to continue the operation of the State of California's Great Plates Delivered program, locally known as Senior Eats.

A.9. RECEIVE THE ANNUAL AB1600 COMPLIANCE REPORT FOR FISCAL YEAR 2019-20 (Report of: Financial & Management Services)

Recommendations:

1. Receive and file the Annual AB 1600 Compliance Report for FY 2019-20 in compliance with California Government Code sections 66006 and 66001.

2. Approve the finding that staff has demonstrated a continuing need to hold unexpended Development Impact Fees.

A.10. APPROVE THE USE OF TECHNOLOGY REPLACEMENT FUNDS TO UPGRADE AGING SERVERS AND DISASTER RECOVERY TECHNOLOGY TO MEET INCREASED DEMANDS AND AWARD OF CONTRACT FOR SERVER, STORAGE, BACKUPS, AND DISASTER RECOVERY TECHNOLOGY– RFP NO. 2020-020 (AGMT. NO. 2020-276) (Report of: Financial & Management Services)

Recommendations:

1. Award contract to Nth Generation Computing, Inc., the highest qualified proposal for \$833,766, (\$757,969 for server, storage, backups, and disaster recovery technology plus \$75,797 (10% contingency)).
2. Authorize the Assistant City Manager to execute the Contract with Nth Generation Computing, Inc., subject to the approval of the Interim City Attorney.
3. Authorize expenditures for improvements to the disaster recovery site for an amount not to exceed \$27,500 (\$25,000 for improvements, plus \$2,500 (10% contingency)).
4. Authorize amendments to the Fiscal Year 2020/21 budget from the Technology Replacement Reserve balance for these expenses as outlined in the Fiscal Impact section.

A.11. PAYMENT REGISTER- OCTOBER 2020 (Report of: Financial & Management Services)

Recommendation:

1. Receive and file the Payment Register.

A.12. PROJECT SPECIFIC AGREEMENT FOR ON-CALL CONSTRUCTION INSPECTION SERVICES WITH NV5, INC. (AGMT. NO. 2020-277) (Report of: Public Works)

1. Approve the Project Specific Agreement for On-Call Professional Services for Construction Inspection Services with NV5, Inc. and authorize the City Manager to execute the Project Specific Agreement with NV5, Inc., subject to the approval of the City Attorney;
2. Authorize the issuance of a purchase order to NV5, Inc. in the amount of \$270,000.00 for Fiscal Year (FY) 2020/2021 and authorize the Chief Financial Officer to approve subsequent related purchase

orders for annual extensions up to a maximum of two annual extensions with NV5, Inc. not to exceed \$270,000.00 annually, for a total not to exceed of \$810,000.00, in accordance with the approved terms of the Agreement, using funds collected from development and utility company projects; and

3. Authorize the Public Works Director/City Engineer to execute subsequent extensions and/or amendments to the Agreements, including the authority to authorize subsequent associated purchase orders in accordance with the terms of the Agreements, subject to the approval of the City Attorney.
- A.13. APPROVE A NEW COVID-19 UTILITY ASSISTANCE PROGRAM FOR RESIDENTIAL AND SMALL BUSINESSES, PROVIDE FUNDING OF \$250,000 FOR THE COVID-19 UTILITY ASSISTANCE PROGRAM, APPROVE A SUSPENSION OF LATE FEES AND DISCONNECTS, AND APPROVE A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MORENO VALLEY TO CONFIRM THE ELECTRIC RATES FOR MORENO VALLEY UTILITY (MVU) (RESO. NO. 2020-82) (Report of: Public Works)

Council Member Cabrera thanked the staff involved in the program.

Recommendations:

1. Approve a COVID-19 Utility Assistance Program for residential and small business customers;
 2. Approve a budget allocation of \$250,000 to fund the new COVID-19 Utility Assistance Program;
 3. Approve suspension of late fees and disconnects for non-payment until the Emergency Resolution is lifted by the City; and
 4. Approve Resolution No. 2020-82. A Resolution of the City Council of the City of Moreno Valley, California, to confirm the Electric Rates for Moreno Valley Utility (MVU) as currently required by increased energy costs, operating costs, operating agreements, and City resolution.
- A.14. ADOPT RESOLUTION NO. 2020-83, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MORENO VALLEY, CALIFORNIA, ADOPTING A RENEWABLE ENERGY PROCUREMENT PLAN, COMPLIANCE PERIOD 3 (2017-2020) FOR MORENO VALLEY UTILITY (RESO. NO. 2020-83) (Report of: Public Works)

Recommendation:

1. Adopt Resolution 2020-83, a Resolution of the City of Moreno Valley adopting a Renewable Energy Resources Procurement Plan,

Compliance Period 3 (2017-2020) pursuant to Public Utilities Code § 399.30(a)

- A.15. SECOND READING AND CONSIDERATION OF ADDING CHAPTER 2.65 “CAMPAIGN CONTRIBUTION REGULATIONS” TO TITLE 2 “ADMINISTRATION AND PERSONNEL” OF THE MORENO VALLEY MUNICIPAL CODE TO ESTABLISH REGULATIONS AND LIMITATIONS ON CAMPAIGN CONTRIBUTIONS FOR CITY ELECTED OFFICIALS (ORD. NO. 973) (Report of: City Attorney)

RECOMMENDATION:

1. That the City Council adopt the attached Ordinance No. 973 to add a new Chapter 2.65 (“Campaign Contribution Regulations”) to Title 2 (“Administration and Personnel”) of the Moreno Valley Municipal Code.

- A.16. SECOND READING AND CONSIDERATION OF AMENDING CHAPTER 3.48 (“WESTERN RIVERSIDE COUNTY MULTIPLE SPECIES HABITAT CONSERVATION PLAN FEE PROGRAM”) TO ELIMINATE LOW INCOME RESIDENTIAL HOUSING AS AN EXEMPTION TO THE MULTIPLE SPECIES HABITAT CONSERVATION PLAN FEE (ORD. NO. 972) (Report of: City Attorney)

RECOMMENDATION:

1. That the City Council adopt the attached Ordinance No. 972 amending Chapter 3.48 (“Western Riverside County Multiple Species Habitat Conservation Plan Fee Program”) to Title 3 (“Revenue and Finance”) of the Moreno Valley Municipal Code to eliminate “Low Income Residential Housing” as an exemption.

- A.17. Draft Housing Element and Sites Inventory Overview (Report of: Community Development)

Recommendation:

1. Receive and File the staff report and supporting information

- A.18. ADOPT A RESOLUTION OF THE CITY OF MORENO VALLEY, CALIFORNIA, APPROVING AN ANNUAL ADJUSTMENT TO QUIMBY IN-LIEU FEES PURSUANT TO CHAPTER 3.40.110 OF THE MORENO VALLEY MUNICIPAL CODE (RESO. NO. 2020-84) (Report of: Parks & Community Services)

Recommendation:

1. Adopt Resolution No. 2020-84, authorizing an adjustment to Quimby In-Lieu fees.

- A.19. ADOPTION OF RESOLUTION FOR UPDATE OF THE CITY USER FEE SCHEDULE – PARKS AND COMMUNITY SERVICES USER FEES FOR FY 2020/2021 (RESO. NO. 2020-85) (Report of: Parks & Community Services)

Recommendation:

1. Adopt Resolution 2020-85 approving an annual CPI adjustment to the Parks and Community Services User Fees.

B. CONSENT CALENDAR-COMMUNITY SERVICES DISTRICT

- B.1. ORDINANCES - READING BY TITLE ONLY - THE MOTION TO ADOPT AN ORDINANCE LISTED ON THE CONSENT CALENDAR INCLUDES WAIVER OF FULL READING OF THE ORDINANCE.

Recommendation: Waive reading of all Ordinances.

- B.2. MINUTES - CITY COUNCIL - REGULAR MEETING - DEC 1, 2020 6:00 PM (See A.2)

Recommendation: Approve as submitted.

C. CONSENT CALENDAR - HOUSING AUTHORITY

- C.1. ORDINANCES - READING BY TITLE ONLY - THE MOTION TO ADOPT AN ORDINANCE LISTED ON THE CONSENT CALENDAR INCLUDES WAIVER OF FULL READING OF THE ORDINANCE.

Recommendation: Waive reading of all Ordinances.

- C.2. MINUTES - CITY COUNCIL - REGULAR MEETING - DEC 1, 2020 6:00 PM (See A.2)

Recommendation: Approve as submitted.

D. CONSENT CALENDAR - BOARD OF LIBRARY TRUSTEES

- D.1. ORDINANCES - READING BY TITLE ONLY - THE MOTION TO ADOPT AN ORDINANCE LISTED ON THE CONSENT CALENDAR INCLUDES WAIVER OF FULL READING OF THE ORDINANCE.

Recommendation: Waive reading of all Ordinances.

- D.2. MINUTES - CITY COUNCIL - REGULAR MEETING - DEC 1, 2020 6:00 PM (See A.2)

Recommendation: Approve as submitted.

E. CONSENT CALENDAR - PUBLIC FINANCING AUTHORITY

- E.1. ORDINANCES - READING BY TITLE ONLY - THE MOTION TO ADOPT AN ORDINANCE LISTED ON THE CONSENT CALENDAR INCLUDES WAIVER OF FULL READING OF THE ORDINANCE.

Recommendation: Waive reading of all Ordinances.

- E.2. MINUTES - CITY COUNCIL - REGULAR MEETING - DEC 1, 2020 6:00 PM (See A.2)

Recommendation: Approve as submitted.

F. PUBLIC HEARINGS

- F.1. PROPOSED GENERAL PLAN AMENDMENT AND CHANGE OF ZONE AMENDING FIGURE 2-2 "LAND USE MAP" OF THE MORENO VALLEY GENERAL PLAN AND THE CITY ZONING ATLAS, RESPECTIVELY, AND PROPOSED CONDITIONAL USE PERMITS FOR A DRIVE THROUGH RESTAURANT WITH OUTDOOR SEATING, A FUELING STATION AND CONVENIENCE STORE WITH ALCOHOL SALES AT THE NORTHEAST CORNER OF PERRIS BOULEVARD AND DRACAEA AVENUE (RESO. NOS. 2020-86 - 89, AND ORD. NO. 974) (Report of: Community Development)

Community Development Director Mancha provided the report.

Council Member Marquez asked for confirmation of the location of the property entrance as it's a private street.

Community Development Director Mancha responded in the affirmative and remarked that the entry will be improved.

Associate Planner Descoteaux noted that the road improvements will benefit resident's as well as the applicant.

Mayor Gutierrez opened the Public Hearing at 6:46 p.m.

There being no comments in support or opposition, Mayor Gutierrez closed the Public Hearing at 6:47 p.m.

Recommendations:

1. ADOPT Resolution 2020-86: A Resolution of the City Council of the City of Moreno Valley CERTIFYING that the Initial Study/Mitigated Negative Declaration, prepared for General Plan Amendment PEN19-0206, Change of Zone PEN19-0207, and Conditional Use Permits PEN19-0204 and PEN19-0205, on file with the Community Development Department, incorporated herein by this reference, completed in compliance with the California Environmental Quality Act Guidelines, and that the City Council reviewed and considered the information contained in the Initial Study/ Mitigated Negative Declaration, and that the document reflects the City's independent judgment and analysis, and ADOPTING the Mitigation Monitoring and Reporting Program prepared for General Plan Amendment PEN19-0206, Change of Zone PEN19-0207, and Conditional Use Permits PEN19-0204 and PEN19-0205;
2. ADOPT Resolution 2020-87: A Resolution of the City Council of the City of Moreno Valley approving General Plan Amendment application PEN19-0206 to amend the General Plan Land Use map to amend the land use designation of 2.04-acres from Residential/Office (R/O) General Plan land use designation to Commercial (C) General Plan land use designation for the areas described in the Resolution, based on the findings contained in the Resolution, and the revised Land Use Map;
3. INTRODUCE and conduct the first reading by title only of Ordinance No. 974, approving a Change of Zone PEN19-0207 to amend the City Zoning Atlas to rezone 2.04-acres from Office Commercial (OC) District and Office (O) District to Community Commercial (CC) District for the areas described in the Ordinance, based on the findings contained in the Ordinance, and the revised Zoning Atlas;
4. ADOPT Resolution No. 2020-88, A Resolution of the City Council of the City of Moreno Valley approving Conditional Use Permit PEN19-0204 based on the findings contained in this resolution, and subject to the conditions of approval included as Exhibit A;
5. ADOPT Resolution No. 2020-89, A Resolution of the City Council of the City of Moreno Valley approving Conditional Use Permit PEN19-0205 based on the findings contained in this resolution, and subject to the conditions of approval included as Exhibit A; and

6. SCHEDULE the second reading and adoption of Ordinance No. 974 for the next regular City Council meeting.

RESULT: APPROVED [UNANIMOUS]
MOVER: David Marquez, Council Member
SECONDER: Ulises Cabrera, Council Member
AYES: Dr. Yxstian A. Gutierrez, Victoria Baca, David Marquez, Ulises Cabrera, Dr. Carla J. Thornton

- F.2. MUNICIPAL CODE AMENDMENTS MODIFYING VARIOUS SECTIONS WITHIN TITLE 9 PLANNING AND ZONING: CHAPTER 9.02 PERMITS AND APPROVALS, CHAPTER 9.09 SPECIFIC USE DEVELOPMENT STANDARDS, CHAPTER 9.11 PARKING, PEDESTRIAN AND LOADING REQUIREMENTS, CHAPTER 9.12 SIGN REGULATIONS, AND TITLE 12 VEHICLES AND TRAFFIC, ADDING CHAPTER 12.24 DRIVING UPON ACCESS RAMPS PROHIBITED. (ORD. NOS. 975 and 976) (Report of: Community Development)

Planning Official Nevins provided the report.

Council Member Marquez questioned whether residents would be notified that the handicap access ramp will be inaccessible and whether all the ramps will include a curb on the posterior.

Planning Official Nevins reported that no mass notification is in place as Code notifies them when they are made aware.

Assistant City Manager/Public Works Director/City Engineer Wolfe explained that residents using the ADA access ramps inappropriately will be notified and secondary driveways are allowed in some instances.

Mayor Gutierrez opened the Public Hearing at 6:52 p.m.

There being no comments in support or opposition, Mayor Gutierrez closed the Public Hearing at 6:52 p.m.

Recommendations:

1. Introduce and conduct the first reading of Ordinance No. 975 amending Sections 9.02.030, 9.02.080, 9.02.150, 9.02.240, 9.02.280, 9.09.080, 9.11.040, 9.11.070, 9.12.060, and 9.12.070 of Title 9 the City of Moreno Valley Municipal Code to provide greater flexibility and clarity regarding existing requirements and to streamline certain entitlement procedures in order to promote economic development within the City;
2. Introduce and conduct the first reading of Ordinance No. 976 adding Chapter 12.24 of Title 12 of the City of Moreno Valley Municipal Code

related to the prohibition of driving on City maintained sidewalks and pedestrian access ramps; and

- 3. Schedule the second reading and adoption of Ordinance Nos. 975 and 976 for the next regular Council meeting.

RESULT: APPROVED [UNANIMOUS]
MOVER: David Marquez, Council Member
SECONDER: Ulises Cabrera, Council Member
AYES: Dr. Yxstian A. Gutierrez, Victoria Baca, David Marquez, Ulises Cabrera, Dr. Carla J. Thornton

G. GENERAL BUSINESS

G.1. FISCAL YEAR 2020/21 FIRST QUARTER BUDGET REVIEW AND APPROVAL OF THE FIRST QUARTER BUDGET AMENDMENTS AND REVIEW OF THE OPERATING AND CAPITAL CARRYOVERS FROM FISCAL YEAR 2019/20 (RESO NOS. 2020-90, CSD 2020-35, HA 2020-04, SA 2020-04) (Report of: Financial & Management Services)

Assistant City Manager/Chief Financial Officer Eyerman provided the report.

Mayor Gutierrez asked for confirmation that the defunded positions that were mentioned were vacant and that no one was laid off.

Assistant City Manager/Chief Financial Officer Eyerman responded in the affirmative.

Recommendations: That the City Council:

- 1. Receive and file the Fiscal Year 2020/21 First Quarter Budget Review.
- 2. Adopt Resolution No. 2020-90. A resolution of the City Council of the City of Moreno Valley, California, adopting the revised budgets for fiscal year 2020/21.
- 3. Approve the City Position Summary.
- 4. Receive and file the Fiscal Year 2019/20 Carryover Memo.

RESULT: APPROVED [UNANIMOUS]
MOVER: Victoria Baca, Mayor Pro Tem
SECONDER: Ulises Cabrera, Council Member
AYES: Dr. Yxstian A. Gutierrez, Victoria Baca, David Marquez, Ulises Cabrera, Dr. Carla J. Thornton

Minutes Acceptance: Minutes of Dec 15, 2020 6:00 PM (CONSENT CALENDAR-CITY COUNCIL)

Recommendation: That the CSD:

- 1. Adopt Resolution No. CSD 2020-35. A resolution of the Moreno Valley Community Services District of the City of Moreno Valley, California, adopting the revised operating and capital budgets for Fiscal Year (FY) 2020/21.

RESULT: APPROVED [UNANIMOUS]
MOVER: Victoria Baca, Mayor Pro Tem
SECONDER: David Marquez, Council Member
AYES: Dr. Yxstian A. Gutierrez, Victoria Baca, David Marquez, Ulises Cabrera, Dr. Carla J. Thornton

Recommendation: That the HA:

- 1. Adopt Resolution No. HA 2020-04. A resolution of the Moreno Valley Housing Authority of the City of Moreno Valley, California, adopting the revised operating and capital budget for Fiscal Year 2019/20.

RESULT: APPROVED [UNANIMOUS]
MOVER: David Marquez, Council Member
SECONDER: Victoria Baca, Mayor Pro Tem
AYES: Dr. Yxstian A. Gutierrez, Victoria Baca, David Marquez, Ulises Cabrera, Dr. Carla J. Thornton

Recommendation: That the City Council as Successor Agency:

- 1. Adopt Resolution No. Successor Agency 2020-04. A Resolution of the City Council of the City of Moreno Valley, California, Serving as Successor Agency to the Community Redevelopment Agency of the City of Moreno Valley, California, adopting the revised operating and capital budget for Fiscal Year 2019/20.

RESULT: APPROVED [UNANIMOUS]
MOVER: Victoria Baca, Mayor Pro Tem
SECONDER: Dr. Carla J. Thornton, Council Member
AYES: Dr. Yxstian A. Gutierrez, Victoria Baca, David Marquez, Ulises Cabrera, Dr. Carla J. Thornton

G.2. City Council Reorganization - Selection of Mayor Pro Tem (Report of: City Clerk)

City Clerk Jacquez-Nares provided the report.

Mayor Pro Tem Baca nominated Council Member Thornton.

Council Member Marquez nominated Council Member Cabrera.

Minutes Acceptance: Minutes of Dec 15, 2020 6:00 PM (CONSENT CALENDAR-CITY COUNCIL)

Council Member Thornton left the meeting at 7:06 p.m.

Mayor Gutierrez recessed the meeting at 7:06 p.m.

Mayor Gutierrez reconvened the meeting at 7:17 p.m.

Recommendation: That the City Council:

1. Conduct the reorganization of the City Council by selecting one Council Member to serve a one-year term as Mayor Pro Tem.

With consensus from the City Council, the item was continued to the January 5, 2021 City Council meeting.

H. ITEMS REMOVED FROM CONSENT CALENDARS FOR DISCUSSION OR SEPARATE ACTION - NONE

I. REPORTS

I.1. CITY COUNCIL REPORTS

(Informational Oral Presentation - not for Council action)

March Joint Powers Commission (JPC) - None

Riverside County Habitat Conservation Agency (RCHCA) - None

Riverside County Transportation Commission (RCTC) - None

Riverside Transit Agency (RTA) - None

Western Riverside Council of Governments (WRCOG) - Mayor Pro Tem Baca

Mayor Pro Tem Baca reported the following:

- The Executive Committee approved two TUMF Reimbursement Agreement Amendments, including an amendment to Moreno Valley's existing agreement for the Moreno Beach Drive/State Route 60 interchange project to shift funding from the Project Approval and Environmental documentation phase to the Plans, Specifications, and Estimates phase.
- WRCOG's educational programs are continuing in a virtual format, including the EcoHero program for member jurisdictions' school partners at the K-5 level. EcoHero introduces environmental topics such as used oil recycling, household hazardous wastes, and even food waste prevention, through songs, dance, and music videos and, will include shows available to students in Moreno Valley.

Western Riverside County Regional Conservation Authority (RCA) - Council Member Marquez

Council Member Marquez reported the following:

- Moreno Valley's MSHCP fee collection totaled \$ 4,468.00 (two residential permits) for the month of October 2020.

School District/City Joint Task Force - None

I.2. CITY MANAGER'S REPORT - NONE

(Informational Oral Presentation - not for Council action)

CLOSING COMMENTS AND/OR REPORTS OF THE CITY COUNCIL, COMMUNITY SERVICES DISTRICT, CITY AS SUCCESSOR AGENCY FOR THE COMMUNITY REDEVELOPMENT AGENCY, HOUSING AUTHORITY, PUBLIC FINANCING AUTHORITY, AND THE BOARD OF LIBRARY TRUSTEES.

Council Member Marquez - None

Council Member Cabrera

1. Wished everyone a Merry Christmas.
2. Expressed his concern for Council Member Thornton.
3. Encouraged residents to wear masks and get tested for Covid-19.

Mayor Pro Tem Baca

1. Reminded residents of the free masks available and encouraged them to contact City Hall for assistance.
2. Wished everyone Merry Christmas and Happy New Year.
3. Urged residents to stay safe.

Mayor Gutierrez

1. Wished everyone Happy Holidays.
2. Mentioned the Happy Holidays video recorded by the City Council.
3. Prompted residents to stay safe.

ADJOURNMENT

There being no further business to come before the City Council, Mayor Gutierrez adjourned the meeting at 7:23 p.m.

Submitted by:

Pat Jacquez-Nares, CMC & CERA
 City Clerk
 Secretary, Moreno Valley Community Services District
 Secretary, City as Successor Agency for the Community
 Redevelopment Agency of the City of Moreno Valley
 Secretary, Moreno Valley Housing Authority
 Secretary, Board of Library Trustees
 Secretary, Public Financing Authority

Approved by:

Dr. Yxstian A. Gutierrez
 Mayor
 City of Moreno Valley
 President, Moreno Valley Community Services District
 Chairperson, City as Successor Agency for the Community
 Redevelopment Agency of the City of Moreno Valley
 Chairperson, Moreno Valley Housing Authority
 Chairperson, Board of Library Trustees
 Chairperson, Public Financing Authority



Report to City Council

TO: Mayor and City Council

FROM: Pat Jacquez-Nares, City Clerk

AGENDA DATE: January 5, 2021

TITLE: COUNCIL DISCRETIONARY EXPENDITURE REPORTS FOR FISCAL YEAR 2020/2021 FROM JULY 1, 2020 THROUGH NOVEMBER 30, 2020

RECOMMENDED ACTION

Recommendation:

1. Receive and file the Fiscal Year 2020/2021 Council Discretionary Expenditure Report for July 1, 2020 through November 30, 2020.

SUMMARY

This staff report is prepared at the request of the City Council to provide transparency with respect to the expenditure of City funds from City Council Discretionary Expenditure Accounts. These reports are for each Council Member's year to date expenditures for Fiscal Year 2020/2021, for July 1, 2020 through November 30, 2020. Each Council District receives an annual budget allocation of \$3,000 and the Mayor receives an annual budget allocation of \$6,000.

With the adoption of the current fiscal year budget and pursuant to Resolution No. 2019-27, unused monies from Fiscal Year 2019/2020 have been carried over to the current Fiscal Year as approved by the City Manager. The Discretionary Expenditure Reports now reflect the amended budget amount.

The expenditure reports are included routinely in the City Council agenda as an additional means of distributing reports on activities to the Council and public. The reports are to be posted to the City's website following Council approval. The monthly reports provide unaudited information and are reconciled to the City's general ledger. Following the end of the Fiscal Year, the financial information shall be reviewed as part of the City's independent financial audit.

NOTIFICATION

Posting of the agenda as required by the Brown Act.

PREPARATION OF STAFF REPORT

Prepared By:
Renee Bryant
Management Assistant

Department Head Approval:
Pat Jacquez-Nares
City Clerk

CITY COUNCIL GOALS

None

CITY COUNCIL STRATEGIC PRIORITIES

- 1. Economic Development
- 2. Public Safety
- 3. Library
- 4. Infrastructure
- 5. Beautification, Community Engagement, and Quality of Life
- 6. Youth Programs

ATTACHMENTS

- 1. July - November

APPROVALS

Budget Officer Approval	<u>✓ Approved</u>	12/23/20 9:06 AM
City Attorney Approval	<u>✓ Approved</u>	
City Manager Approval	<u>✓ Approved</u>	12/23/20 9:08 AM



MAYOR DR. YXSTIAN A. GUTIERREZ

Fiscal Year 2020/2021 Council Discretionary Expenditures
 Accounts: 1010-10-01-10015-620130 Mayor Discretionary
 1010-10-01-10015-620131 Mayor Discretionary - Carryover
 July 1, 2020 - November 30, 2020

Date	Amount	Description
		No expenditures to report for July 2020
		No expenditures to report for August 2020
		No expenditures to report for September 2020
		No expenditures to report for October 2020
		No expenditures to report for November 2020
	\$ -	TOTAL Council Discretionary Expenditures for FY 20/21
	\$ 6,000.00	FY 20/21 Adopted Budget Amount
	\$ 2,575.00	Carryover Budget Amount FY 19/20
	\$ 8,575.00	FY 20/21 Amended Budget Amount
	\$ 8,575.00	FY 20/21 Budget Amount Remaining

Source: Unaudited financial data from the City's accounting records.
 Updated as of: 12/16/2020



COUNCIL DISTRICT 1 VICTORIA BACA

Fiscal Year 2020/2021 Council Discretionary Expenditures
 Accounts: 1010-10-01-10011-620111 District 1 Discretionary
 1010-10-01-10011-620116 District 1 Discretionary - Carryover
 July 1, 2020 - November 30, 2020

Date	Amount	Description
		No expenditures to report for July 2020
		No expenditures to report for August 2020
9/3/2020	\$ 400.00	Sponsorship MVAQ Pool Fees
		No expenditures to report for October 2020
		No expenditures to report for November 2020
	<u>\$ 400.00</u>	TOTAL Council Discretionary Expenditures for FY 20/21
	\$ 3,000.00	FY 20/21 Adopted Budget Amount
	<u>\$ 1,989.00</u>	Carryover Budget Amount FY 19/20
	<u>\$ 4,989.00</u>	FY 20/21 Amended Budget Amount
	\$ 4,589.00	FY 20/21 Budget Amount Remaining

Source: Unaudited financial data from the City's accounting records.
 Updated as of: 12/16/2020

Attachment: July - November (4246 : COUNCIL DISCRETIONARY EXPENDITURE REPORTS FOR FISCAL YEAR 2020/2021)



COUNCIL DISTRICT 2 DR. CARLA J. THORNTON

Fiscal Year 2020/2021 Council Discretionary Expenditures
 Accounts: 1010-10-01-10012-620112 District 2 Discretionary
 1010-10-01-10012-620117 District 2 Discretionary - Carryover
 July 1, 2020 - November 30, 2020

Date	Amount	Description
No expenditures to report for July 2020		
8/26/2020	\$ 994.36	Point Emblem - Custom Challenge Coins
No expenditures to report for September 2020		
10/31/2020	\$ 37.70	Staples - Screen Protector for City Issued Cell Phone
10/31/2020	\$ 7.05	Cupcake & Espresso Bar - Refreshments for Listening Session
10/31/2020	\$ 4.85	Cupcake & Espresso Bar - Refreshments for Listening Session
No expenditures to report for November 2020		
	<u>\$ 1,043.96</u>	TOTAL Council Discretionary Expenditures for FY 20/21
	\$ 3,000.00	FY 20/21 Adopted Budget Amount
	<u>\$ 3,639.00</u>	Carryover Budget Amount FY 19/20
	<u>\$ 6,639.00</u>	FY 20/21 Amended Budget Amount
	\$ 5,595.04	FY 20/21 Budget Amount Remaining

Source: Unaudited financial data from the City's accounting records.
 Updated as of: 12/16/2020



COUNCIL DISTRICT 3 DAVID MARQUEZ

Fiscal Year 2020/2021 Council Discretionary Expenditures
 Accounts: 1010-10-01-10013-620113 District 3 Discretionary
 1010-10-01-10013-620118 District 3 Discretionary - Carryover
 July 1, 2020 - November 30, 2020

Date	Amount	Description
		No expenditures to report for July 2020
		No expenditures to report for August 2020
		No expenditures to report for September 2020
		No expenditures to report for October 2020
11/25/2020	\$ 500.00	Sponsorship Building Lives Moreno Valley Food Pantry
	<u>\$ 500.00</u>	TOTAL Council Discretionary Expenditures for FY 20/21
	\$ 3,000.00	FY 20/21 Adopted Budget Amount
	<u>\$ 2,578.00</u>	Carryover Budget Amount FY 19/20
	<u>\$ 5,578.00</u>	FY 20/21 Amended Budget Amount
	\$ 5,078.00	FY 20/21 Budget Amount Remaining

Source: Unaudited financial data from the City's accounting records.
 Updated as of: 12/16/2020

Attachment: July - November (4246 : COUNCIL DISCRETIONARY EXPENDITURE REPORTS FOR FISCAL YEAR 2020/2021)



COUNCIL DISTRICT 4 ULISES CABRERA

Fiscal Year 2020/2021 Council Discretionary Expenditures
 Accounts: 1010-10-01-10014-620114 District 4 Discretionary
 1010-10-01-10014-620119 District 4 Discretionary - Carryover
 July 1, 2020 - November 30, 2020

Date	Amount	Description
7/31/2020	\$ 10.00	Wake Up MoVal July 22 Meeting
8/24/2020	\$ 357.66	Sponsorship Be Kind to Your Mind Virtual Wellness Event
9/30/2020	\$ 10.00	Wake Up MoVal September 23 Meeting
		No expenditures to report for October 2020
		No expenditures to report for November 2020
	<u>\$ 377.66</u>	TOTAL Council Discretionary Expenditures for FY 20/21
	\$ 3,000.00	FY 20/21 Adopted Budget Amount
	<u>\$ 2,733.00</u>	Carryover Budget Amount FY 19/20
	<u>\$ 5,733.00</u>	FY 20/21 Amended Budget Amount
	\$ 5,355.34	FY 20/21 Budget Amount Remaining

Source: Unaudited financial data from the City's accounting records.
 Updated as of: 12/16/2020



Report to City Council

TO: Mayor and City Council

FROM: Pat Jacquez-Nares, City Clerk

AGENDA DATE: January 5, 2021

TITLE: MAYORAL APPOINTMENTS TO THE ARTS COMMISSION AND THE SENIOR CITIZENS' ADVISORY BOARD

RECOMMENDED ACTION

Recommendation:

1. Receive and confirm the slate of Mayoral appointments as follows:

ARTS COMMISSION

<u>Name</u>	<u>Position</u>	<u>Term</u>
Arzill Beason	Member	Ending 06/30/23

SENIOR CITIZENS' ADVISORY BOARD

<u>Name</u>	<u>Position</u>	<u>Term</u>
Anna Christian	Member	Ending 06/30/23

CITY COUNCIL GOALS

Advocacy. Develop cooperative intergovernmental relationships and be a forceful advocate of City policies, objectives, and goals to appropriate external governments, agencies and corporations.

CITY COUNCIL STRATEGIC PRIORITIES

1. Economic Development
2. Public Safety

- 3. Library
- 4. Infrastructure
- 5. Beautification, Community Engagement, and Quality of Life
- 6. Youth Programs

ATTACHMENTS

- 1. Arzill Beason_Redacted
- 2. Anna Christian_Redacted

APPROVALS

Budget Officer Approval	<u>✓ Approved</u>	12/29/20 9:56 AM
City Attorney Approval	<u>✓ Approved</u>	
City Manager Approval	<u>✓ Approved</u>	12/29/20 10:38 AM

FEB 20 REC'D *kw*



City of Moreno Valley

Boards and Commissions

Membership Application Form

For City Clerk's Use
Stamp Date and Time Received

Name: Arzill Beason
Home Address: [Redacted]
Moreno Valley
How long have you resided in Moreno Valley? 9 months

CONFIDENTIAL INFORMATION

Home Phone No.: [Redacted] Driver's License No.: [Redacted]
Work Phone No.: [Redacted] Email Address: [Redacted]
Cell Phone No.: [Redacted] Date of Birth: [Redacted]

Employer Name: County of Riverside Position: Principal Accountant
Address: _____

Board or Commission applying for*: 1st Choice ARTS Commission
2nd Choice _____

*If applying for the Accessibility Appeals Board, please indicate which position you are applying for:
 Physically Challenged Person Person Experienced in Construction Public Member

*If applying for the Utilities Commission, please indicate which position you are applying for:
 Public Member Customer of Moreno Valley Utility Business Customer of Moreno Valley Utility

Why do you wish to serve on this Board and/or Commission?
As a practicing Musician, I understand the value of exposing people, especially children, to all of the creative Arts.

List any education, training, or special skills, you have which may be relevant or of particular benefit to this Board and/or Commission:
BA - Music; Musician; Educator

Explain briefly your understanding of what this Board and/or Commission does, including its powers and limitations.
Assist with planning and coordinating various activities that highlight the Arts in the City of Moreno Valley

What do you hope to accomplish by your participation?
Bring more events and create opportunities for resident Artists to display their talents.

Attachment: Arzill Beason_Redacted (4268 : MAYORAL APPOINTMENTS TO THE ARTS COMMISSION, AND THE SENIOR CITIZENS' ADVISORY

List any employment, volunteer work, or membership in a service/community organization that you have served on, or are now a member of. Please provide the name(s) of the agency (ies), contact person, and dates served:

What other areas of interest do you have in our City government?

Fiscal Oversight

Would you be available for meetings during the day or evening?

Attendance of at least one (1) meeting is required prior to the appointment.

Date(s) of the meeting(s) attended: _____

Pursuant to Resolution 2016-42 all board and commission members must be registered voters of the City of Moreno Valley.

I authorize the City of Moreno Valley to obtain and review, on a confidential basis, such information regarding me as may be contained in the California State Summary Criminal History and in records of the California Department of Motor Vehicles. Yes No (The application shall not be considered if the NO box is checked.)

I hereby agree to attend all board or commission meetings, unless excused, and understand that I may be removed for lack of attendance, pursuant to Municipal Code, Subsection 2.06.010(C) which states, "If a member is absent without advance permission of the board or commission or of the appointing authority, from three consecutive regular meetings or from 25% of the duly scheduled meetings of the board or commission within any fiscal year, the membership shall thereupon become vacant and shall be filled as any other vacancy."

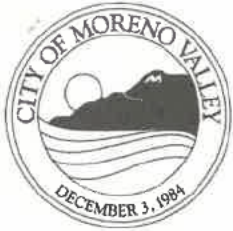
CERTIFICATE OF APPLICANT: I certify that all statements in this application are true and complete to the best of my knowledge. I understand that any false statements of material fact will subject me to disqualification or dismissal if appointed. I release the City of Moreno Valley from any liability for the



2/19/20
Date

Please Note: Applications will be kept on file for potential future vacancies for one year after the application submittal date. Applications are accepted year-round. All applications are public record; personal information may be redacted to protect applicants' privacy.

Attachment: Arzill Beason_Redacted (4268 : MAYORAL APPOINTMENTS TO THE ARTS COMMISSION, AND THE SENIOR CITIZENS' ADVISORY



City of Moreno Valley

Boards and Commissions

Membership Application

CITY CLERK
MORENO VALLEY
RECEIVED
20 APR 30 PM 2:59
For City Clerk's Use
Stamp Date and Time Received

Form Name: Anna Christian
Home Address: [Redacted] Moreno Valley, CA 92555 2332

How long have you resided in Moreno Valley? 20 years

CONFIDENTIAL INFORMATION
Home Phone No.: [Redacted] Driver's License No.: [Redacted]
Work Phone No.: [Redacted] Email Address: [Redacted]
Cell Phone No.: [Redacted] Date of Birth: [Redacted]

Employer Name: Retired Position: Educator
Address: Moreno Valley Unified School District

Board or Commission applying for*: 1st Choice Senior Citizen Advisory Board
2nd Choice Library Commission

*If applying for the Accessibility Appeals Board, please indicate which position you are applying for:
 Physically Challenged Person Person Experienced in Construction Public Member

*If applying for the Utilities Commission, please indicate which position you are applying for:
 Public Member Customer of Moreno Valley Utility Business Customer of Moreno Valley Utility

Why do you wish to serve on this Board and/or Commission?

I have been active at the Senior Center for twelve years teaching Creative Writing/Life Story Class as well as participating in the Guitar Class and I will have completed one term on the Senior Advisory Board.

List any education, training, or special skills, you have which may be relevant or of particular benefit to this Board and/or Commission:

I have an MA in English from CSULA. And I taught Language Arts at Mo. Val and was an adjunct professor at RCC. In addition, I helped organize the Black History celebration at the Center last year.

Explain briefly your understanding of what this Board and/or Commission does, including its powers and limitations.

During my term on the Advisory Board, I came to understand and appreciate the role of the Board in addressing the needs of the senior community, providing them with opportunities to enhance their

Attachment: Anna Christian_Redacted (4268 : MAYORAL APPOINTMENTS TO THE ARTS COMMISSION, AND THE SENIOR CITIZENS'

senior years.

What do you hope to accomplish by your participation?

I hope I can be an asset to the Board as well as to the Center. I hope to continue to be an active member of the MV Senior Center.

List any employment, volunteer work, or membership in a service/community organization that you have served on, or are now a member of. Please provide the name(s) of the agency (ies), contact person, and dates served:

M.V. Senior Advisory Board
Quinn Community Witness Project. As a Lay Health Advisor, I help educate women about breast cancer. Director: Eudora Mitchell

What other areas of interest do you have in our City government?

I am interested in the Library Commission. As an author, I've been a presenter at the adult program as well as worked with the MoVal library's Author Expo.

Would you be available for meetings during the day [X] or evening? [X]

Attendance of at least one (1) meeting is required prior to appointment.

Date(s) of the meeting(s) attended:

Pursuant to Resolution 2016-42 all board and commission members must be registered voters of the City of Moreno Valley.

I authorize the City of Moreno Valley to obtain and review, on a confidential basis, such information regarding me as may be contained in the California State Summary Criminal History and in records of the California Department of Motor Vehicles. Yes x No [] (The application shall not be considered if the NO box is checked.)

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CERTIFICATE OF APPLICANT: I certify that all statements in this application are true and complete to the best of my knowledge. I understand that any false statements of material fact will subject me to disqualification or dismissal if appointed. I release the City of Moreno Valley from any liability for the use of the aforesaid information.

[Redacted Signature]

Signature

4/28/20
Date

Attachment: Anna Christian_Redacted (4268 : MAYORAL APPOINTMENTS TO THE ARTS COMMISSION, AND THE SENIOR CITIZENS'



Report to City Council

TO: Mayor and City Council

FROM: Manuel A. Mancha, Community Development Director

AGENDA DATE: January 5, 2021

TITLE: SECOND READING AND CONSIDERATION OF ADOPTION OF ORDINANCE 975 AND ORDINANCE 976, FOR MUNICIPAL CODE AMENDMENTS TO AMEND VARIOUS SECTIONS OF TITLE 9 ZONING AND TO AMEND TITLE 12 VEHICLES AND TRAFFIC TO ADD CHAPTER 12.24 DRIVING UPON ACCESS RAMPS PROHIBITED

RECOMMENDED ACTION

Recommendation:

Staff recommends that the City Council conduct the second reading by title only and adopt Ordinance Nos. 975 and 976.

SUMMARY

This report recommends adoption of Ordinance No 975 and Ordinance No. 976, introduced at the City Council meeting of December 15, 2020, approving amendments to Title 9 "Planning and Zoning" and Title 12 "Vehicles and Traffic."

DISCUSSION

The proposed amendments to Title 9 will provide clarity and streamline existing requirements. The proposed amendments to Title 12 will establish regulations making it unlawful to operate a vehicle on a City-maintained sidewalk or pedestrian access ramp without authorization.

ALTERNATIVES

The City Council may consider the following alternatives:

1. Conduct the second reading by title only and adopt Ordinance No. 975 and Ordinance No. 976. Staff recommends this alternative.
2. Provide revisions to the draft Ordinance and have staff returns with the revised draft for another adoption process.
3. Provide alternate direction to staff.

FISCAL IMPACT

There are no fiscal impacts anticipated from the approval and adoption of this Ordinance. However, it is anticipated that the proposed modifications will streamline business and development regulations, which would be expected to have a positive impact on business and development and thus positive fiscal impact to the City.

NOTIFICATION

The agenda was posted in accordance with the Brown Act.

PREPARATION OF STAFF REPORT

Prepared By:
Sean P. Kelleher
Senior Planner

Department Head Approval:
Manuel A. Mancha
Community Development Director

CITY COUNCIL GOALS

Revenue Diversification and Preservation. Develop a variety of City revenue sources and policies to create a stable revenue base and fiscal policies to support essential City services, regardless of economic climate.

Positive Environment. Create a positive environment for the development of Moreno Valley's future.

CITY COUNCIL STRATEGIC PRIORITIES

1. Economic Development
2. Public Safety
3. Library
4. Infrastructure
5. Beautification, Community Engagement, and Quality of Life
6. Youth Programs

ATTACHMENTS

- 1. Ordinance No. 975 - Title 9 Amendments
- 2. Ordinance No. 976 - Title 12 Amendments

APPROVALS

Budget Officer Approval	<u>✓ Approved</u>	12/21/20 3:21 PM
City Attorney Approval	<u>✓ Approved</u>	
City Manager Approval	<u>✓ Approved</u>	12/21/20 5:27 PM

ORDINANCE NO. 975

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MORENO VALLEY, CALIFORNIA, AMENDING VARIOUS SECTIONS AND TABLES OF CHAPTER 9.02 PERMITS AND APPROVALS, CHAPTER 9.09 SPECIFIC USE DEVELOPMENT STANDARDS, CHAPTER 9.11 PARKING, PEDESTRIAN AND LOADING REQUIREMENTS, AND CHAPTER 9.12 SIGN REGULATIONS OF TITLE 9 PLANNING AND ZONING

WHEREAS, the City of Moreno Valley is a General Law city organized pursuant to Article XI of the California Constitution; and

WHEREAS, pursuant to the authority granted the City by Article XI, Section 7 of the California Constitution, the City has the police power to adopt regulations designed to promote the public convenience or the general prosperity, as well as regulations designed to promote the public health and safety; and

WHEREAS, pursuant to the provisions of Section 9.02.200 (Public Hearing and Notification Procedures) of the Municipal Code and Section 65905 of the Government Code , a public hearing was scheduled for December 15, 2020, and notice thereof was duly published and posted; and

WHEREAS, on December 15, 2020, the public hearing to consider the proposed amendments to various sections and tables of Chapter 9.02 Permits and Approvals, Chapter 9.09 Specific Use Development Standards, Chapter 9.11 Parking, Pedestrian and Loading Requirements, and Chapter 9.12 Sign Regulations of Title 9 Planning And Zoning (“Proposed Amendments”) was duly noticed and conducted by the City Council at which time all interested persons were provided an opportunity to be heard and to present evidence; and

WHEREAS, the intent of the Proposed Amendments is to provide some flexibility and clarity regarding existing development-related requirements, standards and specifications and to streamline certain entitlement procedures in order to promote and expedite continued economic development within the City; and

WHEREAS, the Proposed Amendments will also make it less costly for the public with respect to processing certain entitlement applications; and

WHEREAS, pursuant to Section 15378 of the California Environmental Quality Act, a “Project” means the whole of an action, which has a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, but does not include organizational or administrative activities of government that will not result in direct or indirect physical changes in the environment such as the Proposed Amendments; and

WHEREAS, in the light of the foregoing, the Proposed Amendments does not constitute a “Project” under CEQA.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF MORENO VALLEY DOES ORDAIN AS FOLLOWS:

Section 1. RECITALS

That the above recitals are true and correct and are incorporated herein as though set forth at length herein.

Section 2. AUTHORITY

That this Ordinance is adopted pursuant to the authority granted by Article 11, Section 7 of the Constitution of the State of California and California Government Code Section 37100, and is not intended to be duplicative of state law, nor is it preempted by state legislation.

Section 3. AMENDMENT OF TITLE 9 (PLANNING AND ZONING) OF THE MORENO VALLEY MUNICIPAL

That the following sections and tables of Title 9 (Planning and Zoning) of the Municipal Code is hereby amended in their entirety to read as follows:

Section 9.02.030 Development review process.

The purpose and intent of this section is to identify types of development review process or processing and to establish, by application type, the procedures and requirements for each type of development review process.

A. Minor Development Review Process.

1. Purpose and Intent. The purpose of minor development review is to provide a process for administrative review of development projects which are of limited size and scope. The intent of this process is to ensure that such limited projects comply with all applicable city guidelines, standards and ordinances; are not detrimental to the public health, safety or welfare; and are not materially damaging to surrounding properties or improvements. The minor development review process shall not be construed to include routine maintenance, reconditioning of an existing building, or other land use approvals construed to fall under Section 9.02.170 of the development code. Routine maintenance includes, but is not limited to, painting, stucco work, repairing existing buildings, and parking lot resurfacing/restriping.
2. Authority. The community development director is authorized to approve, approve with reasonable conditions, or disapprove applications for minor development review. In approving an application, the community development director may impose reasonable conditions

to ensure compliance with this title. Conditions may include requirement for open spaces, buffers, walls, fences and screening; requirements for street improvements and dedications, regulation of vehicular ingress, egress and traffic circulation; requirements for installation and maintenance of landscaping and erosion control measures; regulations of signs; regulations of hours of operation; establishment of time limits for performance or completion; and such other conditions as the community development director may deem necessary to make the determinations required by subsection (A)(6) of this section.

3. Minor Development Review Criteria. Unless otherwise specified for major development review pursuant to criteria outlined in subsection (B)(2) of this section, applications which include any of the following criteria shall be subject to the minor development review process and approval by the community development director:
 - a. Parking lot construction, reconstruction or expansion;
 - b. Construction, reconstruction or expansion of outdoor storage areas which are a permitted use in the applicable zone;
 - c. Construction and/or placement of satellite dishes, antennas, roof- or ground-mounted equipment visible from public view, or similar structures or equipment, as determined by the community development director;
 - d. New structures or additions which qualify for a categorical exemption pursuant to the California Environmental Quality Act (CEQA) and City of Moreno Valley "Rules to Implement CEQA";
 - e. Development of any other uses, facilities, or structures for which minor development review is specified elsewhere in this title;
 - f. Signs permitted subject to the provisions of Section 9.12.020 of this title;
 - g. Exterior remodeling of industrial, commercial or multifamily facilities;
 - h. Model homes and changes in production unit sizes within single-family residential tracts, except as otherwise provided in Section 9.08.210 of this title.
 - i. Projects within existing commercial centers when consistent with existing zoning.
4. Applications. An application for a minor development review shall be filed with the community development department in a manner prescribed by the community development director.

5. Project/Design Review. If it is determined by the community development director that the site contains unique or unusual characteristics and therefore requires additional design review, the community development director may refer the application to the project review staff committee.
 6. Required Determinations. Before granting approval of a minor development review application, the community development director shall make the following determinations:
 - a. That the proposed project is consistent with the goals, objectives, policies and programs of the Moreno Valley general plan and any applicable specific plan;
 - b. That the proposed project, together with the conditions applicable thereto, will not be detrimental to the public health, safety or welfare, or be materially injurious to properties or improvements in the vicinity;
 - c. That the proposed project is in compliance with each of the applicable provisions of this title.
- B. Major Development Review Process.
1. Purpose and Intent. The major development review process is intended to implement general plan policies and other adopted policy and design standards, regulations and guidelines. To achieve quality development that is functionally as well as aesthetically enhancing to the community, and to minimize adverse effects on surrounding properties and the environment, the purposes of major development review are to ensure the following:
 - a. That the location and configuration of structures developed within the city are visually harmonious with their sites and with natural landforms and surrounding sites, structures, and streetscapes;
 - b. That the proposed design produces harmonious transitions in both the scale and character of development between adjacent land uses;
 - c. That site access and circulation thereon is safe and convenient for pedestrians, bicyclists and vehicles;
 - d. That adverse environmental effects are minimized;
 - e. That building site and architectural design is accomplished in an energy-efficient manner;
 - f. That the materials, textures, colors and details of proposed construction are an appropriate expression of the design concept and function, and

are, to the extent feasible, compatible with the adjacent and neighboring structures and functions;

- g. That development proposals do not unnecessarily block scenic views from other buildings or from public ways, or visually dominate their surroundings with respect to mass and scale, to an extent inappropriate to their use;
 - h. That the amount, location and configuration of open space and landscaping conforms to the requirements of this title, provides visually pleasing settings, and is appropriate to the design and function of the structure, site and surrounding area;
 - i. That the design and location of signs and their materials and colors are consistent with the scale and character of the buildings to which they are attached or are located on the same site, and to ensure visual harmony between signs and surrounding developments;
 - j. That excessive and unsightly grading of hillsides does not occur, and to ensure the preservation of the character of natural landforms and existing vegetation where feasible;
 - k. That excellence in architectural design is maintained in order to enhance the visual environmental of the city and to protect the economic value of existing structures;
 - l. That historically significant structures and sites are developed as much as possible in a manner consistent with their historic values;
 - m. That the public health, safety and general welfare are protected;
 - n. That development plans comply with applicable policies, standards, ordinances and design guidelines.
2. Authority.
 - a. Discretionary projects, which are not specifically subject to minor development review pursuant to the provisions of subsection A of this section, shall be subject to the major development review process.
 - b. Unless the city council is designated as the approving body, the planning commission is authorized to approve, conditionally approve or disapprove projects subject to the major development review process.
 3. Conditions of Approval. In approving an application subject to the major development review process, conditions may be imposed to ensure compliance with applicable city regulations. Conditions may include:

- a. Requirements for fences and walls, screening and buffering of adjacent properties, open spaces, and installation and maintenance of landscaping and erosion control measures;
 - b. Requirements for street improvements and dedications, regulation of vehicular ingress and egress, and traffic circulation;
 - c. Regulation of signs;
 - d. Regulation of hours or other characteristics of operation;
 - e. Establishment of time limits for performance or completion; and
 - f. Such other conditions as may be deemed necessary to ensure compatibility with surrounding uses; to preserve the public health, safety and welfare; and to enable the planning commission to make the findings supporting its decision, as required by subsection (B)(5) of this section.
4. Project/Design Review Procedure.
- a. Upon determination that an application is complete, the proposed project shall be forwarded to the project review and community development director for their review and comment.
 - b. In addition to the project review committee and the community development director, projects subject to the provisions of subsection shall also be submitted to such other city committees and boards, as may be required by the provisions of this title, as well as to such other committees and boards as the community development director determines to be appropriate.
 - c. Each committee or board to which a project is submitted pursuant to the provisions of this subsection shall review the case at its first available meeting and supply written recommendations to the community development director.
 - d. In addition to city committees and boards, the community development director shall forward the proposed project to such other public agencies whose operations or areas of responsibility could be affected by the proposed project for their review and comment.
 - e. If after review and consideration pursuant to subsections (B)(4)(a) through (B)(4)(d) of this section, the project is determined to be unacceptable, the community development director shall inform the applicant of identifiable issues, and suggest alternatives to resolve such issues. The applicant shall then be directed to return with revisions

and/or work with staff to resolve issues prior to public hearing or decision by the planning commission.

5. Findings. Following the noticed public hearing pursuant to Section 9.02.200 of this chapter and unless otherwise specified in this chapter, the planning commission shall make the following findings before approving a major development review application:
 - a. That the proposed project is consistent with the general plan;
 - b. That the proposed use is in compliance with each of the applicable provisions of this title;
 - c. That the proposed use, together with the conditions applicable thereto, will not be detrimental to the public health, safety or welfare, or materially injurious to properties or improvements in the vicinity of the proposal.
- C. Development Review Index. The following list indicates the review process required for each application type shown.

**Development Review Index
Table 9.02.030-2**

Major*** Development Review	Minor Development Review
General Plan Amendment ** Specific Plan Zone Change Conditional Use Permit Plot Plan Variance * Tentative Tract Map * Tentative Parcel Map * Vesting Map * Reversion to Acreage Surface Mining Permit Development Agreements Extension of Time for Any Major Development Review	* Lot Line Adjustment * Lot Merger * Certificate of Compliance Home Occupation Permit Large Family Day Care Permit Temporary Use Permit Administrative Variance Administrative Plot Plan **** Model Home Complex Extension of Time for Any Major Development Review Projects Sign Permits
* Refer to Chapter 9.14, Land Divisions, of this title for further information. ** Refer to Chapter 9.13, Specific Plans, of this title for further information. *** Requires a noticed public hearing pursuant to Section 9.02.200 of this chapter before planning commission and/or city council as established in each section of this title specifying findings for each major development review. **** Subject to the provisions contained in Section 9.08.210 of this title.	

- D. Concurrently Filed Applications. An application which is dependent on approval of a change of zone or other enabling application(s) shall be

Attachment: Ordinance No. 975 - Title 9 Amendments (4230 : Second Reading for PEN20-0189 Municipal Code Streamlining)

processed concurrently with such enabling application(s). Approval authority for such dependent application(s) shall be vested with the body authorized to approve the enabling application(s).

Section 9.02.080 Administrative plot plan.

- A. Purpose and Intent. The purpose of this section is to provide an administrative application under which development proposals listed as subject to the minor development review process may be processed. Unless a specific application for a particular use is identified within this title, the administrative plot plan application may be used to implement the minor development review process requirements.
- B. Authority. The community development director may approve administrative plot plans subject to the requirements, provisions and intentions of this title.
- C. An administrative plot plan may be approved if all of the following findings can be made:
1. The proposed project is consistent with the goals, objectives, policies and programs of the general plan;
 2. The proposed project complies with all applicable zoning and other regulations;
 3. The proposed project will not be detrimental to the public health, safety or welfare or materially injurious to properties or improvements in the vicinity;
 4. The project conforms with any applicable provisions of any city redevelopment plan;
 5. Landscaping Setbacks. In any commercial or industrial district, the community development director may decrease minimum setbacks by not more than ten (10) percent where the proposed setback area is in character with the surrounding neighborhood, and where such decrease will not unreasonably affect contiguous sites.
- D. Revisions or Modifications. Major revisions or modifications to an administrative plot plan shall be processed in the same manner as the original administrative plot plan. Minor revisions or modifications approvable by the community development director may be processed with an Administrative/Research Letter.
- E. Conditions of Approval. In approving an administrative plot plan, the approving authority shall impose conditions of approval for the project

regarding on-site improvements, off-site improvements, the manner in which the site is used and any other conditions as may be deemed necessary to protect the public health, safety and welfare and ensure that the project will be developed in accordance with the purpose and intent of this title.

Section 9.02.150 Temporary use permits.

- A. Purpose and Intent. The temporary use permit is intended to allow for short-term activities on privately owned property with appropriate regulations so that such activities will be compatible with the surrounding areas.
- B. Authority.
 - 1. Authority for approval of temporary use permits shall be vested with the community development director through the minor development review process.
 - 2. A permit shall not be required for events that occur in theaters, meeting halls, or other permanent public assembly facilities. Temporary uses may be subject to additional permits, other city department approvals, licenses, and inspections, as required by any applicable laws or regulations.
- C. Permitted Temporary Uses. The following table identifies those uses which may be permitted subject to the issuance of a temporary use permit:

Temporary Uses Table 9.02.150-3

Permitted Temporary Uses (With a Temporary Use Permit)	Locations	Max. No. Days per Calendar Year ¹
Commercial and noncommercial Christmas tree sales, and incidental sales of Christmas lights, tree stands and decorations, but excluding gift items	All zones	30
Mobile health clinic	All commercial and industrial districts	14
Merchandise sale or provision of services - outdoors or in mobile or temporary enclosures - in conjunction with established businesses (see subsection D of this section)	All commercial districts	36 days per shopping or commercial center
Merchandise sale - outdoors or in mobile or temporary enclosures, sponsored by and on the premises of a bank, savings and loan association or credit union of merchandise typically financed by that institution in the normal course of its lending business (see subsection D of this section)	Banks, savings and loan associations and credit unions	12 days per shopping or commercial center
Real estate offices on the site of a proposed subdivision	All districts	n/a
Construction and security personnel offices on active construction sites	All districts	n/a
Temporary construction yards not located on active construction sites	All districts	n/a
Tent meetings	All districts	30
Commercial carnival, concert, exhibit, festival or similar event outdoors or in temporary enclosures	All commercial and industrial districts	14
Noncommercial carnival, fair, concert, exhibit, festival or similar; outdoors or in temporary enclosures	All districts	14
Pumpkin sales lots	All zones	30
Seasonal produce stands	All zones	120
Any other use deemed appropriate by the community development director.	All districts.	n/a
¹ The community development director may extend the maximum number of days per calendar year based on special circumstances.		

Attachment: Ordinance No. 975 - Title 9 Amendments (4230 : Second Reading for PEN20-0189 Municipal Code Streamlining)

- D. Special Requirement for Merchandise Sales. The following shall apply to merchandise sales or provision of services, as delineated in the Temporary Uses Table 9.02.150-3:
1. “Merchandise sale in conjunction with established businesses” means an event managed and operated by the owner or operator of a permanently established business, on the premises of that business (or upon immediately adjacent common area of a shopping or commercial center in which the business is located), conducting the sale, lease, rental or other transfer of control of merchandise which is inventory of the established business or the provision of services and which is of the same or similar kind and quality normally offered as immediately available to the public by that business at that business site. Sales operated by outside vendors shall not be permitted under this provision. An outdoor sale of merchandise or provision of services on the premises of a business that ordinarily only displays merchandise and/or conducts sales or lease transactions for customer delivery or provides services at another site or at another time shall not be permitted under this provision. This subsection shall not apply to “merchandise sales on the premises of a bank, [etc.],” as listed in the Temporary Uses Table.
 2. Merchandise sales or provision of services sponsored and sanctioned by the Master Property Association or Property Manager for Shopping Centers, which are twenty (20) acres or larger and located within the Community Commercial (CC) district, shall be a maximum of thirty-six (36) days per calendar year.
 3. Food and Entertainment. Upon approval of the community development director and in compliance with all other laws and regulations, food or entertainment may be sold or provided by two or fewer secondary vendors incidental to the merchandise sale or provision of services, such as a hot dog cart, snow cone or popcorn wagon, pony ride, inflatable jumper, etc., provided that such uses occupy not more than twenty-five (25) percent of the total space occupied by the sale or four hundred (400) square feet, whichever is less.
 4. No secondary vendors, incidental to the merchandise sale or provisions of services provided, shall conduct business without a buffer of at least two hundred (200) feet from any established business on-site that sells similar products unless written consent from the established business(es), for a lesser buffer, has been presented to the city of Moreno Valley.
 5. Merchandise sales (including display areas) or provision of services shall not occupy landscaped areas or unimproved surfaces.

6. Merchandise sales or provision of services taking place upon parking surfaces shall be confined to improved parking surfaces. Merchandise sales or provision of services shall not occupy more than twenty (20) percent of the legally required improved parking spaces for the business conducting the sale or services, unless approved by the community development director. No merchandise sale or provision of services shall occupy parking spaces legally required for another business, including other businesses located in the same shopping or commercial center, or parking spaces otherwise required for the shopping or commercial center in which the business is located. Merchandise sales or provision of services may occupy on-site improved parking spaces that are not so legally required, subject to all other provisions of this chapter. No merchandise sale or provision of services shall occupy or encumber more than one hundred twenty-five (125) parking spaces.
 7. Merchandise sales or provision of services shall not negatively affect the vehicular and pedestrian circulation patterns of the subject site or nearby streets, or the usability of the remaining parking spaces for the site, and shall allow unabated access for public safety personnel and vehicles.
 8. Setup and Takedown. One day of setup before a merchandise sale and one day of takedown/cleanup after the sale shall not be counted against the total number of permitted sale days. No sales activity shall occur on such setup or takedown/cleanup days.
 9. No Use of Public Right-of-Way. Any and all personal properties or merchandise or services shall be solely contained on private property and shall not extend into the public right-of-way.
 10. Cleanup. The permittee shall be responsible for cleanup of the site within twenty-four (24) hours of termination of the event.
- E. Application Requirements. Applications for temporary use permits shall be filed a minimum of thirty (30) days prior to the date of the proposed event with the community development department. Applications must be accompanied by all appropriate fees and deposits, as determined by resolution of the city council. The application shall include, at a minimum, the following information:
1. A site plan identifying the area to be occupied, including the location of merchandise or provision of services, proposed signage, temporary structure(s) (e.g., tents, shade structures, vending stands, etc.) and all pedestrian areas, parking lot areas and/or drive aisles proposed to be closed, blocked, obstructed and/or barricaded and their proximity to major circulation aisles, public rights-of-way and buildings. The site plan shall provide proof of compliance with all requirements of applicable laws, ordinances and regulations;

2. Written authorization from the property owner or the property owner's duly authorized agent;
 3. Written operational/environmental statement identifying the proposed dates, defining the nature of the event or use and containing such other information as the community development director or designee shall consider necessary to determine the expected effects and impacts of the event or use;
 4. Proof of all applicable city business licenses.
- F. Criteria for Permit Issuance. The community development director shall consider the following criteria in rendering a decision relative to a temporary use permit application:
1. The operation of the requested use at the location proposed and within the time period specified will not jeopardize, endanger, or otherwise constitute a menace to the public health, safety or general welfare;
 2. The proposed site is adequate in size and shape to accommodate the temporary use without material detriment to the use and enjoyment of other properties located adjacent to and in the vicinity of the site;
 3. The proposed site is adequately served by streets or highways having sufficient width and improvements to accommodate the kind and quantity of traffic that the temporary use will or could reasonably be expected to generate;
 4. Adequate temporary parking to accommodate vehicular traffic to be generated by the use will be available either on-site or at alternate locations acceptable to the community development director and the city traffic engineer;
 5. The property shall be posted at least ten (10) days prior to issuance of a permit for a temporary outdoor event anticipated to accommodate two thousand five hundred (2,500) or more persons on a single site;
 6. Neither the applicant nor any person actually managing or operating the temporary use shall have been in violation of any prior temporary use permit within twelve (12) months of the date of application.
- G. Conditions of Approval. In approving an application for a temporary use permit, the community development director may impose conditions that are deemed necessary to ensure that the permit will be applied in accordance with the criteria outlined above. These conditions may involve any factors affecting the operation of the temporary use or event, and may include, but are not limited to:

1. Provision of temporary parking facilities, including vehicular ingress and egress;
2. Regulation of nuisance factors such as, but not limited to, prevention of glare or direct illumination of adjacent properties, noise, vibration, smoke, dust, dirt, odors, gases and heat;
3. Regulation of temporary buildings, structures and facilities, including placement, height and size, location of equipment and open spaces, including buffer areas and other yards;
4. Provision of sanitary and medical facilities;
5. Provision of solid waste collection and disposal;
6. Provision of security and safety measures, including deputized officers if necessary, as determined by the chief of police, with all costs borne by the applicant for security and police services;
7. Regulation of signs, including without limitation placement of any signage outside of the city limits;
8. Regulation of operating hours and days, including limitation of the duration of the temporary use to a shorter time period than that requested;
9. Submission of a performance bond or other surety device to assure that any temporary facilities or structures used for the proposed temporary use will be removed from the site within a reasonable time following the event and that the property will be restored to its former condition;
10. Submission of a site plan indicating any information required by this section; all events, structures, equipment, merchandise and activities shall be confined to the area designated on the approved site plan for that event;
11. A requirement that the approval of the requested temporary use permit is contingent upon compliance with applicable provisions of other ordinances;
12. All noncity sponsored groups and individuals who wish to utilize city of Moreno Valley, Moreno Valley community service district (MVCSD) or redevelopment agency (RDA) facilities shall be subject to the following requirements:
 - a. Noncity sponsored groups or individuals must complete an application which includes an indemnification and hold harmless clause protecting the city and MVCSD or RDA from the lessee's activities,

- b. Noncity sponsored groups or individuals must provide the city with evidence of adequate general liability insurance by either:
 - i. Providing the city with an original certificate of liability insurance and endorsement binder naming the city of Moreno Valley, MVCSD or RDA, where appropriate, as an additional insured,
 - ii. Participating in the city's special events insurance program if available and approved by the city manager;
- 13. Other conditions which will ensure the operation of the proposed temporary use in an orderly and efficient manner and in accordance with the intent and purpose of this section;
- 14. Timely payment of all business license fees, gross receipts taxes and sales and use taxes attributable to the temporary use.

Section 9.02.240 Appeals.

A. Appeal of Action.

- 1. Any affected person may appeal a decision of the community development director to the planning commission where the community development director's decision would otherwise be final.
- 2. Any affected person may appeal a decision of the planning commission to the city council.

B. Filing of Appeals. Appeals shall be addressed to the appellate body in a letter submitted to the community development director and shall be accompanied by the required fee. The appellant shall state the specific reasons for the appeal. Unless otherwise required by law, including as specified in Sections 9.02.040 and 9.14.050 of this title, appeals shall be filed with the community development director within ten (10) consecutive calendar days following the date of action for which an appeal is made, or, if no public hearing was held for the taking of such action, then within ten (10) consecutive calendar days following the date of deposit of notice of such action in the United States mail to the applicant, or any person who has requested notice.

C. Appeal Hearings. Public notice of an appeal hearing shall be given, as required by law.

D. Effective Date of Appealed Actions. Except as otherwise provided for in this title, an action which has been appealed shall not become effective until a final determination is made by the appellate body.

Section 9.02.280 Substantial conformance.

- A. Purpose and Intent. The substantial conformance is intended to address minor modifications to approved plot plans, conditional use permits and similar previously approved projects. The substantial conformance application is not intended to authorize a deviation from any applicable development standard specified in this title.
- B. Authority. Authority to approve a substantial conformance shall be vested in the community development director. A substantial conformance may be approved subject to further conditions of approval to ensure continued preservation of public health, safety and welfare.
- C. Review Requirements. A substantial conformance application shall be subject to minor development review procedures. A substantial conformance application may be filed in lieu of an applicable major development review application, provided that the proposal complies with the limitations described below:
1. That the proposal is not inconsistent with the expressed intent of the original project approval;
 2. That the proposal qualifies as a categorical exemption under the California Environmental Quality Act and/or the proposal is consistent with the environmental determination for the original project and where no further environmental determination is necessary; and
 3. That the proposed modifications do not have the potential to adversely affect surrounding land uses or improvements.
- D. Applicability. A substantial conformance approval may include expansions of approved projects, where the proposal meets zoning code requirements.

Section 9.09.080 Drive-in, drive-through, fast food and take-out restaurants.

- A. Purpose and Intent. The purpose of this section is to ensure that drive-in, drive-through, fast food and take-out restaurants do not result in adverse impacts on surrounding neighborhoods by reason of customer and employee parking demand, traffic generation, noise, light, litter, or cumulative impact of such demands in one area, consistent with the goals, objectives and policies of the general plan.
- B. Applicability. Drive-in, drive-through, fast food, or take-out restaurants may be permitted subject to the standards of the underlying district and special conditions listed below. The provisions of this section shall apply

to all drive-in, drive-through, fast food and take-out restaurants constructed or the use of which commenced after the effective date of this title and to any expansion of more than twenty (20) percent of the gross floor area or increase of more than twenty-five (25) percent of the number of seats in any such restaurant in use prior to the effective date of this title. Floor area added for the purpose of compliance with state or local health laws or access requirements of the disabled shall not be included in floor area calculations for purposes of determining applicability of this section.

- C. Minimum Development Standards. The following minimum development standards shall apply to all drive-in, drive-through, fast food and take-out restaurants.
1. Hours of Operation. When located on a site adjacent to, or separated by an alley from any residentially zoned property, a drive-in, drive-through, fast food or take-out restaurant shall not open prior to six a.m., nor remain open after ten p.m. unless extended hours are specifically approved by the Planning Commission.
 2. Driveways. Drive-in and drive-through restaurants sites shall have two points of ingress and/or egress.
 3. Queuing. Drive-up and drive-through restaurants shall have a capacity for queuing a minimum of eight vehicles awaiting service. Queuing area shall not interfere with on- or off-site circulation patterns and shall be reviewed and approved by the city traffic engineer prior to issuance of a building permit.
 4. Parking. A parking and vehicular circulation plan encompassing adjoining streets and alleys shall be submitted for review and approval by the city traffic engineer prior to approval of a conditional use permit.
 5. Trash Receptacle. A minimum of one outdoor trash receptacle shall be provided on-site. At least one additional on-site outdoor trash receptacle shall be provided for every ten (10) required parking spaces.
 6. Noise. Any drive-up or drive-through speaker system shall not be detectable above daytime ambient noise levels beyond the property boundaries. The system shall be designed to compensate for ambient noise levels in the immediate area, and shall not be located within one hundred (100) feet of any residential district or any property used for residential uses.

9.11.040 Off-street parking requirements.

- A. Automobile Parking Requirements. Off-street automobile parking shall be provided in accordance with the requirements of this chapter. The following tables set forth the required off-street parking requirements and certain notations for various residential, commercial, industrial, public and quasi-public uses. Parking provided above required off-street must be constructed with permeable surfaces and/or enhanced landscaped retention and absorption areas:

**Table 9.11.040A-12
Off-Street Parking Requirements**

Residential Uses	Requirement	Covered Parking	Notes
Single-family	2/unit	Within an enclosed garage	
Accessory dwelling unit	1/bedroom		The accessory dwelling unit shall provide a minimum of one parking space per bedroom in addition to the parking required for the main dwelling, except as exempted by state law (refer to Section 9.09.130 Accessory dwelling units). Spaces may be provided as uncovered and/or tandem parking on a driveway.
Duplex	2/unit	Within an enclosed garage	
3 or more units: Studio 1 bedroom 2 bedrooms 3+ bedrooms	1.25/unit 1.5/unit 2.0/unit 2.5/unit	1 covered/unit 1 covered/unit 1 covered/unit 2 covered/unit	Guest parking is required for all units at 0.25 spaces/unit. Guest parking is included in the minimum required parking standard.
Senior housing: Studio 1 bedroom + bedrooms	1.0/unit 1.25/unit 1.5/unit	1 covered/unit 1 covered/unit 1 covered/unit	Guest parking is required for all units at 0.25 spaces/unit. Guest parking is included in the minimum required parking standard. Alternate parking requirements may be permitted subject to approval of a parking study pursuant to Section 9.11.070(A) of this chapter.
Mobile home parks	2.5/unit		Tandem spaces may be used to meet resident parking requirements.
Residential care homes	Parking requirements shall be determined by the community development director subject to an approved parking study.		
Live-work units (residential component)	2/unit	2 covered/unit	Guest parking is required for all units at 0.25 spaces/unit. Guest parking is NOT included in the minimum required parking standard and can be shared with the business aspect of the “live-work” parking standard.

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Residential component of mixed-use project	See multiple-family requirements in this table	See multiple-family requirements in this table	Guest parking is required for all units at 0.25 spaces/unit. Guest parking is included in the minimum required parking standard and may be shared with the nonresidential component. Alternate parking requirements may be permitted subject to approval of a parking study pursuant to Section 9.11.070(A) of this chapter.
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**Table 9.11.040B-12
Off-Street Parking Requirements**

Commercial Uses	Requirement	Notes
General retail (unless specified elsewhere)	1/225 sq. ft. of gross floor area	
Automobile, boat, mobile home, or trailer sales, retail nurseries, or other similar outdoor commercial activities	1/2,000 sq. ft. of display area	1. Display area shall include all office, service and repair, or other related activities and areas that are accessible to the public. 2. No required off-street parking spaces shall be used for display, sales, service or repair of vehicles.
Automobile service stations, repair and service facilities	2 spaces + 4/service bay for 4 or less bays and 2/service bay for 5 or more bays	Any related retail activities shall be subject to the general retail parking standards (mini-markets, tire sales, and the like).
Automobile washing and waxing establishments: Self-serve Automated	2 spaces + 2/washing stall 10 + 1 per 2 employees	
Business and professional offices	1/250 sq. ft. of gross floor area	
Banks, savings and loans and medical/dental offices	1/225 sq. ft. of gross floor area	
Day care center	1/employee + 1/500 sq. ft. of gross floor area	Special design requirements shall apply for bus loading or parent drop-off points.
Eating and drinking establishments	1/100 sq. ft. of gross floor area up to 6,000 sq. ft. 1/75 sq. ft. of gross floor area over 6,000 sq. ft.	A minimum of 10 spaces required for stand-alone use. No additional parking required if outdoor dining area comprises no more than 15% of the interior gross floor area of the primary food service use; if outdoor dining area is over 15%, 1 space for every 60 sq. ft. or 1 space for every 3 seats, whichever is greater.
Eating and drinking establishments within shopping centers of	1/225 sq. ft. of gross floor area up to 15% of the shopping center gross building square footage	

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Commercial Uses	Requirement	Notes
25,000 sq. ft. of building area or greater		
Hotel/motel	1/guest room	For facilities with 100+ parking spaces, two 12'x36' through stalls for RV parking are required. These stalls may be counted as 4 auto parking stalls.
Kennels	2 spaces/1,000 sq. ft.	2 spaces/1,000 sq. ft. of indoor animal enclosure.
Veterinary hospital and clinic	1/200 sq. ft. of gross floor area	
Mortuaries	1/4 seats + funeral procession queue capacity for 5 cars	
Nail salons	1 space/2 work stations	
Schools, private: Business and trade College Elementary/junior high Senior high	10 spaces + 24/classroom 10 spaces + 30/classroom 10 spaces + 2/classroom 10 spaces + 10/classroom	
Storage lots and mini-warehouses	1/100 storage spaces and 2/caretaker residence	2 spaces minimum.
Medical and health services: Convalescent and nursing homes Homeless shelter Hospitals Residential care facilities	1/3 beds 1/4 beds 1/bed see Residential Uses, Section 9.11.040 Table 9.11.040A-12	
Recreation: Arcades Bowling and billiards Commercial stables Golf course Golf driving range Golf, miniature Health club Parks—public and private	1/75 sq. ft. of gross floor area 5/alley + 2/billiard table 1/5 horse capacity for boarding on-site 6/hole 1/tee 3/hole 1/100 sq. ft. of gross floor area To be determined by the approval authority based	

Commercial Uses	Requirement	Notes
Skating rink Tennis, handball and racquetball facilities	upon an approved parking study. 1/100 sq. ft. of gross floor area 3/court	
Theaters	1/3 fixed seats	

**Table 9.11.040C-12
Off-Street Parking Requirements**

Industrial Uses	Requirement	Notes
Manufacturing	1/500 sq. ft. of gross floor area	Trailer parking: parking stalls for trailers shall be provided at a ratio of 1 stall per truck loading dock door unless otherwise approved by the Planning Commission. This is in addition to the loading parking stall already provided at the dock door.”
Research and development	1/350 sq. ft. of gross floor area	
Warehouse and distribution	1/1,000 sq. ft. of gross floor area for the first 20,000 sq. ft.; 1/ea. 2,000 sq. ft. of gross floor area for the second 20,000 sq. ft.; 1/ea. 4,000 sq. ft. of gross floor area for areas in excess of the initial 40,000 sq. ft.	

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**Table 9.11.040D-12
Off-Street Parking Requirements**

Public and Quasi-Public Uses	Requirement	Notes
Libraries, museums and galleries	1/300 sq. ft. of gross floor area	
Public utility facilities without an office on-site	2/employee on the largest shift + 1/company vehicle	A minimum of 2 spaces shall be required.
Auditorium, places of public assembly and places of worship	1/3 fixed seats or 1/35 sq. ft. of gross floor area of the assembly area or 1 space for every 4.5 lineal feet of benches/pews, whichever is greater	
Government offices	To be determined by a parking study approved by the community development director	

B. Schedule of Accessible Parking Requirements. The following requirements for accessible parking are intended to be consistent with the state requirements. Any conflicting provisions or future changes in state or federal requirements shall preempt the standards for provision of accessible parking spaces contained in this title.

1. Accessible parking for residential uses shall be provided at a rate of one space for each dwelling unit that is designed for accessibility and occupancy by the disabled, unless an adjustment is allowed, based on a parking study approved by the community development director.
2. Accessible parking for outpatient units and facilities providing medical care and other services for persons with mobility impairments shall be provided at a rate of ten (10) percent of the total number of parking spaces provided serving such outpatient unit or facility. Accessible parking for units and facilities that specialize in treatment or services for persons with mobility impairments shall be provided at a rate of twenty (20) percent of the total number of parking spaces provided serving each such unit or facility.
3. Accessible parking spaces for other uses shall be provided at the following rates:

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No. of Automobile Spaces Provided	No. of Accessible Spaces Provided
1—25	1
26—50	2
51—75	3
76—100	4
101—150	5
151—200	6
201—300	7
301—400	8
401—500	9
501—1,000	2% of total spaces
1,001 and over	20 plus 1 for each 100 spaces or fraction thereof over 1,001

4. Each accessible parking space shall be fourteen (14) feet wide, striped to provide a nine-foot wide parking area and a five-foot wide loading area (access aisle) and shall be a minimum of eighteen (18) feet in length. If two accessible spaces are located adjacent to each other, they may share the five-foot wide loading area, resulting in a width of twenty-three (23) feet for the two spaces. One in every eight handicapped spaces, but not less than one, shall be van accessible; served by a loading area not less than eight feet wide. If two van accessible parking spaces are located adjacent to each other, they may share a common eight-foot wide loading area.
5. When less than five parking spaces are provided, at least one shall be fourteen (14) feet wide, striped to provide a nine-foot parking area and a five-foot loading area. Such space shall not be required to be reserved or identified exclusively for use by persons with disabilities.
6. Accessible parking spaces serving a particular building shall be located on the shortest accessible route of travel from adjacent parking to an accessible entrance. In parking facilities that do not serve a particular building, accessible parking shall be located on the shortest accessible route of travel to an accessible pedestrian entrance of the parking facility. In buildings with multiple accessible entrances with adjacent parking, accessible parking spaces shall be dispersed and located closest to the accessible entrances.
7. In each parking area, a bumper or curb shall be provided and located to prevent encroachment of cars over the required width of walkways. The space shall be so located that persons with disabilities are not compelled to wheel or walk behind cars other than their own. Pedestrian ways that are accessible to people with disabilities shall be provided from each such parking space to the related facilities, including curb cuts or ramps as needed. Ramps shall not encroach into any parking space, with the

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exception that ramps located at the front of accessible parking spaces may encroach into the length of such spaces when such encroachment does not limit the capability of a person with a disability to leave or enter their vehicle, thus providing equivalent facilitation. Where the building official determines that compliance with any regulation of this subsection would create an unreasonable hardship, a waiver may be granted when equivalent facilitation is provided.

8. The slope of an accessible parking stall shall be the minimum possible and shall not exceed one-quarter inch per foot (2.083% gradient) in any direction.
 9. Notwithstanding the off-street parking requirements of subsection A of this section, the number of parking spaces that are not accessible may be reduced to the extent necessary for modification of an existing facility to comply with the requirements described in this subsection.
 10. Where provided, one passenger drop-off and loading zone shall provide an access aisle at least five feet wide and twenty (20) feet long adjacent and parallel to the vehicle pull up space. Such zones shall be located on a surface with a slope not exceeding one vertical in fifty (50) horizontal and shall be located on an accessible route of travel to the entrance of the facility. If there are curbs between the access aisle and the vehicle pull-up space, then a curb ramp shall be provided. Valet parking facilities shall provide a passenger loading zone, as described herein.
- C. Low Emitting Fuel Efficient Carpool/Vanpool Vehicle Parking. Eight percent of required parking shall be designated for any combination of low-emitting, fuel efficient and carpool/vanpool vehicles for all new nonresidential development.

Section 9.11.070 Adjustments to off-street parking requirements.

Adjustments to off-street parking for uses included in this chapter may be granted if, in the opinion of the community development director, the proposed modification to the required number of parking or loading spaces is warranted. Requests for parking adjustments shall be reviewed and approved by the community development director based on the following requirements:

- A. Parking Studies. The number of spaces required by this chapter, as noted in Section 9.11.040(A) of this chapter, for provisions of off-street parking and loading spaces may be adjusted by the approval authority if it is demonstrated by a parking study, prepared by a qualified parking study consultant, that the proposed use would have a parking or loading space demand other than the requirements of this chapter.

B. Shared Parking.

1. Shared parking is encouraged to avoid the creation of unused parking spaces and their potential harmful effects such as increased construction and maintenance costs, heat and glare, and water run off requiring treatment of pollutants. A reduction in minimum parking requirements for individual uses may be granted by the community development director where joint use of parking facilities or other factors will mitigate peak parking demand.
2. Requests for parking reductions resulting from joint usage shall be supported by information prepared by a qualified parking study consultant. The investigation used to generate the required information shall generally follow the format described below. Shared parking requests shall be analyzed as follows:
 - a. Initial project review involves documentation and quantification of proposed land uses and anticipated functional relationships between the parking needs of different land uses. The initial review will also consist of data gathering regarding proximity to transit facilities, general location of parking facilities, surrounding land uses and mix, predicted pedestrian patterns, and similar variables which affect parking needs;
 - b. Adjustments for peak parking factor includes calculating the number of off-street parking spaces required for each land use within the area proposed for joint parking use based upon the requirements of Section 9.11.040 of this chapter. Other elements to be considered include seasonal adjustment for parking demand and a determination of the mode of transit used in reaching or departing the area being considered;
 - c. Analysis of hourly accumulation involves an estimation of hourly parking accumulations for each land use during a typical week day or weekend day; and
 - d. Estimate of shared parking merges the hourly parking demand estimate to calculate the overall parking required to be provided within the area being considered for shared parking facilities.
3. Up to fifty (50) percent of the parking facilities required by this chapter may be utilized as shared parking facilities subject to the requirements of this section. Except that, a church or an auditorium which is part of a public or private school may adjust the required parking by up to one hundred (100) percent of the parking facilities required by this chapter.
4. In granting parking reductions for shared use of parking facilities, the approval authority shall make one or more of the following findings:

- a. The parking study report justifies the requested parking reduction based upon the presence of two or more adjacent land uses which, because of their substantially different operating hours or different peak parking characteristics, will allow joint use of the same parking facilities;
 - b. The parking study report indicates that there are public transportation facilities and/or pedestrian circulation opportunities which justify the requested reduction of parking facilities;
 - c. The parking study report finds that the clustering of different land uses is such that a reduced number of parking spaces can serve multiple-trip purposes to the area in question.
5. As a condition of approval to the granting of a reduction in required parking, the city may require the granting of reciprocal access and parking agreements with surrounding properties.
- C. Transportation Management Plans.
1. The number of required parking spaces may be decreased subject to the approval of a transportation management plan supplied by the applicant. Such a plan may include, but is not limited to, car pooling, van pools, and staggered work hours.
 2. In evaluating the request, the approval authority shall consider, among other factors:
 - a. Projected effectiveness of car pool, van pool, staggered work hours, or similar transportation management programs;
 - b. Proximity to public transportation facilities which could be reasonably expected to serve a significant portion of employees or customers;
 - c. Evidence of the likelihood that employees or customers will utilize regular transportation alternatives to individual use of automobiles, including transportation management plans prepared pursuant to South Coast Air Quality Management District Rule XV.
- D. Off-Site Parking Facilities. Required parking for a development may be provided off the site in certain instances. Requests for off-site parking facilities shall meet the following requirements:
1. The off-site parking shall be located so that it will adequately serve the use for which it is intended. In making this determination, the approval authority shall consider the following:
 - a. Proximity of the off-site parking facilities;

- b. Ease of pedestrian access to the off-site parking facility;
 - c. The type of use which the off-site parking is intended to serve, recognizing that such facilities are generally not appropriate for high-turnover uses; and
 - d. The need for locating parking facilities off-site, and the resulting urban design benefits of off-site parking, if any.
2. As a condition of granting approval to the development of off-site parking facilities, the applicant and other involved parties shall be required to sign and record a reciprocal parking agreement ensuring the continued availability of the off-street parking facilities for the use they are intended to serve.

Section 9.12.060 Permitted signs.

A. General Provisions.

1. The following signs shall be permitted subject to a sign permit:
- a. Monument signs;
 - b. Tenant identification (wall) signs;
 - c. Drive-through restaurant menu boards;
 - d. Freeway signs;
 - e. Gas station signs;
 - f. Theater marquees;
 - g. Internal guidance signs;
 - h. Directory signs;
 - i. Special event signs;
 - j. Off-site directional signs;
 - k. Banners.
2. Changeable Copy. The signs described in this section may include manual, electronic or mechanically activated changeable copy comprising not more than fifty (50) percent of the sign copy area. Such changeable copy shall not blink, flash or change in appearance more than once in three seconds. Manually activated changeable copy signs

shall use no more than two colors and shall be enclosed within a cabinet with a clear protective cover.

B. Monument Sign Requirements.

1. Commercial and Industrial Developments. One sign is allowed per driveway not to exceed a total per street frontage of two square feet of copy area and two and one-half square feet of sign area respectively for each one thousand (1,000) square feet of gross floor area within the development. With respect to a single building of less than ten thousand (10,000) square feet in gross floor area located on an individual parcel with street frontage, such sign need not be less than twenty (20) square feet in sign copy area and thirty-five (35) square feet in sign area per street frontage.
2. Residential Developments.
 - a. Neighborhood Identification Signs.
 - i. One non-illuminated neighborhood identification sign is permitted at each street entrance to each neighborhood.
 - ii. Neighborhood identification signs shall not exceed twenty-five (25) square feet in copy area, forty-five (45) feet in sign area and six feet in height.
 - iii. The content of such signs shall be limited to the name of the neighborhood.
 - iv. All neighborhood identification signs shall be designed for maximum vandal resistance and shall be made of masonry, cement, or other materials of comparable durability. Such signs may be either freestanding or affixed to the neighborhood perimeter wall.
 - v. All neighborhood identification signs shall comply with the sight distance requirements for traffic safety.
 - vi. No neighborhood identification sign shall be allowed unless a homeowners' association or community services district is responsible for sign maintenance.
 - vii. Any neighborhood identification sign located within a city right-of-way shall require an encroachment permit for such sign from the city engineer.
 - b. Multiple-Family Complex. One wall or monument sign, not exceeding twenty-five (25) square feet in area per display face, is allowed for each public street frontage. Monument signs may not exceed six feet in

overall height. In lieu of a freestanding sign or one large wall sign, two single-sided, wall mounted-signs not exceeding twenty-five (25) square feet per display face are allowed for each public street frontage when located at a project entry point. The content of such signs shall be limited to the name of the complex and the range of addresses within the complex.

- c. Temporary Model Home Complex. Two non-illuminated signs are permitted not to exceed twenty-five (25) square feet in copy area, forty-five (45) square feet in sign area and six feet in height at each major entrance to the complex. Such signs shall be removed at the completion of home sales.
3. Institutional Signs Within Residential Districts. One monument sign not to exceed thirty-six (36) square feet in copy area, forty-eight (48) square feet in sign area and eight feet in height is permitted to identify the premises of a place of religious worship or similar quasi-public institution.
 4. Sign Height and Area.
 - a. The height of a monument sign is the vertical dimension measured from the average finished grade level to the highest point of the sign. The height of a monument sign shall not exceed fifteen (15) feet.
 - b. The maximum height of a sign located on a berm with a finished grade level more than two feet above the top of the street curb shall be reduced an amount equal to the distance that the grade level exceeds two feet above the top of curb.
 - c. Where topographic constraints make the established copy height standards impractical, the community development director may adjust the height requirements on a project by project basis.
 - d. The sign area of a monument sign may not exceed the limits prescribed in this section unless a determination is made by the decision-making body that an increase is needed to improve the compatibility of the sign with the architecture of the development where the sign is to be located. This provision shall not be construed to apply to the sign copy area.
 5. Addresses. Addresses with a minimum of six-inch letters shall be located above the copy area. If a series of addresses are located within the project, the address shall include the entire address range beginning with the lowest number. Addresses shall not be considered in the calculation of the copy area.

6. Vacant Spaces. Any vacant tenant spaces on a multitenant monument sign shall appear opaque until occupied using a material and texture consistent with the rest of the sign copy area.
 7. Opaque Backgrounds. The sign copy area shall be designed with opaque backgrounds such that when illuminated from behind, only the sign text is illuminated against a dark (unlighted) background.
 8. Application to Multitenant Centers. Monument sign standards apply to any development designed as an integrated center with shared parking and access. Leasing to individual tenants or subdivision of the center shall not establish separate sign privileges for each tenant or parcel.
 9. Setback Requirements. Monument signs may be placed at the ultimate street right-of-way line, except that they shall not encroach within the limited use area described in the landscape development guidelines and specifications.
- C. Tenant Identification (Wall) Sign Requirements.
1. Signs on Buildings Up to Two Stories High. Each tenant may erect a wall sign on the front, side and rear of the building space occupied by such tenant with a sign area not to exceed ten (10) percent of the building face occupied by such tenant, except that such sign need not be less than twenty (20) square feet in area.
 2. Signs Within Any District on Buildings Over Two Stories High.
 - a. One wall sign not to exceed two percent of the building face may be placed above the windows of the highest floor on each exterior wall (front, rear and side) of the building. Such sign(s) shall display the name of the building or the major tenant.
 - b. Up to four wall signs per building, each not to exceed twenty (20) square feet in area, may be placed below the second floor to identify building tenants.
 3. Residential Uses. One wall sign is permitted per street frontage of a multiple-family complex not to exceed twelve (12) square feet in area. The content of such signs shall be limited to the name of the complex and the range of addresses within the complex.
 4. Approved Types of Wall Signs. Wall signs shall consist of individually mounted channel letters, carved or routed wood, neon, sculptured cans, can signs and awning signs.
 5. Wall Sign Specifications.

- a. The copy area of a can wall sign shall use an opaque background. The retainer shall be decorative.
 - b. Individually mounted letters may be constructed of metal, plastic or foam, provided that the letters are a minimum of one inch in depth and the density of the plastic or foam is three pounds or greater. Alternative materials may be approved provided they are equivalent in durability to the above-referenced materials.
 - c. Carved or routed wood signs shall be constructed of redwood, cedar, balsa or an equivalent material. Wood signs shall be coated with sealer to minimize weathering. Plywood signs are prohibited.
 - d. Letters or graphics on an awning sign shall be painted, printed or affixed flat against the surface of an awning. An awning is a roof-like cover constructed of non-rigid material over a supporting framework that projects from the exterior wall of a building.
6. Raceways and Conduit. Raceways and electrical conduit shall not be visible.
- D. Drive-Through Restaurant Menu Boards. Two additional signs shall be permitted for the purpose of displaying the type and price of products sold on-site to drive-through customers. Such signs may include a speaker system to allow drive-through customers to order food and beverages. Such signs shall not exceed forty-eight (48) square feet in area and eight feet in height inclusive of the base. If the restaurant elects to build only a single menu board, the sign shall not exceed sixty-four (64) square feet and the height shall not exceed eight feet inclusive of the base.
 - E. Freeway Signs. One freestanding on-site sign shall be permitted per parcel or business complex, unless otherwise approved by the community development director, provided that the sign is located within six hundred sixty (660) feet of a freeway right-of-way. Such sign shall not exceed forty-five (45) feet in height and one hundred fifty (150) feet in sign area. The sign area may not exceed the limits prescribed in this section unless a determination is made by the community development director that an increase is needed to improve the compatibility of the sign with the architecture of the development where the sign is to be located.
1. The community development director may approve the use of 100 percent of the area of a freeway sign for changeable copy displays, provided that the respective sign also identifies at least one of the on-site businesses either as part of the changeable copy display or the

physical structure of said sign. Changeable copy signs may be used to advertise establishments, products, services and activities that are sold, produced, and/or furnished on-site or off-site.

F. Gas Station Signs.

1. Monument Signs. Gas stations shall be allowed one monument sign per street frontage to identify the business and the state-mandated price identification. Each sign shall not exceed forty (40) square feet in copy area and seventy-five (75) square feet in sign area, except that up to forty-five (45) square feet in copy area may be allowed where there is joint use of a gas station with other businesses.
 2. Gas Pump Island Signs. Signs are allowed on or above the fuel pumps not to exceed a maximum aggregate surface area of four-square feet per linear foot of pump island.
 3. Gas Pump Canopy (Liter Box) Signs. Letters and symbols placed on the canopy over the fuel pumps shall not exceed twenty (20) percent of the total surface area of each face of the canopy.
- G. Theater Marquees. Theater marquees shall be subject to review by the community development director.
- H. Internal Guidance Signs. Internal guidance signs may be erected to direct pedestrian or vehicular traffic within the internal circulation system of a business or residential complex. Internal guidance signs shall list one or more of the businesses or buildings on the premises and indicate the recommended route to the businesses or buildings. Such signs shall not exceed fifteen (15) feet in height. Such signs shall be oriented for viewing from within the premises and shall not be readily visible from outside of the premises in which they are located. Internal guidance signs located twenty (20) feet or more from the public right-of-way and less than four square feet in sign area do not require a sign permit.

I. Directory Signs.

1. Vehicular-Oriented Directory Signs. One vehicular-oriented directory sign may be required near each major entrance of a multiple-structure project. One vehicular-oriented directory sign shall be permitted near each major entrance of a multitenant, business complex. Such signs shall not exceed forty-eight (48) square feet in sign area and eight feet in height. A vehicular-oriented directory sign shall not be placed at the driveway entrance but shall be in an easily accessible location adjacent to the driveway. Such sign may contain a list and map and accompanying legend indicating the name of the development, streets, buildings, unit numbers and fire hydrant locations within the development. Vehicle-oriented directory signs shall be oriented for

viewing from within the complex and not from the street outside of the complex.

2. Pedestrian-Oriented Directory Signs. One pedestrian-oriented directory sign not to exceed ten (10) square feet in copy area shall be permitted for each multitenant building in a business or residential complex. Such sign shall list each business or residence located within the building and its address.
- J. Projecting Signs. A projecting sign may be permitted in lieu of a monument sign based on a determination by the decision-making body that the physical limitations of the site make it impractical to erect a monument sign on the premises. The copy area and sign area shall not exceed the size of the monument sign.
 - K. Special Event Signs.
 1. Special event signs are permitted subject to the following:
 - a. Definition. A “special promotion” means a commercial event for which the special use of special event signs which are otherwise prohibited by this chapter, are permitted with a granting of a permit by the community development department prior to such displays. No special promotion shall exceed thirty (30) days during any calendar year at any one address or location within the city;
 - b. The community development director shall issue permits for “special event signs” not to exceed thirty (30) days during any calendar year. The applicant for such special event signs may elect to determine how the days shall be allocated to that particular address or premises within the city. However, no more than three permits may be issued per calendar year;
 - c. Applications for “special event sign” permits shall be filed with the community development department, at least five days prior to the beginning of the event; provided, however, that the community development director may exempt an applicant from the five days application prior to the beginning of an event provided the applicant files a declaration under penalty of perjury that the nature of his or her business activities does not permit advance knowledge by the applicant of the time of any particular “special event” and that such applicant agrees that he will not exceed the total number of thirty (30) days within any calendar year;
 - d. All special event signs shall comply with the following requirements and restrictions:

- i. The applicant shall obtain any other required permits, licenses, written approvals from the city or other agencies and observe all laws concerning health and safety.
 - ii. Written approval from the property owner or authorized agent shall be submitted with the permit application.
 - iii. A copy of the approved permit application will be furnished by the community development department. This copy, and all other required permits, must be displayed in a conspicuous place on the premises throughout the duration of the event.
 - iv. Signs, advertising devices and other approved outdoor displays shall substantially conform in size and location to the site plan sketched on or attached to the permit and conform with any restrictions stated upon the permit.
 - v. Signs, advertising devices and other approved outdoor displays shall be erected or placed only on property in possession or control of the permittee. No off-site signs or displays shall be permitted.
 - vi. Within ten (10) feet of any vehicular access or five feet of any public street property line, no sign, advertising device, or other approved outdoor display shall exceed thirty (30) inches in height above street curb. No public right-of-way shall be used for locating any sign or display.
 - vii. Signs or banners shall be permitted with an area of one square foot for each lineal foot of store or building front, owned or operated by the permittee, up to a maximum of eighty (80) square feet.
 - viii. All signs, or other approved outdoor displays shall be erected and maintained in a clean, safe manner and in good repair at all times.
 - ix. The community development director may impose special requirements and restrictions when unusual conditions exist at or near the proposed event location. Such restrictions shall be listed on the approved permit application and shall be adhered to throughout the duration of the event.
 - x. Search lights may be permitted concurrently with other signs as part of a special event promotion.
2. Special event signs for grand openings shall be permitted in addition to the time frames specified above, provided that no additional time shall be granted for inflatable signs.
 - a. No sign shall be displayed more than thirty (30) calendar days;

- b. The event is for the original opening of a business at a particular location, within thirty (30) days after occupancy. Existing businesses may qualify if the ownership and the name of the business are changed. A grand opening is not an annual or occasional sales promotion or the opening of a related store at another location;
 - c. The requirements of special event signs are met.
3. Inflatable Signs. Inflatables shall be allowed with a special event sign permit, provided that:
- a. Inflatables shall not be displayed for more than thirty (30) days per calendar year;
 - b. Balloons and blimps shall not exceed a maximum height of fifty (50) feet above grade;
 - c. Large (greater than forty (40) inches in diameter) balloons and blimps shall be permitted for commercial uses only;
 - d. Any size balloon or blimp may be illuminated but may not have been constructed of reflective material.
- L. Off-Site Directional Signs. Only off-site directional signs which are in conformance with this section may be erected or maintained within the city. Off-site directional signs shall only be permitted for residential subdivisions, public and quasi-public uses or facilities. The following standards shall apply to the construction and installation of off-site directional signs:
- 1. The city shall designate an organization for administration of the terms of this section, except that the organization shall have no enforcement powers hereunder. The duties of the organization under this section include, but are not limited to, the following:
 - a. Timely, equitable and nondiscriminatory processing of applications to install a directional sign on a kiosk;
 - b. Obtaining sites and approvals for kiosk locations;
 - c. Timely construction and installation of kiosks and directional signs; and
 - d. Maintenance of kiosks, kiosk sites and directional signs in a neat, clean and orderly condition.
 - 2. The duties imposed upon the organization pursuant to this section may be exercised by a third party, subject to prior approval of such third party by the public works director.

3. The design of kiosks and directional signs shall be prepared by the organization and submitted to the city for written approval by the public works director.
4. Kiosks and directional signs shall conform to the following general standards:
 - a. Kiosks shall contain no more than eight directional signs per face;
 - b. No kiosk shall have more than one face, except that additional faces, not to exceed three in number, may be approved for specific locations by the planning commission;
 - c. No kiosk shall exceed nine feet in height or five feet in width;
 - d. Each directional sign shall be nine inches high and five feet long;
 - e. Directional signs may contain the following information: name of use; applicant logo; and a directional arrow;
 - f. No tag sign, streamer, device, display board, or other appurtenance may be added to or placed upon any kiosk or kiosk site, except as approved in writing by the public works director;
 - g. Kiosks will be permitted in all land use districts and on private or public property or right-of-way, subject in each case to written permission of the owner of such property or right-of-way and subject to written approval of the city. Permission of the property owner for each kiosk site shall be filed with the public works director. Approval of the city may be obtained in the following manner:
 - i. By designation as an approved site by the public works director,
 - ii. For kiosks of one face, by the public works director, and
 - iii. For kiosks of two or more faces, by the planning commission, except that the public works director may give interim approval of such sites for a period of thirty (30) days or less;
 - h. All liabilities, costs and expenses arising out of the siting, installation and construction of kiosks and directional signs, and out of administering the provisions of this section, other than enforcement expenses related to violations of this section, shall be borne by the organization; the organization shall enter into an agreement with the city, under which it indemnifies, defends and holds harmless the city, in such form as approved by the public works director and city attorney, and shall provide public liability insurance in the minimum amount of three hundred thousand dollars (\$300,000.00) naming the city as additional

insured and in such form and with a company or companies approved by the director of public works and city attorney; and the city shall have no liability therefor.

- i. In addition to other penalties provided by law, including those set forth in this section, any directional sign erected, constructed, installed or maintained in violation of this section shall be deemed a public nuisance and may be summarily abated as such by the city.

M. Banners.

1. General Provisions.

- a. Banners shall be maintained free from deterioration, disrepair or other condition that would create a nuisance as described in Section 6.04.040 of this code.
- b. Banners shall be attached to buildings unless otherwise specified in this section. The banners shall be securely fastened at all four corners to the wall of the building on which it is located. The method of attachment shall prevent the banner from flapping in the wind.
- c. A banner shall not obscure windows, doors, lighting fixtures, other signs, nor shall it be displayed above the walls of the building on which it is located.

2. Promotional Advertising Banners.

- a. A “promotional advertising banner” means a banner advertising the name of a business or a product or service provided on the premises.
- b. No promotional advertising banner shall be displayed unless authorized by permit issued by the community development department. Each may cover more than one banner. A banner permit shall be effective for as long as the business receiving the permit has a valid business license for the location. A new permit shall be required if the business moves to a new location. Banners shall be maintained in good condition and in conformance with the approved permit.
- c. Banners shall be displayed on the wall(s) of the building space occupied by the business advertised on the banner, not to exceed one banner per wall and two banners per business. Each promotional advertising banner shall not exceed ten (10) percent of the area of the building face on which it is placed.
- d. In the case of a business engaged in a substantially outdoor enterprise, the community development director may permit a promotional advertising banner to be placed in a location other than the wall of a

building occupied by such business and of a size that would be enjoyed by a typical indoor business situated on a site of the same size.

- e. A copy of the approved banner permit shall be displayed in a conspicuous place on the premises in full public view for as long as the permit is in effect.
 - f. A promotional advertising banner shall not be displayed in lieu of a permanent wall or canopy sign except during the first sixty (60) days of issuance of the certificate of occupancy for the business.
 - g. A promotional advertising banner shall not be displayed facing a freeway.
3. Quasi-Public Uses. One banner not to exceed sixteen (16) square feet in sign area may be displayed per street frontage in conjunction with a quasi-public use.

N. Off-Site Real Estate Signs.

- 1. An off-site real estate sign is a sign advertising real estate that is for sale, rent, lease or exchange where the advertised property is not the same property on which the sign is located.
- 2. No off-site real estate sign may be illuminated.
- 3. No off-site real estate sign shall be allowed without written consent of the property owner.
- 4. No off-site real estate sign shall be installed in a manner that creates a hazard for vehicle or pedestrian traffic. All off-site real estate signs shall comply with the sight distance requirements for traffic safety.
- 5. Off-site real estate signs are prohibited within the public right-of-way.
- 6. No off-site real estate sign shall exceed twenty-four (24) square feet in area or eight feet in height.
- 7. Off-site real estate signs shall be made of weather-resistant materials, maintained in good condition and kept free of graffiti. No paper, cardboard, lightweight plastic or similar fragile material shall be used. Off-site real estate signs shall be coated with materials that allow graffiti to be removed easily.
- 8. The content of each off-site real estate sign shall be limited to the information identified in Section 713 of the California Civil Code: a statement that the property is for sale, lease or exchange; directions to

the property; and the owner's or agent's name, address and telephone number.

9. Off-site real estate signs shall be removed within ten (10) days of the execution of the sale, lease, exchange or rental agreement for the property for which the sign is erected.
- O. Signs in the Public Right-of-Way.
1. A monument sign that is otherwise permissible pursuant to subsection (B)(1) of this section and located in the public-right-of-way may be permitted in the following circumstances:
 - a. The sign is located within a public right-of-way controlled by the city of Moreno Valley;
 - b. The sign is located along Sunnymead Boulevard between Frederick Street and Perris Boulevard;
 - c. There is no practicable location on private property to locate the sign;
 - d. The sign design and location do not obstruct or impede any utility, utility access, pedestrian walkways or pedestrian or vehicle sight lines;
 - e. The sign design and location are not located over or upon any other easement without written authorization for such from the owner of the easement;
 - f. An encroachment permit is obtained, all fees paid, and all required insurance and other requirements are kept current and valid;
 - g. A sign permit is obtained in accordance with this chapter.
 2. In order to apply for a permit for a sign in the public right-of-way pursuant to this section, an application must first be made for an encroachment permit and all criteria for such encroachment permit must be met.
 3. In the event that any of the requirements or terms of the encroachment permit are not met or are not continually maintained in accordance with the encroachment permit, any sign permit shall become void and such sign shall become a public nuisance and may be removed by the city at any time at the sign owner's expense.
 4. Any such sign in the public right-of-way shall be immediately removed from the public right-of-way upon request by the city for any public purpose and shall not be entitled to any compensation.

Section 9.12.070 Sign program.

- A. An integrated sign program may be requested by the property owner for all nonresidential projects with two or more tenant suites. The sign program shall be subject to review by the community development director. A sign program may deviate from any of the standards provided in this section.
- B. Sign programs in effect prior to adoption of this title shall be considered valid upon adoption of this title. Such programs may be converted to the standards given in this section if the landowner files a notice of intent with the community development director.

Section 4. CEQA COMPLIANCE:

That the City Council hereby finds and determines that pursuant to Section 15378 of the California Environmental Quality Act, the proposed amendments to the Municipal Code are procedural in nature and would not involve any change to land use or development standards, thus there is no potential for these Municipal Code changes to either directly or indirectly result in a physical impact on the environment. Therefore, the proposed amendments are not a project under the California Environmental Quality Act.

Section 5. SEVERABILITY

That the City Council declares that, should any provision, section, paragraph, sentence or word of this Ordinance be rendered or declared invalid by any final court action in a court of competent jurisdiction or by reason of any preemptive legislation, the remaining provisions, sections, paragraphs, sentences or words of this ordinance as hereby adopted shall remain in full force and effect.

Section 6. REPEAL OF CONFLICTING PROVISIONS

That all the provisions of the Municipal Code as heretofore adopted by the City of Moreno Valley that are in conflict with the provisions of this Ordinance are hereby repealed.

Section 7. EFFECTIVE DATE

That this Ordinance shall take effect thirty (30) days after its second reading.

Section 8. CERTIFICATION

That the City Clerk shall certify to the passage of this Ordinance and shall cause the same to be published according to law.

INTRODUCED at a regular meeting of the City Council on December 15, 2020 and PASSED, APPROVED, and ADOPTED by the City Council on January 5, 2021, by the following roll call vote, to wit:

Dr. Yxstian A. Gutierrez
Mayor
City of Moreno Valley

ATTEST:

Pat Jacquez-Nares, City Clerk

APPROVED AS TO FORM:

Steven B. Quintanilla, Interim City Attorney

Attachment: Ordinance No. 975 - Title 9 Amendments (4230 : Second Reading for PEN20-0189 Municipal Code Streamlining)

ORDINANCE JURAT
STATE OF CALIFORNIA)

COUNTY OF RIVERSIDE) ss.

CITY OF MORENO VALLEY)

I, Pat Jacquez-Nares, City Clerk of the City of Moreno Valley, California, do hereby certify that Ordinance No. YYYY-____ was duly and regularly adopted by the City Council of the City of Moreno Valley at a regular meeting thereof held on the _____ day of _____, YYYY, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

(Council Members, Mayor Pro Tem and Mayor)

CITY CLERK

(SEAL)

Attachment: Ordinance No. 975 - Title 9 Amendments (4230 : Second Reading for PEN20-0189 Municipal Code Streamlining)

ORDINANCE NO. 976

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MORENO VALLEY, CALIFORNIA, ADDING CHAPTER 12.24 "DRIVING UPON ACCESS RAMPS PROHIBITED" TO TITLE 12 VEHICLES AND TRAFFIC OF THE MORENO VALLEY MUNICIPAL CODE

WHEREAS, the City of Moreno Valley is a General Law city organized pursuant to Article XI of the California Constitution; and

WHEREAS, pursuant to the authority granted the City by Article XI, Section 7 of the California Constitution, the City has the police power to adopt regulations designed to promote the public convenience or the general prosperity, as well as regulations designed to promote the public health and safety; and

WHEREAS, staff has proposed that a new Chapter 12.24 (Driving Upon Access Ramps Prohibited) be added to Title 12 (Vehicles and Traffic) of the Moreno Valley Municipal Code; and

WHEREAS, the intent of the proposed new chapter is to protect City property, reduce the risk of automobile accidents, enhance pedestrian safety, and reduce the taxpayers' costs of maintaining and/or repairing certain City-maintained sidewalks and pedestrian access ramps caused by vehicles and

WHEREAS, the proposed new chapter will prohibit driving on City-maintained sidewalks and pedestrian access ramps without prior authorization many of which have been damaged by vehicles driving upon them; and

WHEREAS, pursuant to the provisions of Section 9.02.200 (Public Hearing and Notification Procedures) of the Municipal Code and Section 65905 of the Government Code, a public hearing was scheduled for December 15, 2020 and notice of said hearing was duly published and posted; and

WHEREAS, on December 15, 2020, the public hearing to consider the proposed new chapter was duly noticed and conducted by the City Council at which time all interested persons were provided an opportunity to be heard and to present evidence; and

WHEREAS, pursuant to Section 15378 of the California Environmental Quality Act, a "Project" means the whole of an action, which has a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, but does not include organizational or administrative activities of government that will not result in direct or indirect physical changes in the environment such as the proposed new chapter; and

WHEREAS, in the light of the foregoing, the proposed new chapter does not constitute a "Project" under CEQA.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF MORENO VALLEY DOES ORDAIN AS FOLLOWS:

Section 1. RECITALS

That the above recitals are true and correct and are incorporated herein as though set forth at length herein.

Section 2. AUTHORITY

That this Ordinance is adopted pursuant to the authority granted by Article 11, Section 7 of the Constitution of the State of California and California Government Code Section 37100, and it is not intended to be duplicative of state law, nor be preempted by state legislation.

Section 3. AMENDMENT OF TITLE 12 (VEHICLES AND TRAFFIC) OF THE MORENO VALLEY MUNICIPAL

That Title 12 (Vehicles and Traffic) of the Municipal Code is hereby amended to include the following new chapter:

Chapter 12.24 Driving upon access ramps prohibited.

12.24.010 Prohibition.

It shall be unlawful for any person to operate a motor vehicle, as defined in California Vehicle Code Section 415, on a City maintained sidewalk or City maintained pedestrian access ramp, without prior authorization.

12.24.020 Violations and penalties.

- A. It is unlawful for any person to violate any provision of this chapter. Any person violating any provision of this chapter shall be deemed guilty of an infraction or misdemeanor as hereinafter specified. Each person shall be deemed guilty of a separate offense for each and every day or portion thereof during which any violation of any of the provisions of this chapter is committed, continued or permitted.
- B. Any person so convicted shall be: (1) guilty of an infraction offense and punished by a fine not exceeding one hundred dollars (\$100.00) for a first violation; (2) guilty of an infraction offense and punished by a fine not exceeding two hundred dollars (\$200.00) for a second violation. The third and any additional violations shall constitute a misdemeanor offense and shall be punishable by a fine not exceeding one thousand dollars (\$1,000.00) or six months in jail, or both. Notwithstanding the above, a first offense may be charged and prosecuted as a misdemeanor. Payment of any penalty herein shall not relieve a person from the responsibility for correcting the situation.”

Section 4. CEQA COMPLIANCE:

That the City Council hereby finds and determines that pursuant to Section 15378 of the California Environmental Quality Act, that since this proposed new chapter will not involve any change to land use or development standards, there is no potential for this new chapter to either directly or indirectly result in a physical impact on the environment, and is therefore not constitute a “project” under the California Environmental Quality Act.

Section 5. SEVERABILITY

That the City Council declares that, should any provision, section, paragraph, sentence or word of this Ordinance be rendered or declared invalid by any final court action in a court of competent jurisdiction or by reason of any preemptive legislation, the remaining provisions, sections, paragraphs, sentences or words of this ordinance as hereby adopted shall remain in full force and effect.

Section 6. REPEAL OF CONFLICTING PROVISIONS

That all the provisions of the Municipal Code as heretofore adopted by the City of Moreno Valley that are in conflict with the provisions of this Ordinance are hereby repealed.

Section 7. EFFECTIVE DATE

That this Ordinance shall take effect thirty (30) days after its second reading.

Section 8. CERTIFICATION

That the City Clerk shall certify to the passage of this Ordinance and shall cause the same to be published according to law.

INTRODUCED at a regular meeting of the City Council on December 15, 2020 and PASSED, APPROVED, and ADOPTED by the City Council on January 5, 2021, by the following roll call vote, to wit:

Dr. Yxstian A. Gutierrez
Mayor
City of Moreno Valley

ATTEST:

Pat Jacquez-Nares, City Clerk

APPROVED AS TO FORM:

Steven B. Quintanilla, Interim City Attorney

Attachment: Ordinance No. 976 - Title 12 Amendments (4230 : Second Reading for PEN20-0189 Municipal Code Streamlining)

ORDINANCE JURAT
STATE OF CALIFORNIA)
COUNTY OF RIVERSIDE) ss.
CITY OF MORENO VALLEY)

I, Pat Jacquez-Nares, City Clerk of the City of Moreno Valley, California, do hereby certify that Ordinance No. YYYY-____ was duly and regularly adopted by the City Council of the City of Moreno Valley at a regular meeting thereof held on the _____ day of _____, YYYY, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

(Council Members, Mayor Pro Tem and Mayor)

CITY CLERK

(SEAL)

Attachment: Ordinance No. 976 - Title 12 Amendments (4230 : Second Reading for PEN20-0189 Municipal Code Streamlining)



Report to City Council

TO:

FROM: Manuel A. Mancha, Community Development Director

AGENDA DATE: January 5, 2021

TITLE: SECOND READING AND CONSIDERATION OF ADOPTION OF ORDINANCE 974 FOR A CHANGE OF ZONE FROM OFFICE (O) AND OFFICE COMMERCIAL (OC) TO COMMUNITY COMMERCIAL (CC) FOR PROPERTY GENERALLY LOCATED AT THE NORTHEAST CORNER OF PERRIS BOULEVARD AND DRACAEA STREET

RECOMMENDED ACTION

Recommendations: That the City Council:

Staff recommends that the City Council conduct the second reading by title only and adopt Ordinance No. 974.

SUMMARY

This report recommends adoption of Ordinance No. 974, introduced at the December 15, 2020 City Council meeting, approving a Change of Zone (PEN19-0207), changing the zoning of 2.04 acres from Office (O) and Office Commercial (OC) District to Community Commercial (CC) District for property generally located at the northeast corner of Perris Boulevard and Dracaea Street.

DISCUSSION

Based on review and consideration of the application for a Change of Zone submitted by the applicant Cadence Acquisition LLC, in conjunction with a General Plan amendment and two Conditional Use Permits, the City Council introduced the ordinance to amend the Official Zoning Atlas at the December 15, 2020 meeting. The ordinance will change the zoning classification of 2.04-acres from Office (O) and Office Commercial (OC) District to Community Commercial (CC) District. The site is located generally at the northeast corner of Perris Boulevard and Dracaea Street as shown on

Exhibit A of the ordinance.

ALTERNATIVES

The City Council may consider the following alternatives:

1. Conduct the second reading by title only and adopt Ordinance No. 974. Staff recommends this alternative.
2. Provide revisions to the draft Ordinance and have staff return with the revised draft for another adoption process.
3. Provide alternate direction to staff.

FISCAL IMPACT

There are no anticipated fiscal impacts from the recommended action.

NOTIFICATION

The agenda was posted in accordance with the Brown Act.

PREPARATION OF STAFF REPORT

Prepared By:
Julia Descoteaux
Associate Planner

Department Head Approval:
Manuel A. Mancha
Community Development Director

CITY COUNCIL GOALS

Positive Environment. Create a positive environment for the development of Moreno Valley's future.

CITY COUNCIL STRATEGIC PRIORITIES

1. **Economic Development**
2. **Public Safety**
3. **Library**
4. **Infrastructure**
5. **Beautification, Community Engagement, and Quality of Life**
6. **Youth Programs**

Objective 1.1: Proactively attract high-quality businesses.

Objective 1.3: Promote local hiring through the expansion of local, quality, high paying jobs, and workforce development efforts.

ATTACHMENTS

- 1. Ordinance 974
- 2. Exhibit A to Ordinance 974

APPROVALS

Budget Officer Approval	<u>✓ Approved</u>	12/21/20 3:25 PM
City Attorney Approval	<u>✓ Approved</u>	
City Manager Approval	<u>✓ Approved</u>	12/21/20 5:26 PM

ORDINANCE NO. 974

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MORENO VALLEY, CALIFORNIA, APPROVING CHANGE OF ZONE PEN19-0207 TO AMEND THE OFFICIAL ZONING ATLAS, CHANGING THE ZONING CLASSIFICATION OF APPROXIMATELY 2.04 ACRES FROM OFFICE (O) DISTRICT AND OFFICE COMMERCIAL (OC) DISTRICT TO COMMUNITY COMMERCIAL (CC) DISTRICT FOR THE PROPERTY LOCATED AT THE NORTHEAST CORNER OF PERRIS BOULEVARD AND DRACAEA AVENUE (APNs: 479-120-027, 029, 042 AND 043)

The City Council of the City of Moreno Valley does ordain as follows:

SECTION 1 GENERAL:

1.1 The applicant, Cadence Acquisition LLC., filed Application No. PEN19-0207, requesting an amendment to Page 72 of the Official Zoning Atlas to the zoning classification for certain properties, as described in the title of this resolution and the attached Exhibit A; and

1.2 At its November 12, 2020 meeting, the Planning Commission considered the Change of Zone for the Perris and Dracaea commercial project and recommended approval to the City Council; and

1.3 Pursuant to the provisions of the law, a public hearing was held before the City Council on December 15, 2020, for deliberations and decision.

1.4 The matter was fully discussed, and the public and other agencies were given opportunity to present testimony and documentation.

1.5 An Initial Study has been prepared for the Project for the purpose of compliance with the California Environmental Quality Act (CEQA). Based on the Initial Study including all supporting technical evidence, determined that the project impacts are expected to be less than significant with mitigation, and approval of a Mitigated Negative Declaration is an appropriate environmental determination for the Project.

SECTION 2 FINDINGS:

That based on the content of the foregoing Recitals and the Evidence contained in the Administrative Record as set forth above, the City Council makes the following findings:

- (a) The proposed amendment is consistent with the existing goals, objectives, policies and programs of the general plan.
- (b) The proposed amendment will not adversely affect the public health, safety or general welfare.

1
Ordinance No. 2020-974
Date Adopted: January 5, 2021

- (c) The proposed amendment is consistent with the purposes and intent of this title.

SECTION 3 AMENDMENT OF THE OFFICIAL ZONING ATLAS:

3.1 The City of Moreno Valley Official Zoning Atlas, as adopted by Ordinance No. 359, on April 14, 1992, of the City of Moreno Valley, and as amended thereafter from time to time by the City Council of the City of Moreno Valley, is further amended by placing in effect the zone or zone classification to Page 72 of the Official Zoning Atlas as shown on the attached map marked "Exhibit A" and included herein by reference and on file in the office of the City Clerk.

SECTION 4 EFFECT OF ENACTMENT:

4.1 Except as specifically provided herein, nothing contained in this ordinance shall be deemed to modify or supersede any prior enactment of the City Council which addresses the same subject addressed herein.

SECTION 5. NOTICE OF ADOPTION:

5.1 Within fifteen days after the date of adoption hereof, the City Clerk shall certify to the adoption of this ordinance and cause it to be posted in three public places within the city.

SECTION 6. EFFECTIVE DATE:

6.1 This ordinance shall take effect thirty days after the date of its adoption.

APPROVED AND ADOPTED this 5th day of January, 2021.

CITY OF MORENO VALLEY
CITY COUNCIL

Mayor of the City of Moreno Valley

ATTEST:

City Clerk

APPROVED AS TO FORM:

Attachment: Ordinance 974 [Revision 1] (4265 : Change of Zone Second Reading)

Steven B. Quintanilla, Interim City Attorney

Attachment: Ordinance 974 [Revision 1] (4265 : Change of Zone Second Reading)

ORDINANCE JURAT

STATE OF CALIFORNIA)
COUNTY OF RIVERSIDE) ss.
CITY OF MORENO VALLEY)

I, Pat Jacquez-Nares, City Clerk of the City of Moreno Valley, California, do hereby certify that Ordinance No. 974 was duly and regularly adopted by the City Council of the City of Moreno Valley at a regular meeting thereof held on the 5th day of January, 2021, by the following vote:

AYES:

NOES:

ABSENT:

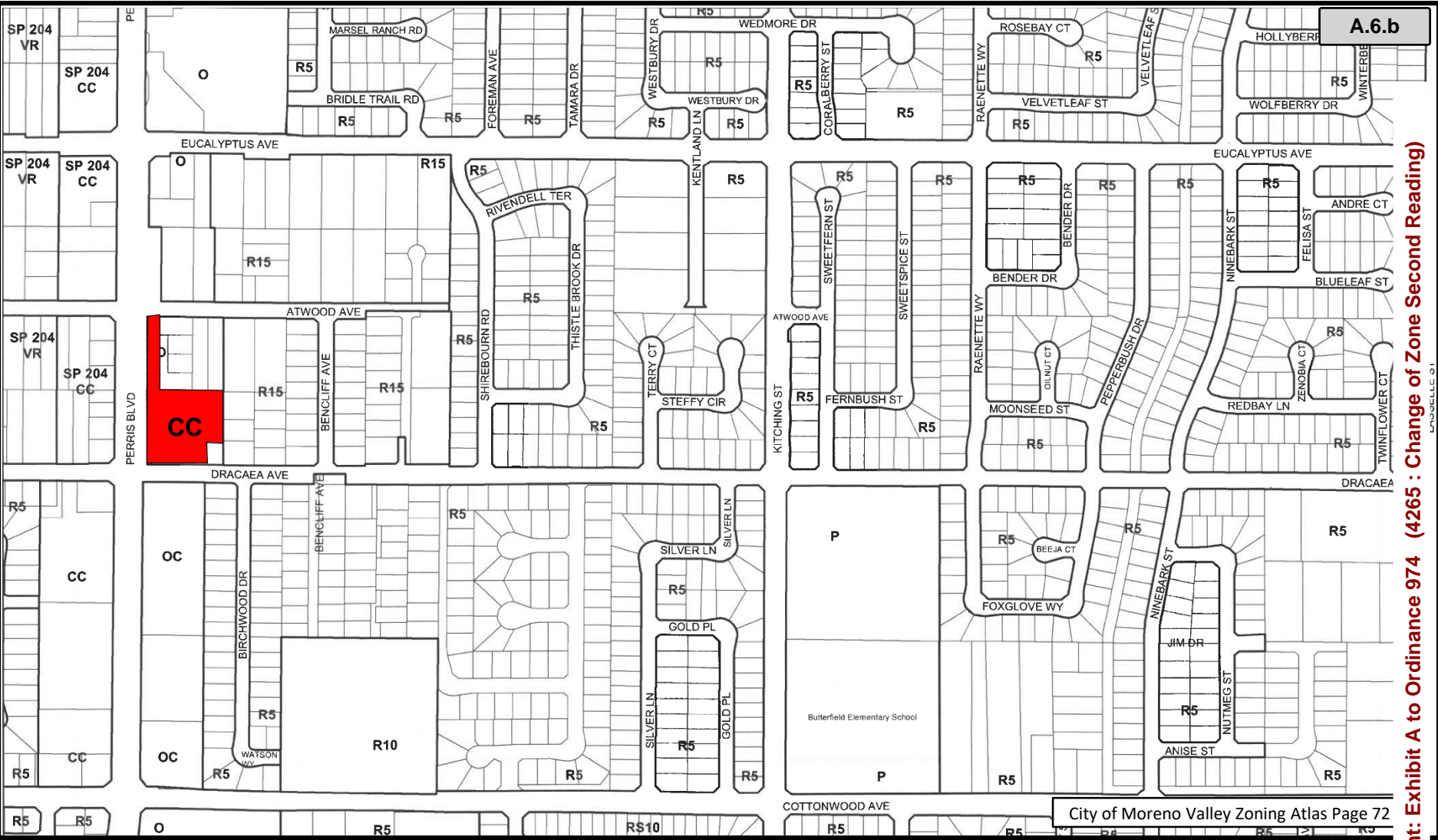
ABSTAIN:

(Council Members, Mayor Pro Tem and Mayor)


CITY CLERK

(SEAL)

Attachment: Ordinance 974 [Revision 1] (4265 : Change of Zone Second Reading)



PEN19-0205 – Change of Zone

 From Office Commercial (OC) to Community Commercial (CC)



Report to City Council

TO: Mayor and City Council

FROM: Marshall Eyerman, Assistant City Manager

AGENDA DATE: January 5, 2021

TITLE: RESOLUTION OF THE CITY OF MORENO VALLEY SERVING AS THE SUCCESSOR AGENCY TO THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF MORENO VALLEY APPROVING THE RECOGNIZED OBLIGATION PAYMENT SCHEDULE AND ADMINISTRATIVE BUDGET FOR THE PERIOD OF JULY 1, 2021 THROUGH JUNE 30, 2022 (ROPS 21-22)

RECOMMENDED ACTION

Recommendations: That the City Council as Successor Agency:

1. Adopt Resolution No. SA 2021-___. A Resolution of the City Council of the City of Moreno Valley, California, serving as Successor Agency to the Community Redevelopment Agency of the City of Moreno Valley Approving the Recognized Obligation Payment Schedule and Administrative Budget for the Period of July 1, 2021 through June 30, 2022 (ROPS 21-22), and Authorizing the City Manager acting for the Successor Agency or his/her Designee to Make Modifications Thereto.
2. Authorize the City Manager acting for the Successor Agency or her Designee to make modifications to the Schedule.
3. Authorize the transmittal of the ROPS 21-22, for the period of July 1, 2021 through June 30, 2022 ("Exhibit A"), including Administrative Budget ("Exhibit B") for the said period, to the Countywide Oversight Board for County of Riverside for review and approval.

SUMMARY

This report recommends adoption of the Proposed Resolution approving the Recognized Obligation Payment Schedule (ROPS 21-22) including the Administrative Budget, for

the period of July 1, 2021 through June 30, 2022.

As successor agency (“Successor Agency”) to the Community Redevelopment Agency (RDA) of the City of Moreno Valley, the City is responsible for winding down the affairs of the former RDA including disposing of its assets, making payments and performing other obligations owed for Enforceable Obligations. The Recognized Obligation Payment Schedules certain applicable periods provide the details necessary for the City serving as the Successor Agency to fulfill the former RDA’s legally binding and enforceable agreements as required by law.

DISCUSSION

ABX1 26 requires the Successor Agency to approve a Recognized Obligation Payment Schedule (“ROPS”) for each Fiscal Year. The required content of the ROPS, set forth in Health and Safety Code Section 34177(l)(1), details all of the Successor Agency’s legally binding and enforceable obligations, anticipated payments, and sources of payments. Recognized obligations include bonds, loans, judgments, settlements, any legally binding and enforceable agreements or contracts, and contracts and agreements for agency administration or operation. AB 1484 further clarifies certain matters associated with the dissolution of RDAs and addresses substantive issues related to administrative processes, affordable housing activities, and repayment of loans from communities, use of existing bond proceeds, and the disposition or retention of Successor Agency assets.

In order to facilitate the wind down process, on behalf of the Successor Agency, the City Council has adopted the following Resolutions:

- Resolution No. 2012-13, adopted on February 28, 2012, approving a Recognized Obligation Payment Schedule for the period of January 1, 2012 through June 30, 2012.
- Resolution No. 2012-22, adopted on April 10, 2012, approving a Second Recognized Obligation Payment Schedule for the period of July 1, 2012 through December 31, 2012.
- Resolution No. 2012-71, adopted on August 28, 2012, approving a Second Recognized Obligation Payment Schedule for the period of January 1, 2013 through June 30, 2013.
- Resolution No. SA 2013-02, adopted on February 26, 2013, approving a Recognized Obligation Payment Schedule (ROPS 13-14 A) for the period of July 1, 2013 through December 31, 2013.
- Resolution No. SA 2013-09, adopted on September 24, 2013, approving a Recognized Obligation Payment Schedule (ROPS 13-14 B) for the period of January 1, 2014 through June 30, 2014.

- Resolution No. SA 2014-01, adopted on February 25, 2014, approving a Recognized Obligation Payment Schedule (ROPS 14-15 A) for the period of July 1, 2014 through December 31, 2014.
- Resolution No. SA 2014-02, adopted on September 23, 2014, approving a Recognized Obligation Payment Schedule (ROPS 14-15 B) for the period of January 1, 2015 through June 30, 2015.
- Resolution No. SA 2015-01, adopted on February 24, 2015, approving a Recognized Obligation Payment Schedule (ROPS 15-16 A) for the period of July 1, 2015 through December 31, 2015.
- Resolution No. SA 2015-02, adopted on September 22, 2015, approving a Recognized Obligation Payment Schedule (ROPS 15-16 B) for the period of January 1, 2016 through June 30, 2016.
- Resolution No. SA 2016-01, adopted on January 19, 2016, approving a Recognized Obligation Payment Schedule (ROPS 16-17) for the period of July 1, 2016 through June 30, 2017.
- Resolution No. SA 2016-02, adopted on September 6, 2016, approving a Recognized Obligation Payment Schedule (ROPS 16-17 B) for the period of January 1, 2017 through June 30, 2017.
- Resolution No. SA 2016-04, adopted on December 12, 2016, approving a Recognized Obligation Payment Schedule (ROPS 17-18) for the period of July 1, 2017 through June 30, 2018.
- Resolution No. SA 2017-05, adopted on September 19, 2017, approving a Recognized Obligation Payment Schedule (ROPS 17-18 B) for the period of January 1, 2018 through June 30, 2018.
- Resolution No. SA 2018-01, adopted on January 16, 2018, approving a Recognized Obligation Payment Schedule (ROPS 18-19) for the period of July 1, 2018 through June 30, 2019.
- Resolution No. SA 2018-04, adopted on September 4, 2018, approving a Recognized Obligation Payment Schedule (ROPS 18-19 B) for the period of January 1, 2019 through June 30, 2019.
- Resolution No. SA 2018-06, adopted on December 18, 2018, approving a Recognized Obligation Payment Schedule (ROPS 19-20) for the period of July 1, 2019 through June 30, 2020.
- Resolution No. SA 2019-02, adopted on August 20, 2019, approving a Recognized Obligation Payment Schedule (ROPS 19-20 B) for the period of

January 1, 2020 through June 30, 2020.

- Resolution No. SA 2019-03, adopted on December 3, 2019, approving a Recognized Obligation Payment Schedule (ROPS 20-21) for the period of July 1, 2020 through June 30, 2021.
- Resolution No. SA 2020-02, adopted on July 7, 2020, approving a Recognized Obligation Payment Schedule (ROPS 20-21 B) for the period of January 1, 2021 through June 30, 2021.

Once approved, the ROPS 21-22 will be submitted to the Successor Agency's Countywide Oversight Board for the County of Riverside ("Oversite Board") for review and approval. Upon approval by the Oversight Board, a copy of the approved ROPS will be transmitted to the County-Auditor Controller, the State Controller's Office, the State Department of Finance, and posted to the City's website.

ALTERNATIVES

1. Adopt the attached proposed resolution, which approves the Recognized Obligation Payment Schedule, including the administrative budget for the period of July 1, 2021 through June 30, 2022 and authorizing the transmittal of said Schedules to the Oversight Board for review and approval. *Staff recommends this alternative because it allows the City serving as the Successor Agency to make required debt service payments in accordance with State legislation.*
2. Decline to adopt the attached proposed resolution which would allow the City, serving as the Successor Agency, to maintain the operations, and fulfill debt obligations of the former RDA as required by law. *Staff does not recommend this alternative.*

FISCAL IMPACT

The Recognized Obligation Payment Schedule provides the details necessary for the City serving as the Successor Agency to fulfill the former RDA's legally binding and enforceable agreements. The ROPS 21-22 will serve as authorization to pay obligations listed during the noted period including allowable administrative costs of \$250,000. With the dissolution of the former RDA, there are continued risks that the payment of certain agreements may not be approved by the California Department of Finance, which will impact the General Fund. When these costs can be considered a short-term loan from the City to the Successor Agency and thus considered an enforceable obligation of the Successor Agency, the City shall seek reimbursement as available.

NOTIFICATION

The agenda for the meeting during which this item may be considered has been posted in the three locations that have been designated for the posting of City Council agendas, in compliance with the Brown Act.

PREPARATION OF STAFF REPORT

Prepared By:
Brian Mohan
Financial Resources Division Manager

Department Head Approval:
Marshall Eyerman
Chief Financial Officer

CITY COUNCIL GOALS

Revenue Diversification and Preservation. Develop a variety of City revenue sources and policies to create a stable revenue base and fiscal policies to support essential City services, regardless of economic climate.

CITY COUNCIL STRATEGIC PRIORITIES

- 1. Economic Development
- 2. Public Safety
- 3. Library
- 4. Infrastructure
- 5. Beautification, Community Engagement, and Quality of Life
- 6. Youth Programs

ATTACHMENTS

- 1. SA Resolution 2021-XX with Exhibits

APPROVALS

Budget Officer Approval	<u>✓ Approved</u>	12/22/20 5:25 PM
City Attorney Approval	<u>✓ Approved</u>	
City Manager Approval	<u>✓ Approved</u>	12/22/20 6:18 PM

RESOLUTION NO. SA 2021-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MORENO VALLEY, CALIFORNIA, SERVING AS SUCCESSOR AGENCY TO THE COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF MORENO VALLEY APPROVING THE RECOGNIZED OBLIGATION PAYMENT SCHEDULE AND ADMINISTRATIVE BUDGET FOR THE PERIOD OF JULY 1, 2021 THROUGH JUNE 30, 2022 (ROPS 21-22), AND AUTHORIZING THE CITY MANAGER ACTING FOR THE SUCCESSOR AGENCY OR HIS/HER DESIGNEE TO MAKE MINOR MODIFICATIONS THERETO

WHEREAS, the City Council of the City of Moreno Valley agreed to serve as successor agency to the Community Redevelopment Agency of the City of Moreno Valley ("Former RDA") commencing upon dissolution of the Former RDA on February 1, 2012 pursuant to Assembly Bill x1 26, as amended by AB 1484; and

WHEREAS, pursuant to Health and Safety Code Section 34177(l), before each fiscal period, the successor agency to a dissolved redevelopment agency such as the Former RDA is required to adopt a draft Recognized Obligation Payment Schedule ("ROPS") that lists all of the obligations that are "enforceable obligations" within the meaning of Health and Safety Code Section 34171, and which identifies a source of payment for each such obligation from among (i) the Low and Moderate Income Housing Fund; (ii) bond proceeds; (iii) reserve balances; (iv) the administrative cost allowance; (v) revenues from rents, concessions, interest earnings, and asset sales; and (vi) the Redevelopment Property Tax Trust Fund established by the County Auditor-Controller to the extent no other source of funding is available or payment from property tax is contractually or statutorily required; and

WHEREAS, the City of Moreno Valley ("City"), acting as the successor agency to the Former RDA ("Successor Agency") has prepared a ROPS and an administrative budget covering the period July 1, 2021 through June 30, 2022 ("ROPS 21-22"); and

WHEREAS, the draft ROPS must be concurrently submitted to the County Administrative Officer, the County Auditor-Controller, the State Department of Finance, and the Countywide Oversight Board for County of Riverside ("Oversight Board").

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MORENO VALLEY, SERVING AS THE SUCCESSOR AGENCY, DOES HEREBY RESOLVE AS FOLLOWS:

1
Resolution No. SA 20221-xx
Date Adopted: January 5, 2021

SECTION 1. RECITALS

That the foregoing recitals are incorporated into this Resolution by this reference, and constitute a material part of this Resolution.

SECTION 2. APPROVAL OF ROPS 21-22 AND ADMINISTRATIVE BUDGET

That the City Council acting on behalf of the Successor Agency hereby approve and adopt ROPS 21-22 and the related administrative budget, in substantially the form attached hereto as Exhibit "A" and Exhibit "B, respectively."

SECTION 3. TRANSMITTAL

That City staff, acting for the Successor Agency, is directed to transmit the ROPS 21-22 to the Oversight Board, County Administrative Officer, the County Auditor-Controller, and the State Department of Finance.

Section 4. OTHER ACTS

That the City Manager, acting for the Successor Agency, or his/her designee is hereby authorized to make minor modifications to the ROPS 21-22, and each officer of the City, acting for the Successor Agency, is hereby authorized and directed, jointly and severally, to execute and deliver such documents and instruments and to do such things which may be necessary or proper to effectuate the purposes of this Resolution, and any such actions previously taken by such officers are hereby ratified, approved and confirmed. Such acts shall include, but shall not be limited to, reformatting of the ROPS 21-22 as may be required by the Department of Finance or Oversight Board.

Section 5. SEVERABILITY

That if any provision of this Resolution or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of this Resolution which can be given effect without the invalid provision or application, and to this end the provisions of this Resolution are severable. The City Council acting for the Successor Agency hereby declares that it would have adopted this Resolution irrespective of the invalidity of any particular portion thereof.

Section 6. EFFECTIVE DATE

That this Resolution shall take effect immediately upon adoption.

2
Resolution No. SA 2021-xx
Date Adopted: January 5, 2021

Section 7. CERTIFICATION

That the City Clerk acting for the Successor Agency shall certify to the passage of this Resolution and enter it into the book of original resolutions.

APPROVED AND ADOPTED this 5th day of January 2021.

Mayor acting for Successor Agency

ATTEST:

City Clerk acting for Successor Agency

APPROVED AS TO FORM:

City Attorney acting for Successor Agency

3
Resolution No. SA 2021-xx
Date Adopted: January 5, 2021

Attachment: SA Resolution 2021-XX with Exhibits (4262 : RESOLUTION OF THE CITY OF MORENO VALLEY SERVING AS THE SUCCESSOR

RESOLUTION JURAT

STATE OF CALIFORNIA)

COUNTY OF RIVERSIDE) ss.

CITY OF MORENO VALLEY)

I, _____, City Clerk of the City of Moreno Valley, California, do hereby certify that Resolution No. SA 2021-__ was duly and regularly adopted by the City Council of the City of Moreno Valley at a regular meeting thereof held on the 5th day of January, 2021 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

(Council Members, Mayor Pro Tem and Mayor)

CITY CLERK

(SEAL)

4
Resolution No. SA 2021-xx
Date Adopted: January 5, 2021

Attachment: SA Resolution 2021-XX with Exhibits (4262 : RESOLUTION OF THE CITY OF MORENO VALLEY SERVING AS THE SUCCESSOR

EXHIBIT "A"

ROPS 21-22 COVERING JULY 1, 2021 THROUGH JUNE 30, 2022

SEE ATTACHED

5
Resolution No. SA 2021-xx
Date Adopted: January 5, 2021

Attachment: SA Resolution 2021-XX with Exhibits (4262 : RESOLUTION OF THE CITY OF MORENO VALLEY SERVING AS THE SUCCESSOR

EXHIBIT "B"

ADMINISTRATION BUDGET COVERING JULY 1, 2021 THROUGH JUNE 30, 2022

SEE ATTACHED

6
Resolution No. SA 2021-xx
Date Adopted: January 5, 2021

Attachment: SA Resolution 2021-XX with Exhibits (4262 : RESOLUTION OF THE CITY OF MORENO VALLEY SERVING AS THE SUCCESSOR

**Recognized Obligation Payment Schedule (ROPS 21-22) - Summary
Filed for the July 1, 2021 through June 30, 2022 Period**

Successor Agency: Moreno Valley
County: Riverside

Current Period Requested Funding for Enforceable Obligations (ROPS Detail)	21-22A Total (July - December)	21-22B Total (January - June)	ROPS 21-22 Total
A Enforceable Obligations Funded as Follows (B+C+D)	\$ -	\$ -	\$ -
B Bond Proceeds	-	-	-
C Reserve Balance	-	-	-
D Other Funds	-	-	-
E Redevelopment Property Tax Trust Fund (RPTTF) (F+G)	\$ 1,942,731	\$ 1,924,416	\$ 3,867,147
F RPTTF	1,817,731	1,799,416	3,617,147
G Administrative RPTTF	125,000	125,000	250,000
H Current Period Enforceable Obligations (A+E)	\$ 1,942,731	\$ 1,924,416	\$ 3,867,147

Certification of Oversight Board Chairman:

Pursuant to Section 34177 (o) of the Health and Safety code, I hereby certify that the above is a true and accurate Recognized Obligation Payment Schedule for the above named successor agency.

Name Title

/s/ _____
Signature Date

Attachment: SA Resolution 2021-XX with Exhibits (4262 : RESOLUTION OF THE CITY OF MORENO VALLEY SERVING AS THE SUCCESSOR

**Moreno Valley
Recognized Obligation Payment Schedule (ROPS 21-22) - ROPS Detail
July 1, 2021 through June 30, 2022**

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W
Item #	Project Name	Obligation Type	Agreement Execution Date	Agreement Termination Date	Payee	Description	Project Area	Total Outstanding Obligation	Retired	ROPS 21-22 Total	ROPS 21-22A (Jul - Dec)					21-22A Total	ROPS 21-22B (Jan - Jun)					21-22B Total
											Fund Sources						Fund Sources					
											Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF		Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF	
								\$60,864,777		\$3,867,147	\$-	\$-	\$-	\$1,817,731	\$125,000	\$1,942,731	\$-	\$-	\$-	\$1,799,416	\$125,000	\$1,924,416
2	2007 Special Tax Refunding Bonds - Towngate 87-1	Bonds Issued On or Before 12/31/10	11/29/2007	12/01/2021	Wells Fargo Bank	Debt service payments for bonds issued to finance the acquisition of public facilities	Original Area	-	Y	\$-	-	-	-	-	-	\$-	-	-	-	-	-	\$-
3	Improvement Area No. 1 Special Tax Refunding Bonds	Bonds Issued On or Before 12/31/10	11/29/2007	10/01/2023	Wells Fargo Bank	Debt service payments for bonds issued to finance the construction of public facilities	Original Area	675,000	N	\$282,776	-	-	-	141,388	-	\$141,388	-	-	-	141,388	-	\$141,388
5	2011 Refunding of 97 LRB Bonds	Revenue Bonds Issued After 12/31/10	01/01/2011	11/01/2022	Bank of America	Debt service payments for bonds issued to finance the construction of a public facility	Original Area	300,000	N	\$150,000	-	-	-	75,000	-	\$75,000	-	-	-	75,000	-	\$75,000
13	CalPERS Retirement Liability	Unfunded Liabilities	07/01/2012	07/01/2031	The California Public Employees' Retirement System (CalPERS)	Unfunded PERS Retirement Liability Acct	Original Area	193,971	N	\$13,855	-	-	-	13,855	-	\$13,855	-	-	-	-	-	\$-
14	Retiree Medical Trust (CERBT)	Unfunded Liabilities	07/01/2012	07/01/2031	California Employers' Retiree Medical Trust(CERBT)/CalPERS	Unfunded Retiree Medical Trust Acct	Original Area	62,466	N	\$4,461	-	-	-	4,461	-	\$4,461	-	-	-	-	-	\$-
17	Towngate Acquisition Note	Third-Party Loans	05/03/2004	06/30/2044	City of Moreno Valley	Participation Agreement	Original Area	20,226,841	N	\$1,400,000	-	-	-	700,000	-	\$700,000	-	-	-	700,000	-	\$700,000
19	Robertson's Ready Mix, Inc. OPA	OPA/DDA/ Construction	09/26/2006	09/30/2028	Robertson's Ready Mix, Inc.	Owner Participation Agreement	Original Area	1,111,499	N	\$255,175	-	-	-	127,587	-	\$127,587	-	-	-	127,588	-	\$127,588

Attachment: SA Resolution 2021-XX with Exhibits (4262 : RESOLUTION OF THE CITY OF MORENO VALLEY SERVING AS THE SUCCESSOR

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	
Item #	Project Name	Obligation Type	Agreement Execution Date	Agreement Termination Date	Payee	Description	Project Area	Total Outstanding Obligation	Retired	ROPS 21-22 Total	ROPS 21-22A (Jul - Dec)					21-22A Total	ROPS 21-22B (Jan - Jun)					21-22B Total	
											Fund Sources						Fund Sources						
											Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF		Bond Proceeds	Reserve Balance	Other Funds	RPTTF	Admin RPTTF		
24	Payroll Costs/ Operating Costs	Admin Costs	01/01/2015	06/30/2018	City of Moreno Valley/ Employees	Successor Agency's Payroll & Operating Costs	Original Area	250,000	N	\$250,000	-	-	-	-	125,000	\$125,000	-	-	-	-	-	125,000	\$125,000
88	2017 Refunding of the 2007 Tax Allocation Bonds Series A	Refunding Bonds Issued After 6/27/12	08/23/2017	08/01/2038	Wells Fargo Bank	Debt service payments for bonds issued to finance various capital projects		38,045,000	N	\$1,510,880	-	-	-	755,440	-	\$755,440	-	-	-	755,440	-	-	\$755,440

Attachment: SA Resolution 2021-XX with Exhibits (4262 : RESOLUTION OF THE CITY OF MORENO VALLEY SERVING AS THE SUCCESSOR

Moreno Valley
Recognized Obligation Payment Schedule (ROPS 21-22) - Report of Cash Balances
July 1, 2018 through June 30, 2019
 (Report Amounts in Whole Dollars)

Pursuant to Health and Safety Code section 34177 (l), Redevelopment Property Tax Trust Fund (RPTTF) may be listed as a source of payment on the ROPS, but only to the extent no other funding source is available or when payment from property tax revenues is required by an enforceable obligation.

A	B	C	D	E	F	G	H
		Fund Sources					
		Bond Proceeds		Reserve Balance	Other Funds	RPTTF	
	ROPS 18-19 Cash Balances (07/01/18 - 06/30/19)	Bonds issued on or before 12/31/10	Bonds issued on or after 01/01/11	Prior ROPS RPTTF and Reserve Balances retained for future period(s)	Rent, grants, interest, etc.	Non-Admin and Admin	Comments
1	Beginning Available Cash Balance (Actual 07/01/18) RPTTF amount should exclude "A" period distribution amount.	-	-	-	-		
2	Revenue/Income (Actual 06/30/19) RPTTF amount should tie to the ROPS 18-19 total distribution from the County Auditor-Controller	-	-	-	310,272	5,157,856	
3	Expenditures for ROPS 18-19 Enforceable Obligations (Actual 06/30/19)	-	-	-	-	4,943,379	
4	Retention of Available Cash Balance (Actual 06/30/19) RPTTF amount retained should only include the amounts distributed as reserve for future period(s)	-	-	-	-	-	
5	ROPS 18-19 RPTTF Prior Period Adjustment RPTTF amount should tie to the Agency's ROPS 18-19 PPA form submitted to the CAC		No entry required			238,204	
6	Ending Actual Available Cash Balance (06/30/19) C to F = (1 + 2 - 3 - 4), G = (1 + 2 - 3 - 4 - 5)	\$-	\$-	\$-	\$310,272	\$(23,727)	

Attachment: SA Resolution 2021-XX with Exhibits (4262 : RESOLUTION OF THE CITY OF MORENO

Moreno Valley
Recognized Obligation Payment Schedule (ROPS 21-22) - Notes
July 1, 2021 through June 30, 2022

Item #	Notes/Comments
2	Will be retired 12/1/2021. Reserves will pay final debt service payment.
3	
5	
13	
14	
17	
19	
24	
88	

Attachment: SA Resolution 2021-XX with Exhibits (4262 : RESOLUTION OF THE CITY OF MORENO VALLEY SERVING AS THE SUCCESSOR

Exhibit "B"

Administrative Budget

Expense Classifications	FY 2020/21 Amended Budget	FY 2021/22 Proposed Budget
Salaries/Benefits	\$ 117,931	\$ 117,931
Professional Services	125,269	125,269
Administrative Expenses	6,800	6,800
Total Administrative Budget	\$ 250,000	\$ 250,000

Attachment: SA Resolution 2021-XX with Exhibits (4262 : RESOLUTION OF THE CITY OF MORENO VALLEY SERVING AS THE SUCCESSOR



Report to City Council

TO: Mayor and City Council

FROM: Marshall Eyerman, Assistant City Manager

AGENDA DATE: January 5, 2021

TITLE: LIST OF PERSONNEL CHANGES

RECOMMENDED ACTION

Recommendation:

1. Ratify the list of personnel changes as described.

DISCUSSION

The attached list of personnel changes scheduled since the last City Council meeting is presented for City Council ratification.

Staffing of City positions ensures assignment of highly qualified and trained personnel to achieve Momentum MoVal priorities, objectives and initiatives.

FISCAL IMPACT

All position changes are consistent with appropriations previously approved by the City Council.

PREPARATION OF STAFF REPORT

Prepared By:
Vanessa Leccese
Executive Assistant

Department Head Approval:
Marshall Eyerman
Assistant City Manager
Chief Financial Officer/City Treasurer

CITY COUNCIL GOALS

None

CITY COUNCIL STRATEGIC PRIORITIES

- 1. Economic Development
- 2. Public Safety
- 3. Library
- 4. Infrastructure
- 5. Beautification, Community Engagement, and Quality of Life
- 6. Youth Programs

ATTACHMENTS

- 1. Personnel Changes

APPROVALS

Budget Officer Approval	<u>✓ Approved</u>	12/21/20 6:37 AM
City Attorney Approval	<u>✓ Approved</u>	
City Manager Approval	<u>✓ Approved</u>	12/21/20 5:28 PM

**City of Moreno Valley
Personnel Changes
January 5, 2021**

New Hires

None

Promotions

none

Transfers

None

Separations

Guy Pegan, Senior Engineer, P.E., Public Works Department, Land Development Division

Danny Cummings, Telecomm Technician, Financial & Management Services Department, Technology Services Division

Jasmine Monroe, Senior Recreation Program Leader, Parks & Community Services Department

Yessenia Barajas, Community Services Coordinator, Parks & Community Services Department



Report to City Council

TO: Mayor and City Council

FROM: Patti Solano, Parks & Community Services Director

AGENDA DATE: January 5, 2021

TITLE: ADOPT RESOLUTION 2021-XX, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MORENO VALLEY MODIFYING THE EXISTING PROVISIONS GOVERNING THE EMERGING LEADERS COUNCIL AND REPEALING RESOLUTION NO. 2015-31

RECOMMENDED ACTION

Recommendation:

1. Adopt Resolution No. 2021-XX, a Resolution of the City Council of the City of Moreno Valley, California, Modifying the Existing Provisions Governing the Emerging Leaders Council and Repealing Resolution No. 2015-31.
2. Approve the budget appropriations and expenditures as set forth in the fiscal impact section of this report.

SUMMARY

In 2014, the City Council established the Emerging Leaders Council (ELC) to identify students with a desire to become community leaders, educate youth and young adults on local and regional government policies and activities, and focus their efforts to serve the Moreno Valley community.

With the new creation of the Teen SPOT, the City is seeking to improve the ELC to leverage the new resources, increase participation, and develop a program that will continue to cultivate future leaders and make a direct impact in their lives.

DISCUSSION

In 2015, the City Council approved revisions to the Resolution No. 2014-30, which

modified the number of members, terms, and eligibility requirements. This report recommends further revisions to the ELC provisions including the age range, membership, and terms. The proposed revisions to the Resolution will enhance the ELC by increasing the number of members and establishing specific guidelines relating to appointments and eligibility to serve on the panel. The proposed revisions include the following:

- Adjust the age limit from 17-25 years to 14-20 years of age effective January 6, 2021 to engage more high school and middle school students.
- ELC Commissioners shall remain at nine (9) voting members plus two (2) alternates.
- ELC Commissioners must be in high school or college.
- Members-at-large can be any eligible youth who is not a voting ELC Commissioner or alternate.
- ELC Commissioner's terms can be extended beyond the two-year term without reapplying if student is in good standing on the ELC.
- Each ELC Commissioner and alternate will receive a \$25 stipend for each monthly ELC meeting they attend. Stipends are payable at one time annually in June following the full year of service.

Approving these modifications to the ELC, along with shifting oversight to the Parks and Community Services Department, will produce a larger reaching ELC and enable the ELC to work closely with youth in the Teen SPOT. ELC members will serve as Teen SPOT ambassadors by assisting in the development of programming at the Teen SPOT and recruiting additional members during their term. Volunteerism will be emphasized, and the expectation is that ELC members will be involved in citywide events, Beautify MoVal cleanups, and mentoring younger youth.

ELC members will continue to learn about city government, community engagement, health and wellness, and job training throughout their tenure. Training opportunities, workshops, teen conferences, and more will shape our youth and young adults into civic-minded members of the community.

ALTERNATIVES

1. Approve the repeal and proposed revisions to Resolution 2015-31 to modify the membership, terms, and age requirements and approve the budget appropriations and expenditures. *Staff recommends this alternative in order to open the ELC to more expansive group of young people.*
2. Do not approve the repeal and revision of Resolution 2015-31 or the budget appropriations and expenditures. *Staff does not recommend this alternative as it will not allow growth in the ELC membership.*

FISCAL IMPACT

The cost to operate the ELC is \$30,000, which shall include funding for annual stipends, marketing, event cost, and supplies. The funding for the program will require a transfer from the General Fund to Parks and Community Services.

Description	Fund	GL Account No.	Type (Rev/Exp)	FY 20/21 Budget	Proposed Adjustments	FY 20/21 Amended Budget
Transfer Out	GF	1010-99-99-91010-905011	Exp	\$100,000	\$30,000	\$130,000
Transfer In	Parks	5011-99-99-95011-801010	Rev	\$100,000	\$30,000	\$130,000
Program Exp	Parks	5011-xx-xx-xxxxx-xxxxxx	Exp	\$0	\$30,000	\$30,000

NOTIFICATION

Posting of the Agenda.

PREPARATION OF STAFF REPORT

Prepared By:
Patti Solano
Parks and Community Services Director

Department Head Approval:
Patti Solano
Parks and Community Services Department

CITY COUNCIL GOALS

Advocacy. Develop cooperative intergovernmental relationships and be a forceful advocate of City policies, objectives, and goals to appropriate external governments, agencies and corporations.

CITY COUNCIL STRATEGIC PRIORITIES

1. Economic Development
2. Public Safety
3. Library
4. Infrastructure
5. Beautification, Community Engagement, and Quality of Life
6. Youth Programs

Objective 5.1: Establish partnerships and volunteer programs with residents, business groups and service clubs to beautify our community.

Objective 5.5: Promote a healthy community and lifestyle.

Objective 6.1: Provide employment training and support for Moreno Valley youth between the ages of 16 – 21 years.

Objective 6.2: Improve health, wellness and fitness for Moreno Valley youth through recreation and sports programs.

ATTACHMENTS

- 1. ELC RESOLUTION 2021-XX
- 2. ELC ORGANIZATION CHART

APPROVALS

Budget Officer Approval	<u>✓ Approved</u>	12/23/20 5:04 PM
City Attorney Approval	<u>✓ Approved</u>	
City Manager Approval	<u>✓ Approved</u>	12/23/20 5:21 PM

RESOLUTION NO. 2021-

A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF MORENO VALLEY, CALIFORNIA,
MODIFYING THE EXISTING PROVISIONS
GOVERNING THE EMERGING LEADERS COUNCIL
AND REPEALING RESOLUTION NO. 2015-31.

WHEREAS, the actions of the Moreno Valley City Council directly impact the community, including our youth and young adults; and

WHEREAS, Moreno Valley has an abundance of intelligent, civic-minded students with the potential to become future leaders of this community; and

WHEREAS, Moreno Valley's youth and young adults are capable of participating in a meaningful way in the community's governance; and

WHEREAS, the City Council has a desire to help identify these emerging leaders and provide them with the opportunity to learn about local government, advise the City Council on youth-related issues, and participate in serving their community; and

WHEREAS, a formal Emerging Leaders Council will give Moreno Valley's young adults the opportunity to communicate with the City Council and contribute to the community through participation in City government and service projects; and

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF MORENO VALLEY, CALIFORNIA, DOES HEREBY MODIFY THE EXISTING PROVISIONS OF THE MORENO VALLEY EMERGING LEADERS COUNCIL, WHICH SHALL SERVE AND BE GOVERNED AS FOLLOWS:

1. The purpose of the Emerging Leaders Council (ELC) is to identify students with a desire and potential to become community leaders, educate and engage young adults in local government, and focus efforts on service to the Moreno Valley community.
2. The ELC shall consist of nine (9) Commissioners and two (2) alternates selected by the Mayor and appointed by the City Council.
3. ELC voting Commissioners and alternates shall be high school or college students aged 14 - 20 who reside in Moreno Valley.
4. Members-at-large can be any eligible youth who is not a voting ELC Commissioner or alternate.
5. Middle school-aged youth are eligible to be members-at-large.

1
Resolution No. 2021-XX
Date Adopted: January 5, 2021

6. The City Manager shall appoint a Staff Liaison to the ELC and provide such reimbursement for their necessary expenses as may be authorized by the City Council in the budget and approved in advance by the City Manager.
7. The Staff Liaison shall prepare an application for ELC membership in accordance with the standards established by other City Commissions and Boards. All applications will be submitted to the City Clerk.
8. Upon appointment, ELC Commissioners and alternates will be required to show proof of age and submit a copy of their class schedule (or other means of verifying enrollment) two times per year.
9. The terms of service for Commissioners and alternates shall be for a minimum of two years from June 1 to May 31. Terms can be extended beyond the two-year term without reapplying if student is in good standing on the ELC. Any vacancies created on the ELC will be filled by a selection of the Mayor and approval by City Council.
10. Officers of the ELC may be selected annually in June of each year by the members at large and will include a student chairman, student vice chair, and student clerk.
11. The ELC shall meet in regular session once per month on a day and time established by the ELC. All meetings shall be open to the public. Special meetings may be called by the ELC student chairman or by a majority of its commissioners provided that notice of such special meetings is given at least 48 hours prior to the time of the meeting.
12. Alternate Commissioners are encouraged to attend monthly ELC meetings and participate on sub-committees adopted by the ELC.
13. The ELC shall be governed by the Brown Act and follow the Rules of Procedure for Council Meetings and Related Functions and Activities as enacted by City Resolution 2013-10, and as amended by future City Resolutions.
14. A quorum exists if four (4) or more members are present and a majority vote of the members present shall be required to carry any proposed motion or action.
15. The ELC student clerk shall be responsible for keeping a public record of the ELC's actions. Promptly after approval thereof by the ELC, the original minutes of the meetings shall be filed with the City Clerk.
16. No Commissioner may take any action or make any statements committing the ELC as a whole unless given authority to do so by vote of the ELC voting members.

17. All written communication to outside groups shall be approved by the Staff Liaison to the ELC and shall be sent out under the signature of the ELC student chairman with approval of the majority.
18. If a Commissioner of the ELC is absent without cause from three successive regular meetings or from twenty-five percent (25%) of the duly scheduled meetings of the ELC within any fiscal year, the ELC may request the Staff Liaison declare a position vacant. An absence may be excused if it is due to illness or is unavoidable, and the member gives notice to assigned City staff as to the reason.
19. If a vacancy is declared, the Mayor will conduct interviews to select an alternate member to serve as a permanent member of the ELC.
20. The Emerging Leaders Council shall have the following power and duties:
 - Increase young adult involvement within the community.
 - Educate members and their peers on the responsibilities and importance of local government.
 - Create opportunities for public discussion of issues of importance to the community's youth through meetings and workshops.
 - Explore and identify issues and concerns of special importance to teens and young adults and communicate those issues to the Staff Liaison and City Council, as needed.
 - Make recommendations to the Staff Liaison and City Council regarding youth-related programs, services, legislation, etc.
 - Encourage youth participation in community service programs and projects.
 - Attend and participate in citywide special events.
 - Additional goals identified by the Commissioners of the ELC.
 - Solicit funds from private contributions, grants, sponsorships, or participate in other fundraising opportunities.
 - Submit periodic status reports to the Mayor and City Council.

IT IS FURTHER RESOLVED THAT RESOLUTION 2015-31 IS HEREBY REPEALED.

3
Resolution No. 2021-XX
Date Adopted: January 5, 2021

APPROVED AND ADOPTED this 5th day of January, 2021.

Mayor of the City of Moreno Valley

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney

Attachment: ELC RESOLUTION 2021-XX (4261 : Emerging Leaders Council Transition)

Resolution No. 2021-XX⁴
Date Adopted: January 5, 2021

RESOLUTION JURAT

STATE OF CALIFORNIA)
COUNTY OF RIVERSIDE) ss.
CITY OF MORENO VALLEY)

I, Pat Jacquez-Nares, City Clerk of the City of Moreno Valley, California, do hereby certify that Resolution No. 2021-_____ was duly and regularly adopted by the City Council of the City of Moreno Valley at a regular meeting thereof held on the 5th day of January, 2021 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

(Council Members, Mayor Pro Tem and Mayor)

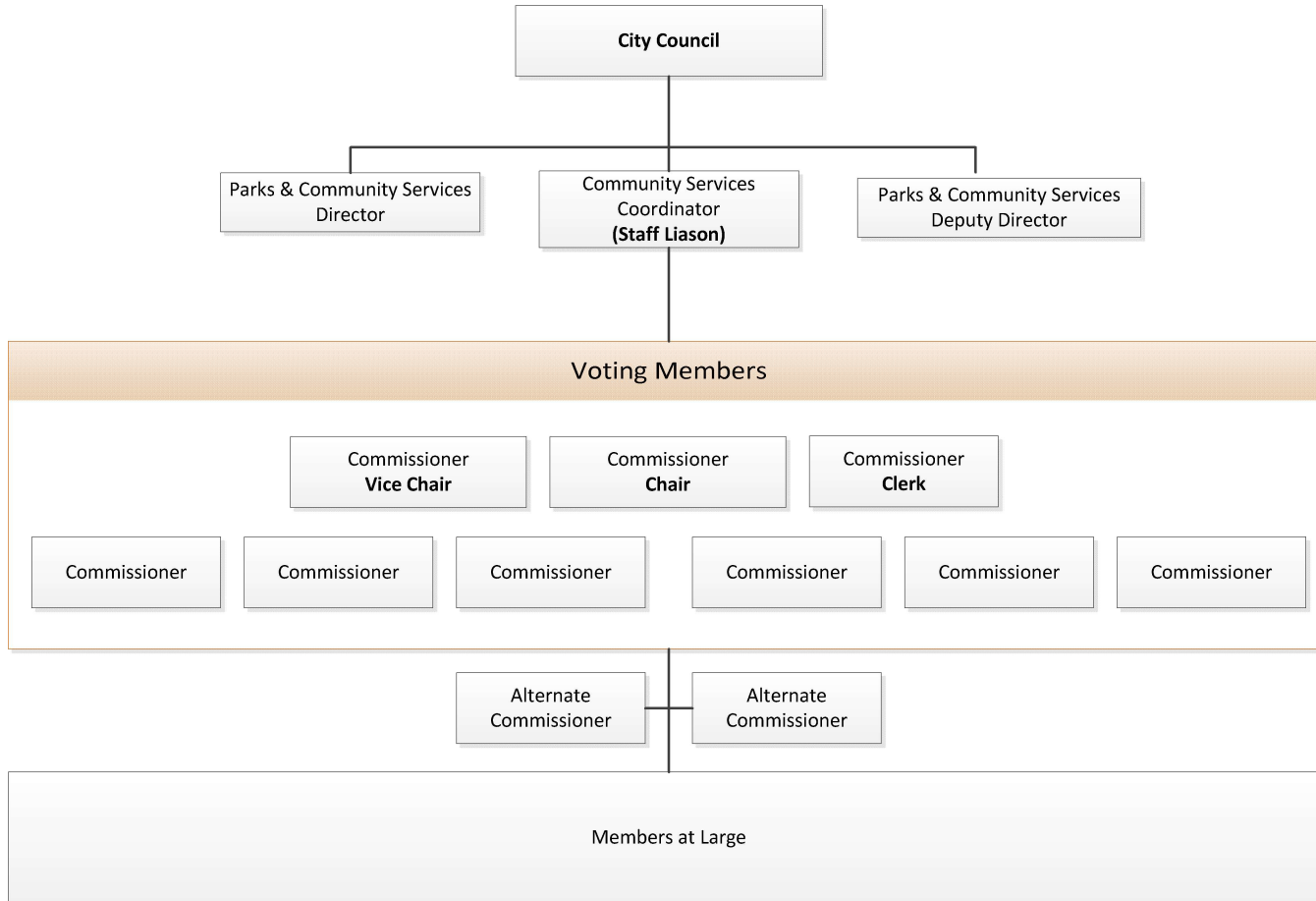
CITY CLERK

(SEAL)

5
Resolution No. 2021-XX
Date Adopted: January 5, 2021

Attachment: ELC RESOLUTION 2021-XX (4261 : Emerging Leaders Council Transition)

Emerging Leaders Council





Report to City Council

TO: Mayor and City Council

FROM: John Salisbury, Chief of Police

AGENDA DATE: January 5, 2021

TITLE: APPROVE THE REPLACEMENT OF THREE POLICE MOTORCYCLES

RECOMMENDED ACTION

Recommendations:

1. Authorize the purchase of three 2021 BMW R 1250 RT-P police motorcycles and related emergency equipment totaling \$100,535.
2. Authorize the transfer of \$85,892 from the Equipment Replacement Fund 7510 to General Fund 1010, to add to the budgeted amount of \$14,643 in General Fund Account 1010-60-67-40210-660322, totaling \$100,535 to use for the purchase of three 2021 BMW R 1250 RT-P police motorcycles and related emergency equipment.

SUMMARY

This report recommends the City Council authorize the Moreno Valley Police Department (MVPD) to award a bid to Riverside BMW to purchase three (3) 2021 BMW R 1250 RT-P Motorcycles for a total amount of \$100,535. The MVPD will utilize \$85,892 of replacement funds and \$14,643 from the Police Departments FY 2020-21 approved budget allocation to acquire this equipment. This equipment will be used toward increasing the improved ergonomics and overall functionality, while enhancing police safety and is better suited for police work.

DISCUSSION

In 2013, the MVPD began utilizing the BMW R 1200 RT-P series police enforcement motorcycle to support the traffic division. In 2019, the MVPD began utilizing the R 1250 RT-P police enforcement motorcycles, after BMW stopped producing the BMW R 1200 RT-P police enforcement motorcycles.

Two (2) motorcycles have outlived their service life and are scheduled to be replaced. A 2015 BMW R 1200 RT-P motorcycle (Asset #400224) has 50,357 miles and a 2015 BMW R 1200 RT-P motorcycle (Asset #400226) has 75,677 miles. Both of these motorcycles are out of warranty. There is also a 2018 BMW R 1200 RT-P motorcycle (Asset #400290) that has 48,800 miles and its warranty is due to expire in February 2021. It is expected future repairs for this motorcycle will exceed the initial purchase price in the near future. The approval of the purchase and transfer of funds will provide for the replacement of these three motorcycles.

On a daily basis, the MVPD utilizes ten police motorcycles for law enforcement and two are used as spare motorcycles. There are two 2015 BMW R 1200 RT-P, three 2018 BMW R 1200 RT-P, three 2019 BMW R 1250 RT-P and four 2020 BMW R 1250 RT-P presently in use.

The MVPD has utilized BMW motorcycles due to improved ergonomics and overall functionality which is better suited for police work. In addition to the improved ergonomics, BMW is the only motorcycle fully outfitted for police service by the manufacturer.

Other police motorcycle options require the use of a combination of vendors to completely outfit the motorcycle for police use. Using only BMW motorcycles will also streamline the maintenance and repair process as one vendor will handle all aspects of the process. BMW is currently the top chosen motorcycle for police work.

In December 2020, the MVPD initiated a Request for Proposal for three (3) 2021 BMW R 1250 RT-P police equipped motorcycles. Three bids were solicited with the lowest bid received from Escondido BMW, however; it was noted that Escondido's bid was missing several needed items to complete the build out of the motorcycle. The next lowest bid was received from Long Beach BMW, however; it was noted that Long Beach's bid was also missing several needed items to complete the build out of the motorcycle. The third and final bid was received from Riverside BMW, which was the highest bid however; Riverside's bid included all required items requested in the scope of service. If the missing items were included in the bids received from Escondido and Long Beach, Riverside's bid would have been the lowest.

Due to Escondido and Long Beach's bid error, Riverside BMW was the lowest responsible bidder. MVPD would like to award the bid to Riverside BMW. BMW Motorcycles of Riverside agreed to sell three (3) 2021 BMW R 1250 RT-P police motorcycles to the City of Moreno Valley at a cost of \$100,535.

1. The cost of this proposed motorcycle purchase will be covered by replacement funds. Through the depreciation process, replacement funds are budgeted and increased as the motorcycles depreciate in value. Additionally, the City has appropriated \$14,643 for the replacement of the police motorcycles in FY20/21.

2015 BMW	V.I.N. WB10A1300FZ193301	RF: \$ 27,350.15
2015 BMW	V.I.N. WB10A1302FZ193302	RF: \$ 27,350.15
2018 BMW	V.I.N. WB10A1300JZ467153	<u>RF: \$ 31,192.32</u>
Total replacement funds available:		\$85,892.62

Total replacement funds designated for the proposed purchase:	\$ 85,892
Total appropriated budget from FY20/21 budget for motorcycles:	<u>\$ 14,643</u>
The total cost of the proposed new motorcycle purchase:	\$100,535

ALTERNATIVES

Council has the following alternatives:

1. Authorize the purchase of three (3) BMW R 1250 RT-P police motorcycles and related emergency equipment totaling \$100,535; Authorize the transfer of \$85,892 from the equipment replacement fund to the General Fund, with \$14,643 coming from the Police Department’s FY 20/21 General Fund budget allocation to purchase three (3) new police motorcycles and related emergency equipment. *Staff recommends this alternative.*

2. Do not authorize the purchase of three (3) 2021 BMW R 1250 RT-P police motorcycles and related emergency equipment totaling \$100,535. *Staff does not recommend this alternative.*

FISCAL IMPACT

The MVPD is requesting City Council to approve the replacement and purchase of three BMW R 1250 RT-P police motorcycles and related emergency equipment totaling \$100,535. Staff is requesting \$85,892 for the equipment replacement funding and \$14,643 was previously approved during the FY20/21 budget approval process. Below, details the requested transfers and budget allocations for this purchase:

Approval of FY 2020/21 Transfer of Funds:

Type	Account	Description	Amount
Transfer from:	7510-99-97-88190-901010	Equipment Replacement Reserve	\$85,892
Transfer to:	1010-99-99-91010-807510	General Fund	\$85,892

Expenditure Appropriation:

Description	GL Account No.	Type (Rev/Exp)	FY20/21 Budget	Proposed Budget Increase/Decrease	FY 20/21 Proposed Budget Amendment

PD – Traffic	1010-60-67-40210-660322 - Mach-Equip, Repl - Vehicles	Exp	\$17,971	\$85,892	\$103,863
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PREPARATION OF STAFF REPORT

Prepared By:
Rafael Lopez
Deputy

Department Head Approval:
John Salisbury
Chief of Police

Concurred By:
Felicia London
Public Safety Contracts Administrator

CITY COUNCIL GOALS

Public Safety. Provide a safe and secure environment for people and property in the community, control the number and severity of fire and hazardous material incidents, and provide protection for citizens who live, work and visit the City of Moreno Valley.

CITY COUNCIL STRATEGIC PRIORITIES

- 1. Economic Development
- 2. Public Safety
- 3. Library
- 4. Infrastructure
- 5. Beautification, Community Engagement, and Quality of Life
- 6. Youth Programs

ATTACHMENTS

- 1. BMW Riverside Quote

APPROVALS

Budget Officer Approval	<u>✓ Approved</u>	12/22/20 5:18 PM
City Attorney Approval	<u>✓ Approved</u>	
City Manager Approval	<u>✓ Approved</u>	12/22/20 6:20 PM

R 1250 RT-P Motor Pricing Form



Revised: August 20, 2020

Color	Option Code
1 Night Black & Alpine White III	753
0 Night Black	716
0 Alpine White III (special order)	751
0 Black Blue (special order +60 days)	754
0 Saphir Blue (special order + 60 days)	755
0 Violet Blue (special order +60 days)	756
0 Glacier Silver Metallic (special order)	N99

Quotation:			Motorcycle
City of Moreno Valley			\$21,028.65
Option Code	Retail Price		
Factory Special-Order Options - Plan 90-120 Days for Delivery			
0 Adaptive Headlight (includes 219)	134	\$537.78	\$0.00
0 Keyless Ride w/two transmitters	193	\$391.11	\$0.00
0 Gear Shift Assist Pro	222	\$440.00	\$0.00
0 Ride Modes Pro (includes 18B)	224	\$215.11	\$0.00
0 Chrome Exhaust	350	\$146.67	\$0.00
0 Additional LED Headlights (driving lights)	562	\$440.00	\$0.00
0 PA Microphone	599	\$552.44	\$0.00
0 High Seat Black	610	\$0.00	\$0.00
0 Low Seat Black	776	\$0.00	\$0.00
The Options Below denote Standard Order Deck - Removal is only by Special Order - Option Delete			
1 Heated Seat	518	\$195.56	\$195.56
1 Tire Pressure Monitoring	530	\$195.56	\$195.56
1 Cruise Control (standard feature)	538	\$0.00	\$0.00
1 Weather Protection	649	\$180.89	\$180.89

Additional Labor Operations Provided by Dealer			
			\$0.00
	Strobing Preemption Emitter and Driver *		\$1,440.00
	SW Motech Skid Plate*		\$325.95
	PVXTL-RT12-15/XM2 Bluetooth Module		\$997.00
			\$0.00
	Install Agency provided radio, radio brackets, and antennas		Inc.
			\$0.00
			\$0.00
			\$0.00
	* - Items marked with an asterisk may not work with MY 2021 R1250RT-P. Final price of vehicle may be lower depending on the actual components used during build. Invoice submitted may be lower than PO is authorized for.		\$0.00
			\$0.00
			\$0.00

Units	Quotation valid for 60 days	Total Price - Page 1	\$24,363.60
1	from date noted below.	Total Price - Page 2	\$2,586.42
		Total Price - Page 3	\$1,025.58
	11/20/2020	Accessories From Other Suppliers - Page 4	\$1,730.50

	Dealer Basic Assembly / Preparation	\$900.00
	Motorcycle Freight	\$495.00
	Total Retail Price per Unit with Options	\$31,101.10
7.75%	State Sales Tax (if applicable)	\$2,410.33
	Total Retail Price per Unit with Options	\$33,511.43

Note: Prices subject to change without notice. Final price is always determined by the selling authorized BMW Motorcycle dealer.

Attachment: BMW Riverside Quote (4259 : APPROVE THE REPLACEMENT OF THREE POLICE MOTORCYCLES)

R 1250 RT-P Motor Pricing Form - Page 2

See Special Notation Comment



Quotation for:
City of Moreno Valley

Blue ID Light Selection (1)					
Per	Emergency Warning Lights (10)	BMW P/N	Order #	Retail	Total Retail
1	Standard Blue Pod-Mounted ID Lights - SID	63 17 2 361 717		\$0.00	\$0.00
0	Round Blue License Plate ID Lights - RID	71 60 2 452 897		\$0.00	\$0.00
Blue ID Light Selection (1)					
5	Red LED-X Light	63 17 2 361 718	5	\$102.34	\$511.72
5	Blue LED-X Light	63 17 2 361 719	5	\$102.34	\$511.72
0	Amber LED-X Light	63 17 2 361 720	0	\$102.34	\$0.00
0	White LED-X Light	63 17 2 361 721	0	\$110.59	\$0.00
0	Green LED-X Light	63 17 2 450 782	0	\$110.59	\$0.00
Rear Duplex Emergency Warning Light (1)					
0	Duplex LED-X Red / Red	63 17 2 361 728	0	\$326.67	\$0.00
0	Duplex LED-X Blue / Blue	63 17 2 361 729	0	\$357.23	\$0.00
1	Duplex LED-X Red / Blue	63 17 2 361 730	1	\$341.96	\$341.96
0	Duplex LED-X Blue / Amber	63 17 2 361 731	0	\$341.96	\$0.00
0	Duplex LED-X Green / Green	63 17 2 450 783	0	\$341.96	\$0.00
0	Duplex LED-X Amber / Amber	63 17 2 450 784	0	\$341.96	\$0.00
Take-Down (4) Alley (2) TS (2) BT (2) Saddlebag Light (1) Red ID (1)					
6	White Torus LED TDL/Alley	63 17 2 361 722	6	\$72.63	\$435.80
2	Auxiliary LED Turn Signals	63 17 2 361 725	2	\$68.78	\$137.56
2	Auxiliary LED Brake/Tail Light	63 17 2 361 726	2	\$53.49	\$106.98
1	Saddlebag LED Lights w/sensor switch	63 17 2 361 727	1	\$135.63	\$135.63
0	Red ID Lights (replacing blue ID lights)	63 17 2 361 724	0	\$101.37	\$0.00
1	Round Blue License Plate ID Light Kit	71 60 2 452 876	1	\$123.33	\$123.33
Dealer Installed Options / Retrofits					
0	Shift Assistant Pro (hardware)	23 41 8 536 884	0	\$639.60	\$0.00
0	Shift Assistant Pro - Enabling Code	77 15 8 395 839	0	\$38.29	\$0.00
0	Ride Modes Pro - Enabling Code	77 53 8 395 840	0	\$191.62	\$0.00
0	Also Requires DTC Enabling Code	77 53 8 395 841	0	\$49.78	\$0.00
0	LED Auxiliary Headlights Nano (order 2)	63 17 8 556 937	0	\$145.44	\$0.00
0	Bolt 6 x 40 (order 2)	63 12 7 699 141	0	\$5.06	\$0.00
0	M6 Hex Nut (order 2)	07 12 9 905 826	0	\$2.89	\$0.00
Requires Activation by Dealer - No Code Needed					
Convenience Options					
0	Extra Ignition Key - No Keyless Ride	51 25 8 540 950	0	\$86.51	\$0.00
0	Extra Ignition Key - Keyless Fob Transmitter	66 12 8 555 168	0	\$302.84	\$0.00
0	Heated Seat - Low	52 53 8 544 786	0	\$500.16	\$0.00
0	Heated Seat - High	52 53 8 544 792	0	\$500.16	\$0.00
0	Tire Pressure Gauge	82 12 0 140 377	0	\$30.33	\$0.00
1	BMW Motorrad Battery Charger (2.5 Ah)	77 02 2 470 951	1	\$152.44	\$152.44
0	DVD Repair Manuals R Models K5x	01 59 8 405 651	0	\$86.47	\$0.00
1	Motorcycle Full Cover	71 60 2 450 408	1	\$129.28	\$129.28

Note: Prices subject to change without notice. Always verify accuracy of part pricing before submitting quotations.
Final price is always determined by the selling authorized BMW Motorcycle dealer.

Attachment: BMW Riverside Quote (4259) : APPROVE THE REPLACEMENT OF THREE POLICE MOTORCYCLES

R 1250 RT-P Motor Pricing Form - Page 3



Quotation for:
City of Moreno Valley

Additional Accessories

Qty Per	Item Description	BMW P/N	Order #	Retail	Page 3	Total Retail
GPS Navigation						
1	BMW Navigator VI GPS Kit Complete	77 52 8 355 998	1	\$717.02		\$717.02
1	Retro Fit for Instrument Cluster Nav VI*	46 63 8 553 830	1	\$308.56		\$308.56
* Parts Needed to Retrofit Nav to Std. Order Deck Unit						
0	Car Kit for Navigator VI	77 52 8 544 460	0	\$139.22		\$0.00
Storage Options						
0	Saddlebag Liners (each)	71 60 7 704 109	0	\$116.60		\$0.00
0	Tank Top Bag	77 45 8 543 227	0	\$275.00		\$0.00
Engine Protection						
0	Rocker Cover Protection	77 14 8 406 187	0	\$212.67		\$0.00
0	Sump / Engine Protection Guard (order 1)	11 84 8 532 939	0	\$113.54		\$0.00
0	Fillister Head Screws M6 x 20 (order 5)	07 12 9 908 076	0	\$2.98		\$0.00
0	Grommet (order 5)	13 53 1 341 283	0	\$2.43		\$0.00
0	Bushing (order 5)	11 84 8 544 832	0	\$4.78		\$0.00
0	Bracket front (order 1)	11 84 8 532 937	0	\$50.88		\$0.00
0	Bracket Rear (order 1)	11 84 8 532 940	0	\$63.60		\$0.00
0	C-Clip Nut M6 (have been included w/brackets)	07 14 7 693 887	0	\$2.43		\$0.00
0	Fillister Head Screws M8 x 25 (order 5)	07 12 9 907 382	0	\$1.49		\$0.00

Note: Prices subject to change without notice. Always verify accuracy of part pricing before submitting quotations.
 Final price is always determined by the selling authorized BMW Motorcycle dealer.

Attachment: BMW Riverside Quote (4259 : APPROVE THE REPLACEMENT OF THREE POLICE MOTORCYCLES)

Additional Accessories From Other Suppliers - Page 4

Qty	Description	PN	Price Each	Total Price	
1	Fairing Mounted USB Socket	EA-USB	\$ 45.00	\$ 45.00	x
1	Fairing Mounted Lighter Socket	EA-LSF	\$ 45.00	\$ 45.00	x
1	LED Map Light	MT-MILLED	\$ 114.00	\$ 114.00	x
1	Note Pad Holder	MT-NPH	\$ 48.00	\$ 48.00	x
1	Flash Light/PR24 Holder	MT-LFBH	\$ 200.00	\$ 200.00	x
2	Radio Power Plug Connector	EL-RPP	\$ 10.00	\$ 20.00	x
1	Radio "Y" Power Harness	EL-RPPD	\$ 36.00	\$ 36.00	x
1	Radio Speaker Plug	EL-SCP	\$ 10.00	\$ 10.00	x
1	Radio Quick Mount Plate	MT-RQMP	\$ 30.00	\$ 30.00	x
1	Accessory Connection Plugs	EL-ACP	\$ 9.50	\$ 9.50	x
1	License Plate Space Kit	LPSK	\$ 12.00	\$ 12.00	x
1	AR Rack Bracket	MT-RMBRH	\$ 59.00	\$ 59.00	x
1	Locking AR Mount	GL-ARM	\$ 767.00	\$ 767.00	x
1	Side Stand Footplate Extension	MT-SSA	\$ 36.00	\$ 36.00	x
1	Pro Laser 4 Lidar Holster	GHPL4-R	\$ 299.00	\$ 299.00	

Attachment: BMW Riverside Quote (4259 : APPROVE THE REPLACEMENT OF THREE POLICE MOTORCYCLES)



Report to City Council

TO: Mayor and City Council

FROM: Marshall Eyerman, Assistant City Manager

AGENDA DATE: January 5, 2021

TITLE: MORENO VALLEY BUSINESS AND EMPLOYMENT RESOURCE CENTER AN AMERICA'S JOB CENTER OF CALIFORNIA

RECOMMENDED ACTION

Recommendations:

1. That the City Council approve the First Amendment to the Memorandum of Understanding (MOU) between the City of Moreno Valley, Riverside County Workforce Development Board, and respective America's Job Center of California (AJCC) Partners;
2. Approve changing the name of the Moreno Valley Employment Resource Center to Moreno Valley Business and Employment Resource Center An America's Job Center of California; and
3. Authorize the City Manager to execute all documents.

SUMMARY

Staff submits the First Amendment to the County of Riverside Workforce Development Division and Workforce Innovation and Opportunity Act (WIOA) America's Job Center California (AJCC) Partner MOU. This MOU Amendment reclassifies the Moreno Valley Employment Resource Center from an Access Point to a Comprehensive America's Job Center of California and will provide access to additional employment and business resources available through the Moreno Valley Employment Resource Center (ERC).

DISCUSSION

Since 2009, the City of Moreno Valley has operated the Employment Resource Center, located at 12625 Frederick Street, Suite K-3, in partnership with the Riverside County

Economic Development Agency/Workforce Development Division (WDB). Through this partnership, the ERC has functioned as an America's Job Center of California (AJCC) Access Point – a satellite office for the Riverside AJCC. The County operates several workforce centers throughout the region including Riverside, Hemet and Indio.

The County and the City currently share responsibilities of operating the ERC with the goal of providing high-quality workforce development services such as job recruitment, employer outreach, and basic career services with referrals to the Riverside AJCC for training and recruitment assistance to job seekers and employers. Through this partnership, the County is responsible to provide dedicated staffing at the ERC, reporting tools, and coordinate events, workshops, and training among other activities. In turn, the City is responsible among other tasks to oversee day-to-day operations, staffing, supplies, and work in tandem with the County to promote and present training and hiring events.

On October 21, 2020, the Riverside County Workforce Development Board unanimously approved a proposal to change the designation of the ERC from an Access Point to a full Comprehensive AJCC. The process to transition into a Comprehensive AJCC will require coordination with state and federal agencies, key workforce partners, California's Economic Development Department among others, to provide access to services directly at or virtually through the ERC. In addition, the County will provide enrollment services for jobseekers to receive additional training, as well as access to career counselors. Providing such services will require some logistical changes at the ERC and compliance with the Workforce Innovation and Opportunity Act (WIOA), the federal statute governing workforce systems operations across the country. The Act also outlines required integration with core partners at local AJCCs including Moreno Valley, as outlined in the attached Partner MOU.

America's Job Centers of California

AJCCs were created through the collaboration of local, state, private, and public entities to provide comprehensive and innovative employment services and resources to meet the needs of the California workforce. As part of the federal Workforce Investment Act (WIA), and reauthorized in the Workforce Innovation and Opportunities Act of 2014 (WIOA), a network of career centers was established throughout the United States to enable individuals to find the help they need in the areas of job training, employment services, and other related support services, all in one location.

Over the last two decades, these centers have assisted Californians with managing career advancement and California employers in searching and securing skilled workers to build the workforce. To increase jobseeker and employer awareness of workforce development resources available across the country, the U.S. Department of Labor Employment and Training Administration created a unifying brand to further define the system. Formerly named the One-Stop Career Center, the brand in California is now known as America's Job Center of California or AJCC.

There are more than 200 AJCCs throughout the State of California. The AJCC network

links all state and local workforce services and resources across the state and country. The AJCC network consists of the Employment Development Department, the California Workforce Investment Board, and 49 local Workforce Investment Boards that administer the more than 200 job centers statewide.

AJCC Purpose

The America's Job Center of California network's mission and vision includes three strategic goals:

1. Meet the workforce needs of high demand sectors of the state and regional economies, by providing quality training, employment services, and business resources to California's workforce system with integrity, accountability, and fiscal responsibility;
2. Ensure the services and resources throughout the network meet the needs of an evolving economic climate; and
3. Strengthen awareness of network services and resources to California's workforce by supporting system alignment and continuous improvement efforts.

AJCC Partner MOU

The County currently has an existing partner MOU that governs the operations of the AJCCs in Riverside County. The original MOU was signed by all Comprehensive AJCC partners as well as federal and state partners providing services within the Local Riverside WIOA Area and centers. In order for the ERC to be designated as a Comprehensive AJCC, an amendment must be signed concurring with the terms of the original Partner MOU and the First Amendment.

County staff have drafted the amendment (attached) to the current AJCC Partner MOU (attached). This amendment outlines several changes throughout the network including the new designation of the ERC to a Comprehensive AJCC.

In addition to the name designation of the ERC, the amendment outlines how partners will interact with the ERC and includes an infrastructure budget for operations. The budget will be used to identify future cost-sharing opportunities from identified partners as well as the City of Moreno Valley.

Since the County has already approved the ERC's Comprehensive AJCC status, the MOU does not need to go back to the board or any other governing body for review.

Rebranding of ERC

To help jobseekers, businesses and employers associate the AJCC designation with the ERC, WIOA requires that the ERC name and logo be rebranded to include the title

of “An America’s Job Center of California.” As adjustments are already required to be made, staff recommends that the new name and rebranding include the word “Business” to help businesses and employers easily identify that business services are provided.

As such, staff proposes the following new name:

*Moreno Valley Business and Employment Resource Center
An America’s Job Center of California*

If approved, the new acronym would be changed from ERC to BEREC. Staff will also work to ensure all signs, graphics, websites, print collateral, and workforce and business development materials are updated to reflect the new branding.

ALTERNATIVES

The City Council may consider the following alternatives:

1. Approve the attached First Amendment to the Partner MOU and authorize staff to execute all necessary documents with the County for the operation of the ERC as a Comprehensive AJCC as well as approve the renaming of the ERC to the Moreno Valley Business and Employment Resource Center An America’s Jobs Center of California. This alternative will help residents easily identify the services offered at the ERC, allow for enhanced partnerships and provisions of workforce development services to Moreno Valley’s residents and businesses through regional, state and federal resources, and allow Moreno Valley to apply for various grants as a comprehensive AJCC. Staff recommends this alternative.
2. Decline to approve the attached MOU Amendment, decline to authorize staff to execute the supporting documents, as well as decline the renaming of the ERC. This alternative may result in reduced workforce development service and funding opportunities for Moreno Valley’s residents and businesses and maintain the status quo of ERC operations. Staff does not recommend this alternative.

FISCAL IMPACT

Funding to operate the ERC has been included in the Economic Development Department’s 2020-2021 budget, including one-time costs which may be incurred in order to accommodate additional partners, purchase new technology tools and ensuring accessibility.

Per WIOA and AJCC requirements the MOU Amendment includes an ERC infrastructure budget. This budget may be used to receive future reimbursements from required AJCC partners to share in costs related to physical space and technology used to provide services through the ERC. Partners may provide cost sharing based on calculated allocations.

NOTIFICATION

Publication of the Agenda

PREPARATION OF STAFF REPORT

Prepared By:
Jackie Melendez
Deputy City Manager

Department Head Approval:
Mike Lee
City Manager

CITY COUNCIL GOALS

Advocacy. Develop cooperative intergovernmental relationships and be a forceful advocate of City policies, objectives, and goals to appropriate external governments, agencies and corporations.

CITY COUNCIL STRATEGIC PRIORITIES

- 1. Economic Development
- 2. Public Safety
- 3. Library
- 4. Infrastructure
- 5. Beautification, Community Engagement, and Quality of Life
- 6. Youth Programs

ATTACHMENTS

- 1. WIOA Partner MOU First Amendment
- 2. WIOA Partner MOU (7.9.19)

APPROVALS

Budget Officer Approval	<u>✓ Approved</u>	12/23/20 11:03 AM
City Attorney Approval	<u>✓ Approved</u>	
City Manager Approval	<u>✓ Approved</u>	12/23/20 11:37 AM

**FIRST AMENDMENT TO MEMORANDUM OF UNDERSTANDING PURSUANT TO THE
WORKFORCE INNOVATION AND OPPORTUNITY ACT
LOCAL WORKFORCE DEVELOPMENT AREA: RIVERSIDE COUNTY
WORKFORCE DEVELOPMENT CENTER OPERATIONS**

THIS FIRST AMENDMENT TO MEMORANDUM OF UNDERSTANDING PURSUANT TO THE WORKFORCE INNOVATION AND OPPORTUNITY ACT, LOCAL WORKFORCE DEVELOPMENT AREA: RIVERSIDE COUNTY, WORKFORCE DEVELOPMENT CENTER OPERATIONS for Program Years 2019 through 2022 (“First Amendment”), dated this 1st day of November, 2020, (“Effective Date”), by and between the County of Riverside, a political subdivision of the State of California, by and through its Housing, Homelessness Prevention, Workforce Solutions/Workforce Development Division, on behalf of its Riverside County Workforce Development Board (“WDB”); State of California, Employment Development Department (“EDD”); Alford Unified School District (AUSD), Val Verde Unified School District (VUSD), California school districts providing adult education pursuant to Education Code Sections 52500 *et seq.*, and State of California, Department of Rehabilitation (“DOR”); Palo Verde College (“PVC”); and City of Moreno Valley, a California municipal organization and general law city, by and through its Economic Development Department (“City”), (collectively referred to herein as “Co-located Partners and Non-co-located Partners”). The WDB and the Co-located and Non-co-located Partners are collectively referred to herein as either the “Parties” or “Partners.”

RECITALS

WHEREAS, in July of 2014, the United States Congress enacted the Workforce Innovation and Opportunity Act (Pub. L. 113-128, hereinafter referred to as “WIOA”);

WHEREAS, WIOA superseded the Workforce Investment Act (“WIA”) of 1998;

WHEREAS, the purpose of WIOA is to strengthen the ability of our public workforce system to align investments in workforce, education, and economic development with regional in-demand jobs;

WHEREAS, WIOA Section 121(c) requires Local Workforce Development Boards (“LWDB”) to develop a Memorandum of Understanding (“MOU”) between LWDB and its partners concerning the operation of a one-stop delivery system in the local area to provide workforce development services;

WHEREAS, the State of California (“State”), in its Unified Strategic Workforce Development Plan implementing WIOA regulations, designed the State’s one-stop delivery system, America’s Job Center of California (“AJCC”), to serve as an all-inclusive access point for education and training programs that provide demand-driven skills attainment, especially for those with barriers to employment;

WHEREAS, the State separated the MOU development process into two distinct phases. Phase I (“MOU Phase I”) addressed service coordination and collaboration amongst Partners and was approved by the Board of Supervisors pursuant to Minute Order 3.32 on June 21, 2016. Phase II (“MOU Phase II”) addressed how to sustain the unified one-stop delivery system described in Phase I through the use of resource sharing and joint infrastructure costs funding

and was approved by the Board of Supervisors pursuant to Minute Order 3.60 on August 29, 2017. MOU Phase I and MOU Phase II are defined in Exhibit No. 1 attached hereto and incorporated herein by this reference. Any capitalized terms not defined herein shall have the meaning ascribed to such term in MOU Phase I and II;

WHEREAS, an amendment to MOU Phase II was approved by the Board of Supervisors pursuant to Minute Order 3.18 on June 19, 2018 (“First Amendment”) to clarify and update the roles and responsibilities of the AJCC partners;

WHEREAS, the State of California Employment Development Department issued a Workforce Services Directive on April 30, 2019, requiring all LWDB’s to enter a new MOU to synchronize the start and termination dates for the AJCC system statewide;

WHEREAS, the new MOU was approved by the Board of Supervisors pursuant to Minute Order 3.30 on July 23, 2019 to update the term of the MOU beginning July 1, 2019 through June 30, 2022;

WHEREAS, an Affiliate AJCC is defined as providing access to one or more of the AJCC programs/partners; the Comprehensive AJCC is defined as providing access to the programs, services, and activities of all required AJCC partners;

WHEREAS, on January 13, 2020 the Employment Development Department (EDD) moved into the Hemet AJCC Affiliate and EDD, a required Partner to the MOU, the Affiliate is updated to Hemet AJCC Comprehensive;

WHEREAS, on August 12, 2020 the Department of Rehabilitation executed a Standard Agreement with the County for a two-year term and plans to move into the Hemet AJCC Comprehensive on or after November 5, 2020;

WHEREAS, on October 21, 2020, the Workforce Development Board approved the action item to designate the City of Moreno Valley Employment Resource Center from an Access Point to a Comprehensive AJCC using real-time technology through a dedicated computer portal providing direct access to all required partner services;

WHEREAS, on October 26, 2020, Palo Verde College requested to be removed from the Partner MOU as a WIOA partner under Carl Perkins Career and Technical Education;

WHEREAS, to ensure consistency with WIOA, the affected Co-Located and Non-co-located Partners desire to amend the MOU to include Alvord Unified School District and Val Verde Unified School District under Title II Adult Education Partners and to add EDD and DOR is updated to the AJCC Comprehensive Hemet; and to remove Palo Verde College as a WIOA partner under Carl Perkins Career and Technical Education; and

WHEREAS, pursuant to MOU, Article VI, Sections A and B, since the aforementioned amendments are limited to the addition or removal of a partner and limited to the removal or addition of program responsibilities, this First Amendment need only be signed by the authorized representatives of the WDB and the affected Partners.

NOW, THEREFORE, in consideration of the foregoing, and the promises and mutual covenants and conditions hereinafter set forth, the Parties hereby do agree as follows:

Attachment: WIOA Partner MOU First Amendment (4253 : ERC TRANSITION)

1. Recitals. – The recitals set forth above are true and correct and incorporated herein by this reference.
2. Partners Co-located at Comprehensive Hemet. The MOU and all other documents created in connection therewith, is hereby amended in its entirety to include EDD and DOR as additional Co-located Partners at the AJCC Comprehensive Hemet, located at 749 N. State Street, Hemet, CA 92343.
3. Change the designation for the City of Moreno Valley Employment Resource Center from an Access Point to a Comprehensive AJCC.
4. Remove Palo Verde College from the MOU. The MOU and all other documents created in connection therewith, is hereby amended in its entirety to remove Palo Verde College as a Partner to the MOU, listed under Carl Perkins Career and Technical Education.
5. The MOU, including all attachments thereto, and all other documents created in connection therewith, is hereby amended in its entirety to add Alvord Unified School District and Val Verde Unified School District as Partners to the MOU, listed under Title II Adult Education and Literacy.
6. AJCC Partners List - ATTACHMENT “E1”. The MOU including all attachments thereto, and all other documents created in connection therewith, is hereby amended in its entirety to delete the “AJCC Partners List” attached as Attachment “E1” to the MOU, and replace it in its entirety with the “First Amended AJCC Partners List” attached hereto as Exhibit No. 2 and incorporated herein by this reference.
7. AJCC Additional Partners List-ATTACHMENT “E2”. The MOU including all attachments thereto, and all other documents created in connection therewith, is hereby amended in its entirety to delete the “AJCC Additional Partners List” attached as Attachment “E2” to the MOU, and replace it in its entirety with the “First Amended AJCC Additional Partners List” attached hereto as Exhibit No. 3 and incorporated herein by this reference.
8. AJCC Infrastructure Budget City of Moreno Valley Employment Resource Center (ERC) – ATTACHMENT “B”. The MOU including all attachments thereto, and all other documents created in connection therewith, is hereby amended in its entirety to add the Moreno Valley ERC infrastructure budget under Attachment “D2” to the MOU, attached hereto as Exhibit No. 4 and incorporated herein by this reference. The “AJCC Infrastructure Budget for the Moreno Valley ERC” relates to the sharing of infrastructure costs at the AJCC located at 12625 Frederick Street, Suite K-3, Moreno Valley, CA 92553.
9. First Amendment to Prevail. The provisions of this First Amendment shall prevail over any inconsistency or conflicting provisions of the MOU and shall supplement the remaining provisions thereof.
10. Entire Understanding. The First Amendment and the MOU set forth contain the entire understanding and agreement of the Parties hereto. There are no oral or written representations, understandings, or ancillary covenants, undertakings or agreements, which are not contained or expressly referred to within this First Amendment and the MOU.

- 11. Consultation with Counsel. The Parties represent and declare that they have carefully read this First Amendment and know and understand its contents, and have had the advice of counsel regarding the same (or ample opportunity to consult with counsel of their choosing), and that they sign the same freely and voluntarily.
- 12. Further Assurances. The Parties agree to execute such other documents and to take such other actions as may be reasonably necessary to further the purposes of this First Amendment.
- 13. Agreement in Full Force and Effect. Except as otherwise expressly modified herein, all other terms and conditions of the MOU remain unmodified and in full force and effect, including but not limited to, all lease and license agreements executed in connection with the occupancy of the AJCCs.
- 14. Counterparts. This First Amendment may be executed in any number of counterparts, each of which will be an original, but all of which together will constitute one instrument. Each party of this First Amendment agrees to the use of electronic signatures, such as digital signatures that meet the requirements of the California Uniform Electronic Transactions Act ("CUETA") Cal. Civ. Code §§ 1633.1 to 1633.17), for executing this First Amendment. The parties further agree that the electronic signatures of the parties included in this First Amendment are intended to authenticate this writing and to have the same force and effect as manual signatures. Electronic signature means an electronic sound, symbol, or process attached to or logically associated with an electronic record and executed or adopted by a person with the intent to sign the electronic record pursuant to the CUETA as amended from time to time. The CUETA authorizes use of an electronic signature for transactions and contracts among parties in California, including a government agency. Digital signature means an electronic identifier, created by computer, intended by the party using it to have the same force and effect as the use of a manual signature, and shall be reasonably relied upon by the parties. For purposes of this section, a digital signature is a type of "electronic signature" as defined in subdivision (i) of Section 1633.2 of the Civil Code.

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[SIGNATURES ON FOLLOWING PAGE]

Attachment: WIOA Partner MOU First Amendment (4253 : ERC TRANSITION)

IN WITNESS WHEREOF, the Parties have caused their duly authorized representatives to execute this First Amendment as of the date first written above.

**County of Riverside
Housing, Homelessness Prevention and Workforce Solutions/Workforce Development
Division**

Carrie Harmon
Director of Workforce Development

Date

APPROVED AS TO FORM

GREGORY P. PRIAMOS
County Counsel

Lisa Sanchez
Deputy County Counsel

Date

**County of Riverside
Workforce Development Division
Workforce Development Board**

Jamil Dada
Chair

Date

Attachment: WIOA Partner MOU First Amendment (4253 : ERC TRANSITION)

**State of California
Employment Development Department
Job Services Division**

Cheri Greenlee
Southern Division Chief
Employment Development Department
Workforce Services

Date

**State of California
Department of Rehabilitation**

Robert Loeun
Administrator
DOR Inland Empire District
Chair

Date

Palo Verde College

Lale Cilenti
Needles Center Dean

Date

Alvord Unified School District

Dusteen Navatte
Chief Business Officer, Business Services

Date

Attachment: WIOA Partner MOU First Amendment (4253 : ERC TRANSITION)

Val Verde Unified School District

John Parker
Principal, Val Verde Adult School

Date

City of Moreno Valley

Mike Lee
Economic Development Director

Date

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Attachment: WIOA Partner MOU First Amendment (4253 : ERC TRANSITION)

(EXHIBIT NO. 1)
MOU Phase I and II Defined
(Behind this Page)

Attachment: WIOA Partner MOU First Amendment (4253 : ERC TRANSITION)

MOU PHASE I AND II DEFINED

MOU Phase I

“MOU Phase I” shall mean that certain Memorandum of Understanding Pursuant to the Workforce Innovation and Opportunity Act, Local Workforce Development Area: Riverside County, Workforce Development Center Operations, dated July 1, 2016, entered into and between Chief Elected Official – John J. Benoit, Chair, Riverside County Board of Supervisors; Local Workforce Development Board – Jamil Dada, Chair, Workforce Development Board; County of Riverside, Economic Development Agency, Workforce Development Division; Housing Authority of the County of Riverside; State of California Employment Development Department; State of California Employment Development Department, UI Division; State of California, Department of Rehabilitation; Department of Public Social Services, County of Riverside; Office on Aging, County of Riverside; Riverside Community College District; College of the Desert; Mt San Jacinto Community College District; Inland Empire Job Corps; Center for Employment Training; California Indian Manpower Consortium, Inc.; Morongo Band of Mission Indians Council; Torres-Martinez Desert Cahuilla Indians; Soboba Band of Luiseno Indians Council; Pechanga Band of Luiseno Indians Council; Riverside County Office of Education; Beaumont Unified School District; Coachella Valley Unified School District; Corona-Norco Unified School District; Jurupa Unified School District; Lake Elsinore Unified School District; Moreno Valley Unified School District; Murrieta Valley Unified School District; Riverside Unified School District; Community Action Partnership; El Sol Neighborhood Educational Center; Learn4Life, and; California Family Life Center.

MOU Phase II

“MOU Phase II” shall mean that certain Memorandum of Understanding Pursuant to the Workforce Innovation and Opportunity Act, Local Workforce Development Area: Riverside County, Workforce Development Center Operations, dated January 1, 2018, entered into and between, Chief Elected Official – John F. Tavaglione, Chair, Riverside County Board of Supervisors; Local Workforce Development Board – Jamil Dada, Chair, Workforce Development Board; County of Riverside, Economic Development Agency, Workforce Development Division Housing Authority of the County of Riverside; State of California Employment Development Department, Workforce Services Branch; State of California Employment Development Department, UI Division; State of California, Department of Rehabilitation; Department of Public Social Services, County of Riverside; Office on Aging, County of Riverside; Riverside Community College District; College of the Desert; Mt San Jacinto Community College District; Inland Empire Job Corps; Center for Employment Training; California Indian Manpower Consortium, Inc.; Morongo Band of Mission Indians Council; Torres-Martinez Desert Cahuilla Indians; Soboba Band of Luiseno Indians Council; Pechanga Band of Luiseno Indians Council; Riverside County Office of Education; Beaumont Unified School District; Coachella Valley Unified School District; Corona-Norco Unified School District; Jurupa Unified School District; Lake Elsinore Unified School District; Moreno Valley Unified School District; Riverside Unified School District; Community Action Partnership; El Sol Neighborhood Educational Center; California Family Life Center; Job Corps – Cornerstone Solutions; Lifelong Learning Administration; Alta Vista South Public Charter dba Learn4Life (AVSPC); Alta Vista Innovation High School dba Learn4Life (AVIHS), and Palo Verde College.

Attachment: WIOA Partner MOU First Amendment (4253 : ERC TRANSITION)

(EXHIBIT NO. 2)
ATTACHMENT "E1"
FIRST AMENDED AJCC PARTNERS LIST
(Behind this Page)

Attachment: WIOA Partner MOU First Amendment (4253 : ERC TRANSITION)

FIRST AMENDED AJCC PARTNERS LIST E-1

The Parties hereby agree that the WDB may unilaterally modify the following list of AJCC Partners upon written notice to the AJCC Partners:

- ❖ Title I Adult, Dislocated Workers and Youth
 - County of Riverside Economic Development Agency, Workforce Development Division
- ❖ Title II Adult Education and Literacy
 - Alvord Unified School District
 - Beaumont Unified School District
 - Coachella Valley Unified School District
 - Corona-Norco Unified School District
 - Jurupa Unified School District
 - Lake Elsinore Unified School District
 - Moreno Valley Unified School District
 - Mt. San Jacinto Community College
 - Riverside Unified School District
 - Riverside County Office of Education
 - Val Verde Unified School District
 - College of the Desert
 - Mt. San Jacinto Community College
- ❖ Title III Wagner-Peyser
 - State of California Employment Development Department
- ❖ Title IV Vocational Rehabilitation
 - California Department of Rehabilitation
- ❖ Carl Perkins Career and Technical Education
 - College of the Desert
 - Mt. San Jacinto Community College
 - Riverside Community College
- ❖ TANF/CalWorks
 - Riverside County Department of Public Social Services
- ❖ Trade Adjustment Assistant Act
 - State of California Employment Development Department
- ❖ Housing and Urban Development
 - Housing Authority of the County of Riverside
- ❖ Title V Older Americans Act
 - Riverside County Office on Aging
- ❖ Job Corps
 - Chugach Education Services, Inc.
 - Inland Empire Job Corps
- ❖ Native American Programs
 - California Indian Manpower Consortium Inc.
 - Soboba Band of Luiseno Indians Council

FIRST AMENDED AJCC PARTNERS LIST E-1 (Continued)

- ❖ Migrant Seasonal Farmworkers
 - Center for Employment Training
 - State of California Employment Development Department
- ❖ Veterans
 - State of California Employment Development Department
- ❖ Youth Build
 - California Family Life Centers
 - Riverside County Office of Education
- ❖ Community Services Block Grant
 - County of Riverside Community Action Partnership
- ❖ Unemployment Compensation
 - State of California Employment Development Department

**(EXHIBIT NO. 3)
ATTACHMENT "E2"
FIRST AMENDED AJCC ADDITIONAL PARTNERS LIST
(Behind this Page)**

Attachment: WIOA Partner MOU First Amendment (4253 : ERC TRANSITION)

AJCC Additional Partners List E-2

- ❖ Title IV Tribal TANF
 - Soboba Band of Luiseno Indians Council
- ❖ Title II Adult Ed
 - El Sol Neighborhood Education Center
- ❖ Title I WIOA Adult Customized Career Training Services
 - Goodwill Industries of Southern California
- ❖ Comprehensive AJCC site
 - City of Moreno Valley

(EXHIBIT NO. 4)
ATTACHMENT "D2"
FIRST AMENDED AJCC COMPREHENSIVE BUDGET
CITY OF MORENO VALLEY EMPLOYER RESOURCE CENTER
(Behind this Page)

Attachment: WIOA Partner MOU First Amendment (4253 : ERC TRANSITION)

AJCC INFRASTRUCTURE BUDGET – MORENO VALLEY EMPLOYER RESOURCE CENTER

AJCC Infrastructure Budget***		
AJCC Comprehensive Moreno Valley Employment Resource Center		
Cost Category/Line Item	Line Item Cost Detail	Cost
Rent (Includes Rent, Utilities, Insurance & Bldg Maintenance)		
Dedicated Space	4,976 sq. ft.	\$ 159,844
Partner Share*	100%	\$ 159,844
Rental Costs Subtotal:		\$ 159,844
Utilities and Maintenance		
Telephones (Landlines)		
Total Lines	11	\$ 1,932
Common Lines (\$176 Per Line)	2	\$ 351
Partner Share*	100%	\$ 1,932
Utilities and Maintenance:		\$ 1,932
Equipment		
Maint – Office Equipment		
Total	2	\$ 1,200
Common (\$600 Per)	2	\$ 1,200
Partner Share*	100%	\$ 1,200
Equipment:		\$ 1,200
Technology to Facilitate Access to the AJCC		
MoVal IT		
Total	40	\$ 75,646
Common (\$1891 Per Computer)	29	\$ 54,843
Partner Share*	100%	\$ 75,646
High-Speed Internet		
Total	40	\$ 6,984
Common (\$175 Per Computer)	29	\$ 5,063
Partner Share*	100%	\$ 6,984
Technology to Facilitate Access to the AJCC:		\$ 82,630
TOTAL INFRASTRUCTURE COST FOR THIS AJCC:		\$ 245,606
TOTAL ANNUAL PARTNER SHARE OF COST:		\$ 245,606
TOTAL MONTHLY PARTNER SHARE OF COST:		\$ 20,467

Attachment: WIOA Partner MOU First Amendment (4253 : ERC TRANSITION)



**COUNTY OF RIVERSIDE
WORKFORCE DEVELOPMENT BOARD**

**MEMORANDUM OF UNDERSTANDING WITH PARTNERS
PURSUANT TO THE
WORKFORCE INNOVATION AND OPPORTUNITY ACT OF 2014 (WIOA)**

Attachment: WIOA Partner MOU (7.9.19) (4253 : ERC TRANSITION)

JUL 23 2019 3.30

**MEMORANDUM OF UNDERSTANDING
PURSUANT TO THE
WORKFORCE INNOVATION AND OPPORTUNITY ACT**

Local Workforce Development Area: Riverside County

America's Job Center of California Operations

PREAMBLE

This Memorandum of Understanding ("MOU"), made on the 1st day of July, 2019 is an operational agreement entered into by the Riverside County Workforce Development Board ("WDB") and the Required Partners and Additional Partners (individually, a "Partner", and collectively, the "Partners"), as identified in Attachment A, to create a partnership to provide comprehensive, integrated workforce development services to businesses and jobseekers in the Local Workforce Development Area ("LWDA") in accordance with the Workforce Innovation and Opportunity Act ("WIOA") and its implementing regulations. Any capitalized terms not defined herein shall have the meaning ascribed to such term in this MOU and WIOA and its implementing regulations.

RECITALS

WHEREAS, the purpose of this MOU is to define the continuing roles and responsibilities of each partner as mutually agreed by the Partners for the operation of the America's Job Center of California ("AJCC") One-Stop Delivery System in WIOA LWDA: Riverside County as required under WIOA; and

WHEREAS, the State of California previously separated the MOU development process into two distinct phases and now requires consolidation of the process. Phase I ("MOU Phase I") addressed service coordination and collaboration amongst Partners and Phase II ("MOU Phase II") addressed how to sustain the unified one-stop delivery system described in Phase I through the use of resource sharing and joint infrastructure costs funding; and

WHEREAS, MOU Phase I was approved by the Board of Supervisors pursuant to Minute Order 3.32 on June 21, 2016 and MOU Phase II was approved by the Board of Supervisors pursuant to Minute Order 3.60 on August 27, 2017; and

WHEREAS, MOU Phase I expired on June 30, 2019 and MOU Phase II expires on June 30, 2020. The Partners desire that in the event of a conflict, the terms of this MOU shall control over MOU Phase II;

WHEREAS, WIOA Section 121(c) requires that each Local Workforce Development Board ("LWDB"), with the agreement of the Area's Chief Elected Official ("CEO"), develop and enter into a Memorandum of Understanding between the LWDB and all the entities that serve as Partners in the Riverside County AJCC One-Stop Delivery System that operate in each LWDB's Local Area; and

WHEREAS, WIOA Section 121(b)(1)(A)(iii) mandates all entities that are Required Partners in a Local Area to enter into a Memorandum of Understanding with the LWDB in the respective area pursuant to WIOA Section 121(c); and

WHEREAS, WIOA Section 121(b)(1) identifies the federal programs and requires that the services and activities under each of those programs must be made available through each Local Area's AJCC One-Stop Delivery System. The entities that receive the federal funds for each of these programs and/or have the responsibility to administer the respective programs in the LWDA are Required Partners under WIOA Section 121(b)(1); and

WHEREAS, WIOA Section 121(b)(2) prescribes how entities that provide programs other than those required under WIOA Section 121(b)(1)(B) may participate in a Local Area's AJCC One-Stop Delivery System as "Additional Partners" and provide the services available under their programs through the AJCC One-Stop Delivery System; and

WHEREAS, per WIOA Section 121(b)(2)(A) both the Required and Additional Partners are included as parties to the MOU. Therefore, all entities that participate in a Local Area's AJCC One-Stop Delivery System as AJCC Partners, whether Required or Additional, must be parties to this MOU and must abide by the terms prescribed herein and by all applicable federal, state, and local rules, plans, and policies as applicable and authorized under the Partner's program and in keeping with federal guidelines; and

WHEREAS, WIOA Section 121(b)(1)(A)(iv) indicates that the requirements of each Partner's authorizing legislation continue to apply under the AJCC One-Stop Delivery System and that participation in said system is in addition to other requirements applicable to each Partner's program under each authorizing law; and

WHEREAS, the Department of Labor ("DOL") is the federal agency responsible for the administration of the workforce development programs— including WIOA; and

WHEREAS, the DOL recognizes the County of Riverside, through its Economic Development Agency/Workforce Division, as the Administrative Entity responsible for the administration and oversight of workforce development and employment-related programs in Riverside County — including WIOA.

Agreement Period

This MOU shall be in effect from July 1, 2019 through June 30, 2022, unless an extension is granted by all Partners to this MOU per **Article VI, Section A3**. The Partners further agree that in the event of a conflict between this MOU and MOU Phase II, the terms of this MOU shall control. The budgets outlining infrastructure cost for each AJCC in the Local Workforce Development Area, (Riverside County) and the other shared cost allocated to each Partner based on the agreed upon Cost Allocation methodology shall be reviewed on a yearly basis. The initial determination of the budgets for infrastructure costs for each AJCC and the shared cost allocated to each Partner shall be reconciled against actual costs incurred and adjusted accordingly.

The recitals set forth above are true and correct and incorporated herein by this reference.

Co-located AJCC Partners Participating in Agreement to Share Infrastructure Cost

**Comprehensive AJCC #1 Riverside
1325 Spruce Street
Riverside, California 92507**

Attachment: WIOA Partner MOU (7.9.19) (4253 : ERC TRANSITION)

Partners Co-located at this AJCC:

State of California Department of Rehabilitation
Employment Development Department – Wagner-Peyser /TAA / Veterans
Job Corps Outreach & Admissions – Chugach Government Solutions
Lifelong Learning Administration Corporation (LLAC) – Learn4life Concept Charter Schools
Goodwill Industries of Southern California
Riverside County Economic Development Agency – Workforce Development Division

Comprehensive AJCC #2 Indio
44-199 Monroe Street
Indio, California 92201

Partners Co-located at this AJCC:

Employment Development Department – Wagner-Peyser / TAA / Veterans / Migrant /Seasonal
Farm Workers
State of California Department of Rehabilitation
Riverside County Economic Development Agency – Workforce Development Division

Affiliate AJCC #3 Hemet
749 State Street
Hemet, California 92543

Partners Co-located at this AJCC:

Employment Development Department – Wagner-Peyser / TAA / Veterans
State of California Department of Rehabilitation
Lifelong Learning Administration Corporation (LLAC) – Learn4life Concept Charter Schools
Riverside County Economic Development Agency – Workforce Development Division

Affiliate AJCC #4 Blythe
1 College Drive
Blythe, CA 92225

Partners Co-located at this AJCC

Employment Development Department – Wagner-Peyser
State of California Department of Rehabilitation

Vision of AJCC One-Stop Delivery System

Building Bridges to Employment

Mission of AJCC One-Stop Delivery System

Collaborating to create infinite opportunities and lasting prosperity for individuals and employers of Riverside County through an all-inclusive access point to:

- Foster demand-driven skill attainment
- Promote upward mobility for all Californians

Attachment: WIOA Partner MOU (7.9.19) (4253 : ERC TRANSITION)

- Align, coordinate and integrate programs and services
- Connect customers to employment pathways

Required Partners in this MOU include local/regional representatives of the following programs:

- WIOA Title I Adult, Dislocated Worker, and Youth
- WIOA Title II Adult Education and Literacy
- WIOA Title III Wagner-Peyser
- WIOA Title IV Vocational Rehabilitation
- Carl D. Perkins Career Technical Education
- Title V Older Americans Act
- Job Corps
- Native American Programs (Section 166)
- Migrant Seasonal Farmworkers (Section 167)
- Veterans
- Youth Build
- Trade Adjustment Assistance Act
- Housing & Urban Development
- Unemployment Insurance
- Temporary Assistance for Needy Families/CalWORKs
- Community Services Block Grants

Article I: America's Job Center of California System Description- Programs, Services and Delivery

Overview & General Description

WIOA Section 121(b)(1)(B) identifies the programs, services and related activities that must be provided through the AJCC One-Stop Delivery System in each Local Area. WIOA Section 121(c)(2) requires this MOU to include a description of the services that will be provided through the Local Area's AJCC One-Stop Delivery System and to identify the service delivery method(s) each partner shall use to deliver the services. This MOU shall also identify the career services, training, and employer services that each Partner will provide to ensure that all parties' responsibilities are clearly identified herein.

All LWDBs are required to establish and operate local AJCC One-Stop Delivery Systems in accordance with WIOA Section 121, with the WIOA State Plan, and with the WIOA Local Plan for their respective local areas.

WIOA Section 134(c) lists the services and activities that must be provided through the AJCC One-Stop Delivery System. WIOA Section 107(d) gives the LWDBs the responsibility for oversight of the AJCC One-Stop Delivery System in each Local Area and requires the LWDBs to describe the activities and functions of the AJCC service delivery system and to prescribe the guidelines for carrying out these responsibilities in the WIOA Local Plan.

Article II: Partner Responsibilities

- A. WIOA Section 121(b) lists the minimum responsibilities of all Required Partners under WIOA. For consistency, all Partners to this MOU shall assume the responsibilities identified below, unless inconsistent with the federal law and regulations that authorize the Partner program or as otherwise specified in this **Article II**.
1. Make career services provided under the Partner's program available to individuals through the Area's AJCC One Stop Delivery System in accordance and as defined in **Article XXIV** of this MOU.
 2. Remain as a party or Partner to this MOU throughout the MOU period identified above in the **Agreement Period Section** in order to participate as an AJCC Partner per WIOA Section 121(c).
 3. Participate in the operation of the AJCC One Stop Deliver System in accordance with the terms of this MOU and with the requirements of authorizing laws per WIOA Section 121(b)(1)(B).
 4. Required Partners shall provide representation on the WDB per WIOA Section 121(b)(1). Additional Partners may be recommended by the WDB and participate on the Area's WDB, subject to appointment by the Riverside County Board of Supervisors ("CEO").
 5. The Partners shall participate in joint planning, plan development, and modification of activities to accomplish the following:

- a. Continuous partnership building.
 - b. Continuous planning in response to state and federal requirements.
 - c. Responsiveness to local and economic conditions, including employer needs.
 - d. Adherence to common data collection and reporting needs.
6. Make the CalJOBSsm service(s) applicable to the Partner program available to customers through the AJCC One-Stop Delivery System.
 7. Participate in the operation of the AJCC One-Stop Delivery System, consistent with the terms of the MOU and requirements of authorized laws:
 8. Participate in capacity building and staff development activities in order to ensure that all Partners and staff are adequately cross-trained.
- B. In addition to the minimum responsibilities required under WIOA as identified in section A of this Article, Partner responsibilities shall include:
1. Provide priority of service to veterans and covered spouses for any qualified job training program pursuant to the Jobs for Veterans Act as prescribed in 38 U.S.C. Section 4215.
 2. Compliance with WIOA and all federal, state, and local laws, regulations, rules, policies and plans applicable to Partners in their respective roles under this MOU and as consistent with the rules that govern each Partner's respective program. Each Partner expressly agrees to notify LWDB of any changes to the rules governing its respective program that impact the Partner's performance under this MOU. LWDB shall communicate the changes to the AJCC One-Stop Operators and any other affected Partners.
 3. Each Partner shall ensure compliance by its staff members who work in the AJCC of AJCC policies and procedures. If a conflict exists between the AJCC's personnel policies and a Partner's personnel policies, the Partner's policies shall prevail.
 4. Use of common practices and procedures; forms and documents; software systems or applications; and other forms of media as agreed to by all parties in the performance of AJCC services and activities and functions that support the AJCC service delivery system.

Article III: Partner Cost Sharing Responsibilities and Consensus

The Partners have agreed to a Local Funding Mechanism negotiated by the WDB with all AJCC Partners in accordance with WIOA Joint Final Rule Section 678.715 and as defined in **Article XXIV, Resource Sharing**. The WDB convened several participatory meetings with the Phase I AJCC partners to collaboratively develop the Space Allocation Methodology for Co-located Partners used in the Phase II MOU to reach a consensus on how the Riverside County America's Job Center of California System will be sustained through joint infrastructure cost funding and Resource Sharing. The Space Allocation Methodology shall be calculated using the formula in

Article IV below and as listed in **Attachment D**. All Partners have agreed to this methodology through the prior Phase II of this MOU.

Article IV: AJCC's Infrastructure Budgets & Methodology

In accordance with the WIOA (Public Law 113-128) Section 121 and the Title 2 Code of Federal Regulations (CFR) Part 200, Cost Allocations methodology to share infrastructure cost were determined based upon each Co-located Partner's square footage which includes dedicated space to Partners and a portion of common space. The calculation used for the Space Allocation Methodology is "Dedicated space + (Total Common Space – Resource Area Space) / Total Space" for each AJCC. Budgets for each Comprehensive and Affiliate AJCC, along with each Co-located Partner's Cost Allocation are listed in **Attachment D**.

Article V: Co-located and Non-Collocated Partners

For the purposes of the MOU, Co-located Partners shall be defined as those partners who are co-located within the AJCC and sublease from the principle lessor, which is Riverside County Economic Development Agency-Workforce Development Division. Partners who are located in the same building but are not within the AJCC shall be considered Non-Collocated Partners as they do not share common space.

All Non-Collocated AJCC Partners agree that once a statewide data tracking system has been developed that can provide accurate and reliable data for allocating the benefits received by Non-Collocated Partners – such as the number of referrals to and from the AJCC, usage of AJCC based services and usage of the comprehensive AJCC – and sufficient data has been collected and is available, the Non-Collocated AJCC Partners agree that the infrastructure cost agreement shall be renegotiated to include their Fair Share of contributions towards paying for AJCC infrastructure cost.

Article VI: Amendments

- A. This MOU may be amended upon mutual agreement of the Partners that is not inconsistent with federal, state, or local laws, regulations, rules, plans, or policies, including but not limited to, the following reasons:
1. The addition or removal of a Partner from this MOU.
 2. Removal or addition of program responsibilities for any Partner that administers more than one federal program within the AJCC's.
 3. An extension of the effective ending date pursuant to **Section B** below.
 4. A change in the AJCC One-Stop Operator or Fiscal Agent or a change in the physical location of an AJCC.
 5. A change in the services, service delivery methods currently utilized, referral methods, methods to determine Fair Share, or Cost Allocation methods.

- B. All Partners agree that amendments for the reasons listed in **Section A1** and **A2** need only be signed by authorized representatives of the LWDB and the affected Partner(s). Amendments for the reasons listed in all other Paragraphs of this **Article VI** or for any changes that will affect the responsibilities of all Partners, require the signatures of all Partners.
- C. The MOU shall be reviewed not less than once every three (3) years to ensure appropriate funding and delivery of services; should the Partners request an extension to the MOU under **Section A3** above, a review of services shall be conducted prior to granting the extension.
- D. All amendments will involve the following process:
1. The Partner seeking an amendment will submit a written request to the LWDB that includes:
 - a. The requesting Partner's name.
 - b. The reason(s) for the amendment request.
 - c. Each Article and Section of this MOU that will require revision.
 - d. The desired date for the amendment to be effective.
 - e. The signature of the requesting Party's authorized representative.
 2. If the request is approved, the WDB shall notify the remaining Partners of the intent to amend and will provide each remaining Party thirty (30) days from the date of the notice (unless another timeframe is specified in the notice) to review the anticipated changes and to submit a response to WDB. Failure by a Partner to respond within the prescribed timeframe will be deemed that Partner's approval of the proposed changes.
 3. In the event that a remaining Partner or Partners have questions and/or concerns or if a consensus cannot be reached regarding the proposed amendment, the Partner or Partners must list its questions and/or concerns in writing and submit the list to WDB within the specified timeframe.
 4. WDB shall review the listed questions/concerns and shall issue a response within fifteen (15) days of receipt of the list. If WDB deems it necessary, the listed questions/concerns shall be sent to all other Partners and/or a meeting with all Partners will be scheduled to discuss the proposed changes and to achieve consensus on a final amendment draft.
 5. The final, approved amendment draft will be signed by authorized representatives of the affected Partners, then submitted to WDB for the final signature.

6. WDB will distribute copies of the fully executed amendment to all Partners and to EDA/Workforce Development Division as the MOU Administrative Entity upon execution.
- E. This writing constitutes the entire agreement among the Partners with respect to each party's role and responsibility in the Area's AJCC One-Stop Delivery System. All Partners agree that any amendments to any applicable laws or regulations cited herein will result in the correlative modification of this MOU without necessitating a formal, written amendment.
- F. All Partners shall communicate details of the amendment to their respective staff members whose responsibilities may be impacted by changes and shall further ensure that their respective staff members are referencing or utilizing the most current version of the MOU and attachments in the performance of responsibilities under this MOU.
- G. Amendments that shall require the signatures of all Partners shall be executed no later than ninety (90) days prior to the end of the MOU period and amendments that require only the signatures of the WDB and the affected Partners shall be executed no later than forty five (45) days from the end of the current State Fiscal Year.

Article VII: Impasses

All AJCC Partners shall participate in regular meetings organized by the AJCC One-Stop Operator with a consensus decision making process. When consensus cannot be reached, the AJCC One-Stop Operator and Partners shall use a majority rule voting process with the other AJCC Partners to resolve issues of non-agreement for the duration of this MOU.

The AJCC One-Stop Operator shall coordinate and facilitate Partner meetings on a quarterly basis, at minimum. Meetings shall be rotated at Partner sites throughout Riverside County and may occur face-to-face, via video conferencing and/or conference call. The AJCC Partners agree to participate in these meetings and meeting agendas shall include discussion of action items prior to voting.

Article VIII: Method of Referral

Pursuant to WIOA Section 121(c)(2)(A)(iii), the Partners agree that the referral of individuals between the AJCC One-Stop Operator(s) and the Partners for the services and activities described in **Attachment M** shall be performed using the following methods: Referral form, email and fax.

- A referral form created for WIOA Partners to refer individuals between the AJCC and partnering agencies shall be given to the individual to take with them to the agency providing the requested services.
- An electronic copy of the referral form shall be emailed or faxed to the contact person at the Partner agency along with a phone call to inform the Partner of the referral.
- For tracking and reporting purposes, the referral shall be forwarded to the AJCC One-Stop Operator for tracking activities in the Partner referral system, information on referrals may be accessed by Partners. Referral Form: **Attachment I**

Article IX: Access for Individuals with Barriers to Employment

- Each Partner identifies its own “priority of service” based upon specific funding sources and requirements under each statute. As such, some Partner services may not be identified as entitlement programs and suitability for services is not automatic.
- “Individuals with barriers to employment” include recipients of public assistance, low-income individuals, and individuals who are basic skill deficient.
- Partners shall commit to offer priority for services to recipients of public assistance, other low-income individuals, or individuals who are basic skills deficient when providing individualized career services and training services with WIOA adult funds.
- Partners shall ensure customers are provided with a “system map” that identifies the location of every Comprehensive, Affiliate AJCC and Access Point within the Local Area.

Priority of Service Requirement

As stated in the WIOA Section 134(c)(3)(E), with respect to individualized career services and training services funded with WIOA adult funds, priority of service shall be given to recipients of public assistance, other low-income individuals, or individuals who are basic skills deficient.

Priority of service status is established at the time of eligibility determination and does not change during the period of participation. Priority does not apply to the dislocated worker population.

Veterans and eligible spouses continue to receive priority of service among all eligible individuals; however, they must meet the WIOA adult program eligibility criteria and meet the criteria under WIOA Section 134(c)(3)(E). As described in TEGL 10-09, when programs are statutorily required to provide priority, such as the WIOA adult program, then priority must be provided in the following order:

1. Veterans and eligible spouses who are also recipients of public assistance, other low income individuals, or individuals who are basic skills deficient.
2. Individuals who are the recipient of public assistance, other low income individuals, or individuals who are basic skills deficient.
3. Veterans and eligible spouses who are not included in WIOA’s priority groups.
4. Other individuals not included in WIOA’s priority groups.

Article X: Shared Technology and System Security

WIOA emphasizes technology as a critical tool for making all aspects of information exchange possible, including customer tracking, common case management, reporting, and data collection. To support the use of these tools, each Partner agrees to the following:

- Comply with the applicable provisions of WIOA, California Welfare and Institutions Code, California Education Code, Rehabilitation Act, and any other appropriate statutes or requirements.
- The principles of common reporting and shared information through electronic mechanisms, including shared technology.

- Commit to share information to the greatest extent allowable under each Partner's governing legislation and confidentiality requirements.
- Maintain all records of the AJCC customers or Partners (e.g. applications, eligibility and referral records, or any other individual records related to services provided under this MOU) in the strictest confidence, and use them solely for purposes directly related to such services.
- Develop technological enhancements that allow interfaces of common information needs, as appropriate.
- All Partners shall agree to all system security protocols that are currently in place or that may be modified in the future.

Article XI: Confidentiality

- A. All Partners expressly agree to abide by all applicable federal, state, and local laws regarding confidential information and to adhere to the same standards of confidentiality as State employees-including, but not limited to:
1. 29 U.S.C. Section 2935(a)(4) - as amended by WIOA - Reports, Recordkeeping, Investigation.
 2. 29 U.S.C. Section 2871(f)(3) - as amended by WIOA - regarding complying with confidentiality.
 3. 20 CFR Part 603 - Safeguards and security requirements regarding disclosed information under Unemployment Insurance.
 4. 42 U.S.C. Section 503 - regarding state laws governing UI operations.
 5. 20 U.S.C. Section 123g - regarding family educational and privacy rights.
 6. 20 CFR Section 617.57(b) - regarding disclosure of information under the Trade Act.
 7. 29 U.S.C. Section 491-2(a)(2)-as amended under WIOA - regarding information to be confidential under the Wagner Peyser Act.
 8. The Privacy Act (5 U.S.C. Section 552a).
 9. The Family Educational and Privacy Rights Act (20 U.S.C. Section 12329).
 10. 34 CFR Section 361.38 - Protection, use and release of personal information of Vocational Rehabilitation Services participants.
 11. HIPAA: 45 CFR Sections 164.500 - 164.534.
 12. 2 CFR Section 200.303 regarding reasonable measures to safeguard protected personally identifiable information.
 - Information Practices Act (IPA), California Civil Code Sections 1798-55, 1798.78
 - California Civil Code Section 1798.82

- California Unemployment Insurance Code Sections 1094, 2111 and 2714
- California Penal Code Section 502

13. California Welfare and Institutions Code Section 10850

- B. The Partners agrees to comply with the provisions of WIOA as well as the applicable sections of the California Welfare and Institutions Code, the California Education Code, the Rehabilitation Act, and any other appropriate statute or requirement to assure the following:
- All applications and individual records related to services provided under this MOU, including eligibility for services and enrollment and referral, shall be confidential and shall not be open to examination for any purpose not directly connected with the delivery of such services.
 - No person shall publish, disclose use, or permit, cause to be published, disclosed or used, any confidential information pertaining to AJCC applicants, participants, or customers overall unless a specific release is voluntarily signed by the participant or customer.
 - The Partners agrees to abide by the current confidentiality provisions of the respective statutes to which AJCC One-Stop Operators and other AJCC Partners must adhere, and shall share information necessary for the administration of the program as allowed under law and regulation. The Partners, therefore, agrees to share client information necessary for the provision of services such as assessment, universal intake, program or training referral, job development or placement activities, and other services as needed for employment or program support purposes.
 - Each Partner shall ensure that the collection and use of any information, systems, or records that contain personally identifiable information shall be limited to purposes that support the programs and activities described in this MOU as part of the AJCC One-Stop Delivery System.
- C. Each Partner shall ensure that access to software systems and files under its control that contain personally identifiable information shall be limited to authorized staff members who are assigned responsibilities in support of the services and activities provided as part of the AJCC One-Stop Delivery System and who must access the information to perform those responsibilities. Each Partner expressly agrees to take measures to ensure that no personally identifiable information is accessible by unauthorized individuals.
- D. Each Partner shall ensure that their staff members are authorized to access personally identifiable information and will identify the types of data and data sources that the authorized staff members will access.

Article XII: Administrative and Operations Management

License for Use

During the term of this MOU, all Partners to this MOU shall have a license to use all of the space of the AJCCs for the sole purpose of conducting acceptable AJCC services as outlined herein.

Supervision/Day to Day Operations

The day-to-day supervision of staff assigned to the AJCCs shall be the responsibility of the site

supervisor(s). The primary employer of staff assigned to the AJCCs shall continue to set the priorities of its staff. Any change in work assignments or any problems at the worksite shall be handled by the site supervisor(s) and the management of the primary employer.

Partners shall be cross-trained regarding general information for services provided by each Partner located either in Comprehensive or Affiliate AJCCs.

The office hours for the staff at the AJCCs shall be established by the site supervisor(s) and the primary employer. All staff shall comply with the holiday schedule of their primary employer and shall provide a copy of their holiday schedule to the operator and host agency at the beginning of each fiscal year.

Disciplinary actions may result in removal of Partner staff from the AJCCs and each Partner shall take appropriate action.

Each Partner shall be solely liable and responsible for providing to, or on behalf of, its employee(s), all legally-required employee benefits. In addition, each Partner shall be solely responsive and shall hold all other Partners harmless from all matters relating to payment of each Partner's employee(s), including compliance with social security withholding, workers' compensation, and all other regulations governing such matters.

Article XIII: AJCC Partner Cross Training and Outreach

All Partners participating in this MOU agree to provide subject matter expertise through informational videos, DVDs, power points and fact sheets to conduct Partner cross training on services and programs within the AJCCs. All cross training materials shall be accessible to all Partners online through the Sharepoint data management system. All Partners agree to have staff members become familiar with the services and programs of each respective AJCC partnering agency.

AJCC WIOA Orientations are accessible online for Partner and customer viewing and may be conducted live at partnering Title II Adult Education locations based upon need and staff availability. An AJCC WIOA Orientation schedule for Adult Education is listed in Attachment L.

Article XIV: Non-Discrimination and Equal Opportunity

All Partners shall comply with the nondiscrimination and equal opportunity provisions found in Section 188 of WIOA and 29 CFR Part 38 prohibiting discrimination on the basis of race; color; religion; sex (including pregnancy, childbirth, and related medical conditions, transgender status, and gender identity); national origin (including Limited English Proficiency); age; disability; political affiliation or belief; or, for beneficiaries, applicants, and participants only, on the basis of citizenship status or participation in a WIOA Title I-financially assisted program or activity.

All Partners shall comply fully with the nondiscrimination and equal opportunity provisions of the WIOA (29 CFR Part 38 Preamble) and acknowledge the government's right to seek judicial enforcement of the nondiscrimination assurance.

All Partners agrees to comply with the provisions of the Fair Employment and Housing Act (Government Code Section 12990) and related, applicable regulations.

All Partners shall ensure compliance with the Americans with Disabilities Act of 1990 and its amendments, which prohibits discrimination on the basis of disability, as well as other applicable regulations and guidelines issued pursuant to the Americans with Disabilities Act.

Article XV: American's with Disabilities Act and Amendments Compliance

The Partners agrees to ensure that the policies and procedures as well as the programs and services provided at each of the AJCCs are in compliance with the Americans with Disabilities Act and its amendments. Additionally, Partners agree to fully comply with the provisions of WIOA, Title VII of the Civil Rights Act of 1964, the Age Discrimination Act of 1975, Title IX of the Education Amendments of 1972, 29 CFR Part 37 and all other regulations implementing the aforementioned laws.

Article XVI: Grievances and Complaints Procedure

The Partners shall establish and maintain a procedure for grievance and complaints as outlined in WIOA. The process for handling grievances and complaints is applicable to customers and Partners. These procedures will allow the customer or entity filing the complaint to exhaust every administrative level in receiving a fair and complete hearing and resolution of their grievance. The Partners further agrees to communicate openly and directly to resolve any problems or disputes related to the provision of services in a cooperative manner and at the lowest level of intervention possible.

Article XVII: Dispute Resolution

The Partners agree to try to resolve policy or practice disputes at the lowest level, starting with the site supervisor(s) and staff. If issues cannot be resolved at this level, they shall be referred to the management staff of the respective staff employer and the AJCC One-Stop Operator, for discussion and resolution.

Article XVIII: Press Releases and Communications

All Partners shall be included when communicating with the press, television, radio or any other form of media regarding its duties or performance under this MOU. Participation of each Partner in press/media presentations shall be determined by each Partner's public relations policies. Unless otherwise directed by the other Partners, in all communications, each Party shall make specific reference to all other Partners to the extent practicable.

The Partners shall utilize the America's Job Centers of California ("AJCC") logo developed by the State of California and the AJCC logo developed by the WDB identified for AJCC usage only. This shall include letterhead, envelopes, business cards, any written correspondence and fax transmittals. However, the Partners agree to continue to discuss the use of the AJCC logo as additional guidance is received from the State of California.

Article XIX: Mutual Hold Harmless/Indemnification/Limitation of Liability

The Partners shall indemnify and hold harmless the County of Riverside, its Agencies, Districts, Special Districts and Departments, their respective directors, officers, Board of Supervisors, WDB, elected and appointed officials, employees, agents and representatives, and the Departments of the State of California (individually and collectively hereinafter referred to as

Indemnitees), from any liability, action, claim or damage whatsoever, based or asserted upon any services provided by the Partners, their officers, employees, subcontractors, agents or representatives, arising out of or in any way relating to this MOU, including but not limited to property damage, bodily injury or death or any other element of any kind or nature. The Partners shall defend the Indemnitees at its sole expense including all costs and fees (including, but not limited to, attorneys' fees, cost of investigation, defense and settlement or awards) in any claims or actions based upon such acts, omission or services.

With respect to any action or claim subject to indemnification herein by the Partners, each Partner shall, at their sole cost, have the right to use counsel of their own choice and shall have the right to adjust, settle, or compromise any such action or claim without the prior consent of the Indemnitees; provided, however, that any such adjustment, settlement or compromise in no manner whatsoever limits or circumscribes Partners indemnification to Indemnitees as set forth herein.

The Partners' obligations hereunder shall be satisfied when a Partner has provided to Indemnitees the appropriate form of dismissal relieving Indemnitees from any liability for the action or claim involved.

It is understood and agreed that the indemnification provisions herein shall survive the termination of this MOU.

Article XX: General Provisions

The laws and regulations listed in this **Article XX** are generally applicable to most publically-funded programs administered by Workforce Development. The laws and regulations listed herein do not encompass all of the laws and regulations that govern the Partners in their respective roles under this MOU. All Partners expressly agree to comply with the federal laws and regulations listed below unless the laws and regulations that govern their particular program state otherwise:

- A. **Jobs for Veterans Act.** As stated in **Articles II(B)** and **IX**, each Partner agrees to provide priority of service to veterans and covered spouses for any qualified job training program pursuant to 38 U.S.C. Section 2913.
- B. **Americans with Disabilities:** Each Partner, its officers, employees, members, and subcontractors hereby affirm current and ongoing compliance with all statutes and regulations pertaining to The Americans with Disabilities Act of 1990 and section 504 of the Rehabilitation Act of 1973.
- C. **Pro-Children Act:** If any AJCC activities call for services to minors, each party agrees to comply with the Pro-Children Act of 1994 (45 CFR 98.13) that requires smoking to be banned in any portion of any indoor facility owned, leased, or contracted by an entity that will routinely or regularly use the facility for the provision of health care services, day care, library services, or education to children under the age of eighteen (18).
- D. **Drug-Free Workplace:** Each Partner, its officers, employees, members, subrecipient(s) and/or any independent contractors (including all field staff) associated with this MOU agree to comply with 29 CFR 94 and all other applicable state and federal laws regarding a drug-free workplace and to make a good faith effort to maintain a drug-free workplace. Each Partner shall make a good faith effort to ensure that none of its officers, employees,

members, and subrecipient(s) will purchase, transfer, use, or possess illegal drugs or alcohol or abuse prescription drugs in any way while working or while on public property.

- E. **Ethics Laws:** Each Partner certifies that by executing this MOU, it has reviewed, knows and understands the California's ethics and conflict of interest laws, which includes the Governor's Executive Order 2008-454 and its amendment pertaining to ethics. Each Partner further agrees that it shall not engage in any action(s) inconsistent with California ethics laws or the aforementioned Executive Order.

Article XXI: Partial Invalidity

All questions as to the execution, validity, interpretation, and performance of this MOU shall be governed by the laws of the State of California. Furthermore, the Partners hereto agree that any legal action which is brought on the basis of this MOU and in which a state agency is a party shall be filed in the US District Court of Riverside County.

Should any portion of this MOU be found unenforceable by operation of statute or by administrative or judicial decision, it is the intention of the Partners that the remaining portions of this MOU shall not be affected as long as performance remains feasible with the absence of the illegal or unenforceable provision(s).

Article XXII: Termination / Separation

- A. **MOU Termination:** This MOU shall remain in effect until the end date specified in the **Agreement Period Section** unless:
1. All Partners mutually agree to terminate this MOU.
 2. Funding cuts by one or more federal programs are so substantial that AJCC operations cannot continue as specified herein and a new MOU must be negotiated.
 3. WIOA regulations or statute are repealed or substantially altered.
 4. Local Area designations are changed.
- B. **Partner Separation:** WIOA Section 121(c) mandates the execution of this MOU between the LWDB and partners. However, any single Partner may terminate its participation as a party to this MOU upon thirty (30) days written notice to the WDB. In such an event, the WDB shall provide written notice to all remaining Partners and will amend this MOU per **Article IV**. The termination of one or more Partner's participation as a party will not result in a termination of this MOU unless the number or contribution of the terminating Partner(s) is so substantial that it necessitates the negotiation of a new MOU.
- C. **Effect of Termination:** Per WIOA Section 121, any Partner that terminates its role as a party to this MOU shall no longer eligible to participate as a partner in the AJCC system and shall not be permitted to serve on the WDB as an AJCC partner representative pursuant to the Bylaws of the WDB.
- D. **Partner Disqualification:** An entity identified as a Required Partner at the time of execution of this MOU that subsequently loses federal funding or the authority to

administer the federal program in the Local Area and therefore no longer qualifies as a Required Partner under WIOA Section 121(b)(1) shall send written notice of the change in status to the WDB as soon as possible. In such an event, a formal amendment to this MOU per **Article IV** shall be required. The entity may continue as an Additional Partner if mutually agreed by the WDB and the remaining Partners in writing.

Article XXIII: Counterpart

This MOU may be executed in one, or more than one counterpart and each executed counterpart shall be considered an original, provided that the counterpart is delivered by facsimile, mail courier or electronic mail, all of which together will constitute one and the same agreement.

Article XXIV: Definitions

- A. **Administrative Entity:** Entity(ies) designated by the CEO to coordinate and administer WIOA activities and services within a local area on the LWDB's behalf and in accordance with all applicable federal, state, and local laws, regulations, rules, policies, plans, and the terms of this MOU. The Administrative Entity is the Riverside County Economic Development Agency-Workforce Development Division.
- B. **Chief Elected Official ("CEO"):** Identified in WIOA Section 3 Definitions(9) as the chief elected officer of a unit of general local government in a local area or the individual(s) designated under a local agreement pursuant to WIOA Section 107(c)(1)(B). For Riverside County, the CEO is the Board of Supervisors.
- C. **Career Services:** The services which shall be available, at a minimum, to individuals who are adults or dislocated workers through the AJCC delivery system in each local area. The career services that must be provided as part of the AJCC delivery system are listed in WIOA Section 134(c)(2).
- D. **Co-located Partner:** AJCC partners who have a physical presence within one of the County's AJCC and who sublease from the principle lessor, Riverside County Economic Development Agency-Workforce Development Division
- E. **Cost Allocation:** Per 66 Fed. Reg. 29639, cost allocation is the measurement of actual costs in relation to the benefit received in order to determine each partner's fair share of AJCC operating costs. (*interim regulation until final rule is published*)
- F. **Fair Share:** The portion of AJCC operating costs allocated to each partner in proportion to the benefits the partner receives from participation in the AJCC system. (*interim regulation until final rule is published*).
- G. **Fiscal Agent:** An entity appointed by a local area's CEO in accordance with WIOA Section 107 (d)(12)(B)(i)(II) & (III) to be responsible for the administration and disbursement of WIOA and other funds allocated for workforce development activities in the local area. WIOA Section 107(d)(12)(B)(i)(II) provides that designation of a fiscal agent does not relieve the CEO from his/her liability for any misuse of grant funds.
- H. **Local Workforce Development Board ("LWDB"):** Established by the California Governor under Executive Order 2009 438 dated May 12, 2009 to assist the Governor in

creating an integrated statewide strategic plan for workforce development which will link workforce policies, education and training programs, and funding streams with the economic needs of California and its regions and in complying with the provisions and requirements of WIOA Section 101.

- I. **In-Kind Contributions:** 66 Fed. Reg. 29639-29640 defines these types of contributions as donations from third parties that are not to be confused with contributions to the AJCC by partner programs of such things as space, equipment, staff, or other goods and services for which the partner program incurs a cost. In-kind contributions may include funding from philanthropic organizations or other private entities or through other alternative financing options, to provide a stable and equitable funding stream for on-going AJCC delivery system operations. WIOA 121 (c)(2)(A)(i). (*interim regulation until final rule is published*)
- J. **Local Area:** A local workforce development area designated by the Governor, under section 106, subject to sections 106(c)(3)(A), 107(c)(4)(B)(i), and 189(i) Local Workforce Development Board (LWDB): The board created by the CEO pursuant to WIOA Section 107 with responsibility for the development of the local plan and for oversight of the workforce development activities in the local area.
- K. **Non-Collocated Partners:** AJCC partners who may be located in the same building but do not have a physical presence within the AJCC.
- L. **Additional Partner:** Per WIOA 121 (b)(2), an entity that carries out a program not identified as required under WIOA, that is approved by the LWDB and the CEO, may be included as a AJCC partner in a Local Area.
- M. **America's Job Center of California One-Stop Delivery System:** The AJCC delivery system is essentially a collaborative effort among public service agencies, non-profit organizations and private entities that administer workforce development, educational, and other human resource programs to make the variety of services available under those programs more accessible to eligible job seekers and employers.
- N. **America's Job Center of California One-Stop Operator:** An entity or consortium of entities designated in accordance with WIOA Section 121(d) to operate an AJCC site and to perform AJCC service delivery activities in accordance with all applicable federal, state, and local laws, regulations, rules, policies, plans, and the terms of this MOU.
- O. **Required Partner:** An entity that carries out one or more of the programs or activities identified under WIOA Section 121 (b)(1) and is required under that Section to participate in the AJCC delivery system and to make the career services under its program or activity available through the AJCC system.
- P. **Resource Sharing:** Per 66 Fed. Reg. 29639, Resource Sharing is the cash and/or resources each partner will contribute to fund its fair share of costs for operation of the AJCC system. This can include "in-kind" contributions from third parties to partner programs. The LWDB, CEO and AJCC partners may fund the costs of infrastructure of AJCCs through methods agreed on by the LWDB, CEO and AJCC partners through Resource Sharing. (*interim regulation until final rule is published*)

- Q. **Training Services:** Services to adults and dislocated workers as described in WIOA Section 13a(c)(3). Per WIOA 134(c)(3)(D) these may include occupational skills training, including training for nontraditional employment, on-the-job training, incumbent worker training, programs that combine workplace training with related instructions, which may include cooperative education programs, private-sector training programs, skill upgrading and retraining, apprenticeships, entrepreneurial training, transitional jobs, job-readiness training, adult education and literacy activities in combination with a training program, or customized training.
- R. **WIOA:** The Workforce Innovation and Opportunity Act amends the Workforce Investment Act of 1998 to strengthen the United States workforce development system through innovation in, and alignment and improvement of, employment, training, and education programs in the United States, and to promote individual and national economic growth, and for other purposes.
- S. **WIOA Local Plan:** Per WIOA Section 108, the local plan is a comprehensive 4-year plan developed by each LWDB, in partnership with the chief elected official and submitted to the Governor. The plan shall support the strategy described in the State plan. At the end of the first 2-year period of the 4-year local plan, each local board shall review the local plan, and the local board, in partnership with the chief elected official, shall prepare and submit modifications to the local plan to reflect changes in labor market and economic conditions or in other factors affecting the implementation of the local plan. Plans identify the respective local area's current and projected workforce investment needs, the AJCC delivery system, performance standards, and strategies to address the workforce investment needs in consideration of performance standards per WOA Section 116.
- T. **Local Funding Mechanism:** An Infrastructure Agreement (IFA) negotiated by the Local Boards with All AJCC Partners for each AJCC (WIOA Joint Final Rule Section 678.715).
- U. **State Funding Mechanism (SFM):** An IFA established by the Governor and the Superintendent of Public Instruction (SPI) that is triggered if a Local Board is unable to secure an agreed upon and signed IFA from all AJCC required partners by the annual deadline (WIOA Joint Final Rule Section 678.730).

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MEMORANDUM OF UNDERSTANDING
FOR
Local Workforce Development Area: Riverside County California
Riverside County America's Job Center of California Operations

Signature Page

[Chief Elected Official]

Kevin Jeffries , Riverside County Board of Supervisors Chair

Authorized Signatory and Title


Signature

JUL 23 2019


Date

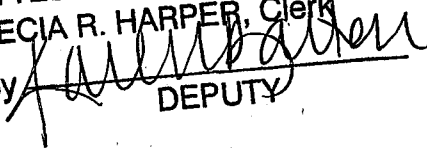
Telephone number / Facsimile number

E-mail address

APPROVED AS TO FORM:

Gregory P. Priamos
County Counsel

By: 
Amrit P. Dhillon,
Deputy County Counsel

ATTEST:
KECIA R. HARPER, Clerk
By: 
DEPUTY

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MEMORANDUM OF UNDERSTANDING
FOR
Local Workforce Development Area: Riverside County California
Riverside County America's Job Center of California Operations

Signature Page

[LWDB Chairperson]

**Jamil Dada, Workforce Development Board
Chair**

Authorized Signatory and Title

Signature

(951) 955-3100 / (951) 955-3131

Telephone number / Facsimile number

Date

E-mail address

7/25/19

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MEMORANDUM OF UNDERSTANDING
FOR
Local Workforce Development Area: Riverside County California
Riverside County America's Job Center of California Operations

Signature Page

[Workforce Development Director]

**Carrie Harmon, Director of Workforce
Development**

Authorized Signatory and Title

Signature

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7/31/19
Date

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E-mail address

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MEMORANDUM OF UNDERSTANDING
FOR
Local Workforce Development Area: Riverside County California
Riverside County America's Job Center of California Operations

Signature Page

[Employment Development Department]

Cheri Greenlee, Deputy Division Chief, Employment Development Dept. Workforce Services

Authorized Signatory and Title

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Cherilyn Greenlee

Signature

07/29/19

Date

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MEMORANDUM OF UNDERSTANDING
FOR
Local Workforce Development Area: Riverside County California
Riverside County America's Job Center of California Operations

Signature Page.

[Employment Development Department – UI Division]

Natasha Gillyard, Administrator, Employment Development Dept. Unemployment Insurance Center-Riverside, ARU 040 UI Branch

Authorized Signatory and Title

1180 Palmyrita Ave. Suite A, Riverside, CA 92507

Address

Signature

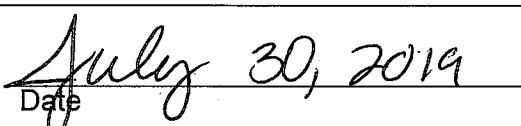

(951) 782-3210

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MEMORANDUM OF UNDERSTANDING
FOR
Local Workforce Development Area: Riverside County California
Riverside County America's Job Center of California Operations

Signature Page

[Goodwill Industries of Southern California]

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MEMORANDUM OF UNDERSTANDING
FOR
Local Workforce Development Area: Riverside County California
Riverside County America's Job Center of California Operations

Signature Page

[Palo Verde College]

Lale Cilenti, President

Authorized Signatory and Title

Address

Signature

Date

Telephone number / Facsimile number

E-mail address

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Attachment: WIOA Partner MOU (7.9.19) (4253 : ERC TRANSITION)

MEMORANDUM OF UNDERSTANDING
FOR
Local Workforce Development Area: Riverside County California
Riverside County America's Job Center of California Operations

Signature Page

[Department of Rehabilitation]

Robert Loeun, DOR Inland Empire Regional Director

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9/2/2019

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MEMORANDUM OF UNDERSTANDING
FOR
Local Workforce Development Area: Riverside County California
Riverside County America's Job Center of California Operations

Signature Page

[Department of Public Social Services]

Sarah S. Mack, Director, Department of Public Social Services

Authorized Signatory and Title

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Sarah S. Mack

Signature

8/15/19

Date

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FOR
Local Workforce Development Area: Riverside County California
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[Riverside County Office on Aging]

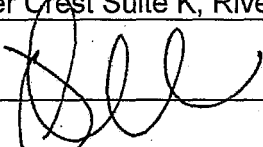
Jewel Lee, Director, Riverside County Office on Aging

Authorized Signatory and Title

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08/01/2019

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FOR
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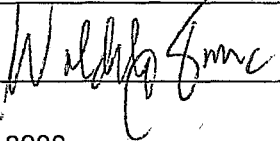
[Riverside Community College District]

Dr. Wolde-Ab Isaac, Chancellor

Authorized Signatory

4800 Magnolia Ave. Riverside, CA 92506

Address

Signature 

Date 7/17/2019

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FOR
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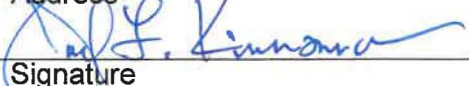
[College of the Desert]

Joel L. Kinnamon, Ed.D., Superintendent / President

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Signature

2-24-20

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MEMORANDUM OF UNDERSTANDING
FOR
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Riverside County America's Job Center of California Operations

Signature Page

[Job Corps] - Chugach Education Services, Inc.

Katherine Carlton, President

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MEMORANDUM OF UNDERSTANDING
FOR
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Riverside County America's Job Center of California Operations

Signature Page

[Center for Employment Training]

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Hermelinda Sapien

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July 18, 2019

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MEMORANDUM OF UNDERSTANDING
FOR
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Riverside County America's Job Center of California Operations

Signature Page

[California Indian Manpower Consortium, Inc.]

Lorenda T. Sanchez, Executive Director

Authorized Signatory and Title

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Address

Lorenda Sanchez

Signature

August 7, 2019

Date

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MEMORANDUM OF UNDERSTANDING
FOR
Local Workforce Development Area: Riverside County California
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Signature Page

[Soboba Band of Luiseño Indians Council]

Scott Cozart, Tribal Chair of the Soboba Band of Luiseño Indians

Authorized Signatory and Title

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Address

Scott Cozart

Signature

9/25/2019

Date

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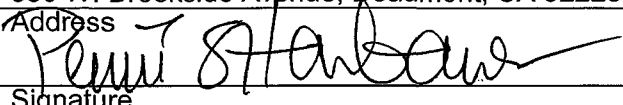
[Beaumont Unified School District]

Penni S. Harbauer, Chief Business Official

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Address



Signature

08-14-2019

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MEMORANDUM OF UNDERSTANDING
FOR
Local Workforce Development Area: Riverside County California
Riverside County America's Job Center of California Operations

Signature Page

[Coachella Valley Unified School District]

Dr. Maria G. Gandra, Superintendent
Authorized Signatory and Title

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Address

M. G. Gandra
Signature

Date

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MEMORANDUM OF UNDERSTANDING
FOR
Local Workforce Development Area: Riverside County California
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[Corona-Norco Unified School District]

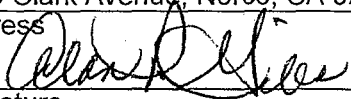
Alan P. Giles

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Address

Signature



Date

July 23, 2019

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MEMORANDUM OF UNDERSTANDING
FOR
Local Workforce Development Area: Riverside County California
Riverside County America's Job Center of California Operations


Signature Page

[Jurupa Unified School District]

Mr. Elliott Duchon, Superintendent

Authorized Signatory and Title

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Signature

1/20/20
Date

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MEMORANDUM OF UNDERSTANDING
FOR
Local Workforce Development Area: Riverside County California
Riverside County America's Job Center of California Operations

Signature Page

[Lake Elsinore Unified School District]

Arleen Sanchez, Chief Business Official, Fiscal Support Services

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Arleen Sanchez

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7.31.19

Date

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MEMORANDUM OF UNDERSTANDING
FOR
Local Workforce Development Area: Riverside County California
Riverside County America's Job Center of California Operations

Signature Page

[Moreno Valley Unified School District]

Maribel Mattox, Chief Academic Officer

Authorized Signatory and Title

Susana Lopez, Chief Business Official

Authorized Signatory and Title

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Address

Susana Lopez

Signature

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Date

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Attachment: WIOA Partner MOU (7.9.19) (4253 : ERC TRANSITION)

MEMORANDUM OF UNDERSTANDING
FOR
Local Workforce Development Area: Riverside County California
Riverside County America's Job Center of California Operations

Signature Page

[Mt. San Jacinto Community College District]

Beth Gomez, Vice President Business Services

Authorized Signatory and Title

1499 North State Street, San Jacinto CA 92583

Address

Signature

Beth Gomez

Date

7/29/19

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MEMORANDUM OF UNDERSTANDING
FOR
Local Workforce Development Area: Riverside County California
Riverside County America's Job Center of California Operations

Signature Page

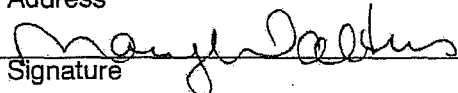
[Murrieta Valley Unified School District]

Mary Walters, Assistant Superintendent

Authorized Signatory and Title

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Address



Signature

10-2-19

Date

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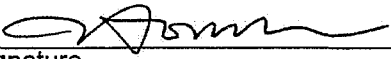
MEMORANDUM OF UNDERSTANDING
FOR
Local Workforce Development Area: Riverside County California
Riverside County America's Job Center of California Operations

Signature Page

[Riverside County Office of Education]

Reginald Thompkins, Associate Superintendent of Student Programs and Services
Authorized Signatory and Title

3939 Thirteenth St., Riverside CA 92502
Address


Signature

Date

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MEMORANDUM OF UNDERSTANDING
FOR
Local Workforce Development Area: Riverside County California
Riverside County America's Job Center of California Operations

Signature Page

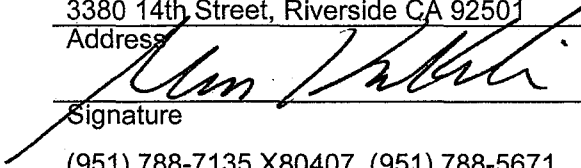
[Riverside Unified School District]

Mays Kakish, Chief Business Officer

Authorized Signatory and Title

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Address



Signature

Date

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MEMORANDUM OF UNDERSTANDING
FOR
Local Workforce Development Area: Riverside County California
Riverside County America's Job Center of California Operations

Signature Page

[Housing Authority]

Carrie Harmon, Director

Authorized Signatory and Title

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Address



Signature

7/31/19

Date

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Attachment: WIOA Partner MOU (7.9.19) (4253 : ERC TRANSITION)

MEMORANDUM OF UNDERSTANDING
FOR
Local Workforce Development Area: Riverside County California
Riverside County America's Job Center of California Operations

Signature Page

[Public Health/Community Action Partnership]

Kim Saruwatari, Director of Public Health

Authorized Signatory and Title

2038 Iowa Ave., Suite B-102, Riverside, CA 92507

Address

Kim Saruwatari

Signature

08/26/2020

Date

rvhealth.org

(951) 358-7036 / (951) 358-4529

Telephone number / Facsimile number

ksaruwatari@riveco.org

E-mail address

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Attachment: WIOA Partner MOU (7.9.19) (4253 : ERC TRANSITION)

MEMORANDUM OF UNDERSTANDING
FOR
Local Workforce Development Area: Riverside County California
Riverside County America's Job Center of California Operations

Signature Page

[El Sol Neighborhood Educational Center]

Alexander Fajardo, Executive Director

Authorized Signatory and Title

2501 Rubidoux Blvd Riverside CA 92509

Address



Signature

08-27-19

Date

(909) 884-3735

Telephone number / Facsimile number

alex.fajardo@elsolnec.org

E-mail address

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MEMORANDUM OF UNDERSTANDING
FOR
Local Workforce Development Area: Riverside County California
Riverside County America's Job Center of California Operations

Signature Page

[Learn4Life Concept Charter Schools]

Bill Toomey, Chief Development and Innovation Officer

Authorized Signatory and Title

177 Holsten Dr., Lancaster, CA 93535

Address

Signature

(661) 272-1225

Telephone number / Facsimile number

Date

btoomey@learn4life.org

E-mail address

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Attachment: WIOA Partner MOU (7.9.19) (4253 : ERC TRANSITION)

MEMORANDUM OF UNDERSTANDING
FOR
Local Workforce Development Area: Riverside County California
Riverside County America's Job Center of California Operations

Signature Page

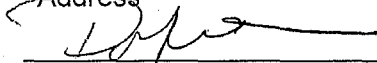
[Lifelong Learning Administration Corp.]

Pete Faragia, Chief Operating Officer

Authorized Signatory and Title

177 Holsten Dr., Lancaster, CA 93535

Address



Signature

8/21/19

Date

(661) 272-1225

Telephone number / Facsimile number

pfaragia@learn4life.org

E-mail address

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Attachment: WIOA Partner MOU (7.9.19) (4253 : ERC TRANSITION)

MEMORANDUM OF UNDERSTANDING
FOR
Local Workforce Development Area: Riverside County California
Riverside County America's Job Center of California Operations

Signature Page

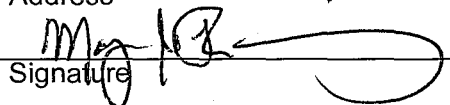
[California Family Life Center] – Youth Build

Mary Jo Ramirez, President

Authorized Signatory and Title

930 North State Street, Hemet, CA 92543

Address



Signature

8/26/19

Date

(951) 537-7120

Telephone number / Facsimile number

mjramirez@cfckids.org

E-mail address

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Attachment: WIOA Partner MOU (7.9.19) (4253 : ERC TRANSITION)

**Riverside County America's Job Center of California Memorandum of Understanding
Attachments**

Attachment A: Parties to the Agreement

Attachment B: Riverside County America's Job Center of California (listing)

Attachment C: Administrative Structure

Attachment D1: Space Allocation

Attachment D2: Infrastructure Budgets

Attachment D3: Partner In-Kind Budgets

Attachment E1: AJCC Partners List

Attachment E2: AJCC Additional Partners List

Attachment E3: AJCC Additional Partners List

Attachment F: America's Job Center of California Services

Attachment G: Required Partner Services

Attachment H: Additional Partner Services

Attachment I: Partner Referral for Services

Attachment J: America's Job Center of California Service Delivery Codes

Attachment K: Partner Acronyms

Attachment L: Adult Education WIOA Orientation Schedule

Attachment M: Career Services and Consolidated Career Services Budget

Parties to the Agreement**ATTACHMENT A**

LWDB: County of Riverside Economic Development Agency/Workforce Development

CEO Name(s): Kevin Jeffries

Required Partners

Partner Name	Program	Program Authority
Beaumont Unified School District Coachella Valley Unified School District Corona-Norco Unified School District Jurupa Unified School District Lake Elsinore Unified School District Moreno Valley Unified School District Mt. San Jacinto Community College District Murrieta Valley Unified School District Riverside County Office of Education Riverside Unified School District College of the Desert	Adult Basic Education (ABE) English as a Second Language (ESL) Adult Secondary Education (ASE) English Literacy and Civic Education: Civic Participation and Citizenship Preparation	Adult Education and Literacy WIOA 121(b)(1)(B)(iii) - Title II
EDA / Housing Authority	Housing Programs	Department of Housing and Urban Development (HUD)- Employment and Training Programs WIOA 121 (b)(1)(B)(xi))
Riverside Community College, Mt. San Jacinto Community College, College of the Desert, Palo Verde College	Vocational Education	Career & Technical Education Programs - Postsecondary Vocational Education- Carl D. Perkins Vocational and Applied Technology Education Act (20 U.S.C. 2301)
Center for Employment Training - CET	Vocational Education	Migrant Seasonal Farmworkers Title I, Title II Vocational Education
Department. of Rehabilitation	Vocational Rehabilitation Programs	Rehabilitation Act, Title I, Parts A & B - Rehabilitation Services Commission (29 U.S.C. 720)
Department of Public Social Services	Temporary Assistance to Needy Families (TANF) Welfare-to-Work	Social Security Act-Part A, Title IV (TANF) (42 U.S.C.601 et seq.), subject to subparagraph (C)
Office on Aging	Senior Community Service Employment	Older Americans Act Title V – Senior Community Service Employment Program (SCSEP) (42 U.S.C. 3056)
EDD – TAA/TRA	NAFTA	Trade Act Title II, Chapter 2– Trade Adjustment Assistance (TAA) (19 U.S.C. 2271)
EDD – UI Branch	Unemployment Insurance	Unemployment Insurance (UI)- (5USC 85) (ORC Chapter 4141)
EDD – Workforce Services	Wagner-Peyser	WIOA Title III – Wagner-Peyser Act Programs (29 U.S.C. 49)
EDA / Workforce Development	Workforce Development Programs	WIOA Title I-Adult, Dislocated Worker, and Youth Programs
EDD – Veterans, Community Action Partnership - CAP	Vet Programs	-Veteran's Workforce Programs – Chapter 41 of title 38, United States Code; WIOA 121(b)(1)(B)(viii)
Chugach Education Services, Inc.	Older Youth & Young Adult (Ages 16- 24), Education & Career Technical Training Programs	WIOA Title I – Job Corps (29 U.S.C.2881-2900, 29 us 2901)
EDD – Farm Workers	Agricultural Community Employment Services	WIOA Title I – Migrant and Seasonal Farm Worker Programs (29 U.S.C.2912, 29 us 2919)
California Family Life Centers	Youth Programs	WIOA Title I – Youthbuild- WIOA Section 171
CA Indian Manpower Consortium, Inc.	Native American Programs	WIOA Title I – Native American Programs (29 U.S.C. 2911, 29 U.S.C. 2919)

Attachment: WIOA Partner MOU (7.9.19) (4253 : ERC TRANSITION)

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Additional Partners

Partner Name	Program	Program Authority
Learn4Life Concept Charter School Inland Empire Charter School -Lake Elsinore, Murrieta, Moreno Valley, Riverside, Casa Blanca	College & Career Readiness, Career Technical Training for ages 14 – 24, High School Diploma programs	California Department of Education, Education and Literacy programs Title II
El Sol Neighborhood Educational Center	Adult Ed, English as a second Language, High School Equivalency and El Civics courses	Adult Education and Literacy WIOA Title II
Soboba Band of Luiseno Indians	Tribal TANF	Title IV Part A Block Grants
Goodwill Industries of Southern California	Employment skills & self-sufficiency through work	Senior Community Service Employment Program Grants

Attachment: WIOA Partner MOU (7.9.19) (4253 : ERC TRANSITION)

Riverside County America's Job Center of California ATTACHMENT B

Area's AJCC System consists of (#): 5 AJCCs, 6 Youth Centers

Access	Location Code	AJCC Career Center Name	Address
Comprehensive	089	Riverside AJCC	1325 Spruce Street, Suite 110, Riverside, CA 92507
Comprehensive	090	Indio AJCC	44199 Monroe St. Suite B, Indio CA 92201
Affiliate	092	Hemet AJCC	749 State Street Hemet, CA 92543
Access Point		Moreno Valley	12625 Frederick St. Suite K-3, Moreno Valley, CA 92552
Affiliate	16160	Blythe	1 College Drive, PE Building Blythe, CA 92225
Specialized AJCC	272	Rubidoux YOC	5656 Mission Blvd. Riverside, CA 92509
Specialized AJCC	239	Lake Elsinore Plant Youth YOC	400 W. Graham Lake Elsinore, CA 92530
Specialized AJCC	069	Hemet Empower Youth YOC	930 N. State Street Hemet, CA 92543
Specialized AJCC	332	Moreno Valley YOC	23080 Alessandro Blvd. Suite 236 Moreno Valley, CA 92553
Specialized AJCC	237	The Perris Oasis YOC	11 South D Street, Suite 12 Perris, CA 92570
Specialized AJCC	238	Indio YOC	45-691 Monroe St., Suite 6 Indio, CA 92201
Access Point		Corona/Norco Adult School	300 S Buena Vista Ave, Corona, CA 92882

Definitions: Comprehensive-Provides access to the programs, services, and activities of all required AJCC partners. Affiliate-Provides access to one or more of the AJCC programs/partners

Riverside County is a geographical diverse and expansive county. The Workforce Development Board in consultation with the Riverside County Economic Development Agency has identified two primary locations to provide comprehensive one-stop services to county residents. These sites include the Riverside AJCC in Western Riverside County and the Indio AJCC in Eastern Riverside County.

Additional one-stop locations including affiliate locations have been established to meet community needs and are subject to change. One-Stop locations are sited based on local economic conditions, community needs and fiscal viability. All locations are subject to approval by the Riverside County Workforce Development Board and will be re-evaluated at least annually.

Administrative Structure**ATTACHMENT C**

Entity	Entity Name & Contact	Address	Email
AJCC One-Stop Operator	Arbor-ResCare	23080 Alessandro Blvd., Suite 236 Moreno Valley, CA 92553	Janette.dunn@rescare.com
Director of Workforce Development	EDAWDD – Carrie Harmon	1325 Spruce St. Riverside, CA 92507	charmon@rivco.org
Administrative Entity	EDA – Rob Field	3403 10 th St. Suite 400 Riverside, CA 92501	rfield@rivco.org
Fiscal Agent	EDA – Janet McFall	3133 Mission Inn Ave., Riverside, CA 92507	jmfall@rivco.org
Chief Elected Official	BOS - Kevin Jeffries	4080 Lemon St., 5 th Floor Riverside, CA 92502	District1@rcbos.org
State Agency	EDD - Cheri Greenlee	1325 Spruce Street Riverside, CA 92507	Cherilyn.greenlee@edd.ca.gov v
Workforce Development Board	Jamil Dada	1325 Spruce Street Riverside, CA 92507	jdada@rivco.org

Space Allocation

ATTACHMENT D1

Riverside Co-located Partners	Square Footage	Square Footage % Per Partner	Partner Allocation of the \$726,692
Goodwill	80	.3%	\$2,180
Dept. of Rehab	172	.6%	\$4,360
Chugach	116	.4%	\$2,907
LLAC	298	1%	\$7,267
EDD	9467	33%	\$239,808
EDA/WDD	18322	64.7%	\$470,170
Totals	28455	100%	\$726,692

(Dedicated space + (Total Common Space – Resource Area Space)) / Total Space
 (28455 + (8906 – 4723)) / 36371 = 89.7 (or 90%); 90% x \$807,436 = \$726,692 per year

Indio Co-located Partners	Square Footage	Square Footage % Per Partner	Partner Allocation of the \$334,107
Dept. of Rehab	128	2%	\$6,682
EDD	2208	27%	\$90,209
EDA/WDD	5880	71%	\$237,216
Totals	8216	100%	\$334,107

(Dedicated Space + (Total Common Space – Resource Area Space)) / Total Space
 (8216 + (9252 – 6447)) / 17468 = .63 (or 63%); 63% x 530,328 = 334,107 per year

Hemet Co-located Partners**	Square Footage	Square Footage % Per Partner	Partner Allocation of \$ 97,701
DOR	64	2%	\$1,954
EDD	1899	68%	\$66,437
EDA/WDD	832	30%	\$29,310
Totals	2795	100%	\$97,701

(Dedicated Space + (Total Common Space – Resource Area Space)) / Total Space
 (2795 + (3074 -1804)) / 5153 = .79 (or 79%); 79% x \$123,672 = \$97,701 per year

Blythe Co-located Partners	Square Footage	Square Footage % Per Partner	Partner Allocation of \$ 88,650
EDD	2062	89%	\$79,038
DOR	267	11%	\$4,806
Totals	2329	100%	\$83,844

Dedicated & Common Space Actuals

** EDD & DOR have tentative plans to move into the Hemet Affiliate AJCC.

*** All numbers contained within this Amended Space Allocation are approximations.

In the event of a conflict in terms between the Amended Space Allocation and the respective lease or license agreements relating to such dedicated, shared, and/or total space, the terms of the subject lease or license agreement shall prevail.

Attachment: WIOA Partner MOU (7.9.19) (4253 : ERC TRANSITION)

Infrastructure Budgets

ATTACHMENT D2

AJCC Infrastructure Budget*** AJCC #1 Riverside		
Cost Category/Line Item	Line Item Cost Detail	Cost
Rent (Includes Rent, Utilities, Insurance & Bldg Maintenance)		
Rental of Facilities		
Total Space	36371 Sq Ft	\$ 807,436
LFM Space Allocation via Square Footage	90% of Total Cost	\$726,692
Rental Costs Subtotal:		\$ 807,436
Utilities and Maintenance		
Telephones (Landlines)		
Total Lines	55	\$ 8,184
Common Lines (\$12.40 Per Line)	5	\$ 744
Utilities and Maintenance Costs Subtotal:		\$ 8,184
Equipment		
Maint – Office Equipment		
Total	23	\$ 3,788
Common (\$13.72 per)	8	\$ 1,317
Equipment Costs Subtotal:		\$ 3,788
Technology to Facilitate Access to the AJCC		
RCIT		
Total	99	\$ 177,459
Common (149.38 per computer)	51	\$ 91,421
High-Speed Internet		
Total	99	\$ 59,714
Common (50.26 per PC, per month)	51	\$ 30,759
Technology to Facilitate Access Costs Subtotal:		\$ 237,173
TOTAL INFRASTRUCTURE COST FOR THIS AJCC:		\$ 1,056,581
TOTAL INFRASTRUCTURE COST TO BE SHARED FOR THIS AJCC:		\$ 850,933

Attachment: WIOA Partner MOU (7.9.19) (4253 : ERC TRANSITION)

AJCC Infrastructure Budget*** AJCC #1 Riverside Goodwill of Southern California		
Cost Category/Line Item	Line Item Cost Detail	Cost
Rent		
Total Space (1 st Floor)	36371 Sq. Ft	\$ 807,436
LFM Space Allocation via Square Footage	90% of Total Cost	\$ 726,692
Partner Share (80 Sq. Ft)	.3%	\$ 2,180
Utilities and Maintenance		
Telephones (Landlines)		
Common Lines (\$12.40 Per Line)	5	\$ 744
Partner Share	.3%	\$ 22
Equipment		
Maint – Office Equipment		
Common (13.72 per)	8	\$ 1,317
Partner Share	.3%	\$ 40
Technology to Facilitate Access to the AJCC		
RCIT		
Common (149.38 Per Computer)	51	\$ 91,421
Partner Share	.3%	\$ 2,742
High-Speed Internet		
Common (50.26 Per PC, Per Month)	51	\$ 30,759
Partner Share	.3%	\$ 923
Total Annual Partner Share of Cost:		\$ 5,907
Total Monthly Partner Share of Cost:		\$ 492.25
**Other Shared AJCC Cost :		\$ 2,000

Attachment: WIOA Partner MOU (7.9.19) (4253 : ERC TRANSITION)

AJCC Infrastructure Budget*** AJCC #1 Riverside Job Corps – Chugach Education Services, Inc.		
Cost Category/Line Item	Line Item Cost Detail	Cost
Rent		
Dedicated Space	36371 Sq. Ft	\$ 807,436
LFM Space Allocation via Square Footage	90% of Total Cost	\$ 726,692
Partner Share (116 Sq. Ft)	.4%	\$ 2,907
Utilities and Maintenance		
Telephones (Landlines)		
Common Lines (12.40 Per Line)	5	\$ 744
Partner Share	.4%	\$ 3
Equipment		
Maint – Office Equipment		
Common (113.72 per)	8	\$ 1,317
Partner Share	.4%	\$ 5
Technology to Facilitate Access to the AJCC		
RCIT		
Common (149.38 Per Computer)	51	\$ 91,421
Partner Share	.4%	\$ 366
High-Speed Internet		
Common (50.26 Per PC, Per Month)	51	\$ 30,759
Partner Share	.4%	\$ 123
Total Annual Partner Share of Cost:		\$ 3,404
Total Monthly Partner Share of Cost:		\$ 284

Attachment: WIOA Partner MOU (7.9.19) (4253 : ERC TRANSITION)

AJCC Infrastructure Budget*** AJCC #1 Riverside Employment Development Department		
Cost Category/Line Item	Line Item Cost Detail	Cost
Rent		
Total Space	36371 Sq Ft	\$ 807,436
LFM Space Allocation via Square Footage	90% of Total Cost	\$ 726,692
Partner Share	33 %	\$ 239,808
Utilities and Maintenance		
Telephones (Landlines)		
Common Lines (\$12.40 Per Line)	5	\$ 744
Partner Share	33%	\$ 246
Equipment		
Maint – Office Equipment		
Common (13.72 per)	8	\$ 1,317
Partner Share	33%	\$ 435
Technology to Facilitate Access to the AJCC		
RCIT		
Common (149.38 Per Computer)	51	\$ 91,421
Partner Share	33 %	\$ 30,169
High-Speed Internet		
Common (50.26 Per PC, Per Month)	51	\$ 30,759
Partner Share	33%	\$ 10,150
Total Annual Partner Share of Cost:		\$ 280,808
Total Monthly Partner Share of Cost:		\$ 23,401
**Other Shared AJCC Cost :		\$ 41,000

Attachment: WIOA Partner MOU (7.9.19) (4253 : ERC TRANSITION)

AJCC Infrastructure Budget*** AJCC #1 Riverside California Department of Rehabilitation		
Cost Category/Line Item	Line Item Cost Detail	Cost
Rent		
Dedicated Space (1 st floor office)	172 Sq Ft	\$ 3,901
LFM Space Allocation via Square Footage	90% of Total Cost	\$ 726,692
Partner Share	6%	\$ 4,360
Utilities and Maintenance		
Telephones (Landlines)		
Common Lines (\$12.40 Per Line)	5	\$ 744
Partner Share	6%	\$ 45
Equipment		
Maint – Office Equipment		
Common (\$13.72 per)	8	\$ 1,317
Partner Share	6%	\$ 79
Technology to Facilitate Access to the AJCC		
RCIT		
Common (\$149.38 per computer)	51	\$ 91,421
Partner Share	6%	\$ 5,485
High-Speed Internet		
Common (\$50.26 Per PC, Per Month)	51	\$ 30,759
Partner Share	6%	\$ 1,846
Total Partner Share of Infrastructure Cost :		\$ 15,716
**Other Shared AJCC Cost :		\$ 750
Total Monthly Partner Share of Cost :		\$ 1,310

Attachment: WIOA Partner MOU (7.9.19) (4253 : ERC TRANSITION)

AJCC Infrastructure Budget*** AJCC #1 Riverside Lifelong Learning Administration Corporation		
Cost Category/Line Item	Line Item Cost Detail	Cost
Rent		
Dedicated Space (1 st Floor Office)	298 Sq Ft	\$ 6,616
LFM Space Allocation via Square Footage	90% of Total Cost	\$ 726,692
Partner Share	1%	\$ 7,267
Utilities and Maintenance		
Telephones (Landlines)		
Common Lines (\$12.40 Per Line)	6	\$ 780
Partner Share	1%	\$ 8
Equipment		
Maint – Office Equipment		
Common (\$13.72 per)	6	\$ 3,200
Partner Share	1%	\$ 32
Technology to Facilitate Access to the AJCC		
RCIT		
Common (\$149.38 per computer)	66	\$ 118,309
Partner Share	1%	\$ 1,183
High-Speed Internet		
Common (\$50.26 Per PC, Per Month)	66	\$ 7,730
Partner Share	1%	\$ 77
Total Annual Partner Share of Cost:		\$ 15,183
Total Monthly Partner Share of Cost:		\$ 1,265
**Other Shared AJCC Cost :		\$ 750

Attachment: WIOA Partner MOU (7.9.19) (4253 : ERC TRANSITION)

AJCC Infrastructure Budget*** AJCC #2 Indio		
Cost Category/Line Item	Line Item Cost Detail	Cost
Rent (Includes Rent, Utilities, Insurance & Bldg Maintenance)		
Rental of Facilities		
Total Space	17468 Sq Ft	\$ 530,328
LFM Space Allocation via Square Footage	63% of Total Cost	\$ 334,107
Rental Costs Subtotal:		\$ 530,328
Utilities and Maintenance		
Telephone (Landlines)		
Total (10.83 Per)	10	\$ 1,300
Common	6	\$ 780
Utilities and Maintenance Costs Subtotal:		
Equipment		
Maint – Office Equipment		\$
Total (44.45 per)	11	\$ 5,868
Common	6	\$ 3,200
Equipment Costs Subtotal:		\$ 5,868
Technology to Facilitate Access to the AJCC		
RCIT		\$
Total	81	\$ 145,197
Common (149.38 Per Computer)	66	\$ 118,309
High-Speed Internet		
Total	81	\$ 9,483
Common (9.76 per PC, per month)	66	\$ 7,730
Technology to Facilitate Access Costs Subtotal:		\$ 154,680
TOTAL INFRASTRUCTURE COST FOR THIS AJCC:		\$ 692,176
TOTAL INFRASTRUCTURE COST TO BE SHARED FOR THIS AJCC:		\$ 464,126

Attachment: WIOA Partner MOU (7.9.19) (4253 : ERC TRANSITION)

AJCC Infrastructure Budget*** AJCC #2 Indio Employment Development Department		
Cost Category/Line Item	Line Item Cost Detail	Cost
Rent		
Total Space	17468 Sq Ft	\$ 530,328
LFM Space Allocation via Square Footage	63% of Total Cost	\$ 334,107
Partner Share	27 %	\$ 90,209
Utilities and Maintenance		
Telephones (Landlines)		
Common Lines (\$12.40 Per Line)	6	\$ 780
Partner Share	27 %	\$ 211
Equipment		
Maint – Office Equipment		
Common (\$13.72 Per)	6	\$ 3,200
Partner Share	27%	\$ 864
Technology to Facilitate Access to the AJCC		
RCIT		
Common (149.38 Per Computer)	66	\$ 118,309
Partner Share	27 %	\$ 31,943
High-Speed Internet		
Total	66	\$ 7,730
Common (50.26 Per PC, Per Month)	27%	\$ 2,087
Total Annual Partner Share of Cost:		\$ 125,314
Total Monthly Partner Share of Cost:		\$ 10,443

Attachment: WIOA Partner MOU (7.9.19) (4253 : ERC TRANSITION)

AJCC Infrastructure Budget*** AJCC #2 Indio California Department of Rehabilitation		
Cost Category/Line Item	Line Item Cost Detail	Cost
Rent		
Dedicated Space	128 Sq Ft	\$ 6,434
LFM Space Allocation via Square Footage	67% of Total Cost	\$ 334,107
Partner Share	2%	\$ 6,682
Utilities and Maintenance		
Telephones (Landlines)		
Common Lines (\$12.40 Per Line)	6	\$ 780
Partner Share	2%	\$ 16
Equipment		
Maint – Office Equipment		
Common (\$13.72 per)	6	\$ 3,200
Partner Share	2%	\$ 64
Technology to Facilitate Access to the AJCC		
RCIT		
Common (\$149.38 per computer)	66	\$ 118,309
Partner Share	2%	\$ 2,366
High-Speed Internet		
Common (\$50.26 Per PC, Per Month)	66	\$ 7,730
Partner Share	2%	\$ 155
Total Annual Partner Share of Cost:		\$ 15,717
Total Monthly Partner Share of Cost:		\$ 1,310

Attachment: WIOA Partner MOU (7.9.19) (4253 : ERC TRANSITION)

AJCC Infrastructure Budget*** AJCC Affiliate Hemet **		
Cost Category/Line Item	Line Item Cost Detail	Cost
Rent		
Rental of Facilities		
Total Space	5153 Sq. Ft	\$ 123,672
LFM Space Allocation via Sq. Ft.	79% of Total Cost	\$ 97,701
Rental Costs Subtotal:		\$ 123,912
Utilities and Maintenance		
Telephones Service (Landlines)		\$
Total (3.92 per)	16	\$ 752
Common	4	\$ 188
Utilities and Maintenance Costs Subtotal:		\$
Equipment		
Maint – Office Equipment		
Total (11.93 per)	6	\$ 859
Common	4	\$ 573
Equipment Costs Subtotal:		\$ 859
Technology to Facilitate Access to the AJCC		
RCIT		
Total (149.38 per)	34	\$ 60,947
Common	21	\$ 37,644
High-Speed Internet		
Total	34	\$ 5,483
Common (13.44 Per PC, Per Month)	21	\$ 3,387
Technology to Facilitate Access Costs Subtotal:		\$ 66,430
TOTAL INFRASTRUCTURE COST FOR THIS AJCC:		\$ 191,953
TOTAL INFRASTRUCTURE COST TO BE SHARED FOR THIS AJCC:		\$ 139,493

Attachment: WIOA Partner MOU (7.9.19) (4253 : ERC TRANSITION)

AJCC Infrastructure Budget AJCC Affiliate Hemet** Employment Development Department ***		
Cost Category/Line Item	Line Item Cost Detail	Cost
Rent		
Total Space	5153 Sq. Ft	\$ 123,672
LFM Space Allocation via Square Footage	79% of Total Cost	\$ 97,701
Partner Share (1899 Sq. Ft)	.68%	\$ 66,437
Utilities and Maintenance		
Telephones (Landlines)		
Common Lines (12.40 Per Line)	4	\$ 752
Partner Share	68%	\$ 511
Equipment		
Maint – Office Equipment		
Common (\$13.72)	4	\$ 573
Partner Share	68%	\$ 390
Technology to Facilitate Access to the AJCC		
RCIT		
Common (149.38 per computer)	21	\$ 37,644
Partner Share	68%	\$ 25,598
High-Speed Internet		
Common (50.26 Per PC, Per Month)	21	\$ 3,387
Partner Share	68%	\$ 2,303
Total Annual Partner Share of Cost:		\$ 95,239
Total Monthly Partner Share of Cost:		\$ 7,937

Attachment: WIOA Partner MOU (7.9.19) (4253 : ERC TRANSITION)

AJCC Infrastructure Budget AJCC Affiliate Hemet** California Department of Rehabilitation ***		
Cost Category/Line Item	Line Item Cost Detail	Cost
Rent		
Total Space	5153 Sq. Ft	\$ 123,672
LFM Space Allocation via Square Footage	79% of Total Cost	\$ 97,701
Partner Share (64 Sq. Ft)	2%	\$ 1,954
Utilities and Maintenance		
Telephones (Landlines)		
Common Lines (\$12.40 Per Line)	4	\$ 188
Partner Share	2%	\$ 4
Equipment		
Maint – Office Equipment		
Common (\$13.72 per)	6	\$ 573
Partner Share	2%	\$ 11
Technology to Facilitate Access to the AJCC		
RCIT		
Common (\$149.38 per computer)	21	\$ 37,644
Partner Share	2%	\$ 753
High-Speed Internet		
Common (\$50.26 Per PC, Per Month)	34	\$ 5,483
Partner Share	2%	\$ 110
Total Annual Partner Share of Cost:		\$ 2832
Total Monthly Partner Share of Cost:		\$ 236

Attachment: WIOA Partner MOU (7.9.19) (4253 : ERC TRANSITION)

AJCC Infrastructure Budget*** AJCC Affiliate Blythe Employment Development Department		
Cost Category/Line Item	Line Item Cost Detail	Cost
Rent		
Dedicated Space	2062 Sq. Ft	\$ 83,844
Partner Share	89%	\$ 79,038
Utilities and Maintenance		
Telephones (Landlines)		
Common Lines (\$25.97 Per Line)	3	\$ 935
Partner Share	89%	\$ 832
Equipment		
Maint – Office Equipment		
Common (13.72 per)	7	\$ In-Kind from PVCC
Partner Share		\$ 0
Technology to Facilitate Access to the AJCC		
Computers		
Common (149.38 Per Computer)	3	\$ In-Kind from EDA
Partner Share		\$ 0
High-Speed Internet - PVCC		
Common (50.26 Per PC, Per Month)	3	\$ In-Kind from PVCC
Partner Share		\$ 0
Total Annual Partner Share of Cost:		\$ 79,870
Total Monthly Partner Share of Cost:		\$ 6,656

Attachment: WIOA Partner MOU (7.9.19) (4253 : ERC TRANSITION)

AJCC Infrastructure Budget*** AJCC Affiliate Blythe Department of Rehabilitation		
Cost Category/Line Item	Line Item Cost Detail	Cost
Rent		
Dedicated Space	267 Sq. Ft	\$ 83,844
Partner Share	11 %	\$ 4,806
Utilities and Maintenance		
Telephones (Landlines)		
Common Lines (\$25.97 Per Line)	3	\$ 935
Partner Share	11%	\$ 103
Equipment		
Maint – Office Equipment		
Common (13.72 per)	7	\$ In-Kind from PVCC
Partner Share		\$ 0
Technology to Facilitate Access to the AJCC		
Computers		
Common (149.38 Per Computer)	3	\$ In-Kind from EDA
Partner Share		\$ 0
High-Speed Internet - PVCC		
Common (50.26 Per PC, Per Month)	3	\$ In-Kind from PVCC
Partner Share		\$ 0
Total Annual Partner Share of Cost:		\$ 4,909
Total Monthly Partner Share of Cost:		\$ 409

Attachment: WIOA Partner MOU (7.9.19) (4253 : ERC TRANSITION)

Partner In-Kind Budgets

ATTACHMENT D3

In-Kind Contribution for AJCC Operator Per Partner

Partner	Compute Methodology	Partner Share	Share in Cash	Share in In-Kind
T- I Adult/Dislocated Worker/Youth	40%	\$ 40,000	\$100,000	---
T-II Adult Ed/Literacy	6%	\$ 6,000		\$ 7,584
T-III Wagner-Peyser/Veterans/TAA/MSFW	40%	\$ 40,000		\$ 41,000
Unemployment Comp	.75%	\$ 750		\$ 1,000
Goodwill CA	2%	\$ 2,000		\$ 50,000
Career Tech/Ed	1%	\$ 1,000		\$ 6,312
T-IV Voc Rehab	.75%	\$ 750		\$ 4,000
TANF/CalWorks	.75%	\$ 750		\$ 109,512
T-V OAA	.75%	\$ 750		\$ 9,695
Job Corps	1%	\$ 1,000		\$ 42,288
Native American	2%	\$ 2,000		\$ 2,000
Youth Build	1%	\$ 1,000		\$ 1,000
Housing Authority	.75%	\$ 750		\$ 750
CAP	1%	\$ 1,000		\$ 1,000
CET	.75%	\$ 750		\$ 750
El Sol	.75%	\$ 750		\$ 750
AVSPC & AVIHS / Learn4Life	.75%	\$ 750		\$ 1250
Total Budget:		\$100,000	\$100,000	\$ 278,891

Attachment: WIOA Partner MOU (7.9.19) (4253 : ERC TRANSITION)

AJCC PARTNERS LIST**ATTACHMENT E1**

- ❖ Title I Adult, Dislocated Workers and Youth
 - County of Riverside Economic Development Agency, Workforce Development Division
- ❖ Title II Adult Education and Literacy
 - Beaumont Unified School District
 - Coachella Valley Unified School District
 - Corona-Norco Unified School District
 - Jurupa Unified School District
 - Lake Elsinore Unified School District
 - Moreno Valley Unified School District
 - Mt. San Jacinto Community College
 - Riverside Unified School District
 - Riverside County Office of Education
 - Palo Verde College
 - College of the Desert
- ❖ Title III Wagner-Peyser
 - State of California Employment Development Department
- ❖ Title IV Vocational Rehabilitation
 - California Department of Rehabilitation
- ❖ Carl Perkins Career and Technical Education
 - College of the Desert
 - Riverside Community College
 - Palo Verde College
- ❖ TANF/CalWorks
 - Riverside County Department of Public Social Services
- ❖ Trade Adjustment Assistant Act
 - State of California Employment Development Department
- ❖ Housing and Urban Development
 - Housing Authority of the County of Riverside
- ❖ Title V Older Americans Act
 - Riverside County Office on Aging
- ❖ Job Corps
 - Chugach Education Services, Inc.
 - Inland Empire Job Corps
- ❖ Native American Programs
 - California Indian Manpower Consortium Inc.
 - Soboba Band of Luiseno Indians
- ❖ Migrant Seasonal Farmworkers
 - Center for Employment Training
 - State of California Employment Development Department
- ❖ Veterans
 - State of California Employment Development Department
- ❖ Youth Build
 - California Family Life Centers
 - Riverside County Office of Education
- ❖ Community Services Block Grant
 - County of Riverside Community Action Partnership
- ❖ Unemployment Compensation
 - State of California Employment Development Department

AJCC ADDITIONAL PARTNERS LIST

ATTACHMENT E2

- El Sol Neighborhood Education Center
- Goodwill Industries of Southern California

Attachment: WIOA Partner MOU (7.9.19) (4253 : ERC TRANSITION)

AJCC ADDITIONAL PARTNERS LIST**ATTACHMENT E3****Learn4life Concept Charter Schools Inland Empire Locations**

CURRENT CHARTER	LEARNING CENTER NAME	COUNTY	ADDRESS
Alta Vista Innovation HS	Apple Valley	San Bernardino	21660 Bear Valley Rd., Apple Valley, CA 92308
Alta Vista Innovation HS	Fontana	San Bernardino	17244 Randall Ave., Fontana, CA 92335
Alta Vista Innovation HS	Hesperia	San Bernardino	11988 Hesperia Rd., Hesperia, CA 92345
Alta Vista Innovation HS	Rancho Cucamonga	San Bernardino	8520 Archibald Ave. Rancho Cucamonga, CA 91730
Alta Vista Innovation HS	Riverside (Indiana)	Riverside	6780 Indiana Ave., Riverside, CA 92506
Alta Vista Innovation HS	San Jacinto	Riverside	2587 So. San Jacinto Ave., San Jacinto, CA 92583
Alta Vista Innovation HS	Upland	San Bernardino	1385 E. Foothill Blvd., Upland, CA 91786
Alta Vista Innovation HS	Highland	San Bernardino	3505 Highland Ave., Highland, CA 92346
Alta Vista Innovation HS	San Bernardino	San Bernardino	689 W. 2 nd St., San Bernardino, CA 92410
Alta Vista Innovation HS	Soboba	Riverside	23904 ½ Soboba Rd., San Jacinto, CA 92581
Antelope Valley Learning Academy	Adelanto	San Bernardino	12100 Palmdale Rd., Adelanto, CA 92301
Antelope Valley Learning Academy	Hesperia II Home Study	San Bernardino	11960 Hesperia Rd., Hesperia, CA 92345
Diego Hills Central Public	Riverside (Chicago)	Riverside	4135 Chicago Ave., Riverside, CA 92507
Diego Hills Central Public	Riverside II (Vocademy)	Riverside	1635-1695 Spruce St., Riverside, CA 92507
San Diego Workforce Innovation High	Lake Elsinore	Riverside	16667 Lakeshore Dr., Lake Elsinore, CA 92530
San Diego Workforce Innovation High	Moreno Valley	Riverside	24021 Alessandro Blvd., Moreno Valley, CA 92553
San Diego Workforce Innovation High	Murrieta	Riverside	39665 Avenida Acacias, Murrieta, CA 92563
Vista Norte Public Charter School	Casa Blanca	Riverside	7680 Casa Blanca St., Riverside, CA 92504

Attachment: WIOA Partner MOU (7.9.19) (4253 : ERC TRANSITION)

Vista Norte Public Charter School	Rialto	San Bernardino	248 E. Baseline Rd., Rialto, CA 92376
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Attachment: WIOA Partner MOU (7.9.19) (4253 : ERC TRANSITION)

AJCC Services**ATTACHMENT F****Career Services:**

Career services include self-help services, services requiring minimal staff assistance and services requiring more staff involvement, generally provided to individuals unable to find employment through basic career services, and deemed to be in need of more concentrated services to obtain employment; or who are employed but deemed to be in need of more concentrated services to obtain or retain employment that allows for self-sufficiency.

1. **Eligibility Determination:** This is the process of obtaining and documenting information about an individual's circumstances and comparing that information with the criteria set by an agency or program to decide if the individual qualifies for participation.
2. **Intake and Orientation:** Outreach activities involve the collection, publication, and dissemination of information on program services available and directed toward jobless, economically disadvantaged, and other individuals. Intake is the process of collecting basic information, e.g., name, address, phone number, SSN, and all other required information to determine eligibility or ineligibility for an individual's program. Orientation, whether offered in a group setting, one-on-one, or electronically, is the process of providing broad information to customers in order to acquaint them with the services, programs, staff, and other resources at the America's Job Center of California (AJCC), affiliate, or self-service location
3. **Initial Assessment:** For individuals new to the workforce system, initial assessment involves the gathering of basic information about skill levels, aptitudes, abilities, barriers, and supportive service needs in order to recommend next steps and determine potential referrals to partners or community resources.
4. **Job Search, Placement Assistance, and Career Counseling:** Job Search helps an individual seek, locate, apply for, and obtain a job. It may include but is not limited to: job finding skills, orientation to the labor market, resume preparation assistance, development of a job search plan, job development, referrals to job openings, placement services, job finding clubs, job search workshops, vocational exploration, relocation assistance, and re-employment services such as orientation, skills determination, and pre-layoff assistance. Placement Assistance is a service that helps people to identify and secure paid employment that matches their aptitude, qualifications experiences, and interests. Career Counseling is a facilitated exploration of occupational and industrial information that will lead to a first, new, or a better job for the individual.
5. **Employment Statistics-Labor Market Information:** Collect and report data about employment levels, unemployment rates, wages and earnings, employment projections, jobs, training resources, and careers; see ONet, CalJOBSsm, LMI.
6. **Eligible Provider Performance / Program Cost Information:** Collect and provide information on:
 - A. Eligible training service providers (described in WIOA Section 122)
 - B. Eligible youth activity providers (described in WIOA Section 123).
 - C. Eligible adult education providers (described in WIOA Title II).
 - D. Eligible postsecondary vocational educational activities and vocational educational activities available to school dropouts under the Carl Perkins Act (20 USC 230 I).
 - E. Eligible vocational rehabilitation program activities (described in Title I of the Rehabilitation Act of 1973).
7. **Local Performance Information:** Collect and provide information on the local area's recent performance measure outcomes
8. **Supportive Services' Information:** Collect and provide information on services such as transportation, childcare, dependent care, housing, and needs-related payments that are necessary to enable an individual to participate in employment and training activities.

9. **Unemployment Insurance:** Collect and provide information on filing claims for state benefit payments that protect individuals from economic insecurity while they look for work. Claims may be filed on-line or via telephone available in the AJCC.
10. **Eligibility Assistance:** Provide guidance to individuals on eligibility for other programs and on financial aid assistance for training and education programs that are available in the local area.
11. **Follow-Up Services:** Services provided to participants who are placed in unsubsidized employment, for not less than 12 months after the first day of the employment. These services assist those individuals to maintain employment or qualify for promotions with that employment
12. **Comprehensive and Specialized Assessments:** A closer look at the skills levels and service needs that may include:
 - A. Diagnostic Testing and use of other assessment tools; and
 - B. In-depth interviewing and evaluation to identify employment barriers and appropriate employment goals
13. **Individual Employment Plan Development:** Working with individuals to identify their employment goals, the appropriate achievement objectives, and the appropriate combination of services that will help the individual achieve those goals.
14. **Group Counseling**
15. **Individual Counseling and Career Planning**
16. **Case Management:** For participants who receive training services under WIOA Section 134(d)(4).
17. **Short-Term Prevocational Services:** Can include development of learning skills, communication skills, interviewing skills, punctuality, personal maintenance skills, and professional conduct, to prepare individuals for unsubsidized employment or training.

Training Services:

Services offered through a training provider to help individuals upgrade their skills, earn degrees and certifications, or otherwise enhance their employability through learning and education. Types of training services include:

1. **Occupational Skills Training:** An organized program of study that provides specific vocational skills that lead to proficiency in performing actual tasks and technical functions required by certain occupational fields at entry, intermediate or advanced levels
2. **On-the-Job Training (OJT):** Training by an employer that is provided to a paid participant while engaged in productive work that is limited in duration, provides knowledge or skills essential to the full and adequate performance of the job, and reimburses the employer for the costs associated with training the OJT trainee often calculated based on a percentage of the trainee's wages
3. **Workplace and cooperative education:** Programs that combine workplace training with related instruction, which may include cooperative education programs
4. Training programs operated by the private sector
5. **Skills upgrading and retraining:** Courses that prepare persons for entrance into a new occupation through instruction in new and different skills demanded by technological changes. These courses train incumbent workers in specific skills needed by that business or industry and that lead to potential career growth and increased wages. This includes courses that develop professional competencies that are particularly relevant to a vocational & occupational goal. It must be demonstrated that the training will result in the workers' acquisition of transferable skills or an industry-recognized certification or credential.
6. **Entrepreneurial training**

7. **Job-readiness training**

8. **Adult Education and Literacy (ABE/ESL/ASE) programs:**

Adult education programs provide services to (1) assist adults to become literate and obtain the knowledge and skills necessary for employment and economic self-sufficiency; (2) assist adults who are parents or family members to obtain education and skills; (3) assist adults in attaining a secondary school diploma and postsecondary education and training, including through career pathways; and (4) assist immigrants and other individuals who are English language learners. Services include, but are not limited to, a comprehensive assessment and placement, orientation and counseling, instruction, coursework, or workshops that provide direction for the development and ability for adult learners to read, write, and speak in English, compute, and solve problems, at levels of proficiency necessary to function in society or on the job.

9. **Customized training:** Training that is designed to meet the special requirements of an employer or group of employers and that is conducted with a commitment by the employer to employ an individual upon successful completion of the training and for which the employer pays for a portion of the cost of training

Business Services:

AJCC services offered to employers include:

1. **Employer needs assessment:** Evaluation of employer needs, particularly future hiring and talent needs.
2. **Job posting:** Receiving and filling of job openings; searching resumes; providing access to a diverse labor pool
3. **Applicant pre-screening:** Assessing candidates according to the employer's requirements and hiring needs; referring candidates based on their knowledge, skills, and abilities relative to the employer requirements.
4. **Recruitment assistance:** Raising awareness of employers and job openings and attracting individuals to apply for employment at a hiring organization. Specific activities may include posting of employer announcements, provision of job applications, and hosting job fairs and mass recruitments
5. **Training assistance:** Providing training resources to enable employers to upgrade employee skills, introduce workers to new technology, or to help employees transition into new positions.
6. **Labor Market Information:** Access to information on labor market trends, statistics, and other data related to the economy, wages, industries, etc.
7. **Employer information and referral:** Provision of information on topics of interest to employers such as services available in the community, local training providers, federal laws and requirements, tax information, apprenticeship programs, human resource practices, alien labor certification, incentive programs such as WOTC or the federal bonding program, etc.
8. **Rapid Response and Layoff Aversion:** Provision of services to prevent downsizing or closure, or to assist during layoff events. Strategies may include incumbent worker training to avert layoffs, financing options, employee ownership options, placement assistance, worker assessments, establishment of transition centers, labor-management committees, peer counseling, etc.

Career Services:	Career Services offered through the AJCC include services: CS1 - 17
Training Services:	Training Services offered through the AJCC include services: TS1 - 9
Employer Services:	Employer Services offered to employers include services: ES1 - 8

Attachment: WIOA Partner MOU (7.9.19) (4253 : ERC TRANSITION)

Required Partner Services

ATTACHMENT G

Partner Name	Program Name (from Attachment A)	Services (Enter Number from Attachment E)			Service Delivery Method (Attachment I)	Location Code (Attachment B)
		Career	Training	Employer		
Beaumont Unified School District	Title II - Adult Education & Literacy	CS2-CS5, CS8, CS12, CS17,	TS7 & TS8		T, A, B, P	
Coachella Valley Unified School Dist.	Title II - Adult Education & Literacy	CS2-CS5, CS8, CS12, CS17,	TS7 & TS8		T, A, B, P	
Corona-Norco Unified School Dist.	Title II - Adult Education & Literacy	CS2-CS5, CS8, CS12, CS17.	TS7 & TS8		T, A, B, P	
Jurupa Unified School Dist.	Title II - Adult Education & Literacy	CS2-CS5, CS8, CS12, CS17	TS7 & TS8		T, A, B, P	
Lake Elsinore Unified School Dist.	Title II - Adult Education & Literacy	CS2-CS5, CS8, CS12, CS17	TS7 & TS8		T, A, B, P	
Moreno Valley Unified School Dist.	Title II - Adult Education & Literacy	CS2-CS5, CS8, CS12, CS17	TS7 & TS8		T, A, B, P	
Mt. San Jacinto Community College Dist.	Title II - Adult Education & Literacy	CS2-CS5, CS8, CS10,CS12, CS13, CS15, CS17	TS7 & TS8		T, A, B, P	
Murrieta Valley Unified School Dist.	Title II - Adult Education & Literacy	CS2-CS5, CS8, CS12, CS17	TS7 & TS8		T, A, B, P	
Riverside County Office of Education	Title I – Youth Build; Title II - Adult Education & Literacy; WIOA Programs	CS2-CS5, CS8, CS12, CS17	TS7 & TS8		T, A, B, P	
Riverside Unified School Dist.	Title II - Adult Education & Literacy	CS2-CS5, CS8, CS12, CS17	TS7 & TS8		T, A, B, P	
EDA/Housing	Housing Programs	CS1, CS8, CS10				

Attachment: WIOA Partner MOU (7.9.19) (4253 : ERC TRANSITION)

Partner Name	Program Name (from Attachment A)	Services (Enter Number from Attachment E)			Service Delivery Method (Attachment I)	Service Delivery Method (Attachment I)
		Career	Training	Employer		
Riverside Comm. College, College of the Desert,	Career & Technical Education programs	CS2, CS3, CS4, CS10, CS13,	TS7 & TS8		T, A, B, P	
Mt San Jacinto Community College, Palo Verde College, College of the Desert	Title II - Adult Education & Literacy, Career & Technical Education	CS2-SC5, CS8, CS10, CS12, CS13, CS17	TS7 & TS8		T, A, B, P	
Department of Rehabilitation	Title I Part A & B Vocational Rehabilitation Programs	CS1-5, CS8, CS10, CS12-13, CS16-17	TS2, TS7-8		T, A, B	
Dept. of Public Social Services	Title IV - TANF, Welfare-to-Work	CS1-6, CS8-11, CS12-13, CS17	TS2, TS7-8		C, T, A, B	
Office on Aging	Title V - Senior Community Services, Employment	CS2-4, CS6, CS8, CS12-13	TS7		T, A, B, P	
EDD – TAA/TRA	Title II - NAFTA	CS2-5, CS12-13			FT, T, A, B	089, 090, 330, 16160
EDD – UI Branch	Unemployment Insurance	CS9			T, A	
EDD – Workforce Services	Title III - Wagner- Peyser	CS2-5, CS9, CS13			FT, T, A, B, P	089, 090, 330, 16160
EDD - Veterans	Vet Programs	CS2-5, CS12-13			FT, T, A, B, P	089, 090, 330, 16160
EDD – Farm Workers	Title I - Migrant & Seasonal Farm Workers Programs	CS2-5			FT, T, A, B, P	090, 16160
EDA – Workforce Development Division	Title I Adult, Dislocated Workers, and Youth Programs	CS1-8, CS10-11, CS13-17	TS1-5, TS7, TS9	ES1-8	FT, T, A, B, P	089, 090, 330, 16160
Chugach Education Services, Inc	Title I - Job Corps	CS1-5, CS8, CS11, CS13-16	TS1, TS7-TS9	BS2, BS4, BS6	FT, T, A, B, P	089

Partner Name	Program Name	Services (Enter Number from Attachment E)			Service Delivery Method (Attachment I)	Service Delivery Method (Attachment I)
		Career	Training	Employer		
California Family Life Centers	Title I - Youthbuild	CS1-8, CS10-17	TS1, TS3, TS7, TS9		C/OFF, T, B	069, 239, 272
Center for Employment Training - CET	Title I - Migrant Seasonal Farmworkers; Title II -Vocational Education	CS2-4, CS10, CS13, CS17	TS7-8		T, A, B, P	
CA Indian Manpower Consortium, Inc.	Title I – Native American Programs, Workforce Development Programs	CS1-8, CS10-11, CS13-17	TS1-7, TS9		T, A, B, P	

Required Partner Services: The table above identifies the services each required partner will provide and the method(s) of service delivery each partner will use. The services are identified by the corresponding numbers listed for each service in the AJCC Services Document. The service delivery methods are identified by the codes listed in the AJCC Services Document.

Attachment: WIOA Partner MOU (7.9.19) (4253 : ERC TRANSITION)

Additional Partner Services

ATTACHMENT H

Partner Name	Program Name (from Attachment A)	Services (Enter Number from Attachment E)			Service Delivery Method (Attachment I)	Location Code (Attachment B)
		Career	Training	Employer		
El Sol Neighborhood Education Center	Title II – Adult Ed., ESL, HS Equivalency, EI Civics	CS2-3, CS11-12, CS15	TS3 & TS7-8		T, B, P	
Learn4Life	College & Career Readiness, High School Diploma programs	CS2-3, CS11-12	TS3 & TS7-8		T, B, P, FT	
Soboba Band of Luiseno Indians	Title IV – Tribal TANF	CS2-4, CS6, CS12-13, CS17	TS2, TS7-8		T, A, B, P	
Goodwill Industries of Southern California	Title I Adult Customized Career Training Services	CS1-4, CS8, CS10, CS12-15	T1-5, T9	BS1-4		

Additional Partner Services: WIOA Section 121(b)(2)(B) describes the types of programs that may be included as "additional" programs in the AJCC service delivery system. The table above identifies the services each additional partner will provide and the method(s) of service delivery each partner will use. The services are identified by the corresponding numbers listed for each service in the AJCC Services document. The service delivery methods are identified by the codes listed in the AJCC Services Document.

Per WIOA Section 121 (c) access to each partner's services and activities other than those identified in Section B will be provided as follows:

Partner Name	Program Name	Method of Access to Other Services

Attachment: WIOA Partner MOU (7.9.19) (4253 : ERC TRANSITION)

Method of Referral _____

ATTACHMENT I

Riverside County
America's Job Center of California
WIOA PARTNER REFERRAL FOR SERVICES

Date: _____

Customer's Name: _____

Address: _____

City: _____ State: _____ ZIP: _____

Phone: _____ Alternative Phone: _____

Referred To (Organization): _____

Street Address: _____

City: _____ State: _____ ZIP: _____

Contact Person: _____ Phone: _____ Ext.: _____

Referred For:

- | | | |
|--|--|--|
| <input type="checkbox"/> Assessment | <input type="checkbox"/> SSI/SSDI | <input type="checkbox"/> Transportation |
| <input type="checkbox"/> Family Services | <input type="checkbox"/> Medical/Health Services | <input type="checkbox"/> Food Assistance |
| <input type="checkbox"/> Education/Training | <input type="checkbox"/> Financial Assistance | <input type="checkbox"/> UI |
| <input type="checkbox"/> Counseling, Personal | <input type="checkbox"/> Housing | <input type="checkbox"/> Senior Services |
| <input type="checkbox"/> Veteran's Services | <input type="checkbox"/> Abuse Advocate | <input type="checkbox"/> Crisis Intervention |
| <input type="checkbox"/> Placement/Job Development | <input type="checkbox"/> Vocational Rehabilitation | <input type="checkbox"/> Other |

Specify: _____

List of Other Agencies Referred To: _____

Referring from (Organization): _____

Street Address: _____

City: _____ State: _____ ZIP: _____

Referred By: _____ Phone: _____ Fax: _____

Response Requested: Yes No Phone Confirmation: Yes No

Date Referred: _____ Method of Referral: Fax Email Text

Comments: _____

Attachments (if applicable):

- | | | |
|---|--|--|
| <input type="checkbox"/> Release of Information | <input type="checkbox"/> Assessments | <input type="checkbox"/> Intake/Eligibility or Employment Plan |
| <input type="checkbox"/> Payment Authorization | <input type="checkbox"/> Work Restrictions | <input type="checkbox"/> Other: _____ |

*Note to the Customer: "THIS IS A REFERRAL ONLY!"

Services will be determined by the provider according to the agency guidelines.

*Equal Opportunity Employer/Program

Auxiliary aids and services are available upon request to individuals with disabilities by calling (951) 955.3100 or TTY (951) 955.9050.

Individuals with speech and/or hearing impairments may call CA Relay 711.

Attachment: WIOA Partner MOU (7.9.19) (4253 : ERC TRANSITION)

Service Delivery Codes:	
Code	Method Description
FT	On-Site Staff Full Time
PT	On-Site Staff Part Time
C	Contracted Service On-Site Full Time
C/PT	Contracted Service On-Site Part Time
C/Off	Contracted Service Off-Site
T	Access Via Telephone
A	Access Via Automated System
B	Brochure/Handout
P	Posting at One-Stop Center
O	Other
NA	Not Applicable

Attachment: WIOA Partner MOU (7.9.19) (4253 : ERC TRANSITION)

Partner Acronyms

ATTACHMENT K

Partner Name	Acronyms
California Family Life Centers	CFLC
California Indian Manpower Consortium Inc.	CIMC
Chugach Education Services, Inc.	
Coachella Valley Unified School District	CVUSD
College of the Desert	COD
Corona-Norco Unified School District	CNUSD
Department of Public Social Services	DPSS
Department of Rehabilitation	DOR
Economic Development Agency/Workforce Development Division	EDA/WDD
Economic Development Agency/Housing Authority	EDA/HA
El Sol Neighborhood Education Center	ELSOLNEC
Employment Development Department-Workforce Services	EDD/WS
Employment Development Department-Trade Adjustment Assistance- Trade Readjustment Allowance	EDD-TAA/TRA
Employment Development Department-Unemployment Insurance	EDD/UI
Employment Development Department-Veterans	EDD/VETS
Employment Development Department-Farm Workers	EDD/MSFW
Goodwill Industries of Southern California	
Jurupa Unified School District	JUSD
Lake Elsinore Unified School District	LEUSD
Learn4life Concept Charter School Inland Empire Charter School	L4L
Moreno Valley Unified School District	MVUSD
Mt. San Jacinto Community College	MSJC
Murrieta Valley Unified School District	MVUSD
Office on Aging	OOA
Palo Verde College	PVC
Riverside Community College District	RCCD
Riverside County Office of Education-Jail Program	RCOE
Soboba Band of Luiseno Indians Council	

ATTACHMENT L

AJCC OFF SITE WIOA ORIENTATION SCHEDULE

Title II Site	Contact Person	WIOA Orientation Schedule	Target Group
Beaumont USD	Melanie Petago	Orientation Every 6 wks	Medical Arts Programs
Corona-Norco	Carmel Danieri	2 orientations per semester	HS Diploma Equivalent & Advanced ESL
Moreno Valley	Dr. Patricia Bazanos	3 orientations per year (Feb., Aug., Sept.)	Feb & Sept for Students & Aug for Staff
MSJC	Amy Campbell	1 per year (August)	Staff

**Orientations will be conducted based upon need (sign-up sheet) and staff availability.

ATTACHMENT M

Career Services and Consolidated Career Services Budget

Summary of Career Services Applicable to Each One-Stop Delivery System Partner (Phase I MOU)							
Basic Career Services	T-I Adult	T-I DW	T-I Youth	T-II AEL	T-III WP	T-IV VR	TANF
T-I Program Eligibility	X	X	X			X	
Outreach, Intake, Orient	X	X	X	X	X	X	X
Initial Assessment	X	X	X	X	X	X	X
Labor Exch/Job Search	X	X	X		X	X	X
Referrals to Partners	X	X	X	X	X	X	X
LMI	X	X	X		X	X	
Performance/Cost Info	X	X	X				X
Support Service Info	X	X	X			X	
UI Info/Assistance					X		
Financial Aid Info	X	X	X	X			
Basic Career Services	Tech Ed	T-V OAA	Job Corps	Native Am	MSF	YouthBuild	TAA
T-I Program Eligibility			X	X		X	
Outreach, Intake, Orient	X	X	X	X	X	X	X
Initial Assessment	X	X	X	X	X	X	X
Labor Exchange/Job Search	X	X	X	X	X	X	X
Referrals to Partners		X	X	X	X	X	X
LMI	X		X	X	X	X	X
Performance/Cost Info	X	X		X		X	

Attachment: WIOA Partner MOU (7.9.19) (4253 : ERC TRANSITION)

Support Service Info	X		X	X			
UI Info/Assistance						X	
Financial Aid Info	X		X	X			
Basic Career Services	Comm Act	Housing	UI	Veterans	AVIHS/AVPCS	EI Sol	CET
T-I Program Eligibility	X						
Outreach, Intake, Orient	X	X		X	X		X
Initial Assessment	X	X		X	X	X	X
Labor Exchange/Job Search		X		X			
Referrals to Partners	X	X		X	X	X	
LMI				X			
Performance/Cost Info							
Support Service Info							
UI Info/Assistance			X				
Financial Aid Info		X			X		X
Individual Career Services	T-I Adult	T-I DW	T-I Youth	T-II AEL	T-III WP	T-IV VR	TANF
Comp Assessment			X	X		X	
IEP	X	X	X		X	X	X
Career Plan/Counsel	X	X	X			X	X
Short-Term Prevoc.			X			X	
Internships/Work Experience			X	X		X	
Out-of-Area Job Search					X	X	
Financial Literacy	X	X	X				
Workforce Preparation	X	X	X	X		X	

Attachment: WIOA Partner MOU (7.9.19) (4253 : ERC TRANSITION)

Individual Career Services	Tech Ed	T-V OAA	Job Corps	Native Am	MSF	YouthBuild	TAA
Comp Assessment			X			X	X
IEP		X	X	X		X	X
Career Plan/Counsel	X	X	X	X	X	X	X
Short-Term Prevoc.			X			X	
Internships/Work Experience	X		X			X	
Out-of-Area Job Search			X		X		X
Financial Literacy			X	X		X	
Workforce Preparation	X	X	X	X		X	
Individual Career Services	Comm Act	Housing	UI	Veterans	AVIHS/AVPCS	EI Sol	CET
Comp Assessment				X	X	X	
IEP	X	X		X		X	X
Career Plan/Counsel	X	X		X	X	X	X
Short-Term Prevoc							
Internships/Work Experience	X						
Out-of-Area Job Search				X			X
Financial Literacy							X
Workforce Preparation	X	X			X	X	X

Attachment: WIOA Partner MOU (7.9.19) (4253 : ERC TRANSITION)

Consolidated Career Services Budget

Consolidated Budget for the Delivery of Applicable Career Services							
Applicable Career Services	T-I Adult	T-I DW	T-I Youth	T-II AEL	T-III WP	T-IV VR	TANF
Basic Career Services: T-I Eligibility/Initial Assess Outreach, Intake, Orient Labor Exchange/Job Search Referrals/LMI Support Service Info UI Info/Fin Aid Info	\$ 1,367,763	\$ 1,122,968	\$ 200,170	\$ 289,338	\$ 2,485,739	\$ 1,069,085	\$ 8,632,202
Applicable Career Services	Tech Ed	T-V OAA	Job Corps	Native Am	MSF	Youth Build	TAA
Basic Career Services: T-I Eligibility/Initial Assess Outreach, Intake, Orient Labor Exchange/Job Search Referrals/LMI Support Service Info UI Info/Fin Aid Info	\$ 225,000	\$ 241,500	\$ 30,750	\$ 129,770	\$ 800,000	\$ 40,000	\$ 883,274
Applicable Career Services	Comm Act	Housing	UI	Veterans	AVIHS/AVPCS	El Sol	CET
Basic Career Services: T-I Eligibility/Initial Assess Outreach, Intake, Orient Labor Exchange/Job Search Referrals/LMI Support Service Info UI Info/Fin Aid Info	\$ 275,000	\$ 469,000	\$ 456	\$ 876,584	\$ 150,000	\$ 31,968	\$ 281,250

Attachment: WIOA Partner MOU (7.9.19) (4253 : ERC TRANSITION)



Report to City Council

TO: Mayor and City Council

FROM: Marshall Eyerman, Assistant City Manager

AGENDA DATE: January 5, 2021

TITLE: CONDUCT A PUBLIC HEARING ON THE AB 562
ECONOMIC DEVELOPMENT FIVE YEAR UPDATE

RECOMMENDED ACTION

Recommendations: That the City Council:

1. Conduct a public hearing
2. Receive and file the report

SUMMARY

Following the approval of Assembly Bill 562, Section 53083 was added to the Government Code, relating to economic development. Beginning January 1, 2014, this bill requires each local agency, to provide specified information to the public before approving an economic development subsidy, and to review, hold hearings, and report on those subsidies at specified intervals.

Every five years, within the term of an economic development summary, the City shall provide an updated report.

DISCUSSION

Government Code

Government Code Section 53083 (d) states that the City shall within the term of the economic development subsidy but not later than five years after the action granting an economic development subsidy, as defined:

“Economic development subsidy” means any expenditure of public funds or loss of revenue to a local agency in the amount of one hundred thousand dollars (\$100,000) or more, for the purpose of stimulating economic development within the jurisdiction of a

local agency, including, but not limited to, bonds, grants, loans, loan guarantees, enterprise zone or empowerment zone incentives, fee waivers, land price subsidies, matching funds, tax abatements, tax exemptions, and tax credits. *“Economic development subsidy” shall not include expenditures of public funds by, or loss of revenue to, the local agency for the purpose of providing housing affordable to persons and families of low or moderate income, as defined in Section 50093 of the Health and Safety Code.*”),

shall issue a report for each economic development subsidy. The report shall contain certain defined information. The City currently has two economic subsidy agreements in place.

M.R.S. Brown, LLC, a limited liability company, dba Hyundai of Moreno Valley

M.R.S. Brown, LLC, a limited liability company developed and opened a new state of the art Hyundai automobile sales dealership in April 2018 at 27500 Eucalyptus Avenue, Moreno Valley, CA 92555. The company purchased approximately 4.9 acres vacant parcel east of the Stoneridge Towne Center for the development of the dealership.

The dealership generates substantial revenue for the City and has created new jobs that might not have otherwise been available to the community for many years. The development of this dealership was the first new dealership built in the City of Moreno Valley in almost 12 years. Direct economic benefits to the City include the payment of sales, property, business license gross receipts, and utility users’ taxes, plus indirect economic benefits achieved through local expenditures by employees.

Deckers Outdoor Corporation

On November 26, 2013, the Moreno Valley City Council approved a Memorandum of Understanding (MOU) with Deckers Outdoor Corporation (Deckers) regarding the development and occupancy of the corporation’s primary North American distribution center in Moreno Valley. Currently based in Goleta, Deckers Outdoor Corporation is a leading designer, producer, marketer, and brand manager of innovative, high-quality footwear, apparel, and accessories.

Deckers constructed a new distribution center within the City at 17791 Perris Boulevard, the southwest corner of Perris Boulevard and Grove View Road, in the Moreno Valley Industrial Area. Construction and fixtures for the building are estimated at \$51 million and were completed in two phases for a total facility size of 1,540,000 sq. ft. Although there may be additional supportive business activity conducted at the site, the primary purpose of the facility is warehousing and fulfilling e-commerce orders for footwear, apparel, and accessories for future distribution.

The logistics building in Moreno Valley serves as Deckers’ primary distribution center, with total employment on site reported at 287 full-time employees plus 827 temporary employees. Deckers Outdoor is a highly recognized international company, known for providing cutting edge quality products and for providing employees with highly competitive pay and benefits, which result in a high level of employee retention and loyalty.

The new Deckers Outdoor Corporation distribution center with an internet sales office may generate substantial revenue for the City, while creating new jobs and installing public improvements that might not otherwise be available to the community for many years. Direct economic benefits to the City would include the payment of sales, property, business license gross receipts, and utility taxes, plus indirect economic benefits would be achieved through local expenditures by employees and corporate contracts.

ALTERNATIVES

1. Receive and file the Economic Development Subsidy Reports in compliance with the Government Code. *Staff recommends this alternative.*
2. Do Not Receive and file the Economic Development Subsidy Reports in compliance with the Government Code. *Staff does not recommend this alternative.*

FISCAL IMPACT

No new fiscal impacts

NOTIFICATION

Posting of the Agenda

PREPARATION OF STAFF REPORT

Prepared By/Department Head Approval
Marshall Eyerman
Assistant City Manager/Chief Financial Officer / City Treasurer

CITY COUNCIL GOALS

Revenue Diversification and Preservation. Develop a variety of City revenue sources and policies to create a stable revenue base and fiscal policies to support essential City services, regardless of economic climate.

CITY COUNCIL STRATEGIC PRIORITIES

1. Economic Development
2. Public Safety
3. Library
4. Infrastructure

- 5. Beautification, Community Engagement, and Quality of Life
- 6. Youth Programs

ATTACHMENTS

- 1. Economic Development Subsidy Report - Deckers
- 2. Economic Development Subsidy Report - Hyundai

APPROVALS

Budget Officer Approval	<u>✓ Approved</u>	12/09/20 1:32 PM
City Attorney Approval	<u>✓ Approved</u>	
City Manager Approval	<u>✓ Approved</u>	12/09/20 1:36 PM

**ECONOMIC DEVELOPMENT SUBSIDY REPORT
PURSUANT TO GOVERNMENT CODE SECTION 53083
FOR AN OPERATING COVENANT AGREEMENT
BY AND BETWEEN
CITY OF MORENO VALLEY
AND
DECKERS OUTDOOR CORPORATION**

Pursuant to Government Code Section 53083, the City Council of the City of Moreno Valley must hold a noticed public hearing and, prior to the public hearing, provide all of the following information in written form and available to the public and through the City's website, regarding a proposed economic development subsidy to be provided by the City pursuant to an Operating Covenant Agreement by and between the City of Moreno Valley and Deckers Outdoor Corporation ("Agreement"). Notice was published in the local newspaper for a public hearing to be held on July 14, 2015.

The purpose of this report is to provide the information required pursuant to Government Code Section 53083 in regards to the Agreement and the five year update. This report shall remain available to the public and posted on the City's website until the end date of the economic development subsidy, as further described in number 2 below.

Name and address of business benefitting from the economic development subsidy:

Deckers Outdoor Corporation
250 Coromar Drive
Goleta, CA 93117

Location of facility:

17791 Perris Boulevard
Moreno Valley, CA 92551

Start and end dates for the subsidy:

The initial ten (10) year term of Sales Tax Revenue sharing between the Company and the City shall commence on August 1, 2015 and terminate on July 31, 2025. In the event that the term of the Agreement is extended to twenty (20) years pursuant to section 2.01(a) based upon the completion of the Company's Phase Two expansion within the initial ten (10) year term, the termination date will be extended to July 31, 2035.

The economic development subsidy will be paid quarterly (every 3 months), due thirty (30) days after the quarterly "true up" payment by the State for the preceding quarter. Computation Quarters run from January 1 to March 31, April 1 to June 30, July 1 to September 30, and October 1 to December 31.

A description of the economic development subsidy:

The subsidy will rebate a portion of the sales tax generated at the facility as follows:

1. The City would rebate 60% of the City's portion of its local sales tax revenue from an internet sales office located within the City to the Company for the first five (5) years of operation, and a 50% rebate for the second five (5) years of operate. The term would be extended to twenty (20) years based upon the completion of the Company's Phase II expansion (the construction of another 200,000 to 400,000 or more sq. ft.) within the initial ten (10) year term, with a 50% rebate for the third five (5) years and a 40% rebate for the fourth five (5) years. Based on the City's participation in the State's "triple flip" program, the City's sales tax portion is 0.75% of sales.
2. As a commitment to hire locally, Deckers Outdoor Corporation would agree to employ Moreno Valley residents to fill at least 30% (45 positions) of its anticipated 150 full-time employees. Compliance will be established annually through a statement signed by a Deckers Outdoor Corporation executive under penalty of perjury. If Deckers Outdoor Corporation fails to meet the 30% commitment, the City would be entitled to recapture a share of incentive payments. The recovery percentage will be equal to the percentage by which Deckers Outdoor Corporation doesn't meet the 30% commitment.

Statement of the public purpose of the subsidy:

Deckers Outdoor Corporation is constructing a new distribution center within the City of Moreno Valley at 17791 Perris Boulevard, the southwest corner of Perris Boulevard and Grove View Road, in the Moreno Valley Industrial Area. Construction and fixtures for the building are estimated at \$51 million and are projected for completion in two phases. Occupancy of the 800,000 sq. ft. Phase I is currently scheduled for the Fall of 2015. Under Deckers Outdoor Corporation's lease agreement with Sares Regis, they have a Phase II option to expand an additional 200,000 to 400,000 sq. ft. of new construction, for a total facility size of 1,200,000 sq. ft. Although there may be additional supportive business activity conducted at the site, the primary purpose of the facility will be warehousing footwear, apparel, and accessories for future distribution.

The logistics building in Moreno Valley will serve as Deckers Outdoor Corporation's primary distribution center, with Phase One employment on site estimated at 150 employees. The proposed facility will also result in approximately 40 additional seasonal jobs during peak sales periods. Deckers Outdoor Corporation is a highly recognized international company, known for providing cutting edge quality products, and for providing employees with highly competitive pay and benefits, which result in a high level of employee retention and loyalty.

Staff has determined that the establishment of the new Deckers Outdoor Corporation distribution center with an internet sales office may generate substantial revenue for the

City, while creating new jobs and installing public improvements that might not otherwise be available to the community for many years. Direct economic benefits to the City would include the payment of sales, property business license, and utility taxes, plus indirect economic benefits would be achieved through local expenditures by employees and corporate contracts. Deckers Outdoor Corporation is expected to generate approximately \$100,000 in new annual sales tax revenue (minus the subsidy to be paid to the Company).

The subsidy is provided to facilitate the location of the facility in the City of Moreno Valley. The facility will provide substantial benefits to the community including the creation of new local jobs (150 at the facility and an additional 380 indirectly), substantial net public revenues to provide expanded services to the community, expanded operating revenue to the Moreno Valley Utility, and increased economic and fiscal impact to the State and local community estimated at \$800 million using the RIMS II multiplier.

Projected tax revenue to the City as a result of the subsidy:

The ten year projection of tax revenue (sales tax, property tax, utility tax and business license gross receipts tax) is **\$ 3,208,973**. The ten year projection of the sales tax share provided to Deckers Outdoor Corporation is **\$ 1,198,520**.

The twenty year projection of tax revenue is **\$8,339,128**. The twenty year projection of the sales tax share provided to Deckers Outdoor Corporation is **\$3,078,168**.

Estimated number of jobs created by the economic development subsidy:

The subsidy is anticipated to result in the creation of 80 full time jobs in Phase I, increasing to a total of 150 if Deckers proceeds with Phase II. An additional 40 seasonal jobs are anticipated during peak season.

The net tax revenue accruing to the local agency as a result of the economic development subsidy.

Since the commencement date of August 1, 2015 through Fiscal Year 2019/20, the City's tax revenue (sales tax, property tax, utility tax and business license gross receipts tax) was **\$1,415,636**

The net number of jobs created by the economic development subsidy, broken down by full-time, part-time, and temporary positions.

As of Tuesday September 29th 2020 the current headcount for Deckers DC in Moreno Valley is as follows.

- Full Time -287
- Part Time – 0
- Temps – 827

**ECONOMIC DEVELOPMENT SUBSIDY REPORT
PURSUANT TO GOVERNMENT CODE SECTION 53083
FOR AN OPERATING COVENANT AND AGREEMENT
BY AND BETWEEN
CITY OF MORENO VALLEY
AND
M.R.S. BROWN, LLC, DBA HYUNDAI OF MORENO VALLEY**

Pursuant to Government Code Section 53083, the City Council of the City of Moreno Valley ("City") must hold a noticed public hearing and, prior to the public hearing, provide all of the following information in written form and available to the public and through the City's website, regarding a proposed economic development subsidy to be provided by the City pursuant to an Operating Covenant and Agreement by and between the City of Moreno Valley and M.R.S. Brown, LLC, dba Hyundai of Moreno Valley ("Agreement"). Notice was published in the local newspaper for a public hearing to be held on March 1, 2016.

The purpose of this report is to provide the information required pursuant to Government Code Section 53083 in regards to the Agreement. This report shall remain available to the public and posted on the City's website until the end date of the economic development subsidy, as further described in number 2 below.

Name and address of business benefitting from the economic development subsidy:

M.R.S. Brown, LLC, dba
Hyundai of Moreno Valley ("Company")
27500 Eucalyptus Avenue
Moreno Valley, CA
Attention: Mr. Mike Brown

Location of facility:

27500 Eucalyptus Avenue
Moreno Valley, CA, 92555

Start and end dates for the subsidy:

If the Agreement is approved by the City Council, the start date of the economic development subsidy will be at the Commencement of Operations, defined in the Agreement as the date of Certificate of Occupancy Issuance.

The City shall make annual payments to Company of an amount measured by the amount of new Sales Tax Revenues received by the City as a direct result of the Company's automobile and parts sales for the period, commencing on the Commencement of Operations Date and continuing for a period of four (4) years or until a total of two hundred forty thousand dollars (\$240,000) is paid to Company from the City's portion of Sales Tax

Revenues received as a consequence of the Dealership being operated as a Point of Sale within the jurisdictional boundaries of the City, whichever occurs later ("Term"). The economic development subsidy payments will be paid annually, thirty (30) calendar days after the sales data for the preceding calendar year's four (4) quarters of sales activity is released. City Payments shall continue annually in accordance with Section 2.02 of the Agreement, until a total amount of two hundred forty thousand dollars (\$240,000) is paid to Company from the City's revenues received as a consequence of the Dealership's operation as a Point of Sale within the jurisdictional boundaries of the City.

A description of the economic development subsidy:

The subsidy will rebate a portion of the sales tax generated at the facility as follows:

1. The City shall provide annual payments ("City Payments") to the Company based on the City's portion of Sales Tax Revenues received as a consequence of the Dealership's operation as a Point of Sale within the jurisdictional boundaries of the City for the Term. The payment will be calculated as follows:
 - a. City shall retain the first sixty thousand dollars (\$60,000) each year of the City's portion of Sales Tax Revenues received ("First Threshold").
 - b. City shall pay Company the City's portion of Sales Tax Revenues received in excess of the First Threshold up to and including an amount that is one hundred twenty thousand dollars (\$120,000) received ("Second Threshold").
 - c. The balance of the City's portion of Sales Tax Revenues exceeding the Second Threshold shall be retained by the City.

2. As a commitment to hire locally, Hyundai of Moreno Valley would agree to recruit and employ, and continue to employ for the duration of the Term, Moreno Valley residents to fill at least 30% (6 full-time) positions. Compliance will be established annually through a written statement of compliance signed by a Hyundai of Moreno Valley executive under penalty of perjury on or around the Commencement of Operations Date and each anniversary of the Commencement of Operations Date, and in any event within thirty (30) days of receiving a request therefor by the City. If Hyundai of Moreno Valley fails to meet the 30% commitment, the City shall only be responsible to pay City Payments for the pro rata share of the percentage amount of local residents hired by Company, based on a maximum of 30%.

Statement of the public purpose of the subsidy:

Hyundai of Moreno Valley is developing a new automobile dealership within the City of Moreno Valley at 27500 Eucalyptus Avenue, Moreno Valley, CA, 92555, along the north side of Eucalyptus Avenue between Nason Street and Moreno Beach Drive. Dealership construction and fixture values are estimated at \$ 3,491,400. Commencement of Operations is currently scheduled for the Fall of 2016. Although there may be additional supportive business activity conducted at the site, the primary purpose of the facility will be automobile sales.

Staff has determined that the establishment of the new Hyundai of Moreno Valley automobile dealership may generate substantial revenue for the City and create new jobs that might not otherwise be available to the community for many years. Direct economic benefits to the City would include the payment of sales, property, business license, and utility taxes, plus indirect economic benefits would be achieved through local expenditures by employees and corporate contracts. Hyundai of Moreno Valley is expected to generate approximately \$400,000 in new annual sales tax revenue (minus the subsidy to be paid to the Company).

The subsidy is provided to facilitate the creation of new local jobs and substantial net public revenues to provide expanded services to the community, expanded operating revenue to the Moreno Valley Utility, and increased economic and fiscal impact to the State and local community.

Projected tax revenue to the City as a result of the subsidy:

The four year projection of tax revenue (sales tax, property tax, utility tax and business license gross receipts tax) is **\$ 1,868,361**. The four year projection of the sales tax share provided to Hyundai of Moreno Valley is **\$ 240,000**.

Estimated number of jobs created by the economic development subsidy:

The subsidy is anticipated to result in the creation of 20 full time jobs.

The net tax revenue accruing to the local agency as a result of the economic development subsidy.

Since the commencement date of July 11, 2018 through Fiscal Year 2019/20, the City's tax revenue (sales tax, property tax, utility tax and business license gross receipts tax) is **\$565,255**

The net number of jobs created by the economic development subsidy, broken down by full-time, part-time, and temporary positions.

As of November 6th 2020 the current headcount for Hyundai in Moreno Valley is as follows.

- Full Time -34
- Part Time – 1